

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, August 1, 2019 at 7:00pm in City Hall. The following were in attendance:

Mayor	David McCauley	Present
City Recorder	Randy Sanders	Present
Council Member	Mary Albaugh	Present
Council Member	Pam Bucklew	Present
Council Member	CJ Rylands	Present
Council Member	Robbie Skinner	Present
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
BFP Chief	Matthew Gregory	Present
Director of Public Works	Jerry Arnold	Present
Grants & Information Coordinator	Callie Cronin Sams	Absent
The Record Delta Newspaper		Present
Channel 3	Dennis Cortes	Present
The Intermountain Newspaper	Amanda Hayes	Present
MyBuckhannon.com		Present

Also, in attendance: Planning Commission Members Curtis Wilkerson, Susan Aloï and Matt Kerner; Tammy Reger of the Buckhannon-Upshur Chamber-Commerce; Vito & Evelyn Syski; and, April Keating

***City Council of Buckhannon - 7:00 pm in Council Chambers
Meeting Agenda for Tuesday, August 1, 2019***

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America
- A.3 Mayor's Greetings

B. Recognized Guests

- B.1 Buckhannon Planning Commission

C. Department & Board Reports

- C.1 Information Coordinator/Grant Researcher- Callie Cronin Sams
- C.2 Public Works Director- Jerry Arnold
- C.3 Finance Director- Amberle Jenkins
- C.4 Fire Chief-JB Kimble
- C.5 City Attorney- Tom O'Neill

D. Correspondence & Information

- D.1 Proclamation & CityPR-City wishes horticulturist, Rob Barbor, farewell after seven years of service
- D.2 Proclamation-Jenkins Family-SYCC Capital Campaign
- D.3 Proclamation-S0th Reunion BUHS Class of1969
- D.4 Article-City Walkabiity - www.curbed.com/2019/6/24/18715939/real-estate-development-walkable
- D.5 Article-Opioid death rates soared-www.washingtonpost.com/investigations/opioid-death-rates-soared-in-comm
- D.6 FOIA Request-Josh Hinchman RE: Code Violation Complaints
- D.7 BPD Special Order 19-12 RE: Lt Doug Loudin Acting Chief of Police July 5 to July 10

E. Consent Agenda

- E.1 Approval of Minutes-Regular meeting 07/18/19
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills
- E.4 Accept Resignation Janella Cochran, LUACF Director-Animal Care & Control Commission
- E.5 Approve City Appointment William Squires-BU Park and Recreation Board FY2019-2021
- E.6 Accept Resignation Bill Thomas as City's Rep BU Airport Authority Board of Directors

F. Strategic Issues for Discussion and/or Vote

- F.1 Presentation & Acceptance of the City of Buckhannon 2025 Comprehensive Plan
- F.2 Ordinance No. 437 Employee Health Insurance 1st Reading
- F.3 Continued Discussion Part Time Firefighter/Home Rule
- F.4 Approval Resolution 2019-09 Budget Revision #2 General Fund FY 2019/20
- F.5 Discussion Draft Ordinance No. 438 Purchasing

G. Comments and Announcements

- G.1 Mary Albaugh
- G.2 Pamela Bucklew

- G.3 C J Rylands
- G.4 Robbie Skinner
- G.5 David Thomas
- G.6 Randy Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Next Regular Scheduled City Council Meeting Thursday, August 15, 2019

Posted 07/29/19

A. Call to Order: Mayor McCauley called the meeting to order, ask for a Moment of Silence; followed by the Pledge to the Flag of the United States of America; the Mayor read the following statement regarding the Buckhannon Rotary:

CITY OF BUCKHANNON – MAYOR'S STATEMENT ON BUCKHANNON ROTARY – August 1, 2019

Organizations are a lot like people- they come into our lives, leave their marks, move away, or pass on. One organization that most of us thought would never become defunct is the Buckhannon Rotary, but after 101 years, that's exactly what happened at midnight last evening with the club disbanding & surrendering their century-old charter. The reasons for that disbanding are not important & need not be discussed here.

The Buckhannon Rotary has been very gracious to our City for decades in ways too numerous to list here. Suffice to say, our City was very pleased when a few months back the Rotary pledged \$10,000 toward our capital campaign to realize construction of our new multi-use building that will soon go up right beside our existing Stockert facility. One of the old club's final measures was to allocate several gifts to our City organization including payments of \$6,200 to our Fire Department, \$5,700 to our police department, &- well exceeding their original pledge- \$15,142 toward our Stockert capital campaign for a grand total of \$27,042 in gifts to our City. We thank all of the Rotarians for their wonderful gifts that will greatly enhance all of our citizens' lives in our B-U community. I'm also pleased to report that the scuttlebutt is that a new permutation of the Buckhannon Rotary is already organizing with many of the old members coming together to continue to perform wonderful work for our ole place. We thank the former group for all they've done, & wish the new group all of the best in the future.

With the Jenkins' Automotive Services' gift of \$25,000 received just this Tuesday past, our SYCC capital campaign has now well eclipsed \$300,000. We thank the Buckhannon Rotary & John Jenkins & his family for their wonderful gifts to our City. We all are blessed to live in a community where so many aid our good causes. When I utter that ole line about we're all in this together- the "we" is very broad indeed.

B. Recognized Guests

B. 1. Buckhannon Planning Commission – Curtis Wilkerson, President of the Buckhannon Planning Commission was recognized to provide an overview of the City of Buckhannon 2025 Comprehensive Plan and how it was developed. The Commission followed the following:

Goals

- o Build upon the work of the 2015 plan- an Update
- o Satisfy the state code
- o Be VERY inclusive
- o Be COMPLETELY transparent
- o Be Positive
- o Digestible Plan of fewer than 20 pages

Process

- o Researched plans of other similarly sized municipalities around the country
- o Numerous Planning Commission Meetings and Working Sessions – all open to the public and advertised
- o Over a thousand hours of work by the Planning Commission and Stakeholders
- o On Schedule for a one-year process
- o Subcommittee Chairs created for each section
- o Focus Groups and Stakeholder Meetings Conducted by subcommittee chairs
- o Compilation of 2017 goals and objectives by City Council and City Department Heads

Previous Plans

- o Analysis of the 2015 Plan - Completed, Pending and not applicable
- o Review of Updated Plans since 2015 with thanks to those Planning Commissions

Survey

- Over 700 Responses (almost double 2015 plan survey)
- Partnered with multiple stakeholders to distribute
- Digital and hardcopy versions wide distributed
- Collection boxes set up around the community in public locations
- Data compiled by WV Wesleyan Interns

Public Meeting

- Packed room at the Public Safety Complex
- Breakouts by subcommittee chairs
- Widely advertised on posters, billboard, newspaper and social media

Mr. Wilkerson, on behalf of the Buckhannon Planning Commission, presented the Draft of the 2025 Comprehensive Plan to the Council.

