

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the City of Buckhannon Waste Collection Board was held at City Hall on March 1, 2018 at 4:00 p.m. The following were in attendance:

Mayor	David McCauley	Present
City Recorder	Susan Aloï	Absent
Administration & Finance Director	Amberle Jenkins	Present
Board Member	Colin Reger	Present
Board Member	Mary Albaugh	Present
Public Works Director	Jerry Arnold	Present
Waste Superintendent	Jeff Wamsley	Present
City Engineer	Jay Hollen	Absent

Guest- Nate Kennedy

Meeting Agenda Posted 02/26/18

***City of Buckhannon Waste Collection Board - 4:00 p.m.
Meeting Agenda for Thursday, March 1, 2018***

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
- C. Department Report- Jeff Wamsley
 - C.1 Transfer Station Report
 - C.2 Recycling Center Report
 - C.3 Toter/Polycart Update/Cart Tippers
- D. Correspondence & Information
- E. Financial Report- Amby Jenkins
- F. Consent Agenda
 - F.1 Approval of Minutes -02/01/18
- G. Strategic Issues for discussion and vote
 - G.1 Discussion/Possible Vote-Motor for Truck R16
- H. Board Members Comments and Announcements
- I. Mayor's Comments and Announcements
- J. Adjournment

POSTED 02/26/18

Mayor McCauley called the meeting to order led by a moment of silence and pledge to the US Flag.

Department Report-Jeff Wamsley:

- **Toter/Polycart Update /Cart Tippers:**

Mr. Wamsley reported that 7000 carts were delivered to the transfer station in February. 260 have been delivered or picked up by customers. Most customers are very anxious to begin using them.

Mr. Arnold suggests that we come up with criteria to be exempt from mandatory use of carts. The staff is working thru special circumstances in which customer may be unable to use the 96 gallon container.

- **Transfer Station and Recycling Reports:**

Mr. Wamsley submitted and explained the following reports.

**City of Buckhannon
Transfer Station Totals**

FEBRUARY 2018

Total Transactions	2089	
Total Weight	1156.49	
Total Cash Received	\$18,578.69	
Total City Trucks	\$65,548.20	787.34 tons
Total Charge	\$15,592.03	
Grand total	\$99,716.92	

Total C/D Material 126.67

Total Commercial/Residential 1025.25

Bulky Goods	Steel	Waste	Total	
		0.96	2	2.96

City of Buckhannon
Recycling Center
DATE; Feb-18

Inventory & Balance Sheet

	Uproc.	Proc.	Total
ONP	0.2	10.22	10.42
OCC	0.02	62.39	62.41
MGOP	0.2	2.61	2.81
STEEL	0.13	0.54	0.67
ALUM.	0.09	0.619	0.71
E-WASTE	0	1.99	1.99
Pete #1	0.03	9	9.03
No. 2	0.4	3.74	4.14
Total	1.07	91.11	92.18

Inventory 2/1/18	92.18		
Inventory 1/1/18	93.8		
Diff.	1.62		
Loads Shipped	41.28		
Total Diff. Inventory & Loads Shipped	39.66		
Total Received	39.66	Total received	17-Feb 35.48
Less Garbage	0		
Total	39.66		

Crossroads Totals
26422

Residential Curbside
2785

Appliances Iron	Total	Total \$
16560	0	0 \$ 828.00

Yard Debris
10000

• **Packer Truck Issues:**

Mr. Wamsley reported that the older packer truck is currently out of service. The packer will be rebuilt (steel fabrication work) and put back in service.

Financial Report- Amberle Jenkins- Mrs. Jenkins submitted and explained the following report:

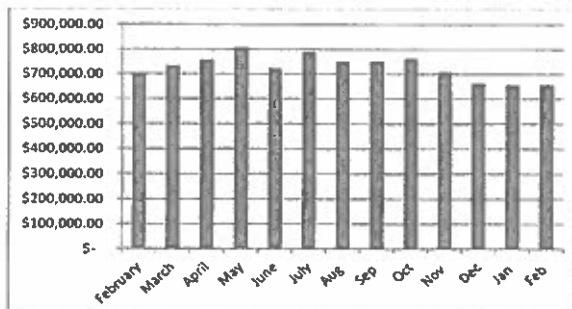
**WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

