

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held October 6, 2016 at 7:00 PM at City Hall with the following in attendance:

Mayor	David McCauley	Present
Director of Finance/Administration	Amberle Jenkins	Present
Newly Appointed City Recorder	Susan Aloï	Present
Council Member	Mary Albaugh	Present
Council Member	Pamela Cuppari	Present
Council Member	CJ Rylands	Present
Council Member	Robbie Skinner	Present
Council Member	David Thomas	Present
Director of Public Works	Jerry Arnold	Present
Fire Chief	James Townsend	Present
City Attorney	Tom O'Neill	Present
Office Clerk	Shayla Gowers	Present
Channel 3 TV		Present
Record Delta Newspaper		Present
Intermountain Newspaper		Present

The following guests were also present:

**City of Buckhannon
City Council Meeting Attendance Record**

Name – Please write clearly	Street Address	Do you desire to address Council? Yes or No and if Yes, State Topic
Raymond Hall	Cleveland Ave.	<input checked="" type="radio"/> Y <input type="radio"/> N
Timothy Reese	42 College Ave	<input type="radio"/> Y <input checked="" type="radio"/> N
Tammy Reger	Chamber	<input type="radio"/> Y <input checked="" type="radio"/> N
Ben Pugh	Barbours St	<input type="radio"/> Y <input type="radio"/> N
Stubbles (Bill Skinner)	Brushy Fork Rd	<input type="radio"/> Y <input type="radio"/> N
Fuzzy (Jim Lockhart)	22 Meade St	<input type="radio"/> Y <input type="radio"/> N
MARIA BRY	115 Chestnut St.	<input type="radio"/> Y <input type="radio"/> N
Ryan Gumbata	80 College Ave	<input type="radio"/> Y <input checked="" type="radio"/> N
Zach Schademan	16 Marion St.	<input type="radio"/> Y <input checked="" type="radio"/> N
Marilyn Macis	54 college Ave	<input type="radio"/> Y <input checked="" type="radio"/> N
Michael Coats	17 Lincoln Way	<input type="radio"/> Y <input checked="" type="radio"/> N
Patrick Traxler	80 S. Florida St	<input checked="" type="radio"/> Y <input checked="" type="radio"/> N

Thursday, October 06, 2016

Name – Please write clearly	Street Address	Do you desire to address Council? Yes or No and if Yes, State Topic
Franklin Baxa	87 Orr St.	<input type="radio"/> Y <input type="radio"/> N
Arion Goff	80 S. Florida St.	<input type="radio"/> Y <input checked="" type="radio"/> N
Bill Hamilton	120 East Hamble	<input checked="" type="radio"/> Y <input type="radio"/> N
Joe Shaw		<input type="radio"/> Y <input type="radio"/> N
Alex Osburn		<input type="radio"/> Y <input type="radio"/> N
Wayne Mathews		<input type="radio"/> Y <input type="radio"/> N
Chase Alkire		<input type="radio"/> Y <input type="radio"/> N
Nate Simmons		<input type="radio"/> Y <input type="radio"/> N
Chris Weaver		<input type="radio"/> Y <input type="radio"/> N
Courtney Wilt		<input type="radio"/> Y <input checked="" type="radio"/> N
Meg Allen		<input type="radio"/> Y <input checked="" type="radio"/> N
James Smully		<input type="radio"/> Y <input type="radio"/> N

Thursday, October 06, 2016

Meeting Agenda Posted 10-03-16

City Council of Buckhannon – 7:00 pm in Council Chambers Meeting Agenda for Thursday October 6, 2016

- A. Call to Order
 - A.1 Moment of Silence & Pledge to the Flag of the United States of America
 - A.2 Mayor's Greetings
 - A.3 Consideration of Appointment and Potential Swearing in of Susan Aloi as City Recorder
 - A.4 Recognition and Hiring Tom O'Neill as City Attorney
- B. Recognized Guests
 - B.1 Proclamation Buckhannon's Bicentennial
 - B.2 Proclamation Fuzzy & Stubbles
 - B.3 Ron Pugh – City Hall Framed Artwork
 - B.4 WVWC Students
 - B.5 Delegate Bill Hamilton-Municipal Fire & Police Retirement
- C. Department and Board Report
 - C.1 Jerry Arnold-Public Works Director
 - C.2 James Townsend- Fire Chief
 - C.3 Amberle Jenkins- Finance Director
 - C.4 Tom O'Neill -City Attorney
- D. Correspondence
 - D.1 Bicentennial Celebration Meeting Notes
 - D.2 Upshur County Commission Proclamation Buckhannon Day
 - D.3 88 Restaurant Extension of licensed floor plan for October
 - D.4 UCDA Financial Statement August 31, 2016
 - D.5 Amended Proclamation UC Soccer Team Blue Lightning
- E. Consent Agenda
 - E.1 Approval of Minutes – Regular meeting 9/15 Special meetings 9/20, 9/27, & 9/29
 - E.2 Approval of Building and Wiring Permits
 - E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and Vote
 - F.1 Addressing & Mapping
 - F.2 Ordinance 2016-010 Property Transfer to UCDA Second/Final Reading
 - F.3 Create Buckhannon Festival Fridays 2017 Season-Usage of Jawbone Park
 - F.4 Appointment of Robbie Skinner as Council Appt. to the Historic Landmarks Commission
 - F.5 Contract Tom O'Neill as City Attorney
 - F.6 Possible Resolution 2016-14 & 2016-15 Fire & Police Municipal Retirement
 - F.7 2016 Annual Floodplain Management Progress Report
- G. Comments and Announcements
 - G.1 Mary Albaugh
 - G.2 Pamela Cuppari
 - G.3 C J Rylands
 - G.4 Robbie Skinner
 - G.5 David Thomas
- H. Mayor's Comments and Announcements
 - H.1 Ace Mumford Signage
- I. Adjournment

Posted 10/03/16

Mayor McCauley called the meeting to order followed by a moment of silence and the Pledge of Allegiance. Mayor McCauley asked for those in attendance to keep office clerk, Billie Davidson, in their best thoughts and prayers due to the recent passing of her father in addition to all those affected in Florida by Hurricane Matthew.

Appointment of City Recorder- Susan Aloi: Official Oath of Office

Motion Skinner/ Cuppari; Motion Carried Unanimously



CITY OF BUCKHANNON

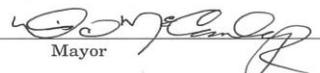
OFFICIAL OATH

State of West Virginia,
County of Upshur,
City of Buckhannon,

I, *Susan Aloi* do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as *Recorder* of the said City to the best of my ability, so help me God.

Signed 

Subscribed and sworn to before me this 6th day of October, 2016


Mayor

Recognition and Hiring of New City Attorney: Mayor McCauley welcomed the New City Attorney, Tom O'Neill.

Recognized Guests:

- **Proclamation- Buckhannon's Bicentennial:**

MAYOR'S PROCLAMATION

Whereas, the **CITY OF BUCKHANNON** was first recognized as an established community in 1816 Virginia although our area was first settled by the Pringle Brothers in 1764; and,

Whereas, our community will celebrate its bicentennial anniversary for the remainder of calendar year 2016, but particularly with a grand night of festivities including a parade, music, & other local talent performing in Jawbone Park, carnival rides, & fireworks all on Friday evening, September 30, 2016; and,

Whereas, our City employees, children from throughout our Upshur County school system, West Virginia Wesleyan College, the West Virginia Strawberry Festival, & many of our community's businesses will participate in the many events; and,

Whereas, items are being collected for a time capsule that will be interred on Sunday afternoon, October 9 at 2:00 p.m. in Jawbone Park along with the blessing of our newly placed Bicentennial Boulder; and,

Whereas, other **BICENTENNIAL** activities are planned in the weeks ahead including the Buckhannon-Upshur Camera Club's historical photo contest, a beard growing contest, the Ace Mumford birthplace dedication, the rededication of the City seal mural on West Main & Locust Streets, the Ted Cassidy/Lurch Bench dedication, the Jean Lee Latham birthplace dedication, & other historical events designed to coincide with our **BICENTENNIAL** celebration; and,

Whereas, it is very significant for the residents of our Buckhannon community to reflect upon & celebrate our long & proud 200 year history, heritage, culture, milestones, & accomplishments; and,

Whereas, our City now desires to formally recognize **BUCKHANNON'S BICENTENNIAL CELEBRATION** and encourage our entire community to participate in all events during the remainder of 2016 & especially to celebrate all things **BUCKHANNON** on Friday evening, September 30.

NOW, THEREFORE, I, DAVID W. McCAULEY, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power & authority duly vested in me, do hereby proclaim Friday, September 30, 2016 to be "**BUCKHANNON BICENTENNIAL DAY**" throughout our City of Buckhannon.

I further urge all of our residents to join our City employees, all members of our City government family, & me during all **BUCKHANNON BICENTENNIAL** celebratory events and especially during our community's most special day on Friday, September 30.

Given under my hand & the official seal of
The City of Buckhannon, this 30th day of September, 2016

David W. McCauley, Mayor

- **Proclamation- Fuzzy & Stubbles**

MAYOR'S PROCLAMATION

Whereas, Buckhannon residents **JIM LOCKHART & TERRY SKINNER** have collectively entertained our Buckhannon-Upshur community for 51 years as our favorite clowns, **FUZZY & STUBBLES**; and,

Whereas, **MR. LOCKHART, aka FUZZY, & MR. SKINNER'S, aka STUBBLES-** commitment to bringing fun, joy, & happiness to generations of audiences, but particularly to the children of our community is legendary as in part evidenced by their regular appearances in parades & many other fun-filled functions in our community including their participation in our annual West Virginia Strawberry Festival parades & most recently in our Buckhannon Bicentennial parade just occurring on Friday, September 30, 2016; and,

Whereas, sadly, being a clown recently has taken on a negative connotation in our region due to some people dressing to scare & terrorize others instead of bringing cheer to residents as do the always cheerful **FUZZY & STUBBLES**; and,

Whereas, our Buckhannon-Upshur community appreciates & values the efforts & positive energy & intentions of two of our finest residents & wishes to honor & commend them in their continued, positive mission; and,

Whereas, our City now desires to recognize **JIM LOCKHART & TERRY SKINNER** by bestowing upon each of them our City's highest honor with the Ambassador's Award.

NOW, THEREFORE, I, DAVID W. McCauley, Mayor of the City of Buckhannon, pursuant to the power & authority duly vested in me, do hereby proclaim Saturday, October 8, 2016 to be "**FUZZY & STUBBLES DAY**" throughout our City of Buckhannon.

To further memorialize **JIM LOCKHART'S & TERRY SKINNER'S** devotion to and affinity for our Buckhannon-Upshur community, I further now hereby bestow upon each of them, the Buckhannon Ambassador Award, thus being but our City's 10th & 11th recipients & honorees of this most prestigious award. Appropriately, I direct the installation of a permanent placard upon the "Ambassador's Bench" on East Main Street, aptly in front of our City's Stockert Youth Center where so many children regularly participate in activities there, to permanently honor both **MR. LOCKHART, aka FUZZY, & MR. SKINNER, aka STUBBLES**, bearing the inscription-

- - **"THE AMBASSADORS' BENCH - HONORING THOSE WHO SELFLESSLY DEDICATED THEIR LIVES TO THE SERVICE, PROMOTION, & ADVANCEMENT OF BUCKHANNON"** - -

I further urge all of our residents to greet our City's most beloved & honored clowns & citizens, **FUZZY & STUBBLES**, along with their families, friends, & all members of our City government family during their most special day.

Given under my hand & the official seal of
The City of Buckhannon, this 6th day of October, 2016

David W. McCauley, Mayor

- **Ron Pugh- City Hall Framed Artwork:** Mayor McCauley recognized Mr. Pugh and presented his artistic rendering of the front of City Hall. The picture will remain in City Council Chambers.
- **WVWC Students:** Mayor McCauley recognized all WVWC students in attendance and asked them to introduce themselves, tell where there are from, and their major.
- **Delegate Bill Hamilton- Municipal Fire and Police Retirement**

Delegate Hamilton explained the recent changes in PERS with the passing of Senate Bill 529 which requires an employee to be 62 years old in order to be fully retired. Delegate Hamilton recently co-authored Senate Bill 4519 which would allow the City to decide, with the passing of a resolution, to stay with PERS or to participate in the Municipal Police Officers and Firefighters Retirement System (MPFRS). Delegate Hamilton stated that the City has until July 1, 2017 to approve a resolution to participate in MPFRS. Delegate Hamilton explained that MPFRS was started in 2010 and is currently funded at 183.3%, whereas PERS is currently funded at 86.8%. Council Thomas asked if an employee coming in has a choice between the two retirement systems. Delegate Hamilton stated that once the resolution is passed any incoming employees will not have a choice, however those hired between July 1, 2015 and the date the resolution is passed may choose. Council Thomas asked if there are any increased death benefits with MPFRS. Mrs. Jenkins explained there are death benefits with MPFRS as well as scholarships available for children of deceased police officers and firefighters. Council Thomas asked how many employees have joined since July 1, 2015. Mrs. Jenkins stated that the City has hired three firefighters and one police officer. Mrs. Jenkins explained that the City will be saving \$7,000.00 in premiums per year if the resolution for MPFRS passes. Firefighters Linn Baxa, Aaron Goff, and Patrick Traxler were present to show their support for MPFRS. Mr. Baxa and Mr. Traxler expressed to council their desire to adopt this system and asked for them to consider passing the resolution.