Discussion took place along with additional comments from Commission Member Susan Aloj, Council Member/Commission Member CJ Rylands and Commission Member Matt Kerner, as well as Council Members Albaugh and Thomas.

**Motion to move Agenda Item F.1 to this point of the meeting made by Thomas/Albaugh.
Motion carried**

Motion to accept the Draft of the 2025 Comprehensive Plan by Albaugh/Bucklew.

Discussion included April Keating asking how many Council Members had already read the plan with several answering in the affirmative. City Attorney O'Neill explained the procedures that we must follow, per state code, in order to properly approve the Plan. The Council can only accept the plan at this meeting, setting in motion the proper procedures to hold a public hearing with appropriate public readings before it can be accepted.

West Virginia Code §58A-3-1, et seq.
Comprehensive Plans & Amendments
Steps for City Council

Prospective Timeline for Adoption of Comprehensive Plan Amendment:

August 1, 2019 – Presentation of the amended Comprehensive Plan by the Planning Commission
[Finished]

August 19, 2019 – Publication of Class 1 Legal Notice of September 19, 2019 Public Hearing

September 5, 2019 – First reading of an ordinance to adopt the amended Comprehensive Plan

September 19, 2019 – Public Hearing on the amended Comprehensive Plan

September 19, 2019 – Second reading and adoption of the ordinance to adopt the amended Comprehensive Plan

Call for the Question - Motion carried unanimously.

B.2 April Keating was recognized to speak about the Buckhannon Riverfest Event scheduled for August 31, 2019 at the Riverwalk Park from 11:00 am – 4:00 pm.

Ms. Keating also provided a PowerPoint Presentation called Ready for 100 Celebration regarding Climate Change initiatives.

Discussion regarding the presentation took place with comments and thanks from Council member Thomas.

C. Department & Board Reports

C.1 Information Coordinator/Grant Researcher- Callie Cronin Sams – Mrs. Sams was not present due to vacation.

C.2 Public Works Director- Jerry Arnold – Mr. Arnold gave the following report:

Buckhannon City Council
Public Works Director Report

August 1, 2019
Jerry Arnold

Director:

- I have received my Green Infrastructure Practices Certification.
- I am working on paving bid specifications for a bid opening on Aug. 22nd.

Water Department:

- Removed a non-functioning hydrant on Franklin Street.
- Re-installed a hydrant on RT20 S just before the high school.
- Repairing a valve on 3rd Avenue.
- Continue clearing brush for the installation of the EWMS.

Sewer Department:

- Crew 1- Finishing up with some clean-up work at West View Acres.
- Crew-2 – Cleared ROW for the CJ Martin sewer line extension on Brushy Fork.
- We have 2- employees testing for class I operator and 2 testing for class III.

Street Department:

- The crew are working on clearing brush from the river bank in preparation for the Army Corp of Engineers inspection on August 19th.
- Completed sidewalks from the Sidewalk Assistance Program on Fayette St.
- Hopefully be working on S. Spring St. and the site work for the development of the street beside CVS next week.
- Installed new surface on the basketball court at NBRP.

Engineering:

- Local Flood Control Project – Bi-annual inspection of the Local Flood Control Project is scheduled for August 19, 2019 with the US Army Corps of Engineers.
- ACP Water System Improvements Project – Project should be completed by the middle of August. The asphalt overlay repair project will begin on August 5, 2019 and take approximately 5-7 business days to complete.
- Gateway West Engineering and Surveying – In discussions with the DOH on July 29, 2019, we can expect the Notice to Proceed from the FHWA within the next four to six weeks.
- Water Department Water Storage Tank inspections – CorrTech plans on beginning the WST inspections in August 2019. It will take them approximately two weeks to complete the field-required inspections.
- Water Department Demolition of St. Joseph Water Storage Tank – Iseler Demolition completed the demolition of the SJ WST on July 16, 2019.
- GPS Equipment and Software Purchase – Expect to issue the Notice to Proceed after August 8, 2019. This equipment will assist the City in developing and maintaining its GIS mapping.
- North Buckhannon Riverfront Park Phase II – The asphalt overlay of the basketball court was completed last week. The perimeter fencing phase of the project began on July 29, 2018. The only remaining work to be completed is the installation of the security camera system and the vehicular bollards. Per the requirements of the grant, the project shall be completed by August 31, 2019.

Council Member Skinner, Rylands and Sanders ask about various projects around the city including the parking lot lines and curb painting. Mr. Arnold addressed all questions.

C.3 Finance Director- Amberle Jenkins – Mrs. Jenkins gave the following report:

Financial Report for August 1, 2019
Balances July 31, 2019

General Fund \$695,399 – includes \$25,000 donation

General Fund CD \$84,557

Historic Landmarks Savings \$3,023

Coal Tax \$44,842

Municipal Stabilization \$512,533

Once I move \$25,000 donations from Jenkins Automotive from General Fund to Stockert Youth Center Capital Campaign and I count the pledge made toward the campaign, there will be \$309,060 in the capital campaign.

Rotary also donated \$5700 to the police department, which will be used toward a computer in the evidence room and toward the cost of body armor and uniforms.

Rotary also donated \$6200 toward the fire department which I would like to place in a savings account along with the \$32,010 from the sale of the fire truck at auction. This \$38,210 will be used toward the down payment of a fire truck next year. (Council had no objections)

We are very grateful to the Jenkins family and the Rotary club for the generous contributions and to all those that donate to the city for these projects.

We have received several resumes for the position of Horticulturist. Final date to accept those application is Aug 23.

Motion by Rylands/Albaugh to approve the Financial Report – Motion Carried.

