

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, August 6, 2020 at 4:00 p.m. in the Council Chambers of City Hall. The following individuals were in attendance:

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
Mary Albaugh	Board Member	Present
Jeff Wamsley	Waste Department Supervisor	Present
Jay Hollen	City Engineer	Present – by phone
Jerry Arnold	Director of Public Works	Present – by phone
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Tom O’Neill	City Attorney	Absent
Callie Cronin-Sams	Grants & Information Coordinator	Present – by phone

Meeting Agenda Posted 08/03/2020

**To Participate in a Utility Board meeting during the COVID-19 Stay at Home Order,
Please contact us at 304-472-1651 for the GoToMeeting link/access**

***City of Buckhannon Waste Collection Board Meeting- 4:00 pm in the Council
Chambers of City Hall - Meeting Agenda for Thursday, August 6, 2020***

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
 - B.1
- C. Financial Report-Amby Jenkins
 - C.1 July 2020
- D. Department Report-Jeff Wamsley
 - D.1 Recycling Center Report
 - D.2 Transfer Station Report
- E. Correspondence and Information
 - E.1 DMR’s 2nd Quarter 2020
- F. Consent Agenda
 - F.1 Approval of Minutes 07/02/2020
- G. Strategic Issues for Discussion and/or Vote
 - G.1 Approval Permanently Closing of Buckhannon Crossroads Recycling Center
 - G.2 Approval Policy RE: Fees Associated with Garbage Collection to Organizations
- H. Board Members Comments and Announcements
- I. Adjournment

Posted: 08/03/2020

Next Meeting will be held on September 3, 2020

A. Call to Order - The Mayor called the meeting to order.

A.1 Moment of Silence – Mayor Skinner asked us to join him in a Moment of Silence.

A.2 Pledge to the Flag of the United States of America - The Pledge to the Flag of the United States of America was led by Mary Albaugh.

B. Recognized Guests:

B.1 None

C. Financial Report

C.1 June 2020 –Amby Jenkins, provided the following financial report:

**WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

Balance July 31, 2020

Money Market & Checking	\$ 614,670.38
CD opened 3-11-20 1.19%	\$ 30,491.18
CDAR (CD Balances)	\$ 27,542.47

Landfill Bond \$64,000.00 (not included in above CD total)

Amby also noted that we had revenues of \$283,365.66 and expenditures of \$240,587.26 for the month of July 2020. A few notable expenses in July included payments of \$41,000.00 to Disbursement Account to Fund ACH for HSA; \$25,204.55 to Tire & Rubber for June Tire & CD Disposal fees; \$6,981.74 to Public Service Commission for PSC Assessments.

She reported that CARES Act Funding, covering overtime for Waste Collection, was received in the amount of \$13,714.00. This was something that she and Callie have been working on.

A motion to approve the July 2020 Financial Report was made by Albaugh/Skinner. Motion carried.

PSC WV: Amending the rules & filing of evidence of insurance & financial responsibility of motor carriers:

**PUBLIC SERVICE COMMISSION
OF WEST VIRGINIA
CHARLESTON**

At a session of the PUBLIC SERVICE COMMISSION OF WEST VIRGINIA in the City of Charleston on the 4th day of August 2020.

MC GENERAL ORDER NO. 64.5

In the Matter of Revisions to the Rules Governing Motor Carriers, Private Commercial Carriers, and the Filing of Evidence of Insurance and Financial Responsibility by Motor Carriers, 150 C.S.R. 9

GENERAL ORDER NO. 183.12

In the Matter of Revisions to the Rules for the Construction and Filing of Tariffs, 150 C.S.R. 2

COMMISSION ORDER

The Commission proposes rules amending the Rules Governing Motor Carriers, Private Commercial Carriers, and the Filing of Evidence of Insurance and Financial Responsibility of Motor Carriers, 150 C.S.R. 9 (Motor Carrier Rules) and the Rules for the Construction and Filing of Tariffs, 150 C.S.R. 2 (Tariff Rules).

BACKGROUND AND DISCUSSION

On March 29, 2020, the West Virginia Legislature passed Enrolled Committee Substitute for Senate Bill 686 (SB 686) effective ninety days from passage. SB 686 authorizes the Commission to appoint an emergency substitute carrier when the certificate or permit of common and contract carriers by motor vehicle are either suspended or revoked by the Commission. SB 686 also allows an entity that has had its certificate or permit suspended to petition the Commission to have its certificate or permit reinstated. SB 686 amended portions of W. Va. Code §§ 24A-1-2, 24A-2-5, 24A-3-2, and 24A-3-3 and the Commission proposes changes to Motor Carrier Rules 1.8.12, 3.17, and adds Motor Carrier Rule 7.9 to implement those statutory amendments.

On March 7, 2020, the West Virginia Legislature passed Enrolled Committee Substitute for House Bill 4587 (HB 4587) effective ninety days from passage. HB 4587 (1) allows for the transfer of certificates to another certificated holder for the same commodity with approval by the Commission within ninety days following the submission of a completed application; (2) allows a motor carrier of solid waste to suspend service for up to five days at its discretion for certain reasons including

D. Department Reports

Jeff Wamsley reported that activity at the Transfer Station had slowed down and that the Department had 3 trucks that have been out of service with 1 already back in service.