Balance February 27, 2018

Money Market & Checking **\$ 657,587.95**

CDAR (CD Balances) **\$ 57,056.35**

Landfill Bond \$64,000.00 (not included in above CD total) expires 12/11/2020



Money Market & Checking Trend

3-01-2018 10:56 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2018

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	2,500	0.00	3,040.67	0.00	(540.07)	121.60
404-303-003-00 RECYCLE-OCC-CARDBOARD	14,000	0.00	18,761.25	0.00	(4,761.25)	134.01
404-303-004-00 RECYCLE-NGOP/SOW-OFFICE P	0	0.00	2,656.25	0.00	(2,656.25)	0.00
404-303-005-00 RECYCLE-HUDE-HILK JUGS	500	0.00	0.00	0.00	500.00	0.00
404-303-006-00 RECYCLE-CHP-NEWSPAPER	3,000	311.70	4,203.30	0.00	(1,203.30)	140.11
404-316-000-00 DUMPSTERS	3,000	0.00	820.00	0.00	(2,180.00)	27.33
404-317-000-00 DUMPSTER RENTAL	65,000	6,729.00	55,067.00	0.00	(9,933.00)	84.72
TOTAL TAXES	88,000	7,040.70	84,537.87	0.00	(3,462.13)	96.08
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	25,000	8,860.37	61,705.95	0.00	(36,705.95)	246.82
TOTAL OTHER FEES	25,000	8,860.37	61,705.95	0.00	(36,705.95)	246.82
UTILITY BILLINGS						
404-300-000-00 WASTE COLLECTION BILLINGS	2,200,000	198,509.93	1,594,955.01	0.00	(605,044.99)	72.50
TOTAL UTILITY BILLINGS	2,200,000	198,509.93	1,594,955.01	0.00	(605,044.99)	72.50
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	190,000	17,578.14	183,654.31	0.00	(6,345.69)	96.66
TOTAL HEALTH AND SAFETY	190,000	17,578.14	183,654.31	0.00	(6,345.69)	96.66
GRANTS						
404-306-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-369-000-00 CONTRIBUTION FROM UCSMA	2,500	0.00	1,800.00	0.00	(700.00)	72.00
TOTAL GRANTS	2,500	0.00	1,800.00	0.00	(700.00)	72.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES (BANK-S	0	25.00	136.27	0.00	(136.27)	0.00
TOTAL INTRAFUND CONTR/CHARGES	0	25.00	136.27	0.00	(136.27)	0.00
OTHER REVENUE						
404-380-000-00 INTEREST	150	11.53	446.16	0.00	(296.16)	297.44
404-381-000-00 MAINT BILLING OTHER DEPTS	1,000	60.00	405.81	0.00	(594.19)	40.58
404-399-000-00 WASTE COLL. MISCELLANEOUS	20,000	1,012.80	9,815.36	0.00	(10,184.64)	35.05
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	29,150	1,084.33	10,667.33	0.00	(18,482.67)	36.59
TOTAL REVENUE	2,534,650	233,098.47	1,937,166.74	0.00	(597,483.26)	76.44

3-01-2018 10:56 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2018

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT						
SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	584,000	47,974.25	420,542.04	0.00	(163,457.96)	72.01
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.T.C.A.	45,000	3,638.14	31,924.64	0.00	(13,075.36)	70.94
404-530-105-00 WASTE EMPLOYEE INSURANCE	229,500	20,328.74	162,416.17	0.00	(67,083.83)	70.77
404-530-106-00 WASTE EMPLOYEE RETIREMENT	64,240	5,252.01	45,473.08	0.00	(18,766.92)	70.79
TOTAL SALARIES & BENEFITS	922,740	77,193.14	660,355.93	0.00	(262,384.07)	71.56
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	16,000	1,313.89	10,666.24	0.00	(5,333.76)	66.66
404-530-226-00 COMP. UNEMPL & INSURANCE	60,000	3,401.64	33,822.24	0.00	(26,177.76)	56.37
TOTAL CONTRACTUAL SERVICES	76,000	4,715.52	44,488.48	0.00	(31,511.52)	58.54
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	50,000	3,370.72	24,097.44	650.43	(25,252.13)	49.50
404-530-343-00 TRUCK MAINTENANCE	75,000	3,731.85	30,164.65	232.00	(44,603.35)	40.53
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	85,000	6,697.45	46,992.41	0.00	(38,007.59)	55.29
404-530-344-00 MAINTENANCE OTHER DEPTS.	1,000	0.00	602.12	124.81	(397.27)	72.69
404-530-345-00 WASTE COLL. UNIFORMS	12,000	1,251.67	6,824.95	0.00	(5,175.05)	56.87
TOTAL COMMODITIES	223,000	15,051.69	108,681.57	1,007.24	(113,311.19)	49.19
CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	76,344	2,311.67	68,020.31	0.00	(8,323.69)	89.10
404-530-459-01 TOWER SYSTEM	86,500	5,259.50	10,519.80	0.00	(75,981.00)	12.16
TOTAL CAPITAL OUTLAY	162,844	7,571.17	78,540.11	0.00	(84,303.69)	48.23
CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	20,000	0.00	15,104.00	0.00	(4,896.00)	75.52
TOTAL CONTRIBUTIONS	20,000	0.00	15,104.00	0.00	(4,896.00)	75.52
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	10,000	0.00	17,052.11	0.00	(7,052.11)	170.52
TOTAL NON-OPERATING EXPENSES	10,000	0.00	17,052.11	0.00	(7,052.11)	170.52
TOTAL WASTE DEPARTMENT	1,414,584	104,531.52	924,221.40	1,007.24	(489,355.36)	65.41
RECYCLING DEPARTMENT						
SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	85,415	7,213.92	61,246.43	0.00	(24,168.57)	71.70
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	6,600	547.86	4,654.15	0.00	(1,945.85)	70.52
404-531-105-00 GROUP INSURANCE	35,000	2,602.98	22,423.84	0.00	(12,576.16)	64.07