C.4 Fire Chief- JB Kimble – Chief Kimble gave the following report:

Buckhannon Fire Department for City Council
8-1-2019

- The department thanked the Rotary for their \$6,200 donation
- We had 104 Responses in July; 741 Responses so far in 2019 with 62% in City and 38% outside the City
- We need to start the process of testing for a list of eligible people our list is down to 1
- The Department is asking the public to please not block streets during the WV Biggest Yard Sale
- They have 4 Volunteers testing for promotions, per accreditation
- FF E. Smith will be attending a pump repair class in September
- 8 department members took a 20-hour vehicle rescue class
- 11 department members will be attending a confined space class in August

In reference to Agenda Item F.3 Discussion of a part time Firefighter; the following must be considered-

- We will have to create a job description, which will have to be in written form
- Both a medical physical and a physical agility test will have to be completed by applicants
- Training requirements: Firefighter 1 & 2, Hazardous materials operation level, Emergency Medical Technician (current), Driver operator (Pumper), CPR certified
- They will have to complete the Buckhannon Fire Department Mentor program 110 hours and train 10 hours per month, or it will have a negative effect on our ISO rating.
- We will be starting a strategic plan, which will concur with our effective response force to show a need for more consistent staffing, not a reactive part time employee.
- Discuss other options for consistent staffing.

C.5 City Attorney- Tom O'Neill – Mr. O'Neill ask to wait until we address Agenda Item F.2 to speak. Council agreed.

D. Correspondence & Information - The Mayor reviewed the following:

D.1 Proclamation & CityPR-City wishes horticulturist, Rob Barbor, farewell after seven years of service

CityPR: City wishes horticulturist, Rob Barbor, farewell after seven years of service to the community



Garrett Summers, Connor McCauley, Katie Davis, Rob Barbor & Family

City wishes horticulturist, Rob Barbor, farewell after seven years of service to the community

MAYOR'S PROCLAMATION

WHEREAS, Buckhannon has long enjoyed the finest horticulture & landscaping program in all of West Virginia thanks primarily due to the series of talented, engaged professionals including Bob Braine, Donnie Tenney, & **Rob Barbor**; and,

WHEREAS, our City's most recent horticulturist, **Rob Barbor**, is concluding his seven year tenure with Buckhannon on Friday, July 26, 2019; and,

WHEREAS, during **Rob Barbor's** years of service with our City, our community's horticulture & landscape programs were greatly expanded with many new landscape bays being realized along the Poundstone Memorial River Walk Trail such as the Poundstone-Ellis Legacies' Plaza, the transplanting of lilies at our Dog Park, more plantings throughout our parks & particularly Jawbone Park, around our City's Public Safety Complex, the Ameriprise corner, the Stockert Youth & Community Center, the Route 20 North & South flower installations, the North Buckhannon Riverfront Park's fruit orchard, & the introduction of the pollinator program through establishing wild flower sites throughout Buckhannon; and,

WHEREAS, **Rob Barbor** & his talented support crew have accomplished all of these expansions while utilizing the most green & sustainable practices & being excellent stewards of our environment by hand-weeding, use of natural herbicides, promotion of bee & butterfly proliferation, & adoption of best watering practices; and,

WHEREAS, the City of Buckhannon now desires to appropriately recognize **Rob Barbor** for his many contributions in making our community beautiful & distinctive.

NOW, THEREFORE, I, DAVID W. McCAULEY, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power maybe vested in me, do hereby proclaim that our City formerly known as Buckhannon shall be renamed and known on Friday, July 26, 2019 as "**Barbortown**." I urge all residents of **Barbortown** & Upshur County to join me, our City Council and all City employees, in expressing their fondest farewells to **Rob Barbor** while extending to him our heartfelt thanks for all that **Rob Barbor** has accomplished for our community, & wishing him all of our very best during his next professional endeavors. Residents are encouraged to visit City Hall & sign the farewell banner thanking **Rob Barbor** for his many installations of beauty & sustainability throughout our City.

Given under my hand & the official seal of

"Barbortown" aka Buckhannon, WV this 26th day of July, 2019

David W. McCauley, Mayor

D.2 Proclamation-Jenkins Family-SYCC Capital Campaign

MAYOR'S PROCLAMATION

Whereas, the members of the **JENKINS FAMILY** have been excellent contributors to our high quality of life in Buckhannon for more than 30 years, being steadfast supporters of our B-U community in many ways, including our Upshur County schools, WV Wesleyan College, & most recently the City's Stockert Youth & Community Center that they have very generously supported; &

Whereas, the **JENKINS FAMILY** through their business enterprises, **JENKINS FORD & SUBARU-HYUNDAI**, collectively **JENKINS AUTOMOTIVE** is contributing the sum of Twenty-Five Thousand Dollars (\$25,000) toward the City's Stockert Youth & Community Center's Capital Campaign to assist in the realization of the much needed new, multi-purpose building at SYCC constituting the largest, private gift ever received by our City to date for any project; &

Whereas, our Buckhannon-Upshur community appreciates & values the efforts, energy, & dedication of some of our finest residents & supporters & wishes to honor & commend them in their continued, positive mission particularly supporting the youth of our community; &

Whereas, our City now desires to recognize the members of the **JENKINS FAMILY** by bestowing upon them our City's highest honor with the Ambassador's Award.

NOW, THEREFORE, I, DAVID W. McCAULEY, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power & authority duly vested in me, do hereby proclaim Tuesday, July 30, 2019 to be "**JENKINS FAMILY DAY**" throughout our City of Buckhannon.

To further memorialize the **JENKINS FAMILY'S** devotion to and affinity for our Buckhannon-Upshur community, I further now hereby bestow upon them, the Buckhannon Ambassador Award, becoming one of the very few recipients & honorees of this most prestigious award. Appropriately, I direct the installation of a permanent placard upon the "Ambassador's Bench" on East Main Street in front of our City's Stockert Youth & Community Center to permanently honor the **JENKINS FAMILY**, bearing the inscription-

-- "THE AMBASSADORS' BENCH - HONORING THOSE WHO SELFLESSLY DEDICATED THEIR LIVES TO THE SERVICE, PROMOTION, & ADVANCEMENT OF BUCKHANNON" --

Additionally, the **JENKINS FAMILY** shall be forever recognized as our City's only second platinum level contributor upon the SYCC Wall of Fame & the "Tree of Giving," that recently was established in the entrance to our Stockert Youth & Community Center.

