

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the City of Buckhannon Waste Collection Board was held on Thursday, February 7, 2019 at 4:00 p.m. in Council Chambers of City Hall. The following were in attendance:

Mayor	David McCauley	Present
City Recorder	Colin Reger	Absent
Administration & Finance Director	Amberle Jenkins	Present
Board Member	Nathan Fetty	Present
Board Member	Mary Albaugh	Present
Public Works Director	Jerry Arnold	Present
Waste Superintendent	Jeff Wamsley	Present
City Engineer	Jay Hollen	Present

Meeting Agenda Posted 02/04/19

***City of Buckhannon Waste Board – 4:00 pm at City Hall in Council Chambers
Meeting Agenda for Thursday, February 7, 2019***

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
 - B.1
- C. Financial Report-Amby Jenkins
 - C.1 January 2019
- D. Department Report-Jeff Wamsley
 - D.1 Recycling Center Report-2018 Annual Summary Report
 - D.2 Transfer Station Report-2018 Annual Operational Report
- E. Correspondence and Information
 - E.1 DMR 4th Quarter 2018
- F. Consent Agenda
 - F.1 Approval of Minutes 01/03/19
- G. Strategic Issues for discussion and/or vote
 - G.1 Continued Discussion Combination Waste/Street Departments Garage
 - G.2 April Make It Shine Activities
- H. Board Members Comments and Announcements
- I. Mayor's Comments and Announcements
- J. Adjournment

*****Next Meeting March 7, 2019 at the City Hall Council Chambers*****

Posted: 02/04/19

Call to Order: Mayor McCauley called the meeting to order and asked those in attendance to keep the family of Dr. Robert Hull (WVWC) in their thoughts. This was following by pledge to the US flag.

Recognized Guests: None

Financial Report-Amby Jenkins:

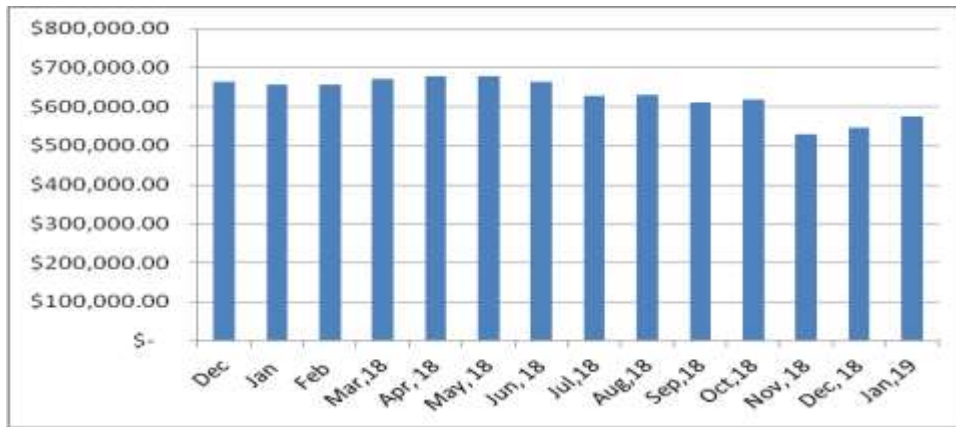
C.1 January 2019 -Mrs. Jenkins reported on the following items:

**WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

Balance January 31, 2019

Money Market & Checking	\$ 574,148.77
CDAR (CD Balances)	\$ 57,226.29

Landfill Bond \$64,000.00 (not included in above CD total) expires 12/11/2020



Money Market & Checking Trend

Balances loan/lease as of October 2018

2-Freightliner Garb Trks-Mercedes Benz Financial	\$181,209.16	2021	48588	annual	3.21
Toters – First Community Bank	\$246,686.81	2022	5259	mth	3
2018 International Garbage Truck – Citizen’s Bank of WV	\$100,830.54	2023	2239	mth	3
2017 Freightliner – Community Bank	\$86,861.59	2022	2311	mth	3.25
2019 International – Community Bank Dec2018	\$125,100.	2023	2305	Mth	4.01
2019 Dodge Ram – Enterprise lease		2022	636	mth	
2018 Ford F150 –Enterprise lease		2022	467	mth	

