

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

The City of Buckhannon Planning Commission held a combined regular and Community Town Hall meeting on Monday, January 14, 2019 at 7:00 pm in the Public Safety Complex Training Room located at Two Friendly Way, Buckhannon, WV with the following in attendance:

Curtis Wilkerson	Member/President	Present
Susan Aloï	Member/Vice President	Present
CJ Rylands	Member/Council Rep	Present
Vincent Smith	Member/ Building Code Enforcement	Present
Richard Clemens	Member	Present
Catherine Cuppari	Member	Absent
Dean Everett	Member	Present
Matt Kerner	Member	Present
Jack Reger	Member	Present
Record Delta Newspaper		Present
InterMountain Newspaper		Present
Channel 3 TV		Present

Several members of the community were also present:

**City of Buckhannon
Planning Commission Meeting Attendance Record**

Name – Please write clearly	Street Address	Do you desire to address Council? Yes or No and if Yes, State Topic
Anne Chapman	94 Pocahontas St	Y N
Brian Scott	85 Elm St.	Y N
Eric J. Seeger	15 Brighton Dr	Y N
April Keating	849 Shawnee	Y N maybe - Renewable
Joshua Hochman	120 Randolph St	Y N
Doyle Tenney	178 Whisper Wood Dr	Y N
Skip Gjolberg	536 Annie Oakley Rd	Y N

Name – Please write clearly	Street Address	Do you desire to address Council? Yes or No and if Yes, State Topic
Tammy Reger	Chamber	Y N
Scott Creek	19 Mayflower Dr.	Y N
Abando Hayes	Inter-Mountain	Y N
Kathy McMurtry	MOUNTAIN CAP	Y N
TB Rumble	Buckhannon FD	Y N
Mark Hays	CHAMBER	Y N
Scott/Renie Preston	21 Lincoln Way	Y N
Laura Meadows	CNB	Y N
CJ RYLANDS	130 S. ELLENDALE ST	Y N
John Gino	Beard - Delta	Y N
Jerry Arnold		Y N

Name – Please write clearly	Street Address	Do you desire to address Council? Yes or No and if Yes, State Topic
Anu Heimberger Lopez	36 E Main St	Y N
Joseph Reed	1341 Brush Fork Rd	Y N
Vito Syski	76 Wimer Ave	Y N
Stae Smith	113 Island Ave	Y N

Name -- Please write clearly	Street Address	Do you desire to address Council? Yes or No and if Yes, State Topic
Kittling Holt		Y N
Bare Hinkle		Y N
Alice R. Vento		Y N
Curtis W. Herson	58 S. Fenwick St.	Y N
Kevin Campbell	211 Adams Street NE HERKIMAN WV 26210	Y N
Robbie Alinger	169 Camden Avenue	Y N
Shauna Jones	13 Myrna St	Y N
Joey Bara		Y N
Matt Kerner	55 Cleveland	Y N
Ernie George	15 Brighton Dr	Y N
Dean Curdell	34 Arnold Ave	Y N
Marktop	140 Gant Lane	Y N

Notice & Meeting Agenda:

City of Buckhannon Planning Commission - Combined with the Community Town Hall Input Meeting on January 14, 2019 at 7:00pm at the Public Safety Complex Training Room located at Two Friendly Way, Buckhannon, WV 26201

The regular meeting of the Buckhannon City Planning Commission, combined with the Big Community Input meeting regarding the Buckhannon 2025 Comprehensive Plan, will be held on **January 14, 2019 at 7:00 p.m.** The meeting will be held at the Public Safety Complex Training Room located at Two Friendly Way, Buckhannon WV. This is an open meeting (per WV code § 6-9A-3) and all interested parties are welcome to attend

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Consent Agenda
 - B.1 Approval of Minutes - Regular Meeting 10/15/18
- C. Strategic Issues for Discussion and/or Vote
 - C.1 Analysis & Breakout Group Session
- D. Correspondence & Information
 - D.1 CityPR: What Does your Buckhannon look like in 2025?
 - D.2 City Planning Commission Community Survey
 - D.3 Chart Status of Goals for the update of the 2025 Comprehensive Plan
- E. Comments and Announcements
- F. Adjournment

December 11, 2018

Record Delta Newspaper
P.O. Box 550
Buckhannon, WV 26201

Dear Sirs:

Please publish the attached notice as a Class II legal advertisement on the following dates:

Wednesday, December 19, 2018
Wednesday, December 26, 2018

Following the publication of the attached legal advertisement, please forward your Publisher's Certificate and Affidavit along with your Publisher's statement to my office at City Hall.

