

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the City of Buckhannon Waste Collection Board was held October 6, 2016 at 4:00 p.m. in City Hall with the following in attendance:

Mayor	David McCauley	Present
Finance Director & Ass't. Recorder	Amberle Jenkins	Present
Board Member	Robert Osburn	Present
Board Member	Mary Albaugh	Present
Public Works Director	Jerry Arnold	Present
Waste Department Supervisor	Jeff Wamsley	Present
City Engineer	Jay Hollen	Present
Office Clerk	Barbara Hinkle	Present

Guest-Josh Hinkle of Cleveland Brothers.

**Meeting Agenda Posted 10-3-2016**

*City of Buckhannon Waste Collection Board – 4:00 pm in Council Chambers Meeting Agenda for Thursday October 6, 2016*

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- A. Call to Order
  - A.1 Moment of Silence
  - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
- C. Bid Opening for Skid Steer (WVDEP REAP Grant)
- D. Department Report- Jeff Wamsley
  - D.1 Transfer Station
  - D.2 Recycling Center
- E. Correspondence
- F. Financial Report- Amby Jenkins
- G. Consent Agenda
  - G.1 Approval of Minutes – September 1, 2016 Waste Collection Meeting
  - G.2 Skid Steer Bid Specifications
- H. Strategic Issues for discussion and vote
  - H.1 Assistant Supervisor Salary – Jerry Arnold
- I. Board Members Comments and Announcements
- J. Mayor's Comments and Announcements
- K. Adjournment

POSTED 10.03.2016

The meeting was called to order following by a moment of silence and pledge to the flag.

**Bid Opening for Skid Steer Loader and Grapple Bucket- WV DEP REAP Grant:**

The following notice and specifications were published:

**The City of Buckhannon Waste Collection Board will be receiving bids for the following equipment:  
One- New Skid Steer Loader and One- New Grapple Tine Attachment**

**All sealed bids must be received by 1:00 PM EST on October 6, 2016. All bids will be publicly opened and read aloud at the City of Buckhannon Waste Collection Board Meeting at Buckhannon City Hall on October 6, 2016 at 4:00 PM.**

To request a bid packet contact: Jeff Wamsley, Assistant Waste Collection Supervisor by phone at 304-472-4443 Ext. 102 or email: [wamsleyjeff60@gmail.com](mailto:wamsleyjeff60@gmail.com)

The City reserves the right to reject any bid that is not in the best interest of the City of Buckhannon.

September 8, 2016

**Re: City of Buckhannon  
Waste Collection Board  
Skid Steer and Grapple Bucket  
Invitation to Bid Letter**

To all Bidders,

The City of Buckhannon (City) would like to invite your company to submit a bid for supplying (1) new skid steer and (1) new grapple bucket. The City is requesting that your company prepare sealed bid(s) to provide the above referenced equipment in accordance with the attached specifications.

Bidders must adhere to the following requirements:

1. Follow all listed specifications and provide detailed description of any and all exceptions.
2. Bids must contain the attached Bid Cover Sheet, Bid Checklist, and be in a price per unit format with separate bids for each piece of equipment..
3. Payment will be on a net 30 days unless other arrangements have been made.
4. Insure that all equipment is delivered to the City of Buckhannon within 60 days of notice of award.
5. All questions or comments will be addressed to Jeff Wamsley, Assistant Waste Collection Supervisor for the City of Buckhannon. Questions or comments may be email to: [wamsleyjeff60@gmail.com](mailto:wamsleyjeff60@gmail.com) or by calling 304-472-4443.

All bids for the above referenced equipment must be clearly marked on the outside of a sealed envelope as **"Sealed Bid for Skid Steer or Grapple Attachment"**.

Bids may be hand delivered to: Buckhannon City Hall at 70 East Main St. Buckhannon, WV or mailed to:  
Attention: Jeff Wamsley  
City of Buckhannon  
70 E. Main St.  
Buckhannon, WV 26201

All sealed bids must be received by 1:00 PM EST on October 6, 2016. The bids will be opened and publicly read aloud at the Waste Collection Board Meeting on October 6, 2016 @ 4:00 pm in the City of Buckhannon City Hall Council Chambers at 70 East main St., Buckhannon, WV 26201. The City of Buckhannon reserves the right to reject any and all bids.

Sincerely,  
Jeff Wamsley  
Assistant Waste Supervisor

Attachments:  
Bid Cover Sheet  
Bid Specifications

**City of Buckhannon**

**Skid Steer and Grapple Bucket 10062016**

**Bid Cover Sheet**

Company Name: _____				
Company Address: _____				
Street	City	State	Zip	
Telephone No: _____		Fax No: _____		
Contact Person: _____		Phone: _____		
Email: _____				

<b>Skid Steer:</b>	Price per unit: _____	Total Price: _____
<b>Grapple Bucket :</b>	Price per unit: _____	Total Price: _____

_____ Authorized Signature	_____ Date
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**City of Buckhannon Waste Collection Board Skid Steer Grapple Bucket Specifications for Bid 10062016.**

The following is a list of minimum specifications. All bids must be equivalent to or exceed this list. Please list all exceptions.

