

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A scheduled meeting of the Buckhannon Police Civil Service Commission was held at the Buckhannon City Hall, 70 East Main St. on 1 May, 2017 at 4:00 pm with the following in attendance:

Commissioner	Geraldine Henderson	Present
Commissioner	Terry Mills	Present
Commissioner	Alisa Lively	Present
Police Chief	Matthew Gregory	Present
City Recorder	Susan Aloï	Present

The purpose of the meeting was to identify candidates to fill police vacancies.

Chief Gregory explained the process. Due to a resignation, one full-time replacement is necessary. There is already a list of candidates available, and Council has authorized identification of the top three candidates. These names will be certified by this Commission and sent on to City Council for their May 3, 2017 meeting. Then, Council will arrange for the interviews, and make a hiring decision.

Written Exam/Interview List

LAST	FIRST	TEST SCORE	INTERVIEW SCORE	TOTAL COMBINED SCORE
Bender	Kane	70	77.0	280 + 77 = 357 71.4
Criss	Charles	70	79.5	280 + 79.5 = 359.5 71.9
Ford	Robert	75	91.5	300 + 91.5 = 391.5 78.3
McCauley	Angel	78	89.5	312 + 89.5 = 401.5 80.3
Sines	Joshua	72	75.0	288 + 75 = 363 72.6
Whiteside	Matthew	78	89.5	312 + 89.5 = 401 80.3
		80%	20%	

1. Angel McCauley (tied for first place)
2. Matthew Whiteside (tied for first place)
3. Robert Ford

Ms. McCauley and Mr. Whiteside both indicated they are still interested, but Mr. Ford has verbally indicated he is not interested. The next on the list is Joshua Sines. Mills and Henderson indicated that Mr. Ford should still be included on the list submitted to Council and give him the opportunity to decline in writing, or change his mind and go forward with an interview.

Motion Henderson/Mills - The first three names, Angel McCauley, Matthew Whiteside, and Robert Ford, will be forwarded to Council, unless Ford declines and in that case Joshua Sines will be the third name submitted. Motion passed unanimously.

Mr. Gregory next reported that Darin Hissam took the corporal exam last week and did not pass. Mr. Hissam wants to re-take the test. Mr. Gregory and Mr. Mills looked and did not locate any information that indicates a minimum amount of time must pass before retaking the exam. Mr. Hissam would like to retake the test as soon as possible. He has also requested a review of his incorrect answers. Mr. Gregory has obtained the list of incorrect answers and supporting resources; Mr. Gregory concurs with the scorers that Mr. Hissam's responses are incorrect. Mr. Gregory suggests allowing Mr. Hissam a month to review for a retake of the exam.

Police Civil Service Commission members discussed the matter and set the testing date for June 5, 2017 at 4:00pm in City Hall.

Meeting was adjourned at 4:30 pm.

Commissioner	Geraldine Henderson
Commissioner	Terry Mills
Commissioner	Alisa Lively
City Recorder	Susan Aloï