Should you have any questions regarding this notice, please contact my office at City Hall: (304-472-1651) or <amby.jenkins@buckhannonwv.org> Thank you for your assistance in this matter. This letter and attached legal advertisements have been sent to you by US Mail and by email.

Thank you,

Amberle Jenkins
Director of Finance & Administration

Enclosure:

The regular meeting of the Buckhannon City Planning Commission, combined with the Big Community Input meeting regarding the Buckhannon 2025 Comprehensive Plan, will be held on **January 14, 2019 at 7:00 p.m.** The meeting will be held at the Public Safety Complex Training Room located at Two Friendly Way, Buckhannon WV. This is an open meeting (per WV code § 6-9A-3) and all interested parties are welcome to attend.

Call to Order: President Wilkerson called the meeting to order led by a moment of silence and pledge to the US flag.

President Curtis Wilkerson explained the purpose of the meeting and informed the public of some regular business that would be conducted prior to breaking up into groups.

The Planning Commission members were introduced to the public.

Consent Agenda: Motion Rylands/Kerner to approve the minutes of the meeting held October 15, 2018. Motion carried.

Mr. Wilkerson reported that the following survey was distributed and posted online for responses. 603 responses have been received online as of this date.

TAKE ONE

SURVEY

WE WANT TO KNOW:

what does
your
buckhannon
look like in
2025?

Take the survey to help plan the direction of the city.

2025 PLAN

COMMUNITY TOWN HALL

7 PM, JAN. 14, 2019

PUBLIC SAFETY COMPLEX

buckhannonwv.org

City Planning Commission Community Survey

The City of Buckhannon's Planning Commission is updating the City's long-term plan. We would like community input into future priorities. Please complete this survey honestly. Your responses will be kept confidential, and all information will be aggregated before sharing. If you have questions regarding this survey, please contact Planning Commission member, Susan Alai, at alai_s@wvcc.edu. Thank you for your participation!

1. What are your reasons for choosing to live or work in the Buckhannon community? (Select all that apply)

- Job
- Low cost of living
- Small town atmosphere
- Attending college at WV Wesleyan
- School system
- Family and friends
- Access to necessities
- Sense of community
- Quality of government
- Other (please specify)

2. Do you feel safe in the Buckhannon community?

- Yes
- Somewhat
- No

Comments:

3. How satisfied are you with the local economic growth?

- Very Satisfied
- Satisfied
- Dissatisfied
- Very Dissatisfied

Comments:

4. Do you feel like your voice is heard in the City of Buckhannon government?

- Yes
- Somewhat
- No

Comments:

5. Do you feel like your voice is heard in the Upshur County government?

- Yes
- Somewhat
- No

Comments:

6. How important are the following factors to the FUTURE of the Buckhannon community?

	Very Important	Important	Somewhat important	Not Important	No Opinion
Infrastructure	<input type="radio"/>				
Commercial Growth	<input type="radio"/>				
Residential Growth	<input type="radio"/>				
Public Services	<input type="radio"/>				
Land Use	<input type="radio"/>				
Historic Preservation	<input type="radio"/>				
Retail Offerings	<input type="radio"/>				
Arts and Culture	<input type="radio"/>				
Taxation	<input type="radio"/>				
Natural Resources	<input type="radio"/>				
Sense of community	<input type="radio"/>				
Addressing the drug abuse problem	<input type="radio"/>				
Maintaining the small community atmosphere	<input type="radio"/>				

Comments:

7. How satisfied are you with the following?

	Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied	No Opinion
Police Protection	<input type="radio"/>				
Fire Protection	<input type="radio"/>				
Ambulance services	<input type="radio"/>				
Recreational facilities for youth	<input type="radio"/>				
Recreational facilities for adults	<input type="radio"/>				
Trash Collection	<input type="radio"/>				
Recycling	<input type="radio"/>				
Parks	<input type="radio"/>				
Residential housing	<input type="radio"/>				
Commercial properties	<input type="radio"/>				
Historic preservation	<input type="radio"/>				
Access to technology	<input type="radio"/>				
Building code enforcement	<input type="radio"/>				
City streets	<input type="radio"/>				
Public transportation	<input type="radio"/>				
Sidewalk maintenance	<input type="radio"/>				
Public water services	<input type="radio"/>				
Public sewage services	<input type="radio"/>				
Library services	<input type="radio"/>				
Schools	<input type="radio"/>				
Health care facilities	<input type="radio"/>				
Snow removal	<input type="radio"/>				

