

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, September 3, 2020 at 7:00pm in City Hall. The following were in attendance:

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Mary Albaugh	Present
Council Member	Pam Bucklew	Present – by phone
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
BFD	Chief JB Kimble	Present – by phone
Director of Public Works	Jerry Arnold	Present
Grants & Information Coordinator	Callie Cronin Sams	Present – by phone
The Record Delta Newspaper	Kari Conaway	Present
Channel 3	Dustin Haney	Absent
Channel 3	Rodney Irvin	Present
Channel 3	Dennis Cortes	Present
The Intermountain Newspaper	Amanda Hayes	Present
MyBuckhannon.com	Katie Kuba	Present

Guests: Larry Carter; Henry Phillips, BUHS; Dr. Joseph Reed, Create Buckhannon.

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, September 3, 2020***

Channel 3 is Live Streaming our City Council Meetings here: <https://www.facebook.com/ch3buckhannon/>

Please send public comments to buckhannon@buckhannonwv.org via email or drop them in the mail, or dropbox behind City Hall.

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America
- A.3 Mayor's Greetings

B. Recognized Guests

- B.1 Larry Carter-ATV Ordinance No. 301 RE: WV State Law Changes
- B.2 Henry Phillips-BUHS Student Council-Homecoming Parade
- B.3 Dr. Joseph Reed-Leadership Academy

C. Department & Board Reports

- C.1 Information Coordinator/Grant Researcher- Callie Cronin Sams
- C.2 Public Works Director- Jerry Arnold
- C.3 Finance Director- Amberle Jenkins
- C.4 Fire Chief- JB Kimble
- C.5 City Attorney- Tom O'Neill

D. Correspondence & Information

- D.1 Revised COB Event Request Form Approved by CPWB on 08/27/2020
- D.2 WV Municipal League Annual Conference September 22-24, 2020-Virtual Platform
- D.3 FOIA Request-PFFB&P Attorneys at Law-Buckhannon Police Department Case File for G. Bradley
- D.4 FOIA Request-Law Office of Abigail Benjamin- City Election Campaign Financial Statements for R. Sanders
- D.5 Report of Cat & Dog Activity-Upshur County Commission-July 2020
- D.6 Proclamation-Constitution Week September 17-23, 2020
- D.7 Annual Free Paper Shred Event on 09/12/2020 9am-Noon at Crossroads Recycling Center
- D.8 Banks District Volunteer Fire Dept-Letter of Request for BFD to be paged & added to first due structure fires

E. Consent Agenda

- E.1 Approval of Minutes-Regular Meeting 08/20/2020
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills

F. Strategic Issues for Discussion and/or Vote

- F.1 Approval Event Request- BUHS Homecoming Parade on 09/23/2020
- F.2 Request Sponsorship and Participation with the Leadership Academy
- F.3 Approval Resolution 2020-10 Budget Revision FEMA Generator
- F.4 Approval to Accept Police Civil Service Commission List of Eligibles
- F.5 Approval COB Board Appointments & Committees FY 2020/2021

G. Comments and Announcements

- G.1 Mary Albaugh
- G.2 Pamela Bucklew
- G.3 C J Rylands
- G.4 David Thomas
- G.5 Jack Reger
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 08/31/2020 Next Regular Scheduled City Council Meeting Thursday, September 17, 2020

A. Call to Order

- A.1 Moment of Silence**
- A.2 Pledge to the Flag of the United States of America**
- A.3 Mayor's Greetings**

The Mayor called the meeting to order.

A.1 Moment of Silence – Mayor Skinner asked us to join him in a Moment of Silence.

A.2 Pledge to the Flag of the United States of America - The Pledge to the Flag of the United States of America was led by Larry Carter.

A.3 Mayor's Greetings – The Mayor welcomed all who were attending in person and by phone.

B. Recognized Guests -

B.1 Larry Carter-ATV Ordinance No. 301 RE: WV State Law Changes –Larry Carter was recognized and he brought to the Council a request to look at the new West Virginia State Law, Senate Bill 690, which states ATV and side-by-side drivers can now drive their vehicles on both the trails and the streets. When owners of a street-legal special purpose vehicle have ensured that such vehicles are equipped as required by this subsection, and those owners obtain a valid registration card and certificate of insurance for such vehicles, those vehicles are eligible to apply for a motorcycle trailer sticker. He also requested that Council review Buckhannon's ATV Ordinance No. 301 and consider amending it to allow the same considerations for ATV and side-by-side drivers in the corporate limits of Buckhannon. City recorder Randy Sanders asked what it took to make ATVs 'street-legal' and Carter listed a number of measures that included the addition of turn signals, mufflers, speedometers, horns, headlights, tail lamps and adequate seating for passengers. Other questions were asked of Mr. Carter by Council Members CJ Rylands and Jack Reger. Mr. Reger would like to hear BPD Chief Gregory's thoughts on the issue. City Attorney Tom O'Neill provided a review of Ordinance No. 301. Mayor Skinner felt that council had some general interest in reviewing Ordinance No. 301 and promised that we would work on potential changes with our city police chief and city attorney.

B.2 Henry Philips-BUHS Student Council-Homecoming Parade – Mr. Phillips was not in attendance at this point of the meeting.

B.3 Dr. Joseph Reed-Leadership Academy – Dr. Reed was not in attendance at this point of the meeting.

C. Department & Board Reports – The Mayor ask Amby Jenkins to provide her financial report first and he used the Chair's Prerogative to move F.3 Approval Resolution 2020-10 Budget Revision FEMA Generator to the table.

C.3 Finance Director- Amberle Jenkins – Amby provided the following report:

Balances August 31, 2020

General Fund	MM/Checking	\$759,787	CD \$85,664.05
Historic Landmarks	Savings	\$3,023	
Fire Truck	Savings	\$38,338	
Stockert Youth	Cap Camp	\$437,960	includes \$12,000 pledge
Coal Tax		\$50,954	

Municipal Stabilization	\$514,458
Flood Control	\$9,388
Consolidated Public Works	\$133,787
Cemetery CD	\$233,116
Sales Tax	\$482,916

Revenues for August were \$360,326.86 and expenditures were \$427,056.93. We are paying for items covered under two grants this period for which we will receive reimbursement.

We have invoices this period worth noting include: \$1,725.90 to the Upshur County Sheriff for 1st half of property takes for the Madison Street property; \$12,538.24 to B&H Photo & Electronics for Sound & AV Equipment for the Colonial Theatre; \$20,150.00 to Shreve Drywall for the Colonial Theatre; \$24,458.92 to Full Compass Systems for Sound & AV Equipment for the Colonial Theatre; \$3,752.07 to Scott Electric for Gateway West Project; \$8,402.12 to Central Supply for Concrete at Citizens Bank & Walgreen; \$1,706.87 to Central Supply for Concrete for Gateway West Project.

As for other items to report on:

- We have had preliminary discussions with both the Charles Gibson Library and Stockert Youth Center to determine if we can assist these entities with better internet service through Volunteer WV funding. This project would allow for wireless connections for youth to connect for virtual learning and promote community volunteering.
- Billings are going out this week for vacant properties.
- Upshur County Solid Waste Authority is holding a paper shred event Sept 12 at Crossroads near Walmart 9:00 AM to Noon with a limit of two 13-gallon bags.

Amby explained the Resolution 2020-10 Budget Revision FEMA Generator, which covers two FEMA Grants. We will make the expenditures and then receive reimbursement.

