

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Tuesday, July 2, 2019 at 4:00 p.m. in Council Chambers of City Hall. The following was in attendance:

David McCauley	Mayor	Present
Randy Sanders	City Recorder	Present
Mary Albaugh	Board Member	Present
Nathan Fetty	Board Member	Present
Jeff Wamsley	Board Member	Present
Jay Hollen	City Engineer	Present
Jerry Arnold	Director of Public Works	Present
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Tom O'Neill	City Attorney	Absent

Also, in attendance: Burl Smith, G. Paul Richter and Jackson McDaniel.

Meeting Agenda Posted 06/26/19

City of Buckhannon Waste Collection Board – 4:00 pm at City Hall in Council Chambers - Meeting Agenda for Tuesday, July 2, 2019

- A. Call to Order**
 - A.1 Moment of Silence**
 - A.2 Pledge to the Flag of the United States of America**
- B. Recognized Guests**
- C. Financial Report-Amby Jenkins**
 - C.1 June 2019**
- D. Department Report-Jeff Wamsley**
 - D.1 Recycling Center Report**
 - D.2 Transfer Station Report**
- E. Correspondence and Information**
 - E.1 Auction Results Seller Totals Report**
 - E.2 Notice of Advertisement for Bids Purchase of GPS Equipment & Software**
 - E.3 Meeting on August 1st will be held at the Waste Garage 444 Mud Lick Road**
- F. Consent Agenda**
 - F.1 Approval of Minutes 06/06/19**
- G. Strategic Issues for discussion and/or vote**
 - G.1 Discussion Plastic Recycling**
 - G.2 Approve Public Service Commission Fuel Surcharge**
- H. Board Members Comments and Announcements**
- I. Adjournment**

*****Next Meeting August 1, 2019 at the Waste Garage 444 Mud Lick Road*****

Posted: 06/26/19

Call to Order - The meeting was called to order, led by a moment of silence and pledge to the US flag.

B. Recognized Guests: Burl Smith was recognized and discussed the recent rejection of a load of newspaper. He is not prepared to present anything but would like to participate in the discussion.

The Mayor ask for a report of the rejected newspaper. Jeff Wamsley reported a correction to the earlier classification of the rejection. The newspaper presented for recycling was not rejected but downgraded, which meant it cost the City to ship the paper to the correct recycling Co-op. We will recoup some of those shipping costs.

Jerry Arnold reported on the newspaper recycling situation as it stands today, as it is a constantly changing program.

The Board discussed the paper sorting methods the City currently has in place.

The Mayor then ask for a discussion the plastic recycling, referencing an article from The Guardian.

<https://www.theguardian.com/us-news/2019/jun/17/recycled-plastic-america-global-crisis>

What happens to your plastic after you drop it in a recycling bin?

According to promotional materials from America's plastics industry, it is whisked off to a factory where it is seamlessly transformed into something new.

This is not the experience of Nguyễn Thị Hồng Thắm, a 60-year-old Vietnamese mother of seven, living amid piles of grimy American plastic on the outskirts of Hanoi. Outside her home, the sun beats down on a Cheetos bag; aisle markers from a Walmart store; and a plastic bag from ShopRite, a chain of supermarkets in New Jersey, bearing a message urging people to recycle it.

Tham is paid the equivalent of \$6.50 a day to strip off the non-recyclable elements and sort what remains: translucent plastic in one pile, opaque in another.

A Guardian investigation has found that hundreds of thousands of tons of US plastic are being shipped every year to poorly regulated developing countries around the globe for the dirty, labor-intensive process of recycling. The consequences for public health and the environment are grim.

A team of Guardian reporters in 11 countries has found:

- *Last year, the equivalent of 68,000 shipping containers of American plastic recycling were exported from the US to developing countries that mismanage more than 70% of their own plastic waste.*
- *The newest hotspots for handling US plastic recycling are some of the world's poorest countries, including Bangladesh, Laos, Ethiopia and Senegal, offering cheap labor and limited environmental regulation.*
- *In some places, like [Turkey](#), a surge in foreign waste shipments is disrupting efforts to handle locally generated plastics.*
- *With these nations overwhelmed, thousands of tons of waste plastic are stranded at home in the US, as we reveal in our story later this week.*

These failures in the recycling system are adding to a growing sense of crisis around plastic, a wonder material that has enabled everything from toothbrushes to space helmets but is now found in enormous quantities in the oceans and has even been detected in the human digestive system.

Reflecting grave concerns around plastic waste, last month, 187 countries [signed a treaty](#) giving nations the power to block the import of contaminated or hard-to-recycle plastic trash. A few countries did not sign. One was the US.

A new Guardian series, [United States of Plastic](#), will scrutinize the plastic crisis engulfing America and the world, publishing several more stories this week and continuing for the rest of 2019.

"People don't know what's happening to their trash," said Andrew Spicer, who teaches corporate social responsibility at the University of South Carolina and sits on his state's recycling advisory board. "They think they're saving the world. But the international recycling business sees it as a way of making money. There have been no global regulations – just a long, dirty market that allows some companies to take advantage of a world without rules."

Plastic only came into mass consumer use in the 1950s, but in the Pacific Garbage Patch it is already thought to be more common than plankton. Officials around the globe have banned particularly egregious plastic pollutants, such as straws and flimsy bags, yet America alone generates 34.5m tons of plastic waste each year, enough to fill Houston's Astrodome stadium 1,000 times.

Of the 9% of America's plastic that the Environmental Protection Agency estimated was recycled in 2015, [China](#) and Hong Kong handled more than half: about 1.6m tons of our plastic recycling every year. They developed a vast industry of harvesting and reusing the most valuable plastics to make products that could be sold back to the western world.

But much of what America sent was contaminated with food or dirt, or it was non-recyclable and simply had to be landfilled in China. Amid growing environmental and health fears, China shut its doors to all but the cleanest plastics in late 2017.

Since the China ban, America's plastic waste has become a global hot potato, ping-ponging from country to country. The Guardian's analysis of shipping records and US Census Bureau export data has found that America is still shipping more than 1m tons a year of its plastic waste overseas, much of it to places that are already virtually drowning in it.