2-07-2019 12:42 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

404-WASTE COLLECTION

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	1,000	0.00	0.00	0.00	1,000.00	0.00
404-303-003-00 RECYCLE-OCC-CARDBOARD	10,000	778.88	11,434.68	0.00	1,434.68	114.35
404-303-004-00 RECYCLE-HOOD/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	50	0.00	1,859.80	0.00	1,809.80	3,719.60
404-303-006-00 RECYCLE-DHP-NEWSPAPER	1,000	0.00	1,975.93	0.00	975.93	197.59
404-316-000-00 DUMPSTERS	2,000	0.00	0.00	0.00	2,000.00	0.00
404-317-000-00 DUMPSTER RENTAL	80,000	7,281.35	51,601.25	0.00	28,398.75	64.50
TOTAL TAXES	94,050	8,060.23	66,871.66	0.00	27,178.34	71.10
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	50,000	9,116.18	71,648.19	0.00	21,648.19	143.30
TOTAL OTHER FEES	50,000	9,116.18	71,648.19	0.00	21,648.19	143.30
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,300,000	205,725.81	1,469,752.93	0.00	830,247.07	63.90
TOTAL UTILITY BILLINGS	2,300,000	205,725.81	1,469,752.93	0.00	830,247.07	63.90
HEALTH AND SAFETY						
404-355-000-00 TRANSPER ST/LANDFILL RECE	250,000	21,451.70	170,307.14	0.00	79,692.86	68.12
TOTAL HEALTH AND SAFETY	250,000	21,451.70	170,307.14	0.00	79,692.86	68.12
GRANTS						
404-366-000-00 STATE GRANTS	0	15,000.00	15,000.00	0.00	15,000.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSMA	3,600	0.00	1,800.00	0.00	1,800.00	50.00
TOTAL GRANTS	3,600	15,000.00	16,800.00	0.00	13,200.00	466.67
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES (BANK-S	200	25.00	175.00	0.00	25.00	87.50
TOTAL INTRAFUND CONTR/CHARGES	200	25.00	175.00	0.00	25.00	87.50
OTHER REVENUE						
404-380-000-00 INTEREST	150	0.00	132.55	0.00	17.41	88.39
404-381-000-00 MAINT BILLING OTHER DEPTS	1,000	0.00	1,650.82	0.00	650.82	165.08
404-399-000-00 WASTE COLL. MISCELLANEOUS	16,495	1,545.80	14,012.92	0.00	2,482.08	84.95
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	17,645	1,545.80	15,796.33	0.00	1,848.67	89.52
TOTAL REVENUE	2,715,495	260,924.72	1,811,351.25	0.00	904,143.75	66.70

2-07-2019 12:42 PM

CITY OF BUCKHAMMON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

404-WASTE COLLECTION

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT						
SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	650,000	90,601.78	385,886.47	0.00	264,013.51	59.38
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. P.I.C.A.	49,800	3,843.03	29,335.89	0.00	20,464.11	58.91
404-530-105-00 WASTE EMPLOYEE INSURANCE	244,500	18,697.77	141,071.39	0.00	103,428.61	57.70
404-530-106-00 WASTE EMPLOYEE RETIREMENT	65,000	4,918.67	35,533.05	0.00	29,466.95	54.67
TOTAL SALARIES & BENEFITS	1,009,300	78,061.25	591,826.80	0.00	417,173.20	58.65
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	16,000	1,539.69	12,348.85	0.00	3,651.15	77.18
404-530-226-00 COMP, UNEMPL & INSURANCE	60,000	2,837.82	34,418.21	0.00	25,581.79	57.36
TOTAL CONTRACTUAL SERVICES	76,000	4,376.71	46,767.06	0.00	29,232.94	61.54
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	50,000	2,781.36	22,301.78 (2,860.00)	30,558.22	38.88
404-530-341-05 SAFETY EQUIPMENT	8,000	0.00	0.00	0.00	8,000.00	0.00
404-530-342-00 TRUCK MAINTENANCE	60,000	5,319.38	43,456.33	0.00	16,543.67	72.43
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	64,500	5,986.38	50,482.02	0.00	14,017.98	78.27
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,000	1,964.90	3,389.19	0.00 (1,389.19)	169.46
404-530-345-00 WASTE COLL. UNIFORMS	11,000	948.77	5,983.61	0.00	5,016.39	54.40
TOTAL COMMODITIES	195,500	16,920.71	125,613.93 (2,860.00)	72,747.07	62.79
CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	106,400	3,682.50	78,435.94	0.00	27,964.86	73.72
404-530-459-01 TOTES SYSTEM	63,128	5,259.50	36,816.50	0.00	26,303.50	58.31
TOTAL CAPITAL OUTLAY	169,528	8,942.00	115,252.44	0.00	54,267.56	67.99
CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	20,000	0.00	15,794.00	0.00	4,206.00	78.97
TOTAL CONTRIBUTIONS	20,000	0.00	15,794.00	0.00	4,206.00	78.97
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	11,000	646.98	11,255.53	0.00 (255.53)	102.32
TOTAL NON-OPERATING EXPENSES	11,000	646.98	11,255.53	0.00 (255.53)	102.32
TOTAL WASTE DEPARTMENT	1,481,320	108,947.65	906,608.76 (2,860.00)	577,571.24	61.01
RECYCLING DEPARTMENT						
SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	93,000	7,294.63	53,611.68	0.00	39,388.32	57.65
404-531-103-01 ADJUST COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 PICA TAX	7,200	554.62	4,074.72	0.00	3,125.28	56.59