Council Thomas asked if the insurance would have the same rules. Mrs. Jenkins explained that the insurance would be the same as all other city employees. Council Thomas thanked Mitch Tacy and Delegate Hamilton for getting together and making this happen.



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Auditor Glen B. Gainer III, Vice Chairman
Treasurer John D. Perdue
Acting Cabinet Secretary Mary Jane Pickens

EXECUTIVE DIRECTOR
Jeffrey E. Fleck

Consolidated Public Retirement Board

4101 MacCorkle Ave., SE
Charleston West, Virginia 25304-1636
Telephone: 304-558-3570 or 800-654-4406
Fax: 304-957-7522
Email: cprb@wv.gov
www.wvretirement.com



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C. Jeffrey Vallet

September 12, 2016

Amberle Jenkins
City of Buckhannon
70 East Main Street
Buckhannon WV 26201

Re: Participation in the WV Municipal Police Officers and Firefighters Retirement System

Dear Ms. Jenkins:

Thank you for your interest in joining the West Virginia Municipal Police Officers and Firefighters Retirement System (MPFRS). Pursuant to the provisions of WV Code § 8-22A-33, any municipality or municipal subdivision that employs individuals as members of paid police departments or paid fire departments, but did not establish either a policemen's pension and relief fund or a municipal firemen's pension and relief fund as provided in section sixteen, article twenty-two of this chapter and whose current police officers and/or firefighters are participating in the Public Employees Retirement System (PERS) may by a majority vote of its city council, elect to become a participating public employer and thereby include its police officers and/or firemen in the membership MPFRS. Municipalities can choose to pass resolutions for police officers and/or firemen, but if choosing both, separate resolutions must be passed.

Before electing to join MPFRS, please be aware of the following:

- ◆ Once a municipality or municipal subdivision has elected to join MPFRS, it is not permitted, in the absence of statutory authority, to withdraw from the system.
- ◆ Covered employment means employment as a full-time municipal police officer or firefighter and the active performance of the duties required of that employment. (WV Code § 8-22A-2(i)). Full-time employment means permanent employment of an employee by a participating municipality in a position which normally requires twelve months per year service and requires at least one thousand forty hours (1,040) per year service in that position. (WV Code § 8-22A-2(q))
 - All employees hired into full-time, covered employment after the date the employer began participating in MPFRS, MUST participate in MPFRS. (WV Code § 8-22A-6).
 - All employees hired into full-time, covered employment between July 1, 2015 and the date the municipality passed the resolution, may elect, within 90 day of the municipality's decision, to become a member of MPFRS. Any police officer or firefighter who makes this election must pay to the plan an additional four percent contributions plus interest.
 - All employees hired into full-time, covered employment before July 1, 2015, will remain in PERS.

Amberle Jenkins
City of Buckhannon
Page Two
September 12, 2016

- ◆ The employer contribution rate is an amount determined by the Board, currently 8.5% of the employee's gross compensation. The Board may increase the employer contribution rate to no more than 10.5% of the employee's gross compensation to ensure actuarially sound funding for the plan.
- ◆ The current employee contribution rate is 8.5% of the employee's gross compensation. Should the plan fall below 70% funded, the employee contribution rate will be increased to 10.50% until 75% funding level is achieved. At no time may the rate of employee contribution exceed the rate of employer contribution. (WV Code § 8-22A-8). Employee contributions paid to MPFRS must be remitted on a tax deferred basis.
 - State law requires these sums to be remitted to MPFRS at the end of each calendar month in arrears and shall be paid no later than fifteen (15) days following the end of the calendar month. (WV Code § 8-22A-8(b)) If contributions are delinquent, the employer will be required to pay the actuarial rate of interest lost, which is currently 7.5%, on the total employee and employer contributions per day with a minimum charge of fifty dollars.

I have enclosed a copy of the Laws and Rules of the WV Consolidated Public Retirement Board (CPRB), a copy of HB 4519, Resolutions for both Municipal Police Officers and Municipal Paid Professional Firefighters, brochures for MPFRS and a Participating Employer Information Form. Please note that the Resolutions must be completed and returned to our office along with the completed Employer Information Form within ten (10) days of passage. For additional information regarding MPFRS, you may also want to visit our web site at www.wvretirement.com.

Please note that if your agency becomes a MPFRS participating employer, your employees may be eligible for insurance coverage under the Public Employees' Insurance Agency (PEIA) upon retirement. It is imperative that you contact PEIA to discuss the employer's obligation for retiree insurance coverage. You can reach PEIA toll free, at 888-680-7342. J.W-PEIA

Should you have any questions relating to this matter, please do not hesitate to contact me.

Sincerely;

Torrie Williams
PERS/US Senior Membership Specialist
Torrie.G.Williams@wv.gov

- **Mr. Raymond Hall addressed City Council** regarding animal control. The council discussed current animal control ordinance and enforcement strategies. Council Thomas stated his desire to have a quarterly report from the animal control officer and to follow up with the animal control officer with the county.

Mr. Hall also asked what the regulations are for an open fire and explained the recent complaint at 44 Cleveland Ave. Fire Chief Townsend explained the current regulations and stated that the fire Mr. Hall was referring to was within those regulations.

Department and Board Reports:

- **James Townsend- Fire Chief** reported on the following:

**OCTOBER 2016 CITY COUNCIL REPORT
Buckhannon Fire Department**

Potential live-in is in progress
A local student freshman at WVWC. Anticipating move in 2nd or 3rd semester.
Attending WVUEx Academy Jacksons Mill
Has mentor on paid staff assigned

We have 2 volunteers (including the new live-in) who began WVU-Ext Fire Academy 10-1-2016. They are breaking records highly motivated. They completed 14 of 38 modules in 2 days. Studying together.

We have additional 2 applications for volunteer firefighter in processing at this time.

Completed our WVWC fire drills/site visits/campus fire safety Theta Chi.

Last year we applied for a FEMA AFG Grant for SCBA for entire county (Selbyville-Adrian excluded) It was denied

Made contact with Rancho Cucamonga FD in CA who had similar grant accepted RCFD will donate their system to Buckhannon/Upshur
They had 99 SBCA units. Just so happens that Upshur County has 99 units
*GETS US IMMEDIATELY TO HIGH PRESSURE SPECIFICATION
*ALLEVIATES HAVING TO SPEND ONE MORE DOLLAR ON REPLACEMENT CYLINDERS THAT ARE OBSOLETE AND EXPENSIVE.
*ALL THE CYLINDERS WE PURCHASE NOW WILL BE MOVING US TO A HIGHER WORK TIME PER CYLINDER AND AN INCREASED SAFETY MARGIN.

SEPTEMBER ACTIVITY REPORT

Total Incidents	49
City	23
County	26
#Volunteers Responding	15
Total Volunteer Incident Hours	91.55
Total Training Hours	139.5

Chief Townsend stated that he supports the retirement program for fire and police and hopes council will approve for them to participate. Chief Townsend mentioned it was National Fire Prevention Month and that the two major causes of fires come from unattended candles and lint in dryer vents.

- **Jerry Arnold- Public Works Director** reported on the following:

**Buckhannon City Council
Public Works Director Report
October 6, 2016
Jerry Arnold**

Supervisors:

- I have had two meetings with the Department Supervisors. We have discussed the development of standardized evaluations, equipment loan program, and an internal resource and procedure assessment. I will have information to present to City Council on the standardized evaluation at the October 20th meeting.

Water Department

- The Line Crew is continuing the installation of the radio read meters.
- They are also replacing the meters at River Place Apartments.

Sedimentation Basin:

- Treatment Train A has been completed and retrofitted with new equipment. The unit was placed back into service late Friday afternoon (9/30/16) and must remain in service for 7 consecutive day's trouble free before Treatment Train B can be taken out of service for renovations.
- The Flash Mixer (Turbine Flocculator) will be drained and cleaned and have a bypass pipe installed within the next 7 days. This unit can only be out of service for approximately four hours at a time until the bypass pipe has been installed

to reroute the water to the recently repaired Treatment Train A. Once the bypass pipe has been successfully installed, the Flash Mixer and Treatment Train B can be drained for repair.

- Treatment Train B is scheduled to be removed from service for repairs the week of October 10, 2016.

Pipe Gallery:

- Approximately 7 of 32 valves have been replaced to date.
- Most of the electrical wiring and conduit has been installed
- Most of the pipes have been cleaned and painted.

Sewer Department

Latham/Sedgwick:

- Project is near completion last joint of pipe to be installed. Clean up work to include grass seeding and mulch; we had to pull the crew to assist with the clarifier project.

Clarifier:

- All metal has been blasted. Rust protection is being applied (Defender II). Coal tar epoxy is scheduled to be painted on this Wednesday until end of week.
- Scrapper arm is complete the other is 60% complete. it is anticipated to be complete by end of this week, painting to follow.

Upper Drive Sewer replacement:

- The project kicked off on 10/3/2016 expected to last for approximately 4-weeks.

Waste Department:

- Received bids for a new skid steer to be purchased with the WVDEP REAP Grant.

Street Department:

- Traders Alley is on hold waiting on agreement from abutting property owners to continue.
- Sidewalk Assistance Program: Central Ave. 746' scheduled with 358' completed 388' to complete. We have a few property owners who have not committed to the project yet. We have several projects that total 769' in the queue.
- Since July 1, 2016 we have completed 1781' of new sidewalk.
- We are trying finish up the storm and sewer cuts on Victoria Hill this week. We have three alleys and two driveways to repair.

City Council Update October 6, 2016

Water Treatment Plant Improvement Project

- Construction activities continue on the Settlement Basin and in the Pipe Gallery.
- Train A has been temporarily returned to service. It is currently going through a seven-day treatment operation process to determine if all of the treatment equipment is operating correctly.
- The Contractor is continuing installation of a temporary piping bypass at the flash mixer to allow for the necessary installation and remediations to the flash mixer.
- If the Train A equipment passes the necessary requirements, the Contractor will start the necessary demolition of the old treatment equipment in Train B within the next two (2) weeks.
- The Contractor continues with electrical component installation in both the Pipe Gallery and on the Settlement Basin.
- The cooler temperatures are becoming a concern because the crack repair and the cementitious coating materials can only be installed when the surface temperatures at the point of repair are at the temperatures recommended by the respective manufacturers.

North Buckhannon City Park Improvement Project

- Nothing new to report.

Raw Water Intake Emergency Generator Project

- Nothing new to report.

USACE Local Flood Control Project

- Civil and Environmental Consultants, Inc. (CEC) has completed the field survey portion of the *Virginia Spiraea* botanical survey.
- No *Virginia Spiraea* was found within the Project Area.
- Received a DRAFT copy of the report on October 5, 2016.
- Once the Report of Findings is reviewed and approved, the Report will be forwarded to the USACE for their review and recommendations.
 - The USACE will more than likely instruct us to begin cleanup of the river banks only at this time, or
 - The USACE will instruct us to conduct the freshwater mussel survey as early as possible next year so that cleanup on both the river banks and the river can proceed at one time.

Note: "XYZ" denotes talking points / updates from previous updates.
SCADA System

- The Water Distribution System SCADA installation is 100% complete.
- Punchlist items have been completed.
- Additional SCADA-related work is currently being installed at various locations.
 - Although separate from the SCADA work itself, the Water Board decided to proceed with the installation of the additional SCADA-related work as the work was budgeted for a 2016-17 installation using Water Board monies.

McDonalds / Route 20 Lane Widening

- Awaiting the WVDOH's review and comments of the information that I submitted to them last month in regards to the utilities located at the Route 20 / East Victoria Street intersection.
- I submitted a request by the Sanitary Sewer Department to the WVDOH to allow for the installation of a 12"Ø steel casing pipe across Route 20 just west of the East Victoria Street intersection to allow for future sanitary sewer collection system work in the area.
- *I recently submitted a waterline relocation design and the associated costs for both the intersection of Rt. 20 & East Victoria Street and along Rt. 20 to the WVDOH for review and approval.*
 - *The proposed storm sewer installation at the Rt. 20 & East Victoria Street intersection conflicted with existing waterline utilities in the area and required that (4) affected waterlines in the intersection be relocated.*
 - *The proposed waterline relocation along Rt. 20 would move the existing waterline from the middle of the proposed turning lane to the middle of the new south-bound lane (approximately 10' south).*
 - *This would allow for the maintaining of (2) lanes of traffic without interruption in case repairs to the waterline would be required in the future.*
 - *Awaiting comments back from the WVDOH.*
- Based upon the August 15, 2015 Final Office Review meeting with the WVDOH, anticipated project dates are as follows.
 - Anticipated advertising date of the project is October 28, 2016.
 - Anticipated awarding date of the project is November 28, 2016.
 - Anticipating beginning of construction activities is December 28, 2016.
 - Anticipating completion of construction in July 28, 2017.

CRS Annual Update

- Completed the annual report required by both FEMA and the National Flood Insurance Policy (NFIP) Community Rating System (CRS) Program.
- This report is required by both FEMA and CRS if the City of Buckhannon desires to remain in the CRS program and afford the citizens located in the Special Flood Hazard Areas to receive a ten percent (10%) reduction on their flood insurance policy premiums.
 - City of Buckhannon is currently a Class 8 Community.
 - The City of Buckhannon is close to achieving a Class 7 Community rating, which will result in a fifteen percent (15%) reduction on their flood insurance policy premiums.