Comments:

8. What age range are you in?

- 18-25
- 26-39
- 40-55
- 56-69
- 70-85
- 86+

9. How many adults are in your household?

- 1-2
- 3-5
- 6+

10. How many children are in your household?

- None
- 1-2
- 3-5
- 6+

11. Are you native to the Buckhannon area?

- Yes
- No

12. What is your employment status? Select all that apply

- Unemployed
- Stay at home parent
- Full time
- Ill or disabled
- Other (please specify)
- Going to school
- Retired
- Part time
- Prefer not to answer

13. What is your gender?

- Male
- Female
- Prefer not to answer

14. Do you own a business in the Buckhannon area?

- Yes
- No

15. If yes, is your business within the official City limits of Buckhannon?

- Yes
- No
- I don't know
- Not applicable

Comments:

16. Please share any additional comments with the City Planning Commission

Strategic Issues for Discussion and/or Vote

C.1 Analysis & Breakout Group Session- Mr. Wilkerson explained that the Planning Commission members have been working to update the 2015 Plan to the 2025 Plan and look at new ideas. In order to be as open as possible and obtain as much information; meetings have been scheduled to involve the public. Seven working groups were assigned as follows:

Group	Assigned to
• Community –	CJ Rylands
• Education –	Jack Reger
• Health Care –	Dean Everett
• Recreation –	Matt Kerner
• Economic Development-	Susan Aloï
• Government Service –	Curtis Wilkerson
• Infrastructure –	Richard Clemens

Mr. Wilkerson stated that the attending public will be asked to join one or more of these groups to give input on the subject assigned.

He informed the public that the Planning Commission has no authority, but is tasked to recommend to City Council. The 2025 is a bigger vision on the direction Buckhannon should follow.

Member Rylands asked participants to focus on solutions and to be open and objective and to discuss and give fair measurement of what is best for the community to make it successful 5 to 10 years from now.

Mr. Wilkerson stated that municipal government has a role, but to keep in mind that some things such as federal and state mandates are out of the municipality control.

Those in attendance then disbursed to separate groups for input and discussion:

HEALTH CARE GOUP NOTES – DEAN EVERETT

Healthcare Subcommittee: Dean Everett, sub-chair

Skip Gjolberg

Dr. Reed.

Dr. Smith

Brook Scott

2015 plan did not look at Healthcare, and this survey does not address it much either.

Approach planning as what is being met and not met. St. Joseph's is doing a Community Needs Assessment currently – it is done every three years; last one was in 2015-2016. Last Community Needs Assessment identified obesity, diabetes, and opioids as problem areas. Would like to focus on obesity and diabetes. WV is 44th overall in health care issues.

Transportation identified as a problem. Patients have problems to get to appointments, especially if they have to go out of town. Country Roads transport does not go out of town. St. Joseph's has UHC specialists who come to Buckhannon in the following specialities: Orthopedics, ENT/Audiology, Rheumatology, Urology, Cardiology. They are working to get more, such as Ophthalmology. Will have a Pediatrician coming this year. Dr. Brager does chemotherapy, but for initial oncology visit patients have to leave town. We do have 2.5 general surgeons here all the time.

St. Joe's is working on telemedicine and will have two here by the end of 2019. Looking specifically at adding telepsychiatry and teleneurology (for stroke). Telepsych will be in the ER starting next month. The ER must be stroke certified, so they are working to make that happen soon. Hoping to get telemedicine in Infectious Disease and ICU soon.

Downside to partnering with WVU is more bureaucracy, takes longer to get decisions made.

Concern about prescription costs. St. Joseph's has 340B program, which is ran by the government, but paid for by the drug companies, to reduce costs to rural areas. Eric Strother, the pharmacy director, has more information on that.