2-07-2019 12:42 PM

CITY OF BUCKHAMMON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

404-WASTE COLLECTION

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	36,000	2,985.30	20,897.10	0.00	15,102.90	58.05
404-531-106-00 GROUP RETIREMENT	9,300	729.47	5,361.20	0.00	3,938.80	57.65
TOTAL SALARIES & BENEFITS	145,500	11,564.02	83,944.70	0.00	61,555.30	57.69
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	4,900	448.48	2,297.03	0.00	2,602.97	46.88
404-531-226-00 INSURANCE & BONDS	6,200	227.22	5,560.59	0.00	639.41	89.69
TOTAL CONTRACTUAL SERVICES	11,100	675.70	7,857.62	0.00	3,242.38	70.79
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	10,000	192.63	3,745.80	0.00	7,254.20	27.46
404-531-343-01 FUEL - RECYCLING CENTER	10,000	316.02	4,043.63	0.00	5,956.37	40.44
404-531-343-02 EQUIPMENT MAINTENANCE	5,500	93.43	5,353.57	0.00	4,146.43	56.35
404-531-399-00 MISCELLANEOUS	5,000	578.82	2,075.27	0.00	2,924.73	41.51
TOTAL COMMODITIES	34,500	1,180.10	14,218.27	0.00	20,281.73	41.21
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	0	0.00	11,000.00 (11,000.00)	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	11,000.00 (11,000.00)	0.00	0.00
TOTAL RECYCLING DEPARTMENT	191,100	13,419.82	117,020.59 (11,000.00)	85,079.41	55.48
LANDFILL						
CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	500	0.00	0.00	0.00	500.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	25,000	5,454.07	23,241.80	0.00	1,758.20	82.97
TOTAL CONTRACTUAL SERVICES	25,500	5,454.07	23,241.80	0.00	2,258.20	91.14
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	25,500	5,454.07	23,241.80	0.00	2,258.20	91.14
TRANSFER STATION						
SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	100,000	6,856.02	49,076.15	0.00	50,923.85	49.08
404-533-103-01 ADJUST COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 PICA TAX	7,650	522.38	3,743.69	0.00	3,906.31	48.94
404-533-105-00 GROUP INSURANCE	22,100	1,961.70	13,745.90	0.00	8,354.10	62.20

2-07-2019 12:42 PM

CITY OF BUCKHAMTON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

404-WASTE COLLECTION

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	10,000	685.59	4,856.75	0.00	5,143.25	48.57
TOTAL SALARIES & BENEFITS	139,750	10,027.69	71,422.49	0.00	68,327.51	51.11
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	7,500	1,000.93	3,393.90	0.00	4,106.10	45.25
404-533-216-00 DRAINAGE EXPENSE TRANSFER	1,700	106.00	794.00	0.00	906.00	46.71
404-533-226-00 INSURANCE & BONDS	29,000	408.43	13,361.51	0.00	10,638.45	55.67
TOTAL CONTRACTUAL SERVICES	33,200	1,515.38	17,549.41	0.00	15,650.59	52.86
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	25,000	687.95	7,318.91	0.00	17,081.09	31.69
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	41,500	4,059.81	31,964.75	0.00	9,535.25	77.02
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	6,343.35	21,632.01	0.00	18,367.39	54.08
404-533-345-00 UNIFORMS	4,000	261.34	1,628.55	0.00	2,371.45	40.71
TOTAL COMMODITIES	110,500	11,352.45	63,144.82	0.00	47,355.18	57.14
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	64,100	4,544.11	20,285.72	0.00	43,814.28	31.65
404-533-460-00 TIPPING FEES	752,000	60,852.95	473,124.89	0.00	278,875.11	62.92
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	6,000	0.00	0.00	0.00	6,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	822,100	65,437.06	493,410.61	0.00	328,689.39	60.02
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,000	23.86	2,260.03	0.00	2,739.97	45.20
TOTAL NON-OPERATING EXPENSES	5,000	23.86	2,260.03	0.00	2,739.97	45.20
TOTAL TRANSFER STATION	1,110,550	88,356.44	647,787.36	0.00	462,762.64	58.33

WASTE OFFICE/BOARD

SALARIES & BENEFITS	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-101-00 WASTE BOARD OFFICERS SALA	14,025	1,168.62	8,180.34	0.00	5,844.66	58.33
404-534-103-00 CLERK, ATTORNEY, ENGINEER	176,500	13,285.83	96,902.39	0.00	79,597.61	54.90
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	14,000	1,104.48	8,030.75	0.00	5,969.25	57.36
404-534-105-00 GROUP INSURANCE	30,000	1,734.26	20,899.49	0.00	9,100.51	69.66
404-534-106-00 GROUP RETIREMENT	18,000	1,180.76	9,300.81	0.00	8,699.19	51.67
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	252,525	18,473.95	143,313.78	0.00	109,211.22	56.75
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	9,200	705.72	5,004.03	0.00	4,195.97	54.19
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES ILE	20,500	0.00	13,226.46	0.00	7,273.54	64.52

2-07-2019 12:42 PM

CITY OF BUCKHAMTON
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404-WASTE COLLECTION

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	17,500	10.37	7,711.70	0.00	9,788.30	44.07
TOTAL CONTRACTUAL SERVICES	57,200	716.09	26,942.19	0.00	31,257.81	45.35
COMMODITIES						
404-534-353-00 PGC ASSESSMENTS	9,000	0.00	8,290.12	0.00	1,509.88	84.59
TOTAL COMMODITIES	9,000	0.00	8,290.12	0.00	1,509.88	84.59
CAPITAL OUTLAY						
404-534-459-00 NEW COMPUTER CAPITAL OUTL	7,500	0.00	2,191.01	0.00	5,308.99	29.21
TOTAL CAPITAL OUTLAY	7,500	0.00	2,191.01	0.00	5,308.99	29.21
NON-OPERATING EXPENSES						
404-534-999-00 GEN & ADM MISC BILLING EX	50,000	5,387.88	37,925.38	22.08	22,052.54	55.89
TOTAL NON-OPERATING EXPENSES	50,000	5,387.88	37,925.38	22.08	22,052.54	55.89
TOTAL WASTE OFFICE/BOARD	277,025	24,577.92	207,662.48	22.08	169,340.44	59.09

RAD DEBT

NON-OPERATING EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-550-676-00 RAD DEBT EXPENSES (return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL RAD DEBT 0 0.00 0.00 0.00 0.00 0.00 0.00

