

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, September 3, 2020 at 4:00 p.m. in the Council Chambers of City Hall. The following individuals were in attendance:

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
Mary Albaugh	Board Member	Present
Scott Randall	Board Member	Present
Jeff Wamsley	Waste Department Supervisor	Present
Jay Hollen	City Engineer	Absent
Jerry Arnold	Director of Public Works	Present
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Tom O'Neill	City Attorney	Absent
Callie Cronin-Sams	Grants & Information Coordinator	Present – by phone

Guests: CJ Rylands; Monica Zalanick, MyBuckhannon.

Meeting Agenda Posted 08/31/2020

To Participate in a Utility Board meeting during the COVID-19 Stay at Home Order,
Please contact us at 304-472-1651 for the GoToMeeting link/access

City of Buckhannon Waste Collection Board Meeting- 4:00 pm in the Council Chambers of City Hall – Meeting Agenda for Thursday, September 3, 2020

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
 - B.1 CJ Rylands
- C. Financial Report-Amby Jenkins
 - C.1 August 2020
- D. Department Report-Jeff Wamsley
 - D.1 Recycling Center Report
 - D.2 Transfer Station Report
- E. Correspondence and Information
 - E.1 Annual Free Paper Shred Event on 09/12/20 9am-Noon at Crossroads Recycling Center
 - E.2 Crossroads Recycling Center Closed due to Misuse; Residents to Utilize Curbside Collection & Mudlick Drop-off Center
- F. Consent Agenda
 - F.1 Approval of Minutes 08/06/2020
- G. Strategic Issues for Discussion and/or Vote
 - G.1 Discussion Commercial Trash Issues on Main Street
- H. Board Members Comments and Announcements
- I. Adjournment

Posted: 08/31/2020

Next Meeting will be held on October 1, 2020

A. Call to Order - The Mayor called the meeting to order and welcomed our new Board Member, Scott Randall.

A.1 Moment of Silence – Mayor Skinner asked us to join him in a Moment of Silence.

A.2 Pledge to the Flag of the United States of America - The Pledge to the Flag of the United States of America was led by Scott Randall.

B. Recognized Guests:

B.1 CJ Rylands, owner of CJ Maggie's located at 16 E Main Street, appeared to discuss the buildings on the same block as his business who have no rear access, which forces the residents to place their garbage bags out on the sidewalk the day before pickup. He is proposing that the City provide him one or two poly carts (toters) that he would take responsibility of to allow the

residents on his block to utilize. Jerry Arnold and Jeff Wamsley both supported the idea and went further to say that this could be a practice employed on other blocks on Main Street. It was agreed that we would provide CJ with two poly carts (toters) that he will manage.

The second request CJ made was for a discussion concerning the City's Commercial Waste rates versus Residential Waste rates. He began by offering this breakdown:

TOTAL WASTE CUSTOMERS – RESIDENTIAL - 6037 COMMERCIAL - 562

6037/562 = 10.74 residential customers per 1 commercial customer

	<i>INSIDE CITY</i>	<i>OUTSIDE CITY</i>	
<i>RESIDENTIAL</i>	<i>\$17.60</i>	<i>\$19.70</i>	<i>2-BAGS/POLY CART</i>
<i>COMMERCIAL</i>	<i>\$ 25.25</i>	<i>\$29.45</i>	<i>3-BAGS/POLY CART</i>

1-Bag = 30-Gallons

Extra Bags \$1.80 each for both Residential & Commercial

2-YD DUMPSTER = 12-BAGS

4-YD DUMPSTER = 24-BAGS

6-YD DUMPSTER = 40-BAGS

CJ pointed out that a small increase per residential customer could result in a significant decrease per commercial customer providing a more equitable rate structure.

Jerry Arnold explained the rate breakdown and offered comparisons with other municipalities shown in the below spreadsheet. He also discussed the current way the charges per commercial pickup is calculated, which is by a visual of how full the container (dumpster) is. He also explained how the residential are calculated, which is per toter, and pointed out that some are consistently full and others partially full. Jerry suggested that during the next rate study we could review implementing a negotiated rate per commercial customer and possibly offer a smaller toter for residential customers whose weekly waste collections are minimal.