Old Weston Road Waterline Replacement Project

- I submitted the permit application to CSX on September 22, 2016 after receipt of the approved WVDOH MM-109 permit was received on September 19, 2016.
- CSX is currently reviewing the permit application.
 - The review can take up to (90) days to complete; however, CSX mentioned that since the proposed waterline installation is not perpendicular to the railroad tracks (i.e. a non-standard application), additional time may be required.
 - A permit fee of approximately \$5,450.00 is anticipated.
 - However, I have asked CSX to consider waiving or reducing the permit fee since we currently have an active permit for this particular crossing.
- *Waterline design is 100% complete.*
 - *Approximately 241 LF of 8"Ø PVC waterline and 115 LF of 16"Ø steel casing pipe, and all necessary appurtenances, will be required for this project.*
 - *Estimated materials and Bore & Jack of steel casing pipe is \$30,250.00.*
 - *Estimated Total Project Cost (including City Labor & Equipment) is \$46,950.00*
- *CSX is requiring an approval letter / permit from the WVDOH before they will begin their own review process.*
- *Submitted the design to the WVDOH for review and approval.*
 - *The entire waterline installation project will be entirely within WVDOH R/W.*
- *Once the WVDOH approval paperwork is received, the information will then be forwarded to CSX for review and approval.*
- *Awaiting review and comments from CSX prior to submitting the permit application to repair the broken waterline that is located underneath the railroad tracks at the Corridor H Overpass on the Old Weston Road.*
- *The waterline break occurred on Friday, May 13, 2016.*

City Hall Renovations

- Discussions were held earlier this week in regards to ordering the necessary doors and frames at the side and rear entrances so that when time permits, the Street Department can replace the deteriorating doors and frames.
- The Street Department has also developed a plan to make interior renovations to the old Police Department Offices to allow for the construction of a downstairs meeting room and an IT / Computer room.
- *Improvements / renovations to both the exterior and interior of City Hall may be taking place in the near future, which shall include:*
 - *Installation of (3) new exterior hollow metal doors and frames.*
 - *Removal and replacement of damaged drywall in Women's restroom.*
 - *Painting of the Women's restroom*
 - *Repairs to the subfloors in the Women's and Men's restrooms and to the rear hallway next to the City Council Chambers.*

- *Installation of new floor tile and cove base moulding in the Women's and Men's restrooms and to the rear hallway next to the City Council Chambers.*
- *Repairs to damaged exterior concrete masonry units (blocks).*
- *Repair of damaged concrete sidewalks going to the basement.*
- *Removal and replacement of damaged stucco along north and west walls.*
- *Estimated cost of materials required for the Project is \$9,954.00.*
 - *Street Department will provide the necessary labor for the Project.*

Council Albaugh asked if the Water Department is working with the contractor to do the installation of the bypass pipe in the flash mixer. Mr. Arnold stated that the department will be assisting in that project. Council Rylands asked if the equipment loan program would be interdepartmental. Mr. Arnold stated that there would be a presentation at the next meeting on the 20th, but there is already a good cooperative agreement between the departments and that we would need to establish a city-wide inventory. Mr. Arnold explained that he will consider the age of the equipment and hours of use when deciding if another unit is needed. He stated that they will still have to work out the logistics of the plan and that he hopes to have a plan together by the first of the year.

- **Amberle Jenkins- Finance Director** reported on the following:

Report – Amberle Jenkins 10-06-16

Balance in checking and money market September 30, 2016 \$777,905.54

CD \$82439.47- This CD will renew the end of October. Instead of .25% will receive 1% interest rate for 15 mths. With the other CD's that need to renew will increase interest earned in that 15 mths about \$10,000.

\$550,501.97 Municipal Stabilization Fund (question to invest in 15 mth CD if possible)

The city's annual financial statement for year ending 6/30/16 is included in your packet and was published in the local newspaper on September 30th as per WV Code.

As reported at year end, \$326,520 was expended more than revenues.

Partially contributing to this- Revenues for B&O and Hotel Motel and Court cost were down compared to last year.

Expenses more than the prior year were professional services (legal, zoning) police and fire salaries, minimum wage increase for SYC employees, SYC Floor repairs and paving projects.

CRS recertification:

For Council Members that may not already know, the City of Buckhannon participates in the Community Rating System for Floodplain management. About 1/3rd of Buckhannon is in a floodplain. In 1985 a 100 year flood hit Buckhannon and several surrounding communities. At that time FEMA stepped in and began work to assist Buckhannon in mitigation activities. Between 1998 and 2002, 27 high risk properties were acquired with government grants and 15 homes were voluntarily elevated out of the base flood elevation. Because of these activities and other activities including storm drain management, enforcement of floodplain ordinances, requirements to obtain elevation certificates for construction and community outreach programs among other things, I was encouraged to apply for participation in the CRS program, which I did in 2007. The program grades the community on its efforts and gives residents discounts on flood insurance. The City of Buckhannon has been able to qualify for 10% discounts for its residents. Part of the program requires recertification each year and presentation of the report to the government body. This report is included in your packet. These efforts really do work. The City started with 48 properties that were considered repetitive loss properties (two or more claims in a 10 yr period of at least \$1000). That number is reduced to 26 of which only one continues to remain on the list since 2000. I want to thank Jay Hollen for getting the report ready this year. It was due Oct 1st but I got an extension

Municipal Police and Fire Retirement (MPFRS)

In August I presented most of Council with information about the opportunity to join the Municipal Police and Fire Retirement.

All Full Time City Employees must participate in the WV Retirement System. All full time employees hired prior to July 1, 2015 are considered Tier I employees. Those hired after that are Tier II employees. The benefits between the two are different. One notable difference is the age we can retire with full benefits. Under Tier I if we can retire with full benefits if age and service equal 80 and we are at least age 55. Under Tier II they must be age 62.

Buckhannon could not participate in Municipal Police and Fire retirement until House bill 4519 was passed on June 9, of this year. Delegate Bill Hamilton was one of the authors of that bill and I have asked him to attend to give a brief presentation.

If Council wishes to participate they must by majority vote elect to participate and pass two separate resolutions which will become effective November 1st. The 4 employees that were hired on or after July 1, 2015 must decide within 90 days if they wish to participate. Franklin Baxa and Patrick Traxler wish to participate so far.

Municipalities must decide if they want to participate before July 1, 2017.

Retirement comparisons as of 8-18-16	Note: Refer to Retirement System for detail information		
	PERS Tier I (pre 7/1/2015)	PERS Tier II (after 7/1/2015)	Municipal Police&Fire
Retirement Benefits	Can retire with full benefits if age 55 and service equal 80. Or at age 60 with at least 5 years service. Or age 55 with reduced benefits if 10 years of service. Or less than age 55 with reduced benefits if over 30 years of service.	Can retire with full benefits if age 62 with 10 or more years of service. Or between age 60 & 62 with reduced benefits if 10 or more years of service. Or between age 57 & 62 with reduced benefits if 20 or more yrs of service. Or between age 55&62 with reduced benefits if 30 or more yrs of service.	While employed- Can retire with full benefits if age 50 with 20 years of service. Or age 60 with at least 10 years of service. When covered employment as ceased-Can retire age 50 with at least 20 yrs of service. Or age 62 with 5 years of service.
Retirement Benefit Formula	2% x Yrs of Service x FAS =Annual Straight Life Retirement Benefit	2% x Yrs of Service x FAS =Annual Straight Life Retirement Benefit	2.6%xFASxYrs of Service for years 1-20 2%xFASxYrs of Service for years 21-25 1%xFASxYrs of Service for years 26-30
Each tier offers options for Straight Life and Options for Survivorship	Straight Life; 100% Joint Survivor; 50% Joint Survivor	Straight Life; 100% Joint Survivor; 50% Joint Survivor	Straight Life; Joint Survivor incremental percentages selected by member; 10 Yr Certain & Life Annuity.
FAS - Final Average Salary	is the average highest salary in 36 consecutive months within the last 15 years of employment	is average salary from the highest 60 consecutive months within the last 15 yrs.	is the average of the highest salary for 5 consecutive yrs in past 10 yrs.
Use of unused sick and vacation leave for service time.	Every 10 day of unused leave = 1 month of service time.	Cannot be used	Cannot be used
Death benefit	none	none	Provides for death benefits to survivor. If a member dies while engaged in performance of duty this may affect the amount calculated. See code.
Burial Benefits	none	none	If member dies in service related reason, spouse received \$5,000
Dependent Child Scholarship	none	none	deceased member dependent child may qualify for some scholarship funds.

Mrs. Jenkins mentioned the agenda was printed on pink in honor of Breast Cancer Awareness Month. Council Rylands asked if the City is restricted in what we can invest in. Mrs. Jenkins stated that it has to be collateralized and that it does need to be insured, preferably FDIC. Council Thomas recommended that instead of placing all the money in CDs that we leave \$100,000.00 in money market.

Correspondence

- **Bicentennial Celebration Meeting Notes**

Bicentennial Planning Committee Sept. 19, 2016

The Buckhannon Bicentennial Committee met Monday, Sept. 19 at the Public Safety Complex.

Mayor David McCauley reported that another donation had come in for the fireworks, a \$1,500 donation... getting closer to our goal.

Charliena Eubank said that only one entry per division was received for pageant. It was decided to announce all as Bicentennial representatives and move the "pageant" to Festival Fridays Friday night. The winners will receive their crown and sash and be introduced after the pageant show.

The talent show will be this Friday, Sept. 23. We are changing the time to be from 5-6 p.m. and Create Buckhannon is getting a band from 6-8 p.m. Maria Bray said that Create Buckhannon needs reimbursed for the cost of sound over the three-weeks Festival Fridays was extended and the band for Sept. 23.

Parade - few more entries received. We need to extend deadline and need to actively recruit some more entries. Still no word from the West Virginia Wesleyan College marching band on whether they will be in the parade and celebration afterwards.

Celebration - We have enough acts to stretch out until dark for fireworks. Need to work on finalizing program.

Carnival - Still in the words. Jerry Arnold is working with Gambill Amusements on this.

T-shirts - Amanda showed design and said that The Sign Guy has concerns about white ink printing detail well because white ink goes over the design twice. The Sign Guy suggested blank ink on the crimson shirts. The committee recommended blue ink if possible. Amanda will check so T-shirts can be ordered. We need them for pageant representatives and would like some to cell.

Banner - will be going up on Main Street next week for the Bicentennial.

Beard growing contest - Amanda said we need an incentive for people to participate - suggested BW3's gift card. It was decided could do this if they donate it. Amanda will check. Still want to do from first week of October through end of November/early December - waiting on confirmation about Mountaineer.

Photography Contest - Amanda said committee from camera club is working to finalize details - will run until mid-November. Want reception to coincide with early December Christmas parade to draw people to see the photos.

Window decorating contest - need to encourage more participation.
School participation - will have lots of art from local schools to display.

Many groups participating in celebration at 7 p.m. at Jawbone.

Ornaments from Ron Hinkle Glass are selling well - Ron Hinkle making them on Saturdays himself. It is a very nice keepsake.

The next meeting will be Monday, Sept. 26 at 6 p.m. at Public Safety Complex.

