

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A scheduled meeting of the Buckhannon Animal Care and Control Commission was held at the Buckhannon City Hall Council Chambers, 70 East Main on Monday, 2 October, 2017 at 5:30 pm with the following in attendance:

Mayor	David McCauley	Present
Recorder	Susan Aloï	Present
Comm. Member	Elissa Mills	Absent
Comm. Member	Maria Bray	Present
Comm. Member	Robin Keough	Present
Street Dept.	Brad Hawkins	Absent
DNR Rep		Absent
County Animal Control	Dustin Hollen	Absent
City Cat Trapper	Jeff Wamsley	Present

Recognized Guests – None.

Meeting Agenda Posted 09-25-17

***Buckhannon Animal Care & Control Commission at 5:30 pm in Council Chambers Meeting
Agenda for Monday, October 2, 2017***

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
 - B.1 Build up AC&C Board to invite other pet orgs & businesses
- C. Consent Agenda
 - C.1 Approval of Minutes - Regular meeting -July 10, 2017
- D. Strategic Issues for Discussion and/or Vote
 - D.1 Discussion of Dog Park:
 - .The Next Steps
 - . Next Fundraiser-Memorial Bricks/BWW Coupons/Holiday Event Dec 2
 - .Spreadsheet Dog Park Donations/Expenses Breakdown
 - D.2 Update Discussion/Review to Combine Ordinance 300 & Ordinance 397:
 - .To Simplify Language-Eliminate Redundancy
 - D.3 Discussion- Passage & Adoption of Ordinance 420 -Off Leash Area-Dog Park
 - D.4 Update Feral Cat/Health Issues on Main Street
 - D.5 Update Animal Care Control Officer- City & County Enforcement Role
 - D.6 AC&C Meeting Schedule 2018
- E. Board Members Comments and Announcements
- F. Adjournment

POSTED 09-25-17

The meeting was called to order by Mayor McCauley with a moment of silence for the victims in Las Vegas, followed by the Pledge of Allegiance.

Consent Agenda:

- Minutes from July 10, 2017 meeting could not be approved due to lack of quorum.

Strategic Issues for discussion and/or vote:

- **Dog Park discussion** – Lots of good use of the dog park was reported. Landscaping is taking root and looking good. Maria Bray reported that the communication center needs to be completed and installed. Jeff Wamsley reported that the benches are ready and should be installed soon; culverts will also be completed soon. Maria Bray reported that the first brick paver order has arrived, and another order will be sent soon.
- **Ordinance 300 & 397 review and updates** - Discussion on reconstituting membership of the Animal Care & Control Board. The following changes to Ordinance 300 will be recommended to City Council:

1. Instead of “two representatives from the City” change to “two representatives from the County”
 2. Change “President of Upshur County Humane Society” to “Representative from the Lewis-Upshur Animal facility”
 3. Addition after “a veterinarian practicing in Upshur County, WV” to be “or a second representative from the Lewis-Upshur Animal facility”
- City Attorney Tom O’Neill will be reminded to merge Ordinances 300 and 397 into one comprehensive ordinance.
- **Update on Feral Cat/Health Issues** – Complaints continue to be received about feral cats on the walking trail and on Main Street. Discussion on possible solutions led to no conclusion. Discussion to continue.
 - **Update Animal Care & Control Officer – City & County Enforcement Role:** Mayor McCauley agreed to confer with the County’s Animal & Control Officer to see if the position has the capacity to expand enforcement into City limits, and then speak with County Commission about expanding the role. Discussion would include City stipend to supplement the salary.
 - **AC&C Meeting Schedule 2018-**

**MUNICIPAL ANIMAL CARE & CONTROL COMMISSION
2018 MEETING SCHEDULE**

2ND MONDAY OF EACH QUARTER AT 5:30 P.M. AT CITY HALL COUNCIL CHAMBERS

- **MONDAY, JANUARY 8, 2018**
- **MONDAY, APRIL 9, 2018**
- **MONDAY, JULY 9, 2018**
- **TUESDAY, OCTOBER 9, 2018 (the 8th is Holiday Columbus Day)**

- **Board Members Comments and Announcements –**
 - Maria Bray – None.
 - Robin Keough – None
 - Jeff Wamsley - None

The next regular meeting of Animal Care and Control will be held on Monday, January 8, 2018 at 5:30 p.m.

There being no further business to be transacted, meeting adjourned at 6:42 pm.

Mayor David McCauley _____

Recorder Susan Aloï _____