- |             |  |
|-------------|--|
| Y ___ N ___ | Width 66"                              |
| Y ___ N ___ | Grapple Opening 46"                    |
| Y ___ N ___ | 2- Hydraulic Cylinders                 |
| Y ___ N ___ | 2- Grapple Claws                       |
| Y ___ N ___ | 3" Cylinder Bore                       |
| Y ___ N ___ | 1.5" Rod Diameter                      |
| Y ___ N ___ | AR400 Steel on Claws                   |
| Y ___ N ___ | AR400 Steel bottom and sides of Bucket |
| Y ___ N ___ | Standard Skid Steer Mounting           |

**City of Buckhannon Waste Collection Board Skid Steer Specifications for Bid 10062016.**

The following is a list of minimum specifications. The specifications are based on a Case SV185 all bids must be equivalent to or exceed this list. Please list all exceptions.

**ENGINE**

- |             |   |
|-------------|---|
| Y ___ N ___ | 4-cylinder, turbocharged water-cooled diesel engine with a minimum 57 horsepower @ 2800 RPM (SAEJ349) |
| Y ___ N ___ | Engine displacement of 135 cubic inches   |
| Y ___ N ___ | Minimum peak torque rating of 153 ft-lbs at 1800 RPM  |
| Y ___ N ___ | Tier IV FINAL emissions certified   |
| Y ___ N ___ | Replaceable, full-flow cartridge type oil filter  |
| Y ___ N ___ | Replaceable, full-flow cartridge type fuel filter with water trap                                     |
| Y ___ N ___ | 3-slack, after cooler, radiator, hydraulic oil cooler configuration                                   |
| Y ___ N ___ | Spark arresting diesel oxidation catalyst muffler   |
| Y ___ N ___ | Centrifugal style water pump  |
| Y ___ N ___ | Dual element air cleaner  |
| Y ___ N ___ | Remote engine oil drain   |
| Y ___ N ___ | Remote engine oil and fuel filters  |
| Y ___ N ___ | Glow plugs standard   |
| Y ___ N ___ | 500-hour engine oil change interval   |

**ELECTRICAL**

- |             |                                |
|-------------|--------------------------------|
| Y ___ N ___ | 12-volt electrical system      |
| Y ___ N ___ | Minimum 120-amp alternator     |
| Y ___ N ___ | No maintenance 925 CCA battery |
| Y ___ N ___ | Master disconnect              |

**HYDROSTATIC TRANSMISSION**

- |             |  |
|-------------|--|
| Y ___ N ___ | Servo controlled hydrostatic four-wheel drive  |
| Y ___ N ___ | Tandem mounted, axial piston hydrostatic transmission with integral charge pump driven directly off the engine fly wheel |
| Y ___ N ___ | Drive pump to engine ratio - 1:1   |
| Y ___ N ___ | Drive pump system relief pressure of 5000 psi  |
| Y ___ N ___ | Fixed displacement, radial piston drive motors   |
| Y ___ N ___ | Final drive - single reduction chain drive   |
| Y ___ N ___ | Two travel speeds (optional)   |
| Y ___ N ___ | Low (std) range minimum 7.4 mph  |
| Y ___ N ___ | High range minimum 10.8 mph  |

**HYDRAULICS**

- |             |  |
|-------------|--|
| Y ___ N ___ | Standard equipment pump - Gear pump with rated flow at 20.6 gallons per minute         |
| Y ___ N ___ | High flow auxiliary pump with rated combine flow at 30.7 gallons per minute            |
| Y ___ N ___ | 3 spool open center series loader control valve  |
| Y ___ N ___ | Loader control valve relief pressure of 3,050 psi                                      |
| Y ___ N ___ | Port relief pressure/loader raise - 3,263 psi  |
| Y ___ N ___ | Port relief pressure/bucket dump - 1,160 psi   |
| Y ___ N ___ | Port relief pressure/bucket curl - 3,770 psi   |
| Y ___ N ___ | 6 micron spin-on replaceable hydraulic filter with warning indicator                   |
| Y ___ N ___ | Loader arm auxiliary hydraulics with proportional thumb wheel activated                |
| Y ___ N ___ | Standard auxiliary hydraulics 20.6 gpm @ 3050 psi                                      |
| Y ___ N ___ | Auxiliary hydraulic disconnects , ISO flat-face connect-under-pressure with case drain |
| Y ___ N ___ | Hydraulic circuit pedal lock   |
| Y ___ N ___ | Loader arm-mounted ISO flat-face connections   |
| Y ___ N ___ | Auxiliary function lockout override  |
| Y ___ N ___ | Loader function lockout system   |
| Y ___ N ___ | Loader lift lockout override   |