A red flag to researchers is that many of these countries ranked very poorly on metrics of how well they handle their own plastic waste. A study led by the University of Georgia researcher Jenna Jambeck found that Malaysia, the biggest recipient of US plastic recycling since the China ban, mismanaged 55% of its own plastic waste, meaning it was dumped or inadequately disposed of at sites such as open landfills. Indonesia and [Vietnam](#) improperly managed 81% and 86%, respectively.

"We are trying so desperately to get rid of this stuff that we are looking for new frontiers," said Jan Dell, an independent engineer, whose organization The Last Beach Cleanup works with investors and environmental groups to reduce plastic pollution. "The path of least resistance is to put it on a ship and send it somewhere else – and the ships are going further and further to find some place to put it," she [sTake](#) Vietnam. Minh Khai, a village on a river delta near Hanoi, is the center of a waste management cottage industry. Rubbish from across the world, inscribed in languages from Arabic to French, lines almost every street in this community of about 1,000 households. Workers in makeshift workshops churn out recycled pellets amid toxic fumes and foul stench from the truckloads of scrap that are transported there every day. Even Minh Khai's welcome arch, adorned with bright red flags, is flanked by plastic waste on both sides.

In 2018, the US sent 83,000 tons of plastic recycling to Vietnam. On the ground, America's footprint is clear: a bag of York Peppermint Patties from Hershey, with US labeling, and an empty bag from a chemical coatings manufacturer in Ohio.

"We're really scared of the plastic fumes, and we don't dare to drink the water from underground here," said Nguyễn Thị Hồng Thắm, the plastic sorter, wearing thick gloves, a face mask and a traditional Vietnamese conical hat to protect herself from the sun. "We don't have money so we don't have any choice but to work here."

While the exact health effects of workers' exposure to plastic recycling operations have not been well studied, the toxic fumes resulting from the burning of plastics or plastic processing can cause respiratory illness. Regular exposure can subject workers and nearby residents to hundreds of toxic substances, including hydrochloric acid, sulfur dioxide, dioxins and heavy metals, the effects of which can include developmental disorders, endocrine disruption, and cancer.

Once the plastic is sorted by workers like Tham, others feed the scrap into grinders before putting it through. The Vietnamese prime minister, Nguyễn Xuân Phúc, ordered a tightening on scrap standards in July 2018, and legal monthly imports were cut to one-tenth of what they had been. As of April, more than 23,400 shipping containers of scrap remain held up in customs. But business continues to boom in Minh Khai. Tham said that scrap is still arriving from Haiphong, northern Vietnam's largest port, and other parts of the country every day, and records show a significant rebound in imports.

As countries like Vietnam, Malaysia and Thailand banned imports, records show the plastic waste fanning out to a host of new countries. Shipments began making their way to [Cambodia](#), Laos, Ghana, Ethiopia, Kenya and Senegal, which had previously handled virtually no US plastic.

The Guardian found that each month throughout the second half of 2018, container ships ferried about 260 tons of US plastic scrap into one of the most dystopian, plastic-covered places of all: the Cambodian seaside town of Sihanoukville, where, in some areas, almost every inch of the ocean is covered with floating plastic and the beach is nothing but a glinting carpet of polymers.

"I cannot accept plastic being imported into our country," said a resident, Heng Ngy, 58. Ngy and his wife live in a wooden house on stilts that seems to hover on a sea of plastic. A pungent stench wafts up to the open-aired rooms.

Cambodia's waste problem is believed to stem from its own use of plastic and a lack of any system for dealing with it. No one interviewed in Sihanoukville had any idea that plastic recycling was being exported from the United States, and what happened to the plastic after it arrived is unclear.

Experts estimate that 20% to 70% of plastic entering recycling facilities around the globe is discarded because it is unusable – so any plastic being recycled at Sihanoukville would inevitably result in more waste there.

Alex Gonzalez-Davidson, the co-founder of the Cambodian environmental organization Mother Nature, said his organization had not been aware of the issue. But "if it works, they will bring more and more", he said. For now, shipments of plastic appear to have tailed off.

How plastic waste fuels a global business

How does your plastic get from your curbside to a village in south-east Asia? Through a trading network that crosses oceans and traverses continents. It's a network that is complex, at times nefarious, and in which few consumers understand their role. Now, that network is at a breaking point.

Plastic's first stop on its months-long journey is a recycling facility where it is sorted into bales based on its type – soda bottles, milk jugs and clamshell-style containers, for instance, are all made of subtly different kinds – and readied for sale.

Waste plastic is a commodity, and recycling brokers search across the US and abroad for buyers who will want to melt the plastic down, turn it into pellets, and make those pellets into something new.

In the past, it made economic sense to ship the plastic to Asia, because shipping companies that transport China's manufactured goods to the US end up with thousands of empty shipping containers to carry back. In the absence of American goods to fill them, the companies have been willing to ship out America's recycling at rock-bottom rates.

Steve Wong, a Hong Kong-based businessman, is one of the middlemen who connects your recycling with international buyers. "At one time, I was one of the biggest exporters in the world," he said, worth millions. Now, Wong said, his company, the Hong-Kong based Fukutomi **Recycling**, was deep in debt.

Wong's problem is hardly a lack of supply. Each month the equivalent of thousands of shipping containers worth of recyclable plastics, which used to be exported, are piling up all over the United States. Nor is his worry a shortage of demand for plastic. It is desperately needed by factories in China for manufacturing into myriad new products – from toys and picture frames to garden gazebos.

What is nearly killing his business is the fact that many countries have soured on the recycling industry, after unscrupulous operators set up shop, operating as cheaply as possible, with no regard for the environment or local residents.

"In our industry, if you do it properly, you save the environment," Wong said. "If you do it improperly, you destroy the environment."

As far as profits go, the numbers just barely favor recycling.

Wong said he might spend \$150 to buy a ton of plastic scrap from a US recycler. Once it is shipped abroad, sold to a processor, turned into pellets and then again shipped to a manufacturer, the seller might ask as much as \$800 per ton.

Yet the cost of similar virgin plastic, which is often higher quality, is just \$900 to \$1,000 a ton.

Wong believes the answer in the future will be to process the material closer to the United States. That is why he has planned trips to meet with government officials in the Dominican Republic and Haiti, and why, on a recent Wednesday, Wong crisscrossed back and forth through heavy traffic in the Mexican city of Monterrey, located about 150 miles south of Laredo, Texas.

Wong, a trim 61-year-old dressed head-to-toe in khaki like a safari hunter, was working to set up a new plastics recycling factory for an investor who hopes to one day process US plastic.