RESOLUTION 2020-10

At a regular session of the municipal council, held SEPTEMBER 3, 2020 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (GENERAL FUND) of the City of Buckhannon. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number #3, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Mary Albaugh, and duly seconded by Randall Sanders the vote thereon was as follows:

MARY ALBAUGH	<u>Mary Albaugh</u>	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
PAMELA BUCKLEW		<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
JACK REGER	<u>Jack Reger</u>	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
C J RYLANDS	<u>C J Rylands</u>	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
J DAVID THOMAS		<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
RANDALL SANDERS	<u>Randall Sanders</u>	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
ROBERT M SKINNER III	<u>Robert M Skinner III</u>	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No

WHEREUPON, RECORDER-RANDALL SANDERS, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the RECORDER is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5114
Fax: 304-340-5090
Email: igs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET
Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists.
(\$ 11-8-26a)

CONTROL NUMBER
Fiscal Year: **06/30/2021**
Bridge: **1**
Fund: **1**
Revision Number: **3**
Pages: **1 of 1**

Person To Contact Regarding Request:

Name: _____
Phone: _____
Fax: _____
Email: _____

City of Buckhannon
GOVERNMENT ENTITY

70 E Main St
STREET OR PO BOX

Buckhannon 26201
CITY ZIP CODE

Municipality
Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
365	Federal Government Grants		1,928,050		1,928,050
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

1,928,050

Explanation for Account # 378, Municipal Specific:
Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
976	Public Safety	40,000	1,928,050		1,968,050
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

1,928,050

APPROVED BY THE STATE AUDITOR

BY:

Deputy State Auditor, Local Government Services Division Date


AUTHORIZED SIGNATURE
OF ENTITY

9/3/20

APPROVAL
DATE

BUDGET REVISION #3 General Fund 9/3/20					
account number	Description	Original Budget	adjustment	Revised Budget	
Revenues					
001-365-000-35	FEMA GRANT #1 GENERATOR	0	\$ 857,389.00	857389	Grant continued from prv yr
001-365-000-36	FEMA GRANT #2 GENERATOR	0	\$ 1,070,661.00	1070661	Grant continued from prv yr
				0	
			\$ 1,928,050.00		
Expenses					
001-976-459-36	FEMA GENERATOR GRANT #1	0	\$ 857,389.00	857389	water&sewer site generators
001-976-459-35	FEMA GENERATOR GRANT #2	0	\$ 1,070,661.00	1070661	PSC, water& sewer site generators
			\$ -	0	
			\$ 1,928,050.00		

Motion to approve Resolution 2020-10 Budget Revision FEMA Generator was made by Albaugh/Sanders. Motion carried.

Roll Call vote was required and was taken by City Recorder Sanders:
Council Member Mary Albaugh - Yes
Council Member Pamela Bucklew - Yes
Council Member C J Rylands - Yes
Council Member David Thomas - Yes
Council Member Jack Reger - Yes
City Recorder Randy Sanders - Yes
Mayor Robbie Skinner - Yes

The Mayor ask us to go back to Agenda Item B.2 and he recognized guest Henry Philips regarding the BUHS Student Council-Homecoming Parade.

B.2 Henry Philips-BUHS Student Council-Homecoming Parade - Mr. Phillips presented his event request, which included COVID-19 protocols for both a parade down Main Street and a Pep Rally in Jawbone Park. City Attorney O'Neill ask if the Board of Education (BOE) of Upshur County had approved these events. Mr. Phillips was not sure. Mr. O'Neill feels it would be important to know their (BOE) thoughts. The City is also under the Governor's guidelines and any events approved by the City must adhere to these. A discussion took place among Council Members and Mr. Phillips. It was determined to table the requests pending further discussions with the Upshur County BOE and to see what other school districts around the state are doing. We will review it again at the next Council meeting, September 17th.

C. 1 Information Coordinator/Grant Researcher- Callie Cronin-Sams - Callie reminded us that Monday, September 7, 2020 is Labor Day and the City Waste Collections will be delayed by one day throughout the city.

Callie then provided the following report-

PR, Website, & Social Media:

- Wrapped up Riverfest 2020 (online)
- Check out Josh Trent's Research on Riverwalk Extensions & COVID-19 Response; this will inform future planning and grant applications. Thanks Josh!
- Promoting FREE Paper Shred event on Sept 12 at former Crossroads Recycling Center near Walmart

I continue to operate GoToMeetings, update the website & COVID page, attend COVID-19 taskforce and recovery meetings.

Grants:

Researching funding opportunities with Jay on roof for City Hall.

- Will be working on CARES Act for August, submitted for July 8/21/20.

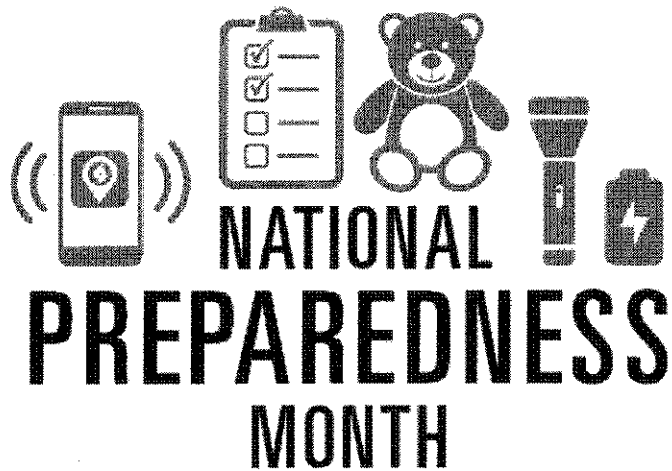
PATH (5K Routes) with Jerry/Brad/theSignGuy















Spending time on Buckhannon Volunteer Center, promoting September as National Preparedness Month. Visit our buckhannonwv.org/volunteer web page to get involved with local preparedness and emergency response agencies, such as the Buckhannon Volunteers in Police Service (VIPS), Upshur County Community Emergency Response Team (CERT), American Red Cross, Parish House, and more.

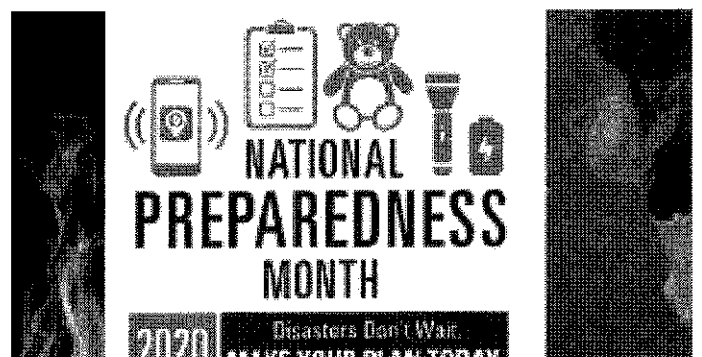
Partnering with SYCC and Gibson Library to promote Buckhannon Volunteer Center.

