

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A special meeting of the Buckhannon Water Board was held on Tuesday, May 15, 2018 at 3:30 p.m. in Council Chambers of City Hall.

David McCauley	Mayor	Present
Susan Aloï	City Recorder	Present
Robbie Skinner	Board Member	Present
David Thomas	Board Member	Present
Don Nestor	Board Member	Present
Eric Waggoner	Board Member	Present
Kelly Arnold	Line Superintendent	Present
Jerry Arnold	Director of Public Works	Absent
Jay Hollen	City Engineer	Present
Amberle Jenkins	Assistant Recorder/Director of Finance	Present

Also in attendance: Mike Johnson from Chapman Technical

Meeting Agenda Posted 05-10-18

City of Buckhannon Water Board – 3:30pm at City Hall in Council Chambers Special Meeting Agenda for Tuesday, May 15, 2018

- A. **Call to Order**
 - A.1 **Moment of Silence**
 - A.2 **Pledge to the Flag of the United States of America**
- B. **Strategic Issues for discussion and vote**
 - B.1 **Approval of Water System Improvement Project Contract #2**
 - B.2 **Approval of Raven Rock ROW Agreement**
- C. **Board Members Comments and Announcements**
- D. **Mayor’s Comments and Announcements**
- E. **Adjournment**

POSTED 05/10/18

The meeting was called to order by Mayor McCauley followed by a moment of silence and pledge to the flag.

Strategic Issues for Discussion:

- 1. Approval of Water System Improvement Project Contract #2 –** Mike Johnson from Chapman Technical reported that four bids were opened at 11am this morning. Low bid was \$524,150 from Chojnacki Construction of Hamlin, WV. **Motion Nestor/Thomas to accept the bid from Chojnacki Construction for Water System Improvement Project Contract #2; motion passed unanimously.**
- 2. Approval of Raven Rock Right-Of-Way Agreement -** Jay Hollen explained that Raven Rock is needing to install a line crossing City property, so needs a right of way. Mr. Hollen stated that the typical price of a City right of way is \$5/foot @ LF, for \$910. Mayor McCauley pointed out the Raven Rock is the technology provider for the City with which they enjoy a good relationship. **Motion Waggoner/Nestor to approve the right-of-way for Raven Rock at the regular price; motion passed unanimously.**

Board Member Comments and Announcements:

- **Don Nestor** – No comments.
- **Robbie Skinner** – No comments.
- **Dave Thomas** – No comments.
- **Eric Waggoner** - No comments.

Mayor’s Comments- Asked Amby Jenkins to share recent email from Hodgesville PSD. Mrs. Jenkins shared information she received from Hodgesville PSD regarding their past due accounts. The Public Service Commission has given them an interim increase of 8% and will incorporate a surcharge to repay the Buckhannon Water Board for the past due accounts and an emergency rate increase in new rates. Their auditor asked for information which she supplied to them.

- **Jay Hollen** shared unofficial numbers on water sold comparisons by month for the City and the Public Service Districts. He will provide additional information soon.

City / PSD Water Sold Comparison through April 30, 2018

Date	Adrian PSD	Elkins Rd PSD	H'ville PSD	Mt. Hope WA	PSD Total	City Total	City %	PSD %
Jul-17	11,161,900	5,796,700	9,095,400	5,748,400	31,802,400	25,021,656	44.03%	55.97%
Aug-17	9,463,100	5,299,200	9,922,300	5,514,400	30,199,000	24,053,906	44.34%	55.66%
Sep-17	8,890,400	6,183,700	12,393,300	5,702,800	33,170,200	24,846,983	42.83%	57.17%
Oct-17	9,831,700	6,023,000	11,961,700	5,814,100	33,630,500	26,167,081	43.76%	56.24%
Nov-17	8,913,100	6,266,600	10,232,600	6,343,500	31,755,800	25,177,797	44.22%	55.78%
Dec-17	9,741,100	5,646,900	9,714,410	5,629,200	30,731,610	23,296,687	43.12%	56.88%
Jan-18	11,787,100	6,973,400	11,095,900	7,395,900	37,252,300	30,705,747	45.18%	54.82%
Feb-18	10,918,900	7,525,000	11,143,600	8,059,700	37,647,200	27,539,244	42.25%	57.75%
Mar-18	9,031,100	5,290,000	9,489,900	6,646,500	30,457,500	21,880,137	41.81%	58.19%
Apr-18	10,626,200	5,817,000	10,998,200	6,415,500	33,876,900	23,517,658	40.98%	59.02%
May-18								
Jun-18								
Totals:	100,364,600	60,821,500	106,047,310	63,250,000	330,523,410	252,206,896	43.25%	56.75%

Date	APSD %	ERPSD %	HPSD %	MHWA %
Jul-17	35.10%	18.23%	28.60%	18.08%
Aug-17	31.34%	17.56%	32.89%	18.20%
Sep-17	26.80%	18.64%	37.36%	17.20%
Oct-17	29.23%	17.91%	35.57%	17.29%
Nov-17	28.07%	19.73%	32.22%	19.98%
Dec-17	31.70%	18.37%	31.61%	18.32%
Jan-18	31.64%	18.72%	29.79%	19.85%
Feb-18	29.00%	19.99%	29.60%	21.41%
Mar-18	29.65%	17.37%	31.16%	21.82%
Apr-18	31.37%	17.17%	32.47%	19.00%
May-18				
Jun-18				
Totals:	30.39%	18.37%	32.12%	19.12%

	Residential Water*	Residential Customers*	Average Water per Customer*	Commercial Water*	Commercial Customers*	Average Water per Customer*	Unaccounted For Water*	% Unacct. Reported*	% Unacct. Calculated
APSD	70,215,000	1,950	36,008	2,349,000	70	33,557	36,855,000	5.28%	36.72%
ERPSD	43,317,000	1,063	40,750	2,395,000	32	74,844	22,889,000	21.93%	37.63%
HPSD	47,149,000	1,119	42,135	14,457,000	80	180,713	37,112,000	23.33%	35.00%
MHWA	45,320,000	1,163	38,968	3,283,000	38	86,395	35,622,000	35.52%	56.28%
City	127,079,000	3,439	36,952	164,416,000	548	300,029		10.49%	9.68%

Note: * = Average Customer Information based upon 2016-2017 information from Annual Reports submitted to the Public Service Commission of West Virginia and Public Service District (PSD) water consumption information taken from each PSD's respective Master Meter.

Motion Skinner/Thomas to adjourn the meeting at 3:45pm. Motion carried.

Mayor David McCauley

Recorder Susan Aloj