At one reseller – a corrugated-metal warehouse piled floor-to-ceiling with plastic that included shimmery sheaths of wrapping from US retail stores – Wong wanted to test the quality of the supply. He filled a baggie with ground-up flakes of black plastic from picking crates, then took a cigarette lighter and lit one of the flakes on fire. He carefully sniffed the smoke to get a sense of what variety of plastic it was.

At Wong's next stop, an existing Monterrey recycling processor, you could get a sense of the work the new factory might do.

A rudimentary plastic processing machine stretched 40ft across the bare dirt of the warehouse floor. The processor takes rejected car parts and grinds them up into confetti-sized flakes. Workers feed these flakes into a flume that channels them past a heater to melt them. The melted plastic is pressed into long, white strings, which are stretched across the room and allowed to harden. At that point, they are chopped into pellets a little bigger than rice grains.

Wong said he would like to build more modern factories with up-to-date systems for eliminating toxic releases to the air and water. But he said he was sure that many of his less scrupulous competitors would keep exporting on the cheap. He suggested that even in countries that had banned plastic imports, the material continued to be smuggled in.

"Recyclers have set up factories in all these countries, but they don't have enough supply. So, even though it is smuggling, even though it is not legal, they still have to do what it takes to get the plastic."

With US plastic landing in countries that have never seen it in such quantities, local residents are crying foul.

In the [Philippines](#), about 120 shipping containers a month are arriving in Manila and an industrial zone in the former US military base at Subic Bay. Records indicate they were filled with plastic scrap shipped from such places as Los Angeles, Georgia and the Port of New York-Newark.

From the Manila port, shipping records and Philippines customs documents show, some of the US plastic was transported to Valenzuela City. The area, on the outskirts of the Philippine capital, is known as "Plastic City" and residents are increasingly concerned about the number of processing factories sprouting in their midst.

"You smell that?" said a shopkeeper, Helen Lota, 47, as she stood in front of her neighborhood convenience store at noon one day last month. "That's nothing. It's worse towards evening. It gets suffocating,"

"There are times it's really hard to breathe. Many of us here are getting sick," said Lota. "I had my daughter's cough checked in the hospital. But the X-ray is clear. The coughing must be caused by the smell."

Noticing Lota complaining about the plastic problem, passersby stopped to chime in. "My mother's cough won't go away, probably because of the smell," said Renante Bito, 38.

Yet recycling is also one of the area's biggest income sources. Officials and residents interviewed by the Guardian said they had assumed the plastic being processed in their town was the Philippines' own waste. None realized that some of it was being shipped from the US. Representatives for the factories receiving US waste declined to be interviewed.

In Turkey, US plastic imports may be putting an entire profession at risk. Since China closed its doors, the amount of plastic recycling Turkey takes in from abroad has soared, from 159,000 to 439,000 tons in two years.

Each month, about 10 ships pull into the ports of Istanbul and Adana, carrying about 2,000 tons of cheap US scrap plastic that is no longer wanted by China. Most of it comes from the ports of Georgia, Charleston, Baltimore and New York. Some of it is described in shipping records as "Walmart film scrap", the clear cling wrap used to secure huge pallets of products sold by Walmart. (Walmart declined to comment on the issue.) These cargo ships join dozens of others from the UK and other European countries.

Their arrival is closely watched by Turkey's scrap pickers, who number in the hundreds of thousands and travel the streets collecting scraps from houses and businesses to resell to factories for manufacturing into products such as plastic bags.

Now, the scrap pickers say, the factories are buying cheaper and cleaner plastic from the foreign recycling coming in on ships. Piles of their unsold, locally collected plastic are building up in urban storage yards. They have organized a campaign to stop the flood of foreign plastic, getting friends who work in the port to take videos of materials being offloaded and conducting their own ad hoc investigations.

"There are 500,000 street collectors in Turkey, working almost like ants to collect the waste," said Baran Bozoğlu, head of Turkey's Chamber of Environmental Engineers. Yet he said the "uncontrolled and unlimited" import of foreign recycling was leaving these local recyclers without markets for the scrap they collect. "It's like we have flour and water and, instead of making our own bread, we import bread from abroad! Does that make any sense to you?"

Every day, Eser Çağlayan, 33, wheels his giant white collecting bag through a booming business district along the shores of the Bosphorus strait, hunting for treasures that people throw out, along with the usual plastic and paper scraps. In the past, Çağlayan, a 20-year-veteran of the scrap-picking trade, was able to feed his family of five with the \$800 or so he made every month. But this year, he said, his income was down by about a third due to the competition from cheap, imported recycling.

"I want to tell people in US this: recycle in your own yard," he said. "Don't bring down our income and put us all in danger of hunger."

How people are fighting for change

The environmental and social ramifications of America's plastic exports are shocking even to those in the industry. Bob Wenzlau is considered one of the founding fathers of the US curbside recycling system, having helped to launch the program in Palo Alto, California, in 1976.

Curbside recycling "was started with a really good intention; I used to feel so proud," said Wenzlau. Now, after learning of the effects the nation's exports are having overseas, he said, "my heart aches, because the system is doing harm".

Wenzlau recently convinced the Palo Alto city council to pass a measure requiring the city's recyclers to report on the social and environmental consequences of any recycling that goes to foreign countries.

Even in San Francisco, long hailed for the high percentage of waste it is able to recycle, the head of the city's waste disposal provider has said that the system is failing.

"The simple fact is, there is just too much plastic – and too many different types of plastics – being produced; and there exist few, if any, viable end markets for the material," Michael J Sangiacomo of Recology recently [wrote](#) in an op-ed.

A [study released this spring](#) by the environmental group Gaia documented the human toll of US plastics exports on the countries that receive them.

"The impact of the shift in plastic trade to south-east Asian countries has been staggering – contaminated water supplies, crop death, respiratory illness from exposure to burning plastic, and the rise of organized crime abound in areas most exposed to the flood of new imports," the report found.

"These countries and their people are shouldering the economic, social and environmental costs of that pollution, possibly for generations to come."

For many experts, the most frightening example of how an out-of-control recycling industry can overwhelm a country is Malaysia. Immediately following the China ban, it became the go-to destination for US plastic and is still paying the price.