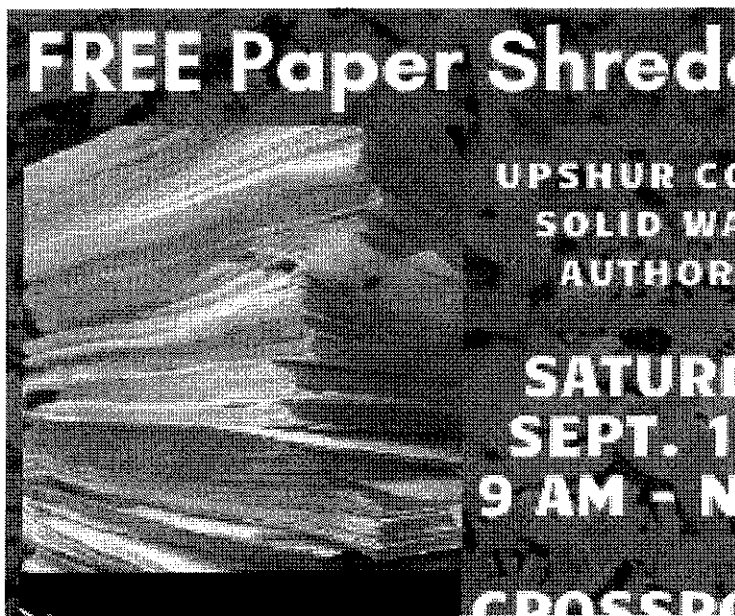
Buckhannon Volunteer Center (grant-funded):

**BUCKHANNONWV.ORG/
VOLUNTEER**



Published	Post	Title
09/01/2020 2:04 PM		The Buckhannon Police Department has a large number of Street Closure: South Florida Street Between Arnold and Central Streets
09/01/2020 12:00 PM		Notice: South Florida Street will be closed between Arnold and Central Buckhannon Police Warn Residents of Text Message Scam
09/01/2020 10:50 AM		Stockert Youth and Community Center still has room in the After Annual Paper Shred Event Scheduled for September 12
09/01/2020 9:34 AM		The latest update from the Upshur-Buckhannon Health Department: Children's Fest, Truck Fest, and Fall Fest are Canceled for 2020 but Plan to Return in 2021
08/31/2020 9:35 AM		The most recent COVID-19 infographic from the Buckhannon Buckhanon Firefighters Chidester, Brugnoli, and Smith Earn Promotions of Rank
08/28/2020 11:59 AM		If you have a child in need of school supplies, please pick one up at the Job Posting: Water Plant Operator
08/27/2020 2:55 PM		Please support ART26201 and the Colonial Theatre renovations if you LED:
08/26/2020 7:00 PM		We regret that we'll not be able to celebrate Truck Fest, Children's Just a few more days left to apply!
08/26/2020 1:37 PM		
08/26/2020 11:39 AM		
08/25/2020 10:04 AM		Caring for a grandchild? Check this out for support and great resources
08/24/2020 4:15 PM		New online application for Stockert Youth and Community Center's
08/24/2020 2:55 PM		http://buckhannonwv.org/buckhannon-police-warn-residents-of-text-
08/24/2020 11:50 AM		Annual Paper Shred Event coming up on Saturday, September 12th!
08/21/2020 3:40 PM		Virtual Riverfest LIVE music with EMay, Carrie & Michael Kline, and





Council Member Bucklew ask if we had an Emergency Response Team in place. Both Callie and Fire Chief JB Kimble assured us that we do, and they reviewed the various people that are in place along with their responsibilities.

C.2 Public Works Director- Jerry Arnold – Mr. Arnold provided Council with the following report:

**Buckhannon City Council
Public Works Director Report
September 3, 2020**

Director:

- I am working with the vendor to get the cameras at the North Buckhannon and dog park online.
- I am working with our engineer and supervisors on the research and planning for a project on North Spring Street. The project will be a collaborative effort between Sewer, Storm Water, Water, and Street Departments. I would anticipate the start of the project in the Spring of 2021. The Street Department will have to shift funding and workforce from the North Kanawha Street project to this project postponing completion of the North Kanawha Street Project completion to spring of 2022.

Street:

- Continue to work on Gateway West. The project is around 60% complete.

Jerry also thanked Callie for her work on a recycling guide that she presented earlier in the day. Also, he thanked Council Member Jack Reger who accompanied him on a tour of the City Plants to better understand their daily work.

Mr. Reger appreciated the tour and followed up with a question regarding North Spring Street project noting that it has been on the radar for many years. Further discussion took place on this project.

C.3 Finance Director- Amberle Jenkins – Presented earlier in the meeting.

C.4 Buckhannon Fire Chief- JB Kimble – Buckhannon Fire Chief, JB Kimble, provided the following report to Council:

- A review of the call volume for the month of July
- A review of the call volume year to date
- Our run percentages are still at 65% City and 35% Outside City
- Recent promotions within our department included the following: John Brugnoli & Tanner Smith, From Firefighter to Firefighter First Class and Brian Chidester From Firefighter First Class to Lieutenant
- We are on the last step of switching over to Interoperable Radio System IRP
- We are also on the last step of updating all standard operating guidelines and mutual aid agreements

- We have had 39 Covid-19 tests administered within the department with all being negative
- We had one Firefighter injured in a fire on August 30th
- City building safety inspections have been ongoing

The Chief also reported on a letter that he received from Banks District Fire Chief referencing staff response to fires in his district (see Agenda Item D.8 - Banks District Volunteer Fire Dept-Letter of Request for BFD to be paged & added to first due structure fires). Council appreciated the report and is supportive of these efforts.

Council Member Thomas ask about Fire Fees both within the City Limits and outside of the City Limits. Discussion took place regarding the \$25 fee assessed outside the City and \$3.00 per month paid within the City. Further discussion regarding joint efforts with the County in supplying emergency services to all residents successfully took place. We all feel that the time is right for bringing together the appropriate people from the City and County to explore this.

The Mayor thanked all the members of the Fire Department and congratulated those members who have received promotion.

C.5 City Attorney- Tom O'Neill – Mr. O'Neill reported that he has been working on preparing Notice to Redeem regarding various pieces of property that the City has purchased at tax sales. Some discussion regarding these properties took place.

D. Correspondence & Information – The Mayor reviewed the following with Council:

D.1 Revised COB Event Request Form Approved by CPWB on 08/27/2020

**City of Buckhannon
Event Request Form**

All requests to hold events should be submitted at least 30 to 90 days in advance of event date prior to the next Consolidated Public Works Board (CPWB) meeting to be considered for approval. CPWB meets the fourth Thursday of each month at 4:00 pm at City Hall.

Name of Event: _____ Person in Charge of Event: _____

Type of Event: _____ Name of Sponsoring Organization: _____

Date of Event: _____ Start Time: _____ End Time: _____

Address: _____

Phone: _____ Email: _____

- Event Rules:**
1. The City facilities are maintained for use and enjoyment by our citizens. The City does require that all planned events be approved in advance of the gathering (see Event Rule number 2). Commercial events and certain organized gatherings may be required to show evidence of a valid General Liability Insurance with limits not less than \$1,000,000 per occurrence, \$2,000,000 in the aggregate, and \$5,000 medical expense (any one person). If so, a certificate naming the City of Buckhannon, WV as an additional insured must be received before access to the facility is granted.
 2. Organizers must submit, within thirty (30) days of the start of the event, a virus mitigation plan, indicating the measures to be taken by the organizers to prevent COVID-19 transmission between individuals within the event venue. Suggested measures include the installation of hand sanitizing stations, the mandated use of masks and social distancing, screening for COVID-19 symptoms, and other measures. Failure to submit this plan in a timely manner will result in revocation of any permissions granted, and the cancellation of any permits issued, related to the event.
 3. A hold harmless agreement must be provided.
 4. Tobacco, alcoholic beverages and gambling are prohibited.
 5. Organizations using city property are responsible for the conduct of participants and spectators and must make adequate provisions to handle anticipated crowds.
 6. Permission for use, when granted, is for specific rooms or areas. The remaining areas of a facility are not to be used or entered.
 7. The marking of event courses (such as with a 5K) must be made with removable tape. It must not interfere or conflict with any traffic or utility signage or signals. Markings must immediately be removed as the event is concluding. Paint and chalk are prohibited. Event signage must be distinguishable from traffic signs and organizers must have the name of the event on the signage. Markings and signage not

removed by the organizer(s) will be removed by City personnel and the organizer(s) and/or Event will be billed for any labor and materials.

8. When city equipment is used, a designated city employee must be present and have general supervision of the equipment.

9. No signs, banners, pennants, etc., are permitted in or on city buildings. All decorations, furnishings and equipment provided by the renter shall be installed and removed under the supervision of city personnel.

