

STATE OF WEST VIRGINIA; COUNTY OF UPSHUR; CITY OF BUCKHANNON: TO-WIT:

A scheduled meeting of the Consolidated Public Works Board was held at Buckhannon City Hall, 70 East Main Street, on Thursday, June 25, 2020 at 4:00 p.m. with the following in attendance:

Mayor	David McCauley	Present
City Recorder	Randy Sanders	Present
Board Member	Pamela Bucklew	Present
Board Member	CJ Rylands	Present
Board Member	Mark Waldo	Present – by phone
Board Member	Nancy Shobe	Present
Director of Finance/Admin/Asst Recorder	Amberle Jenkins	Present
Director of Public Works	Jerry Arnold	Present
City Engineer	Jay Hollen	Absent
Street Superintendent	Bradley Hawkins	Present
Grants & Information Coordinator	Callie Cronin Sams	Present – by phone
City Attorney	Tom O'Neill	Absent
MyBuckhannon	Monica Zalaznik	Present
Inter Mountain	Amanda Hayes	Present
COB Intern	Joshua Trent	Present

Guests: Daisy Hunt

*To Participate in a Utility Board meeting during the COVID-19 Safer at Home Order,
Please contact us at 304-472-1651 for the GoToMeeting link/access*

***City of Buckhannon Consolidated Public Works Board
4:00 p.m. in Council Chambers
Meeting Agenda for Thursday, June 25, 2020***

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America
- A.3 Mayor's Greetings
- A.4 COVID -19

B. Recognized Guest

- B.1 Michael Phillips
- B.2 Daisy Hunt-Relay for Life

C. Department Report

- C.1 Bradley Hawkins

D. Financial Report-Amberle Jenkins

- D.1 May 2020

E. Correspondence and Information

- E.1 Mayor's Statements-COVID-19 Virus
 - June 4, 2020 Pandemic, COVID-19 Virus
 - June 18, 2020 Pandemic, COVID-19 Virus
 - June 18, 2020 Mayor's Statement Final City Council Meeting
- E.2 Letter to WV Culture & History RE: Request Extension on FY19-20 Grant Award -Colonial Theatre 06/15/2020
- E.3 Mayor's Remarks- Dedication of the Gallery at Colonial Theatre & Opening of Youth Arts Exhibition 06/05/2020
- E.4 Notice Street Department Advertise Position of Full-Time Laborer
- E.5 City PR: Traffic Advisory –Gateway West Phase II Construction Alert
- E.6 Events Approved by City Council:
 - EMS Employee Appreciation-City Street Closure-June 27, 2020
 - 2020 Buckhannon Pridefest –Jawbone Park-June 27, 2020
- E.7 Lease Agreement Arch Coal RE: BU Trails Expansion Indexed City A301

F. Consent Agenda

- F.1 Approval of Minutes- Regular Meeting 05/28/2020

G. Strategic Issues for Discussion and/or Vote

- G.1 Placement of Civil War Veterans Markers at Old Heavner Cemetery
- G.2 Approval CPWB Budget FY 2020-2021
- G.3 Recap Relay for Life Event 07/18/2020

H. Board Members Comments and Announcements

I. Adjournment

Posted 06/22/2020

Next Meeting Date: July 23, 2020

A. Call to Order: Mayor McCauley called the meeting to order asking that we keep all those affected by COVID-19 in our thoughts and prayers during a moment of silence. This was followed by the pledge to the Flag of the United States of America.

B. Recognized Guests

B.1 Michael Phillips – Not in attendance.

B.2 Daisy Hunt-Relay for Life – The Mayor recognized Daisy Hunt who was representing the Upshur County Relay for Life Organization. She informed the Board that, due to concerns over COVID-19, the annual event that was planned for July 18, 2020 in Jawbone Park will now be held in the BU High School parking lot as a Drive Through Event. Board Member Bucklew ask if the luminaria service was still available, which Ms. Hunt confirmed was, and she directed us to the Upshur County Relay for Life website or Facebook for more details.

C. Department Report

C.1 Street Departments Supervisor - Bradley Hawkins – Mr. Hawkins provided a report on the following:

- The Department crew is working on the Gateway West Project; they have poured 290 feet of new sidewalk.
- Cooper Asphalt paved the new street by CVS on June 24th and had some blacktop left over, so I had them pave the alley on the east side of CVS.
- We received the permit from the State of West Virginia, so we are planning to create the new street entrance on the West Main Street side next week.

Jerry Arnold reported that the Route 33 traffic study has been completed by the State (WV) and has been forwarded to the engineering department (in Charleston) for comments. Jerry also commented on the Gateway West project and the different elements of the project which is much more than just pouring new sidewalks. They have identified and corrected several downspout issues.

Board member Rylands ask about the timeline for all the projects going on. Jerry does have the projects listed but because of the many interruptions caused by unexpected maintenance requirements, he usually does not publish completion deadlines as they are often pushed forward.

Jerry and Brad reported they recently had conference calls with various vendors representatives regarding the concrete batch truck and the working mechanisms of the equipment. He was optimistic with the value of the equipment and how it will help expedite our projects and provide better consistency with the concrete itself. Jerry requested the bidding approval for this be placed on the next Council agenda.

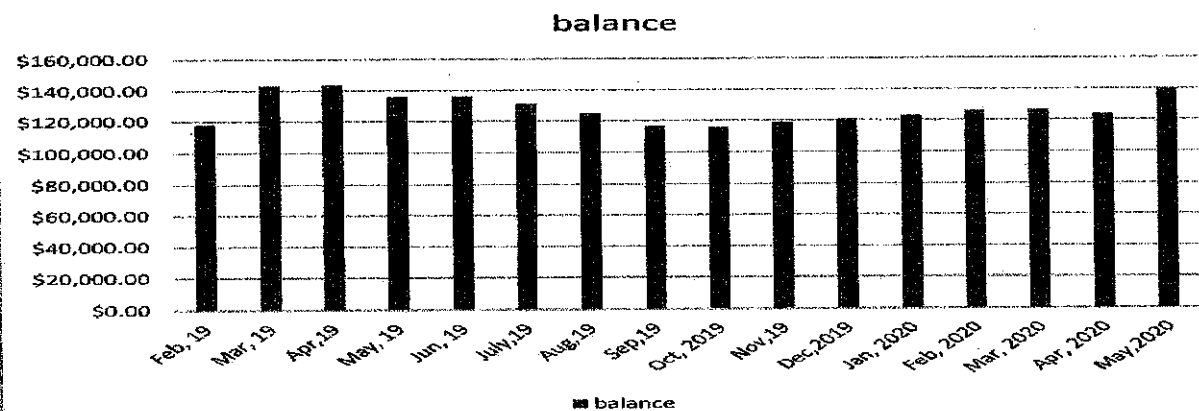
D. Financial Report-Amberle Jenkins

D.1 May 2020 - Amby presented the May 2020 report showing income of \$30,915.26 and expenses of \$14,661.02 for the period. Large expenditures for the period were \$1,294.94 to State Equipment for chain saws and \$2,260.29 to Hummert International for flowers. She also went over the following:

CONSOLIDATED PUBLIC WORKS BOARD CITY OF BUCKHANNON BALANCE SHEET

Balance May 31, 2020

Money market & checking	\$ 139,773.94
Cemetery CD and savings	\$ 230,348.64



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CITY OF BUCKHAMMON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