TOTAL EXPENDITURES 3,185,495 240,755.90 1,903,320.99 (13,837.92) 1,297,011.93 59.28
REVENUE OVER/(UNDER) EXPENDITURES (470,000) 20,168.83 (90,969.74) 13,837.92 (392,868.18) 16.41

02-04-2019 09:44 AM

DISBURSEMENT 01-01-19 TO 01-31-19

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MPL CORPORATION	530-999-00	COLLECTION MISCELLAN	DEC 2018 & JAN 2019 TOWER	200.00
	MOH POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	606.26
	LYKINS OIL COMPANY	530-343-00	TRUCK MAINTENANCE	DEF	114.95
		530-343-01	GAS & OIL EXPENSE 1,	WASTE DEC FUEL BILL	5,986.38
	FISHER AUTO PARTS INC	530-343-00	TRUCK MAINTENANCE	PAINT, SEALER	33.78
		530-343-00	SHOP MAINTENANCE	TRICO EXACT FIT	15.06
		530-343-00	TRUCK MAINTENANCE	STARTER FLUID	35.75
		530-343-00	TRUCK MAINTENANCE	PRIMER	70.41
		530-343-00	TRUCK MAINTENANCE	LIGHTS	52.44
		530-341-00	SHOP MAINTENANCE	ETCHING PRIMER	252.04
	UNIFIRST CORP.	530-345-00	WASTE COLL. UNIFORMS	ALL DEPT DEC 2018 UNIFORMS	946.77
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	STRAIGHT STACK	50.48
		530-343-00	TRUCK MAINTENANCE	MUFFLER, BRACKET	683.61
		530-343-00	TRUCK MAINTENANCE	LAF JOINT	72.66
		530-343-00	TRUCK MAINTENANCE	EXHUST PARTS	123.91
	LANSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	GRINDING DISC	190.56
	BRICK STREET MUTUAL	530-226-00	COMP, UNEMPL & INSR	WCB1005474 12-3-18 TO 1-1-	2,837.02
	FORT DEARBORN	530-105-00	WASTE EMPLOYEE INSR	WAS JAN 2019 LIFE IRS	64.40
		530-105-00	WASTE EMPLOYEE INSR	WAS JAN 2019 LIFE IRS	77.00
	MATHEWY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	FILTERS	438.40
		530-343-00	TRUCK MAINTENANCE	COOLANT TUBE	72.63
		530-343-00	TRUCK MAINTENANCE	DOOR LATCH	80.88
		530-343-00	TRUCK MAINTENANCE	FILTERS	155.58
		530-343-00	TRUCK MAINTENANCE	REPAIRS	730.00
		530-343-00	TRUCK MAINTENANCE	REPAIR COOLANT LEAK	513.63
	NAPA-ANTOWER AUTO SUPPLY	530-341-00	SHOP MAINTENANCE	CRIMSON 2 GR5 CART	49.05
		530-343-00	TRUCK MAINTENANCE	FUEL FILTERS	46.02
		530-341-00	SHOP MAINTENANCE	COUPLER	294.50