D.1 Recycling Center Report - Jeff gave his Recycling Report as follows:

City of Buckhannon Recycling Center		DATE;	Jul-20
Inventory & Balance Sheet			
	Uproc.	Proc.	Total
ONP	0.7	11.87	12.57
OCC	0.5	21.5	22
MGOP	0.5	18.91	19.41
STEEL	0.25	16.69	16.94
ALUM.	0.1	2.02	2.12
E-WASTE	0	0	0
Pete #1	0.33	2.13	2.46
No. 2	0.4	11.73	12.13
Total	2.78	84.85	87.63
Inventory 8/1/20			87.63
Inventory 7/1/20			97.96
Diff.			-10.33
Loads Shipped			36.66
Total Diff. Inventory & Loads Shipped			26.33
Total Received			26.33
Less Garbage			0
Total			26.33
Crossroads Totals			
1100			
			Garbage 300
Residential Curbside			
950			
			Garbage 220
Appliances Iron		Total	Total \$
33520		2500	\$ 1,155.60
Yard Debris			
5000			

The Crossroads facility was open a few times in July with similar results as in the past. Discussion took place with what to do with our location as it is a leased area from the DOH. No action was taken regarding the site itself.

D.2 Transfer Station Report – Jeff reviewed the following Transfer Station Report:

City of Buckhannon Transfer Station Totals		July	2020
Total Transactions			3258
Total Weight			1422.62
Total Cash Received			\$38,904.23
Total City Trucks			\$65,977.36 792.48 tons
Total Charge			\$26,187.94
Grand total			\$131,069.53
Total C/D Material			321.53
Total Commercial/Residential			1081.47
Bulky Goods	Steel	Waste	Total
		4	10.56 14.56

The Paper Shredding Day is still scheduled for September 12, 2020 from 9:00am to 12:00noon. The Solid Waste Authority is sponsoring this and has sent \$2,100 on mailing promoting the event.

**E. Correspondence and Information - The Mayor reviewed the following with the Board.
E.1 DMR's 2nd Quarter 2020**

July 2, 2020

Director
Division of Water and Waste Management
Solid Waste Management Unit – Office of Waste Management
601 57th Street SE
Charleston, WV 25304-2345

**Re: City of Buckhannon Landfill
Solid Waste Facility Closure
Permit No.: SWC 5062 / WV0109509
2nd Quarter 2020 DMR**

To Whom It May Concern,

We hereby submit the 2nd Quarter of 2020 Discharge Monitoring Report (DMR) of Outlet 099 for the above-referenced permit in Upshur County, West Virginia.

If you have any questions or comments regarding the information contained in this letter, please contact me at your convenience at (304) 472-1651, extension 1006 or via email at jay.hollen@buckhannonwv.org.

Sincerely,



James S. Hollen, III, PE
City Engineer

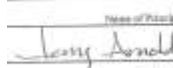

Enclosures

- c: WVDEP – Paul Benedum
COB Waste Board
Director of Public Works – Jerry Arnold
Waste Department – Jeff Wamsley
Engineering – Files

STATE OF WEST VIRGINIA
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
DISCHARGE MONITORING REPORT

FACILITY NAME <u>City of Buckhannon Landfill</u>		COMMERCIAL LABORATORY NAME _____	
LOCATION OF FACILITY <u>Turkey Run Road, Upshur County</u>		COMMERCIAL LABORATORY ADDRESS _____	
PERMIT NUMBER <u>SWC-5062/WV0109509</u> OUTLET NO. <u>099</u>			
WASTELOAD FOR MONTH OF <u>April, May – June</u> 20 <u>20</u>		INDIVIDUAL PERFORMING ANALYSIS	

Parameter	Quantity	Units				Date/Time					Measurement Frequency	Sample Type	
		Minimum	avg. Monthly	Max Daily	Units	W.D.	Minimum	Avg. Monthly	Max Daily	Units			W.D.
Flow 50050	Reported	*****	*****	*****			<i>d. deedes</i>	<i>d. deedes</i>	<i>d. deedes</i>				
	Peak Concentration	*****	*****	*****			N/A	Monitor Only	N/A				

Name of Principal State Officer  Title of Officer Director of Public Works	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the persons or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	Date Completed 7/2/2020 Signature of Principal State Officer or Auth. Agent 
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**F. Consent Agenda
F.1 Approval of Minutes 07/02/2020**

Motion made by Albaugh/Skinner to approve the Minutes of 07/02/2020. Motion carried.

G. Strategic Issues for discussion and/or vote – The Mayor reviewed the following with the Board.

G.1 Approval Permanently Closing of Buckhannon Crossroads Recycling Center – A brief review of previous conversations regarding this took place.

Motion to permanently close the Buckhannon Crossroads Recycling Center was made by Albaugh/Skinner. Motion carried.

G.2 Approval Policy RE: Fees Associated with Garbage Collection to Organizations – Discussion took place and it was determined that we need more information before making a final decision. Amby will do some research and report back at a later meeting. No action was taken.

H. Board Members Comments and Announcements

Albaugh – Nothing further.

Jenkins - Nothing further.

Wamsley – Nothing further.

Cronin-Sams -Confirmed the information necessary to send out a press release concerning the closing of Crossroads. She will also promote the Paper Shredding event with the release and on the LED sign.

Arnold – Nothing further.

Hollen – Nothing further.

Sanders – Nothing further.

Mayor Skinner – The Mayor thanked everyone for their hard work and a great meeting.

I. Adjournment

There being no further business to be transacted, motion made by Albaugh/Skinner to adjourn at 4:25 pm. Motion carried.

Mayor Robert Skinner III

City Recorder Randall H. Sanders