Positive is the increased communication and cooperation between specifically Community Care and St. Joseph's and more generally St. Joseph's and other area providers. Community Care is a FQHC (Federally Qualified Health Center, which is a rural healthcare initiative). St. Joseph's is working to become Rural Health Clinic, which would help in getting medical personnel. Working with Community Care is mutually beneficial – CC used to send their labs out, but now sends them to St. Joseph's, which keeps the money in state and particularly in our area.

Need: Mental Health services with same day availability. There is Summit Center, but need is greater than that. St. Joseph's sees a fair amount of babies born to addicted mothers, which necessitates a longer hospital stay for babies.

Chronic pain management is also a need. New laws limit the amount of pain medication that can be administered through ER and general practice doctors hesitate to prescribe more. Doctors would like to have a local Pain Management Program locally. CC has one in Bridgeport, but it is not a money maker (actually loses money), and it is highly regulated.

Obesity: Partner with early education in school. Stonewall Jackson sponsors 5K's. St. Joseph's did have Walk with a Doc, but it was poorly used. St. Joseph's did do some dietician-led programs, and the Bariatric specialists from WVU did do a few informational sessions. People seem to be apathetic. St. Joseph's does not have a certified diabetic educator, which would be useful. Would like to see more sidewalks (acknowledging that some of the areas that would benefit from sidewalks are outside of city limits) and to beef up the Farmer's Market. Concern about food availability for those living especially at the high rise or in town.

Smoking initiative: St. Joseph's does it for employees by offering cheaper insurance premiums, and the campus is smoke-free, but they have not offered community education. WVWC is smoke free as are businesses in town. Vaping has increased, especially with teens and young adults.

Drug deaths: For the first time, overdoses has more deaths than motor vehicle crashes. Buckhannon has no treatment facilities, just Matt Kerner's post-treatment places. WV is severely lacking in beds in rehabs. The US government is giving \$27,000,000 to WV, twice as much as to other states.

RECREATION GROUP NOTES – MATT KERNER

Upshur County Trails group currently is all volunteers and privately funded. They want to expand trails to become a destination trail. More help to expand these trails for hiking, biking and floating would benefit the community and all ages.

Boat launches need kiosks at all locations- Hampton; Pringle Tree; Hall Rd: near the College; North Buckhannon park. Kiosks need to include maps and information.

Continue to seek grants and fund the local walking trails.

Explore possibility of consistent water levels in the river. Trees and silt in the river make boating difficult.

Keep in mind that county pool may need replaced. Possibly more amenities at the pool. Work toward a plan.

Expand a walking, biking trail to the pool and parks.

Explore combining City and County resources with full time staff and allot more funding for parks.

Recreational levies have been used in other communities. A good detailed comprehensive plan should be developed to seek levy funding.

Encourage small business ownership in recreation.

Get a grant for bike rentals.

Large sports facilities is needed. (May tie in with levy)

Continue with Theatre, Stockert Youth and Community Center, Festival Fridays.

Staff needed to coordinate and unify activities for all ages.

Have summer programs in city parks.

Believe that affordable recreation in the community retains people in our area.

COMMUNITY GROUP NOTES – CJ RYLANDS

The group discussed the following topics of what they would like to see for the community:

- A community more like Lewisburg WV - visitor friendly and more art*
- More accessible parking*
- Jobs to attract and keep residents*
- Nice clean facades*
- For stores to stay open longer downtown*
- Open minds – for growth set*
- For the community to be safe, affordable & welcoming*
- Blending the retirement community and the college community*
- For the Theatre to be used to facilitate story telling*
- Small city in Germany that has 3-D Software and would like to see the city become a sister city with this city.*
- Have Community Ambassador Guidelines*

Mr. Rylands asked the group what they would like to see for the City to accomplish in 10 years:

- More retail stores downtown*
- A mural on Thompson's Pharmacy building for visitors to have pictures taken in front of*
- Develop more manufacturing facilities*
- To build tiny housing communities*

INFRASTRUCTURE NOTES – RICHARD CLEMENS

Improve storm sewers, currently drains go under homes and streets.

Provide higher grade internet service.

Change zoning to improve problem lots and raise property values.

Develop a plan for renewable green energy.

For example: converting city buildings to solar power.

Provide charging stations for electric vehicles.

Upgrade all street lights to LED. Provide self driving car taxi service.

Bring in manufacturing or other high paying jobs, \$25.00 to \$100.00 per hour.