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CITY OF BUCKHANNOH
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2018

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-106-00 GROUP RETIREMENT	9,400	793.54	6,737.15	0.00	2,662.85	71.67
TOTAL SALARIES & BENEFITS	136,415	11,358.90	95,061.57	0.00	41,353.43	69.69
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	3,500	423.60	3,030.58	0.00	469.42	86.59
404-531-226-00 INSURANCE & BONDS	6,200	382.64	3,337.30	0.00	2,862.70	53.83
TOTAL CONTRACTUAL SERVICES	9,700	806.24	6,367.88	0.00	3,332.12	65.65
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	10,000	407.44	3,323.09	26.90	6,650.01	33.50
404-531-343-01 FUEL - RECYCLING CENTER	10,000	532.99	4,462.51	0.00	5,537.49	44.63
404-531-343-02 EQUIPMENT MAINTENANCE	7,500	95.94	8,348.53	0.00	848.53	111.31
404-531-399-00 MISCELLANEOUS	5,000	1,044.00	3,110.34	0.00	1,889.66	62.21
TOTAL COMMODITIES	32,500	2,080.37	19,244.47	26.90	13,228.63	59.30
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL RECYCLING DEPARTMENT	178,615	14,244.91	120,673.92	26.90	57,914.18	67.58
LANDFILL						
CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	500	0.00	0.00	0.00	500.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	15,000	1,484.03	17,186.08	0.00	2,186.08	114.57
TOTAL CONTRACTUAL SERVICES	15,500	1,484.03	17,186.08	0.00	1,686.08	110.88
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	15,500	1,484.03	17,186.08	0.00	1,686.08	110.88
TRANSFER STATION						
SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	89,802	6,713.03	57,214.42	0.00	32,587.58	63.71
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	6,900	511.97	4,365.25	0.00	2,534.75	63.26
404-533-105-00 GROUP INSURANCE	22,800	1,841.42	14,731.36	0.00	8,068.64	64.61
404-533-106-00 GROUP RETIREMENT	9,900	738.44	6,293.64	0.00	3,606.36	63.57
TOTAL SALARIES & BENEFITS	129,402	9,804.86	82,604.67	0.00	46,797.33	63.84

3-01-2018 10:56 AM

CITY OF BUCKHANNOH
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2018

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	7,000	1,108.60	4,640.76	0.00	2,359.24	66.30
404-533-216-00 DRAINAGE EXPENSE TRANSFER	1,500	291.00	1,085.00	0.00	415.00	72.33
404-533-226-00 INSURANCE & BONDS	24,000	765.28	14,125.56	0.00	9,874.44	58.96
TOTAL CONTRACTUAL SERVICES	32,500	2,164.88	19,851.32	0.00	12,648.68	61.08
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	25,000	805.65	5,878.56	728.88	18,392.56	26.43
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	40,000	3,881.24	26,971.50	0.00	13,028.50	67.43
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	6,675.49	26,106.50	3,396.48	10,497.02	73.76
404-533-345-00 UNIFORMS	4,000	261.90	1,925.68	0.00	2,074.32	48.14
TOTAL COMMODITIES	109,000	11,624.28	60,882.24	4,125.36	43,992.40	59.64
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	30,000	2,239.50	8,958.00	0.00	21,042.00	29.86
404-533-460-00 TIPPING FEES	695,000	49,280.28	506,621.13	0.00	188,378.87	72.30
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	3,000	0.00	1,717.02	0.00	1,282.98	57.23
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	728,000	51,519.78	517,296.15	0.00	210,703.85	71.06
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	10,000	0.00	4,848.24	228.24	4,923.52	50.76
TOTAL NON-OPERATING EXPENSES	10,000	0.00	4,848.24	228.24	4,923.52	50.76
TOTAL TRANSFER STATION	1,008,902	75,113.80	685,482.62	4,353.60	319,065.78	60.37
WASTE OFFICE/BOARD						
SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	14,025	1,168.62	9,162.24	0.00	4,862.76	65.33
404-534-103-00 CLERK, ATTORNEY, ENGINEER	169,000	13,029.10	108,641.65	0.00	60,358.35	64.29
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	14,000	1,084.81	9,093.17	0.00	4,906.83	64.31
404-534-105-00 GROUP INSURANCE	31,800	2,220.12	12,921.12	0.00	18,878.88	41.68
404-534-106-00 GROUP RETIREMENT	20,000	1,433.19	11,728.04	0.00	8,271.96	58.64
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	248,025	18,935.84	151,456.22	0.00	96,568.78	61.06
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	9,000	903.22	6,761.31	0.00	2,238.69	75.13
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LE	18,000	1,041.66	14,028.55	0.00	3,971.45	77.94
404-534-226-00 INSURANCE & BONDS	17,500	20.11	10,321.77	0.00	7,178.23	58.98
TOTAL CONTRACTUAL SERVICES	54,500	1,964.99	31,111.63	0.00	23,388.37	57.69