PAGE: 2

093-CONSOL PUBLIC WORKS

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER FEES						
093-340-000-01 DONATION BEAUTIFICATION U	60	11.00	121.00	0.00 (61.00)	201.67
093-340-000-02 DONATION DOG PARK UTIL&PRI	60	17.00	7,826.51	0.00 (7,766.51)	13,044.18
093-342-000-00 PARKING METERS LOT 1	0	0.00	0.00	0.00	0.00	0.00
093-342-000-01 PARK.PEN.LOT 1	0	0.00	50.00	0.00 (50.00)	0.00
093-342-000-02 LOT 1 STICKERS	0	25.00	25.00	0.00 (25.00)	0.00
093-343-000-00 PARKING LOT 2 RENTAL	2,000	0.00	0.00	0.00	2,000.00	0.00
093-343-000-01 PARK.PEN.LOT 2	0	0.00	0.00	0.00	0.00	0.00
093-343-000-02 STICKERS LOT 2	0	0.00	0.00	0.00	0.00	0.00
093-344-000-00 PARKING METERS LOT 3	0	0.00	163.05	0.00 (163.05)	0.00
093-344-000-01 PARK.PEN.LOT 3	100	0.00	0.00	0.00	100.00	0.00
093-344-000-02 STICKERS LOT 3	1,000	25.00	2,175.50	0.00 (1,175.50)	217.55
093-345-000-00 PARKING METERS LOT 4	0	0.00	0.00	0.00	0.00	0.00
093-345-000-01 PARK.PEN.LOT 4	0	0.00	0.00	0.00	0.00	0.00
093-345-000-02 STICKERS LOT 4	0	0.00	0.00	0.00	0.00	0.00
093-346-000-00 PARKING METERS ON STREET	0	0.00	0.00	0.00	0.00	0.00
093-346-000-01 PARK.PEN.ON STREET	5,000	225.00	2,375.00	0.00	2,625.00	47.50
093-347-000-00 OPENING & CLOSING GRAVES	30,000	1,350.00	43,900.00	0.00 (13,900.00)	146.33
093-347-000-01 SALE OF LOTS	10,000	800.00	16,450.00	0.00 (6,450.00)	164.50
093-347-000-03 PLACEMENT OF MARKERS	1,500	0.00	2,300.00	0.00 (800.00)	153.33
093-349-000-01 PARK.PEN.LOT6	0	0.00	0.00	0.00	0.00	0.00
093-349-000-02 STICKERS LOT 6	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FEES	49,720	2,455.00	75,366.06	0.00 (25,656.06)	151.62
GRANTS						
093-366-000-00 STATE GRANTS	0	0.00	4,993.20	0.00 (4,993.20)	0.00
093-367-000-01 HOTEL OCCUPANCY TAX	45,000	3,412.34	31,652.85	0.00	13,347.15	70.34
093-368-000-00 RENTAL OF PAVILION	5,000	40.00	3,285.00	0.00	1,715.00	65.70
TOTAL GRANTS	50,000	3,452.34	39,931.05	0.00	10,068.95	79.86
OTHER REVENUE						
093-388-000-00 INTEREST	50	9.92	161.80	0.00 (111.80)	323.60
093-399-000-00 MISCELLANEOUS	0	0.00	890.00	0.00 (890.00)	0.00
093-399-000-02 DONATIONS BEAUTY/GARDENS	0	0.00	0.00	0.00	0.00	0.00
093-399-000-03 CONTRIB FROM GENERAL FUND	25,000	25,000.00	25,000.00	0.00	0.00	100.00
093-399-000-04 COMMUNITY ENHANCE DONATIO	100	0.00	1,600.00	0.00 (1,500.00)	1,600.00
TOTAL OTHER REVENUE	25,150	25,009.92	27,651.80	0.00 (2,501.80)	109.95
TOTAL REVENUE	124,870	30,915.26	142,968.91	0.00 (18,098.91)	114.49

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CITY OF BUCKHAMMON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

PAGE: 3

093-CONSOL PUBLIC WORKS

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
HAD DEBT						
NON-OPERATING EXPENSES						
093-550-676-00 BAD DEBT EXPENSE{return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
BOARD						
SALARIES & BENEFITS						
093-700-101-00 BOARD SALARIES	16,200	1,350.00	14,850.00	0.00	1,350.00	91.67
093-700-103-00 SALARIES	21,740	1,336.50	18,388.67	0.00	3,351.33	84.56
093-700-104-01 FLOWER SALARIES	46,350	4,492.90	40,711.56	0.00	5,638.44	87.84
093-700-104-00 FICA TAX	6,448	549.25	5,674.09	0.00	773.91	88.00
093-700-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
093-700-106-00 GROUP RETIREMENT	1,400	168.65	1,412.07	0.00 (12.07)	100.86
093-700-106-01 CONSOLIDATED RETFLOWER	2,500	242.34	1,624.22	0.00	875.78	64.97
TOTAL SALARIES & BENEFITS	94,638	8,139.64	82,669.61	0.00	11,977.39	87.34
CONTRACTUAL SERVICES						
093-700-214-00 CPWB UNIFORMS	0	0.00	0.00	0.00	0.00	0.00
093-700-225-00 LOT 4 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
093-700-226-00 INSURANCE & BONDS	10,000	184.05	8,818.00	0.00	1,182.00	88.18
TOTAL CONTRACTUAL SERVICES	10,000	184.05	8,818.00	0.00	1,182.00	88.18
COMMODITIES						
093-700-340-00 MAT & SUPP - STORM DRAIN	0	0.00	0.00	0.00	0.00	0.00
093-700-341-00 MAT & SUPP - CEMETERY	15,000	32.81	5,176.51	0.00	9,823.49	34.51
093-700-342-00 MAT & SUPP - PARKING	5,150	66.36	3,045.94	0.00	2,104.06	59.14
093-700-343-00 MAT&SUPP-PARKS	15,000	1,074.82	14,727.55	0.00	272.45	98.18
093-700-343-01 DOG PARK EXP	500	5.25	3,609.41	0.00 (3,109.41)	721.88
093-700-344-00 AUTO SUPPLIES	5,600	103.34	4,868.08	0.00	131.92	97.36
093-700-345-00 TREE MAINTENANCE	10,000	1,380.43	1,380.43	0.00	8,619.57	13.80
093-700-346-00 COMMUNITY ENHANCE DONATIO	0	381.92	1,184.09	0.00 (1,184.09)	0.00
TOTAL COMMODITIES	50,650	3,044.93	33,992.01	0.00	16,627.99	67.11
CAPITAL OUTLAY						
093-700-464-00 HOTEL-MOTEL (FLOWERS)	16,000	3,292.40	12,974.97	0.00	3,025.03	81.09
093-700-465-00 CONTRACT MOWING CEMETERY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	16,000	3,292.40	12,974.97	0.00	3,025.03	81.09
CONTRIBUTIONS						
093-700-500-00 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

093-CONSOL PUBLIC WORKS

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
093-700-899-00 MISCELLANEOUS	0	0.00	890.00	0.00	890.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	890.00	0.00	890.00	0.00
TOTAL BOARD	171,288	14,661.02	139,335.59	0.00	31,952.41	81.35
TOTAL EXPENDITURES	171,288	14,661.02	139,335.59	0.00	31,952.41	81.35
REVENUE OVER/(UNDER) EXPENDITURES	(46,418)	16,254.24	3,633.32	0.00	50,051.32	7.83-

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disbursements 05-01-20 TO 05-31-20

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FUND: CONSOL PUBLIC WORKS

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
BOARD	BUCKHANNON UTIL BOARDS	700-341-00	MAT & SUPP - CEMETER	CEMETERY APRIL 20 TRASH	32.51
	MON POWER	700-343-00	MAT&SUPP-PARKS	110089164682 JAMBONE PARK	117.22
		700-343-00	MAT&SUPP-PARKS	110086639413 PARK STREET	19.56
		700-343-01	DOG PARK EMP	110137251636 WALK TRAIL LN	5.25
		700-343-00	MAT&SUPP-PARKS	110141746342 13 MARION ST	5.25
		700-343-00	MAT&SUPP-PARKS	110088930128 44 259 ST	6.43
		700-343-00	MAT&SUPP-PARKS	110085338043 61 CLEVELAND	5.25
		700-343-00	MAT&SUPP-PARKS	110085338086 PARK STREET	6.05
		700-343-00	MAT&SUPP-PARKS	110087301540 FLAG FOLG-	7.80
		700-343-00	MAT&SUPP-PARKS	110095146253 J B PAVILION	6.51
		700-342-00	MAT & SUPP - PARKING	110112520676 PRK LOT 3	39.99
		700-342-00	MAT & SUPP - PARKING	110112520619 PRK LOT 3	16.14
		700-342-00	MAT & SUPP - PARKING	110112520426 PRK LOT 3	5.25
		700-342-00	MAT & SUPP - PARKING	110116755615 LOT 3 FAIRB A	11.98
	FISHER AUTO PARTS INC	700-344-00	AUTO SUPPLIES	Battery for Ferris Mower	41.84
	SOUTHERN STATES COOP INC	700-464-00	HOTEL-MOTEL (FLOWERS	SUMMERS BCGTS	179.99
	FETTY'S REPAIR SERVICE	700-344-00	AUTO SUPPLIES	oil and filters	32.19
	RITE-WAY HEATING & PLUMBING	700-343-00	MAT&SUPP-PARKS	Finn valve	157.54
	NAPA-AUTOWER AUTO SUPPLY	700-344-00	AUTO SUPPLIES	WIPER BLADE	6.10
	LUMES BUSINESS ACCOUNTS	700-346-00	COMMUNITY ENTRANCE DO	4x4's waterseal and bolts	381.92
		700-464-00	HOTEL-MOTEL (FLOWERS	CREATE BUCKHANNON	58.72
		700-464-00	HOTEL-MOTEL (FLOWERS	PLANTS, PLASTIC,SEED	42.70
		700-343-00	MAT&SUPP-PARKS	Batteries for Restrooms	49.32
		700-464-00	HOTEL-MOTEL (FLOWERS	GARDEN SOIL	71.00
		700-464-00	HOTEL-MOTEL (FLOWERS	GARDEN SOIL	71.00
		700-464-00	HOTEL-MOTEL (FLOWERS	POTTING SOIL	98.64
		700-464-00	HOTEL-MOTEL (FLOWERS	MULCH	34.90
		700-345-00	TREE MAINTENANCE	Tree Pruner Pole	85.49
		700-464-00	HOTEL-MOTEL (FLOWERS	GARDEN SOIL	21.30
		700-464-00	HOTEL-MOTEL (FLOWERS	MULCH	62.90