Y \_\_\_ N \_\_\_ Loader arm float position

#### CHAIN CASE

Y \_\_\_ N \_\_\_ The skid steer loader shall have a heavy-duty chain case  
Y \_\_\_ N \_\_\_ ASA #80 drive chains for each chain case  
Y \_\_\_ N \_\_\_ Chain tensile strength - 21,000 lb  
Y \_\_\_ N \_\_\_ Separate lubrication system for each chain case  
Y \_\_\_ N \_\_\_ Inspection plate in each chain case  
Y \_\_\_ N \_\_\_ System to adjust and maintain the correct chain tension

#### AXLES

Y \_\_\_ N \_\_\_ Heavy-duty, one-piece forged induction-hardened high carbon steel axles  
Y \_\_\_ N \_\_\_ Seal guard to keep debris away from the axle seal  
Y \_\_\_ N \_\_\_ Life-time splash lubrication  
Y \_\_\_ N \_\_\_ Axle diameter - 2.0"  
Y \_\_\_ N \_\_\_ Axle length - 15.1"  
Y \_\_\_ N \_\_\_ Torque at max displacement and relief pressure - 4,381 lb. ft.

#### BRAKES

Y \_\_\_ N \_\_\_ Spring-applied, hydraulic-release disc brakes  
Y \_\_\_ N \_\_\_ Brakes engaged by depressing on/off brake button on handle or instrument panel, raise seat bar, get off seat, stop engine

#### LOADER AND LINKAGE FEATURES

Y \_\_\_ N \_\_\_ Loader arms shall be a vertical lift design with Power Reach geometry  
Y \_\_\_ N \_\_\_ Dual bucket cylinders  
Y \_\_\_ N \_\_\_ Loader lift arm support strut  
Y \_\_\_ N \_\_\_ Operating load - 1,850 lbs  
Y \_\_\_ N \_\_\_ Tipping load - 3,700 lbs  
Y \_\_\_ N \_\_\_ Optional - Hydraulic self-leveling  
Y \_\_\_ N \_\_\_ Optional - Hydraulic attachment coupler  
Y \_\_\_ N \_\_\_ Optional - Factory installed Ride Control  
Y \_\_\_ N \_\_\_ Optional - High flow hydraulics

#### BUCKET

Y \_\_\_ N \_\_\_ Loader bucket shall have a heavy-duty design  
Y \_\_\_ N \_\_\_ Minimum 66" bucket with 15.2 cubic foot heaped capacity  
Y \_\_\_ N \_\_\_ Rolled rear wrapper  
Y \_\_\_ N \_\_\_ Pre-drilled holes for a bolt-on cutting edge  
Y \_\_\_ N \_\_\_ Step mounted on the back  
Y \_\_\_ N \_\_\_ Compatible with other skid steer loaders

#### OPERATOR ENVIRONMENT

Y \_\_\_ N \_\_\_ The operator compartment shall be accessible from the front of the machine

Y \_\_\_ N \_\_\_ enclosed cab with heater and air conditioning  
Y \_\_\_ N \_\_\_ Control lockout system  
Y \_\_\_ N \_\_\_ Tilt forward ROPS/FOPS  
Y \_\_\_ N \_\_\_ Electrical parking brake control  
Y \_\_\_ N \_\_\_ Electronic Hand throttle  
Y \_\_\_ N \_\_\_ Electronic Foot throttle  
Y \_\_\_ N \_\_\_ Mechanical H-Pattern ergonomic hand controls  
Y \_\_\_ N \_\_\_ Optional ISO or H-pattern switchable electric over hydraulic programmable controls with four (4) degrees of sensitivity for each of the three operations (travel/boom/bucket)  
Y \_\_\_ N \_\_\_ Operator's compartment floor cleanout  
Y \_\_\_ N \_\_\_ Rear window with emergency escape

Y \_\_\_ N \_\_\_ Padded seat bar with integral arm rests that can be raised to lock out the loader lift arms and bucket controls  
Y \_\_\_ N \_\_\_ Non-Suspension vinyl seat with 2" retractable seat belt  
Y \_\_\_ N \_\_\_ Foot rest  
Y \_\_\_ N \_\_\_ Dome light  
Y \_\_\_ N \_\_\_ 12 volt power plug socket  
Y \_\_\_ N \_\_\_ Cup holder  
Y \_\_\_ N \_\_\_ Top window  
Y \_\_\_ N \_\_\_ Headliner  
Y \_\_\_ N \_\_\_ Alarm package (backup and horn)  
Y \_\_\_ N \_\_\_ Lights; 2 front, 2 side, 2 rear flood (halogen)  
Y \_\_\_ N \_\_\_ Pre-wired for rotating beacon  
Y \_\_\_ N \_\_\_ Tail lights