Raise permitting fees.

EDUCATION – JACK REGER

It should be noted that Upshur County Schools was not represented at the meeting.

Summary of Community Input

- *All new construction and renovations to school facilities need to be designed to be energy neutral.*
- *A new middle school is needed. The current middle school is not conducive towards 21st century learning.*
 - *Build a new high school and move the middle school into the current high school location.*
 - *Perform demolition and renovation of current middle school. Maintain the gym, cafeteria, kitchen, and music section of the building for community use.*
 - *Move the Board Office to remaining structure.*
 - *Demolish current Board Office and install parking and green space.*
- *Schools need to be hardened for safety and security of students and staff. This should be a major priority for UCS and the community.*
- *Curriculum needs reformed to move away from Common Core. Return to basic learning.*
- *Career Technical Education Opportunities:*
 - *Expansion of STEAM (Science-Technology- English-Arts-Math)*
 - *Offer courses in solar energy, alternative fuels, hemp production and utilization, drone repair and drone piloting, and artificial intelligence applications.*
 - *Basic life skills need to be reintroduced into education: banking, automobile maintenance, cooking, sewing, et*
- *Students need to be more environmentally aware throughout all grades.*
- *Connections between churches and families need to be augmented to assist in addressing the many issues facing our community.*
- *Partnerships with social services/mental health need to be strengthened.*
- *Test scores are terrible. Need to get back to the basics.*
- *Educational leaders need to be involved in community events and not just have a hand out wanting money and volunteers from the community. They need to be contributing members to Buckhannon and surrounding communities in working to foster and positive community environment where everyone benefits.*

ECONOMIC DEVELOPMENT – SUSAN ALOI

Notes from Economic Development Group- Participants in this group included Susan Aloj, Mark Hays, Rob Hinton, April Keating, Kathy McMurray, Tammy Reger, and Robbie Skinner.

- *Renewable energy – City Hall already uses geo-thermal, this should be expanded to other forms, such as solar power. The City could install solar panels on one of its facilities, in an obvious location so that others would be motivated to follow.*
- *Over \$53 million available in renewable energy grants. Why not use abandoned property for a solar farm?*

- *The City could become a hub for knowledge-based companies and workers in technology areas. We need to become a Gig City – we have the infrastructure capabilities, but CityNet needs to expand this – they may need some financial incentive.*
- *We need an “all hands on deck” approach to promoting entrepreneurship. Focus on small businesses from 2 or 3 people up to 30 employees. We need to provide the tools and resources for people to STAY here and others to MOVE here.*
- *What about agribusiness? Hemp can be used for medicinal purposes and the fiber can be used to create many different products. Connect with the WV Hemp Association – business at the Innovation Center and/or a hemp-production factory somewhere? Aren't there hops farms in some places in WV? Maybe Fairmont?*
- *Venture capital and other financial support is needed for new entrepreneurial ventures. We need to identify those that are existing and help entrepreneurs connect. We may need to develop our own CDFI (Community Development Financial Institution), like Woodlands Development Group which serves Randolph, Tucker, and Barbour Counties. Maybe a CDVC (Community Development Venture Capital Fund) for micro-lending. Can local financial institutions add these services?*
- *Hurdles to retaining or attracting people who can do this include the perception of our public education system, health care needs, market concerns. We need to keep young people and train them for emerging jobs. We should focus on 75% of develop within and 25% attracting from outside*
- *Focus on strengthening the infrastructure for entrepreneurs, identifying the markets, minimizing barriers. Think **knowledge workers**, not just producing products. Things like back office functions, analytics, logistics, marketing, etc.*
- *What kinds of activities will attract younger, knowledge workers and creatives? An arts scene, recreation, retail businesses for browsing, etc., networking groups/activities for younger people. We have some of this in place, but need to be sure it's attractive to younger creatives and knowledge workers. How do we get them involved?*
- *People trained in trades are also needed. How do we connect tradespeople with some business training so they can be successful? They might be trained in a specific trade, but not savvy in the business aspects (logistics, scheduling, financing, marketing, etc) needed to run the business and provide customer satisfaction. An entrepreneurial opportunity might be for someone to develop a business model around serving as the business hub for several tradespeople; let them do the work, but the entrepreneur/business person could run the business aspects for all and just schedule the workers out as needed.*
- *We also need to look at the market of older people. We want them to stay in Buckhannon to retire. AARP provides info on how to become a Livable City, which is important for all, not just retired people.*
- *We need a retirement community or center...somewhere between the College and downtown City. Provide activities, access to health services, communal dining, connections to community groups/volunteering, book clubs, classes/projects with the college, etc.*
- *Business connected to local recreational opportunities are another way to develop. Biking, hiking, the river, connected trails, etc. Some amenities may need to be provided for less “rugged” folks to engage in these activities, and improvements/upgrades are needed to maximize usage for all.*
- *Skip Gjolberg, CEO of St. Joseph's Hospital, stopped by after his group (Healthcare) ended. He mentioned that St. Joe's was planning to develop a master campus plan within the next few years. This could provide information related to economic development planning.*