**City of Buckhannon Waste Collection
Waste by Type Charge Examples
9/1/2020**

(In City) Commercial Wet Waste Base

96 gallon/1/2 Cu. Yd. @ 750 lbs. 1x a week on a 4-week month=3000lbs./1.5 tons

1.5 tons x \$83.25 per ton. (Transfer Station Rate)= \$124.88

(In City) Commercial Dry Waste Base

96 gallon/1/2 Cu. Yd. @ 90 lbs. 1x a week on a 4-week month=360lbs./1.8 tons

.18 tons x \$83.25 per ton. (Transfer Station Rate)= \$15.00

(In City) Commercial Wet Waste

2 yd. dumped 1x a week on a 4-week month= \$106.25 month

2 yd. dumped 1x a week= 8 Cu. Yd. @1500 lb. per yd.=12000lbs/6 tons.

6 tons x \$83.25 per ton. (Transfer Station Rate)= \$499.50

(In City) Commercial Dry Waste

2 yd. dumped 1x a week on a 4-week month= \$106.25 month

2 yd. dumped 1x a week on a 4-week month = 8 Cu. Yd. @ 90 lb. per yd.= 720lbs/.36 tons.

.36 tons x \$83.25 per ton. (Transfer Station Rate)= \$29.97

(In City) Residential Waste

96 gallon/.5 Cu. Yd. @ 112.5lbs 1x a week on a 4-week month=450lbs./.225 tons

.225 tons x \$83.25 per ton. (Transfer Station Rate)= \$18.73

Provider	Residential Base (inside)	Residential Base(outside)	Commercial Base (inside)	Commercial Base (outside)	Commercial Rate over the base	Cart	Recon.
City of Buckhannon	\$17.60/ 2-30gal. Contain.	\$19.70/2-30gal. Contain.	\$25.25/3-30gal. Contain.	29.45/3-30gal. Contain.	Estimated Volume \$1.80 per 30 gal. Contain.		
Mountain State Waste (Lewis Co.)	\$25.69/6-30lb. Bags	\$25.69/6-30lb. Bags	\$25.69/6-30lb. Bags	\$25.69/6-30lb. Bags	Negotiable	\$3.65	\$5.00
Tygarts Valley Sanitation	\$22.40/8-Bags	\$22.40/8-Bags	\$22.40/8-Bags	\$22.40/8-Bags	Negotiable	N/A	\$5.00
Waste Management (Harrison Co.)	\$18.40/6-30gal. Bags	\$18.40/6-30gal. Bags	\$18.40/6-30gal. Bags	\$18.40/6-30gal. Bags	Negotiable	\$3.80	
Sunrise Sanitation (Grant Co.)	\$23.62/6-Bags	\$23.62/6-Bags	\$23.62/6-Bags	\$23.62/6-Bags	Negotiable	N/A	\$10.00
City of Kingwood	\$12.00/5-30gal. Bags	\$13.45/5-30gal. Bags	\$24.20/0-1 yd. Dry Waste	\$27.83/0-1 yd. Dry Waste	(in)\$18.15 yd. (out) \$20.90 yd. Dry Waste	N/A	
City of Kingwood	\$12.00/5-30gal. Bags	\$13.45/5-30gal. Bags	\$36.30/0-1yd Wet Waste	41.80/0-1 yd. Wet Waste	(in)\$30.25 yd. (out) \$34.65 yd. Wet Waste	N/A	\$15.00
Buckley Garbage Disposal	\$16.80/8-Bags	\$16.80/8-Bags	\$16.80/8-Bags	\$16.80/8-Bags	Negotiable	N/A	
A&W Sanitation (Fayette Co.)	\$14.60/7-Bags	\$14.60/7-Bags	\$14.60/7-Bags	\$14.60/7-Bags	Negotiable	N/A	\$5.00
Allied Waste (Marion Co.)	\$18.52/8-Bags	\$18.52/8-Bags	\$18.52/8-Bags	\$18.52/8-Bags	Negotiable	N/A	\$5.00
Allied Waste (Mon. Co.)	\$15.43/8-Bags	\$15.43/8-Bags	\$15.43/8-Bags	\$15.43/8-Bags	Negotiable	N/A	\$5.00
1 Cu. Yd. = 173.57 gallon							
1 Cu.Yd. = 1500 lbs. Wet							
1 Cu. Yd. = 90 lbs. Dry							

Volume-To-Weight Conversion Chart

The following conversion estimates are approved for schools to use in the RecycleMania competition. For questions about the conversion chart or estimating weights, email or call the helpline, recyclemania@nrc-recycle.org or (202)-903-0851.