\$1294.94 - Stake Equipment - C-M Chainsaw
\$2260.29 - Hummert International - Flowers

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disbursements 05-01-20 TO 05-31-20

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FUND: CONSOL PUBLIC WORKS

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		700-464-00	HOTEL-MOTEL (FLOWERS	SOIL, SEED	105.12
		700-464-00	HOTEL-MOTEL (FLOWERS	PLANTS, PLASTIC,SEED	52.96
		700-464-00	HOTEL-MOTEL (FLOWERS	PLANTS, PLASTIC,SEED	23.74
		700-464-00	HOTEL-MOTEL (FLOWERS	PLANTS, PLASTIC,SEED	24.66
		700-464-00	HOTEL-MOTEL (FLOWERS	PLANTS, PLASTIC,SEED	15.18
		700-464-00	HOTEL-MOTEL (FLOWERS	MULCH	27.92
		700-464-00	HOTEL-MOTEL (FLOWERS	MULCH	34.90
		700-464-00	HOTEL-MOTEL (FLOWERS	MULCH	34.90
		700-464-00	HOTEL-MOTEL (FLOWERS	MULCH	13.96
		700-464-00	HOTEL-MOTEL (FLOWERS	SOIL, SEED	42.60
	STATE EQUIPMENT INC.	700-345-00	TREE MAINTENANCE	MS661 C-M Chainsaw	1,294.94
		700-344-00	AUTO SUPPLIES	Oil and Filter	23.01
	WV PUBLIC EMPLOYERS RETIREME	700-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	20.00
		700-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	45.65
		700-106-01	CONSOLIDATED RETFLOW	WV RETIRE TIER2 CONTRIBUTI	80.78
		700-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	59.00
		700-106-01	CONSOLIDATED RETFLOW	WV RETIRE TIER2 CONTRIBUTI	80.78
		700-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	41.00
		700-106-01	CONSOLIDATED RETFLOW	WV RETIRE TIER2 CONTRIBUTI	80.78
	REFUND OF PARK RESERVATIONS	700-343-00	MAT&SUPP-PARKS	RefJoanmiHidenourNbrpPav1	50.00
		700-343-00	MAT&SUPP-PARKS	RefEllenabathHallCityPav3	20.00
		700-343-00	MAT&SUPP-PARKS	RefMaureenHallUBFck-COVID	5.00
		700-343-00	MAT&SUPP-PARKS	RefKayDavisCityPav2-CL9	35.00
		700-343-00	MAT&SUPP-PARKS	RefKishorJohnnCityPav1	15.00
		700-343-00	MAT&SUPP-PARKS	RefGaryMartinNbrpPav2-Covi	35.00
		700-343-00	MAT&SUPP-PARKS	RefMcLeanonChurchNbrpPav1-	50.00
	INTERNAL REVENUE SERVICE	700-104-00	FICA TAX	FICA WITHHELD AND MATCHED	180.10
		700-104-00	FICA TAX	FICA WITHHELD AND MATCHED	204.74
		700-104-00	FICA TAX	FICA WITHHELD AND MATCHED	160.38
		700-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	23.41
		700-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	47.89
		700-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	32.91
	AMAZON.COM	700-343-00	MAT&SUPP-PARKS	FORB TRASHCAN LIDERS	455.70
	SANDY TOMEY	700-343-00	MAT&SUPP-PARKS	REF NBRFP PAV 31	50.00
	HUMMERT INTERNATIONAL	700-464-00	HOTEL-MOTEL (FLOWERS	PETUNIA, IMPATIENS,ROYALTY	1,058.82
		700-464-00	HOTEL-MOTEL (FLOWERS	PETUNIA, IMPATIENS,ROYALTY	366.68
		700-464-00	HOTEL-MOTEL (FLOWERS	PLANT MATERIALS	324.79
	TRAVELERS INSURANCE	700-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB UNBRELL	184.05
	**PAYROLL EXPENSES			5/01/2020 - 5/31/2020	7,179.40
				TOTAL:	14,651.02

Motion to approve the Financial Report made by Shobe/Rylands. Motion Carried.

E. Correspondence and Information - The Mayor reviewed the following Correspondence and Information with the Board. No discussion was necessary.

E.1 Mayor's Statements-COVID-19 Virus

- **June 4, 2020 Pandemic, COVID-19 Virus**

CITY OF BUCKHANNON – MAYOR'S STATEMENT– PANDEMIC, COVID-19 VIRUS

June 4, 2020

Good evening. We continue to take our cues from Charleston regarding all things covid-19. We continue to recognize & appreciate the excellent performance of our City employees during this difficult time. We believe we are prepared to further cautiously relax some restrictions that had been put in place during the past three months to minimize the spread of the virus & to protect our residents.

With Council's endorsement this evening, here's what I propose during the next 10 days:

- (1) restoration of the opportunity to conduct yard, garage, or patio sales at residences within our corporate limits effective Friday, June 5. Please contact the Parish House, Salvation Army, or Good Will prior to just dropping things off at these establishments. Sponsors should limit attendees to 25 maximum, control pedestrian traffic flow similar to Walmart, permit only the seller to touch merchandise, wear face masks, have hand sanitizer available for patrons, & not sell food or beverages;
- (2) assuming the Water Board acts accordingly during its meeting of June 11, I propose that effective Monday, June 15, that our Council endorse "shutoff" of utility services for those delinquent in their payments. On March 19, Council took action to suspend termination of City services at the urging of the WV Public Service Commission. We've spoken with PSC representatives, & the decision to resume utility shutoffs is entirely the City's. To be clear, the vast majority of our utility subscribers have continued to make their utility payments regularly, however, there are some subscribers who've not paid anything on their utility bill for months now. The financial sustainability of our utility operations requires us to hold customers accountable for paying for their services;
- (3) full resumption of Municipal Court effective tomorrow, Friday, June 5. Please call 304-472-1651 for assistance with any matters related to a citation or any Buckhannon Municipal Court issue.

Our reopening of some City facilities including City Hall has occurred this week with virtually no issues. We continue to urge all people coming to City Hall or any City facility that's been reopened to the public to continue to take extra daily, sanitation measures; encouraging wearing of masks, etc., all to reduce the threat of virus exposure to everyone who enters City Hall or any other City facility. Again, please continue to wash your hands, social distance, stay home if sick, wear masks when out, etc.

We are pleased that our Buckhannon Walmart is scheduled to commence its curbside grocery pickup, or "online grocery" service as Walmart prefers to call it- on Wednesday, July 29.

We continue to work on the Fourth of July fireworks exhibition starting at about 9:45-10:00 p.m. on Sunday, July 5, with attendees remaining within or immediately beside their cars. As reported previously, City representatives are working with businesses around the launch site to create a master parking plan to accommodate those desiring to attend.

We are fortunate that we still have had only six positive tests confirmed here in Upshur County. Seventy-eight of our fellow mountaineers have succumbed to the virus, & nearly 2,100 have tested positively in West Virginia. Nearly 108,000 Americans have now died from covid-19, & the total number of Americans who've contracted the disease has eclipsed 1.85 million, with more than 6.5 million cases worldwide & about 390,000 deaths. Our City will continue to take its cues from Governor Justice & State & county health officials. This remains a very fluid situation.

We continue to be all in THIS together. Anyone having an emergency should contact 911 as you normally would. The best source of information about Covid-19 remains the Centers for Disease Control website. We still have a long way to go to get past this crisis. Please- follow the science & pray for the vaccine soon.

- **June 18, 2020 Pandemic, COVID-19 Virus**

CITY OF BUCKHANNON – MAYOR'S STATEMENT– PANDEMIC, COVID-19 VIRUS

June 18, 2020

Good evening. We continue to take our cues from Charleston regarding all things covid-19. We continue to recognize & appreciate the excellent performance of our City employees during this difficult time. We have recently relaxed some restrictions that had been put in place during the previous three months to minimize the spread of the virus & to protect our residents. There really are no new restrictions to impose at this juncture, nor restrictions to relax. The shots are all called out of Charleston. I sense that many folks are treating things as though we're back to business as usual. Such could not be any further from the truth. More than a thousand people are dying every day in the United States from this virus, including folks right here around us. Lewis County reported another death just yesterday along with five new reported cases. There are newly reported cases here in Upshur County.