GOVERNMENT SERVICES – CURTIS WILKERSON

*County and City governments could look to further opportunities to work together for efficiencies
Already established city/county organizations include the CVB, Chamber of Commerce and EDA*

*Buckhannon's fire department
Covers 62% of the County's population
Covers 95% of the County's commerce
Covers 40% of the County's land*

Fire Department looks to continued training and accreditation efforts that will lower insurance rates for citizens

*Areas that city and other fire services in the county can work together in further efficiencies:
County-wide data for Fire Departments (GIS, etc)
Common Training
Multi-Department Debrief/hotwash on site after incidents
Shared/same reporting software
Inventory of equipment and dedicate teams with appropriate equipment to certain incidents*

*Fire Training facility
Needs to be 3 stories on 2 acres and have burn room
Assists in accreditation and with training (and lower insurance rates)
Can be shared with other stations in county*

Correspondence and Information:

D1: What does your City look like in 2025: Mr. Wilkerson explained that the 2015 plan was 84 pages long. Plans are to condense parts of the 2025 plan into a more digestible version. The long version would still be available with more detail.

Surveys that were conducted in 2015 were administered much the same way, however response this time is much better.

The 2025 plan will also include information received from City Council in July 2017 and SWAT analysis with city employees was conducted about the same time.

-Correspondence from Dr. Joseph Reed: What does your Buckhannon look like in 2025-

Buckhannon 2025 planning (meeting Jan. 14, 2019)

1. Identify in writing the advantages and disadvantages of being in city limits.
2. Explore the possibility of a comprehensive utility contract for PSD participants.
Water is generally the **desired** utility; sewage is generally a **necessary** utility; annexation is generally thought of as a negative but I believe there are advantages too.
When the privilege of water is signed out, the contract should also agree that when necessary for public health reasons, the sewer goes in (whether part of the city sewer system or lagoon or other than private treatment, and at that time, the area becomes part of the city.
3. Work toward bicycle friendly streets
4. Promote alternative energy sources for all new construction with tax incentives or other means; also roof top gardens
5. Identify and promote walking/bicycle paths through the city besides the River trail, including to the trailer courts on Brushy Fork
6. Promote cooperative efforts of government with the County Commission and jointly with the surrounding counties. Explore cross county management of various government and quasi-government functions.
7. Explore ways to encourage greater use of church facilities by the community.
8. Explore parking opportunities for occupants of upper stories of downtown buildings including underground.
9. Consider parking needs for establishments like beauty shops and have them locate near parking that allows the time required (3 hours) Build this in to zoning, perhaps.
10. Make downtown Main street a walkway; put parking and entrances on the back of buildings; route traffic in a circle around the area from Locust St. to the city office. Have an elevator in each block and cross Main Street walks at second floor level.
11. Reinststitute the "Leadership Academy" like David Taylor organized

12. Work toward status as "Tree City USA"
13. Work with DOT to plant blooming trees along Route 48 from Lorentz into Brushy Fork Road and from Rt. 20 North to the Kesling Mill exit.
14. Encourage expansion of the Vocational Center programming for skill needs of the area.
15. Are the EMS and Fire dept running duplicate services unnecessarily? Is there a certification process for EMS similar to the Fire Dept and if so, would they consider working toward it? Is the communication among police, fire, and EMS good? Room for improvement?
16. Suggest the volunteer coordinator publish a brief article about what kind of requests for volunteer services occur and what volunteers are looking for. Recognize top volunteer hours contributors monthly. Offer training at (public housing areas) Valley Green, River Place, Pringle Tree, and Hinkleville on the opportunities and advantages of offering volunteer talent. Also in the rural communities, cooperating with churches, fire departments, PTO's, and CEO's.
17. Recognize individuals that serve on city boards, along with info about what those boards do-perhaps focus on a different board each month.