10. When, in the opinion of the City, police officers are needed to protect event participants, the public, or City property, police officers will be assigned.

11. The City may cancel any facility use, permit, or previously approved event if it does not comply with the guidelines published by the West Virginia Department of Health and Human Resources or by the Governor related to pandemic safety measures. Events may also be cancelled for any of the following causes: acts of God (including extreme weather), accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, natural catastrophes, governmental acts or omissions, changes in laws or regulations. Changes in published guidelines after request approval and prior to the event may result in cancellation of the event. If guidelines cannot be followed, the event will be cancelled or rescheduled.

Signature of Person in Charge of Event: _____ Phone No: ____

Location of Event: _____ If event is a 5K Include City approved route number ____.

(If yes attach list)

Circle

1. Will any streets be closed?

Yes/No

IF YES: Requester requirement for placement & removal of temporary signage regarding No Parking along the event route. See the above "marking of events" rules/regulations number 7.

2. What is the anticipated crowd size? _____

3. Will there be vendors?

Yes/No

Vendors are subject to the same Event Rules as the event organizers.

IF YES,

(a.) What will be sold? _____

(b.) Does the vendor have the necessary City License?

Yes/No

(c.) Does the vendor have Event Insurance?

Yes/No

4. Will there be a first-aid station/medical staff?

Yes/No

5. Is there a parking plan? (If yes, please attach to this application.)

Yes/No

6. Will there be security?

Yes/No

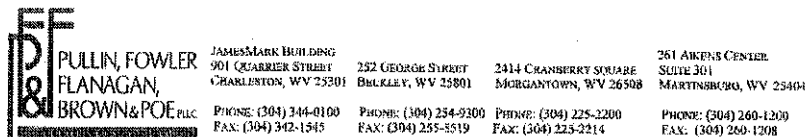
Please list contact information for any additional key staff members:

Office Use

Date Received _____ Date Presented to Board/Council _____
Approved by: _____ Denied: _____ (attach reason for denial)
If closing Main Street, a WVDOH Permit must be obtained. WVDOH Permit Approved: Yes/No
WVDOH Permit No: _____
Will pre-event meeting be required? Yes/No (Circle attendees) Police Dept. Fire Dept. Street Dept.
Water Dept. Sewer Dept. Waste Dept. Engineering
Administrator Mayor OEM Director Other: _____ REV 08-27-2020

D.2 WV Municipal League Annual Conference September 22-24, 2020-Virtual Platform

D.3 FOIA Request-PFFB&P Attorneys at Law-Buckhannon Police Department Case File for G. Bradley



REPLY TO: Morgantown
SENDERS E-MAIL: tdurst@pffwv.com
www.pffwv.com

August 24, 2020

Matt Gregory
Chief of Police
Buckhannon Police Department
24 S. Florida St.
Buckhannon, West Virginia 26201

RE: *SEECH, ESTATE OF GARRETT BRADLEY, et al. v. WEST VIRGINIA
WESLEYAN COLLEGE, et al.*
Harrison County Circuit Court
Civil Action No. 19-C-268
Claim No. FEA0669

Dear Chief Gregory:

I represent West Virginia Wesleyan College, Dr. Susan Leight, and Dr. Tina Straight in the above-referenced lawsuit brought by the Estate of Garrett Bradley Seech, currently pending in the Circuit Court of Harrison County, West Virginia. At this time, I would like to make a request for a complete copy of the Buckhannon Police Department's case file related to the death of Garrett Seech on October 12, 2018, and any investigation into the same conducted by the Buckhannon Police Department. If the case file can be provided in electronic format, that would be most convenient. However, if the case file cannot be provided in electronic format and there is a charge associated with a paper copy of the Department's case file, please let me know and we will forward payment for any copy charges incurred.

Should you have any questions or require any additional information from me in order to process this request, please contact me at your convenience.

Very truly yours,


Tiffany R. Durst

D.4 FOIA Request-Law Office of Abigail Benjamin- City Election Campaign Financial Statements for R. Sanders

Amby Jenkins
Director of Finance and Administration
City of Buckhannon
70 E. Main St.
Buckhannon, WV 26201

August 15, 2020

Re: Freedom of Information Act Request
Candidate Randy Sanders

Dear Ms. Jenkins,

Please send me copies of the campaign financial statements for Randy Sanders for the May/June 2020 local election. Please send the copies to 12 N. Kanawha St., Suite 1, Buckhannon, WV 26201. This request is made under the Freedom of Information Act.

Please call me if you have questions at (304) 283-0293. Thank you.

Sincerely yours,


Abigail Benjamin

D.5 Report of Cat & Dog Activity-Upshur County Commission-July 2020

LEWIS-UPSHUR ANIMAL CONTROL FACILITY REPORT
ACCOUNT OF CATS
JANELLA COCHRAN, SUPERVISOR OF ANIMAL SERVICES
(July) 2020

Jason.Knicely, ANIMAL CONTROL / HUMANE OFFICER
MONTHLY ANIMAL REPORT

July

TRANSACTION	UPSHUR	LEWIS	TOTAL
Cats brought in by City Trapper	4	0	4
Cats brought in by Animal Control Officer	0	0	0
Cats brought in by County Residents	47	6	53
Cats brought in by Law Enforcement	0	0	0
Cats in Drop Box	0	0	0
Cats Quarantined	1	0	1
Cat returned to owner	0	1	1
Cats Escaped	2	0	2
Adoptions:			
With Charge	9	0	9
Without Charge	0	0	0
Rescues:			
With Charge	0	0	0
Without Charge	39	6	45
Euthanasia:			
Owner Request	1	0	1
Other	19	0	19

TRANSACTION	#
Animals picked up by ACO:	
Dogs	11
Other	
Animals returned to Owner by ACO:	0
Dogs	0
Other	0
Animals Delivered to LUACF:	0
Dogs	15
Other	0
Animals Quarantined by ACO:	0
Dogs	7
Other	0
Animals Terminated:	0
Dogs	0
Other	0
Total Number of Hours Involved	30

D.6 Proclamation-Constitution Week September 17-23, 2020

PROCLAMATION
CONSTITUTION WEEK 2020

WHEREAS, September 17, 2020 marks the two hundred and thirty-third anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and,

WHEREAS, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and,

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as **CONSTITUTION WEEK**.

NOW, THEREFORE, I, **Robert N. Skinner III, Mayor of the City of Buckhannon**, pursuant to the power & authority duly vested in me, do hereby proclaim the week of September 17 through 23, 2020 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Given under my hand & the official seal of The City of Buckhannon, this 27th day of August, 2020

Robert N. Skinner III, Mayor

- D.7 Annual Free Paper Shred Event on 09/12/2020 9am-Noon at Crossroads Recycling Ctr
D.8 Banks District Volunteer Fire Dept-Letter of Request for BFD to be paged & added to first due structure fires

Banks District Volunteer Fire Department

P.O. Box 158 • 260 Rock Cave Road
Rock Cave, West Virginia 26234
Phone: Office 304.924.6864 • Fax 304.924.6864
E-Mail: bdvfd@suddenlinkmail.com
FEIN Tax ID Number: 550 590 530

John W. Roby
Fire Chief

Steve Linger
President

Upshur County Communications:

As of today 08/20/2020 Due to manpower issues and in agreement with Chief Kimble

We are requesting Buckhannon Fire to be paged and added on our entire fist due structure fires. Thank you.