I further urge all of our residents to greet our community's most honored citizens, the members of the **JENKINS FAMILY**, along with their friends, & all members of our City government family during their special day.

Given under my hand & the official seal of
The City of Buckhannon, this 30th day of July, 2019
David W. McCauley, Mayor

D.3 Proclamation-50th Reunion BUHS Class of 1969

MAYOR'S PROCLAMATION

Whereas, the Buckhannon-Upshur High School "**Class of 1969**" will celebrate their 50th reunion this weekend, i.e., July 26 and 27 with fun events planned throughout their weekend including at the 88 Restaurant on East Main Street on Friday evening, & at the Event Center on Brushy Fork on Saturday evening; and,

Whereas, our "golden anniversary" reunion celebrants will certainly harken back to their days of cruising the Stardust, Spudnut, & Maggie's Diner, while recalling 1969 events such as Woodstock & the first moon landing of man; and,

Whereas, the City of Buckhannon is pleased to welcome back the entire **Class of 1969**, but particularly those who no longer reside in our Buckhannon-Upshur community & who are returning to their hometown; and,

Whereas, our community wishes all of our 50 year reunion celebrants the very best in their making merry while enjoying each other's company in their beautiful hometown of Buckhannon.

NOW, THEREFORE, I, DAVID W. McCAULEY, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power and authority duly vested in me, do hereby proclaim Friday, July 26, and Saturday, July 27, 2019 to be "**CLASS of '69 DAYS**" throughout our City of Buckhannon.

I further urge all of our residents to welcome the **Class of 1969** as they celebrate their 50th reunion in Buckhannon during their most special days this weekend, i.e., July 26 and 27!

Given under my hand & the official seal of
The City of Buckhannon, this 22nd day of July, 2019
David W. McCauley, Mayor

D.4 Article-City Walkability -www.curbed.com/2019/6/24/18715939/real-estate-development-walkable

D.5 Article-Opioid death rates soared www.washingtonpost.com/investigations/opioid-death-rates-soared

D.6 FOIA Request-Josh Hinchman RE: Code Violation



Amberle Jenkins <ambyjenkins@buckhannonwv.org>

FOIA Request

5 messages

Josh Hinchman <hinchman11@gmail.com>
To: foia@buckhannonwv.org

Wed, Jul 3, 2019 at 2:08 PM

- Josh Hinchman
- 304-842-6398
- hinchman11@gmail.com
- 7/3/2019

Pursuant to the West Virginia Freedom of Information Act, I am requesting the following public records maintained by the City Recorder Office of the City of Buckhannon to provide documentation of all code violation complaints for the last 30 days (6/3/2019 - 7/3/2019), the person(s) making the complaint and the actions taken by the City of Buckhannon.

Answered that I would compile information

Amberle Jenkins <ambyjenkins@buckhannonwv.org>
Reply-To: ambyj@buckhannonwv.org
To: Josh Hinchman <hinchman11@gmail.com>
Cc: Tom O'Neill <tom.oneill@buckhannonwv.org>

Tue, Jul 16, 2019 at 11:18 AM

Mr. Hinchman:
I have got a count for copies of the information you requested on July 3, 2019.
Between 6/3/19 and 7/3/19 there were a total of 219 various complaint items, which would include criminal complaints, housing code, parking and, a list of traffic citations.
Charges for copies of all the items would be \$164.25.
If you would like copies of this information, let me know so we can begin to copy the criminal complaints.
Respectfully,


Amberle Jenkins
Assistant Recorder, Office Manager, Director of Finance and Administration
City of Buckhannon
304-472-1851 ext 1016

D.7 BPD Special Order 19-12 RE: Lt Doug Loudin Acting Chief of Police July 5 to July 10
Special Order 19-12

To: Doug Loudin
RE: Acting Chief

By order of the Chief of Police, as of 1200 hrs. on Friday, July 5, 2019 until 1600 hrs. on Wednesday, July 10, 2019 Lt. Doug Loudin will be acting Chief of Police and shall have all of the authority and duties normally reserved for the Chief of Police.

Order Issued By:


Matthew Gregory, Chief
7/3/19

Letter to Rotary Club of Buckhannon

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD# 304.472.9550
Fax# 304.472.0934

30 July 2019

Bob Kincaid
Rotary Club of Buckhannon

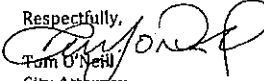
RE: Buckhannon Rotary
Pledge to Stockert Youth and Community Center

Dear Mr. Kincaid,

Earlier this year, the Buckhannon Rotary Club made a generous pledge of ten thousand dollars (\$10,000) to the Stockert Youth and Community Center's (SYCC) capital campaign in support of a facilities expansion. SYCC's new multiuse facility will dramatically improve the Center's offerings, which include tutoring, recreation, sports leagues, classes, after school activities, and summer camp programs. The generosity of donors all over our community and region who have stepped up to the plate on behalf of our community's children, including the Buckhannon Rotary Club, is inspiring.

It appears that the Buckhannon Rotary Club is currently going through a transition; while neither Stockert nor the City of Buckhannon has a vested interest in that outcome, we would like to reiterate the importance of Buckhannon Rotary's pledge in advancing SYCC's campaign. We're counting on Rotary's pledge in order to advance the Center's goal, and are relying on the promise that was made as we undertake planning and groundbreaking within the coming months. We expect that, as people of honor, Buckhannon Rotary will honor its pledge.

Please be in touch with any questions or concerns.