In the first 10 months of 2018, the US exported 192,000 metric tons of plastic waste to Malaysia for recycling. Some of the factories had licenses to process foreign waste. Some only had licenses to deal with Malaysian plastic waste but secretly processed foreign waste. Often, such "processing" actually meant illegally burning plastic, with the toxic fumes inhaled by Malaysians living near unlicensed factories and dump sites.

Mr. Wamsley indicated that all of our plastic recycling stays in the United States. Mr. Wamsley is going to ask for written verification of that fact. It is difficult to disseminate the necessary directions for recycling plastic properly because of the numerous grades of plastic

Mr. Arnold reported that we do sort our plastics before shipping so that it is a higher quality recycling. We are limited to the extent of sorting because of space restrictions.

It was discussed by the Board that the City should explore the possibility of becoming its own broker of certain recycling programs. A review of all current marketing programs was recommended by Mr. Smith.

Paul Richter was recognized and provided a demonstration of the variety of papers that are common to recycling classifications.

C. Financial Report

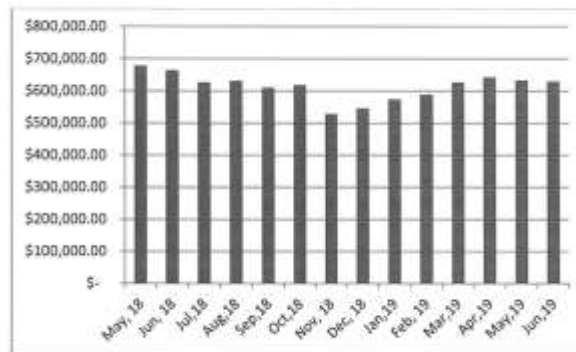
C.1 June 2019 – Amy Jenkins presented the financial report with explanations of the attached financial reports.

WASTE BOARD CITY OF BUCKHANNON BALANCE SHEET

Balance June, 30, 2019

Money Market & Checking	\$ 629,688.33
CDAR (CD Balances)	\$ 57,546.56

Landfill Bond \$64,000.00 (not included in above CD total)



Money Market & Checking Trend

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
KOB-DEPARTMENTAL	AFLAC	225-000-00	INSURANCE DEDUCT PAY AFLAC AFTER TX INSURANCE		46.21
		225-000-00	INSURANCE DEDUCT PAY AFLAC AFTER TX INSURANCE		46.21
		225-000-00	INSURANCE DEDUCT PAY AFLAC INS		374.06
	WASHINGTON NATIONAL INS CO	225-000-00	INSURANCE DEDUCT PAY WASHINGTON NATIONAL		374.06
		225-000-00	INSURANCE DEDUCT PAY WASHINGTON NATIONAL		16.50
		225-000-00	INSURANCE DEDUCT PAY WASHINGTON NATIONAL		16.50
	FORT DEARBORN	225-000-00	INSURANCE DEDUCT PAY OPTIONAL LIFE INS		11.75
		225-000-00	INSURANCE DEDUCT PAY OPTIONAL LIFE INS		11.75
	EMPOWER RETIREMENT (WV RET P	225-000-01	WV RETIREMENT PLUS RETIREMENT PLUS BOTH		77.50
		225-000-01	WV RETIREMENT PLUS RETIREMENT PLUS BOTH		77.50
	WV PUBLIC EMPLOYEES RETIREME	225-000-01	WV RETIREMENT PLUS RETIREMENT PLUS		536.92
		225-000-01	WV RETIREMENT PLUS RETIREMENT PLUS		544.42
		224-000-00	RETIREMENT CONTR PAY WV RETIREMENT CONTRIBUTION		1,346.18
		224-000-00	RETIREMENT CONTR PAY WV RETIREMENT CONTRIBUTION		1,623.60
	WV DEPT OF TAX AND REVENUE	224-000-00	RETIREMENT CONTR PAY WV RETIRE TIER2 CONTRIBUTI		324.63
		224-000-00	RETIREMENT CONTR PAY WV RETIRE TIER2 CONTRIBUTI		339.70
		223-000-00	STATE WH PAYABLE STATE INCOME TAX WITHHELD		1,417.07
		223-000-00	STATE WH PAYABLE STATE INCOME TAX WITHHELD		1,520.99
		222-000-00	FEDERAL WH PAYABLE FEDERAL WITHHOLDING		2,044.94
		222-000-00	FEDERAL WH PAYABLE FEDERAL WITHHOLDING		3,160.15
		221-000-00	F.I.C.A. TAXES PAYAB FICA WITHHELD AND MATCHED		2,376.03
		221-000-00	F.I.C.A. TAXES PAYAB FICA WITHHELD AND MATCHED		2,481.05
		221-000-00	F.I.C.A. TAXES PAYAB MEDICARE WITHHELD & MATCHE		355.70
		221-000-00	F.I.C.A. TAXES PAYAB MEDICARE WITHHELD & MATCHE		387.28
			TOTAL:	20,540.70	

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	HPL CORPORATION	530-999-00	COLLECTION MISCELLAN	JUNE 2019 TOWER NETWORK FE	100.00
		530-213-00	WASTE COLL. UTILITIS	11008931540 WASTE GARAGE	354.95
	LYKING OIL COMPANY	530-343-01	GAS & OIL EXPENSE 1, WASTE	MAY 2019 FUEL BILL	1,283.56
		530-343-00	SHOP MAINTENANCE	LIGHTS	29.96
	FISHER AUTO PARTS INC	530-343-00	SHOP MAINTENANCE	BRAKE PADS,CALIFER	130.02
		530-341-00	SHOP MAINTENANCE	SELF STORING PRIMER	252.04
	UNIFIRST CORP.	530-345-00	WASTE COLL. UNIFORMS	ALL DEPT JUN 2018 UNIFORMS	955.90
		530-345-00	WASTE COLL. UNIFORMS	ALL DEPT MAY 2019 UNIFORMS	1,181.83
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	BELT	62.31
		530-343-00	TRUCK MAINTENANCE	POWER STEERING CASSET	8.87
	LANSON PRODUCTS INC	530-343-00	TRUCK MAINTENANCE	BACK-UP ALARM	19.33
		530-341-00	SHOP MAINTENANCE	PARTS ROOM SUPPLIES	115.20
	VALLEY STEEL SERVICE	530-341-00	SHOP MAINTENANCE	1 1/2" BQ TYRING	270.00
		530-343-00	TRUCK MAINTENANCE	LP GAS TANK	30.18
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	SERV CHG ON INV #508691434	1.07
		530-105-00	WASTE EMPLOYEE INSUR	MAY JUN 2019 LIFE INS	87.40
	HOTSY EQUIPMENT CO	530-341-00	SHOP MAINTENANCE	PM ON TRUCK WASHK	245.00
		530-105-00	WASTE EMPLOYEE INSUR	MAY JUN 2019 RETIREE'S INS	333.66
	WV PUBLIC EMPLOYEES INSORANC	530-226-00	COMP, UNEMPL & INSUR	MAY JUN 2019 RETIREE'S INS	1,162.34
		530-341-00	SHOP MAINTENANCE	SENSOR	573.83
	MATHENY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	PANEL ASSY -TR	320.19
		530-341-00	SHOP MAINTENANCE	SENSOR	473.30
	NAPA-AUTOMER AUTO SUPPLY	530-343-00	TRUCK MAINTENANCE	SWITCH	63.42
		530-343-00	TRUCK MAINTENANCE	U-JOINT	28.20
	HARBOR FREIGHT TOOLS	530-341-00	SHOP MAINTENANCE	HYD. HOSE	622.24
		530-341-00	SHOP MAINTENANCE	BLIFT	155.78
				PCRD-DRL BIT SET	8.99
				PCRD-FLAP DISCS	50.73