City Hall has been reopened for more than two weeks now with virtually no issues. We continue to urge all people coming to City Hall or any City facility that's been reopened to the public to continue to take extra daily, sanitation measures; encouraging wearing of masks, etc., all to reduce the threat of virus exposure to everyone who enters City Hall or any other City facility. Again- please continue to wash your hands, social distance, stay home if sick, wear masks when out grocery shopping, & check on the elderly or those who are immunity system challenged.

Crossroad recycling reopens this Saturday from 8:00 a.m. to noon. Our operations there had to change considerably given the amount of regular garbage that had evolved at our recycling site. The bins will be brought in just before 8:00 a.m. & removed right after noon. The pandemic gave our waste collection staff pause to rethink how we recycle in Buckhannon. Bulky goods collection will resume on Friday, July 10.

As reported at the last Council meeting, our Buckhannon Walmart is scheduled to commence its curbside grocery pickup, or "online grocery" service as Walmart prefers to call it- on Wednesday, July 29. Senior citizens should strongly consider taking advantage of this new grocery option next month when it's brought on-line to avoid entry into the store thus being better protected against exposure to the virus. We appreciate our ongoing partnership with our business partners at Walmart.

We continue to work on the Fourth of July fireworks exhibition starting at about 9:45-10:00 p.m. on Sunday, July 5, with attendees remaining within or immediately beside their cars. As reported previously, City representatives are working with businesses around the launch site to create a master parking plan to accommodate those desiring to attend. Thus far, Citizens Bank, Community Bank, & CVS have offered up their parking lots for the festivities & we thank our collaborative, business partners as always. We will attempt to secure more parking partners during the next couple of weeks. Our event will be very sensitive to social distancing requirements.

We now have had 10 positive tests confirmed here in Upshur County. Eighty-nine of our fellow mountaineers have succumbed to the virus, & more than 2,400 have tested positively in West Virginia. Nearly 119,000 Americans have now died from covid-19, & the total number of Americans who've contracted the disease has eclipsed 2.183 million, with more than 8.4 million cases worldwide & more than 451,000 deaths. Our City will continue to follow the mandates & recommendations from Governor Justice & State & county health officials. This remains a very highly fluid situation. We are currently experiencing virus spikes in our region.

We continue to be all in THIS together. If you have an emergency- contact 911 as you normally would. The best source of information about Covid-19 remains the Centers for Disease Control website. We still have a long way to go to get past this crisis. Please- follow the science & pray for the vaccine soon.

- **June 18, 2020 Mayor's Statement Final City Council Meeting**

CITY OF BUCKHANNON – MAYOR'S STATEMENT
June 18, 2020

As we conclude this evening's Council meeting, my last meeting as mayor, I want to thank our citizens for giving me the opportunity these past 50 months to help lead our City. This month of June for me is a bit like an ole rock band that's performing its farewell tour. I've gotten to address three of our four utility boards in similar fashion as this evening reflecting upon our accomplishments & challenges, & next Thursday I'll make my parting remarks before our Consolidated Public Works Board.

Those who know me best know that I've always admitted to being a pretty lousy politician. I never aspired to politics. Political correctness & telling people what they think they want to hear isn't one of my character traits. You're always going to know what I think with no sugar coating & minimal spin. That said, I have a slight bit of spin relative to our 2018 & 2020 city elections that I'd like to observe. With my exception- every single member of this Council was reelected during the past two years. How much more validating could our citizenry be regarding their critique as to where our City has been heading?

The past four plus years have been both challenging & rewarding. Let me revisit some of the most substantial challenges before reviewing our rewards. In mid May of 2016, I was charged with cleaning up the many messes created by the incompetency of the previous "acting" player at the helm. One of the darkest chapters in our City's long history had to be tackled head-on. First & foremost, integrity at City Hall had to be restored in order that our citizenry could regain confidence in our operations. Let there be no mincing of words- there was scandal, corruption, theft, bullying, & outstanding felony drug warrants all pending here when I was sworn in. Within three months, that criminal presence was entirely removed from this chamber. Soon thereafter, we welcomed Susan Aloï as our new city recorder & she was a refreshing improvement to our Council. Later we welcomed Colin Reger as City Recorder, & now Randy Sanders. By the way, if anything were to ever happen to Buckhannon's mayor, Randy Sanders would be a terrific mayor.

City administrator Michael Doss's final day was just three days after the May 2016 election. Some called for a new national search for his replacement. I rhetorically asked this Council who would train a new City administrator, knowing well the answer. Of course it would fall upon Amby Jenkins & Jerry Arnold. So- we did something unheard of, we installed an entirely new form of city management oversight through the director model whereby Amby & Jerry "direct" virtually all activities in finance, administration, & public works. What a success that model has proven to be for Buckhannon. I think Morgantown has had about six city managers in a dozen years- & that entire city manager model seems to me to be a fractured one. The average tenure of a city manager is often only three or so years. Just when a person comes to learn the job, they are floating resumes to move on to bigger & greener pastures. It's the nature of that beast. I cannot say enough about the leadership we have realized with Amby Jenkins, the "much older" sister I never had, & Jerry Arnold, my brother. I admire, respect, & love you both so much. You have done so much for our town that has been unheralded. We all shall be forever indebted to you both for your amazing service to Buckhannon. I want to reiterate how delicate, how fragile competency & integrity are. Our City is blessed to champion both of those elements throughout our organization right now.

Another great opportunity followed with the previous, short-term city attorney from Huntington resigning, & we had the chance to land Tom O'Neill as our new legal counselor. Again- we hired a guy who wasn't three hours away, who lived just around the corner, & who had earlier served as a city councilor & already knew our organization very well. Tom hit the ground running & another huge improvement to our City team & operation was realized.

Then it was time to correct cronyism in our boards, commissions, councils, & committees. One of the first things we undertook in 2016 was to improve upon the competency of ALL of our boards, councils, & commissions. The previous "acting" administration had engaged in cronyism in its ugliest form. To be clear- cronyism is defined as "the appointment of friends & associates to positions of authority, without proper regard to their qualifications." To Mayor elect Skinner- & this won't be the last time you hear me offer this unsolicited advice Robbie- avoid cronyism at all cost. First & foremost, keep our organization competent! The dividends that competency pays will be realized by our community for decades to come. Buckhannon has never been more competent than what it is right now. We appointed new members to our water & waste collection boards. We gutted the planning commission appointing Curtis Wilkerson, Susan Aloï, Rich Clemens, CJ Rylands, Jack Reger, & Matt Kerner. With holdover members Vincent Smith, Dean Everett, & Catherine Cuppari, in short order we realized an excellent 2025 comprehensive plan. We reformed our Zoning Board of Appeals. We strengthened a number of our other boards & commissions with stellar members. Some of those replacement moves weren't popular with those removed & I've heard about it from them for years now on social media, but this organization has thrived from effecting those changes that have vastly improved our competency.

While chairing our utility boards, & especially our Water & Sanitary boards, I repeatedly complained about our "partnering" public service districts not maintaining & sharing agendas & meeting minutes. While it's taken literally years to achieve that compliance, we now have 100% PSD sharing of those agendas & minutes. It's imperative that we know the intentions of those who will be counting upon our distribution of water & collection & treatment of sewage. With sewage we continue to expose the huge infiltration & inflow issues with the Tennerton Public Service District, & with water we continue to observe the immense water loss where as much as a half gallon of treated, potable water for every gallon delivered is allowed to seep into the ground particularly with the Hodgesville Public Service District. This waste has to be policed & the PSDs have to do a much better job at fixing these leaks.

Some thought I was crazy when I advanced the notion of hiring a fulltime, dedicated grant researcher/writer who would double as our information facilitator. What an investment we realized with the hiring of Callie Cronin-Sams. During the past four years, our City has realized well more than four million dollars in grant funding. Callie further has made us more information sharing & transparent than we've ever been before.

I butted heads with some members of the Knights of Pythias. They sought me out to discuss our City's interest in acquiring their property to build our new multi-purpose building at Stockert. There were a couple of different appraisals generated. We ended up offering them the high appraisal value & then some, yet the membership insisted on holding out for payment about double that high appraised value. We've tried to get them back to the negotiation table for months now without success. That property is indispensable to our development of the much needed space for our B-U children at Stockert. We have to acquire it. If the Knights won't negotiate, our City needs to proceed through eminent domain.

Looking back at it all, I don't think that anything we undertook was more important than to address the revenue needs of our City. This was accomplished through two initiatives. First, we fast-tracked a two-phase sewer rate increase to provide the much needed resources for our sewer operations to be able to discharge all of our Board's important functions & thrive. Still, even after the rate increases, our sewer rates currently rank #150 out of 318 providers, or at the 46.6% level in our entire State of West Virginia. After years of struggling to establish any reserve fund, our sewer reserve now exceeds the State required 12.5% of our annual operating revenues. Simply stated, we now are prepared for sewer emergencies, & we have met the State's mandate. Second, the adoption last year of the one percent sales tax will end the stagnation with our general fund, & permit us to advance city-wide projects in a far more expedient manner. Our finances are in terrific shape, with four years of perfect audits.