Respectfully,

Tom O'Brien
City Attorney
City of Buckhannon

Cc: Stockert Youth & Community Center Board of Directors
Buckhannon City Council

E. Consent Agenda

- E.1 Approval of Minutes-Regular meeting 07/18/19**
- E.2 Approval of Building and Wiring Permits**

Permit Number	Submitted By and Location	Contractor	Description of Work to be Performed	Building Value	Electrical Code	Total Electrical Fees Paid	Total Building Fees Paid	Zoning	Asbestos	Flood Zone	Elev. Certificate	Non Conversion Use	Historic District
74541	Tim Wamsley 217 Randolph St	Self	Floor Repair & Hot Water Tank Install	\$200.00			\$10.00						
74542	Patrick Martin 43 Cleveland Ave	Leigh Enterprises	Window Replacement Soffit & Fascia & Flooring	\$1,800.00			\$15.00						
74543	Kenneth Buchanan 140 Pocahontas St	Helping Hands	Re-Roof Metal over Shingle	\$12,950.00			\$142.45						
74544	Safwat Attia 17 Gate St	WV Pool Construction	14'x33' Inground Pool Fence 6' Hght	\$69,800.00	B2	\$100.00	\$488.60	X	X				
74545	George Carver 19 Elizabeth St	Hillside Roofing Burkholder	Re-Roof A Frame Entry Shingle	\$1,000.00			\$11.00	X					X
74546	Billy Sipe 145 Camden Ave	CutRight Home Builders	Re-Roof Metal over Shingle	\$3,500.00			\$38.50						
74547	Russ Warner 98 1/2 Randolph St	CutRight Home Builders	Re-Roof Metal over Shingle	\$5,500.00			\$60.50						
74548	Blanche McCartney 55 Marion St	Twisted Wire	Porch Floor & Pillar Replacement	\$1,200.00			\$13.20						
74549	Mike McCauley 46 College Ave	Hardy Construction	Drywall Bathroom	\$2,500.00			\$27.50						X
74550	Wes Marsh 64 E Main St	James Wagner Services	Window Replacement & Room Remodel	\$1,000.00			\$15.00						X
74451	Colin Reger 55 Boggess St	Self	Kitchen Remodel	\$5,000.00			\$55.00						
74552	Twyla Barlow 28 Aronld Ave	Window World of Fairmont	Replacement Windows	\$5,690.00			\$62.59						X
74553	Charles Bucklew 59 Boggess St	Tri County Construction	Addition 15'x26' Patio w/ Roof 15'x26'	\$40,000.00	A	\$100.00	\$360.00	X					
74554	Sherwood Simmons 174 Pocahontas St	Self	ADA Ramp	\$800.00			\$n/c	X					
TOTAL				\$150,940.00		\$200.00	\$1,299.34						

E.3 Approval of Payment of the Bills

08-01-2019 10:40 AM

DISBURSEMENTS 07-19-2019 to 7-31-2019

PAGE: 1

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
ECONOMIC DEVELOPMENT	UPSHUR COUNTY DEVELOPMENT	402-567-00	ECONOMIC DEVELOPMENT	1ST HALF FY 2019-20 BUDGET	15,000.00
				TOTAL:	15,000.00
MAYOR'S OFFICE	RALSTON PRESS INC	409-341-00	MAYOR'S SUPPLIES & M	PURCHASE ORDERS	153.14
		409-341-00	MAYOR'S SUPPLIES & M	SANDERS STAMP	6.50
	PITNEY BOWES INC	409-218-00	MAYOR'S POSTAGE	PITNEY BOWES	501.36
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	75.86
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	69.66
	US CELLULAR	409-211-00	MAYOR'S TELEPHONE	682-1651 613-0113 0002	45.99
	WV MUNICIPAL LEAGUE CONFERENCE	409-341-00	MAYOR'S SUPPLIES & M	REGISTER TOM O'NEILL	75.00
	JERRY HEARD ASSC.	409-341-00	MAYOR'S SUPPLIES & M	COPYER PAPER	609.81
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	64.53
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHED	15.10
	BYWAYA CRT BENEFITS	409-105-00	MAYOR'S INSURANCE	GF JULY HEALTH INS	1,563.74
		409-105-00	MAYOR'S INSURANCE	GF AUG HEALTH INS	2,553.10
	LEXIS NEXIS - MATTHEW BENDER	409-341-00	MAYOR'S SUPPLIES & M	WV CODE 19 SUPP PRG INDEX	281.41
		409-341-00	MAYOR'S SUPPLIES & M	WV LEGISLATIVE REVIEW SERV	127.43
		409-341-00	MAYOR'S SUPPLIES & M	10-19 - 09-20 WV ADVANCE C	189.45
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	304-704-8355 PARKING ENFOR	52.74
	SHERIFF OF UPSHUR COUNTY	409-341-00	MAYOR'S SUPPLIES & M	TAKES TRAFFY ENTFIELD LOT 1	9.48
	ROSSMAN & CO/FCB	409-341-00	MAYOR'S SUPPLIES & M	DEBT COLLECTION	5.13
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	304-472-1651-101515-4	61.28
			MAYOR'S TELEPHONE	304-003-2275-060600-4	21.02

15,000 UCDA
 7,500 Airport Authority
 5,000 Country Roads Transit
 2,500 Health Dept

Half
 FY 2019-20 Budget

1,200. PTS Annual Software Maintenance
 1,636.49 Central Supply Concrete for Traders Alley & Sidewalk at 133 Fayette St.

