

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A scheduled meeting of the Buckhannon Police Civil Service Commission was held at Buckhannon City Hall, 70 East Main Street on July 11, 2017 at 4:30 pm with the following in attendance:

Commissioner	Geraldine Henderson	Present
Commissioner	Terry Mills	Present
Commissioner	Alisa Lively	Present
Police Chief	Matthew Gregory	Present
City Recorder	Susan Aloï	Present

Meeting Notice Posted 06-07-17

Meeting Notice of the City of Buckhannon Police Civil Service Commission

- ***Police Civil Service Commission-4:30 pm on Tuesday, July 11, 2017 in Council Chambers: The purpose of the meeting to review the applications to create a List of Eligibles for Probationary Police Officer and to elect President of the PCS Commission for one year for fy 2017-18.***
- ***Police Civil Service Commission-6:00 pm on Monday, July 24, 2017 at the West Virginia Wesleyan College Green Room located in the Basement of the Rockefeller Gym at 59 College Avenue Buckhannon, WV 26201: The purpose of the meeting to administer the physical agility examination to the candidates for a List of Eligibles for the position of Probationary Police Officer.***
- ***Police Civil Service Commission-6:00 pm on Monday, August 7, 2017 in Council Chambers: The purpose of the meeting is to administer the written examination to the advancing candidates for a List of Eligibles for the position of Probationary Police Officer.***

POSTED 06.07.17

Legal Notice published in the Newspapers and Online

NOTICE
THE POLICE CIVIL SERVICE COMMISSION
CITY OF BUCKHANNON, WEST VIRGINIA

Notice is hereby given that the Police Civil Service Commission of the City of Buckhannon will receive applications for competitive examination for the eligibility list for entry-level police officer in the Police Department of the City of Buckhannon, subject to the following requirements.

1. Applicants must at least 18 years of age and no older than 40 at time of application and furthermore comply with 8-14-12 of the W V Code.
2. Must have High School diploma or GED equivalent.
3. Applicants will be subject to background check.
4. Applicants must comply with all other laws, rules and regulations as prescribed in writing by the Code of the State of West Virginia and the Police Civil Service Commission of Buckhannon, West Virginia. Copies of the current written rules and regulations of said Commission are available for inspection by any member of the public at City Hall, 70 East Main Street, Buckhannon, WV during regular business hours.

A required physical agility test and written examination will be administered as part of the application process.

Candidates that are successfully hired will be subject to residency requirements, drug test and physical examination.

All applications must be received by the Commission no later than June 30, 2017, at City Hall or postmarked by midnight, addressed to the Police Civil Service Commission 70 E Main Street Buckhannon, WV 26201

Application forms may be obtained from City Hall, 70 E Main St or Buckhannon Police Department, Buckhannon WV 26201, or by calling 304-472-5723.

Susan Aloï, Clerk
Police Civil Service Commission

Noting that a quorum was present, Commissioner Henderson called the meeting to order at 4:30pm.

The Commissioners reviewed 20 applications and checked that all information provided by application was completed and without concern. Upon the completion and reviewing of the applications, the following candidate's application was removed from consideration for the reasons specified.

- James Edward Stutler (#16) – No background check and didn't sign affidavit for application.

Motion [Henderson/Lively] that this one applicant be removed from further consideration for reasons cited. Motion passed unanimously.

Additionally, Cameron Gore neglected to sign the physical agility release form and will need to do so prior to taking the agility test on July 24, 2017.

Upon further discussion and review the following 19 applicants were approved to be accepted and be sent an invitation to attend the agility test:

1. Bregan Michael Besedich
2. Daniel Lee Brunn
3. Morgan Adair Clutter
4. Michael Edward Depolo
5. James Cameron Elam
6. George Dusty Caylan
7. Cameron Thomas Gore
8. James Edward Jamison, II
9. Shane Michael Jenkins
10. Joseph John Joscsak
11. Hunter Allen McDaniels
12. Philip Zachary McClure
13. Trevor Donald Phillips
14. Jacob Allen Schoonover
15. Jonathon Tyler Sparks
16. Justin Loring Thorne
17. Ryan Anthony Summerfield
18. Zakary M. Ward
19. Cameron Bryce Workman

Motion [Lively/Mills] to approve the list of candidates as certified to proceed to the physical agility testing scheduled for Monday, July 24, 2017 at 6:00pm at the West Virginia Wesleyan College Green Room. Passed unanimously.

Candidates will be notified by correspondence and telephone of their dispositions.

Psychological Testing:

Chief Gregory explained the new policy, passed by City Council on July 6, 2017, to require psychological testing as part of the hiring process for the final candidate.

City Council 07-06-17

Approval of request for Police Dept to implement psychological testing as part of hiring process. The Mayor explained that Chief Gregory has researched this, and many other cities in West Virginia incorporate psychological testing as part of hiring process. Chief Gregoray recommends that such testing be added to the Police Civil Service Commission rules. Motion Thomas/Albaugh to approve the request of the Police Dept. to incorporate psychological testing into the Police Civil Service Commission's hiring process; motion passed unanimously.

Elect President- Police Civil Service Commission fy 2017-2018

Motion Henderson/Lively that Terry Mills serve as President of the Police Civil Service Commission for one year for FY 2017-18; motion passed.

The next meeting of the Police Civil Service Commission will be at the Green Room at West Virginia Wesleyan College on Monday, July 24, 2017 at 6:00pm for the first Physical Agility Exam.

Monday, August 7, 2017 at 6:00pm at City Hall, Council Chambers, for the written examination.

There being no further business, the meeting adjourned at 5:20 pm.

Commissioner	Geraldine Henderson
Commissioner	Terry Mills
Commissioner	Alisa Lively
Police Chief	Matthew Gregory
Clerk	Susan Aloï