1807.60 Repairs to Shop AC Unit + 1,722.48 Atr Compressor
 # 1632.50 Brake Tire Wire # 2040.00 Caps, Casings
 # 1450.71 Bad Paper @ Recycling Center # 3,969.15 Cleveland Brothers Trucks

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	LOWES BUSINESS ACCOUNTS	530-341-00	SHOP MAINTENANCE	FISH STICK	51.23
		530-341-00	SHOP MAINTENANCE	SPRING ROLL CATCH	5.58
		530-341-00	SHOP MAINTENANCE	FENCE PARTS	48.31
		530-341-00	SHOP MAINTENANCE	GATE PARTS FRINGLE H	86.14
	BLUE CROSS BLUE SHIELD	530-105-00	WASTE EMPLOYEE INSUR	MAY JUN 2019 HEALTH INS	17,136.08
		530-459-01	TOWER SYSTEM	JUNE 2019 TOWER PYMT	5,259.50
	WV MUNICIPAL LEAGUE	530-226-00	COMP, UNEMPL & INSUR	2ND Q 2019 UNEMP	1,184.65
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,773.45
	LIBERTY MACHINE & WELDING	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,921.46
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	451.40
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	446.25
		530-341-00	SHOP MAINTENANCE	5TH WHEEL PLATE	2,825.00
	GLOBAL TRACKING COMMUNICATIO	530-213-00	WASTE COLL. UTILITIS	MAY 2019 GPS TRACKIT	203.80
		530-213-00	WASTE COLL. UTILITIS	JUN 2019 GPS TRACKIT	203.80
	ENTERPRISE FM TROST	530-459-00	WASTE COLL. NEW EQUI	22WCXJ 2019 RAM 1500 PYMT	635.79
		530-459-00	WASTE COLL. NEW EQUI	22RXXV 2019 FORD F-150 PYMT	371.39
	MORGAN WHITE GROUP	530-459-00	WASTE COLL. NEW EQUI	22RXXV 2018 FORD EXPLORER	363.65
		530-105-00	WASTE EMPLOYEE INSUR	MAY JUN 2019 PREMIUM SAVVA	1,794.94
	RAVEN ROCK NETWORKS INC	530-341-00	SHOP MAINTENANCE	NETWORKING TECH SUPPORT	850.00
		530-341-00	SHOP MAINTENANCE	GLOVES	649.14
	JOHN BOGGS dba VJO ASSOCIA	530-341-00	SHOP MAINTENANCE	GLOVES	552.42
		530-341-00	SHOP MAINTENANCE	WELDING GLOVES	189.30
	TRACTOR SUPPLY CREDIT PLAN	530-341-00	SHOP MAINTENANCE	PCRD-GATE HINGES	95.92
		530-341-00	SHOP MAINTENANCE	PCARD-STEEL & THREAD ROD	18.98
	US CELLULAR	530-213-00	WASTE COLL. UTILITIS	642-1651 613-0113 0002	49.87
		530-213-00	WASTE COLL. UTILITIS	677-4586 3862 3867	536.22
		530-213-00	WASTE COLL. UTILITIS	642-1651 613-0113 0002	45.47
		530-213-00	WASTE COLL. UTILITIS	677-4586 3862 3867	536.77
	COMMUNITY BANK	530-459-00	WASTE COLL. NEW EQUI	MRS FREIGHTLINR JUN 2019 PY	2,311.67
		530-999-00	COLLECTION MISCELLAN	ROD WOODS LAB TEST	70.00
	ST JOSEPH HOSPITAL OF BUCHER	530-999-00	COLLECTION MISCELLAN	FRED LANGBEIN LAB TEST	50.00
		530-999-00	COLLECTION MISCELLAN	JACOB LEICHLIYER LAB TEST	50.00
	WALMART STORES INC -BUCHANAN	530-341-00	SHOP MAINTENANCE	STEVE MICHAEL LAB TEST	70.00
		530-341-00	SHOP MAINTENANCE	TIDE PODS, PENS	44.98
	INTERNAL REVENUE SERVICE	530-341-00	SHOP MAINTENANCE	SHOP SUPPLIES	127.07
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,529.76
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,582.05
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	357.70
	AMAZON.COM	530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	370.01
		530-341-00	SHOP MAINTENANCE	PCRD-METAL ZIP TIES	43.92
TRAVELERS INSURANCE	530-226-00	COMP, UNEMPL & INSUR	INS PREM AUTO LIAB UMBRELL	1,058.09	
	530-341-00	SHOP MAINTENANCE	REPAIRS TO AC	1,807.60	
COMFORTTECH LLC	530-341-00	SHOP MAINTENANCE	6/01/2019 - 6/30/2019	20,500.17	
			TOTAL:	113,161.01	