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			7/19/2019 - 7/31/2019 TOTAL:	1,046.68 7,626.41
COUNCIL	LOWES BUSINESS ACCOUNTS	410-450-02	THEATRE CAPITAL	Electrical supplies	101.46
		410-450-02	THEATRE CAPITAL	Electrical supplies	171.21
	M4 RENTALS LLC	410-450-02	THEATRE CAPITAL	19 foot lift rental	900.00
	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	20.00
	CRITES ELECTRICAL SUPPLY INC	410-450-02	THEATRE CAPITAL	Electrical supplies	12.34
		410-450-02	THEATRE CAPITAL	Electrical supplies	132.31
		410-450-02	THEATRE CAPITAL	Electrical supplies	69.19
	UPSHUR COUNTY COMMISSION	410-460-00	CAT CONTROL EXPENSE	CATS CAUGHT IN JUNE 2019	10.00
		410-460-00	CAT CONTROL EXPENSE	UPSHUR COUNTY COMMISSION	40.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHED	14.50
	**PAYROLL EXPENSES			7/19/2019 - 7/31/2019 TOTAL:	1,050.00 2,533.01
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	15.00
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	9.30
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHED	2.18
	**PAYROLL EXPENSES			7/19/2019 - 7/31/2019 TOTAL:	150.00 176.48
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	21.88
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	21.88
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	13.56
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHED	3.17
	**PAYROLL EXPENSES			7/19/2019 - 7/31/2019 TOTAL:	218.78 279.27
COURT	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHED	9.06
	**PAYROLL EXPENSES			7/19/2019 - 7/31/2019 TOTAL:	625.00 672.81
CITY ATTORNEY	WV PUBLIC EMPLOYEES RETIREME	417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	48.08
		417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	48.08
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	29.81
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHED	6.97
	BYWATER CWI BENEFITS	417-105-00	CITY ATTORNEY INSURA	GF JULY HEALTH INS	175.97
		417-105-00	CITY ATTORNEY INSURA	GF AGG HEALTH INS	283.68
	**PAYROLL EXPENSES			7/19/2019 - 7/31/2019 TOTAL:	480.77 1,073.36
HOUSING	BUCKHAMMON UTIL BOARDS	436-354-00	HOUSING ENFORCEMENT	CLEAN UP 15 CLEVELAND AVE	114.93
	WASTE COLLECTION BOARD	436-354-00	HOUSING ENFORCEMENT	FABRICATION LITTER CNTRL S	500.00
	CRYSTAL ANN BROWN	436-354-00	HOUSING ENFORCEMENT	TEACH & SYC LITTER CNTRL P	188.00
				TOTAL:	802.93
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	134.62
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	134.62
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	83.46
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHED	19.52
	BYWATER CWI BENEFITS	437-105-00	ZONING HEALTH INS	GF JULY HEALTH INS	703.88

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			7/19/2019 - 7/31/2019 TOTAL:	1,134.71 3,556.96
DATA PROCESSING	COMMUNITY BANK	439-459-00	DATA PROCESSING CAPI	ACCT#771901071 AUG COMP SR	385.84
				TOTAL:	385.84
CITY HALL	MCN POWER	440-213-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	1,335.08
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	0.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	114.64
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	116.03
	DOLLAR GENERAL CORPORATION	440-216-00	CITY HALL MAINTENANC	SUPPLIES	54.30
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	71.03
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHED	16.41
	**PAYROLL EXPENSES			7/19/2019 - 7/31/2019 TOTAL:	1,160.34 2,068.03
POLICE	HALSTON PRESS INC	700-341-00	POLICE DEPT. MAT & S	BUSINESS CARDS	74.51
	HART OFFICE SOLUTIONS INC	700-341-00	POLICE DEPT. MAT & S	COPY COVERAGE	3.49
	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU	CAR WASHES	45.00
	JENKINS FORD INC	700-343-00	POLICE DEPT. AUTO SU	REPLACE O2 SENSOR	265.72
		700-343-00	POLICE DEPT. AUTO SU	REPLACE BACKUP BULB	30.69
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,754.86
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,646.84
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	435.22
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	373.08
	CHIEF SUPPLY CORPORATION	700-341-00	POLICE DEPT. MAT & S	WIDOW PUNCH	82.46
		700-345-00	POLICE DEPT. UNIFORM	CHIEF SUPPLY CORPORATION	54.00
	US CELLULAR	700-211-00	POLICE DEPT. TELEPHO	940-1797 642-5723	360.28
	GOT YOUR SIX LLC	700-345-00	POLICE DEPT. UNIFORM	BASKET WEAVE	39.83
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,289.57
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHED	301.59
	BYWATER CWI BENEFITS	700-105-00	POLICE DEPT. GROUP I	GF JULY HEALTH INS	8,446.56
		700-105-00	POLICE DEPT. GROUP I	GF AUG HEALTH INS	13,616.52
	LEXIS NEXIS - MATTHEW BENDER	700-341-00	POLICE DEPT. MAT & S	WV CODE 19 SUPP PKG INDEX	281.41
	PTS SOLUTIONS, INC	700-459-00	POLICE DEPT. NEW EQU	GO GLOBAL	1,200.00
	STAPLES ADVANTAGE	700-341-00	POLICE DEPT. MAT & S	COPY PAPER	293.17
		700-341-00	POLICE DEPT. MAT & S	HDMI CABLE	20.09
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-473-7911-073014-4 POL	0.00
		700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4	76.30
	**PAYROLL EXPENSES			7/19/2019 - 7/31/2019 TOTAL:	21,272.68 51,963.87
FIRE	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. CAPITAL O	AUG 2019 FIRE TRK PYMT	3,678.20
	MUNICIPAL EMERGENCY SERVICES	706-345-00	FIRE DEPT. UNIFORMS	SHIPPING	10.63
	BREATHING AIR SYSTEMS	706-216-00	FIRE DEPT. MAINTENAN	MAINTENANCE	438.93
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	743.15
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	730.87
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	659.21
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	628.37
	CRITES ELECTRICAL SUPPLY INC	706-341-00	FIRE DEPT. MATERIAL	LIGHT BULB	7.47
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	933.76
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHED	218.30
	BYWATER CWI BENEFITS	706-105-00	FIRE DEPT. GROUP INS	GF JULY HEALTH INS	4,927.16