02-04-2019 09:44 AM

DISBURSEMENT 01-01-19 TO 01-31-19

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-343-00	TRUCK MAINTENANCE	FILTERS	89.42
		530-341-00	SHOP MAINTENANCE	HEATER HOSE	42.50
		530-341-00	SHOP MAINTENANCE	STREET BLBC	37.75
		530-341-00	SHOP MAINTENANCE	ADHESIVE	44.29
	COMMUNITY CARE OF WEST VIRGINIA	530-999-00	COLLECTION MISCELLAN	LOGS SHANNON PHYSICAL	75.00
	CROSSPOINT - CURRIER LLC	530-343-00	TRUCK MAINTENANCE	TUBE	123.09
	HARBOR FREIGHT TOOLS	530-341-00	SHOP MAINTENANCE	PCRD-PLIERS	54.91
		530-343-00	TRUCK MAINTENANCE	PCRD-INVERTER/CHGS/DR	423.99
	GODSON BROS EXTERMINATING CO	530-341-00	SHOP MAINTENANCE	PEST CONTROL	70.00
		530-341-00	SHOP MAINTENANCE	PEST CONTROL, WASTE	70.00
	ATCO INTERNATIONAL	530-341-00	SHOP MAINTENANCE	OIL FOIL	289.23
	MOUNTAIN STATE BLUE CROSS	530-106-00	WASTE EMPLOYEE INSRN	WASTE JAN 2019 HEALTH INS	16,811.62
	FIRST COMMUNITY BANK	530-469-01	TOTER SYSTEM	JAN 2019 TOTER PAYMENT	5,259.50
	WV PUBLIC EMPLOYERS RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	3,023.88
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,985.01
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	487.80
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	451.88
	ENTERPRISE FN TRUST	530-459-00	WASTE COLL. NEW EQUI	228K19 2019 RSM 1500 PFM	635.79
		530-459-00	TRUCK MAINTENANCE	11K2 3 M011 CAPS	363.45
		530-459-00	WASTE COLL. NEW EQUI	228K19 2019 RSM 1500 PFM	371.38
	HOBGAN WHITE GROUP	530-105-00	WASTE EMPLOYEE INSRN	WAS JAN 2019 PREMIUM SAVER	1,744.75
	JONN ROGESS SBA VJG ASSOCIA	530-341-00	SHOP MAINTENANCE	GLOVES	210.86
	US CELLULAR	530-213-00	WASTE COLL. UTILITIE	642-1851 613-0113 0002	60.32
		530-213-00	WASTE COLL. UTILITIE	677-4584 3862 3867	337.50
	RELIABLE TIRE COMPANY	530-344-00	MAINTENANCE OTHER DS	TIRES [FIRE DEPT.]	1,984.90
		530-343-00	TRUCK MAINTENANCE	11K2 3 M011 CAPS	618.00
		530-341-00	TRUCK MAINTENANCE	11K2 3 M011 CAPS	910.00
	COMMUNITY BANK	530-459-00	WASTE COLL. NEW EQUI	WAS FREIGHTLINR JAN 2019 PV	2,311.67
	WV STATE POLICE	530-341-00	SHOP MAINTENANCE	PCRD-INSECTION STRPS	138.00
	BOH TELECOM INC	530-213-00	WASTE COLL. UTILITIE	472-4620	8.28
		530-213-00	WASTE COLL. UTILITIE	472-4643	42.87
		530-213-00	WASTE COLL. UTILITIE	472-8948 & 0515	9.41
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	OIL DRAIN PAN	740.00
	ST JOSEPH HOSPITAL OF BUCHANA	530-999-00	COLLECTION MISCELLAN	LAB TEST FROD LABORERIN	50.00
		530-999-00	COLLECTION MISCELLAN	LAB TEST FOR SAMPLER	70.00
	WALMART STORES INC -BUCHANAN	530-341-00	SHOP MAINTENANCE	FILE FOLDER	14.45
		530-341-00	SHOP MAINTENANCE	SHOP SUPPLIES	100.64
	BUCKMINION ROTARY	530-999-00	COLLECTION MISCELLAN	FALL 2018 BLOOD SCREENING	99.00
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,987.98
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,248.83
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	371.39
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	357.09
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCRD-TORNS LIGHT	62.99
		530-999-00	COLLECTION MISCELLAN	PCRD-GFT DWRINS JERRY OFF	22.49
		530-999-00	COLLECTION MISCELLAN	PCRD-CHAIRS JERRY'S OFFIC	104.89
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	677-3862	93.80
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	304-472-1851-101519-4	61.50
		530-213-00	WASTE COLL. UTILITIE	304-472-4443-101919-4	87.32
		530-213-00	WASTE COLL. UTILITIE	304-001-2273-040600-4	21.02

02-04-2019 09:44 AM

DISBURSEMENT 01-01-19 TO 01-31-19

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			1/01/2019 - 1/31/2019 TOTAL:	30,601.78
					108,947.65
RECYCLING DEPARTMENT	BOH POWER	531-213-00	UTILITIES	110008931701 RECYCLING CEN	398.20
	LYKINS OIL COMPANY	531-343-02	FUEL - RECYCLING CEN	WASTE DEC FUEL BILL	316.02
	FISHER AUTO PARTS INC	531-343-00	TRUCK MAINTENANCE	BLOCK HEATER	98.00
	COLE TRUCK PARTS INC	531-343-00	TRUCK MAINTENANCE	BLOCK HEATER	9.01
	RITE-MAY HEATING & PLUMBING	531-243-02	EQUIPMENT MAINTENANC	PIPE FITTING	8.28
	BRICK STREET MUTUAL	531-226-00	INSURANCE & BONDS	WCB1005474 12-3-18 TO 1-1-	207.82
	FORT DEARBORN	531-105-00	GROUP INSURANCE	WAS JAN 2019 LIFE INS	13.80
	AUTO COZE	531-343-00	TRUCK MAINTENANCE	RADIO SPEAKER	12.99
	HAPA-AMTOWER AUTO SUPPLY	531-343-02	EQUIPMENT MAINTENANC	BATTERY	87.13
		531-343-00	TRUCK MAINTENANCE	WIPER BLADES	34.02
	MOUNTAIN STATE BLUE CROSS	530-106-00	GROUP INSURANCE	WASTE JAN 2019 HEALTH INS	2,674.34
	WV PUBLIC EMPLOYERS RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	367.72
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	381.71
	HOBGAN WHITE GROUP	531-105-00	GROUP INSURANCE	WAS JAN 2019 PREMIUM SAVER	287.16
	JONN ROGESS SBA VJG ASSOCIA	531-399-00	MISCELLANEOUS	GLOVES	433.02
	ST JOSEPH HOSPITAL OF BUCHANA	531-399-00	MISCELLANEOUS	LAB TEST BRAD CUTRIGH	70.00
	BUCHANAN ROTARY	531-399-00	MISCELLANEOUS	FALL 2018 BLOOD SCREENING	79.00
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	236.36
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	252.13
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	52.94
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	52.19
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	20000818408 RECYCLE CENVE	50.28
	**PAYROLL EXPENSES			1/01/2019 - 1/31/2019 TOTAL:	7,234.83
					13,419.82
LANDFILL	BUCHANAN UTIL BOARD	532-216-01	TREATMENT OF LEACHAT	MSD LICE LEACHATE FEB 2019	2,215.84
		532-216-01	TREATMENT OF LEACHAT	MSD LICE LEACHATE JAN 2019	7,792.60
	RELANCE LABORATORIES INC	532-146-00	TREATMENT OF LEACHAT	PLANT LEACHATE TRANSFER M	104.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	TURKEY RUN LANDFILL 1-15-1	388.63
				TOTAL:	5,484.07
TRANSFER STATION	BOH POWER	533-213-00	UTILITIES	110008931418 MSD LICE RD	494.93
	LYKINS OIL COMPANY	533-343-02	MAINTENANCE TRUCK/TR	DEF	114.99
		533-343-01	FUEL/OIL TRANSFER ST	WASTE DEC FUEL BILL	4,059.81
	ONEFIRST CORP.	533-343-00	UNIFORMS	ALL GFTY DEC 2018 UNIFORMS	251.34
	COLE TRUCK PARTS INC	533-343-00	MAINTENANCE TRUCK/TR	LAMING DEAR SHK	35.82
		533-343-02	MAINTENANCE TRUCK/TR	SPRINGS	1,547.74
	VALLEY STEEL SERVICE	533-343-02	MAINTENANCE TRUCK/TR	RECTANGLE TUBING	167.81
	BRICK STREET MUTUAL	533-226-00	INSURANCE & BONDS	WCB1005474 12-3-18 TO 1-1-	480.45
	FORT DEARBORN	533-105-00	GROUP INSURANCE	WAS JAN 2019 LIFE INS	9.20
	RELANCE LABORATORIES INC	533-216-00	CRAPNE EXPENSE TRA	PLANT LEACHATE TRANSFER M	106.00
	HAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	HYD. FITTINGS	284.03
	TRUCKPRO, LLC	533-343-02	MAINTENANCE TRUCK/TR	AIR CHAMBER 30/30	110.97
	LOWES BUSINESS ACCOUNT	533-343-00	EQUIPMENT MAINTENANC	PCRD-SEPERATOR DISCH	3,723.41
	MOUNTAIN STATE BLUE CROSS	530-106-00	GROUP INSURANCE	WASTE JAN 2019 HEALTH INS	1,999.50
	WV PUBLIC EMPLOYERS RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	1,785.79
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	381.71
	WASTE MANAGEMENT	533-460-00	TIPPING FEES	PCRD-TIPPING HOVER	52,633.73
	HOBGAN WHITE GROUP	533-105-00	GROUP INSURANCE	WAS JAN 2019 PREMIUM SAVER	198.77