Unless otherwise noted, all figures are from averaged ranges published in *Measuring Recycling: A Guide for State and Local Governments*, by U.S. Environmental Protection Agency; Washington: 1997.

1. "Recycling Data Report," California Integrated Waste Management Board; Sacramento: 1996.
2. Based on CURC Standards Committee, peer reviewed estimates.
3. Based on RecycleMania Steering Committee estimates

Paper (All grades loose and unbaled)

Newspaper:	433 pounds/cubic yard	4.62 cubic yards/ton
Office paper:	568 pounds/cubic yard	3.52 cubic yards/ton
Mixed paper: 1	484 pounds/cubic yard	4.13 cubic yards/ton
Magazines	950 pounds/ cubic yard	2.11 cubic yards/ton

Corrugated Cardboard

Flattened boxes, loose:	100 pounds/cubic yard	20 cubic yards/ton
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Containers (cans, bottles, jars)

Commingled cans, glass and plastic bottles:	200 pounds/cubic yard	10 cubic yards/ton
Whole glass bottles (0-10% broken):	600 pounds/cubic yard	3.33 cubic yards/ton
Aluminum cans (whole, unflattened):	63 pounds/cubic yard	31.75 cubic yards/ton
Steel cans (whole, unflattened):	150 pounds/cubic yard	13.33 cubic yards/ton
Plastic bottles (whole, unflattened):	36 pounds/cubic yard	55.55 cubic yards/ton

Single Stream

(Containers, paper, cardboard) 3	139 lbs/ cubic yard	15.46 cubic yards/ton
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Food Waste

Mixed food waster	1,500 pounds/cubic yard	1.33 cubic yards/ton
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Trash

Campus waste (loose) 2	90 pounds/cubic yard	22.22 cubic yards/ton
Campus Waste (compacted)	300 pounds/ cubic yard	6.67 cubic yards/ton
Residential waste (loose)	225 pounds/cubic yard	8.88 cubic yards/ton
Commercial/industrial waste (loose)	450 pounds/cubic yard	4.44 cubic yards/ton

Volume Conversion

1 yard³ = 173.57 gallons

1 gallon = 0.00576 yard³

C. Financial Report

C.1 August 2020 – Amby Jenkins, provided the following financial report:

**WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

Balance August 31, 2020

Money Market & Checking \$ 662,664.90
CD opened 3-11-20 1.19% \$ 30,491.18
CDAR (CD Balances) \$ 27,542.47
Landfill Bond \$64,000.00 (not included in above CD total)

8-01-2020 10:36 AM CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2020

404-WASTE COLLECTION % OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE ALUMINUM	1,000	1,189.65	1,189.65	0.00	189.65	110.97
404-303-007-00 RECYCLE-ORG-CARDBOARD	1,000	838.68	838.68	0.00	161.32	83.87
404-303-004-00 RECYCLE-REGOP/SSON-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE MILK JUGS	0	881.25	881.25	0.00	881.25	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	0	0.00	0.00	0.00	0.00	0.00
404-312-000-00 DUMPSTERS	0	1,280.00	1,280.00	0.00	1,280.00	0.00
404-317-000-00 DUMPSTER RENTAL	82,000	7,264.77	18,151.89	0.00	65,848.11	19.78
TOTAL TAXES	84,000	12,058.27	20,342.39	0.00	67,657.61	24.23
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	100,000	3,667.03	10,994.02	0.00	89,015.98	10.98
TOTAL OTHER FEES	100,000	3,667.03	10,994.02	0.00	89,015.98	10.98
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,335,000	223,438.60	436,422.94	0.00	1,898,577.06	18.62
TOTAL UTILITY BILLINGS	2,335,000	223,438.60	436,422.94	0.00	1,898,577.06	18.62
HEALTH AND SAFETY						
404-355-000-00 TRANSFER RT/LANDFILL RECV	268,000	38,698.48	77,583.71	0.00	190,416.29	28.95
TOTAL HEALTH AND SAFETY	268,000	38,698.48	77,583.71	0.00	190,416.29	28.95
GRANTS						
404-360-000-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM BOGWA	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LEASE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEE(S) (MARK-S)	200	50.00	50.00	0.00	150.00	25.00
TOTAL INTRAFUND CONTR/CHARGES	200	50.00	50.00	0.00	150.00	25.00
OTHER REVENUE						
404-380-000-00 INTEREST	200	0.00	35.10	0.00	164.90	17.55
404-381-000-00 MAINT BILLING OTHER DEPTS	1,000	616.63	616.63	0.00	383.37	61.66
404-389-000-00 WASTE COLL. MISCELLANEOUS	15,000	7,016.89	24,890.07	0.00	9,890.07	163.93
404-390-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	16,200	7,636.52	25,547.80	0.00	9,347.80	157.79
TOTAL REVENUE	2,893,400	287,926.10	570,930.56	0.00	2,232,469.14	20.77