3-01-2018 10:56 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2018

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	9,800	0.00	9,538.52	0.00	261.48	97.33
TOTAL COMMODITIES	9,800	0.00	9,538.52	0.00	261.48	97.33
CAPITAL OUTLAY						
404-534-459-00 NEW COMPUTER CAPITAL OUTL	5,000	0.00	3,547.43	0.00	1,452.57	70.95
TOTAL CAPITAL OUTLAY	5,000	0.00	3,547.43	0.00	1,452.57	70.95
NON-OPERATING EXPENSES						
404-534-999-00 GEN & ADM MISC BILLING EX	50,000	3,338.16	25,376.12	34.29	24,589.59	50.82
TOTAL NON-OPERATING EXPENSES	50,000	3,338.16	25,376.12	34.29	24,589.59	50.82
TOTAL WASTE OFFICE/BOARD	367,325	24,238.99	221,029.92	34.29	146,260.79	60.18
BAD DEBT						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE (return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,984,926	219,613.25	1,968,593.94	5,422.03	1,010,910.03	66.13
REVENUE OVER/(UNDER) EXPENDITURES	(450,276)	13,485.22	(31,127.20)	(5,422.03)	(413,726.77)	8.12

03-01-2018 10:04 AM

DISBURSEMENTS 02-01-18 TO 02-28-18

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	HPL CORPORATION	530-341-00	SHOP MAINTENANCE	TOWER NETWORK ACCESS FEE F	100.00
	HOH POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	661.96
	DIGITALCOURTHOUSE.COM	530-341-00	SHOP MAINTENANCE	PCRD-SUB RENEWAL IN ADVANC	303.00
	FISHER AUTO PARTS INC	530-343-00	TRUCK MAINTENANCE	WIPERS	35.80
		530-341-00	SHOP MAINTENANCE	DEISEL DR.	8.69
		530-341-00	SHOP MAINTENANCE	RESPIRATOR	25.83
		530-341-00	SHOP MAINTENANCE	PARTS CLEANING BRUSH	8.14
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	AXLE SEAT	85.00
	SOUTHERN STATES COOP INC	530-343-00	TRUCK MAINTENANCE	LP GAS PUMP	55.18
		530-343-00	TRUCK MAINTENANCE	LP GAS PUMP	45.60
	BRICK STREET MUTUAL	530-226-00	COMP, UNEMPL & INSUR	MCB1005474 1-2-18 TO 2-1-1	3,402.64
	BJ TRETS	530-343-00	TRUCK MAINTENANCE	REIMBURSE FOR COL LIC RENE	18.25
	FORT DEARBORN	530-105-00	WASTE EMPLOYEE INSUR	WASTE FEB 2018 LIFE INS	64.40
		530-105-00	WASTE EMPLOYEE INSUR	WASTE FEB 2018 LIFE INS	77.00
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE FEB RETIREE'S INS	1,496.00
	HAPA-AHTOWER AUTO SUPPLY	530-341-00	SHOP MAINTENANCE	GASKET SEAL	19.49
		530-341-00	SHOP MAINTENANCE	WIPER BLADES, AIR ROSE	69.53
		530-341-00	SHOP MAINTENANCE	LAMPS, MIX CUPS	55.22
		530-343-00	TRUCK MAINTENANCE	LAMP	7.70
		530-343-00	TRUCK MAINTENANCE	WIPER BLADES	30.38
		530-343-00	TRUCK MAINTENANCE	EXHAUST MANIFOLD	95.21
		530-343-00	TRUCK MAINTENANCE	FILTER, OIL	60.04
		530-341-00	SHOP MAINTENANCE	FILTER	45.07
	PERFORMANCE MOTORS SALES, IN	530-343-00	TRUCK MAINTENANCE	DIPSTICK TUBE	38.62
	PRECISION MACHINE & HYDRAULI	530-343-00	TRUCK MAINTENANCE	REBUILD HYD. CYC.	561.59
	LOWES BUSINESS ACCOUNTS	530-341-00	SHOP MAINTENANCE	PAINT GUN	63.62
		530-341-00	SHOP MAINTENANCE	RECIP SANBLADES	98.70
	MOUNTAIN STATE BLUE CROSS	530-105-00	WASTE EMPLOYEE INSUR	WASTE FEB 2018 HEALTH INS	16,810.67

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DISBURSEMENTS 02-01-18 TO 02-28-18