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
RECYCLING DEPARTMENT	HON POWER	531-213-00	UTILITIES	11008931701 RECYCLING CEN	247.61
		531-343-00	TRUCK MAINTENANCE	DEF	114.95
	LYKING OIL COMPANY	531-343-01	FUEL - RECYCLING CEN	WASTE MAY 2019 FUEL BILL	743.06
		531-343-00	TRUCK MAINTENANCE	LIGHTS	29.96
	FISHER AUTO PARTS INC	531-343-00	TRUCK MAINTENANCE	SYM ATF 5 GAL	250.00
		531-343-00	TRUCK MAINTENANCE	MISCELLANEOUS	979.96
	SOUTHERN STATES COOP INC	531-399-00	MISCELLANEOUS	STEEL TOED BOOTS	13.00
		531-105-00	GROUP INSURANCE	MAY JUN 2019 LIFE INS	132.64
	FORT DEARBORN	531-343-00	TRUCK MAINTENANCE	HOSE ASSY	70.00
		531-399-00	MISCELLANEOUS	PEST CONTROL	

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disbursements 6-01-19 to 6-30-19

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		531-399-00	MISCELLANEOUS	PEST CONTROL	70.00
	BLUE CROSS BLUE SHIELD	531-105-00	GROUP INSURANCE	MAY JUN 2019 HEALTH INS	2,674.34
	WV MUNICIPAL LEAGUE	531-226-00	INSURANCE & BONDS	2ND Q 2019 UNEMP	100.61
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	366.44
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	375.70
	GLOBAL TRACKING COMMUNICATIO	531-213-00	UTILITIES	MAY 2019 GPS TRACKIT	55.59
		531-213-00	UTILITIES	JUN 2019 GPS TRACKIT	55.59
	TOTAL EQUIPMENT SOLUTIONS	531-343-00	TRUCK MAINTENANCE	PROX SENSOR	160.21
	ACCENT WIRE-TIE	531-343-00	TRUCK MAINTENANCE	BALE TIE WIRE	1,632.90
	NORTHERN WEST VIRGINIA RECYC	531-343-00	TRUCK MAINTENANCE	BAD PAPER AT RECYCLING CEN	1,450.71
	MORGAN WHITE GROUP	531-105-00	GROUP INSURANCE	MAY JUN 2019 PREMIUM SAVER	297.16
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	226.04
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	231.82
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	52.87
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	54.22
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CEMPE	19.98
	MARREL CORP	531-343-00	TRUCK MAINTENANCE	PCRD-CE VLV	316.11
	CONFORTECH LLC	531-343-02	EQUIPMENT MAINTENANC	SERVICE CALL ON AC	180.00
	**PAYROLL EXPENSES			6/01/2019 - 6/30/2019	7,422.13
				TOTAL:	18,125.68
LANDFILL	BUCKHAMMON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	MUD LICK LEACHATE JUNE 201	2,410.11
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	TURKEY RUN LANDFILL 6-14-1	284.43
				TOTAL:	2,694.54
TRANSFER STATION	MOB POWER	533-313-00	UTILITIES	110008931610 MUD LICK RD	175.82
	LYKINS OIL COMPANY	533-343-01	FUEL/OIL TRANSFER ST	WASTE MAY 2019 FUEL BILL	4,513.66
	UNIFORMS CORP.	533-345-00	UNIFORMS	ALL DEPT JUN 2018 UNIFORMS	261.37
		533-345-00	UNIFORMS	ALL DEPT MAY 2019 UNIFORMS	261.37
	COLE TRUCK PARTS INC	533-343-00	EQUIPMENT MAINTENANC	QUICK RELEASE VALVE	7.72
		533-343-00	EQUIPMENT MAINTENANC	5" LAP JOINT	12.60
		533-343-00	EQUIPMENT MAINTENANC	FAM, COOLANT HOSE	392.41
	JOHNSY'S RADIATOR REPAIR INC	533-343-00	EQUIPMENT MAINTENANC	RADIATOR REPAIR	160.00
	PCRT DEARBORN	533-226-00	INSURANCE & BONDS	MAY JUN 2019 LIFE INS	9.20
	MATHEW MOTOR TRUCK CO	533-343-00	EQUIPMENT MAINTENANC	MASTER,SLAVE CYLINDERS	321.92
	WAPA-AMTOWER AUTO SUPPLY	533-343-00	EQUIPMENT MAINTENANC	UJOINT	70.20
		533-343-00	EQUIPMENT MAINTENANC	HYD. FITTINGS,HOSE	90.30
		533-343-00	EQUIPMENT MAINTENANC	HYD. FITTINGS	14.16
	CIMMINS SALES AND SERVICE	533-343-00	EQUIPMENT MAINTENANC	AIR COMPRESSOR	1,722.98
	BLUE CROSS BLUE SHIELD	533-105-00	GROUP INSURANCE	MAY JUN 2019 HEALTH INS	499.30
		533-226-00	INSURANCE & BONDS	MAY JUN 2019 HEALTH INS	1,256.43
	WV MUNICIPAL LEAGUE	533-226-00	INSURANCE & BONDS	2ND Q 2019 UNEMP	134.27
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	316.88
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	320.89
	WASTE MANAGEMENT	533-460-00	TIPPING FEES	PCRD-TIPPING FEES MAR19	51,139.15
		533-460-00	TIPPING FEES	PCRD-TIPPING FEE APR 19	61,445.22
	LIBERTY MACHINE & WELDING	533-343-00	EQUIPMENT MAINTENANC	NEW 5TH WHEEL PLATE	2,275.00
	SYLVESTER M. LOWTHER	533-343-00	EQUIPMENT MAINTENANC	HYD. FITTING	57.50
		533-343-00	EQUIPMENT MAINTENANC	HYD. HOSE,OIL	138.48
		533-343-00	EQUIPMENT MAINTENANC	HYD. SYSTEMS	49.10
	GLOBAL TRACKING COMMUNICATIO	533-213-00	UTILITIES	MAY 2019 GPS TRACKIT	55.60
		533-213-00	UTILITIES	JUN 2019 GPS TRACKIT	55.59
	MORGAN WHITE GROUP	533-226-00	INSURANCE & BONDS	MAY JUN 2019 PREMIUM SAVER	190.77
	**PAYROLL EXPENSES	533-343-00	NEW EQUIPMENT	WASTE JUN 2019 GARBAGE TRK	2,239.90

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disbursements 6-01-19 to 6-30-19