04-04-2019 09:44 AM

DISBURSEMENT 01-01-19 TO 01-31-19

NO: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	CITIZEN'S BANK OF WV	533-459-00	NEW EQUIPMENT	WASTE JAN 2019 GARBAGE TRY	2,239.50
	COMMUNITY BANK	533-459-00	NEW EQUIPMENT	WAS FEB 19 INTERNL TRK PY	2,304.61
	BOH TELECOM INC	533-213-00	UTILITIES	472-8948 & 0915	9.39
	VICTORY SIGN	533-343-00	EQUIPMENT MAINTENANC	PCRD-LETTERING FOR SIGNS	439.55
	INTERNAL REVENUE SERVICE	533-999-00	MISCELLANEOUS TRASF	PCRD-SHIPPING SIGN PARTS	27.86
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	227.62
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	195.76
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	53.23
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	45.77
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	439.69
	AMAZON.COM	533-343-00	EQUIPMENT MAINTENANC	PCRD-INK	49.90
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	DEC 2018 TIRE DISPOSAL	8,259.22
	HEMLOCK INTERNATIONAL SALES	533-343-02	MAINTENANCE TRUCK/TR	DRCH BLADES	518.62
	FRONTIER	533-213-00	UTILITIES	304-472-4443-101915-4	27.32
	**PAYROLL EXPENSES			1/01/2019 - 1/31/2019 TOTAL:	6,896.02
					88,358.44
ASTE OFFICE/BOARD	NALSTON PRESS INC	534-999-00	GEN & ADM MISC BILLI	STAMPS FOR ACCOUNTS	14.50
		534-999-00	GEN & ADM MISC BILLI	ENVELOPES	116.35
	XEROX CORPORATION	534-999-00	GEN & ADM MISC BILLI	METER USAGE 11-21 TO 12-21	147.69
	BRICK STREET MUTUAL	534-226-00	INSURANCE & BONDS	WCB1005474 12-3-18 TO 1-1-	10.37
	FORT DEARBORN	534-105-00	GROUP INSURANCE	WAS JAN 2019 LIFE INS	13.80
	DITNEY DOWES INC	534-218-00	POSTAGE	JAN 2019 POSTAGE	709.72
	MOUNTAIN STATE BLUE CROSS	530-106-00	GROUP INSURANCE	WASTE JAN 2019 HEALTH INS	1,577.37
	WV PUBLIC EMPLOYERS RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	482.69
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	497.32
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	91.30
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	109.45
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEN & ADM MISC BILLI	PENALTY STATE REPORT	20.78
		534-999-00	GEN & ADM MISC BILLI	JAN 2019 AA FEES	263.97
	COLLECTION ACCOUNT	534-999-00	GEN & ADM MISC BILLI	REPLACE 9100 COUNTERFEIT B	29.00
	DOLLAR GENERAL CORPORATION	534-999-00	GEN & ADM MISC BILLI	CC FEES JULY 2016	1,091.94
	HOBGAN WHITE GROUP	534-105-00	GROUP INSURANCE	SUPPLIES	23.00
	RAVEN ROCK NETWORKS INC	534-999-00	GEN & ADM MISC BILLI	WAS JAN 2019 PREMIUM SAVER	143.09
		534-999-00	GEN & ADM MISC BILLI	JAN 2019 SERVICE CONTRACT	212.50
	PIN CENTER	534-999-00	GEN & ADM MISC BILLI	COMPUTER	618.75
	CRITER ELECTRICAL SUPPLY INC	534-999-00	GEN & ADM MISC BILLI	KEYS TO CITY & POUCHES	37.14
	WVNET	534-999-00	GEN & ADM MISC BILLI	LIGHTING FOR CITY HALL	124.87
	DELUX BUSINESS FORMS	534-999-00	GEN & ADM MISC BILLI	WEB PAGE HOSTING QOTR FY19	18.75
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	PCRD-WASTE C&B	221.83
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	398.77
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	496.39
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	59.27
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	116.09
	AMAZON.COM	534-999-00	GEN & ADM MISC BILLI	PCRD-RGSTRPARR;BKS;INK	29.05
		534-999-00	GEN & ADM MISC BILLI	PCRD-PRINTER	123.83
		534-999-00	GEN & ADM MISC BILLI	PCRD-TOWELS;INK	21.99
	TYLER TECHNOLOGIES INC	534-999-00	GEN & ADM MISC BILLI	INSITE TRANSACTION FEES	1,168.75
		534-999-00	GEN & ADM MISC BILLI	UTILITY BILLING NOTIFICATI	59.00
	ROSSMAN & CO/PCB	534-999-00	GEN & ADM MISC BILLI	SEBY COLLECTION	19.98
	COMFORTTECH LLC	534-999-00	GEN & ADM MISC BILLI	ANNUAL MAINTENANCE 2019	964.75
	SUNDRYLINE	534-999-00	GEN & ADM MISC BILLI	JAN 2019 INTERNET	31.93
		534-999-00	GEN & ADM MISC BILLI	FEB 2019 INTERNET	31.93