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		706-105-00	FIRE DEPT. GROUP INS	GF AUG HEALTH INS	7,942.97
		706-211-00	FIRE DEPT. TELEPHONE	304-472-2868-101915-4	83.25
	FRONTIER			7/19/2019 - 7/31/2019	14,701.31
	**PAYROLL EXPENSES			TOTAL:	35,703.66
STREET	MON POWER	750-213-00	STREET DEPT. UTILITI	110084762464 20 FACTORY ST	175.61
		750-213-00	STREET DEPT. UTILITI	110084762126 GARAGE	32.05
		750-213-00	STREET DEPT. UTILITI	110084761755 17 1/2 FACTOR	45.26
	FISHER AUTO PARTS INC	750-343-00	STREET DEPT. AUTO SU	Wiperblades and Battery	145.12
		750-343-00	STREET DEPT. AUTO SU	Wiperblades and Battery	24.26
	SOUTHERN STATES COOP INC	750-341-00	STREET DEPT. MAT & S	Water and boots	377.16
		750-341-00	STREET DEPT. MAT & S	Water and boots	381.58
		750-341-00	STREET DEPT. MAT & S	Boots for Charlie	191.99
	RITE-WAY HEATING & PLUMBING	750-341-00	STREET DEPT. MAT & S	Hose & Clamps	9.12
	MOUNTAINEER GAS COMPANY	750-213-00	STREET DEPT. UTILITI	341416-404855 17 1/2 FACTO	0.00
		750-213-00	STREET DEPT. UTILITI	269254-314209 4 FACTORY ST	0.00
		750-213-00	STREET DEPT. UTILITI	269255-492564 6 FACTORY ST	0.00
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	AC Unit and Office Supply	307.26
		750-341-00	STREET DEPT. MAT & S	AC Unit and Office Supply	146.94
	CENTRAL SUPPLY CO	750-458-05	STREET DEPT. PROJECTS	Concrete and supplies	1,636.49
		750-458-05	STREET DEPT. PROJECTS	Concrete and supplies	246.45
	STATE EQUIPMENT INC.	750-459-00	STREET DEPT. CAPITAL	14" Chain saw	360.33
	SUNSET GRAPHICS LLC	750-341-00	STREET DEPT. MAT & S	Minkster and Jenkins	10.00
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	820.28
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	876.32
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	80.00
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	80.00
	SYLVESTER W. LOWTHER	750-343-00	STREET DEPT. AUTO SU	Hoses and Connectors	845.16
	GLOBAL TRACKING COMMUNICATIO	750-211-00	STREET DEPT. TELEPHO	JULY 2019 GPS TRACKIT	185.30
	US CELLULAR	750-211-00	STREET DEPT. TELEPHO	642-1601940-2024 642-4948	307.56
	COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	STREET AUG 2019 SKID STEER	664.11
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	890.99
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	208.40
	BYWATER CWI BENEFITS	750-105-00	STREET DEPT. GROUP I	GF JULY HEALTH INS	4,223.28
		750-105-00	STREET DEPT. GROUP I	GF AUG HEALTH INS	6,808.26
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	304-472-5755-101615-4	78.51
	**PAYROLL EXPENSES			7/19/2019 - 7/31/2019	14,470.44
				TOTAL:	34,628.23
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110088782484 E. MAIN ST	73.42
		751-213-00	STREET LIGHTS	110100156733 107 E MAIN ST	99.20
				TOTAL:	172.62
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110087174495 S. KANAWHA ST	26.07
		752-213-00	TRAFFIC SIGNALS POWE	110088235830 REGER ST RT 2	47.58
	A&A SAFETY	752-230-00	SIGNS & SIGNALS	Sign's and Post	1,394.00
				TOTAL:	1,467.65
AIRPORT	BUCKHANNON-UPSHUR AIRPORT AU	758-567-00	AIRPORT	1ST HALF FY 2019-20 BUDGET	7,500.00
				TOTAL:	7,500.00
PUBLIC TRANSIT	COUNTRY ROADS TRANSIT	759-568-00	PUBLIC TRANSIT	FIRST HALF FY 2019-20 BUDG	5,000.00
				TOTAL:	5,000.00

08-01-2019 10:40 AM

DISBURSMENTS 07-19-2019 to 7-31-2019

PAGE: 5

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
HEALTH DEPT	UPSHUR BUCKHANNON HEALTH DEP	803-568-00	BUCKHANNON-UPSHUR HE	1ST HALF FY 2019-20 BUDGET	2,500.00
				TOTAL:	2,500.00
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110084592119 SYC	1,263.18
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	7.14
	PITNEY BOWES INC	907-218-00	POSTAGE	PITNEY BOWES	0.00
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	56.06
	UPSHUR HUMAN RESOURCES INC	907-221-00	TRAINING	REG MICHELLE HARTER STARS	80.00
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	293.47
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	276.54
	GLOBAL TRACKING COMMUNICATIO	907-211-00	TELEPHONES	JULY 2019 GPS TRACKIT	18.53
	US CELLULAR	907-211-00	TELEPHONES	613-3068	22.73
	WALMART STORES INC -BUCKHANN	907-360-00	CAMP BUCKHANNON SUPPL	CAMP BUC FOODS	139.73
		907-360-00	CAMP BUCKHANNON SUPPL	CAMP BUC	180.55
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYC MONTHLY PEST INSPECTION	34.75
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	657.03
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	153.67
	BYWATER CWI BENEFITS	907-105-00	GROUP INSURANCE	GF JULY HEALTH INS	1,407.76
		907-105-00	GROUP INSURANCE	GF AUG HEALTH INS	2,269.42
	FRONTIER	907-211-00	TELEPHONES	304-473-0145-042701-4	189.96
	**PAYROLL EXPENSES			7/19/2019 - 7/31/2019	10,600.18
				TOTAL:	17,650.40
SAFETY COMPLEX POLICE	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110088783078 22 S FLORIDA	1,543.89
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	57.09
	CHASE	976-461-00	SAFETY COMPLEX POLIC	AUG 2019 SAFETY COMPLEX PY	13,208.08
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	PEST CONTROL	42.00
				TOTAL:	14,851.06

E.4 Accept Resignation Janella Cochran, LUACF Director-Animal Care & Control Commission

LEWIS UPSHUR ANIMAL CONTROL FACILITY
318 Mud Lick Rd. - Buckhannon, West Virginia 26201.

Telephone: (304) 472-3865
Telecopier: (304) 472-9430

www.upshuranimalcontrol.org
Adopt, Don't Shop!

July 17, 2019

City of Buckhannon
Attn: Mayor McCauley
70 East Main St.
Buckhannon, WV 26201

Re: Animal Care & Control Commission Resignation

Mayor McCauley,

I am unable to attend the Animal Care & Control Commission meetings in my capacity as the Lewis Upshur Animal Control Facility Director. My attendance would require overtime hours and these funds are expended in full each fiscal year with staff's required attendance to Saturday adoption events and work on holidays and weekends. Please accept this letter as my official resignation. I apologize for any inconvenience this may cause and appreciate the City's interest in protecting our community's animal population.