9-01-2020 10:06 AM CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2020

404-WASTE COLLECTION % OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT						
SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	635,000	45,375.74	90,936.12	0.00	544,064.27	14.32
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. P.T.Y. TAX	40,000	3,447.02	6,905.12	0.00	42,098.88	14.19
404-530-105-00 WASTE EMPLOYEE INSURANCE	187,071	6,813.37	53,160.93	0.00	133,910.07	27.35
404-530-106-00 WASTE EMPLOYEE RETIREMENT	62,900	4,537.04	9,074.08	0.00	54,466.38	14.37
TOTAL SALARIES & BENEFITS	824,971	51,872.14	158,186.25	0.00	776,419.53	18.92
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	10,000	941.12	2,275.51	0.00	10,724.49	11.98
404-530-226-00 COMP. HAZARDOUS & INSURANCE	35,000	3,518.08	13,538.50	0.00	48,461.41	22.33
TOTAL CONTRACTUAL SERVICES	45,000	4,459.20	15,814.01	0.00	59,185.90	20.54
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	20,000	633.38	2,405.15	0.00	47,574.87	4.85
404-530-341-05 SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
404-530-342-00 TRUCK MAINTENANCE	60,000	18,423.20	20,933.06	0.00	39,066.94	34.89
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	32,000	5,001.27	6,885.15	0.00	82,114.85	19.74
404-530-344-00 MAINTENANCE OTHER DEPTS	2,000	441.26	441.26	0.00	1,558.75	22.06
404-530-345-00 WASTE COLL. UNIFORMS	15,000	1,042.08	1,042.08	0.00	14,957.92	8.40
TOTAL COMMODITIES	116,000	25,741.19	34,726.67	0.00	187,273.53	18.06
CAPITAL OUTLAY						
404-530-403-00 WASTE COLL. NEW EQUIPMENT	92,000	3,612.33	7,024.66	0.00	84,775.34	7.95
404-530-409-01 FORMS SYSTEM	64,000	5,318.75	10,530.50	0.00	53,469.50	18.61
TOTAL CAPITAL OUTLAY	156,000	8,931.08	17,555.16	0.00	138,244.84	13.75
CONTRIBUTIONS						
404-530-941-00 DUMPSTERS (NEW)	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL CONTRIBUTIONS	20,000	0.00	0.00	0.00	20,000.00	0.00
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	15,000	459.59	1,311.19	0.00	14,688.81	8.15
TOTAL NON-OPERATING EXPENSES	15,000	459.59	1,311.19	0.00	14,688.81	8.15
TOTAL WASTE DEPARTMENT	1,419,371	101,456.49	227,807.10	0.00	1,191,763.92	16.61
RECYCLING DEPARTMENT						
SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	91,000	6,938.97	14,069.43	0.00	84,930.57	14.58
404-531-103-01 ADJUST COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FEE TAX	7,450	607.98	1,070.61	0.00	6,379.39	14.57