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	FIRST COMMUNITY BANK	530-459-01	TOTER SYSTEM	FEB 2018 TOTER PMT	5,259.50
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	2,315.28
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	2,433.06
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	233.42
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	250.25
	UNIONTOWN AUTO SPRING CO., I	530-343-00	TRUCK MAINTENANCE	SPRINGS	772.00
	MORGAN WHITE GROUP	530-105-00	WASTE EMPLOYEE INSUR	WAS FEB 2018 PREMIUM SAVER	1,080.67
	RAVEN ROCK NETWORKS INC	530-341-00	SHOP MAINTENANCE	SERVER/NETWORKING	42.50
	TRACTOR SUPPLY CREDIT PLAN	530-341-00	SHOP MAINTENANCE	PCARD - KEROSENE HEATER	299.99
	US CELLULAR	530-213-00	WASTE COLL. UTILITIE	642-1651 613-0113 0002	59.60
		530-213-00	WASTE COLL. UTILITIE	677-4586 3862 3867	372.54
	INDEPENDENT WASTE HAULERS &	530-343-00	TRUCK MAINTENANCE	MEMBERSHIP DURS JAN-DEC18	1,000.00
	CRITTS ELECTRICAL SUPPLY INC	530-341-00	SHOP MAINTENANCE	ELECTRICAL SUPPLIES	240.11
		530-341-00	SHOP MAINTENANCE	ELECTRICAL SUPPLIES	53.32
	PROGRESSIVE BANK	530-459-00	WASTE COLL. NEW EQUI	2017 FREIGHT LINER FEB 201	2,311.67
	BCH TELECOM INC	530-213-00	WASTE COLL. UTILITIE	472-4620	6.07
		530-213-00	WASTE COLL. UTILITIE	472-4443	6.07
		530-213-00	WASTE COLL. UTILITIE	472-8949 & 0915	9.11
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	PAINT GUN	318.00
	WALMART STORES INC -BUCKHANN	530-341-00	SHOP MAINTENANCE	COPY PAPER	14.97
		530-341-00	SHOP MAINTENANCE	SHOP SUPPLIES	88.38
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,449.06
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,459.51
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	328.89
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	350.68
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCARD - SHEET METAL ROLLER	279.99
		530-341-00	SHOP MAINTENANCE	PCARD - SCREEN PROTECTOR	9.99
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	677-3862	59.15
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	104-472-1651-101515-4	61.27
		530-213-00	WASTE COLL. UTILITIE	104-472-4443-101915-4	57.09
		530-213-00	WASTE COLL. UTILITIE	104-003-2273-060600-4	21.02
	**PAYROLL EXPENSES			2/01/2018 - 2/28/2018	47,974.25
				TOTAL:	94,429.74
RECYCLING DEPARTMENT	HOH POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	342.74
	FISHER AUTO PARTS INC	531-343-00	TRUCK MAINTENANCE	WIPER BLADES	20.38
	JEFFERD'S CORP	531-343-00	TRUCK MAINTENANCE	MASTER CYLINDER	77.65
	BRICK STREET MUTUAL	531-226-00	INSURANCE & BONDS	MCB1005474 1-2-18 TO 2-1-1	382.64
	FORT DEARBORN	531-105-00	GROUP INSURANCE	WASTE FEB 2018 LIFE INS	13.80
	MOUNTAIN STATE BLUE CROSS	531-105-00	GROUP INSURANCE	WASTE FEB 2018 HEALTH INS	2,492.02
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	413.19
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	380.35
	MORGAN WHITE GROUP	531-105-00	GROUP INSURANCE	WAS FEB 2018 PREMIUM SAVER	297.16
	JOHN BOGGESS dba VJG ASSOCIA	531-399-00	MISCELLANEOUS	GLOVES	298.00
		531-399-00	MISCELLANEOUS	GLOVES	745.92
	TRACTOR SUPPLY CREDIT PLAN	531-343-02	EQUIPMENT MAINTENANC	PCARD - MAJIC	95.94
		531-343-00	TRUCK MAINTENANCE	PCARD - PAINT TOOL BOX	289.97
	SIGN GUY LLC	531-343-00	TRUCK MAINTENANCE	RECYCLE SIGNAGE	19.44
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	231.26
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	212.75
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	54.09
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.76
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008104083 RECYCLE CENTE	80.86

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DISBURSEMENTS 02-01-18 TO 02-28-18