John W Roby

E. Consent Agenda

E.1 Approval of Minutes-Regular Meeting 08/06/2020

E.2 Approval of Building and Wiring Permits

Permit Number	Submitted By and Location	Contractor	Description of Work to be Performed	Building Value	Electrical Code	Total Electrical Fees Paid	Total Building Fees Paid	Zoning	Asbestos	Flood Zone	Elev. Certificate	Not Conversion Use	Historic District
74872	Margaret Posey 71 1/2 S Florida St	Clayton Homes Let There Be Light	Modular Home 28'x52'	\$144,079.95	B2	\$100.00	\$864.48	X					X
74873	Roxanne McCue 6 Upshur Ave	Steel Buildings & Structures	Storage Building 40'x42'	\$17,100.00			\$188.10	X					
74874	Holy Rosary Church 9 Lincoln Heights	First Class Construction	Re-Roof Shinlges	\$22,460.00			\$190.91	X					
74875	O.U.R. House 34 Hart Ave	Self	Window Replacement, Gutterwork & Replace Front Porch 10'x45'	\$8,000.00			\$88.00	X					X
74876	Bill Duranti 156 Camden Ave	Crites Electrical Inc	Generator Install on 30'x52" Concrete Pad	\$6,968.00	B2	\$100.00	\$76.65	X					
74877	James Posey 7 Cleveland Ave	Self	Electrical Reconnect Inspection		A	\$100.00							
74878	John Summers 136 Fayette St	Leigh Enterprises	Re-Roof Shinlges	\$6,000.00			\$57.00	X					
74879	Dominick DeBias 43 Sedgwick St	CIRA & Associates	Mold Remediation	\$8,000.00			\$88.00						X
74880	Robert Hinchman 200 Randolph St	Self	Re-Roof Overlay Metal over Shingle	\$1,825.00			\$20.08						
74881	Linda Kelley 202 Randolph St	Self	Repair Rear Deck 8'x10'	\$600.00			\$10.00						
74882	FC Liquidations 61 Fifth St	The Sign Guy	Signage 4'x8'	\$500.00			\$15.00	X					
74883	Chris Mundy 25 Reger Ave	Self	Replace Siding	\$4,500.00			\$49.50						
74884	Christine Long 73 Wood St	Self	Replace Front & Rear Porch Flooring	\$1,000.00			\$11.00						
74885	Miles Paugh 24 Reger Ave	Self	Siding	\$12,000.00			\$132.00						
TOTAL				\$233,032.95		\$300.00	\$1,790.72						

E.3 Approval of Payment of the Bills

关键词: 企业品牌; 品牌文化; 品牌战略

[illegible]

\$ 1,725.40 Upshur County Sheriff - ^{First Half} Taxes Madison St. Property
\$ 12,535.34 B & H Photo & Electronics - Sound & AV Equipment Theatre
\$ 20,150.00 Shreve Drywall - Hang & Finish Drywall Theatre
\$ 24,458.92 Full Compass Systems - Sound & AV Equipment Theatre
3,752.07 Scott Electric - Gateway West Project
\$ 402.02 Central Supply - Concrete Citizens Bank & Warehouse
1,706.87 Central Supply - Concrete Gateway West

[illegible]

DEPARTMENT	VENDOR NAME	GL ACCOUNT	AMOUNT	DESCRIPTION	DESCRIPTION	AMOUNT
		410 450-02	THEATRE CAPITAL	THEATRE SUPPLIES COPEE		156.75
	HAPPER LUNER & BUILDING SUP	410-450-02	THEATRE CAPITAL	DRYWALL, BRAND BRICK		477.70
		410-450-02	THEATRE CAPITAL	GLUE, SOUND BEGOF THEAT		956.55
	JOHNT ELECTRIC WORK	410-450-02	THEATRE CAPITAL	CAT & DATA CABLE HOOKER		190.75
	HARKER FREIGHT TRUCK	410-450-02	THEATRE CAPITAL	POSTERS FOR THEATRE		252.50
	LOWEY BUSSETT ACCOUNTS	410-450-02	THEATRE CAPITAL	SPD-51TS		116.00
		410 450 02	THEATRE CAPITAL	THEATER		170.20
		410-450-02	THEATRE CAPITAL	GR1 SECT. 0415		35.12
		410-450-02	THEATRE CAPITAL	BLACK PAINT 2 IN KIT		17.05
		410-450-02	THEATRE CAPITAL	THEATER		45.25
		410-450-02	THEATRE CAPITAL	THEATER		120.42
		410 450 02	THEATRE CAPITAL	THEATER		291.35
		410-450-02	THEATRE CAPITAL	WOOD-LIMBER FOR THEATRE		232.50
	NY PUBLIC EMPLOYEES PENSION	410-450-02	COUNCIL'S RETIREMENT	WORLDWIDE CONTRIBUTION		61.01
	CITY OF MANHATTAN SUPPLY INC	410-450-02	COUNCIL OF COUN.	15 BRACKERS FOR THEATER		91.43
	THEATREAL RESOURCE SERVICE	410-450-02	COUNCIL'S F.I.C.A.	2304 WITHHOLDING MATCHING		62.50
		410-450-02	COUNCIL'S F.I.C.A.	MEDICARE WITHHOLD & MATCH		10.50
	AMAZON.COM	410-450-02	THEATRE CAPITAL	PROD-VEN FAN		74.95
	SHAWNE DRYWALL	410-450-02	THEATRE CAPITAL	DRYWALL 5' X 8' X 1/2"		24,135.00
	FULL CIRCLE THEATRE, LTD	410-450-02	THEATRE CAPITAL	SCPD-SOUNDWAVE BOYS FOR TK		34,458.42
	PROSOUND & STAGE LIGHTING INC	410 450 02	THEATRE CAPITAL	PROD-AM-SOUND EQUIPMENT		943.47
	*CITYWIDE OFFICES			8/20/2026 - 8/31/2026		3,100.00

[illegible]

TRANSFER	NY PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	NY RETIRED CONTRIBUTION	31.68
		413-106-00	TREASURER'S RETIREME	NY RETIREMENT CONTRIBUTION	31.03
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A. FICA	WITHHELD AND MATCHED	19.27
		413-103-00	TREASURER'S F.I.C.A. MEDICARE	WITHHELD & MATCHED	4.91
	NY STATE AGITION	013-124-00	AUDIT	FY 2015 AUDIT	123.05
	STATE	013-105-00	TREASURER'S SHOUT IN	AKG SSA FEE	5.27
	*PAID TO EMPLOYEES			8/31/2020	22.97

CRIMINAL	INTERNAL SECURITY SERVICE	410-104-00	POLICE JUDGE WITA	WITA NICHOLAS AND MATTHEW	75.75
		410-104-00	POLICE JUDGE WITA	MICHAEL NICHOLAS & MATTHEW	75.75
	INTERNAL SECURITY			8/23/2023 - 8/23/2023	87.50
				TOTAL:	87.50

CITY ATTORNEY	BY PUBLIC EMPLOYEES RETIREMENT	419-106-00	CITY ATTORNEY RETIRE	BY RETIREMENT CONTRIBUTION	50.00
		419-106-00	CITY ATTORNEY RETIRE	BY RETIREMENT CONTRIBUTION	50.00
INTERNAL REVENUE SERVICE		419-104-00	CITY ATTORNEY	WALA	51.00
		419-104-00	CITY ATTORNEY EXOR	MEDICAL WITHHELD & PAYROLL	2.25
** PAYROLL EXPENSES				8/31/2020	100.00
				8/31/2020	222.25

Z00HNC	VINCENT MATHIS	437-214-00	TRAVEL EXPENSE	CODE EMP. MILEAGE JULY 200	130.00
	NY PUBLIC EMPLOYEES RETIREMENT	437-106-00	Z00HNC RETIREMENT	NY RETIREMENT CONTRIBUTION	140.00
		437-106-00	Z00HNC RETIREMENT	NY RETIREMENT CONTRIBUTION	140.00