9-03-2020 10:06 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2020

404-WASTE COLLECTION

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	20,786	992.70	6,588.14	0.00	14,197.86	31.70
404-531-106-00 GROUP RETIREMENT	9,700	693.90	1,406.95	0.00	8,293.05	14.50
TOTAL SALARIES & BENEFITS	134,936	9,163.55	22,135.13	0.00	111,800.87	17.15
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	4,400	322.38	655.81	0.00	4,244.19	13.38
404-531-226-00 INSURANCE & BONDS	7,200	208.59	724.26	0.00	6,475.74	10.06
TOTAL CONTRACTUAL SERVICES	12,100	528.97	1,380.07	0.00	10,719.93	11.41
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	10,000	180.35	180.35	0.00	9,819.65	1.80
404-531-343-01 FUEL - RECYCLING CENTER	8,000	479.95	967.89	0.00	7,032.11	12.10
404-531-343-02 EQUIPMENT MAINTENANCE	8,500	558.00	558.00	0.00	8,550.00	5.79
404-531-399-00 MISCELLANEOUS	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL COMMODITIES	32,500	1,218.30	1,698.04	0.00	30,801.96	5.22
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL RECYCLING DEPARTMENT	179,536	10,892.82	26,213.24	0.00	153,322.78	14.60
LANDFILL						
CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	39,000	1,714.89	4,546.51	0.00	34,453.49	11.66
TOTAL CONTRACTUAL SERVICES	39,000	1,714.89	4,546.51	0.00	34,453.49	11.66
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	39,000	1,714.89	4,546.51	0.00	34,453.49	11.66
TRANSFER STATION						
SALARIES & BENEFITS						
404-533-105-00 SALARIES TRANSFER STATION	99,000	6,645.86	13,307.52	0.00	95,692.48	13.44
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	7,600	510.13	1,021.46	0.00	6,578.54	15.44
404-533-105-00 GROUP INSURANCE	20,786	657.80	4,862.84	0.00	15,923.16	23.39
TOTAL TRANSFER STATION	127,386	7,813.79	19,191.82	0.00	122,194.18	14.97

9-03-2020 10:06 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2020

404-WASTE COLLECTION

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	8,900	864.57	1,330.72	0.00	8,065.28	13.44
TOTAL SALARIES & BENEFITS	137,286	8,478.38	20,522.54	0.00	116,763.46	14.95
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	7,700	300.32	654.52	0.00	7,045.48	8.50
404-533-216-00 DRAINAGE EXPENSE TRANSFER	1,600	185.00	291.00	0.00	1,309.00	18.19
404-533-226-00 INSURANCE & BONDS	22,000	413.19	4,219.88	0.00	17,780.12	19.18
TOTAL CONTRACTUAL SERVICES	31,300	898.51	5,165.40	0.00	26,134.60	16.50
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	17,000	25.37	25.37	0.00	16,974.63	0.15
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	47,000	3,051.89	6,150.84	0.00	40,849.16	13.09
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	748.78	1,287.64	0.00	38,712.36	3.22
404-533-345-00 UNIFORMS	4,000	248.34	248.34	0.00	3,751.66	6.21
TOTAL COMMODITIES	108,000	4,074.38	7,711.59	0.00	100,286.31	7.14
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	67,992	5,665.98	12,566.36	0.00	55,426.64	10.49
404-533-460-00 TIPPING FEES	830,000	81,941.93	107,721.48	0.00	722,278.52	12.98
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	6,000	0.00	0.00	0.00	6,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	903,992	87,607.01	120,287.84	0.00	783,704.16	13.31
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,000	80.24	80.24	0.00	4,919.76	1.60
TOTAL NON-OPERATING EXPENSES	5,000	80.24	80.24	0.00	4,919.76	1.60
TOTAL TRANSFER STATION	1,185,578	101,136.52	153,767.61	0.00	1,031,810.39	12.97
WASTE OFFICE/BOARD						
SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	600.00	1,600.00	0.00	10,400.00	13.33
404-534-103-00 CLERK, ATTORNEY, ENGINEER	197,200	13,602.17	27,285.78	0.00	169,914.22	13.84
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	16,004	1,085.18	2,207.17	0.00	13,796.83	13.79
404-534-105-00 GROUP INSURANCE	15,590	884.45	5,101.50	0.00	10,488.50	32.72
404-534-106-00 GROUP RETIREMENT	19,860	1,389.22	2,768.57	0.00	17,091.43	13.87
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	260,754	17,552.02	38,963.00	0.00	221,791.00	14.94
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	9,200	1,218.82	2,457.38	0.00	6,742.62	26.71
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LE	10,000	123.25	662.25	0.00	9,337.75	6.62