#### Instrumentation

Y \_\_\_ N \_\_\_ Advanced instrument cluster with hourmeter, fuel gauge, engine and oil temperature gauge, diagnostic features and security lock-out  
Y \_\_\_ N \_\_\_ Indicators; digital hourmeter, fuel level LC bar graph with alarm  
Y \_\_\_ N \_\_\_ Warning lights with alarms; engine coolant temperature, system critical stop, electronic system indicator, hydraulic system indicator, hydraulic oil temperature  
Y \_\_\_ N \_\_\_ Warning alarms; battery voltage (plus display), diesel particulate filter  
Y \_\_\_ N \_\_\_ Indicator lights; engine preheat, parking brake, seat bar reminder

#### OPERATING WEIGHT

Y \_\_\_ N \_\_\_ Machine operating weight to equal 6,570 lbs

#### PERFORMANCE

Y \_\_\_ N \_\_\_ Maximum height to the top of the ROPS of 77.7 inches  
Y \_\_\_ N \_\_\_ Minimum height to the hinge pin of 120 inches  
Y \_\_\_ N \_\_\_ Minimum dump height with loader arm at maximum of 93.7 inches  
Y \_\_\_ N \_\_\_ Minimum reach with bucket at full height of 33.7 inches  
Y \_\_\_ N \_\_\_ Minimum wheel base of 44.4 inches  
Y \_\_\_ N \_\_\_ Minimum lift cylinder breakout force of 3,450 pounds force  
Y \_\_\_ N \_\_\_ Minimum bucket cylinder force of 5,550 pounds force  
Y \_\_\_ N \_\_\_ Minimum tipping load capacity of 3,700 pounds  
Y \_\_\_ N \_\_\_ Minimum operating load of 1,850 pounds  
Y \_\_\_ N \_\_\_ Minimum cycle time raising the loader arms with rated load of 3.5 seconds  
Y \_\_\_ N \_\_\_ Minimum cycle time lowering the loader arms (power down) with rated load of 2.7 seconds  
Y \_\_\_ N \_\_\_ Minimum bucket rollback time of 1.5 seconds  
Y \_\_\_ N \_\_\_ Minimum bucket dump time of 2.1 seconds

#### SERVICEABILITY

Y \_\_\_ N \_\_\_ The skid steer loader shall be easy to service via single-point daily service points  
Y \_\_\_ N \_\_\_ 19.5 gallon fuel tank with the fill location at the back of the machine  
Y \_\_\_ N \_\_\_ 8.5 total gallon hydraulic oil system  
Y \_\_\_ N \_\_\_ 7.5 qt. engine oil with filter  
Y \_\_\_ N \_\_\_ 16.5 qt engine cooling system  
Y \_\_\_ N \_\_\_ 1.95 gallon chain tanks (per side)  
Y \_\_\_ N \_\_\_ Hydraulic oil sight gauge  
Y \_\_\_ N \_\_\_ Radiator located directly behind the engine  
Y \_\_\_ N \_\_\_ Easy-to-clean hydraulic oil cooler  
Y \_\_\_ N \_\_\_ Lockable service access hood  
Y \_\_\_ N \_\_\_ Machine protection auto shutdown

#### WARRANTY

Y \_\_\_ N \_\_\_ Full machine warranty of one year, unlimited hours  
Y \_\_\_ N \_\_\_ Engine warranty of two years or 2,000 hours  
Y \_\_\_ N \_\_\_ Power train warranty of one year, unlimited hours

**ADDITIONAL FEATURES**

Y ___ N ___	Airless Michelin X-Tweel or equivalent tires
Y ___ N ___	Hydraulic attachment coupler
Y ___ N ___	Am/FM Radio
Y ___ N ___	Top mounted strobe light

The following bids were opened:

	<u><b>Skid Steer</b></u>	<u><b>Grapple Bucket</b></u>
• <b>State Equipment</b>	<b>\$35,671.00</b>	<b>\$3,459.00</b>
• <b>MH_JCB</b>	<b>\$39,500.00</b>	<b>\$3,100.00</b>
• <b>Cleveland Brothers</b>	<b>\$40,291.00</b>	<b>\$3,964.00</b>
• <b>United</b>	<b>\$42,108.00</b>	<b>\$3,198.00</b>

Mr. Arnold explained that the Board could tentatively accept the low bid, but WV DEP must review them and accept the one that is low bid with proper specifications.