Joseph B. Reed

D.2 Planning Commission Community Survey: 160 have been received online. The information from these surveys will be compiled the end of the month. See survey above.

D.3 Chart status of goals for the update of 2025 Comprehensive Plan: Feb 11 a working session is scheduled at City Hall at 7:00 pm. The public is encouraged to attend. Workings session are held the second Monday of each month.

Sub-committees will continue to meet separately with individuals and community leaders. Ideas are welcome.

Everyone's attendance was appreciated.

City of Buckhannon
Planning Commission
December 2018

Status of Goals from 2015 Comprehensive Plan
Draft V1.6 (February 2, 2009)

Goal	Completed	In Process	Not Completed	No Longer Relevant	NOTES
A. Governmental, Intergovernmental, & Community Relations					
Goal A.1: The city and county begin to establish new partnerships to pursue accomplishment of the "shared goals" identified in Buckhannon 2015 Plan		X			10% complete
Goal A.2: Buckhannon-Upshur has established transparent and collaborative local governments that have brought people and groups together to work collaboratively to accomplish the Buckhannon 2015 goals and objectives		X			"transparent" @ 40% complete "collaborative" @ 60% complete
B. Overarching Land use					
Goal B.1: In order to ensure land uses and manage and guide future development, a future Buckhannon-Upshur Land Use Map is developed for the City and "X" miles surrounding the City			X		Consider for inclusion in 2025 Plan
Goal B.2: The City hires a fully-qualified City Planner			X		May emerge as goal for 2025 Plan
Goal B.3: To ensure the Corridor H Bypass develops in a desired manner, develop and implement zoning (development) guidelines along the Corridor			X		Consider for inclusions in 2025 Plan
C. Housing					
Goal C.1: Conduct a Housing Survey to determine the total	X				Needs to be updated

Goal	Completed	In Process	Not Completed	No Longer Relevant	NOTES
Goal C.2: Conduct a housing demand study to determine projected future housing requirements for next 10-15 years			X		
Goal C.3: Provide an ongoing system of inspections and ranking of rental properties within the City.			X		Challenges with property owners
Goal C.4: Update and implement all local laws and zoning ordinances as these relate to non-rental housing properties and housing subdivisions	X				
Goal C.5: The Buckhannon-Upshur area offers a wide variety of sound, healthy, and affordable housing for current and future residents.		X			Update to include downtown loft housing
D. Transportation					
D.1: As the downtown area is developed, it will be complemented by significantly improved downtown traffic flow and parking		X			
D.2: Conduct a comprehensive transportation study to identify system improvements that will accommodate the traffic flow increase and subsequent community growth expected to be brought about by the Corridor H completion			X		Consider modifying; consider conflicts between needs of retailers and pedestrian community
D.3: Develop a truck route around Buckhannon.			X		
D.4: create a quality "pedestrian friendly network" throughout the City by providing safe sidewalks, crosswalks, and a well-designed system of walk and bike trails		X			Safe Streets program in process
D.5: Encourage expansion of public transportation for the Buckhannon-Upshur community		X			Country Roads Transit Uber

Goal	Completed	In Process	Not Completed	No Longer Relevant	NOTES
D.6: The airport has extended its runway to a length of 5,200 feet with parallel taxiways in place		X			
E. Overarching Infrastructure					
E.1: The City's capital improvement program includes an aggressive street upgrade and maintenance program to improve the condition and maintenance of City streets		X			
E.2: The City implements a timely sidewalk repair and maintenance program throughout the City		X			
E.3: Complete development and initiate implementation of a storm drainage improvement program that separates storm drainage from the sanitary sewer system	X				Funded plan in place
E.4: To meet regulatory guidelines, upgrade the sanitary sewer system's pump station	X				
E.5: To continue to provide sufficient water, sewer, and solid waste disposal services to the community, the City provides the requisite operations and maintenance funds in its annual budgets and ensures that the City workforce remains stable	X				Need to maintain this
E.6: Enhance potential economic and residential growth in the community by encouraging and supporting the expansion of affordable high-speed network access within a 7-mile radius		X			90% complete with Microlog project
E.7: Eliminate overhead electrical and communication transmission lines and bury underground			X	?	Is this a priority? SSS
E.8: Relocation of the power substation currently located near the entrance to the City of Buckhannon along Route 20			X		Consider for 2025 plan \$2 mil estimate