After some rancor with the County Commission & our constant antagonist, the Tennerton Public Service District, we protected & solidified our utility base by expanding our delivery of sewer to Route 33 West on both the north & south side, & I would add water on the south side of Route 33 West. It's not easy taking a tough stance- but it's in the best interest of our organization to do exactly that on occasion. When it would have been easy to cave, we rose & met the challenges from those who we would've preferred to have identified as allies & partners.

My mantra during my entire time as mayor has been "We're all in it together." I repeatedly have emphasized that ALL means ALL. Inclusivity is the morally correct thing to strive for & try to implement. We have more females in our employ right now than ever before in our City's history. In addition to Amby Jenkins' ascension to being our director of finance & administration, we hired Callie Cronin-Sams as our grants & information officer, Dixie Green as our horticulturist, & Angel McCauley as one of our newer police officers. Add in our excellent City Hall & Stockert staffs, & it's difficult to imagine where our organization would be without our amazing female employees. I'd be lost without Teresa Summers by the way. Through our Diversity Appreciation Coalition we have recognized great women from our community's past, Binky Poundstone, Jean Lee Latham, Joyce Stockert, & Mary Gibson. Ladies- we appreciate you!

I've been criticized for speaking up for blacks after the riot in Charlottesville, Virginia in 2017, & following the George Floyd killing last month. I advanced protection from discrimination for members of our LGBTQ community. It's been nearly 18 months since Ordinance 434 narrowly failed before this body. I said then that our Constitution embracing equal protection & due process along with federal statutes accorded protections to our LGBTQ citizens, & how vindicating it was to read the opinions of Chief Justice John Roberts & Associate Justice Neil Gorsuch earlier this week declaring exactly that. The United States Supreme Court in sweeping fashion essentially passed our Buckhannon ordinance in the Bostock, Zarda, & Stephens' cases that were handed down on June 15.

I've taken up for addicts & substance abusers, repeatedly championing the extending of second, third, & more chances for those in recovery. There are many lost souls out there worthy of saving, & if we provide the support, many of those struggling with drugs or alcohol today can be returned to being productive citizens tomorrow. Don't tell me that "those people deserve to die."

There were doubters when we advanced pursuing full, professional accreditation for both our police & fire departments. Our fire chief before Chief Kimble was lukewarm at best about pursuing CFAI accreditation. Chief Kimble was onboard. Police Chief Gregory has performed excellently to put our police department on the brink of full, professional accreditation through CALEA. We've already reaped huge dividends from these pursuits. Our police & fire departments are both better than they've ever been before as a result of pursuing professional accreditation.

Across the board, our supervisors excel in leading their respective departments. We're highly competent with Kelly Arnold in water, Buck Samples in sewer, Jeff Wamsley at waste collection, Brad Hawkins in streets & parks, & Debora Brockleman at Stockert Youth & Community Center.

Our Colonial Theatre is about 75% completed. We've raised nearly a half million dollars toward our new Stockert building. Our dog park is terrific. The improvements on Spring Street, Trader's Alley, & Milkman Lane, along with the new projects in Jawbone Park make our downtown all the more appealing.

We've welcomed many new businesses to our City with Harbor Freight, Citizens Bank, Community Care, Orion Strategies, & the list goes on & on.

Some have asserted that our City government acted less than transparently during the past four plus years. The truth of the matter is- our organization has never acted more transparently & more ethically than it has since May of 2016. Some have claimed we moved too quickly on some matters. Well, it's true that I've never been a "kick the can down the road" kind of guy. We have acted decisively but thoroughly as a Council. I have been but one vote on this Council. I appreciate all of my colleagues who have supported our many positive initiatives. I will miss my camaraderie with all of our Council members, but especially CJ, Mary, & Randy. We have assembled a really good team. Jack Reger will be a quality addition to this Council.

Some folks have claimed we didn't realize any improvements while wasting time on recognizing people. I don't know what those folks are smoking. We in fact recognized excellence & good service from our community members at every turn. We honored many celebrities from our community's colorful past. There are still many more to recognize including Garland West, Wolfgang Flor, Steve Coonts, Jayne Anne Phillips, Breece D'J Pancake, Greasy Neale, Cliff Battles, & others.

I would be remiss if I failed to observe the passing of several of our former key City players during the past four years- Frank Williams, Harley Brown, Jim Knorr, & Matt Hymes. So many of us dearly loved Harley & Matt especially. I have had my own personal challenges during the past four years with my dad's passing in August of 2018, my son's past struggles with substance abuse- doing great now though, my divorce last year from Cathy- my mom aside- the best lady I've ever known. But- the past four years did allow me to increase my monkey collection from five to seven as Kissy Kessy & Seesaw Man joined Blondieboy, Chunkamonk, Gianna, A-Dave, & Braybray. I'm no different than anyone else- my family means everything to me, & I like to think that some of the improvements we've realized here were inspired by knowing that they too- would benefit from them.

It has been my great honor & privilege to serve as your mayor these past 50 months. I can tell you without a stutter or a stammer that I have given the job all I had. One of the lyrics in Frank Sinatra's "My Way" goes- "regrets... I've had a few, but then again- too few to mention." My regrets would be not breaking ground yet on our new Stockert Building, not being successful yet with our AML (Abandoned Mine Land) grant to greatly extend our river walk trail, & not having yet completed our Colonial Theatre. Mr. Skinner- those are your projects to complete. I will help anyway I can.

As I stated during my last Water Board meeting last week & during the Sanitary Board earlier today- I hearken back to my late dad's sage advice- "always leave things in better shape than what you found them." While self-objectivity is a difficult notion, I offer the assertion that our City- is in far better shape than it was in May of 2016. Council & folks of Buckhannon- please keep up your good work.

Finally, & I've said this before- of all of the attributes that we may manifest as human beings, I believe the most important one is the virtue of kindness. Please care about & be kind to each other. We truly are ALL in THIS together- thanks for attending our meeting this evening. Council will greet you next time on July 2.

E.2 Letter to WV Culture & History RE: Request Extension on FY19-20 Grant Award -Colonial Theatre 06/15/2020

June 15, 2020

West Virginia Department of Arts, Culture, & History
The Culture Center
1900 Kanawha Blvd. East
Charleston, WV 25305-0300

Attention: Ms. Jenna Green, Cultural Facilities & Accessibility Coordinator

RE: Colonial Theatre Project – Buckhannon, WV – grant award FY2019-20
Cultural Facilities & Capitol Resources Program

Dear Ms. Green:

Please accept this letter as the City of Buckhannon's request for an extension regarding our City's 2019-20 grant award. This is a follow-up to our recent telephone discussion during which you indicated to me that a reasonable extension would be granted to Buckhannon pending your receipt of our City's written request. Our architect, Bryson VanNostrand, believes that an extension to October 1, 2020 should prove sufficient to finalize our expenditures including additional construction encompassing Buckhannon's 2019-20 award.

As we all may appreciate, the situation with the covid-19 pandemic has hugely impacted our City operations during the past several months. Not only was our staffing compromised as a result of splitting crews to minimize virus exposure that could threaten execution of many municipal functions, but we were further challenged to purchase electronic equipment, i.e., sound and lighting, to evolve the third of our four phase restoration of our theatre.

Buckhannon was successful in 2017, 2018, and 2019 with its first three phase requests with the Cultural Facilities and Capitol Resources Program, and the funding realized to date has permitted us to make substantial improvements to our facility. We continue to partner with several local arts organizations in our community. As represented previously, our project has been a multi-year effort with the costs estimated by our architect to reach about \$557,000. We greatly appreciate ACH's support, and are eager to work with your team to bring the Colonial Theatre fully back into service for our community and region within the next 12-18 months. If you require any further information, please contact me at City Hall at (304) 472-1651.

Very truly yours,

David W. McCauley, Mayor

cc: Members of City Council
Amby Jenkins, City's Director of Finance & Administration
Jerry Arnold, City's Director of Public Works
Bryson VanNostrand, City Architect

E.3 Mayor's Remarks- Dedication of the Gallery at Colonial Theatre & Opening of Youth Arts Exhibition 06/05/2020

CITY OF BUCKHANNON – MAYOR MCCAULEY'S REMARKS AT
DEDICATION OF THE GALLERY AT COLONIAL THEATRE & OPENING
OF YOUTH ARTS EXHIBITION– June 5, 2020

Welcome to Buckhannon's "Next Big Thing"- the dedication of the Gallery at your Colonial Theatre & the opening of our inaugural Youth Art Exhibition. In November of 2016, we sat down for lunch with Catherine Cuppari to discuss the opportunity to acquire this grand ole building. We didn't have much money to offer for this property, but- after explaining to Mrs. Cuppari how we intended to use it- to build the artistic talents of our B-U youth, to develop young minds, & to feature the performing arts of our community via Buckhannon Community Theatre & all of our arts' groups- we reached agreement with Catherine to acquire this magnificent structure that we've been restoring for the past three years now- for a fraction of its real value. To be clear, while we have many folks to thank today for getting us to this point with this wonderful project, the seminal moment that made it all possible was when Mrs. Cuppari said... YES! Without her, there would be no project. Please join me in giving Catherine Cuppari a big round of applause for her graciously allowing us to get started.