DOI: 10.1002/for

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	07.10
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHED	20.39
	FAXPLAN	437-104-00	ZONING HEALTH INS	ASG SSA FEE	3.25
	PROPERTY EXPENSES			8/26/2019 - 8/31/2020	1,496.15

DATA PROCESSING		DATA PROCESSING		BUDGET	
DAVEN HILL NETWORKS INC	419-236-00	DATA PROCESSING	BUDGET	ANTIVIRUS RENE	449.85
				TOTAL:	438.85

CITY HALL	MCN POWER	440-213-00	CITY HALL UTILITIES	110088782002 TO E MAIN ST	1,186.45
	EDISON BROS EXTERMINATING CO	440-213-00	CITY HALL MAINTENANCE	ABC CITY HALL PER ASST	1.00
	NY PUBLIC EMPLOYEES RETIREME	440-104-00	GROUP RETIREMENT	NY RETIREMENT CONTRIBUTION	134.84
		440-104-00	GROUP RETIREMENT	NY RETIREMENT CONTRIBUTION	134.84
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	73.39
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHED	17.16
	PAFFLEX	440-104-00	CITY HALL JANITOR IN	ABC HSA PER	3.75
	** PAYROLL EXPENSE			8/1/2020	1,199.40
				TOTAL	2,139.40

POLICE	CALLS LEO	700-345-00	POLICE DEPT.	UNIFORM	BOOTS	175.35
		700-345-00	POLICE DEPT.	UNIFORM	NAME PLATE	30.45
	SUPER SPLASH LMR	700-243-00	POLICE DEPT.	AUTO SU	CAR WASHES	147.00
	SUNSHIN GRAPHICS LEO	700-243-00	POLICE DEPT.	AUTO SU	REFLECTIVE DECAL	480.00
	WV FOREST EMPLOYERS RETIREME	700-106-00	POLICE DEPT.	RETIREM	WV RETIREMENT CONTRIBUTION	1,715.00
		700-106-00	POLICE DEPT.	RETIREM	WV RETIREMENT CONTRIBUTION	1,574.00
	BUCKHAMMON POSTMASTER	700-141-00	POLICE DEPT.	RAT & S	WARD-BAILING PU	9.00
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT.	RETIREM	WV RETIRE MPFS CONTRIBUTI	475.30
		700-106-00	POLICE DEPT.	RETIREM	WV RETIRE MPFS CONTRIBUTI	505.44
	WASTE COLLECTION BOARD	700-143-00	POLICE DEPT.	AUTO SU	REPAIRS TO TACK FORCE	610.60
	US CELLULAR	700-211-00	POLICE DEPT.	TELEPHO	940-1797 042-3723	376.00
	BOB LOUDIN	700-341-00	POLICE DEPT.	RAT & S	MAIL ENVELOPE TO WSPD LAB	20.35
	CSI FORENSIC.COM	700-241-00	POLICE DEPT.	RAT & S	CORD-SUN COLLECTION KIT	104.00
	BUCKHAMMON VOLUNTARY FIRE DE	700-211-00	POLICE DEPT.	TELEPHO	CHR FOR 410	100.00
	WILBERT SMOKE INC - BUCKHAM	700-341-00	POLICE DEPT.	RAT & S	CORD-COILS/COILS/SEAT	74.00
	INTERNAL REVENUE SERVICE	700-106-00	POLICE DEPT.	FICA TA	FICA WITHHELD AND MATCHED	1,321.29
		700-106-00	POLICE DEPT.	FICA TA	MEDICARE WITHHELD & MATCHE	323.07
	DAYLEY	700-105-00	POLICE DEPT.	GROUP I	AUG HSA PEN	28.24
	HEADLIGHT EXPERTS	700-343-00	POLICE DEPT.	AUTO SU	ROUND-BEACLIGHT CONVERSION	89.99
	CORRECTOR & TIRE INC	700-343-00	POLICE DEPT.	AUTO SU	ROUND-TIRE REBALANCE	157.95
		700-343-00	POLICE DEPT.	AUTO SU	ROUND-FLAT TIRE REPAIR	73.50
		700-343-00	POLICE DEPT.	AUTO SU	FLAT TIRE REPAIR	30.50
	FRONTIER	700-211-00	POLICE DEPT.	TELEPHO	304-0021-5194-111304 4 FAX	87.74
		700-211-00	POLICE DEPT.	TELEPHO	473-7911 0730194 404 FAX	71.77
	**PAYROLL EXPENSES				8/20/2020 - 8/31/2020	22,755.85
					TOTAL:	11,236.82

FIRE	J.E. NORCOR EQUIPMENT FINAN	706-455-00	FIRE DEPT. CASUALTY C	SEPT 2020 FIRE TRK PYMT	3,478.20
	HUBER ULTRA POWER	706-343-00	FIRE DEPT. AUTO SUPP	DIL FILTER, LABOR	445.98
		706-343-00	FIRE DEPT. AUTO SUPP	DIL FILTER, LABOR	339.49
	WO PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	732.41
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	728.83
	WV CONGOLOATED PUBLIC RETIR	706-168-00	FIRE DEPT. GROUP RET	WV RETIRE MPERS CONTRIBUTI	585.20
		706-168-00	FIRE DEPT. GROUP RET	WV RETIRE MPERS CONTRIBUTI	743.44
	MINERAL RESOURCE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	875.00