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			2/01/2018 - 2/28/2018	7,213.92
				TOTAL:	13,711.92
LANDFILL	BUCKHANNOH UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	PCRD-LEACHATE LANDFILL	1,000.00
	RELIANCE LABORATORIES INC	532-216-01	TREATMENT OF LEACHAT	WASTE LEACHATE TEST	106.00
				TOTAL:	1,106.00
TRANSFER STATION	MDN POWER	533-213-00	UTILITIES	110088911610 HUD LICK RD	537.06
	MONT LEVINE INC.	533-343-00	EQUIPMENT MAINTENANC	METAL	334.27
	MILLER SUPPLY	533-343-00	EQUIPMENT MAINTENANC	1/4" CHAIN BINDERS	240.00
	FISHER AUTO PARTS INC	533-343-08	EQUIPMENT MAINTENANC	LACQUER THINNER	51.99
	COLE TRUCK PARTS INC	533-343-02	MAINTENANCE TRUCK/TR	LIGHTS	72.90
		533-343-02	MAINTENANCE TRUCK/TR	TUBE, FITTINGS	320.30
		533-343-02	MAINTENANCE TRUCK/TR	STEERING GEAR BOX	687.08
		533-343-02	MAINTENANCE TRUCK/TR	ORANGE CAC HOSE	113.32
		533-343-02	MAINTENANCE TRUCK/TR	EXHUST PARTS	150.10
		533-343-02	MAINTENANCE TRUCK/TR	CLAMPS, CAC HOSE	106.81
	JOHNNY'S RADIATOR REPAIR INC	533-343-00	EQUIPMENT MAINTENANC	REPAIR SKIDSTEER RADIATOR	148.00
		533-343-02	MAINTENANCE TRUCK/TR	RADIATOR	1,260.00
	BRICK STREET MUTUAL	533-226-00	INSURANCE & BONDS	WCB1005474 1-2-18 TO 2-1-1	765.28
	FORT DEARBORN	533-105-00	GROUP INSURANCE	WASTE FEB 2018 LIFE INS	9.20
	RELIANCE LABORATORIES INC	533-216-00	DRAINAGE EXPENSE TRA	WASTE TR STA TEST	106.00
	WORLDWIDE-JANE LEW	533-343-02	MAINTENANCE TRUCK/TR	WATER TEMP SWITCH	167.86
		533-343-02	MAINTENANCE TRUCK/TR	FUEL LEVEL SENSOR	202.34
	HAPA-AWTONER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	HEATER HOSE	5.45
		533-343-02	MAINTENANCE TRUCK/TR	FILTERS	158.89
	JERRY W RICE	533-460-00	TIPPING FEES	REFRIGERANT EVAC	850.00
	MOUNTAIN STATE BLUE CROSS	533-105-00	GROUP INSURANCE	WASTE FEB 2018 HEALTH INS	1,633.45
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	378.30
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	360.14
	WASTE MANAGEMENT	533-460-00	TIPPING FEES	PCRD-TIPPING FEES DEC 2017	42,518.40
	MORGAN WHITE GROUP	533-105-00	GROUP INSURANCE	WAS FEB 2018 PREMIUM SAVER	198.77
	CITIZEN'S BANK OF WV	533-459-00	NEW EQUIPMENT	FEB 2018 TRACTOR PYMT	2,239.50
	JEFF LINGER	533-343-02	MAINTENANCE TRUCK/TR	PARTS FOR R-9	1,000.00
	RCN TELECOM INC	533-213-00	UTILITIES	472-8949 & 0915	9.10
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	212.58
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	202.34
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.72
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	47.33
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	504.55
	PASTENAL INDUSTRIAL	533-343-08	EQUIPMENT MAINTENANC	WASHER HEAD BOLTS	10.75
		533-343-00	EQUIPMENT MAINTENANC	BOLT & NUT	20.64
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	JAN 2018 TIRE DISPOSAL	5,911.00
	NEWLONS INTERNATIONAL SALES	533-343-02	MAINTENANCE TRUCK/TR	COVER	1,557.30
		533-343-02	MAINTENANCE TRUCK/TR	FILTERS	279.29
	FRONTIER	533-213-00	UTILITIES	304-472-4443-101915-4	57.09
	**PAYROLL EXPENSES			2/01/2018 - 2/28/2018	6,713.03
				TOTAL:	70,191.81
WASTE OFFICE/BOARD	XEROX CORPORATION	534-999-00	GEN & ADM MISC BILLI	12-21-18 TO 1-21-18 METER	110.77
	BRICK STREET MUTUAL	534-226-00	INSURANCE & BONDS	WCB1005474 1-2-18 TO 2-1-1	20.11
	FORT DEARBORN	534-105-00	GROUP INSURANCE	WASTE FEB 2018 LIFE INS	13.80
	PITNEY BOWES INC	534-218-00	POSTAGE	PITNEY BOWES	903.22
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE FEB RETIREE'S INS	245.00

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DISBURSEMENTS 02-01-18 TO 02-28-18

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PITNEY BOWES	534-999-00	GEN & ADM MISC BILLI	RENTAL CHARGES	661.04
	BUCKHANNOH CHAMBER OF COMMER	534-999-00	GEN & ADM MISC BILLI	DINNER SILVER SPONSOR	150.00
	MOUNTAIN STATE BLUE CROSS	534-105-00	GROUP INSURANCE	WASTE FEB 2018 HEALTH INS	1,781.08
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	628.40
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	643.42
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	79.20
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	82.17
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	FEB 2018 ATTORNEY FEES	1,041.66
	COLLECTION ACCOUNT	534-999-00	GEN & ADM MISC BILLI	CC FEES JAN 2018	637.29
	MORGAN WHITE GROUP	534-105-00	GROUP INSURANCE	WAS FEB 2018 PREMIUM SAVER	180.24
	RAVEN ROCK NETWORKS INC	534-999-00	GEN & ADM MISC BILLI	FEB MONTHLY MAINTENANCE	212.50
		534-999-00	GEN & ADM MISC BILLI	SERVER/NETWORKING	89.38
	DELUX BUSINESS FORMS	534-999-00	GEN & ADM MISC BILLI	PCRD-1094 FORMS	7.23
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	398.31
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	480.90
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	93.14
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	112.46
	COMFORTECH LLC	534-999-00	GEN & ADM MISC BILLI	ANNUAL MAINTENANCE	964.75
	SUDENLINK	534-999-00	GEN & ADM MISC BILLI	FEBRUARY 2018 INTERNET	31.24
	**PAYROLL EXPENSES			2/01/2018 - 2/28/2018	14,197.72
				TOTAL:	23,765.03

Motion Reger/Albaugh to approve the financial report as submitted. Motion carried.