9-03-2020 10:06 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2020

404-WASTE COLLECTION

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	15,000	18.17	3,935.72	0.00	11,664.28	22.34
TOTAL CONTRACTUAL SERVICES	44,200	1,360.24	6,455.35	0.00	37,744.65	14.60
COMMODITIES						
404-534-355-00 POC ASSESSMENTS	9,800	0.00	6,981.74	0.00	2,818.26	71.24
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	9,800	0.00	6,981.74	0.00	2,818.26	71.24
CAPITAL OUTLAY						
404-534-459-00 NEW COMPUTER CAPITAL OUTL	7,500	385.83	771.66	0.00	6,728.34	10.29
TOTAL CAPITAL OUTLAY	7,500	385.83	771.66	0.00	6,728.34	10.29
NON-OPERATING EXPENSES						
404-534-999-00 GEN & ADM MISC BILLING EX	51,000	3,002.44	12,586.22	0.00	38,413.78	24.68
TOTAL NON-OPERATING EXPENSES	51,000	3,002.44	12,586.22	0.00	38,413.78	24.68
TOTAL WASTE OFFICE/BOARD	313,254	22,300.53	65,757.97	0.00	307,496.03	17.62
BAD DEBT						
NON-OPERATING EXPENSES						
404-534-676-00 BAD DEBT EXPENSE (LEGISL) c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,196,939	237,508.25	478,082.51	0.00	2,718,846.49	14.95
REVENUE OVER/(UNDER) EXPENDITURES	(393,539)	50,020.85	\$2,838.35	0.00	(486,377.35)	23.55

09-02-2020 09:43 AM

disbursements 08-01-20 TO 08-31-20

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	NFL CORPORATION	530-999-00	COLLECTION MISCELLAN	WASTE AUG TOWER ACCESS FEE	180.00
	MON POWER	530-213-00	WASTE COLL. UTILITIES	110088931545 WASTE GARAGE	437.52
	LYKINS OIL COMPANY	530-343-01	GAS & OIL EXPENSE 1,	DEF DRUMS 110	235.40
		530-343-01	GAS & OIL EXPENSE 1,	WASTE JULY 2020 FUEL BILL	4,785.87
	UNIFIRST CORP.	530-345-00	WASTE OIL, UNIFORMS	ALL DEPT JUNE 2020 UNIFORMS	1,042.00
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	T BOLT CLAMP, CAS HOSE	96.91
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	HOSE CLAMP, LOCK NUT	183.04
	ENCOVA INSURANCE	530-226-00	COMP. UNEMPL & INSUR	WCB1025474 7-2 TO 8-2-2020	3,512.00
	AIRGAS USA, LLC	530-343-00	SHOP MAINTENANCE	WHEELS, RE FACING TOOL	41.64
	WV PUBLIC EMPLOYEES INSURANC	530-165-00	WASTE EMPLOYEE INSUR	WAS AUG HEALTH INS	7,047.40
	WORLDWIDE-JANE LEW	530-343-00	TRUCK MAINTENANCE	HOSE FREIGHT	96.45
	NAPA-AUTOWER AUTO SUPPLY	530-343-00	TRUCK MAINTENANCE	STICK HOSE	50.87
		530-343-00	TRUCK MAINTENANCE	SEES, DW TAPR CD 25 FT	58.98
		530-343-00	TRUCK MAINTENANCE	OIL, OIL & AIR FILTERS	76.43
		530-344-00	MAINTENANCE OTHER DE	ALTERNATOR	169.94
		530-344-00	MAINTENANCE OTHER DE	DIELECTRIC TUNE UP	8.73
		530-344-00	MAINTENANCE OTHER DE	BATTERY 2004 RANGE	96.21
		530-344-00	MAINTENANCE OTHER DE	LUCAS TRANS FIK	87.61
		530-344-00	MAINTENANCE OTHER DE	AIR FLOW SENSOR	78.71
	CUMMINS SALES AND SERVICE	530-343-00	TRUCK MAINTENANCE	LABOR ON TRUCK REPAIR	514.80
		530-343-00	TRUCK MAINTENANCE	REBUILD MOTOR	15,336.29
	PRECISION MACHINE & HYDRAULI	530-343-00	TRUCK MAINTENANCE	NEW PUMP R-21	527.43