**Motion Albaugh/Osburn to tentatively accept the low bid from State Equipment for the Skid Steer, and MH-JCB for the Grapple Bucket, upon review of specifications and acceptance of the WV DEP. Motion carried.**

**Department Report- Jeff Wamsley:**

- **Transfer Station and Recycling Center reports:**

City of Buckhannon  
Transfer Station Totals

October-16

Total Transactions	2433	
Total Weight	1366.8	
Total Cash Received	\$23,599.70	
Total City Trucks	\$67,881.79	815.38 tons
Total Charge	\$21,852.63	
Grand total	\$113,334.12	

Total C/D Material	209.95
Total Commercial/Residential	1156.85
Bulky Goods	
Steel	3
Waste	4.16
Total	7.16

City of Buckhannon  
Recycling Center

Date: September 2016

Inventory & Balance Sheet

	Uproc.	Proc.	Total
ONP	1	29.71	30.71
OCC	1	36.73	37.73
MGOP	0.35	14.14	14.49
STEEL	0.65	8.44	9.09
ALUM.	0.18	1.31	1.49
Elec.	0	4.61	4.61
No. 2	0.5	7.6	8.1
Total	3.68	102.5	106.22

Inventory 10/01/2016	106.22	
Inventory 09/01/2016	92.75	
Diff.	13.47	
Loads Shipped	21.49	
Total Diff. Inventory & Loads Shipped	34.96	
Total Received	34.96	Total received September-15 47.16 tons
Less Garbage	0	
Total	34.96	
Diff. of	0	

**Crossroads Totals**  
18880

**Residential Curbside**  
3800

Appliances	Iron	Total	Total \$
28930	4040	32970	\$ 1,063.10

Yard Debris  
10000

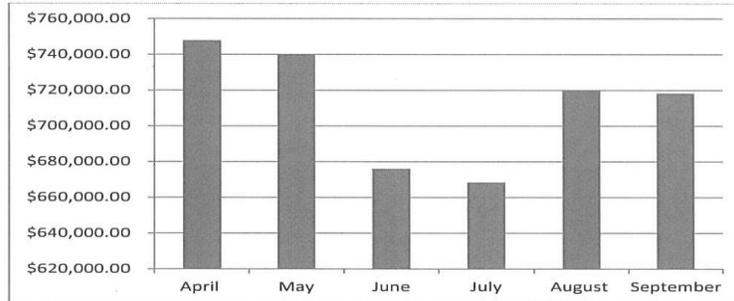
Financial Report: Mrs. Jenkins submitted the following report.

Balance September 30, 2016

Money Market & Checking \$ 718,297.23

CDAR (CD Balances) \$ 56,613.92

Landfill Bond \$64,000.00 (not included in above CD total)



Money Market & Checking Six Monthly Trend

10-06-2016 08:52 AM

DISBURSEMENTS 9-01-16 TO 09-30-16

PAGE:

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MPL CORPORATION	530-459-00	WASTE COLL. NEW EQUI	DELL PRECISION LAPTOP	4,077.89
		530-999-00	COLLECTION MISCELLAN	NETWORKING	100.00
	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	645.99
	LYKINS OIL COMPANY	530-343-01	GAS & OIL EXPENSE 1,	WASTE AUG FUEL BILL	5,534.45
		530-343-00	TRUCK MAINTENANCE	DEF	136.95
	FISHER AUTO PARTS INC	530-343-00	TRUCK MAINTENANCE	LITTLEFUSE	5.55
		530-341-00	SHOP MAINTENANCE	PRIMER	15.80
		530-343-00	TRUCK MAINTENANCE	WIRE	21.29
	UNIFIRST CORP.	530-345-00	WASTE COLL. UNIFORMS	ALL DEPT UNIFORMS	1,123.92
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	CARRIER BEARING	40.81
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	PARTS ROOM SUPPLIES	126.07
	SOUTHERN STATES COOP INC	530-999-00	COLLECTION MISCELLAN	STEEL TOE BOOTS	139.99
	MAINLINE LLC	530-343-00	TRUCK MAINTENANCE	METAL	263.80
	BRICK STREET MUTUAL	530-226-00	COMP, UNEMPL & INSUR	WCB1005474 8-2-16 TO 9-1-1	4,097.10
	AIRGAS USA, LLC	530-459-00	WASTE COLL. NEW EQUI	PCRD-GAS WELDER SNMF41014	4,090.06
		530-341-00	SHOP MAINTENANCE	WELDING SUPPLIES	332.16
	AUTOANYTHING.COM	530-459-00	WASTE COLL. NEW EQUI	PCRD-AIR BAG SUSP KIT	552.06
	FORT DEARBORN	530-105-00	WASTE EMPLOYEE INSUR	WASTE SEPT LIFE INS	69.00
		530-105-00	WASTE EMPLOYEE INSUR	WASTE SEPT LIFE INS	51.50
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE SEPT RETIREE'S INS	1,496.00
	MATHEHY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	SPRING PIN	18.93
		530-343-00	TRUCK MAINTENANCE	SPRING PIN	510.58
		530-343-00	TRUCK MAINTENANCE	SPRING PIN	90.72
		530-343-00	TRUCK MAINTENANCE	WEATHER STRIP	263.84
	NAPA-AMTOWER AUTO SUPPLY	530-341-00	SHOP MAINTENANCE	TORQ WRENCH	200.54
		530-343-00	TRUCK MAINTENANCE	WIPER BLADES	15.20
		530-341-00	SHOP MAINTENANCE	CART PLEX, BRAKELEEN	68.16
		530-341-00	SHOP MAINTENANCE	TIRE BEAD SEALER	40.41