Consent Agenda:

- Approval of minutes 2-1-18

Motion Albaugh/Reger to approve the minutes of the meeting held February 1, 2018. Motion carried.

Upper Pecks Run Timber-Nate Kennedy:

Mr. Kennedy reported that he is about one third finished with marking the timber. He submitted the following: Drafts of-Notice of Timer Sale; Tree Information Sheet; Timber Agreement, for Board Members and attorney review prior to advertising.

NOTICE OF TIMBER SALE

LANDOWNER NAME & ADDRESS: City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

FORESTER NAME & ADDRESS: Nate Kennedy dba
Kennedy Forest Management Services
36 Central Av.
Buckhannon, WV 26201

TIMBER SALE SHOWING: Any questions regarding the timber sale may be directed to Nate
Nate Kennedy at 304-473-1541 or 304-613-5276.

BID OPENING DATE/TIME & LOCATION:

SALE LOCATION: This sale is located in portions of Map Parcel #6B-7, Warren District, Upshur County, WV. The farm is also located ~6 miles north of Buckhannon. The timber sale is also situated on the waters of Upper Pecks Run, tributary to Pecks Run, tributary to the Buckhannon River.

DIRECTIONS TO TIMBER SALE: From Buckhannon, go ~6 miles north on State Route 20 to Upper Pecks Run Road (Upshur County Road #). Turn left and go ~0.9 miles to the gate at entrance to the City of Buckhannon property.

HARVEST TYPE: The timber sale contains a total of 16 acres. Within the timber sale area, all trees are marked with blue paint at breast height and at stump level. All trees included for volume in the timber sale have been numbered and tallied individually. Copies of tree tally sheets are available by e-mail attachments from forester. Exterior timber sale boundaries are marked with fluorescent pink flagging.

CRUISED VOLUMES AND PRODUCTS: Trees have also been assigned tree grades for products. . Details are available on Tree Information page and Timber Sale Bid Sheet. In addition, cull trees containing no volume and value have also been marked with blue Xs.

EXPIRATION DATE: October 31, 2020.

BID AND PAYMENT METHOD: Sealed bids. Lump sum sale (cash). Payment for timber sale purchase shall be payment in full at signing of timber sale agreement. Landowner reserves the right to reject any and all bids. Regarding signing of the contract, time is of the essence. Landowner anticipates and expects signing of the timber sale agreement within 30 days after bid opening.

INSURANCE: PURCHASER shall save and hold harmless landowner and his representatives from any and all claims. PURCHASER shall also provide the following proof of insurance:
\$1,000,000 Liability Insurance
Proof of current Workers Compensation Insurance

HARVEST TECHNIQUES: Most skid roads and the haul road have been built previously. Additional skid roads which need to be built shall be approved by Forester prior to construction. All skid roads used shall be at or less than 15% grade with as few stream crossings as practical. Culverts shall be installed when crossing seeps and springs. At the completion of skidding, all culverts not needed for farm and log haul access road may be removed.

PROJECTS:

PERMITS:

SPECIAL

CONSIDERATIONS:

- 1) All trees or portions which fall onto neighboring landowners shall be immediately removed.
- 2) All skid roads shall have berms removed and shall be leveled and smoothed after completion of skidding. Skid roads shall also have rolling dips constructed as needed to divert water runoff.
- 3) Landings and skid roads for 50' on either side of spring crossings shall be seeded and mulched with hay after completion of all logging activities.
- 4) Any skid roads or portions of skid roads which are at or above 15% grade shall be seeded and fertilized.

Timber Sale Agreement

This AGREEMENT, made and entered into this _____ day of _____, 2016 by and between _____ City of Buckhannon _____ whose address is

_____ 70 East Main Street, Buckhannon, WV 26201 _____ hereinafter referred to as the SELLER, and _____ whose address is _____ hereinafter referred to as the PURCHASER.

WITNESSETH:

ARTICLE I. The SELLER hereby agrees to sell and the PURCHASER agrees to purchase, according to conditions and requirements hereinafter mentioned, all live timber MARKED OR DESIGNATED by two blue paint spots at Diameter Breast High and on stump and or tree number or "X" for cutting all merchantable timber located in Map Parcel #6B-7, Warren Magisterial District, Upshur County; and further described as follows:

The timber sale is situated on the waters of Upper Pecks Run, tributary to Buckhannon River.

ARTICLE II. The PURCHASER further agrees to pay the SELLER the total sum of _____ for the _____ designated trees whose volume is estimated to be _____ board feet measure, more or less, as determined by the DOYLE tree scale.

ARTICLE III. The PURCHASER further agrees, before cutting any material referred to in this AGREEMENT, to make payment according to the following schedule:

Payment in full at signing of contract.

ARTICLE IV. This AGREEMENT cannot be assigned in whole or in part without the consent of the SELLER.