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			1/01/2019 - 1/31/2019	14,454.45
				TOTAL:	24,577.92

Motion Fetty/Albaugh to accept the financial report as submitted. Motion carried.

Department Report – Jeff Wamsley: Mrs. Wamsley reported on the following items: He commented that the sub-zero weather last week caused some delays but services operated. He had to make sure employees stayed safe. The employees and department try to operate when at all possible.

D.1 Recycling Center Report- January 2019

Sheet1

City of Buckhannon
Recycling Center
DATE: January 2019

Inventory & Balance Sheet

	Uproc.	Proc.	Total	
ONP	0.5	11.11	11.61	
OCC	2.8	5.72	9.52	
MGOP	0.6	8.55	9.15	
STEEL	0.05	8.1	8.15	
ALUM.	0.19	0.3	0.49	
E-WASTE	0	0	0	
Pete #1	0.2	4.59	4.79	
No. 2	0.5	7.37	7.87	
Total	4.84	46.74	51.58	

Inventory 2/1/19	51.58		
Inventory 1/1/19	77.8		
Diff.	26.22		
Loads Shipped	65.09		
Total Diff. Inventory & Loads Shipped	38.87		
Total Received	38.87	Total received	18-Jan 40.01
Less Garbage	0		
Total	38.87		

Crossroads Totals
22605

Residential Curbside
1225

Appliances Iron	Total	Total \$
13580	4200	17780 \$ 947.00

Yard Debris
5000

2018 Annual Summary Recycling Center Report

City of Buckhannon Recycling Center Totals for 2018											
	2018	2017									
January	40.01	45.39									
February	39.66	35.48									
March	38.19	40.95									
April	44.34	39.09									
May	39.12	69.52									
June	39.33	40.53									
July	42.42	38.43									
August	48.8	35.77									
September	43.19	42.51									
October	46.16	46.01									
November	35.86	42.72									
December	39.82	32.09									
Total	494.9	508.49									

	OCC	ONP	MGOP	No.2	Steel	Alum.	App.	Y/D Debris	E-Waste	Total
1st Quarter	43.5	24.9	2	1	0.88	0.3	27	15	3.28	117.86
2nd Quarter	46.31	25.3	2.2	1.3	0.98	0.5	30	15	1.2	122.79
3rd Quarter	51.18	30.2	2.4	1.2	2.1	0.33	28	15	2	132.41
4th Quarter	46.14	27.6	2.13	0.26	0.5	0.33	27.9	15	1.98	121.84
yard debris collected by the Street Department								36.78		36.78
Total	187.13	108	6.73	3.76	4.46	1.46	112.8	96.78	8.46	531.68

Yearly Totals 2017											
	OCC	ONP	MGOP	No.2	Steel	Alum.	App.	Y/D Debris	E-Waste	Total	
Total	164.29	102.1	7.95	4.46	4.92	1.19	141.1	131	8.48	565.49	
Difference	22.84	5.9	0.78	-0.7	-0.46	0.27	-28.2	-34.22	-0.02	-33.81	

**City of Buckhannon
Recycling Center
Totals January, February, March 2018**

January	40.01
February	39.66
March	38.19
	117.86

OCC	ONP	MGOP	No.2	STEEL	ALUM.	APP.	Y/D Debris	E-Waste	Total
43.5	24.9	2	1	0.88	0.3	27	15	3.28	117.86

**City of Buckhannon
Recycling Center
Totals April, May, June 2018**

April	44.34
May	39.12
June	39.33
	122.79

OCC	ONP	MGOP	No.2	STEEL	ALUM.	APP.	Y/D Debris	E-Waste	Total
46.31	25.3	2.2	1.3	0.98	0.5	30	15	1.2	122.79