10-06-2016 08:52 AM

DISBURSEMENTS 9-01-16 TO 09-30-16

PAGE:

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
WASTE DEPARTMENT		530-343-00	TRUCK MAINTENANCE	FILTERS	176.97	
		530-343-00	TRUCK MAINTENANCE	FILTERS	157.60	
		530-341-00	SHOP MAINTENANCE	PAINT	94.76	
		530-341-00	SHOP MAINTENANCE	RESPIRTR	15.29	
		530-341-00	SHOP MAINTENANCE	PAINT	33.01	
	LOWES BUSINESS ACCOUNTS	530-341-00	SHOP MAINTENANCE	SCREW DRIVERS	17.02	
		530-341-00	SHOP MAINTENANCE	FENCE BUILDING SUPPLIES	42.13	
	MOUNTAIN STATE BLUE CROSS	530-105-00	WASTE EMPLOYEE INSUR	WASTE SEPT HEALTH INS	17,241.56	
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	2,447.10	
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	2,325.08	
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	121.80	
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	139.20	
	UNIONTOWN AUTO SPRING CO., I	530-343-00	TRUCK MAINTENANCE	SPRING	750.00	
	ST JOHNS SAFETY SERVICE	530-999-00	COLLECTION MISCELLAN	FIRST AID SUPPLIES	93.00	
		530-999-00	COLLECTION MISCELLAN	FIRST AID SUPPLIES	33.00	
		530-999-00	COLLECTION MISCELLAN	FIRST AID SUPPLIES	41.00	
	JOHN BOGGESS dba VJG ASSOCIA	530-999-00	COLLECTION MISCELLAN	GLOVES	264.03	
	US CELLULAR	530-213-00	WASTE COLL. UTILITIE	613-1690 677-3867 4586	165.72	
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	CAPS	1,529.00	
		530-343-00	TRUCK MAINTENANCE	TIRES	1,485.00	
	SIGN GUY LLC	530-343-00	TRUCK MAINTENANCE	WINDSHIELD DECALS	46.24	
	BCN TELECOM INC	530-213-00	WASTE COLL. UTILITIE	472-4620	6.76	
		530-213-00	WASTE COLL. UTILITIE	472-4443	6.76	
		530-213-00	WASTE COLL. UTILITIE	472-8949 & 0915	20.27	
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	C-CLAMPS	393.00	
	ST JOSEPH HOSPITAL OF BUCKHA	530-999-00	COLLECTION MISCELLAN	LAB TEST PAUL LEICHLITER	50.00	
		530-999-00	COLLECTION MISCELLAN	LAB TEST TERRY HAWKINS	70.00	
		530-999-00	COLLECTION MISCELLAN	LAB TEST KENNETH ALEXANDER	70.00	
	WALMART STORES INC -BUCKHANN	530-341-00	SHOP MAINTENANCE	OFFICE SUPPLIES	79.72	
		530-341-00	SHOP MAINTENANCE	CLEANING SUPPLIES	39.92	
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,361.49	
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,311.77	
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	318.39	
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	306.77	
	COMMERCIAL INSURANCE SERVICE	530-226-00	COMP, UNEMPL & INSUR	3RD QTR INSTALLMENT PYMT	3,470.35	
	AMAZON.COM	530-459-00	WASTE COLL. NEW EQUI	PCRD-PRINTER HP410A	426.99	
		530-341-00	SHOP MAINTENANCE	PCRD-TRAIL CAMERA	269.99	
		530-341-00	SHOP MAINTENANCE	PCRD-MEMORY CARD	35.45	
		530-341-00	SHOP MAINTENANCE	PCRD-WELDING BLNKT	185.62	
		530-459-00	WASTE COLL. NEW EQUI	PCRD-TONER	279.62	
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	MAYOR'S CELL PHONE 642-165	45.19	
		530-213-00	WASTE COLL. UTILITIE	HOLLEN PHONE 997-9091	12.95	
		530-213-00	WASTE COLL. UTILITIE	642-4948, 5668, 2629, 3862	259.45	
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	304-472-1651-101515-4	60.31	
		530-213-00	WASTE COLL. UTILITIE	304-472-4443-101915-4	55.82	
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	21.02	
				TOTAL:	60,504.89	
	RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	363.78
		LYKINS OIL COMPANY	531-343-01	FUEL - RECYCLING CEN	WASTE AUG FUEL BILL	610.66
		COLE TRUCK PARTS INC	531-343-00	TRUCK MAINTENANCE	INJECTORS	2,007.87
		RTTE-WAY HEATING & PLUMBING	531-343-02	EQUIPMENT MAINTENANC	WATER FILTER	53.20
		BRICK STREET MUTUAL	531-226-00	INSURANCE & BONDS	WCB1005474 8-2-16 TO 9-1-1	536.42
	FORT DEARBORN	531-105-00	GROUP INSURANCE	WASTE SEPT LIFE INS	13.80	