When you think about the vision for our Colonial Theatre, the design of Jawbone Park, the Trader's Alley/Milkman Lane Corridor & establishing our Arts District, the monkeys' mural, the Sails' Fence, the Charley Harper murals, & the creation

of ART26201- the common denominator is Bryson VanNostrand. It's largely Bryson's vision & imagination that's gotten us to where we are with these projects. He's contributed his architectural genius to this project entirely pro bono. Conservatively, a project of this magnitude would have cost as much as 12% of project cost. If you consider this to be a \$700,000 project, that's an \$84,000 gift. We all owe him an enormous debt of gratitude. Thank you Bryson for being our spark who's always prodding us to move this project forward! We would not be here today without you.

The biggest funder of our Colonial Theatre project- \$230,000 & counting- is the West Virginia Department of Arts, Culture, & History. We're deeply appreciative to the Department's curator Randall Reid-Smith, & to one of our community's own, Jenna Green, Cultural Facilities Grant Coordinator, who've been instrumental in seeing our project funded. Also the First Energy Foundation's first gift of what we believe will be several more to come of \$10,000 is huge for our Theatre. Additionally, Buckhannon Community Theatre has made & pledged a \$25,000 gift. Please a nice round of applause for Arts, Culture, & History, First Energy & our own BCT.

We have some amazing talent that helps bring our many projects together for us, the guys in the trenches. Jerry Arnold, Brad Hawkins, our entire Streets & Parks crew, our utility board employees especially in sewer & water- who've labored for many hours in this building to get us to where we are today. How 'bout a nice hand for our City staffers who've toiled to create this special place.

My Buckhannon's Beth Broschart asked me earlier this week, "What excites you about the Youth Art exhibition?" I responded that this is the absolute perfect opening for the next segment of our Colonial Theatre that will be made available to our residents. The entire Colonial restoration project has always been first & foremost about our City serving our B-U youth. Too often we hear the louder voices of naysayers and chronic grouchers complaining about lack of things for our kids to do. Some of those same people have been the most critical & outspoken against our City taking on this project. Our theatre restoration will afford our children a vast array of new experiences in the arts. Our Stockert Youth & Community Center essentially will be expanded into the Colonial Theatre to expose kids to the arts in all forms every day- the biggest portion of the bottom floor of the Colonial will be dedicated to youth instruction in things such as voice & instrumental lessons, drawing, painting, graphic arts, dance, theatre, filmmaking, & photography. Our kids will perform on the stage of the main floor in bands, singing, dancing, & performing in plays. The top floor is our cinema & a second live performing arts' area that will feature kid-friendly movies & many other events throughout the year. This facility when completed will be essentially 24-7-365 about our youth. Our after-school programs will be expanded to bring kids to the Colonial just like so many now go to Stockert. So- to be able to display youth art from every school in our school system in 2-D & 3-D form as the first use of the new Gallery- it's just perfect!

Finally, in the months ahead, more public art will be unveiled- including installation of the "Men in Black" car in tribute to Gray Barker at the southern end of Trader's Alley, the completion of the next phases of your Colonial Theatre where by the way- BCT's "Clue" the play- will be performed in October, the Jimmy Pankow Trombone Cove in Jawbone Park also being designed by Bryson, & our formal recognitions of the late Jim Knorr & Garland West, Buckhannon's version of P.T. Barnum- both of whom dedicated their lives to the arts.

In closing, we all should be mindful that these things don't just happen by themselves. They take time & money. I'd like to contribute \$100 to ART26201 for our "Next Big Thing" that we know will be just around the corner. Please folks- support your public arts with your dollars & enthusiasm. The arts truly make all the difference in our high quality of life here. Thanks to you all for being here, & remember, this place is for all of us to enjoy & be inspired by- you rock Buckhannon!

E.4 Notice Street Department Advertise Position of Full-Time Laborer

The City of Buckhannon Street Department is accepting applications until Friday, June 26, 2020 for the position of full-time laborer.

At least two years of construction experience is required.

Benefits include health insurance and participation in Public Employee Retirement System.

Candidates

- Must be 18 years of age or older.
- Possess a valid WV driver license
- Possess a High School diploma or equivalent
- Must be in good physical condition. This job includes but is not limited to lifting, climbing, mowing and weed eating.

Eligible candidates will be subject to a background check and drug test.

Applications may be obtained at City Hall, 70 E Main St, Buckhannon WV, Mon-Fri 8:30 am to 4:30 pm.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons.

Amberle Jenkins
Assistant Recorder
City of Buckhannon

E.5 City PR: Traffic Advisory –Gateway West Phase II Construction Alert

East Main Street in Buckhannon. The Gateway West Phase II Project will install new ADA compliant sidewalks and period lighting on West Main Street, which currently does not have period lighting and the sidewalks do not meet the ADA standard.

June 2, 2020

BUCKHANNON, WV: The City of Buckhannon will begin work on the Buckhannon Gateway West Phase II Transportation Enhancement Project this Thursday and continuing through November 2020. This infrastructure project totaling \$412,217.30 is funded largely (80%) by a grant from the West Virginia Department of Transportation – Division of Highways Transportation Alternatives Program.

The Street Department will begin construction activities at the Citizens Bank property beginning June 4, 2020 and will work towards the hospital entrance and beyond toward the CSX railroad crossing in the months to come. Work activities include the demolition of existing sidewalks, the installation of new concrete sidewalks and period LED street lights, and the necessary lawn restoration activities normally associated with street improvement projects.

To alleviate traffic congestion during normal business hours, traffic flow on West Main Street will be maintained via construction signage and traffic flagging personnel from Citizens Bank to the entrance to St. Joseph's Hospital from 6:30AM to 4:00PM until construction activities are completed in this area. Delays can be expected in the work area(s) throughout the duration of the project.

The Street Department will be working in half-block increments during this phase of the project, meaning that they will have West Main Street closed from a street intersection to an alley intersection and then from an alley intersection to a street intersection. This closure pattern will continue until the end of the project.

Alternate routes of travel towards the west include utilizing North Locust Street and the Liggett Addition Road or Franklin Street and the connecting alleyways that are not affected by the construction activities.

The new traffic pattern will remain in effect until the Street Department completes construction activities just prior to the CSX railroad crossing.

The City of Buckhannon Streets Department maintains 26 miles of streets, 19 miles of sidewalks, seven parking lots, and the River Walk & River View trails, equaling 3,800,000 square feet of paved surface in streets and 400,000 square feet in sidewalks. This considerable infrastructure attracts residents, businesses, and tourists to the City, increasing quality of life and enhancing the local economic environment.

Thank you for your patience while we upgrade and maintain this vital infrastructure.

E.6 Events Approved by City Council:

- **EMS Employee Appreciation-City Street Closure-June 27, 2020**
- **2020 Buckhannon Pridefest –Jawbone Park-June 27, 2020**

E.7 Lease Agreement Arch Coal RE: BU Trails Expansion Indexed City A301

F. Consent Agenda

F.1 Approval of Minutes- Regular Meeting 05/28/2020

Motion to approve the Consent Agenda was made by Shobe/Bucklew. Motion Carried

G. Strategic Issues for discussion and vote

G.1 Placement of Civil War Veterans Markers at Old Heavner Cemetery

Jerry Arnold explained the request and the Board had the following request from Michael Phillips to review:

If the Board agrees, I would need your signature in box #30 of each application, and I can pick them back up from city hall.

Background: In the late 1930's, early 1940's, the West Virginia Adjutant General's office canvassed every known

cemetery in each county, across the state. They made individual maps of each cemetery, and listed every veteran that was known to be buried in each cemetery. The information was taken from headstones already in the cemeteries, church records and gathered from church members or family members that knew where soldiers were buried. The original files on are microfilm at the WV Regional History Collection, at WVU.

The listing for Heavner Cemetery showed several graves as not marked, including the graves of Jedediah Pitsinger and John Rohrbaugh (sometimes spelled Rohrbough, in some records).

You will see in the Pitsinger packet, a Heavner Cemetery burial plot sold to Allen Pitsinger. If you peruse Pitsingers pension records included, you will see that Allen was his son. Also in the packet you will see a typed copy of a news story that ran in the local paper saying that Jedediah died at the home of his son, and was buried at Heavner Cemetery. The Heavner Cemetery readings done over several years and published by the historical society, show no burials for any Pitsinger. The burial plot number listed in the plot receipt puts his grave next to another civil war veteran James Carson. The picture attached shows where Pitsinger's grave would be, right between James Carson, and my helper that day.