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	RELIABLE TIRE COMPANY	533-343-00	EQUIPMENT MAINTENANC	CAPS, CASINGS	2,040.00
		533-343-00	EQUIPMENT MAINTENANC	ARMS CAPS	606.00
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	195.76
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	203.20
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	45.77
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	47.51
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	39.49
	AMAZON.COM	533-999-00	MISCELLANEOUS TRANSF	PCRD-PRK PAPER	127.41
	CLEVELAND BROTHERS EQUIPMENT	533-343-00	EQUIPMENT MAINTENANC	TRACKS	3,969.15
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	WASTE TIRE DISPOSAL MAY 20	13,046.82
		533-460-00	TIPPING FEES	MAY JUNE 2019 TIRE DISPOSA	14,074.37
	MEMLOS INTERNATIONAL SALES	533-343-00	EQUIPMENT MAINTENANC	SPRING	97.70
	TRAVELERS INSURANCE	533-226-00	INSURANCE & BONDS	IRS PREM AUTO LIAB UMBRELL	1,050.09
	**PAYROLL EXPENSES			6/01/2019 - 6/30/2019	6,457.86
				TOTAL:	170,190.60
WASTE OFFICE/BOARD	RECORD-DELTA NEWSPAPER	534-999-00	GEM & ADM MISC BILLI	AD FOR CITY RECORDER	19.15
		534-999-00	GEM & ADM MISC BILLI	SURPLUS PROPERTY AD	42.09
		534-999-00	GEM & ADM MISC BILLI	SURPLUS PROPERTY AD	5.52
	XEROX CORPORATION	534-999-00	GEM & ADM MISC BILLI	METER USAGE 4-21 to 5-21-1	110.77
	PCRT DEARBORN	534-226-00	INSURANCE & BONDS	MAY JUN 2019 LIFE INS	13.80
	WV PUBLIC EMPLOYEES INSURANC	534-226-00	INSURANCE & BONDS	MAY JUN 2019 RETIREE'S INS	245.00
	INTER MOUNTAIN	534-999-00	GEM & ADM MISC BILLI	ADD FOR CITY RECORDER	22.50
	LOWES BUSINESS ACCOUNTS	534-999-00	GEM & ADM MISC BILLI	REFRIGERATOR @ CM	384.51
	BLUE CROSS BLUE SHIELD	534-105-00	GROUP INSURANCE	MAY JUN 2019 HEALTH INS	938.00
		534-226-00	INSURANCE & BONDS	MAY JUN 2019 HEALTH INS	639.37
	WV MUNICIPAL LEAGUE	534-226-00	INSURANCE & BONDS	2ND Q 2019 UNEMP	204.49
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	534.65
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	537.30
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	89.65
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	119.91
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	JUN 2019 AA FEES	216.57
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	CC FEES MAY 2019	765.54
	DOLLAR GENERAL CORPORATION	534-999-00	GEM & ADM MISC BILLI	SUPPLIES	34.05
		534-999-00	GEM & ADM MISC BILLI	SUPPLIES	40.85
	MORGAN WHITE GROUP	534-226-00	INSURANCE & BONDS	MAY JUN 2019 PREMIUM SAVER	217.39
	RAVEN ROCK NETWORKS INC	534-999-00	GEM & ADM MISC BILLI	JUN 2019 SERVICE CONTRACT	312.50
		534-999-00	GEM & ADM MISC BILLI	NETWORKING TECH SUPPORT	148.75
	DAVID L HOWELL CPA	534-223-00	PROFESSIONAL SERVICE	AUDIT FY 2017-18	1,078.00
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	424.46
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	493.97
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	99.27
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	115.50
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-DATESTAMP	4.51
		534-999-00	GEM & ADM MISC BILLI	PCRD-STPLR/ADPTR	3.95
		534-999-00	GEM & ADM MISC BILLI	PCRD-CHWELCONEFLAG	8.98
		534-999-00	GEM & ADM MISC BILLI	PCRD-BINDERS/CALC	41.49
		534-999-00	GEM & ADM MISC BILLI	PCRD-STAPLES	3.89
		534-999-00	GEM & ADM MISC BILLI	PCRD-FLDRS/STRGBOXES	17.23
		534-999-00	GEM & ADM MISC BILLI	PCRD-ONKILL NMPLATE	2.59
		534-999-00	GEM & ADM MISC BILLI	PCRD-2MVLGAS	36.37
		534-999-00	GEM & ADM MISC BILLI	PCRD-USFLG; INKCRDS;LKLPOS	18.22
		534-999-00	GEM & ADM MISC BILLI	PCRD-INK CARTS	28.13
	LEXIS NEXIS - MATTHEW BENDER	534-999-00	GEM & ADM MISC BILLI	WV CODE 2019 CITATOR	44.78

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disbursements 6-01-19 to 6-30-19

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TYLER TECHNOLOGIES INC	534-999-00	GEM & ADM MISC BILLI	INV CTRL RR PR MAINTENANCE	1,524.00
	ROSEMAN & CO/PCB	534-999-00	GEM & ADM MISC BILLI	DEST COLLECTION	33.23
	PITNEY BOWES INC	534-999-00	GEM & ADM MISC BILLI	INK	98.99
	TRAVELERS INSURANCE	534-226-00	INSURANCE & BONDS	IRS PREM AUTO LIAN UMBRELL	1,050.09
	BUDEENLINE	534-999-00	GEM & ADM MISC BILLI	JUN 2019 INTERNET	31.87
	**PAYROLL EXPENSES			6/01/2019 - 6/30/2019	14,867.45
				TOTAL:	25,579.41

Motion Albaugh/Fetty to accept the Financial Report. Motion carried.

D. Department Report

D.1 Recycling Center Report - Jeff Wamsley gave a report on the Recycling Programs/Centers with explanations of the attached report.

City of Buckhannon Recycling Center		DATE:	Jun-19	
Inventory & Balance Sheet				
	Uproc.	Proc.	Total	
ONP	0.3	3.71	4.01	
OCC	0.4	38.99	39.39	
MGOP	0.2	10.74	10.94	
STEEL	1.1	10.27	11.37	
ALUM.	0.1	0.28	0.38	
E-WASTE	0	0	0	
Pete #1	0.15	7.69	7.84	
No. 2	0.1	9.2	9.3	
Total	2.35	80.88	83.23	
Inventory 7/1/19			83.23	
Inventory 6/1/19			64.02	
Diff.			19.21	
Loads Shipped			0	
Total Diff. Inventory & Loads Shipped			19.21	
Total Received			19.21	Total received 19-Jun 39.33
Less Garbage			0	
Total			19.21	
Crossroads Totals				
7685				
Residential Curbside				
1240				
Appliances Iron	Total	Total \$		
19890	5140	25020 \$	1,077.90	
Yard Debris				
10000				

D.2 Transfer Station Report – Mr. Wamsley gave a report on the Transfer Station with explanations of the attached report.