Time Capsule Items 2016 Buckhannon's Bicentennial Celebration

- 1) Logo for Bicentennial Celebration designed by The Sign Guy
- 2) Word Art tree designed by Amanda Hayes. Members of the community suggested words that came to mind when they thought of Buckhannon, Upshur County.
- 3) Record Delta Article about public art exhibit. Business owner, C.J. Rylands installed an image of the 1816 flag on the side of his warehouse to commemorate our 200th birthday.
- 4) Photos contributed by Laurie Kennedy . Sara & Juliet at Strawberry Festival May 2014. Main Street Courthouse is in the background. The Kennedy Kids; Sean Richard Kennedy, Seth Brandon Kennedy, Soran Lee Kennedy-Jenkins Summer 2015 at Stonewall Resort . The Next Generation summer 2016 – Trevor Blake Kennedy, Connor Dane Kennedy, Juliet Lee Jenkins, Cadence Elizabeth Kennedy , Soren Lee Kennedy – 4H Horse Camp summer 2007, Group photo – Jonathan Jenkin, Juliet Jenkins, Jessica Kennedy, Laurie Kennedy, Jess, Cadence Kennedy Sean Kennedy, Kristin Kennedy, Trevor, Connor July 2016
- 5) Letter from Laurie Kennedy – front and back
- 6) Front page of *The Record Delta* from 3/28/16 with Juliet Jenkins
- 7) Photo of the Kennedy Family Home & notes from Laurie
- 8) Photo of The Church of Jesus Christ of Latter-day Saints congregation September 18, 2016 donated by Tom O'Neil
- 9) 75th Strawberry Festival Coronation Program from May 14, 2016 with a decal of the jubilee
- 10) Buckhannon and Upshur County map provided by The Buckhannon-Upshur Chamber of Commerce
- 11) Rack cards advertising Fidler's Mill and Festival Friday's
- 12) Upshur County Historical Society Journal – Strawberry Festival Edition Vol 29 Spring 2016
- 13) Downtown District Parking Study
- 14) Papa John's menu
- 15) St. Joseph's Hospital Celebrating 90 years published by the Record Delta
- 16) Commemorative ornament created by Ron Hinkle
- 17) Ron Pugh print of Dairy Queen Painting
- 18) Upshur County Historical Society Envelope
- 19) Key to the City pin with seal
- 20) DVD "Looking Back" compiled by Danny Green for the Strawberry Festival Jubilee
- 21) Four postcards available at the Visitor's Center
- 22) Two Wildlife History packages – magnet & bear claw
- 23) Extension Homemaker's History page 1 & 2
- 24) Delta Kappa Gamma Society group photo
- 25) Delta Kappa Gamma Society yearbook/directory
- 26) Wendling's brochure
- 27) Upshur Arts Alliance brochure
- 28) Upshur County Brochure
- 29) Chamber Fact Book
- 30) Living Legacies Video Project 2016
- 31) CJ Maggies Menu and Pen
- 32) Buckhannon Fire Department Patch
- 33) Sealed envelope from Progressive bank with history of both locations and employees
- 34) Proclamation from Upshur County Commission
- 35) Rotary Card – 2 sides
- 36) Celebration program for September 30th
- 37) Mayor McCauley's Predictions for 2066
- 38) Dailey Grind Menu
- 39) Dennis Cortes Packet of Photos
- 40) Beauty and the Best Program & Ticket
- 41) Mayor McCauley's Predictions
- 42) Photo of Trader's Alley by Alan Tucker
- 43) DVD of Buckhannon 1987
- 44) The InterMountain 100316
- 45) Buckhannon Police Department Patch
- 46) City of Buckhannon VIPS patch
- 47) Barbie Entrepreneur Doll
- 48) Footage From the Bicentennial Parade
- 49) Strawberry Festival Jubilee Program
- 50) Strawberry Patch
- 51) Dr. Who Technical Manual
- 52) Dr. Who inspired charms
- 53) Information about The American Legion
- 54) Artistry on Main Rack Card
- 55) Wellspring Organizing Clutter Free Flow Chart
- 56) Create Buckhannon Meeting Minutes
- 57) Photo of City Hall Employees - L to R
- 58) Helen Echard, Amberle Jenkins, Kathy Holt, Shayla Gowers, Teresa Summers, Holly Gregory, Barbara Hinkle
- 59) WVWC bobcat paw coaster
- 60) B-U Pride Pin

- 61) Footage from the Talent Show
- 62) Footage from Bicentennial Festivities
- 63) WVWC Founders Day Convocation Program
- 64) WVWC Sundial Fall 2016
- 65) Menu – China Wok
- 66) Menu – 88 Restaurant
- 67) Menu – Las Trancas
- 68) Menu – Whistle Stop Bar & Grill
- 69) Menu – Don Paco
- 70) Menu – Audrey’s Restaurant
- 71) Menu – The Market Bistro
- 72) Menu – Fish Hawk Acres
- 73) High School Graduation Tab from the Record Delta
- 74) Welcome Back Wesleyan Tab from the Record Delta
- 75) ART26201 decal
- 76) City of Buckhannon Police calendar
- 77) Parish House Brochure
- 78) First Presbyterian church program
- 79) Cell phone
- 80) First Presbyterian church info sheet
- 81) Stick of Gum from Dr. Reed



Beard growing contest

In celebration of Buckhannon's Bicentennial, we are having a beard growing contest beginning Sunday, Oct. 9 and lasting into December (judging date to be announced).

Rules:

1. You must be able to come to Jawbone Park on Sunday, Oct. 9 to be photographed clean-shaven and register between 2:30-3:30 p.m. (Come early for the burying of the time capsule at 2 p.m.)

2. Winners will be judged on the following categories:

- Best overall beard
- Longest beard
- Thickest beard
- Most original
- Best effort and
- Closest to Santa Clause

The public will have a chance to vote for the best effort at a beard with \$1 entries (at the judging date to be announced). The money raised will go to a Stockert Youth Center. Other categories will be judged by a panel of judges.

The best overall beard will win a \$50 gift certificate sponsored by Buffalo Wild Wings.

Winners in the other categories will win a \$10 gift card to C.J. Maggies's.

•Proclamation- Upshur County Commission Buckhannon Day

UPSHUR COUNTY COMMISSION
Upshur County Courthouse Annex
38 West Main Street, Room 302 • Buckhannon, West Virginia 26201

Telephone: (304) 472-0535
Telecopier: (304) 472-2399

TDD Numbers
Business: 472-9550
Emergency: 911

Proclamation

Buckhannon, WV Bicentennial Anniversary

Whereas, the Frontier of "Buckhannon" was settled by brothers, Samuel and John Pringle, who while serving in the French and Indian War deserted their post in Fort Pitt and traveled southward along what is now known as the Buckhannon River; and

Whereas, oral histories suggest that the Pringle Brothers lived in a hollow of a large American sycamore tree near present day Buckhannon between 1764 and 1767, or an estimated 250 years ago; and

Whereas, the origin of the Buckhannon name has not been determined and is argumentatively either after the Delaware Indian Chief Buckongehanon or after the early missionary John Buchannon; and

Whereas, Buckhannon was established as a town by the Virginia General Assembly on January 15, 1816; and

Whereas, the Mayor and City Council have worked diligently to plan a successful Bicentennial event to be held in celebration of our County seat's 200th anniversary on Friday, September 30th, 2016 at Jawbone Park and the Stockert Youth Center

Therefore, be it resolved that the Upshur County Commission, West Virginia does hereby proclaim the 30th day of September, 2016 as Buckhannon Day in all of Upshur County.

Given under our hands this 29th day of September, 2016


Terry B. Cutright

President, Upshur County Commission

•88 Restaurant Extension of Licensed Floor Plan:

BICENTENNIAL INN
Eighty **88** *Eight*
RESTAURANT & LOUNGE

Featuring The **PEAK** Pavilion

90 East Main Street, Buckhannon, WV 26201
Hotel Phone: 304-472-5000 Restaurant Phone : 304-473-1988
Fax: 304-472-9159 E-mail: sales@bicentennialinn.com

License # 49-A-212-008865
9/13/16

Letter of Description for the Month of October Floor Plan Extension requests.

The following is a request for a floor plan extension covering event dates for the month of October 2016. We are expecting an approximate attendee count of 100 for each event. The times listed for each date are 12:00 pm to 11:00 pm. This year marks our twelfth year in business. For many years we have hosted the several larger events where we have been granted an extension of our licensed floor plan, all of which have been attended to without incident. A list of the dates and events includes:

10/1,5,6,7,8,9,13,14,15,20,21,22,27,28,29,31/16: The Summer Picnic Series and Live Music Showcase

10/6,7,8,9/16: WVWC Homecoming

10/28,29,31/16: Boo Bash

I would like to request a special event licensed floor plan extension to include The Peak Pavilion, the area of the underpass and the yard in order to provide the "Open House" ambience that has enabled the success of these larger events in the past.

Beer would be served in clear plastic beer cups. The owners and leaders of the property will be present all day and any controls required will be accommodated.

Please refer to the pictures and drawings that give a comprehensive plan of what we would like to do.

Thank you for your consideration. If there are any concerns please contact me at the above number.

Respectfully,


Kathleen Loughny, Owner

September 14, 2016

To Whom It May Concern:

I am writing this on behalf of the Bicentennial Inn, 88 Restaurant and Lounge. The City of Buckhannon approves the temporary extension of the licensed floor plan of the above-mentioned Lounge for the month of October 2016 from 12:00 pm to 11:00 pm. The events are being held in conjunction with:

- The Summer Picnic Series & Live Music Showcase; dates of the event October 1, 5, 6, 7, 8, 9, 13, 14, 15, 20, 21, 22, 27, 28, 29, and October 31, 2016.
- The WVWC Homecoming; dates of the event October 6, 7, 8, and October 9, 2016
- The Boo Bash; dates of the event October 28, 29, and October 31, 2016.

The City of Buckhannon finds no violation of any local ordinance for this one time event.

Should you have questions or need additional information, please contact my office at 304-472-1651.

Thank you,
Amberle Jenkins, Assistant City Recorder
City of Buckhannon

- **UCDA Financial Statement August 2016-Presented to Council Members and on file at City Hall.**
- **Amended Proclamation- UC Soccer Team Blue Lightning- to include squad member Kendal Currence.**
- **2016 Annual Floodplain Management Progress Report (Moved from Strategic Issues for Discussion)**

Community Buckhannon State WV CID 540199
County Upshur

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

CC-213 Recertification

Recertification Date: October 1, 2016		
If there are any changes or corrections to the information below, please cross out the old item and write in the correction.		
	Chief Executive Officer	CRS Coordinator
Name	The Honorable David McCauley	Amberle Jenkins
Title	Mayor	Assistant City Recorder
Address	70 East Main Street	70 East Main Street
	Buckhannon, West Virginia 26201	Buckhannon, West Virginia 26201
Phone		(304) 472-1651
E-mail	mccauley@wwvc.edu	amby.jenkins@buckhannonwv.org

I hereby certify that Buckhannon is continuing to implement the activities on the attached pages as credited under the Community Rating System and described in our original application to the CRS and subsequent modifications.

I hereby certify that, to the best of my knowledge and belief, we are maintaining in force all flood insurance policies that have been required of us as a condition of federal financial assistance for insurable buildings owned by us and located in the Special Flood Hazard Area (SFHA) shown on our Flood Insurance Rate Map. I further understand that disaster assistance for any community-owned building located in the SFHA is reduced by the amount of National Flood Insurance Program (NFIP) flood insurance coverage (structure and contents) that a community should be carrying on the building, regardless of whether the community is carrying a policy.

Signed  (Chief Executive Officer)

Community Buckhannon State WV CID 540199
County Upshur

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

Your community has been verified as receiving CRS credit for the following activities. If your community is still implementing these activities the CRS coordinator is required to put his or her initials in the blank and attach the appropriate items. The numbers refer to the activity number which is found in the CRS Coordinator's Manual. If the word "attached" is used you must provide documentation material for that activity. If no material has been acquired for that activity please explain why there is no material from the past year.

- AY 310 We are maintaining Elevation Certificates on all new and substantially improved buildings in our Special Flood Hazard Area.
- AY 310 Attached is the permit list for new or substantially improved structures that have been completed in the last year.
- AY 310 Attached are the Elevation Certificates for new or substantially improved structures that have been completed in the last year.
- AD 310 We continue to make copies of Elevation Certificates on newer properties available at our present office location. Initial here if your office address has changed in the past year. Please provide new address with this form.
- AD 330 Attached are copies of all outreach projects conducted this year.
- AD 350 Our public library continues to maintain flood protection materials.
- AD 350 We continue to conduct an annual review and update of the information and links in our flood protection website.
- AD 410 We continue to use our additional regulatory flood data before a new development can proceed in our floodplain.
- AD 420 We continue to preserve our open space in the floodplain.
- AD 430 We continue to enforce the following regulations in our floodplain: freeboard for new and substantial improvement construction and elevation of new and replacement homes in existing manufactured home parks. Initial here if you have amended your floodplain regulations. Attach a copy of the amendment.
- AD 440 We continue to use and update our flood data maintenance system on an annual basis as needed.

Community Buckhannon State WV CID 540199
County Upshur

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

- AD 440 We continue to maintain our historical Flood Hazard Boundary Map, FIRMs and Flood Insurance Studies.
- AD 502 We currently have 26 repetitive loss properties and send our notice to 26 properties in the repetitive loss areas.
- AD 502 Attached is a copy of this year's notice on property protection, flood insurance and financial assistance that we sent to our repetitive loss areas. *Included w/outreach sent to specific addresses*
- AD 510 Attached is a copy of our floodplain management plan's annual progress report on the Upshur County Hazard Mitigation Plan. Note: An updated floodplain management plan is due on or before five years from the date of adoption.
- AD 510 We have provided copies of this progress report to our governing board, local media, and the state NFIP Coordinating office.
- AD 510 Attached is the updated floodplain management plan or repetitive loss area analyses, and proof of local adoption.
- AD 520 We continue to maintain as open space the lots where buildings were acquired or relocated out of the floodplain. Initial here if there have been any changes (additions or deletions) to the parcels credited as open space. Attach a description of those changes.
- AD 530 We continue to encourage property owners interested in elevating or retrofitting their buildings to protect them from flood damage. Initial here if there have been any changes (additions or deletions) to the buildings credited as being flood protected. Attach a description of those changes.

NOTE: Please do not mail or ship packages that need a signature.