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	MATHENY MOTOR TRUCK CO	531-343-00	TRUCK MAINTENANCE	TRANSMISSI	115.05
	NAPA-AMTOWER AUTO SUPPLY	531-343-00	TRUCK MAINTENANCE	FUEL FILTER	16.95
	PERFORMANCE MOTORS SALES, IN	531-343-00	TRUCK MAINTENANCE	PCRD-GASCP -HARNES	87.47
	WESTFIELD INSURANCE	531-226-00	INSURANCE & BONDS	POLICY 4-01-16 TO 4-01-17	233.05
	HOLTZ INDUSTRIES INC	531-343-02	EQUIPMENT MAINTENANC	CASTERS	354.60
	LOWES BUSINESS ACCOUNTS	531-343-02	EQUIPMENT MAINTENANC	PCRD-WRENCH	31.96
	MOUNTAIN STATE BLUE CROSS	531-105-00	GROUP INSURANCE	WASTE SEPT HEALTH INS	2,616.20
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	401.01
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	431.52
	JOHN BOGGESS dba VJG ASSOCIA	531-399-00	MISCELLANEOUS	GLOVES	673.50
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	205.64
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	221.41
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.09
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	51.77
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CENTE	12.50
				TOTAL:	9,086.45
LANDFILL	BUCKHANNON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	WASTE CHGS SEPT 2016	1,304.70
	RELIANCE LABORATORIES INC	532-216-01	TREATMENT OF LEACHAT	WASTE LEACHATE TEST	176.00
		532-216-01	TREATMENT OF LEACHAT	WASTE LEACHATE TEST	106.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	TURKEY RUN LANDFILL ELEC	86.41
				TOTAL:	1,673.11
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110089931610 MUD LICK RD	253.06
	LYKINS OIL COMPANY	533-343-01	FUEL/OIL TRANSFER ST	WASTE AUG FUEL BILL	3,150.76
	UNIFIRST CORP.	533-345-00	UNIFORMS	ALL DEPT UNIFORMS	408.50
	COLE TRUCK PARTS INC	533-343-02	MAINTENANCE TRUCK/TR	LIGHTS	97.36
		533-343-02	MAINTENANCE TRUCK/TR	MUFFLER	113.05
	RITE-WAY HEATING & PLUMBING	533-343-02	MAINTENANCE TRUCK/TR	BALL VALVE	29.64
		533-343-02	MAINTENANCE TRUCK/TR	NIPPLE	2.25
	BRICK STREET MUTUAL	533-226-00	INSURANCE & BONDS	WCB1005474 8-2-16 TO 9-1-1	1,026.03
	FORT DEARBORN	533-105-00	GROUP INSURANCE	WASTE SEPT LIFE INS	9.20
	RELIANCE LABORATORIES INC	533-216-00	DRAINAGE EXPENSE TRA	WASTE TR STA TEST	185.00
		533-216-00	DRAINAGE EXPENSE TRA	WASTE TR STA TEST	106.00
	MATHENY MOTOR TRUCK CO	533-343-02	MAINTENANCE TRUCK/TR	PIPE	554.22
	NAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	CLAMP	22.30
		533-343-02	MAINTENANCE TRUCK/TR	HALOGEN CAPSULE	7.56
	JERRY W RICE	533-460-00	TIPPING FEES	REFRIGERANT EVACUATION	1,175.00
	WESTFIELD INSURANCE	533-226-00	INSURANCE & BONDS	POLICY 4-01-16 TO 4-01-17	233.05
	MOUNTAIN STATE BLUE CROSS	533-105-00	GROUP INSURANCE	WASTE SEPT HEALTH INS	1,714.84
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	409.49
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	378.69
	WASTE MANAGEMENT	533-460-00	TIPPING FEES	PCRD-TIPPING JUL 2016	49,337.84
	LIBERTY MACHINE & WELDING	533-343-02	MAINTENANCE TRUCK/TR	PCRD-FLYWHEEL	60.00
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	211.06
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	195.15
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.35
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	45.63
	COMMERCIAL INSURANCE SERVICE	533-226-00	INSURANCE & BONDS	3RD QTR INSTALLMENT PYMT	3,470.35
	AMAZON.COM	533-343-00	EQUIPMENT MAINTENANC	PCRD-OFFICE CHAIRS	159.98
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	AUG TIRE DISPOSAL FEE	14,287.94
	FRONTIER	533-213-00	UTILITIES	304-472-4443-101915-4	55.81
				TOTAL:	77,749.11