**City of Buckhannon
Recycling Center
Totals July, August, September 2018**

July	42.42
August	46.8
September	43.19
	132.41

OCC	ONP	MGOP	No.2	STEEL	ALUM.	APP.	Y/D Debris	E-Waste	Total
51.18	30.2	2.4	1.2	2.1	0.33	28	15	2	132.41

**City of Buckhannon
Recycling Center
Totals October, November, December**

October	46.16
November	35.86
December	39.82
	121.84

OCC	ONP	MGOP	No.2	STEEL	ALUM.	APP.	Y/D Debris	E-Waste	Total
46.14	27.6	2.13	0.26	0.5	0.33	27.9	15	1.98	121.84

D.2 Transfer Station Report- January 2019

City of Buckhannon Transfer Station Totals					
January		2019			
Total Transactions				2265	
Total Weight				1308.49	
Total Cash Received				\$20,520.24	
Total City Trucks				\$78,356.61	941.18 tons
Total Charge				\$14,198.24	
Grand total				\$113,075.09	
Total C/D Material				152.88	
Total Commercial/Residential				1150.35	
Bulky Goods	Steel	Waste	Total		
		1	2.51	3.51	

2018 Annual Operational Transfer Station Report

January 31, 2019

WV Dept of Environmental Protection
Division of Water and Waste Management
601 57th Street SE
Charleston, WV 25304-2345
ATTN: Solid Waste Permitting Unit

RE: CITY OF BUCKHANNON
WASTE COLLECTION BOARD
SOLID WASTE TRANSFER STATION
PERMIT NO. SWF-5025, EXP. 10/29/2019
2018 OPERATIONAL REPORT

Ladies/Gentlemen:

We hereby submit the Annual Operational Report for Permit No. SWF-5025, the Solid Waste Transfer Station, which incorporates a Recycling Center on the same site.

The total tonnage received at the Transfer Station and transported to landfills for 2018 is 16718.53 tons (2017 was 16192.92 tons) of which 2299.71 tons was Construction/Demolition and 13758.61 tons was Commercial/Residential material (2017 was 2532.68 tons and 13660.24 tons, respectively). The 2018 total monthly average tonnage was 1393.21 (2017 was 1349.41). The Commercial/Residential material went to S & S Landfill in Harrison County, WV and the CD material to Tire & Rubber, Inc., in Lewis County, WV.

Neither groundwater monitoring nor surface water monitoring are required at this permitted facility. Drainage from the Transfer Station facility bin and loading area and the Recycling Building is contained on concrete, collected, and then transported by gravity sewer to the City of Buckhannon Sewage Treatment Plant. The Site and general access road is paved and drained properly such that other surface water collection and monitoring is unnecessary.

The users of this facility include citizens of Upshur, Lewis, Barbour, Braxton, Harrison, and Randolph counties along with haulers other than the City of Buckhannon, such as, Allied Waste. The waste stream breakdown for 2017 is as follows: Upshur County – 85.4%; Lewis County – 2.8%; other counties – 11.8%.

The Recycling Center received and processed a total of 531.68 tons of material during 2018 (2017 was 565.49) with the following breakdown by type and quantity:

Aluminum cans	1.46 tons	Steel Cans	4.46 tons
Cardboard	187.13 tons	HDPE 2	3.76 tons
Office paper	8.73 tons	Electronics	8.46 tons
Newspaper	108 tons	Yard Debris	<u>133 tons</u>
Appliances/Misc Steel	112.9 tons		
		Total.....	531.68 tons

Sincerely,
Jerry Arnold
City of Buckhannon
Director of Public Works

cc: David W. McCauley, Mayor
Waste Collection Board

Strategic Issues for discussion and/or vote:

G.1 Continued discussion combination Waste/Street Department Garage: Engineer-Jay Hollen reported not much activity on this project other than some discussion.

Mayor McCauley asked if some cost estimated could be brought to the next meeting for discussion. He would also like to share this information with City Council.

Director Arnold explained how the shared cost would be about 70% Street and 30% Waste.

G.2 April Make-It-Shine Activities: Mr. Wamsley submitted and explained the following information and schedule of events for the month of April.

Make It Shine Month 2017

Activities

Crossroads Celebration-	April 12 th 10am – 6pm & 13 th 9am – 1pm
City Resident Clean-up (Free Days)-	April 6 th & 27 th 7:30am – 11:45 am
County Resident Customer Clean-up (Free Days)-	April 13 th & 27 th 7:30am – 11:45 am

Only current subscribers to the City of Buckhannon Waste Collection Service will be eligible to take advantage of the free days.

Appliances with Freon are excluded from the clean-up activities.

All persons wishing to take advantage of cleaning up their property and disposing of the materials free of charge must present proper identification to the staff. Proper identification will consist of a current City of Buckhannon Waste Collection Receipt in conjunction with photo identification.

Only materials accepted at the landfill will be taken. Tires will not be accepted during this event. Tires are collected on Bulky Good Collection each month.

There will be a limit of two pick-up loads of acceptable materials per customer for the entirety of the clean up event

The event hours will correspond with the normal operational hours of the Transfer Station, which is 7:30 am to 11:45 am.

Please call 304-472-4443 with any questions.

There being no further business to be transacted, meeting adjourned at 4:48 pm.

Mayor David McCauley

Assistant Recorder Amberle Jenkins