Additional Comments:

Attachments:

Consent Agenda

- Approval of Minutes: Regular Meeting 9/15; Special Meetings 9/20, 9/27, & 9/29
- Approval of Building & Wiring Permits
- Approval of Payment of Bills

Permit Number	Submitted By and Location	Contractor	Description of Work to be Performed	Building Value	Electrical Code	Total Electrical Fees Paid	Total Building Fees Paid	Zoning	Asbestos	Flood Zone	Elev. Certificate
73503	Jim Smith 4 Tucker Street	Crites Electric	Generator on 2'x4' pad	\$5,881.00	B2	\$100.00	\$64.69	X			
73504	David Queen 6 Myrna Street	Self	Siding, Fascia, Soffit & Dormer	\$3,550.00			\$39.05				
73505	Dollar Tree 5 Clarksburg Road	Jerry McClain Handyman	Repairs to Asphalt Parking Lot	\$1,000.00			\$15.00				
73506	The Close Closet 46 Sedgwick Street	Upshur County Cooperative Parish	12'x20' Deck with Roof, Wall over Door, Signage 2'x4'	\$3,000.00			\$28.50	X			
73507	James Warner 102 Randolph Street	Country Boys Electric	Moving/Replacement of Meter Box	\$1,200.00	A	\$100.00					
73508	Tina Hull 26 Fato Lane	Self	10'x16' Storage Building	\$1,000.00			\$11.00	X			
73509	John Brake 37 Marion Street	First Class Construction	12'x12' Addition	\$14,000.00	B2	\$100.00	\$154.00	X			
73510	Virgina Russell 183 Camden Avenue	Self	Re-Roof Metal over Shingle	\$2,500.00			\$27.50				
73511	Thomas Brown 35 Upper Drive	Self	Roof over Existing Porch 10'x22'	\$1,000.00			\$11.00	X			
73512	Danny Green 155 Camden Avenue	Self	Replace Porch Railing, Post, Floor & Siding	\$8,000.00			\$88.00		X		
73513	Doug Stout 154 Rhododendron Lane	Self	20'x40' Carport	\$3,000.00			\$33.00	X			
73514	Jerry Leigh 67 Smithfield Street	Leigh Enterprises	Re-Roof Shingles	\$12,000.00			\$132.00		X		
73515	Holly Riley 6 Pinnell Street	John Cowgers Electric	200 amp drop service & Panel Box	\$2,100.00	B2	\$100.00					
73516	John George 11 Kepner Street	Ohio Bath Fitters	Tub to Shower Conversion	\$7,168.00			\$78.85				
73517	Jake Anderegg 164 Randolph Street	Shawn Halle Alpha Construction	Siding	\$6,200.00			\$68.20				
73518	Delmar Light 49 S Florida Street	Self	Re-Roof Metal over Metal	\$1,000.00			\$15.00				
73519	Darlene Swiger 192 S Florida Street	Self	Replace existing Front Porch 10'x10'	\$1,800.00			\$19.80	X			
73520	Andrew Scott 85 Elm Street	Melvin Light Masonry	Inside Repairs & Outdoor Trim Work & Painting	\$1,000.00			\$11.00				
73521	Thomas Oldaker 29 Island Avenue	Self	Siding, Windows & Door Replacement on Garage	\$8,000.00			\$88.00				
73522	Vernon Bennett 21 Central Avenue	Southern States	Outside HVAC Unit & Storage Building 6'x8'	\$6,800.00			\$74.80	X			
73523	Upshur Co Courthouse 38 W Main Street	Huffman Corp Reliable Roofing	Roof Repair/Replace-Metal	\$166,742.00			\$N/C				
TOTAL				\$256,941.00		\$400.00	\$959.39				

10-06-2016 08:45 AM

DISBURSEMENTS 9-16-16 TO 10-5-16

PAGE: 1

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DISBURSEMENTS					41,811.03
MAYOR'S OFFICE	QUILL	409-341-00	MAYOR'S SUPPLIES & M	OFFICE SUPPLIE	80.98
	PITNEY BOWES INC	409-218-00	MAYOR'S POSTAGE	PITNEY BOWES	1,010.21
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	48.77
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	48.24
	HARDEE'S RESTAURANT	409-214-00	MAYOR'S TRAVEL	PCRD-MTNG LANE WIDEN	12.39
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	SEPT 2016 AA FEES	166.94
	GOOGLE DRIVE	409-341-00	MAYOR'S SUPPLIES & M	PCRD-HOLLEN MTH EMAILSTOR	1.99
	CREATE BUCKHANNON	409-341-05	EVENT/FIREWORK EXPEN	SOUND SERVICE BAND 9-23-16	700.00
	BURGER KING	409-214-00	MAYOR'S TRAVEL	PCRD-ENGRN CONFER HOLLEN	6.03
	LARRY T GREGORY	409-341-05	EVENT/FIREWORK EXPEN	BI-CENTENNIAL FIREWORKS	5,000.00
	UPSHUR COOPERATIVE PARISH	409-341-00	MAYOR'S SUPPLIES & M	BLDG PERMIT #73506 REFUND	10.00
	SIGN GUY LLC	409-341-05	EVENT/FIREWORK EXPEN	BANNERS - TRUCK FEST	56.00
	WALMART STORES INC -BUCKHANN	409-341-05	EVENT/FIREWORK EXPEN	T-SHIRTS BI-CENTENNIAL	840.24
	INTERNAL REVENUE SERVICE	409-104-00	EVENT/FIREWORK EXPEN	TRUCK FEST GIVEAWAYS	276.40
		409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	40.60
	AT&T MOBILITY	409-211-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	9.50
		409-211-00	MAYOR'S TELEPHONE	MAYOR'S CELL PHONE 642-165	45.18
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	HOLLEN PHONE 997-9091	12.95
		409-211-00	MAYOR'S TELEPHONE	304-472-1651-101515-4	60.30
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	21.02
				TOTAL:	8,447.74
COUNCIL	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	24.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	COMMERCIAL INSURANCE SERVICE	410-226-00	COUNCIL INSURANCE (P	3RD QTR INSTALLMENT PYMT	961.79
	MCCLURE GOAD PLLC	410-223-00	PROFESSIONAL (LEGAL)	SEPT 2016 LEGAL SERVICES	1,388.89
				TOTAL:	2,451.18
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	26.25
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	26.25
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	13.56

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	3.17
				TOTAL:	69.23
COURT	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
				TOTAL:	47.81
CITY ATTORNEY	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	7.75
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	1.81
				TOTAL:	9.56
ZONING	VINCENT SMITH	437-214-00	TRAVEL EXPENSE	MILEAGE ZONING AUG 2016	16.20
		437-214-00	TRAVEL EXPENSE	REIMB MILEAGE JULY ZONING	106.92
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
				TOTAL:	199.62
DATA PROCESSING	MPL CORPORATION	439-230-00	DATA PROCESSING	NETWORKING	1,147.50
	DLT SOLUTIONS LLC	439-230-00	DATA PROCESSING	1 YR MAINT PLAN AUTO CAD	1,205.41
				TOTAL:	2,352.91
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	1,285.49
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	383925-483167 70 E MAIN ST	56.24
	DODSON BROS EXTERMINATING	440-216-00	CITY HALL MAINTENANC	CITY HALL PEST INSPECTION	27.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	119.81
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	119.81
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	60.99
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	14.26
				TOTAL:	1,683.60
ELECTRICIAN - CONTRACT A-1 ELECTRICAL INSPECTIONS		565-230-00	ELECTRICIAN - CONTRA	INSPEC OF PERMIT #73486 73	200.00
		565-230-00	ELECTRICIAN - CONTRA	WVWC INSPECTION PERMIT 734	100.00
		565-230-00	ELECTRICIAN - CONTRA	INSPECTION BLD PERMIT #732	100.00
				TOTAL:	400.00
POLICE	TASER INTERNATIONAL	700-341-00	POLICE DEPT. MAT & S	BATTERY, TASER & SHIPPING	165.32
	MPL CORPORATION	700-341-00	POLICE DEPT. MAT & S	NETWORKING	85.00
	MON POWER	700-213-00	POLICE DEPT UTILITIE	110088783078 22 S FLORIDA	914.96
	COMDOC LEASING	700-341-00	POLICE DEPT. MAT & S	XEROX USAGE PYM & PROPERTY	281.59
	MOUNTAINEER GAS COMPANY	700-213-00	POLICE DEPT UTILITIE	383931-483167 20 S FLORIDA	24.31
	V H BLACKINTON CO., INC.	700-345-00	POLICE DEPT. UNIFORM	SAFETY CATCH REPLACEMENT	7.50
	DENNIS LOCK & KEYS	700-341-00	POLICE DEPT. MAT & S	REPAIR MALFUNCTIONING LOCK	70.00
	NMS LABS	700-233-00	POLICE DEPT. CRIMINA	RETURN SPECIMAN/HADLING	50.00
	DODSON BROS EXTERMINATING	700-341-00	POLICE DEPT. MAT & S	POLICE DEPT PEST INSPECTIO	45.00
	SUNSET GRAPHICS LLC	700-341-00	POLICE DEPT. MAT & S	ALUMINUM POLICE SIGN	123.00
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	2,382.34
		700-106-25	POLICE RET PRO	WV RETIREMENT CONTRIBUTION	213.10
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	2,279.59
		700-106-25	POLICE RET PRO	WV RETIREMENT CONTRIBUTION	229.30
	BUCKHANNON POSTMASTER	700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE CRIME LAB	9.68
	CHIEF SUPPLY / LAW ENFORCEME	700-345-00	POLICE DEPT. UNIFORM	BOOTS	82.99
	PROGRESSIVE BANK	700-459-00	POLICE DEPT. NEW EQU	3-2016 POL CRUISERS OCT 16	20,366.52
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,311.48
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	306.71

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	COMMERCIAL INSURANCE SERVICE	700-226-00	POLICE DEPT. INSURAN	3RD QTR INSTALLMENT PYMT	4,121.86
	AT&T MOBILITY	700-211-00	POLICE DEPT. TELEPHO	642-5723, 940-1797	104.20
	PTS SOLUTIONS, INC	700-459-00	POLICE DEPT. NEW EQU	ANNUAL SOFTWARE MAINT	6,580.00
	STAPLES BUSINESS ADVANTAGE	700-341-00	POLICE DEPT. MAT & S	8 GB FLASH DRIVES	12.20
	FRONTIER	700-341-00	POLICE DEPT. MAT & S	WHITE CARD STOCK; COPY PA	43.77
		700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4	76.30
				TOTAL:	39,886.72
FIRE	MON POWER	706-213-00	FIRE DEPT. UTILITIES	110088783078 22 S FLORIDA	914.96
	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. CAPITAL O	OCT 2016 FIRE TRK PYMT	3,678.20
	FISHER AUTO PARTS INC	706-343-00	FIRE DEPT. AUTO SUPP	FH30 OIL FEDERATED 30WT	23.76
	MOUNTAINEER GAS COMPANY	706-213-00	FIRE DEPT. UTILITIES	383931-483167 20 S FLORIDA	24.32
	SUTTLE'S OIL FIELD SERVICES	706-343-00	FIRE DEPT. AUTO SUPP	ROUTINE SERVICE E-1	418.21
	CHASE	706-461-00	NEW FIRE STATION PAY	OCT 2016 FIRE STATION PYMT	13,208.08
	LOWES BUSINESS ACCOUNTS	706-341-00	FIRE DEPT. MATERIAL	BUND VINYL WHT	24.67
	DODSON BROS EXTERMINATING	706-216-00	FIRE DEPT. MAINTENAN	PEST CONTROL SERVICE	40.00
	CRISS SALES & SERVICE	706-343-00	FIRE DEPT. AUTO SUPP	NEEDLE VALVE GASKET LABOR	20.99
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	797.21
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	794.07
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE TIER2 CONTRIBUTI	893.44
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE TIER2 CONTRIBUTI	1,029.66
	BOLYARD LLC: ROGER	706-343-00	FIRE DEPT. AUTO SUPP	T11 TEST PREP	161.00
	CRITES ELECTRICAL SUPPLY INC	706-341-00	FIRE DEPT. MATERIAL	400W BULBS	61.94
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	873.51
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	204.29
	COMMERCIAL INSURANCE SERVICE	706-226-00	FIRE DEPT. INSURANCE	3RD QTR INSTALLMENT PYMT	1,359.06
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	304-472-2868-101915-4	76.09
				TOTAL:	24,603.46
STREET	BUCKHANNON UTIL BOARDS	750-341-00	STREET DEPT. MAT & S	WST CHGS SEPT 2016	68.64
	MON POWER	750-213-00	STREET DEPT. UTILITI	110084762464 20 FACTORY ST	154.64
		750-213-00	STREET DEPT. UTILITI	110084762126 GARAGE	54.20
		750-213-00	STREET DEPT. UTILITI	110084761755 17 1/2 FACTOR	20.77
	L.W. DISTRIBUTORS	750-341-00	STREET DEPT. MAT & S	Truncated Dome Mats	1,314.00
	FISHER AUTO PARTS INC	750-343-00	STREET DEPT. AUTO SU	Alternator for S-5	178.42
	SOUTHERN STATES COOP INC	750-341-00	STREET DEPT. MAT & S	Grass Seed	119.98
	RITE-WAY HEATING & PLUMBING	750-341-00	STREET DEPT. MAT & S	Drain Pipe Fittings	42.23
		750-341-00	STREET DEPT. MAT & S	Drain Pipe	26.88
		750-341-00	STREET DEPT. MAT & S	PVC Pipe & Fittings	59.34
	VANNOSTRAND ARCHITECTS	750-341-00	STREET DEPT. MAT & S	Lighting City Mural	677.32
	MOUNTAINEER GAS COMPANY	750-213-00	STREET DEPT. UTILITI	341416-404855 17 1/2 FACTO	33.44
		750-213-00	STREET DEPT. UTILITI	269254-314209 4 FACTORY ST	45.62
		750-213-00	STREET DEPT. UTILITI	269255-492564 6 FACTORY ST	48.63
	J F ALLEN CO	750-341-00	STREET DEPT. MAT & S	#57 Limestone	650.01
		750-461-00	STREET DAVING	Blacktop utility cuts	323.05
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	Drain Pipe and fittings	98.90
		750-341-00	STREET DEPT. MAT & S	PCRD-BOLTS- DRP CLTH	26.84
	CENTRAL SUPPLY CO	750-341-00	STREET DEPT. MAT & S	33 yds Concrete	1,518.43
		750-341-00	STREET DEPT. MAT & S	33 yds Concrete	1,518.43
		750-341-00	STREET DEPT. MAT & S	33 yds Concrete	1,518.43
		750-341-00	STREET DEPT. MAT & S	Concrete and form shield	1,518.43
		750-341-00	STREET DEPT. MAT & S	Concrete and form shield	90.19
		750-341-00	STREET DEPT. MAT & S	Concrete & Fiber Board	37.30
		750-341-00	STREET DEPT. MAT & S	Concrete & Fiber Board	1,518.43

