

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular scheduled meeting of the Buckhannon Police Civil Service Commission was held in Council Chambers at Buckhannon City Hall, 70 East Main Street, Buckhannon, WV 26201 on Tuesday, April 25, 2017 at 4:00 pm for the purpose of administrating the written promotional exam for Corporal as requested by PFC Darin Hissam. The following in attendance:

Commissioner	Terry Mills	Present
Commissioner	Geraldine Henderson	Present
Commissioner	Alisa Lively	Absent
Assistant Recorder	Amberle Jenkins	Present
Lieutenant	Doug Loudin	Present
Office Clerk	Barbara Hinkle	Present

Commissioner Geraldine Henderson called the meeting to order at 4:00 pm and noted a quorum was established.

The Commission administrated PFC Darin Hissam the written exam for the rank of Corporal. It was noted the current procedures call for a written test plus one point for each year of continuous service with a 70 minimum for promotion to Corporal.

PFC Darin Hissam completed the exam and it was scored by the commission and verified by the members of the Commission as follows:

PFC Darin Hissam Exam Score	64 points
Five (5) years of service x 1 point	5 points
Total Score	69 points

A score of 70 is needed to pass the test. Applicant Darin Hissam failed the test.

Lieutenant Loudin informed the Commission they will need to meet to send a list of eligible candidates to City Council for the hiring of a Probationary Police Officer, commissioners will be notified of meeting date.

Adjournment:

With no other business before the Commission the meeting was adjourned at 6:01pm.

Commissioner	Geraldine Henderson
Commissioner	Terry Mills
Commissioner	Alisa Lively
Clerk	Amberle Jenkins