The Rohrbaugh packet, you will see a receipt for plots sold to John W Rohrbough (again, even in his official records his name is sometimes spelled Rohrbaugh and Rohrbough). Listed as buried in the plots are his first wife R. Elizabeth (Hyre) Rohrbaugh, and the cemetery readings show two of their children died before .10hn (Cive and Troy) are also buried there. Next to R Elizabeth's grave is an unmarked depression (where my helper is standing). Further, I included another news story stating that John's (who was living in Elkins when he died) remains were being brought back to Buckhannon for burial.

If I can provide any additional information, please let me know.

Michael Phillips 304 439 1058

Motion to approve the request for the placement of Civil War Veterans Markers at Old Heavner Cemetery was made by Rylands/Bucklew. Motion carried.

G.2 Approval CPWB Budget FY 2020-2021 – Amby Jenkins reviewed the FY 2020-2021 CPWB Budget and answered questions from the Board.

Motion to approve the CPWB Budget FY 2020-2021 was made by Shobe/Rylands. Motion carried.

CONSOLIDATED		2015-2016 ACTUAL	2016-17 actual	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROPOSED	2019-20 ACTUAL 12-31-19	2020-21 PROPOSED	
	EST. BALANCE ON HAND			0	0	136,157	0	77,458	
340-000-01	DONATION BEAUTIFICATION			55	131	80	66	60	donations & from utl bill
340-000-02	DONATION COG PARK			85	5761.64	80	7,741.51	60	donations & from utl bill
-93 342-000-00	PARKING METERS LOT 1	6,011	2,867	8	0	0	0	0	
-93 342-000-01	PARK.PEN.LOT 1	1,342	254	10	360	8	60	0	
-93 342-000-02	LOT 1 STICKERS	3,631	1,415	50	25	0		0	
-93 343-000-00	PARKING METERS LOT 2	4,160	3,247	2,000	2,000	2,000	0	2,000	note carnival pays
-93 343-000-01	PARK.PEN.LOT 2	176	136	0	0	0	0	0	
-93 343-000-02	STICKERS LOT 2	160	0	0	0	0	0	0	
-93 344-000-00	PARKING METERS LOT 3	269	446	45	129	0	183.05	0	
-93 344-000-01	PARK.PEN.LOT 3	673	490	265	65	100	0	100	
-93 344-000-02	STICKERS LOT 3	4,318	3,640	1,313	1,682	1,000	1,725	1,500	this is where we are putting parking stickers
-93 345-000-00	PARKING METERS LOT 4	692	312	0	0	0		0	not city lot innovationC
-93 345-000-01	PARK.PEN.LOT 4	192	9	0	0	0		0	not city lot innovationC
-93 345-000-02	STICKERS LOT 4	0		0	0	0		0	not city lot innovationC
-93 346-000-00	PARKING METERS ON STREET	9,052	3,892	0	0	0		0	
-93 346-000-01	PARK.PEN.ON STREET	8,110	8,821	6,303	6,155	6,600	1,685	3,000	includes out of downtown areas
-93 347-000-00	OPENING & CLOSING GRAVES	48,800	52,000	41,950	37,450	30,000	22,150	30,000	Burials down weekdays
-93 347-000-01	SALE OF LOTS	17,840	10,385	21,400	19,900	10,000	12,400	10,000	
-93 347-000-03	PLACEMENT OF MARKERS	2,500	2,600	2,100	3,900	1,500	1,700	1,500	
-93 347-00-02	STICKERS LOT 6	1,403	600	330	0	0		0	Lot where Lubin bought stickers.was used by contractor
349-000-01	parking Pen Lot 6			0	0	0		0	
-93 366-000-00	STATE GRANTS	0		0		0		0	
-93 367-000-01	HOTEL OCCUPANCY TAX	55,912	45,244	51,965	66,777	45,000	20,315.05	40,680	HotMotlDown
-93 368-000-00	RENTAL OF PAVILION	6,580	6,805	6,970	6,625	5,000	2,655	5,000	

-93/700-345-00	TREE MAINTENANCE	4,980	9,246	7,495	1,825	10,000	0	10,000	
-93/700-346-00	COMMUNITY		770	4057.31	1,182	0	469	0	
-93/700-484-00	HOTEL/MOTEL (FLOWERS)	14,681	12,935	14,477	16,043	16,000	3,523	14,000	
-93/700-465-00	CONTRACT MOWING CEMETERY	38,716	20,100	0	0	0		0	
-93/700-500-00	DEPRECIATION EXPENSE	0				0		0	
-93/700-999-00	MISC/ Community Enhanc Dona	308	40	1,078	0	0		0	
	TOTAL	235,300	188,030	154,080	146,921	171,288	88,083	231,508	
	REVENUE								
	OVER/(UNDER)								
	EXPENDITURES	(33,760)	(17,667)	13,447	33,427	(46,418)	(15,457)	(77,458)	w/o bal on hand
						69,739		0	w bal on hand

G.3 Recap Relay for Life Event 07/18/2020 – Addressed earlier in the meeting.

H. Board Members Comments and Announcements

Nancy Shobe – She ask about the grass growing in the cracks of the concrete parking lot of the Public Safety Complex. Jerry reported that this had been addressed as well as the grass in the bank drive through lot. She inquired why the parking spot markers for the restaurants had been removed. The Mayor explained that since most of the downtown businesses have reopened, it was not fair to designate spots for specific businesses and the restaurants are now able to have limited inside seating. Mrs. Shobe also thanked Mayor McCauley for his many years of service and complimented him on his hard work and successes.

Pamela Bucklew – She ask about a small hole in the sidewalk near Thompsons Pharmacy building. Jerry Arnold explained the problem and that it was being addressed. She also had a complaint from a downtown business owner about a car that was parked on Main Street since 10:00AM this morning, even though we have a 2-hour limit. There was a discussion about the challenges we face enforcing the parking ordinance.

Mark Waldo – Mr. Waldo thanked Mayor McCauley for the great job; not only as the Chair of this Board but as the Mayor.

CJ Rylands – He thanked Mayor McCauley for his contribution to the community and for convincing him to become involved in the many areas of service.

City Recorder Sanders – He thanked Mayor McCauley for his contributions to this Board and to the many other Boards he has chaired.

Mayor McCauley – The Mayor spoke about a recent meeting with Commissioner Randall Reid-Smith and Jenna Green from the West Virginia Department of Arts, Culture and History, which included a tour of the Colonial Theater. He also recommended that the new Mayor and Board allocate funds for a new Waste/Street Department garage soon. Mayor McCauley then delivered these remarks:

CONSOLIDATED PUBLIC WORKS BOARD REMARKS – DAVID McCAULEY

MAYOR & CHAIR OF THE BOARD

June 25, 2020

As I conclude my 50 months of service to our Consolidated Public Works Board, I'd like to reflect upon some of our more substantial activities & accomplishments during the past four plus years. In many ways, I think the activities overseen by this Board are the most visible part of our entire City organization. So much of what our water & sewer operations perform are underground & few people actually ever visit our excellent water or sewer plants. Our waste collection operations are under the radar screen & mostly taken for granted. I don't want to diminish any of the stellar work performed by our other three utility boards, they're all excellent enterprises with highly dedicated staffs, it's just that streets & parks are out there for us to observe day-in & day-out. And boy do our citizens observe, especially on social media, but more on that sad reality in a bit.

First, one of the foremost matters that this administration was committed to was walkability. There were stretches within our town, & admittedly some still remain, where there were no or virtually no sidewalks. There was almost no sidewalk along the entire eastern side of College Avenue. One of the first things we did was to collaborate with the College on a 50/50 investment to realize new sidewalk from Meade Street to Railroad Avenue, about 1,300 feet that came to be dubbed Good to Great Way in celebration of outgoing College president Pam Balch. There was another hundred or so feet added to the College project on the northeastern side of Meade Street. The idea was to make things more walkable & inviting for the College community to make

their way to our beautiful downtown & further contribute to our local economy. The Gateway East project already had been completed, but with a finished College Avenue, then work on Meade & Sedgwick Streets, we realized really five completed pedestrian corridors, "complete streets"- from College Avenue to downtown, i.e., East Main, Sedgwick, Meade, Florida, & South Kanawha Streets. Other projects on Smithfield Street, Central Avenue, Arnold, Fayette Street, Madison Street, South Spring Street, Trader's Alley, Milkman Lane, & the Gateway West project have added thousands of feet of new sidewalks to our so very walkable town. With walkability comes visibility, thus the bar is raised on housing enforcement which adds substantially to property value. The more folks can walk, the healthier we all become. The more folks can walk, the more they can dine out & shop downtown. There are no negatives to adding sidewalks to a town, though some decried we wasted money on concrete.