Sincerely,

Janella L. Cochran

Janella L. Cochran
LUACF Director

Cc: Upshur County Commission

**E.5 Approve City Appointment William Squires-BU Park and Recreation Board
FY2019-2021**

**E.6 Accept Resignation Bill Thomas as City's Rep BU Airport Authority Board of
Directors**

From: **UCAA Accounting** <accounting@flyw22.com>
Date: Tue, Jul 16, 2019 at 9:04 AM
Subject: Bill Thomas Resignation
To: Cj Rylands <cjmbuc@cebridge.net>, Sam Nolte <srnolte@upshurcounty.org>, Tom O'Neill <tom@tomoneill.org>, UCAA Secretary <secretary@flyw22.com>, UCAA Treasurer <treasurer@flyw22.com>, Virgil LaRosa <regalcoal@yahoo.com>
CC: Brian Huffman <Bhuffman@chapttech.com>, Carrie Wallace <clwallace@upshurcounty.org>, Defibaugh, Melissa <mdefibaugh@chapttech.com>, William Thomas <Bill3534@yahoo.com>

Good morning everyone,

Bill Thomas contacted me yesterday evening and asked me to please make you aware that as of July 15, 2019 he is stepping down from his position on the board. Bill also conveyed that he has enjoyed his time with the BUAA and wishes us nothing but success.

I'm sure you will all agree that Bill has been a tremendous asset to the Authority and we will certainly miss his contributions to the success of the airport.

Motion by Thomas/Skinner to approve the Consent Agenda - Motion Carried.

F. Strategic Issues for Discussion and/or Vote

F.1 Presentation & Acceptance of the City of Buckhannon 2025 Comprehensive Plan -
Was addressed earlier in the meeting.

F.2 Ordinance No. 437 Employee Health Insurance 1st Reading - Mr. O'Neill explained this ordinance and presented it as the 1st reading.

Motion to approve the 1st reading of: ORDINANCE NO. 437 OF THE CITY OF BUCKHANNON, AN ORDINANCE DEFINING CERTAIN EMPLOYEE MEDICAL AND PRESCRIPTION DRUG INSURANCE BENEFITS FOR FULL-TIME EMPLOYEEES OF THE CITY OF BUCKHANNON; ESTABLISHING THE CITY'S SHARE OF EMPLOYEEES HEALTH INSURANCE PREMIUM TO BE PAID; ESTABLISHING THE CITY'S SHARE OF HEALTH INSURANCE PREMIUM FOR A FULL-TIME EMPLOYEE'S SPOUSE AND QUALIFYING CHILDREN; AND SETTING AN EFFECTIVE DATE., made by Skinner/Sanders. Motion carried.

F.3 Continued Discussion Part Time Firefighter/Home Rule - A discussion concerning a Part Time Firefighter/Home Rule took place with Chief JB Kimble. He explained all the requirements that will need to be considered. The Chief will continue to work with City Attorney O'Neill on this possibility. Council Member Skinner discussed the possibility of applying for Staffing for Adequate Fire and Emergency Response (SAFER) Grant program to expand our staffing. Council Member Thomas had follow-up remarks regarding the need to increase staffing. Council Member Rylands has concerns about staffing with a limited time grant noting that when the grant ends, the City must have the budget to cover those salaries.

F.4 Approval Resolution 2019-09 Budget Revision #2 General Fund FY 2019/20
Director of Finance Jenkins explained F.4 in detail.

Budget Revision #2 worksheet					
Revenues					
		Original Budget	Increase/decrease	Revised Budget	
001-366-000-14	Culture Arts Grnt Rev	0	\$ 128,000.00	128000	\$67T Grant plus \$61T city share from check receive july19 from prev yr grant. The remainder share of city \$6T is in donations in exp acct 410-450-01 toward Police dept from rotary toward National Night Out
001-399-000-00	Miscellaneous	2000	\$ 5,700.00		
001-399-000-00	Miscellaneous		\$ 3,250.00	10950	
				0	
				0	
				0	
				0	
			\$ 136,950.00		
Expenditures					
001-410-450-02	Theatre Capital	0	\$ 128,000.00	128000	Theatre grant approved July 2019 for computer evid room, body armor and uniforms National night out donations \$2500 from & \$750 from Rotary
001-700-459-00	Police Capital	65900	\$ 5,700.00	71600	
001-700-341-00	Police supplies	22000	\$ 3,250.00	25250	
			\$ 136,950.00		

Motion made by Thomas/Bucklew to approve Resolution 2019-09 - Budget Revision #2 General Fund FY 2019/20. Motion carried unanimously - roll call vote as follows:

Mr. Thomas - Yes
Mrs. Bucklew - Yes
Mr. Rylands - Yes
Mr. Sanders - Yes
Mr. Skinner - Yes
Mrs. Albaugh - Yes
Mayor McCauley - Yes

F.5 Discussion Draft Ordinance No. 438 Purchasing - Mr. O'Neill explained the ordinance, that is being drafted, covers purchasing of materials, supplies and equipment following the state model. It should be ready for review by the next Council meeting.

G. Board Members Comments and Announcements:

- **Council Member Thomas** - Thanked the Jenkins family and the Rotary for their generous donations. He paid tribute to the passing of Meagan Lively. He also mentioned the potential of the county and city working closer together in the future.
- **Council Member Bucklew** - Also thanked the Jenkins Family, Rotary and the Minisker family for their generous donations.
- **Council Member Rylands** - Echoed the remarks by Thomas and Bucklew and added a thank you to all those in the community for working closely together.
- **Council Member Albaugh** - Echoed all that had been said by the other Members.
- **Council Member Skinner** - He reported on the Saint Joseph's Hospital Foundation Golf Tournament at Snowshoe, which raises money for the hospital, that he attended today.
- **City Recorder Sanders** - Echoed all that had been said by the other Members. He also commented about the tour and dedication of the Flagpole at the Waste Collection Department. He mentioned that Jeff Wamsley and Jerry Arnold did a great job hosting us; our thanks to them and all their employees.

H. Mayor's Comments and Announcements - The Mayor thanked the Upshur County Honor Guard for dedicating the Flagpole at the Waste Collection Department and he reviewed the upcoming meetings.

I. Adjournment

Motion by Thomas/Albaugh to adjourn into Executive Session at 8:41 pm per WV Code 6-9a-4 to discuss Property Matters. Motion carried.

Council reconvened.

Motion by Albaugh/Sanders to adjourn at 8:59 pm. Motion carried.

Mayor David McCauley

City Recorder Randall H. Sanders