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHED	204.63
	AMAZON.COM	706-341-00	FIRE DEPT. MATERIAL	PCRD-BATTERY PACKS	60.97
	PAYFLEX	706-105-00	FIRE DEPT. GROUP INS	AUG HSA FEE	22.75
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	84.52
	**PAYROLL EXPENSES			8/20/2020 - 8/31/2020	14,184.48
				TOTAL:	22,496.34
STREET	MON POWER	750-213-00	STREET DEPT. UTILITI	110084762444 20 FACTORY ST	139.42
		750-213-00	STREET DEPT. UTILITI	110084762126 GARAGE	32.22
		750-213-00	STREET DEPT. UTILITI	110084761755 17 1/2 FACTOR	18.04
	SOUTHERN STATES COOP INC	750-341-00	STREET DEPT. MAT & S	BOOTS, GRASS SEED	265.97
	SCOTT ELECTRIC CORP	750-458-00	GATEWAY WEST GRANT E	GATEWAY WEST	1,083.32
		750-458-00	GATEWAY WEST GRANT E	GATEWAY W-TAP CORR B	31.85
		750-458-00	GATEWAY WEST GRANT E	GATEWAY W-WIRE	500.40
		750-458-00	GATEWAY WEST GRANT E	GATEWAY W-TAP CORR	513.10
		750-458-00	GATEWAY WEST GRANT E	GATEWAY W-POLE LTR	745.51
		750-458-00	GATEWAY WEST GRANT E	GATEWAY W-PADLOCK	21.03
		750-458-00	GATEWAY WEST GRANT E	GATEWAY W-TAP CORR	51.48
		750-458-00	GATEWAY WEST GRANT E	GATEWAY W-TAP CORR	189.61
		750-458-00	GATEWAY WEST GRANT E	GATEWAY W-TAP CORR	52.86
	J F ALLEN CO	750-461-00	STREET PAVING	BLACKTOP FOR CUTS	321.33
		750-458-00	GATEWAY WEST GRANT E	LIMESTONE FOR BEDDING	728.54
		750-458-00	GATEWAY WEST GRANT E	GATEWAY WEST SIDEWALKS	167.79
	LANGBEIN: FREDRICK M	750-341-00	STREET DEPT. MAT & S	CDL LANGBEIN	55.75
	ADVANCE AUTO PARTS	750-342-00	STREET DEPT. AUTO SU	PCRD:FUSE/CABIN/FILTER	75.96
	NAPA AUTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	GUARD, BATTERY,	103.85
		750-343-00	STREET DEPT. AUTO SU	GUARD, BATTERY,	48.50
		750-343-00	STREET DEPT. AUTO SU	PARTS FOR ROLLER	32.09
	RED BUD SUPPLY CO INC	750-341-00	STREET DEPT. MAT & S	SAFETY VEST	174.76
	PRECISION MACHINE & HYDRAULI	750-343-00	STREET DEPT. AUTO SU	REBULB CYL	232.40
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	FIRE EXT, KNEEPAIDS,	207.44
		750-341-00	STREET DEPT. MAT & S	LUMBER	56.52
		750-341-00	STREET DEPT. MAT & S	PCRD-FISHSTICKS	73.28
		750-341-00	STREET DEPT. MAT & S	EXIT SIGNS FOR SHOP	34.50
		750-341-00	STREET DEPT. MAT & S	SUPPLIES	87.66
		750-341-00	STREET DEPT. MAT & S	SUPPLIES	380.71
		750-341-00	STREET DEPT. MAT & S	FITTINGS, A C OFFICE	9.42
		750-341-00	STREET DEPT. MAT & S	FITTINGS, A C OFFICE	351.53
	CENTRAL SUPPLY CO	750-458-00	GATEWAY WEST GRANT E	GATEWAY 10 YDS. TEST	1,706.87
		750-458-00	STREET DEPT. PROJECTS	5.75 SIDEWALK CEMENT	1,075.74
		750-458-00	STREET DEPT. PROJECTS	CONCRETE CITIZENS BANK SI	1,766.87
		750-458-00	STREET DEPT. PROJECTS	10 YDS CITIZENS SIDEWALK	1,706.87
		750-458-00	STREET DEPT. PROJECTS	CITIZENS BANK DRIVE	498.56
		750-458-00	STREET DEPT. PROJECTS	CONCRETE WALGARDENS	3,443.78
	STATE EQUIPMENT INC.	750-341-00	STREET DEPT. MAT & S	BELT CHOP SAW	51.58
		750-343-00	STREET DEPT. AUTO SU	PEN FOR S-4 BACHHOE	250.90
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	551.53
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	655.05
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	612.56
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	488.36
	BESTONE CORP	750-343-00	STREET DEPT. AUTO SU	PCRD-2 TIES FOR BACHHOE	260.36
	TRACTOR SUPPLY CREDIT PLAN	750-341-00	STREET DEPT. MAT & S	PCRD-BUCKETS	78.89
	US CELLULAR	750-211-00	STREET DEPT. TELEPHO	642-1601940-2024 642-4448	237.39

08-02-2020 08:46 AM

disbursements 08-20-20 TO 08-31-20

PAGE: 5

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WALMART STORES INC -BUCKHANN	750-341-00	STREET DEPT. MAT & S	SUPPLIES SHOP	204.52
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	STREET DEPT MONTHLY PEST	31.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,003.54
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHED	234.67
	AMAZON.COM	750-341-00	STREET DEPT. MAT & S	PCRD:COVID DISINFECT SPRAY	139.99
		750-341-00	STREET DEPT. MAT & S	PCRD-COVID FOGGER	518.29
		750-343-00	STREET DEPT. AUTO SU	PCRD-BRAKE CONTROL KIT	165.89
		750-341-00	STREET DEPT. MAT & S	PCRD-COVID SPRAYER FOR DIS	213.53
		750-341-00	STREET DEPT. MAT & S	PCRD:5 LED LIGHTS	134.40
		750-341-00	STREET DEPT. MAT & S	PCRD-TOWELS FOR SHOP	87.10
		750-341-00	STREET DEPT. MAT & S	PCRD:PHONECASE SH	26.97
		750-341-00	STREET DEPT. MAT & S	PCRD:WALL MOUNT FILE HOLDE	27.98
		750-341-00	STREET DEPT. MAT & S	PCRD:COVID 150FACEMASKS	39.00
		750-341-00	STREET DEPT. MAT & S	PCRD:7 RADIOS:6ANETNAS;2W	644.85
		750-341-00	STREET DEPT. MAT & S	PCRD:COAX	7.20
	HORNER BROTHERS ENGINEERS CO	750-458-00	STREET DEPT. PROJECTS	ROW PLAT LINCOLN HOTS DR	210.00
	ASCENT CONSULTING & ENGINEER	750-458-00	GATEWAY WEST GRANT E	SIDEWALKS TESTING	503.00
	PAYFLEX	750-105-00	STREET DEPT. GROUP I	AUG HSA FEE	29.25
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	84.04
	**PAYROLL EXPENSES			8/20/2020 - 8/31/2020	16,252.39
				TOTAL:	41,753.55
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110080782484 E. MAIN ST	70.64
		751-213-00	STREET LIGHTS	110100156733 107 E MAIN ST	164.19
				TOTAL:	177.83
TRAFFIC SIGNALS & SIGN MON POWER		752-213-00	TRAFFIC SIGNALS POWE	110087174465 S. KANAWHA ST	75.60
		752-213-00	TRAFFIC SIGNALS POWE	110080335030 REGER ST RT 2	46.71
				TOTAL:	72.31
STOCKPORT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110084592119 SVC	1,313.36
		907-213-00	UTILITIES	110084767209 79 E MAIN ST	6.71
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	GF GAS 8/20	41.27
	LOWES BUSINESS ACCOUNTS	907-343-00	SYC AUTO SUPPLIES	PCRD-AUTO CLEAN SUPPLIES	37.98
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	262.96
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	262.96
	US CELLULAR	907-211-00	TELEPHONES	613-9066	14.51
	WALMART STORES INC -BUCKHANN	907-360-00	CAMP BUCKAENEER SUPPL	CAMP BUCK SUPPLIES	43.25
		907-343-00	SYC AUTO SUPPLIES	PCRD-BUS SUPPLIES	18.96
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	355.51
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHED	78.46
	LOHDEIN: MAKAYLA	907-343-00	SYC AUTO SUPPLIES	PCRD:SIGN MAGNETS FOR BUS	90.00
	PAYFLEX	907-105-00	GROUP INSURANCE	AUG HSA FEE	6.50
	SAMS CLUB	907-360-00	CAMP BUCKAENEER SUPPL	PCRD-CAMP SUPPLIES	280.76
	FRONTIER	907-211-00	TELEPHONES	473-0145-942701-4 SYC	189.05
	**PAYROLL EXPENSES			8/20/2020 - 8/31/2020	5,911.36
				TOTAL:	8,385.60
SAFETY COMPLEX POLICE	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	GF GAS 8/20	41.60
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	AUG POLICE DEPT PEST INSPE	45.00
		976-216-00	SAFETY COMPLEX INSUR	AUG PEST INSPECT-FIRE PSC	42.00
				TOTAL:	128.60

Motion to approve Consent Agenda Item E.2 and E.3 was made by Albaugh/Reger. Motion carried.

Discussion regarding Consent Agenda Item E.1 Approval of Minutes-Regular Meeting 08/06/2020 took place as it was noted a correction was needed as follows:

Add a period following the words prep work in the eight line and delete the words that have a strikethrough.

B.1 Robert Hinton- UCDA Executive Director – Mr. Hinton was recognized to discuss the property on the Brushy Fork Road where the Event Center and Armory are located, and the Aaron Harris development is taking place. Mr. Hinton reported that they have worked with the National Guard to get an easement for the entrance to the properties. He is here tonight to see if the UCDA and the City can partner with the intent get an Industrial Access Road Fund Grant. The requirement for the grant is that the access road is to an industrial property. The goal is to acquire a grant for material and have the City of Buckhannon build the road. What is currently needed is an authorization for the City to provide certain prep work. ~~so that the grant application can be prepared. This will include surveys and engineering reports.~~ The City will review the grant received and the full project prior to committing to building the access road. The Mayor used the Chair's Prerogative to bring Item F.9 Discussion/Possible Vote Access Road to UCDA Property at Brushy Fork Area to the table.