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	STATE EQUIPMENT INC.	750-459-00	STREET DEPT. CAPITAL	PCRD-STIHL CHOP SAW SN181	999.95
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,404.19
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,380.31
	SIGN GUY LLC	750-341-00	STREET DEPT. MAT & S	Dedication Signs	71.00
	PROGRESSIVE BANK	750-459-00	STREET DEPT. CAPITAL	OCT 2016 STREET SWEEPER PY	1,854.06
		750-459-00	STREET DEPT. CAPITAL	OCT 2016 CASE SKIDSTEER PY	664.11
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	761.83
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHED	178.18
	COMMERCIAL INSURANCE SERVICE	750-226-00	STREET DEPT. INSURAN	3RD QTR INSTALLMENT PYMT	4,918.80
	AMAZON.COM	750-341-00	STREET DEPT. MAT & S	PCRD-PHONE CASE	14.77
	FASTENAL INDUSTRIAL	750-341-00	STREET DEPT. MAT & S	Anchor Bolts	38.50
		750-341-00	STREET DEPT. MAT & S	SDS Drill Bit	55.85
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	642-1601-940-2024	91.84
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	304-472-5755-101615-4	76.09
				TOTAL:	24,171.83
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110088782484 E. MAIN ST	75.05
				TOTAL:	75.05
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 088 985 459 RT. 119	31.45
		752-213-00	TRAFFIC SIGNALS POWE	110088985624 RT. 20 BRN C	69.30
		752-213-00	TRAFFIC SIGNALS POWE	110087174485 S. KANAWHA ST	19.77
		752-213-00	TRAFFIC SIGNALS POWE	110088235830 REGER ST RT 2	24.48
		752-213-00	TRAFFIC SIGNALS POWE	110088820243 MAIN ST	52.31
	MONT LEVINE INC.	752-230-00	SIGNS & SIGNALS	PVC Pipe & Fittings	867.47
	SIGN GUY LLC	752-230-00	SIGNS & SIGNALS	Street Signs and Dedicati	48.00
		752-230-00	SIGNS & SIGNALS	Street Signs and Dedicati	97.00
		752-230-00	SIGNS & SIGNALS	Street Signs and Dedicati	194.00
		752-230-00	SIGNS & SIGNALS	Street Signs	98.00
				TOTAL:	1,501.78
PARK 40% TO CPWB	CONSOLIDATED PUBLIC WORKS BD	900-341-00	PARK-30% HOT/MOT PD	AUG 2016 HOTEL-MOTEL TX	6,754.12
				TOTAL:	6,754.12
CVB 60% TO CVB	UPSHUR COUNTY CVB	901-235-00	HOTEL/MOTEL 70% PAID	AUG 2016 HOTEL-MOTEL TX	15,759.63
				TOTAL:	15,759.63
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110084592119 SYC	1,092.88
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	27.65
	BANDLAND, LLC	907-354-00	DRILL TEAM	PCRD-BATONS SYC	215.84
		907-354-00	DRILL TEAM	PCARD-DRL TEAM BATS	462.50
	HART OFFICE SOLUTIONS INC	907-341-00	MATERIALS & SUPPLIES	COPIER LEASE & COPY OVERA	184.78
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	286.31
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	286.31
	ENTERPRISE RENTAL CAR	907-343-00	SYC AUTO SUPPLIES	PCRD-VAN RNT SYC	150.13
		907-343-00	SYC AUTO SUPPLIES	PCRD-VAN RNT SYC	171.19
	KERI M. LANE	907-368-04	MISC ACTIVITIES-ONE	WOODEN PAINTED ANIMALS	150.00
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	113.81
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	81.25
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	166.56
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYC PEST INSPECTION	34.75
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	326.99
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHED	76.48
	COMMERCIAL INSURANCE SERVICE	907-226-00	INSURANCE & BONDS	3RD QTR INSTALLMENT PYMT	858.53

10-06-2016 08:45 AM

DISBURSEMENTS 9-16-16 TO 10-5-16

PAGE: 5

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	STAPLES BUSINESS ADVANTAGE	907-341-00	MATERIALS & SUPPLIES	PCRD-PAPER	87.43
	FRONTIER	907-211-00	TELEPHONES	304-473-0145-042701-4	171.67
				TOTAL:	4,945.06

Motion Rylands/ Albaugh; Motion Carried Unanimously

Strategic Issues:

- Addressing & Mapping

Jerry Arnold- Public Works Director reported that the county recently removed the layer of city addresses off of their mapping software due to the addresses not being verified. He stated that the previous administration had hired Landmark Forestry to verify city addresses. Landmark Forestry reports that 95% of the city addresses have been verified. Mr. Arnold stated that he asked the vendor to release the information that has 95% verification to the county so that they can continue with the city updates to assist in dispatching. Landmark Forestry notified us of the problem areas. Mr. Arnold stated that we will need to establish a proper procedure to notify residents of an address change and allow them to weigh in. Mr. Arnold explained there is a particular issue with the numbering on Morton Ave that needs taken care of.

City of Buckhannon Address & Mapping Multiple Address & Street Name Change Procedure

1. The Public Works Director shall recommend to City Council proposed changes involving street name or multiple address corrections.
2. The Public Works Director shall have published a notice in the local newspaper of the proposed changes. This notice should run two consecutive weeks. The notice will include the following information.
 - Street name of the proposed changes.
 - The total number of addresses affected.
 - The nature of the proposed changes (Name Change/Address correction).
 - The date, time, and place of the public meeting to be held to discuss the proposed changes.

3. The Public Works Director or their designee shall go door to door in the affected area and hand deliver a copy of the public meeting notice. In the event of a street name change a Street Name Request and a Street Name Request Petition Form is required.
4. Conduct a public meeting within two weeks of the last published notice.
5. The Public Works Director shall present City Council with his recommendation at the next City Council Meeting that follows the public meeting date.
6. An address correction letter from the Public Works Director identifying the location, description, and old address will be sent to the property owner and copied to the US Post Office, and Upshur County Addressing and Mapping Office.

Road Name Request Application

This application must be completed by a property owner and accompanied with a petition signed by the majority of the property owners and copy of a map identifying the road to be named. Please mail to the above address.

If you have any questions, please contact:
Jerry Arnold at 472-1651 Ext. 1000

Date: _____

Name of Applicant: _____

Physical Address: _____

Mailing Address (if different): _____

Phone Number(s): _____

Requested Street Names: (in order of preference)

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

Directions to the road to be named: _____

Items to be included with this application:

- petition signed by majority of property owners
- copy of map
- completed application

Signature of property owner: _____

*******(internal use only)*******

Name approved: _____ **Date:** _____

Road Name Request Petition

Requested Road Names: (in order of preference)

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

We the undersigned property owners wish to name our street.

Signature/Address: _____

Signature/Address: _____

Signature/Address: _____

Signature/Address: _____

**Morton Avenue
Property Owners Affected by Address Corrections**

Commercial Properties

1. The Dollar Tree
2. Main Line Machine Shop
3. Fred Eberle Technical Center
4. Lowther Hose and Supply
5. Ross-Wharton Gas Company
6. Tec Sol

Residential Properties (numbers only)

1. Vicky Bennington
2. Paul Cook
3. Ronald Criss
4. Steven Miller
5. Lewis Hosaflook

Residential Properties (name & number)

1. Clayton Baughman
2. Goldie Hyre
3. Christian Faith Center
4. Alan Talbott
5. Alan Talbott
6. Alan Talbott
7. Alan Talbott

• **Ordinance 2016-010 Property Transfer to UCDA- Second/ Final Reading**

City Attorney Tom O'Neill read the caption.

ORDINANCE NO. 2016-010, AN ORDINANCE OF COUNCIL TRANSFERRING .3377 ACRES, MORE OR LESS, TO THE UPSHUR COUNTY DEVELOPMENT AUTHORITY FOR ECONOMIC DEVELOPMENT.

WHEREAS, the Upshur County Development Authority was recently awarded a POWER grant for the purpose of constructing an office facility at the property described in the attached deed;

WHEREAS, in furtherance of this object, the City of Buckhannon has demonstrated its willingness to partner with the Development Authority in the construction of the aforesaid facility,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BUCKHANNON, UPSHUR COUNTY, WEST VIRGINIA, that the Council does hereby **AUTHORIZE** the Mayor to execute the attached deed and Property Transfer Agreement to transfer .3377 acres, more or less, located in Buckhannon, Upshur County, West Virginia which it acquired from John L. Moss and Debra A. Moss and is of record in Deed Book 459 at Page 631, to the Upshur County Development Authority (UCDA). This transfer will allow UCDA to utilize its knowledge, expertise and abilities to encourage and create economic growth, stabilization of the tax base, job creation and development at the subject property.

The City of Buckhannon, pursuant to West Virginia Code Chapter 7, Article 12, Section 11, is authorized to transfer real property to the Upshur County Development Authority upon such terms and conditions as the parties may agree. Further, the Upshur County Development Authority, pursuant to West Virginia Code Chapter 7, Article 12, Section 7, is authorized to accept real property for the purposes of economic development within the corporate limits of the City of Buckhannon, Upshur County.

BE IT FURTHER ORDAINED, that the attached deed and Property Transfer Agreement are incorporated by reference herein.

BE IT FURTHER ORDAINED that this Ordinance of the City of Buckhannon shall become effective thirty (30) days after passage.

APPROVED AS TO FORM BY: CITYATTORNEY/SEM

FIRST READING: September 15, 2016

SECOND READING, PASSAGE & ADOPTION: October 6, 2016

David McCauley, Mayor

CERTIFICATE OF ENACTMENT

I, Amberle Jenkins, Assistant City Recorder, do hereby certify that the foregoing Ordinance No. 2016-010, was lawfully ENACTED and ORDAINED by the Council of the City of Buckhannon during a regular session of said Council assembled on the 6th day of October, 2016.

Amberle Jenkins, Assistant City Recorder

Motion Skinner/ Albaugh; Motion Carried

Mayor McCauley mentioned that our previous numbering system for ordinances was effective and would like to go back to that. He stated it can be changed with a motion and would like to revisit the topic at the meeting scheduled for the 20th.

- **Create Buckhannon Festival Fridays 2017 Season- Usage of Jawbone Park**

Mayor McCauley suggested this request be referred to the Consolidated Public Works Board.

- **Appointment of Robbie Skinner as Council Appointment to the Historic Landmarks Commission**

Motion Thomas/ Albaugh; Motion Carried Unanimously

- **Contract Tom O'Neill as City Attorney**

Mayor McCauley explained to council that Mr. O'Neill had just received the draft of the contract that afternoon and has not had sufficient time to review it. Mayor McCauley stated the topic will be revisited at the next council meeting on October 20th.

Possible Resolution 2016-14 & 2016-15- Fire & Police Municipal Retirement

- **Resolution 2016-14: To Participate in the WV MPFRS for Municipal Police Officers**

Mayor McCauley read by caption.



City of Buckhannon
2016-14
**Resolution to Become a Participating Employer of the
West Virginia Municipal Police Officers and Firefighters Retirement System
For
MUNICIPAL POLICE OFFICERS**

The following Resolution was duly made and lawfully passed by the majority vote of the governing city council of (municipality) City of Buckhannon, West Virginia on the 6th day of October, 20 16.

BE IT RESOLVED that (municipality) City of Buckhannon, West Virginia does hereby elect to join the Municipal Police Officers and Firefighters Retirement System pursuant to Chapter 8, Article 22A, Section 28 of the West Virginia Code, and thereby will include all its municipal police officers who are eligible for membership in the Municipal Police Officers and Firefighters Retirement System. This municipality hereby agrees to pay its employer contributions, and withhold applicable employee contributions monthly and remit same to the Municipal Police Officers and Firefighters Retirement System no later than fifteen (15) days following the end of each calendar month. This municipality understands that if contributions are delinquent, the employer will be required to pay the actuarial rate of interest lost, which is currently 7.5%, on the total employee and employer contributions per day with a minimum charge of fifty dollars. This municipality further understands that once it becomes a participating employer of the Municipal Police Officers and Firefighters Retirement System, the municipality may not withdraw from participation in the retirement system without express statutory authority.

This Resolution shall become effective on the first day of the month following receipt of this Resolution with all other required documentation, and following acceptance of this Resolution by the Consolidated Public Retirement Board.

It is the duty of the Mayor of each municipality electing to become a participating public employer in the Municipal Police Officers and Firefighters Retirement System to certify this Resolution to the West Virginia Consolidated Public Retirement Board within **ten (10) days** following the vote of its city council.

I, David W. McCauley, Mayor of (municipality) City of Buckhannon, West Virginia do hereby certify that this Resolution and accompanying documentation are true and correct. Further, I acknowledge that I am aware of the provisions of Chapter 8, Article 22A of the West Virginia Code.