City of Buckhannon Transfer Station Totals	
June	2019
Total Transactions	3007
Total Weight	1535.72
Total Cash Received	\$33,908.55
Total City Trucks	\$78,373.20 966.29 tons
Total Charge	\$17,517.99
Grand total	\$129,799.74
Total C/D Material	434.54
Total Commercial/Residential	1088.19
Bulky Goods	Steel Waste Total
	3.01 5 8.01

Motion Fetty/Albaugh to accept the Recycling Center and Transfer Station reports. Motion carried.

E. Correspondence and Information

E.1 Auction Results Seller Totals Report

The City of Buckhannon, West Virginia (City) is requesting bids from qualified firms to provide a GPS Equipment Package, the necessary operating & GIS software and all necessary appurtenances, hereinafter referred to as the Project, for the City.

The successful Bidder shall adhere to the following Project requirements:

1. The successful Bidder shall provide all necessary services, including the purchase & delivery of the equipment & software, training on both the equipment & software and all warranty services, for a complete-in-place, fully-functional GPS Equipment Package.
2. By submitting a Bid, each Bidder acknowledges that they have included in their respective sealed bid a sum to cover the purchase & delivery of and all necessary training of all equipment, software and necessary appurtenances included in the Request for Bids Letter.
3. All equipment, software and necessary appurtenances shall be delivered to the site in an undamaged condition. All damaged equipment, software and/or necessary appurtenances shall be replaced by the Bidder at no additional cost to the City and the replacement equipment, software and/or necessary appurtenances shall be delivered to the City Engineer within four (4) weeks of the initial delivery date.
4. Subsequently, if the damaged equipment, software and/or necessary appurtenances requires replacement, the warranty period for all equipment, software and/or necessary appurtenances shall begin on the date that all undamaged equipment, software and/or necessary appurtenances is received by, and approved by, the City Engineer.
5. Payment by the City shall be made within (30) days of the final acceptance of the GPS Equipment Package, pending approval by the City Engineer of the submitted invoice(s).
6. The Project is a Unit Price and Lump Sum project that takes into account the purchase & delivery costs of equipment, software and necessary appurtenances, including all labor, Overhead & Profit and other miscellaneous expenses.
7. If alternate equipment, software and/or necessary appurtenances are being submitted, the appropriate engineering specification data sheets are to be provided to the City Engineer no less than ten (10) business days prior to the Bid Opening. The alternate equipment shall meet or exceed the minimum requirements of the equipment and software specified in Item 9. in the Request for Bids Letter.
8. Bids submitted with alternate equipment but no supporting engineering / specification data sheets shall be considered non-compliant and shall be rejected.
9. The Base Bid shall be based on the equipment, software and all necessary appurtenances as detailed in the Request for Bids Letter.
10. All incidental costs associated with the equipment and software training (mileage, per diem, meals, overnight accommodations, etc.) shall be included in the costs associated with the appropriate line item in the Request for Bids Letter and shall not be an additional reimbursable expense.
11. The Contract Length of the Project for delivery of all equipment, software and necessary appurtenances is sixty (60) calendar days from issuance of the Notice to Proceed from the City Engineer.

The type & quantity of the equipment, software, warranty requirements, etc., including the technical specifications and additional information related to the Project, is available to all interested parties. All interested parties should contact James S. "Jay" Hollen, III, City Engineer for the City of Buckhannon, via telephone ((304) 472-1651, extension 1006) or via email (jay.hollen@buckhannonwv.org) for additional information and the Request for Bids Letter. All clarifications, questions or comments regarding the Project must be submitted in writing and either mailed, faxed or emailed to the address below. No clarifications and questions will be accepted after 4:00 PM EST on June 21, 2019.

Sealed bids should be clearly labeled on the envelope as "City of Buckhannon GPS Equipment and Software Bid" and may be either hand delivered or mailed to the following address:

Mr. James S. "Jay" Hollen, III, PE, City Engineer
City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

All sealed bids must be received by 4:00 PM EST on July 11, 2019, at which time the received bids will be opened and publically read aloud at the regularly-scheduled Water Board meeting.

The City reserves the right to reject any and all bids, to award the Project to other than the Low Bidder, and to waive any informality in bidding. The City reserves the right to reject any and all bids that are not in the best interest of the City. In addition, the City also reserves the right to terminate the contract at any time due to noncompliance with the City's expectations of the Project.

Honorable David W. McCauley, Mayor
City of Buckhannon

E.3 Meeting on August 1st will be held at the Waste Garage 444 Mud Lick Road

The Mayor reviewed the Correspondence and Information with the Board.

F. Consent Agenda

F.1 Approval of Minutes of 06/06/19

Motion Albaugh/Fetty to approve the Minutes of 06/06/19. Motion carried.

G. Strategic Issues for discussion and/or vote

G.1 Discussion Plastic Recycling – Covered earlier in the meeting.

G.2 Approve Public Service Commission Fuel Surcharge – Amby explained the procedures and recommendations from the PSC for the Fuel Surcharge Increase from 4.96% to 5.72%

Motion Albaugh/Fetty to approve the Fuel Surcharge Increase from 4.96% to 5.72%. Motion carried.

ORDER

IT IS THEREFORE ORDERED that this proceeding is reopened.

IT IS FURTHER ORDERED that the following increased fuel surcharges are approved for common carriers by motor vehicles:

Haulers of solid waste and/or infectious medical waste	5.72%
Transporters of passengers, including, but not limited to, taxicab and limousine companies	13.78%
Wrecker companies for towing services with respect to their rates for third-party tows	6.08%

H. Board Members Comments and Announcements

There were no Board Members Comments or Announcements.

There being no further business to be transacted, motion by Albaugh/Fetty to adjourn at 4:57 pm. Motion carried.

Mayor David McCauley

City Recorder Randall H. Sanders