Motion to approve Consent Agenda Item E.1, with the noted corrections, was made by Albaugh/Rylands. Motion carried.

F. Strategic Issues for Discussion and/or Vote:

F.1 Approval Event Request- BUHS Homecoming Parade on 09/23/2020 – Discussion took place earlier in the meeting. Item was tabled.

F.2 Request Sponsorship and Participation with the Leadership Academy – Also see Agenda Item B.3 Dr. Joseph Reed-Leadership Academy – Dr. Reed appeared on behalf of Create Buckhannon to discuss the following - Create Buckhannon is exploring the possibility of recreating a Leadership Academy similar to the program that WVWC sponsored and David Taylor engineered 10 years ago. This program was 10 weeks, 3 hours an evening each week and involved 41 presenters and about 25 participants, to explore functions of county and city government and community organizations. Many of the participants have gone on to take a greater role in our community because of the Academy

Dr. Reed ask for our support of the Academy tentatively to start in mid-February with meetings either virtual or in-person.

Leadership Academy

Create Buckhannon is exploring the possibility of recreating a Leadership Academy similar to the program that WVWC sponsored and David Taylor engineered 10 years ago.

This program was 10 weeks, 3 hours an evening each week and involved 41 presenters and 30 participants, many who have become more involved in the community since then.

Presenters were city and county elected representatives and representatives from a number of community services.

The meetings were a different place each week. Many of the locations provided snacks for the participants. There was no charge to the participants.

Tentatively, we are considering starting in February 2020, hopefully in person, but virtual if not possible.

We seek your sponsorship along with the County commission and West Virginia Wesleyan College and the participation of the county officials. Hopefully a location in a city meeting room such as the council room and /or the safety complex for at least one of the meetings and provision of light snacks for that meeting for the participants and presenters could be included.

Joseph B. Reed MD

jbreed1@frontier.com; 304-472-2146; 1341 Brushy Fork Road

Motion to support the Leadership Academy was made by Rylands/Thomas. Motion carried.

Dr Reed also passed out cards promoting safety and health measures. He then challenged the City to collect pop cans and bottles to raise money for SYCC.

F.3 Approval Resolution 2020-10 Budget Revision FEMA Generator – Action taken earlier.

F.4 Approval to Accept Police Civil Service Commission List of Eligibles – The Mayor reviewed this procedure and the list with Council.

Motion to approve the Police Civil Service Commission List of Eligibles as presented was made by Sanders/Bucklew. Motion carried.

August 28, 2020

Mayor and City Council Members,

Re: Approval of candidates per the Police Civil Service Commission to interview for probationary police officer:

A Police Civil Service Commission meeting was held on August 19, 2020 to test to replenish the list of eligibles for submittal of three (3) candidates to City Council for hiring consideration. The Police Civil Service Commission met on August 27, 2020 to update and certify the current list of eligibles. Council has authorized identification of the top three candidates to arrange for the interviews, and make a hiring decision.

Upon completion of the Buckhannon Police Civil Service Commission requirements, we are pleased to advance and certify the following candidates for your consideration as probationary Buckhannon Police Officers;

- 1. Al Laroussi 78%
- 2. Joshua Michael Crites 76%
- 3. James Adam Fisher 75%

Commissioner	Alisa Lively
Commissioner	Geraldine Henderson
Commissioner	Mark Spencer
Assistant City Recorder	Amberle Jenkins

F.5 Approval COB Board Appointments & Committees FY 2020/2021 – The Mayor reviewed the following recommended appointment with Council.

**CITY OF BUCKHANNON APPOINTMENTS
FISCAL YEAR 2020-2021**

STOCKERT YOUTH CENTER- 2 YEAR TERM (11 Voting Members Ordinance #432)

Mayor, Chair	Term of Office
City Recorder	Term of Office-Voting Member
Pamela Bucklew (Council)	Term of Office
Tammy Samples (Board of ED)	Term of Office
Sam Nolte (UCC)	Term of Office
Melissa Franke (WVWC)	2020-2022
Nancy Shobe (At Large)	2020-2022
Rob Rupp (At Large)	2020-2022
Don Nestor (At Large)	2019-2021
Pam Martin (At Large)	2020-2022
Troy “Buddy” Brady (At Large)	2019-2021

Motion to approve the Stockert Youth Center appointments as presented by the Mayor was made by Rylands/Albaugh. Motion carried with 5 votes Yes and 1 vote No.

HISTORIC LANDMARK COMMISSION – 2 YEAR TERM

Vincent Smith, Chairman	Building Code Enforcement Officer
Jack Reger (Council)	Term of Office
Erika Klie Kolenich	2019-2021
Jamie O'Brien	2020-2022
Kristy Wilkerson	2020-2022
Noel Tenney	Non-Voting

Motion to approve the Historic Landmark Commission appointments as presented by the Mayor was made by Sanders/Albaugh. Motion carried.

***** PENDING*****

PLANNING COMMISSION

TO EXPIRE Catherine Cuppari	1 Year Term	2019-2020
TO EXPIRE Dean Everett	1 Year Term	2019-2020
TO EXPIRE Matt Kerner	2 Year Term	2018-2020
TO EXPIRE Jack Reger	2 Year Term	2018-2020
Rich Clemens	3 Year Term	2018-2021
Curtis Wilkerson	3 Year Term	2018-2021
Susan Aloï	3 Year Term	2018-2021
Vincent Smith, Zoning Officer	YEAR TO YEAR - Voting Member	
CJ Rylands, Council	YEAR TO YEAR - Voting Member	
City Recorder	YEAR TO YEAR - Non-Voting Member	

UPSHUR COUNTY BOARD OF HEALTH - 5 YEAR TERM

Michael Livesay	2018-2023
TO EXPIRE Larry Carpenter	2015-2020 HE REQUESTED TO BE RE-APPOINTED

G. Comments and Announcements

- **Council Member Albaugh** – Felt it was a great meeting and thanked Dr. Reed for his work.
- **Council Member Bucklew** – She is happy with the new Railroad Crossing and encouraged all to continue to practice safe measures for the prevention of COVID-19.
- **Council Member Rylands** – He appreciated Mr. Carter attending the meeting and he is looking forward to the discussion regarding ATV's on city streets. He would also like to see the work towards the ADA fishing pier and the extension of the walking trails continue.
- **Council Member Thomas** – He feels that we need to continue to explore the city and county working closer together. He has also received several calls regarding people's disappointment in the service from SuddenLink and encourages us to continue to see what we can do about the situation. The Mayor plans to keep a focus on this issue.
- **Council Member Reger** – He thanked Jerry Arnold for taking him around to the various city facilities. He learned that many of the plants have a need for upgrades. He is impressed with the workforce. He also thanked Dr. Reed for focusing on Leadership.
- **City Recorder Sanders** – He announced that Buckhannon's bid to host the World Association of Marching Bands World Championships 2023 has been submitted and we have heard great comments from the WAMSB Board of Directors from around the World. He also complimented Callie on her work with the recycling brochure.

H. Mayor's Comments and Announcements – The Mayor thanked all our employees throughout the City for their great work and to Channel 3 for once again broadcasting the Council Meeting. He reminded all the curbside recycling program and that our next meeting would be Thursday, September 17, 2020.

J. Adjournment – Motion to adjourn at 8:40 PM was made by Thomas/Albaugh. Motion carried.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders