

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon Sanitary Board was held April 20, 2017 at 4:00 pm at City Hall 70 E. Main Street with the following persons present:

Mayor	David McCauley	Present
City Recorder	Susan Aloï	Present
Director of Finance/Administration	Amberle Jenkins	Present
Board Member	Gene Frye	Present
Board Member	Phil Loftis	Absent
City Engineer	Sam Ludlow	Present
Sanitary Superintendent	Erasmus Rizo	Present
Director of Public Works	Jerry Arnold	Present
Sanitary Department	Buck Samples	Present
Mayor's Intern	Marcus Black	Present

**Meeting Agenda Posted 04-17-17**

***City of Buckhannon Sanitary Board – 4:00 pm in Council Chambers  
Meeting Agenda for Thursday April, 20 2016***

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**A. CALL TO ORDER**

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

**B. RECOGNIZE GUESTS**

**C. CONSENT AGENDA**

- C.1 Approval of Minutes – March 16, 2017 Sanitary Board Meeting
- C.2 Financial Report – 2017-18 Draft Budget

**D. DEPARTMENT REPORT- Erasmo Rizo or Sam Ludlow**

**D.1 GRANTS**

- 1. EMERGENCY POWER –Combine with Public Safety Complex and water application &
  - a. Application for 5-new generators
- 2. REAP Grant-plant

**D.2 PERSONNEL**

- 1. Employee raises 2018, Incorporated into 2017-2018 Budget / Classification Change

**D.3 COLLECTION SYSTEM**

**COMPLETED PROJECTS:**

- 1. Camden Ave. Sewer
- 2. Florida St. Stormwater Tap
- 3. Hinkle Drive Tap

**WORK IN PROGRESS**

- 1. Wood/Ritchie/Braxton – 500 L.F. of 8" PVC & 500' of Parallel Forcemain line
- 2. Moore Ave. Parallel Sewer, adjust MH elevations & Coordination with Water Dep.
- 3. Mudlick Road Tap request

**PLANNING PROJECTS,/Storm Sewer and Sanitary Sewer work-List:**

- 1. Renny Hall – Boggess St, storm and sanitary sewer
- 2. Forcemain Upgrades(Deteriorated sections), Lines leading to Treatment plant
- 3. Willow Brook St.- Sewer line repair
- 4. Gum/Chestnut St. Street Sewer Upgrade (Re-route old line)
- 5. North Spring St. or Island Ave in coordination with Water and Streets

**D.4 PLANT**

- 1. Tests
- 2. Screw pump

**E. CORRESPONDENCE:**

- 1. Mr. Charles Campbell of 35 Sedgwick St-Claim declined

**F. STRATEGIC ISSUES**

- 1. Stormwater
- 2. Tennerton
- 3. EPA Plant Energy/process Audit
- 4. Vehicles/lease & Auction:, Plant Crane & Truck, P-1, P-6
- 5. Change the May 18th Board Meeting to Tuesday May 16th

**G. BOARD MEMBERS COMMENTS AND ANNOUNCEMENTS**

**H. MAYOR'S COMMENTS AND ANNOUNCEMENTS**

**I. ADJOURNMENT**

Posted 4-17-17

A. Mayor McCauley called the meeting to order followed by a moment of silence and the Pledge to the Flag.

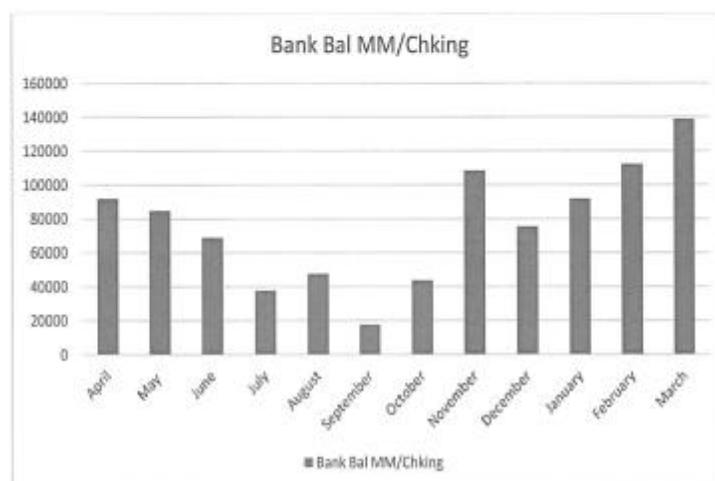
B. **Recognize Guests: Mr. Charles Campbell of 35 Sedgwick Street**, who also addressed the Board on March 16, again addressed the Board about a sewer blockage that caused stormwater to back up in his basement. The matter had been forwarded to the City’s insurance carrier for a full investigation. The March 31, 2017 letter from the insurance carrier states that their investigation found no evidence that the City of Buckhannon held any liability in regards to this issue. Mr. Campbell again explained the issue, explained that he had talked with the insurance representative, and asked the City to reconsider its refusal to pay. The Mayor reviewed the facts of the case; the City’s Sanitary Sewer employees indicated that the issue was not their fault, the matter was referred to the City’s insurance company the day of the last Board meeting, and that it is inappropriate for the City to use taxpayer money to pay for repairs that were not the result of their operations. Jerry Arnold also shared that the City is not permitted to pay a claim that is denied by the insurance carrier; this would risk being dropped by the insurance company. Mayor McCauley promised to contact the insurance investigator to ensure that he has all the facts of the case; but, if the insurance carrier still denies the claim, the City cannot pay.

C. **Consent Agenda:**

1. **Approval of Minutes – March 16, 2017 Sanitary Board Meeting; motion Frye/McCauley passed unanimously.**
2. **Financial Report:** Ms. Jenkins shared the financial report. The balance is the best it has been in a year and a half due to increased fees and employee attrition. **Motion to accept financial report Frye/McCauley; passed unanimously.** Ms. Jenkins also shared the 2017-18 draft budget. Health insurance expense continues to increase. Ms. Jenkins indicated that the City is one of very few employers that pay 100% of employee insurance. She may ask Council to consider asking any new, incoming employees to pay a portion of their insurance. No changes would be requested for existing employees.

SANITARY BOARD  
CITY OF BUCKHANNON  
BALANCE SHEET

Balance March 31, 2017	
Money market checking	\$ 138,799.84
CD at FCB	\$ 22,754.17
CD Investment	\$ 40,327.23
2% Depreciation fund	\$ 29,268.61 (Closed Out 7-27-16)



D. **Department Report:** Raz shared the following:

1. **Grants:**

- Emergency Power - Combined the generators for the Public Safety Complex. Have submitted just under \$1million request for five more pump stations for approval.
- REAP grant – applying for funds for equipment to potentially begin composting at the plant. Permit has been modified and submitted to allow composting. This is a collaborative project between Waste and Sanitary Departments. Grant awards will not be made until the end of the year.

**2. Personnel:**

- Employee raises for 2018 have been incorporated into the 2017-2018 budget. Classification changes were approved at the last meeting, but Raz and Jerry have proposed merit increases. These are in the draft budget to be formally proposed in July. Barb Hinkle has been awarded a pay increase; 29% of this (\$800) is the responsibility of Sanitary Board; **Motion Frye/McCauley for Sanitary Board to cover this portion of Barb's pay increase; motion passed unanimously.**

**3. Collection System**

**Completed Projects:**

- Camden Avenue sewer repair
- Florida Street stormwater tap; resident covered the cost
- Hinkle Drive tap – outside of City limits, but Sanitary put stipulations on future work
- Mudlick Road tap request

**4. Work in Progress**

- Wood/Ritchie/Braxton – 500 L.F. of 8-inch PVC and 500-feet of parallel forcemain line; this is a long project, but about 70% complete at this point
- Moore Avenue parallel sewer, adjust MH elevations and coordination with Water Dept. Murphy Pump Start Station will need to be shut down for two-three days to complete this work; waiting for better weather, hopefully will start on Monday, April 24.

**5. Planned Projects/Storm Sewer and Sanitary Sewer Work-List:**

- Renny Hall – Boggess Street, storm and sanitary sewer repair
- Forcemain upgrades (deteriorated sections), lines leading to treatment plant need additional visibility, but Sam Ludlow suspects that there are some weaknesses in the line that need to be monitored and, perhaps, repaired.
- Willowbrook Street, sewer line repair in the Upper Drive area has been completed before bad weather
- Gum/Chestnut Street sewer upgrade (re-route old line)
- North Spring Street or Island Avenue in coordination with Water and Streets Depts.

**6. Plant -**

- Tests - Test results were shared by Sam Ludlow; these were quite good, according to Mr. Ludlow. Lab inspection was held within the last month; letter and response have been completed. The inspection went well, with only a few, very minor, discrepancies.

ES-59 Revised 1975		STATE OF WEST VIRGINIA SUMMARY OF WASTEWATER TREATMENT PLANT OPERATORS										Month: Mar. 2017 City: Buckhannon W.Va. Operator: 		
Date	INFLUENT WASTEWATER					BELT PRESS				Plant Effluent				
	Sus. Sol. mg/l	BOD5 mg/l	Flow mgd	Temp C	PH	Grit Scr. C.F.	Gal. Wet Sludge Added	Pounds Dry solids Produced	Sus. Sol. mg/l	BOD5 mg/l	Fecal Col./100 ml	D.O. mg/l	PH	Ass. Nit. mg/l
3/1/17	84	200	2.039	13.0	6.98	2.0			4.25	1.3		7.8	6.74	1.036
3/2/17			1.382	12.0	6.91	2.0						7.9	6.71	
3/3/17			1.165	14.0	6.93	2.0						8.1	6.78	
3/4/17			0.976	18.0	6.98	2.0						7.8	6.78	
3/5/17			0.864	19.0	6.95	2.0						7.7	6.75	
3/6/17			0.902	19.0	7.01	2.0	21,006	2,418			35	8.2	6.75	
3/7/17			2.545	18.0	7.03	2.0						8.3	6.76	
3/8/17	92	184	2.265	17.0	7.00	2.0			5.25	1.7		8.5	6.78	1.344
3/9/17			1.537	17.0	6.99	2.0						8.4	6.79	
3/10/17			1.046	15.0	6.98	2.0						8.7	6.77	
3/11/17			1.232	12.0	6.99	2.0						8.6	6.79	
3/12/17			1.143	12.0	6.75	2.0						8.5	6.78	
3/13/17			1.207	11.0	6.78	2.0					33	8.5	6.82	
3/14/17			1.267	11.0	6.77	2.0						8.4	6.80	
3/15/17	92	199	1.199	10.0	6.79	2.0			3.25	2.0		8.4	6.81	<0.15
3/16/17			1.003	10.0	6.76	2.0						8.6	6.82	
3/17/17			1.939	11.0	6.74	2.0						8.5	6.83	
3/18/17			1.871	11.0	6.73	2.0						8.4	6.81	
3/19/17			1.189	11.0	6.76	2.0						8.3	6.79	
3/20/17			1.412	11.0	6.77	2.0						8.2	6.78	
3/21/17			1.399	10.0	6.84	2.0					26	8.4	6.84	
3/22/17	124	200	1.139	10.0	6.85	2.0	22,009	2,533	5.50	2.0		8.6	6.87	1.176
3/23/17			1.052	12.0	6.97	2.0						8.1	6.81	
3/24/17			1.020	12.0	6.96	2.0	20,010	2,870				7.9	6.78	
3/25/17			0.932	12.0	6.95	2.0						7.9	6.80	
3/26/17			2.219	12.0	6.95	2.0						8.1	6.81	
3/27/17			2.634	12.0	6.91	2.0						8.2	6.82	
3/28/17			2.194	12.0	6.84	2.0					51	8.3	6.79	
3/29/17	92	141	1.623	12.0	6.82	2.0			5.00	2.6		8.2	6.81	0.728
3/30/17			1.514	12.0	6.83	2.0						8.4	6.80	
3/31/17			3.070	13.0	6.79	2.0						8.3	6.78	
TOTAL			47.947				63,025	7,821						
AVERAGE	96.0	186.4	1.547	12.9	6.88	2.0			4.65	1.92	35.2	8.3	6.79	0.857
MAXIMUM	124.0	200.0	3.070	19.0	7.03	2.0			5.50	2.60	51	8.7	6.87	1.344
MINIMUM	84.0	141.0	0.864	10.0	6.73	2.0			3.25	1.30	26	7.7	6.71	<0.15

Mar. 2017  
 of 1st Quarter - (Jan-Mar) 2017



Applicant:	BUCKHANNON, CITY OF	Type:	Electronic DMR
Reference ID:	rv0032336Mar2017 (04/12/2017)	Permit ID:	New/Pending
eDMR Worksheet -	WV0032336 - 001		
Status:	New	Printed:	Apr. 12, 2017 1:58 PM

Permit: WV0032336    Order No: 001    Type: Normal    Plant    Lab Performing Analysis: 183 - BUCKHANNON WASTEWATER TREATMENT PLANT

Parameter	Parent Limits	Quantity			Units	Number Exceed	Other Units			Units	Number Exceed	Measurement Frequency	Sample Type	Lab
		Avg	Max	Min			Avg	Max	CEL*					
30050 (ML-T) RP-A Flow (in Control) Or Treatment Plant Year Round	Reported	N/A	N/A				1.547	3.070		mgd	0	Continuous	measured	183
30310 (ML-B) RP-A BOD Winter Nov 1-June 30 Year Round	Reported	35.7	35.7	Line/Dry	0	N/A	1.82	2.8		mg/l	0	1 Week	8 hr comp	183
30310 (ML-B) RP-A BOD Winter Nov 1-June 30 Year Round	Parent Limits	113	625			N/A	18	30		mg/l	0	1 Week	8 hr comp	183
30330 (ML-A) RP-A Suspended Solids, Total Year Round	Reported	64.8	90.2	Line/Dry	0	N/A	4.83	5.02		mg/l	0	1 Week	8 hr comp	183
30330 (ML-A) RP-A Suspended Solids, Total Year Round	Parent Limits	815.8	1251.8			N/A	30	60		mg/l	0	1 Week	8 hr comp	183
31110 (ML-A) RP-A 5-Day Percent Removal, Dry Year Round	Reported	N/A	N/A			N/A	N/A	92		Percent	0	48 Month	Calculated	183
31110 (ML-A) RP-A 5-Day Percent Removal, Wet Year Round	Reported	N/A	N/A			N/A	N/A	92		Percent	0	48 Month	Calculated	183
31210 (ML-A) RP-A 5-Day Percent Removal, Wet Year Round	Reported	N/A	N/A			N/A	N/A	92		Percent	0	48 Month	Calculated	183
31210 (ML-A) RP-A 5-Day Percent Removal, Wet Year Round	Parent Limits	N/A	N/A			N/A	N/A	92		Percent	0	48 Month	Calculated	183
31210 (ML-A) RP-A 5-Day Percent Removal, Wet Year Round	Reported	N/A	N/A			N/A	N/A	92		Percent	0	48 Month	Calculated	183
31210 (ML-A) RP-A 5-Day Percent Removal, Wet Year Round	Parent Limits	N/A	N/A			N/A	N/A	92		Percent	0	48 Month	Calculated	183
32005 (ML-A) RP-A Coliform, Fecal Year Round	Reported	N/A	N/A			N/A	30.3	01		Col/100ml	0	1 Week	Grab	183
30400 (ML-A) RP-A PH Year Round	Reported	N/A	N/A			N/A	8.71	8.67		pH	0	1 Week	Grab	183
30300 (ML-A) RP-A Dissolved Oxygen Year Round	Reported	N/A	N/A			N/A	7.7	8.25		mg/l	0	1 Week	Grab	183
30610 (ML-A) RP-A Nitrogen, Ammonia Total Winter Nov 1-June 30 Year Round	Reported	13.1	26.4	Line/Dry	0	N/A	0.28	1.24		mg/l	0	1 Week	8 hr comp	183
31110 (ML-A) RP-A Copper Total Recoverable Year Round	Reported	N/A	N/A			N/A	0.0003	0.0023		mg/l	0	1 Week	8 hr comp	183
31110 (ML-A) RP-A Copper Total Recoverable Year Round	Parent Limits	N/A	N/A			N/A	0.0004	0.0021		mg/l	0	1 Week	8 hr comp	183
31110 (ML-A) RP-A Copper Total Recoverable Year Round	Reported	N/A	N/A			N/A	0.0011	0.0011		mg/l	0	1 Quarter	Grab	188
31110 (ML-A) RP-A Copper Total Recoverable Year Round	Parent Limits	N/A	N/A			N/A	0.0011	0.0011		mg/l	0	1 Quarter	Grab	188
31004 (ML-A) RP-B Zinc Total Recoverable Year Round	Reported	N/A	N/A			N/A	0.045	0.348		mg/l	0	1 Quarter	8 hr comp	186
31004 (ML-A) RP-B Zinc Total Recoverable Year Round	Parent Limits	N/A	N/A			N/A	0.045	0.348		mg/l	0	1 Quarter	8 hr comp	186
31204 (ML-A) RP-B Zinc Total Recoverable Year Round	Reported	N/A	N/A			N/A	0.030	0.036		mg/l	0	1 Quarter	Grab	180
31204 (ML-A) RP-B Zinc Total Recoverable Year Round	Parent Limits	N/A	N/A			N/A	0.030	0.036		mg/l	0	1 Quarter	Grab	180

http://apps.dep.wv.gov/webapp/dep/services/application/Template/GenericPrintout.cfm?SectionID=5712&SubSectionID=5724&Modu... 4/12/2017

30300 (ML-A) RP-B Hardness, Total Year Round	Reported	N/A	N/A			N/A	52.0	52.0		mg/l	0	1 Quarter	Grab	188
31428 (ML-A) RP-B Toxicity, Ceriodaphnia Clinica Year Round	Reported	N/A	N/A			N/A	1.0	1.0		TLU	0	1 Quarter	8 hr comp	188
14009 (ML-A) RP-A Stream Flow, Estimated Winter Nov 1-June 30	Reported	N/A	N/A			243.8	673.4	1214.4		cfs	0	1 Daily	Calculated	183
14009 (ML-A) RP-A Stream Flow, Estimated Winter Nov 1-June 30	Parent Limits	N/A	N/A			181.0	673.4	1214.4		cfs	0	1 Daily	Calculated	183

- Several plant employees attended a DEP informational meeting related to phosphorous in water, which leads to vegetation growth (algae). DEP will soon require tests and monitoring. Large water users (e.g., college, hospital, housing developments) should be encouraged to use only phosphorous-free soaps. Raz will draft a letter for consideration.
- Screw pump – Buck Samples explained that a rebuild has been completed on the screw pump for about \$5,700; a new screw pump would have cost \$30,000-\$40,000. Mr. Samples reported that performance of the new screw pump is almost what it was when brand new (98% of original capacity).



AFTER

BEFORE

- The original UV system for disinfecting was installed in 1987. These are currently in plastic tanks that are in danger of fire and melting; cost to replace is \$400,000. Buck Samples suggests replacing these with stainless steel tanks; four at \$10,000 each for a total of \$40,000. Amby Jenkins indicated that the cost of this had been partially included in the long-range plan and budget.

**7. Correspondence: Insurance carrier denied Mr. Charles Campbell's claim (discussed under Recognized Guests, above).**



March 31, 2017

Charles Campbell  
35 Sedgewick Street  
Buckhannon, WV 26201

RE: Insured: City of Buckhannon  
Date of Loss: January 14, 2017  
Claim No. 0AB193850

Dear Mr. Campbell;

Atlantic Specialty Company provides the General Liability insurance coverage for the City of Buckhannon, West Virginia. In that capacity, we acknowledge notice of a property damage claim which occurred on the above date.

Our investigation into this matter finds no evidence the City of Buckhannon caused the blockage of the sewer line on the above date by their direct action or activity. We find the City of Buckhannon took appropriate actions upon receipts of notice of a hazard to try to determine the issue. Once the issue was located, the sewer main was cleared to restore proper service. We find no evidence the City of Buckhannon was negligent in their maintenance for the lines in your area. Therefore, we must respectfully deny your claim.

While we are sympathetic, the City of Buckhannon can only consider claims in which they are legally liable. If you have additional evidence of negligence to support your allegations against the City of Buckhannon, please provide it to me for consideration. Additionally, pursuant to West Virginia Statute, the City of Buckhannon retains all applicable immunity.

Should you have any questions or concerns, please feel free to contact me. You have the option of contacting the Insurance Commissioner as follows:

West Virginia Offices of the Insurance Commissioner  
PO Box 50540  
Charleston, WV 25305-0540

Phone#: 304-558-3386 for general customer service  
304-558-5838 for claims service  
304-558-9065 for complaints

Website: [www.wvinsurance.gov](http://www.wvinsurance.gov)

Yours Very Truly,

**8. Strategic Issues:**

- Stormwater – Ordinance 415 – Final reading and vote occurred at the March 16 City Council meeting. Sam and Raz are working on the comprehensive stormwater plan.
- Tennerton – Another letter was sent to Tennerton Public Service District on March 1, and Carrie Wallace, Administrator of County Commission, was also contacted. Ms. Wallace indicated that the County has not had any dealings with Tennerton PSD. Amby Jenkins subsequently spoke with Ms. Wallace who explained that Tennerton Public Service District reports to County Commission, but indicated that Commission had no authority over them. Mayor McCauley disagreed with Ms. Wallace's interpretation of statute, and will begin a dialogue with County Commissioner Sam Nolte. Raz has also continued to call the PSD, with no returned calls.
- EPA Plant energy/process audit March 22 – Buck Samples explained that consultants made recommendations to save money for the plant, in the long run; but, these would require outlay in the short run. Many of the suggestions had already been implemented previously by Sam Ludlow.

**Erasmus Rizo**

**From:** Erasmus Rizo [erasmo.rizo@buckhannonwv.org]  
**Sent:** Tuesday, March 28, 2017 3:12 PM  
**To:** 'Sam Ludlow'; 'buck.samples@buckhannonwv.org'; 'dan.baker@buckhannonwv.org'  
**Subject:** FW: Energy and Process Evaluation  
**Attachments:** Buckhannon Energy Assessment Spreadsheet.xlsx

FYI...From the Walk through with EPA.

**From:** Higgins, Walter [mailto:Higgins.Walter@epa.gov]  
**Sent:** Tuesday, March 28, 2017 3:03 PM  
**To:** Erasmus Rizo  
**Cc:** Elbert Morton; Chominski, Robert; Brady, Jefferson E; Vazquez, Britney  
**Subject:** Energy and Process Evaluation

Erasmus,

Thanks again for you and your staff's time. It was great meeting you all. Elbert and I met with some colleagues from DEP at the Expo Wednesday night and couldn't stop ourselves from saying how great your O&M is.

Below are my comments. Please let me know if we can help and what your thoughts are.

1. First off, both Elbert and I would be happy to be there to bounce ideas off of anytime.
2. Digester Blower Control: ~\$3k/yr savings
  - a. I'm attaching a spreadsheet I put together. I basically copied a Honeywell spreadsheet they have on their website. Feel free to play around with it to come up with some rough costs. I should have got amp #s from you and then I'd be able to get a better idea of Load % of the motor. Example: Name Plate FLA: 100amps. Measured: 50amps. 50% Load.
  - b. Tab titled Digester Blower VFD:
    - i. I think the guys said they run it about 20hrs/day.
    - ii. If you install a VFD you can slow the motor down, as the level in the tank decreases, and still keep your mixing and some DO (~1ppm).
    - iii. You can also add an OFF time (0% Speed) if you want to cycle the air on and off. I put 30% at 0% speed or OFF.
    - iv. Rough and conservative estimate savings: \$2,800/yr.
  - c. Tab titled Digester Blower Timer:
    - i. I just put in 24hrs Duty cycle actually running at 0% speed half the time and 100% speed the other half (2hr ON/ 2hr OFF would be a good start).
    - ii. Rough and conservative estimate savings: \$3,400/yr.
    - iii. Obviously you'll need to make sure you meet your land app permit, so you'll have to find a happy medium.
3. Ditch VFDs:
  - a. I didn't bother with this because it probably wouldn't have a great payback, but it would be a very nice operational tool for your guys. Especially if you're interested in nutrient removal.
4. Nutrient Removal:
  - a. I'd be interested to see what your effluent TN or NO3 are. I bet you're already doing a pretty good job.
  - b. After you get an idea of what you're removing now think about shutting down the aerator by the influent. That will give you the cBOD the bugs need to remove the TN. Then after a week or so see if that makes any difference.
  - c. Below are some documents that may be helpful when looking into BNR. The most recent is the Case Studies report.
5. Don't forget to take a trip to Parkersburg or whichever plant Elbert mentioned that has just upgraded to BNR.

Walter Higgins  
EPA Region III Water Protection Division  
Office of Infrastructure and Assistance (3WP50)  
1650 Arch Street  
Philadelphia, PA 19103-2029

email: [higgins.walter@epa.gov](mailto:higgins.walter@epa.gov)  
phone: (215) 814-5476

- Vehicles/lease and auction; plant crane and truck, P-1, P-6 - Discussion on contract options. The purchase option seems to be the best financial choice. **Motion Frye/McCauley to purchase, outright, the plant crane and truck; to authorize appropriate department to let out bids; to allow Amby Jenkins to secure the best possible financing; and to authorize the Mayor to sign the loan documents; motion passed unanimously. Second motion Frye/McCauley to lease the SUV through Enterprise; motion passed unanimously.**
- **Motion Frye/McCauley to change the May 18<sup>th</sup> Board meeting to Tuesday, May 16<sup>th</sup> to accommodate the Strawberry Festival parade; motion passed.**

**Board Members Comments & Announcements:**

- **Gene Frye-** none
- **Phil Loftis-** absent
- **Mayor's Comments and Announcements** - After initial discussion with County Commissioner Sam Nolte, regarding Tennerton PSD, the Mayor may invite him to the next Board meeting.

With no further business before the Board; **Frye/McCauley motion to adjourn.** The meeting adjourned at 6:08p.m. Motion Carried. Next meeting is Tuesday, May 16, 2017 at 4pm.

**Mayor David McCauley** \_\_\_\_\_

**City Recorder Susan Aloï** \_\_\_\_\_