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE OFFICE/BOARD	MPL CORPORATION	534-999-00	GEM & ADM MISC BILLI	NETWORKING	1,147.50
	XEROX CORPORATION	534-999-00	GEM & ADM MISC BILLI	METER USAGE 7-21 TO 8-21-1	110.77
	QUILL	534-999-00	GEM & ADM MISC BILLI	OFFICE SUPPLIE	80.99
	BRICK STREET MUTUAL	534-226-00	INSURANCE & BONDS	WCB1005474 8-2-16 TO 9-1-1	142.12
	FORT DEARBORN	534-105-00	GROUP INSURANCE	WASTE SEPT LIFE INS	13.80
	PITNEY BOWES INC	534-218-00	POSTAGE	PITNEY BOWES	1,010.22
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE SEPT RETIREE'S INS	378.66
	WESTFIELD INSURANCE	534-226-00	INSURANCE & BONDS	POLICY 4-01-16 TO 4-01-17	233.05
	TATE COMMUNICATIONS	534-999-00	GEM & ADM MISC BILLI	ONSITE SERV FOR PHONE SYS	245.06
	MOUNTAIN STATE BLUE CROSS	534-105-00	GROUP INSURANCE	WASTE SEPT HEALTH INS	1,215.76
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	645.10
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	644.67
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	86.40
	BUCKHANNON POSTMASTER	534-999-00	GEM & ADM MISC BILLI	POSTAGE PERMIT #PD95001-00	50.00
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	SEPT 2016 AA FEES	166.94
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	CC FEES AUGUST 2016	501.91
	DOLLAR GENERAL CORPORATION	534-999-00	GEM & ADM MISC BILLI	OFFICE SUPPLIE	48.64
	DLT SOLUTIONS LLC	534-459-00	NEW COMPUTER CAPITAL	1 YR MAINT PLAN AUTO CAD	1,205.42
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	439.69
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	378.24
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	102.83
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	88.47
	COMMERCIAL INSURANCE SERVICE	534-226-00	INSURANCE & BONDS	3RD QTR INSTALLMENT PYMT	3,470.36
	TYLER TECHNOLOGIES INC	534-999-00	GEM & ADM MISC BILLI	PRK TRKS CEMETERY REP WRIT	428.83
	ROSSMAN & CO/PCB	534-999-00	GEM & ADM MISC BILLI	DEBT COLLECTION	22.33
	MCCLURE GOAD PLLC	534-223-00	PROFESSIONAL SERVICE	SEPT 2016 LEGAL SERVICES	1,388.89
	SUDENLINK	534-999-00	GEM & ADM MISC BILLI	AUG 2016 INTERNET	31.74
				TOTAL:	14,364.79

### Consent Agenda:

- Approval of minutes, September 1, 2016.
- Skid Steer Bid Specifications (acted on earlier in meeting).

Motion Osburn/Albaugh to approve the consent agenda. Motion carried.

### Strategic Issues for discussion and vote:

- Assistant Supervisor Salary

Mr. Arnold explained that Jeffrey Wamsley has taken on more duties since Mr. Arnold has become Public Works Director. He went on to explain in more detail.

Mayor McCauley commented that all full-time employees would be receiving a .50 cent per hour increase with the October 21<sup>st</sup> pay. Hopes are that after the first of the year merit increase will be possible. Plans are to implement a standardized evaluation for employees, which Mr. Arnold is working on. In the case of Mr. Wamsley this request is for a classification increase.

Mr. Arnold requests that Jeffrey Wamsley be increased to \$47,500.00 annual salary.

**Motion Albaugh/Osburn to authorize a classification increase for Jeffrey Wamsley in the amount of \$47,500.00 annual salary. Motion carried.**

**Board Member Comments:**

- **Board Member Albaugh** appreciates how much she is learning about the services that the Waste Department offer. She hopes to tour the facility soon.
- **Mayor McCauley** suggested that the next meeting be held at the Waste facility on the Mud Lick Road on November 3<sup>rd</sup> at 3:15 p.m. for meeting and tour. Board members were in agreement.
- **Board Member Osburn** commented that he wants what is best for the employees. He commended them for the good work they do.

There being no further business to be transacted, meeting adjourned at 4:43 p.m.

**Mayor David McCauley** \_\_\_\_\_

**Assistant Recorder Amberle Jenkins** \_\_\_\_\_

**Next Waste Board Meeting November 3, 2016 at the Waste Facility on Mud Luck Road  
at 3:15 p.m. for meeting and tour.**