\$ 15,336.29 - Cummins Sales & Service - Rebuilt Motor - R7
 \$ 59,655.56 - Waste Management - Tipping Fees
 \$ 22,286.37 - Tire & Rubber - July Tire & CD Disposal

09-02-2020 09:42 AM

disbursements 08-01-20 TO 08-31-20

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	LOWES BUSINESS ACCOUNTS	530-341-00	SHOP MAINTENANCE	MOP HEAD, TRASH BAGS, TAPE	43.91
	GODSON BROS EXTERMINATING CO	530-341-00	SHOP MAINTENANCE	JULY PEST 7/2/20	70.00
	ATCO INTERNATIONAL	530-341-00	SHOP MAINTENANCE	BEE KILLER	247.50
	FIRST COMMUNITY BANK	530-459-01	TOTER SYSTEM	WASTE AUG 2020 TOTER FYMT	5,315.25
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,843.42
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,763.61
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	489.58
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	437.00
	SOUTHERN STEEL PRODUCTS CO.	530-999-00	COLLECTION MISCELLAN	STEEL TOED BOOTS	211.99
	DISBURSEMENTS ACCOUNT-ALL DE	530-105-00	WASTE EMPLOYEE INSUR	DEP FUNDS TO ACH TO PAYBLE	1,000.00
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	22WCEJ 2019 RAM 1500 PYMT	635.75
		530-459-00	WASTE COLL. NEW EQUI	22RKKV 2019 FORD F-150 PYM	371.39
		530-459-00	WASTE COLL. NEW EQUI	22RKKX 2018 FORD EXPLORER	293.48
	US CELLULAR	530-213-00	WASTE COLL. UTILITIE	642-1651 613-0113 0002	60.04
		530-213-00	WASTE COLL. UTILITIE	677-4586 3862 3867	172.32
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	AFM CAPS, SECTION REPAIR	671.60
		530-343-00	TRUCK MAINTENANCE	CAPS	257.00
	COMMUNITY BANK	530-459-00	WASTE COLL. NEW EQUI	WAS AUG 2020 FREIGHT LNH P	2,311.67
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	PRY BAR, SCREW	65.00
	ST JOSEPH HOSPITAL OF BUCKHA	530-999-00	COLLECTION MISCELLAN	COVID 19 TESTING DAKOTA AR	148.00
	WALMART STORES INC -BUCKHAM	530-341-00	SHOP MAINTENANCE	SPRAY BOTTLES, PAPER TOWEL	44.02
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,459.56
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,354.78
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	336.63
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	316.85
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCRD-TAPE/TAPEGUN/DROGCRIZ	138.27
	BYWATER CWT BENEFITS	530-105-00	WASTE EMPLOYEE INSUR	WASTE CLAIMS PENDING 8-3-2	367.22
	A&S RECOVERY	530-343-00	TRUCK MAINTENANCE	TOWED 2002 FREIGHTLINER	740.00
	PAYFLEX	530-105-00	WASTE EMPLOYEE INSUR	WAS HSA FEE JULY 2020	48.75
		530-105-00	WASTE EMPLOYEE INSUR	WASTE AUG HSA FEE	52.00
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	304-677-3862 JERRY ARNOLD	123.53
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	64.60
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	61.14
		530-213-00	WASTE COLL. UTILITIE	304-903-2273-06000-4	24.17
	**PAYROLL EXPENSES			8/01/2020 - 8/31/2020	45,375.74
				TOTAL:	101,458.49