ARTICLE V. All operations on the sale of area may be suspended by the SELLER, in writing, if conditions and requirements set forth in this AGREEMENT are disregarded. Failure to comply with the said conditions and requirements, if persisted in after receipt of written notification from the SELLER, shall be sufficient cause to terminate this AGREEMENT.

ARTICLE VI. The SELLER agrees to the following conditions and requirements:

- A. To guarantee title to the forest products covered by this Agreement. Property lines for this tract were marked or designated by the SELLER or his AGENT. Any dispute concerning boundary line location shall be the responsibility of the SELLER.
- B. To grant freedom of entry and right-of-way to the PURCHASER and his employees on and across the area covered by this AGREEMENT provided such entry and/or right-of-way does not conflict with specific provisions of this AGREEMENT.

ARTICLE VII. The PURCHASER further agrees to cut and remove the said timber in strict compliance with the following conditions and requirements:

- A. All timber shall be cut and removed from the premises of the SELLER on or before October 31, 2020 by the PURCHASER.
- B. The PURCHASER further agrees to those practices as specified in The West Virginia Forest Practices Standards and to follow The Best Management Practices under the 208 Program where practicable.

- C. To do all within his and his employees; power, both independently and upon request of the SELLER to prevent and suppress forest fires.
- D. To cut stumps no higher than 12 inches adjacent to the highest ground, except in cases of forked trees and to utilize the tops to the smallest practicable diameter, preferably 10 inches.
- E. Undesignated trees which are cut or damaged through negligence shall be paid for at the rate of triple the stumpage price as appraised by Forester. Trees which are damaged through accident may be cut at the discretion of the Forester and paid for at the rate of a stumpage price as appraised by Forester. Trees which need to be cut for construction of skid roads shall be approved or designated by the Forester prior to cutting and paid for at the rate of a stumpage price as appraised by Forester. Volumes will be determined by the Forester using DOYLE tree scale and will include flagrant damage to remaining stand from cutting, felling, or skidding.
- F. The PURCHASER shall keep all structures used in connection with this scale, and the grounds in their vicinity, in a sanitary condition. All debris, such as paper, cans, bottles, oil filters, etc., left on the sale area shall be disposed of by the PURCHASER on completion of the operation. Sanitation measures specified in the Occupational Safety and Health Act of 1970 shall be met.
- G. The PURCHASER agrees to the following specifications regarding skid and haul roads and location of landings:
 - 1) The main truck road and most of the main skid trails have been built previously.
 - 2) Additional skid roads which need to be built shall be approved by Forester prior to construction.
 - 3) Culverts shall be installed on skid roads when crossing seeps and springs. At the completion of skidding, all culverts installed by Purchaser for logging skid roads may be removed.
- H. Trees or portions of trees that fall onto adjacent landowners' property or in field or gas line and /or other rights-of-way of SELLER shall be removed immediately by PURCHASER.
- I. Fences, roads, bridges, and other improvements shall be protected from damage during the logging operation and if damaged shall be repaired to their original condition by the PURCHASER. (1) The PURCHASER agrees to suspend operation of logging equipment on main farm access roads during periods that would cause excess rutting of road surface.
- J. Young growth and trees left standing shall be protected from unnecessary damage.
- K. The PURCHASER agrees to use the following measures to retard erosion on skid trails and haul roads upon completion of the operation:
 - 1. All roads used for harvest of this designated timber shall be smoothed and drained by the PURCHASER. Road shoulders shall be out sloped to allow drainage of water off the road surface. Water bars or rolling dips shall be installed where indicated by Forester.
 - 2. If the PURCHASER plans to discontinue active logging in the sale area before the operation is completed, then the PURCHASER shall install water bars on roads and trails where indicated by Forester.
 - 3. All log landings shall be smoothed and drained and all logging residue shall be neatly piled on landing by PURCHASER.
 - 4. All log landings and skid roads within 200' of landing shall be seeded and mulched. Any skid roads or portion of a skid road with a grade in excess of 15% shall be seeded and fertilized and mulched if needed.

The Forester will inspect the area during cutting and upon completion of the operation to insure all measures meet the requirements of this AGREEMENT.

- L. The PURCHASER hereby agrees to protect, indemnify and save harmless SELLER from any and all liability for personal injuries, death and/or property damage suffered or incurred by any person in connection with the PURCHASER'S performance of this contract. PURCHASER shall also provide the following proof of insurance:
 - \$1,000,000 Liability Insurance
 - Proof of current Workers Compensation Insurance
- M. In case of dispute over the terms of this AGREEMENT, final decision shall rest with arbitrators, one of whom shall be selected by each party of this contract, and in case the two selected shall disagree, they shall select a third arbitrator, and the decision of the majority shall be final with respect either to acts to be done or compensation to be paid by either party to the other.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names on this _____ day of _____, 20_____.

is a trip hazard. There was a lengthy discussion. Thoughts are to consider a plan and draft a letter to the owners and landlords to address the matter.

- **Reger:** Thanked Mr. Wamsley for being fiscally conservative in addressing the matter of the truck engine.

There being no further business to be transacted. Motion Albaugh/Reger to adjourn at 4:53 pm.

Mayor David McCauley _____

Assistant Recorder Amberle Jenkins _____