[Signature] 304-472-1651
Signature of Mayor Phone Number
70 E Main Street, Buckhannon, WV 26201
Municipality Address

***All municipalities MUST attach a copy of the minutes from the Board meeting that reflects the majority vote.
Separate resolutions are required for municipal police officers and municipal paid professional firefighters.

Motion Thomas/ Skinner; Motion Carried Unanimously

- **Resolution 2016-15: To Participate in the WV MPFRS for Municipal Paid Firefighters**
Mayor McCauley read by caption.



City of Buckhannon
2016-15
**Resolution to Become a Participating Employer of the
West Virginia Municipal Police Officers and Firefighters Retirement System
For
MUNICIPAL PAID PROFESSIONAL FIREFIGHTERS**

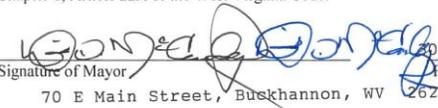
The following Resolution was duly made and lawfully passed by the majority vote of the governing city council of (municipality) City of Buckhannon, West Virginia on the 6th day of October, 2016.

BE IT RESOLVED that (municipality) City of Buckhannon, West Virginia does hereby elect to join the Municipal Police Officers and Firefighters Retirement System pursuant to Chapter 8, Article 22A, Section 28 of the West Virginia Code, and thereby will include all its municipal paid professional firefighters who are eligible for membership in the Municipal Police Officers and Firefighters Retirement System. This municipality hereby agrees to pay its employer contributions, and withhold applicable employee contributions monthly and remit same to the Municipal Police Officers and Firefighters Retirement System no later than fifteen (15) days following the end of each calendar month. This municipality understands that if contributions are delinquent, the employer will be required to pay the actuarial rate of interest lost, which is currently 7.5%, on the total employee and employer contributions per day with a minimum charge of fifty dollars. This municipality further understands that once it becomes a participating employer of the Municipal Police Officers and Firefighters Retirement System, the municipality may not withdraw from participation of the retirement system without express statutory authority.

This Resolution shall become effective on the first day of the month following receipt of this Resolution with all other required documentation, and following acceptance of this Resolution by the Consolidated Public Retirement Board.

It is the duty of the Mayor of each municipality electing to become a participating public employer in the Municipal Police Officers and Firefighters Retirement System to certify this Resolution to the West Virginia Consolidated Public Retirement Board within **ten (10) days** following the vote of its city council.

I, David W McCauley, Mayor of (municipality) City of Buckhannon, West Virginia do hereby certify that this Resolution and accompanying documentation are true and correct. Further, I acknowledge that I am aware of the provisions of Chapter 8, Article 22A of the West Virginia Code.


Signature of Mayor _____ Phone Number 304-472-1651
70 E Main Street, Buckhannon, WV 26201
Municipality Address _____

***All municipalities MUST send a copy of the minutes from the Board meeting that reflects the majority vote.
Separate resolutions are required for municipal police officers and municipal paid professional firefighters.

Motion Albaugh/ Cuppari; Motion Carried Unanimously

Council Comments:

- **Council Albaugh** stated she attended the waste board meeting earlier in the day and that they had a bid opening for a new skid-steer loader. States the waste board is in good shape and has great employees and that she is very proud to report that.
- **Recorder Susan Aloï** stated she is glad to be here and is figuring everything out.
- **Council Cuppari** reported that she has received many positive comments in regard to Tuck Fest and mentioned a thank you letter from a little boy who attended. Council Cuppari stated that she had a conversation with a lady from Los Angeles and that she commented that our flowers look as good, if not better than, the flowers in downtown L.A. Council Cuppari mentioned the Christmas Committee's next meeting on October 17 at 5:30 and that she would like to ask Council for money to purchase banners for downtown at the next council meeting. Council Cuppari stated she doesn't know the exact cost of the banners at this time but anticipates that it will be somewhere between \$2,500 and \$3,500.
- **Council Rylands** met a couple from the Netherlands earlier that day that gave positive feedback about the appearance of the community and the downtown being very well defined. Council Rylands mentioned Senator Capito's recent visit with a walking tour through the downtown area. Council Rylands stated there was a lot of complementary feedback from her staff as well. Council Rylands stressed the importance of staying on course and working together and to keep looking for efficiencies.

- **Council Skinner** mentioned the shirts that are for sale to support the fire dept. in addition to the Family & Flapjacks fundraiser they will be hosting on Oct. 29th at 7:00 AM at the First United Methodist Church. Council Skinner welcomed Dr. Susan Aloï and Tom O'Neill. Council Skinner mentioned Senator Capito's visit. Council Skinner stated that the walking tour included the new Community Care of WV project and she was here to discuss the new UCDA building. Council Skinner stated that Senator Capito was able to see a community in motion that is looking forward and is trying to figure out how to be the next big thing for the future. Council Skinner mentioned the upcoming Chamber meeting on the third Monday of the month; the Chamber is hoping to have a discussion of House Bill 5813 which talks about the Over Time Enhancement Act and how it will affect local employers. The Chamber meeting will be held at noon at the American Legion Hall. Council Skinner mentioned WVWC Homecoming.
- **Council Thomas** welcomed Tom O'Neill and Susan Aloï. Council Thomas mentioned that his two daughters will be coming to town for WVWC Homecoming and that one of the reasons why we have such a great community is due to the collaboration between the college and the city. Council Thomas mentioned that he would definitely like to see some Town Hall meetings added to the schedule. Council Thomas mentioned that the enthusiasm Mayor McCauley has brought to council is very important for us and is contagious in many ways. Council Thomas mentioned the recent job losses in the oil & gas and coal industries and that, despite the difficulties we face; we are one of the finest cities in West Virginia. Council Thomas stated that we are going to be making some tough decisions for the future, but that we have a good council that is up for the task and will be willing to have discussions and work together.
- **Mayor McCauley called upon Dennis Cortes for his comment.** Mr. Cortes stated that in his many travels up to the VA Hospital, the word most commonly used to describe Buckhannon is "dynamic".
- **Mayor McCauley called upon Maria Bray for her comments.** Mrs. Bray mentioned the artwork displayed in council chambers and that every school participated in the Bicentennial Celebration. Mrs. Bray also mentioned the burial of the time capsule at Jawbone Park scheduled for Sunday, October 9 at 2:00 PM and thanked Jerry Arnold for finding the rock to cover the time capsule. Mrs. Bray stated the beard growing contest will begin after the time capsule burial and will wrap up at the Christmas Parade.

Mayor McCauley

- Congratulated Christian McKisic on winning the state high school golf championship.
- Mayor McCauley mentioned Chris Wallace's appreciation for the sign mentioning the Mumford family.

ACE MUMFORD FACTOIDS

*Born November 26, 1898 in Buckhannon, WV, son of Victoria Louise Farney Mumford & John William Mumford, both of whom are interred in Heavner Cemetery.

*Graduated from Sumner High School in Parkersburg.

*Graduated from Wilberforce University in Ohio, our nation's oldest black college.

*Served as head football coach at Jarvis Christian College, Bishop College, Texas College, & Southern University.

*Won a total of seven national championships, five in football alone at Southern, & a national basketball championship also at Southern.

*His teams went head to head with Eddie Robinson's Grambling squads many times, but Coach Mumford lost to Robinson only once ever- that victory by Grambling described by Robinson as his greatest win.

*Numerous Halls of Fame inductions including- National College Football Hall of Fame in 2001; Louisiana Sports Hall of Fame in 1984; Southern University Athletics Hall of Fame in 1988; Southwestern Athletic Conference Hall of Fame in 1992; American Football Coaches Assn. Trailblazer Award in 2006; West Virginia Sports Hall of Fame in 2011

*Died on April 28, 1962 in Baton Rouge, Louisiana.

*Parents John & Victoria Mumford died in 1967 & 1972 respectively, & are interred in our Heavener Cemetery.

THANK YOU ALL FOR ATTENDING TODAY'S DEDICATIONS & CEREMONY HERE AMID OUR HOME AMONG THE HILLS DURING THE HOMECOMING CELEBRATION OF WVWC'S 126th ANNIVERSARY. LOOK FOR MORE ADDITIONS TO OUR DIVERSITY GARDEN VERY SOON! GO BOBCATS!

**WV WESLEYAN COLLEGE &
THE CITY OF BUCKHANNON**

SECOND ANNUAL DIVERSITY APPRECIATION DAY

**OUR COMMUNITY CELEBRATES THE
RICHNESS OF DIVERSITY WHILE HONORING THE CONTRIBUTIONS OF ONE OF OUR FINEST,
NATIVE SONS OF COLOR & DEDICATES THE NEW DIVERSITY ROCK & ACE MUMFORD
BIRTHPLACE**

**WVWC HOMECOMING WEEKEND
1:00 P.M. SUNDAY, OCTOBER 9, 2016
FORMER CENTRAL ELEMENTARY SCHOOL
BAXTER STREET, BUCKHANNON, WV**

DIVERSITY ROCK

Our nation, our Buckhannon-Upshur community, our West Virginia Wesleyan College campus are melting pots, patchwork quilts, rainbows. Our society's greatest strength is its repeated ability to incorporate our differences for the benefit of everyone. Our City of Buckhannon & WVWC community is committed to maximizing inclusiveness & fostering an environment whereby all are valued & appreciated.

Dedicated on WVWC & the City of Buckhannon's second, annual
Diversity Day – October 9, 2016

“We are more alike my friends, than we are unlike...”
- Maya Angelou -

“If civilization is to survive, we must cultivate the science of human relationships - the ability of all peoples, of all kinds, to live together, in the same world at peace. “
- Franklin D. Roosevelt -

“Hope will never be silent...”
- Harvey Milk -

“Religion is like a pair of shoes... find one that fits you,
but don't make me wear your shoes.”
- George Carlin -

“Give me your tired, your poor, your huddled masses yearning to breathe free, the wretched refuse of your teeming shore. Send these, the homeless, tempest-tossed to me, I lift my lamp beside the golden door!”
- Emma Lazarus -

“Difference is of the essence of humanity. Difference is an accident of birth and it should therefore never be the source of hatred or conflict. The answer to difference is to respect it. Therein lies a most fundamental principle of peace: respect for diversity.”
- John Hume -

INVOCATION – CHRIS SCOTT, WVWC CHAPLAIN

WELCOME & INTRODUCTION OF PRES. PAMELA BALCH – DAVID McCAULEY, WVWC & MAYOR

GREETINGS FROM WVWC – PRESIDENT BALCH

ROBERT QUARLES, DIRECTOR OF INTERCULTURAL RELATIONS

CHAD WALL, PRESIDENT WVWC STUDENT BODY

DEDICATION OF THE COMMUNITY DIVERSITY ROCK

ADJOURNMENT TO ONE LATHAM STREET & ACE MUMFORD BIRTHPLACE (END OF BAXTER ST.)

UNVEILING OF ACE MUMFORD BIRTHPLACE SIGN

INTRODUCTION OF CHRIS WALLACE, PRESIDENT OF MEMPHIS GRIZZLIES & REMARKS

BENEDICTION – CHRIS SCOTT

***SPECIAL THANKS TO (1) OUR WVWC PHYSICAL PLANT FOR INSTALLATION OF THE DIVERSITY ROCK SIGN & MUMS' PLANTING; (2) THE SIGN GUY IN THE DESIGN & CREATION OF**

OUR SIGNS; (3) JERRY ARNOLD & CITY STREETS' CREW FOR INSTALLATION OF DIVERSITY ROCK & ACE MUMFORD'S BIRTHPLACE SIGN; (4) DAVID & KAREN CARTWRIGHT OWNERS OF LATHAM STREET PROPERTY WHERE ACE MUMFORD WAS BORN.

ACE MUMFORD SIGN

****ARNETT WILLIAM "ACE" MUMFORD****

ON NOVEMBER 26, 1898, IN A HOUSE FORMERLY LOCATED UPON THIS VERY LOT, ONE OF THE MOST ACCOMPLISHED FIGURES IN THE HISTORY OF AMERICAN, COLLEGIATE SPORTS ENTERED OUR WORLD. AN AFRICAN-AMERICAN BORN UNTO VICTORIA LOUISE FARNEY MUMFORD & JOHN WILLIAM MUMFORD, ACE MUMFORD LEFT HIS HOMETOWN AS A YOUNGSTER FOR PARKERSBURG, AS THERE WAS THEN NO BLACK SCHOOL PER SE IN OUR COMMUNITY DURING THE EARLY 20TH CENTURY. ACE MUMFORD WAS A STAR FOOTBALL PLAYER FOR SUMNER HIGH SCHOOL, THE BLACK HIGH SCHOOL WHICH IN 1955 WAS INTEGRATED WITH PARKERSBURG HIGH SCHOOL. IN 1924, MR. MUMFORD GRADUATED FROM WILBERFORCE UNIVERSITY IN OHIO, THE OLDEST BLACK COLLEGE IN THE UNITED STATES.