Goal	Completed	In Process	Not Completed	No Longer Relevant	NOTES
F. Public Services					
F.1: The City's police force maintains and improves community livability by working with all citizens to preserve life, maintain human rights, etc.		X			Better communication in place; working on accreditation
F.2: The City performs a comprehensive study of the fire department and emergency services, and develops a plan to address the identified shortcomings in a timely manner		X			Jeff Harvey's study Working on accreditation
F.3: The Senior Center develops and implements a five-year plan to address senior needs in the Buckhannon-Uphur community					Check with new director to ask if this has been done
F.4: The City and County work with the B of Ed to promote education excellence across the county school system		X			New superintendent and asst. soon committed
F.5: The City and County fund a full-time grant-proposal writer	X				City hire only County declined
G. Rural					
G.1: In 2015, City and County leaders have exhibited a long history of working closely with one another and have sustained the local area's natural beauty, scenery, and rural setting					Some projects done, but not through this collaboration
G.2: Through implementation of the zoning guidelines in Goal B.3, the City and County have successfully controlled development within a three-mile distance east and west of Route 20 along Corridor H			X		Not sure this is an attainable goal
H. Recreation					
H.1: By Spring 2013, the City and County will open a B-UCommunity Recreation Center			X		Currently in exploration stage

Goal	Completed	In Process	Not Completed	No Longer Relevant	NOTES
H.2: By Summer 2013, the City has completed its planned community-wide walk and bike trail system		X			Still needs much work
H.3: By Summer 2013, the City has upgraded the walk/bike trail system with exercise stations, benches, bike racks and appropriate signage		X			Some done as part of H.2, above
H.4: By June 1, 2015, the "Heart of WV" walk and bike trail is completed, connecting Weston, Buckhannon, Elkins, Philippi			X		
H.5: By January 1, 2015, the City has established a recreation and amusement park on the land hopefully vacated by the Split Rail Co.			X		
I. Economic Development					
I.1: The City has hired a downtown Main Street Coordinator to lead retail business development planning and to serve as a small business advocate to assist in the expansion of small businesses		X			Position not hired, but tasks accomplished by others
I.2: By December 2010, Buckhannon has established a well-earned reputation as an "Entrepreneur Friendly Community" through a program called "Create Buckhannon-Uphur"			X		Revise goal for "new business creation" Create Buckhannon established, but with different purpose
I.3: Develop future retail/commercial areas in a high quality manner to complement Buckhannon's "small town" atmosphere	X				Northridge
I.4: To facilitate attracting new businesses, establish "digital" infrastructure in the desired commercial and office locations as specified on the approved Land Use Map		X			Consider revising goal to "Become a Gig City" or "Fiber to the premises"

Goal	Completed	In Process	Not Completed	No Longer Relevant	NOTES
I.5: The city and county have successfully implemented a Trade Skills Development program to develop marketable skills		X			Needs more funding Expand beyond HS
I.6: Buckhannon-Uphur has successfully promoted itself as an attractive retirement community		X			Designation received; some housing
J. Community Design					
J.1: City of Buckhannon has expanded the existing Zoning Plan Review process to include a building plan review process...			X		
J.2: City has established community design standards and guidelines that promote and protect the community's character that are considered for every project			X		See list of specific categories for standards
J.3: City has developed and approved District Master Plans for the city's various districts			X		Some elements in development
J.4: Quick Win Goal - As a first step, plant native shade trees and shrubs throughout the City, including parking areas and buffer zones	X				Beautiful landscaping! Pay Robby Barboe more!
J.5: Quick Win Goal - Beautify community gateways, especially along Corridor H, using signage, landscaping, period lighting, etc.		X			
K. Preferred Development Areas					
K.1: Proposed development and redevelopment conforms to Land use designations			X		
K.2: As part of the District Development Plan (Goal J.3), existing underused or abandoned sites are evaluated for potential infill or development			X		Some has been done, but not as part of a plan