Second, our commitment to being ADA compliant has resulted in the installation of hundreds of ADA ramps & mats throughout our community since May of 2016. ADA mats are raised, slip-proof, truncated domes for the visually impaired, designed to alert blind pedestrians to safety hazards such as street crossings. When visually impaired people encounter the raised, truncated domes with their feet, they are alerted to an upcoming intersection or other danger. We thank Dr. Ron Eck for helping us to become more ADA compliant. We partnered with the State of West Virginia to realize the first, fully ADA compliant downtown in all of West Virginia. We originally were going to do our own 16 corner intersects that was going to cost Buckhannon about \$150,000. After meeting with State officials, we ended up receiving \$944,100 in funding value to undertake 88 ADA compliant intersect points throughout our downtown area. Folks in scooters, the elderly, those pushing baby strollers, & delivery people all benefit from ADA compliant, complete streets. Our downtown has been transformed.

Third, our Trader's Alley Arts District resulted in 440 feet of new sidewalk connecting downtown with Jawbone Park. Intersecting with Trader's Alley coming from our post office is Milkman Lane. Most all things downtown ultimately lead to our terrific & constantly improving Jawbone Park. To take this blighted block & convert it to what it is today has been an immense improvement to our downtown. One guy began to refer to Trader's Alley as "Million Dollar Alley" while another chose "McCauley Folly." The entire Trader's Alley & Milkman Lane project cost our City about \$100,000 as it was developed over the course of two years. Our guys did all the work, & it's a gem of an addition to our downtown. Bryson VanNostrand, John Moss, Travis Foster, Davis Health, & CJ Martin all participated by conveying our City property to permit the sidewalk development along the two streets. I can tell you that there were a lot of lunches had to bring this project altogether.

Fourth, to compliment the new Innovation Center, we invested substantially in rebuilding South Spring Street. About a year in the making, there is now a newly paved street from East Main to Madison Streets, hundreds of feet of new sidewalk, & soon to be installed period lighting, & a new landscape bay across from the post office. This stretch is also transformative & a game-changer.

Fifth, improvements to our public safety complex include four new landscape bays, installation of the Red Wall for our Fire Department, & the Blue Wall for our Police Department. We dedicated the Community & Training Room in the summer of 2016. A couple hundred feet of new sidewalk along Madison Street further makes our PSC more pedestrian accessible. Soon there will be new parking bays, period lighting, & facade improvements to our PSC. Just wait until Jerry Arnold welds the new fire ladder & hydrant gates to Friendly Way in front of our fire department area. A retired city official a few years back told Nancy Shobe & me that there was no way that an old grocery store could ever be converted into a public safety complex.

Sixth, we improved our parks like they've never been improved before. We expended about \$50,000 in grant funds in our North Buckhannon Riverfront Park to achieve ADA compliance, new playground equipment, permeable concrete surfaced parking spaces. Jawbone Park has seen immense upgrades with benches, art recognitions, new sidewalks within the interior of the Park, replacement of the fabric awnings, a new state of the art sound system, & more trees & landscaping. It's perhaps the most beautiful facet of our downtown. We improved our River Trail in several respects. City Park is still a gem, don't drink the Kool Aid served up by those who claim the place is atrocious. I attended my granddaughter's birthday party there last evening & I challenge anyone to point out a nicer, more kid friendly place in our region. The Brooks' Park also was upgraded in many ways with new benches & landscaping.

Seventh, we collaborated with Wesleyan to realize a Dog Park just off of our River Trail. Tens of thousands of cubic feet of earth was removed by our crews from the block near the boat ramp to level the area that continues to see new canine friendly equipment installed regularly. Our Dog Park has been another game-changer.

Eighth, we acquired the Colonial Theatre on East Main Street. The brilliance of Bryson VanNostrand who has contributed all architectural design fees pro bono has us at about the 75% completion level of

restoring this nearly century old structure & all funding has been realized through State grants & private gifts. We owe \$0 on this amazing project that will provide our children with a vast array of new arts' opportunities as kids from our Stockert Youth & Community Center soon will be able to choose their after-school programs. Additionally, our further collaboration with our Upshur County school system will soon place arts teachers in the basement training areas of our Theatre during the school day. Did I mention we're debt-free on the Colonial Theatre project?

Ninth, "New Street," a collaborative effort with St. Joseph's Hospital will realize our first real new municipal street in ages while facilitating our Hospital greater opportunity to develop the abutting property. This street will feature new sidewalks & period lighting as well.

Tenth, the acquisition of an acre plus of property along Madison Street amid six acres of property already titled with our City affords tremendous opportunity to further develop Jawbone Park.

Eleventh, the Gateway West project, a \$412,000+ State grant funded project, will realize the "Amazing Mile" stretching from the first Buckhannon exit off of Route 33 all the way through downtown to our College campus. With period lighting, landscaping opportunities, completely new sidewalk on both sides from Liggett Addition- there won't be another town in West Virginia with more appeal than what will be offered up by this completed project.

Twelfth, we have acquired a 60' bucket truck that will allow us to remove any tree without farming jobs out. Additionally, a concrete batch truck is about to be ordered that will pay for itself with a year or so, allowing us to control our own pour schedules at a fraction of the concrete cost. We have continued to upgrade our fleet of vehicles for our streets & parks' staffers.

Thirteenth, Dixie Green has replaced Rob Barbor while barely missing a beat with our ever-expanding horticulture program. Look for four new bays up & down Trader's Alley alone, the new landscape bay in front of the City Seal Mural, & the new bay across from the post office in the coming weeks.

Fourteenth, our crews have installed new flag poles at all of our City facilities, including the Red Wall, Blue Wall, Stockert Youth & Community Center, Waste Garage, Water & Sewer Plants, & Streets' Garage.

Fifteenth, special gardens, terraces, bridges, & plazas have been developed to honor Binky Poundstone, Hank Ellis, Ace Mumford, J.D. Hinkle, Jr., Bob Wallace, Jean Lee Latham, Charley Harper, Ross Straight, Jimmy Pankow, Wolfgang Flor, Mary Gibson, Joyce Stockert, Ted Cassidy (Lurch), Pare Lorentz, Gray Barker, Yee B. Doo, & other folks who came before us. We've never told our story quite like we've told our story the past four years. Public art through the Sails' Fence, the Charley Harper murals, Evening Star, & soon the Men in Black Car makes our town very inviting & appealing to those appreciative of the arts.

Twice during the past month alone, activities performed by our excellent staff were lambasted by those who live, & thrive, & prey on social media, the "pouncers" as I think of them. On Saturday morning of Memorial Day weekend, it was "pointed out," & I'm being kind with that verbiage- that our lawn needed mowed at Heavner Cemetery. The fact that we had received two & a half inches of rain during the week leading into that weekend didn't allow for forgiveness by the pouncers. Upon learning of the matter, I immediately contacted Jerry Arnold who dispatched a mowing crew that afternoon to our cemetery. The next morning a dozen volunteers & staffers continued their stellar work & by Sunday afternoon, our cemetery had never looked better. Our Memorial Day ceremony was carried out with rave reviews from our veterans & other attendees. There were no thanks expressed, no retractions, & no apologies on Facebook.

Then, two days before the City election, a know-it-all who has aspired for years to be hired into our City's employ, a self-anointed expert on parks & playgrounds despite having no credentials- tore into our City parks claiming they were atrocious & mismanaged. I toured our parks- they've never been better than what they are right now. I lived a block from City Park the first seven years upon arriving in Buckhannon in 1983. I know. This guy, who I'm not going to dignify by naming him, demanded to hear from the candidates. Others known to this body jumped on the bandwagon. Again, this occurred about two days before the election. I wasn't about to contribute to the politicization of the matter, but rest assured, we have excellent park facilities maintained by an equally excellent staff. That staff deserves better than what they are accorded by idiots on FB.

I want to thank CJ Rylands, Nancy Shobe, Mark Waldo, & Pam Bucklew. You all are honorable folks who I have always appreciated as you've all protected our City's assets. To Jerry Arnold, Brad Hawkins, Amby Jenkins & all of our guys who take care of all things- I thank you, we are in your debt for creating a beautiful city. It's been my honor & a privilege to work with this fine group. I hand over the reins of our Board with absolutely no regrets. Our City, including this Board- is in excellent shape. Let's keep it that way. If I can ever be of service to

this Board or to any of you- all you have to do is ask. As I stated during my last Council & other Board meetings the past three weeks- I hearken back to my late dad's sage advice- "always leave things in better shape than what you found them." While self-objectivity is a difficult notion, I offer the assertion that this entity- is in far better shape than it was in May of 2016. Please keep up your good work.

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I. Adjournment

Motion to adjourn at 5:05 PM by Rylands/Shobe. Motion Carried

Mayor David McCauley _____

City Recorder Randall H. Sanders _____