IN THE FALL OF 1924 ACE MUMFORD BEGAN HIS LIFE'S WORK AS A HEAD FOOTBALL COACH AT JARVIS CHRISTIAN COLLEGE (1924-26), THEN LATER AT BISHOP COLLEGE (1927-29), TEXAS COLLEGE (1931-35), & SOUTHERN UNIVERSITY (1936-42 & 1944-61). DURING HIS 37 YEAR COACHING CAREER, MR. MUMFORD'S RECORD WAS 233-85-23. MUMFORD LED TEXAS COLLEGE TO THE NATIONAL BLACK CHAMPIONSHIP IN 1935, & THEN LEFT TO COACH SOUTHERN UNIVERSITY IN BATON ROUGE, LOUISIANA WHERE HE LED THE JAGUARS TO FIVE BLACK NATIONAL CHAMPIONSHIPS IN 1948, '49, '50, '54, & '60. FROM 1938-41, SOUTHERN WON 38 CONSECUTIVE GAMES. MUMFORD'S JAGUARS WON 11 SOUTHWESTERN ATHLETIC CONFERENCE CHAMPIONSHIPS.

ADDITIONALLY, MR. MUMFORD COACHED SOUTHERN TO THE BLACK NATIONAL BASKETBALL CHAMPIONSHIP IN 1941 WINNING THE NIT. FEW COACHES IN AMERICAN SPORTS' HISTORY HAVE WON SEVEN NATIONAL SPORTS CHAMPIONSHIPS. HIS DECADES OF ACCOLADES EARNED HIM ENSHRINEMENT IN THE NATIONAL COLLEGE FOOTBALL HALL OF FAME IN 2001. MR. MUMFORD WAS INDUCTED INTO THE LOUISIANA SPORTS HALL OF FAME IN 1984, THE SOUTHERN UNIVERSITY ATHLETICS HALL OF FAME IN 1988, THE SOUTHWESTERN ATHLETIC CONFERENCE HALL OF FAME IN 1992, & IN 2006 HE WAS HONORED AS THE RECIPIENT OF THE AMERICAN FOOTBALL COACHES ASSOCIATION WITH THE TRAILBLAZER AWARD, THE ASSOCIATION'S HIGHEST HONOR. IN 2011, MR. MUMFORD WAS ENSHRINED IN THE WEST VIRGINIA SPORTS HALL OF FAME. SOUTHERN UNIVERSITY NAMED THEIR FOOTBALL STADIUM IN TRIBUTE TO MR. MUMFORD IN 1982.

ONE OF SOUTHERN'S ARCH RIVALS WAS GRAMBLING UNIVERSITY COACHED BY THE LEGENDARY EDDIE ROBINSON. WHILE ROBINSON IS REGARDED BY MANY AS THE GREATEST BLACK FOOTBALL COACH IN AMERICAN HISTORY, IN THEIR MANY HEAD-TO-HEAD GAMES, ROBINSON'S GRAMBLING TEAMS DEFEATED MUMFORD'S SOUTHERN SQUADS ONLY ONE TIME. COACH ROBINSON SAID IN TRIBUTE TO ACE MUMFORD, "HE HAD ONE OF THE FINEST MINDS IN FOOTBALL. I LEARNED A LOT FROM HIM. HE WAS A COACH'S COACH. HE WAS ON TOP OF EVERYTHING. HE WAS INNOVATIVE. HE WORKED FOR PERFECTION." ONE OF THE FINEST PERSONS EVER TO HAVE BEEN BORN INTO OUR COMMUNITY DIED ON APRIL 28, 1962 & WAS INTERRED IN THE SOUTHERN MEMORIAL GARDENS & MAUSOLEUM IN BATON ROUGE, LOUISIANA. NEARLY 118 YEARS FOLLOWING HIS BIRTH, THE CITIZENS OF BUCKHANNON RECOGNIZE, APPRECIATE, AND NOW SHALL ALWAYS REMEMBER THE LEGENDARY ACE MUMFORD.

DEDICATED BY THE CITY OF BUCKHANNON ON OUR COMMUNITY'S SECOND ANNUAL DIVERSITY DAY
OCTOBER 9, 2016

- **Mayor's Proclamation- Barry Pritts Day**

MAYOR'S PROCLAMATION

Whereas, DR. BARRY PRITTS has served as West Virginia Wesleyan College's Vice President for Administration & Finance for the past decade, shepherding our College through many substantial projects that have dramatically improved the appearance & functionality of the WVWC campus; and,

Whereas, BARRY PRITTS steadfastly has been extremely community conscious as evidenced by his support for many projects impacting the external Buckhannon community including development of the Learning Trail as part of the City's River Walk Trail, the community garden, & the College Avenue sidewalk project among many other partnered projects; and,

Whereas, during BARRY PRITTS' tenure, many dilapidated buildings were razed by WVWC dramatically improving the landscape surrounding the campus proper, while new structures such as the Virginia Thomas Law Performing Arts Center, Dunn Hall, the Nordstrom Welcome Center, & the new WVWC tennis complex were developed, all to the benefit of our Buckhannon community; and,

Whereas, BARRY PRITTS recently announced his retirement effective at the end of 2016 & the College's Board of Trustees has established a permanent tribute to **DR. PRITTS** with the **PRITTS' PLAZA** located in front of the 1908 Harmer pillars leading to the College's Administration Building; and,

Whereas, our City now desires to recognize **BARRY PRITTS** & to recognize his excellent partnering with Buckhannon on numerous projects benefiting all of Buckhannon by bestowing upon him our City's highest honor with the Ambassador's Award.

NOW, THEREFORE, I, DAVID W. McCAULEY, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power & authority duly vested in me, do hereby proclaim Thursday, October 6, 2016 to be "**BARRY PRITTS DAY**" throughout our City of Buckhannon.

To further memorialize **DR. PRITTS'** devotion to and affinity for our Wesleyan & Buckhannon community, I further now hereby bestow upon him, the Buckhannon Ambassador Award, thus being but our City's eighth recipient & honoree of this most prestigious honor & award. Appropriately, I direct the installation of a permanent placard upon the "Ambassador's Bench" on East Main Street in front of our City's Stockert Youth Center to permanently honor **DR. PRITTS**, bearing the inscription-

- - "**THE AMBASSADORS' BENCH - HONORING THOSE WHO SELFLESSLY DEDICATED THEIR LIVES TO THE SERVICE, PROMOTION, & ADVANCEMENT OF BUCKHANNON**" - -

I further urge all of our residents to greet our City's most honored citizen, **DR. BARRY PRITTS**, along with his family, friends, & all members of our City government family during his most special day.

Given under my hand & the official seal of
The City of Buckhannon, this 6th day of October, 2016

David W. McCauley, Mayor

- **Mayor's Proclamation-Dr. Pamela Balch's Good to Great Way Day**

MAYOR'S PROCLAMATION

Whereas, DR. PAMELA BALCH has served as **West Virginia Wesleyan College's President** for the past 10 & ½ years, leading our College through many substantial projects that have dramatically improved the appearance & functionality of the **WVWC** campus; and,

Whereas, DR. BALCH steadfastly has been extremely community conscious as evidenced by her support for many projects impacting the external Buckhannon community including development of the Learning Trail as part of our City's River Walk Trail, the community garden, & the College Avenue sidewalk project among many other partnered projects; and,

Whereas, during **DR. BALCH'S** tenure, many dilapidated buildings were razed by **WVWC** dramatically improving the landscape surrounding the campus proper, while new structures such as the Virginia Thomas Law Performing Arts Center, Dunn Hall, the Nordstrom Welcome Center, & the new **WVWC** tennis complex were developed, all to the benefit of our Buckhannon community; and,

Whereas, DR. BALCH recently announced her retirement effective at the end of 2016 & our City recently established a permanent tribute to **DR. BALCH** with the **GOOD TO GREAT WAY** designation of the recently completed College Avenue Sidewalk project located in front of the 1908 Harmer pillars leading to the College's Administration Building; and,

Whereas, our City now desires to recognize & honor **DR. BALCH** for her excellent partnering with our community on numerous projects benefiting all of Buckhannon by bestowing upon her our City's highest honor with the Ambassador's Award.

NOW, THEREFORE, I, DAVID W. McCAULEY, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power & authority duly vested in me, do hereby proclaim Friday, October 7, 2016 to be "**DR. PAMELA BALCH'S GOOD TO GREAT WAY DAY**" throughout our City of Buckhannon.

To further memorialize **DR. BALCH'S** devotion to and affinity for our Wesleyan & Buckhannon community, I further now hereby bestow upon her, the Buckhannon Ambassador Award, thus being but our City's ninth recipient & honoree of this most prestigious honor & award. Appropriately, I direct the installation of a permanent placard upon the "Ambassador's Bench" on East Main Street in front of our City's Stockert Youth Center to permanently honor **DR. BALCH**, bearing the inscription-

- - "**THE AMBASSADORS' BENCH - HONORING THOSE WHO SELFLESSLY DEDICATED THEIR LIVES TO THE SERVICE, PROMOTION, & ADVANCEMENT OF BUCKHANNON**" - -

I further urge all of our residents to greet our City's most honored citizen, **DR. PAMELA BALCH**, along with her family, friends, & all members of our City government family during her most special day that coincides with "Founders' Day" at **WVWC** during Homecoming 2016.

Given under my hand & the official seal of
The City of Buckhannon, this 6th day of October, 2016

David W. McCauley, Mayor

- **Mayor's Statement -October 6, 2016**

CITY OF BUCKHANNON – MAYOR'S STATEMENT ON NUMEROUS POSITIVE EVENTS & ACTIVITIES IN OUR COMMUNITY – October 6, 2016

We are blessed to live in a caring, energized, & fun-filled community. Just in the three weeks since our last City Council meeting, there have been several terrific events in Buckhannon that I would be remiss if I didn't mention them, & those who were responsible for helping to make them happen.

Festival Fridays were extended for three weeks & lots of fun resulted in Jawbone Park on September 16, 23, & 30. Thanks to everyone with Create Buckhannon for taking on three additional weeks of hard work & planning so all of us could have a few more fun evenings in our Park.

The first TruckFest held during the weekend of Friday & Saturday, September 16 & 17 was a huge hit. It was a perfect compliment to the Children's Festival held at Stockert Youth Center on Saturday, September 17. I want to thank Jerry Arnold, Brad Cutright, Brad Hawkins & our entire Streets & Parks Department for making TruckFest a huge success. Also, our annual Children's Festival had a record number of attendees this year. We all thank Debora Brockleman, April Suder, & their entire staff for such a super job. Also, we thank our Fire & Police Departments for supporting our TruckFest/Children's Festival activities.

Friday, September 30 was Bicentennial Day in Buckhannon, & we never packed more people in Jawbone Park than we did that evening. There was a super parade, terrific music from members of our community, rides for the kids, & we capped it all off with excellent fireworks. I believe we will make FallFest an annual event- so here's to planning Buckhannon's 201st birthday party. I especially want to thank Amanda Hayes, Maria Bray, Charliena Eubanks, Debora Hupp, Jerry Arnold, Dennis Cortes, Jack Reger, Katrina Duckworth, Teresa Summers, Amby Jenkins, & Barb Hinkle. Our sponsors were terrific in helping to pay for our fireworks- Lowes of Buckhannon, Jenkins Subaru/Ford, St. Joseph's Hospital, Dennis Cortes, First Community Bank, Poling-St. Clair Funeral Home, West Virginia Wesleyan College, the WV Strawberry Festival, & Ron Hinkle

This past Tuesday, Senator Shelley Moore Capito came to visit our town, & I believe we knocked her socks off with the beauty of & welcome from our community. Thanks to our friends at UCDA & the restaurants of Buckhannon for sponsoring a super luncheon. Yesterday, the Wesleyan Board of Trustees came to visit- & the compliments have been pouring in respecting the appearance of our community, but especially our flowers, our art, our River Trail, & the many dining options we feature.

And this weekend, we have more events to celebrate. In addition to Wesleyan's Homecoming, this Sunday we'll celebrate Diversity Day at 1:00 p.m. at the old Central School site, then dedicate the Ace Mumford birthplace sign at the corner of Sedgwick & Latham Streets. At 2:00 p.m., we're burying our Bicentennial time capsule in Jawbone Park, & rolling the Bicentennial Boulder right over it. The Bicentennial Beard Growing Contest also kicks off this Sunday at Jawbone Park.

In three weeks, on October 28, we'll kick off Halloween weekend by dedicating the Lurch/Ted Cassidy Bench on East Main Street. Work on the City Seal mural will begin very shortly, & we're planning a November rededication. Our Buckhannon-Upshur camera club is getting in on the bicentennial celebration with a photo contest. On December 2, we'll enjoy our annual Christmas Parade primarily sponsored by our own Fire Department.

I hear tell of the organizing of a new Hillbilly BBQ Fest for April. Let's do it!

This is a happening place, & there is something fun to do for everyone here. Please, if you haven't been a part of things, get involved. There is a place at our ever-expanding table for everyone. As you so often hear me say- it's our greatest truth- we are all in this together-

- **Buckhannon Police Dpt- Press Release- Trunk or Treat**

Trunk or Treat

The Buckhannon Police Department will be hosting a Trunk-or-Treat on Friday, October 28th from 6-7pm at the Public Safety Complex parking lot across from Jawbone Park. This provides a safe and secure Halloween alternative for our local children. If you or your organization wishes to decorate your vehicle's trunk and hand out treats please contact PFC Hissam at Buckhannon Police Department to register and reserve a parking space. Please arrive early at 5:30pm to decorate your trunk. This event is free of admission. -End-

Mayor McCauley asked for motion to adjourn.

Motion Thomas/ Albaugh; meeting adjourned at 8:51 PM

Mayor David McCauley _____

Assistant Recorder Amberle Jenkins _____