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110089931701 RECYCLING CEN	309.85
	MOUNTAIN STATE EQUIPMENT SER	531-343-00	EQUIPMENT MAINTENANC	PCRD-BURNER	550.00
	LYKINS OIL COMPANY	531-343-01	FUEL - RECYCLING CEN	WASTE JULY 2020 FUEL BILL	439.61
	SOUTHERN STATES COOP INC	531-343-01	FUEL - RECYCLING CEN	PROPANE 15.8 GAL	45.34
	ENCOVA INSURANCE	531-226-00	INSURANCE & BONDS	WCB1005474 7-2 TO 8-2-2020	206.59
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WAS AUG HEALTH INS	973.20
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	343.12
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	350.78
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	211.58
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	216.33
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.48
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	50.59
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CENTE	12.50
	PAYFLEX	531-105-00	GROUP INSURANCE	WAS HSA FEE JULY 2020	9.75
		531-105-00	GROUP INSURANCE	WASTE AUG HSA FEE	9.75
	NEWLONS INTERNATIONAL SALES	531-343-00	TRUCK MAINTENANCE	BODY SWITCH, LABOR	180.35

09-02-2020 09:42 AM

disbursements 08-01-20 TO 08-31-20

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			8/01/2020 - 8/31/2020	6,938.87
				TOTAL:	10,892.82
LANDFILL	BUCKHAMMON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	MUDLICK LEACHATE AUG 2020	1,340.82
	RELIANCE LABORATORIES INC	532-216-01	TREATMENT OF LEACHAT	WASTE LEACHATE TEST	176.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	LANDFILL POWER	190.07
				TOTAL:	1,714.89
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110089931610 MUD LICK RD	222.64
	LYKINS OIL COMPANY	533-343-01	FUEL/OIL TRANSFER ST	WASTE JULY 2020 FUEL BILL	3,051.89
	UNIFORMS CORP.	533-343-00	UNIFORMS	ALL DEPT JUL 2020 UNIFORMS	249.34
	ENCOVA INSURANCE	533-226-00	INSURANCE & BONDS	WCB1005474 7-2 TO 8-2-2020	413.19
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WAS AUG HEALTH INS	654.80
	RELIANCE LABORATORIES INC	533-216-00	DRAINAGE EXPENSE TRA	WASTE TR STA TEST	185.00
	NAPA-AUTOWEB AUTO SUPPLY	533-343-00	EQUIPMENT MAINTENANC	KUBOTA FILTERS	25.37
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	329.92
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	334.65
	WASTE MANAGEMENT INC	533-460-00	TIPPING FEES	PCRD-TIPPING FEES JUNE	59,655.56
	RODNEY WOODS	533-999-00	MISCELLANEOUS TRANSF	REIMB FOR SAFETY TOE BOOTS	80.24
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	WASTE AUG 2020 GARBAGE TRK	2,239.50
		533-459-00	NEW EQUIPMENT	WAS CLOSED TOP TRAILER SER	1,120.97
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	HANEKOK	748.76
	COMMUNITY BANK	533-459-00	NEW EQUIPMENT	WAS AUG 2020 ROAD TRACTOR	2,394.61
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	205.25
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	208.18
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.01
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.69
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	16.54
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	JULY 2020 TIRE & CD DISPOS	22,286.37
	PAYFLEX	533-105-00	GROUP INSURANCE	WAS HSA FEE JULY 2020	6.50
		533-105-00	GROUP INSURANCE	WASTE AUG HSA FEE	6.50
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	61.14
	**PAYROLL EXPENSES			8/01/2020 - 8/31/2020	6,645.88
				TOTAL:	101,130.72

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE OFFICE/BOARD	GATES SUPPLY	534-999-00	GEN & ADM MISC BILLI	PILOTTER INK	21.12
	VALLEY STEEL SERVICE	534-999-00	GEN & ADM MISC BILLI	SERV CHG ON INV #11527 3-1	1.34
		534-999-00	GEN & ADM MISC BILLI	SERV CHG ON INV #11527 3-1	0.51
	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WCB1005474 7-2 TO 8-2-2020	18.17
	PITNEY BOWES INC	534-218-00	POSTAGE	AUG 2020 PERMIT POSTAGE	1,216.82
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WAS AUG HEALTH INS	864.95
	HART OFFICE SOLUTIONS INC	534-999-00	GEN & ADM MISC BILLI	C.H. COPIER B&W COPY OVERA	9.29
	PITNEY BOWES	534-999-00	GEN & ADM MISC BILLI	JUL-SEPT 2020 LEASE CHARGE	661.04
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	579.39
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	574.89
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	129.95
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	96.00
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEN & ADM MISC BILLI	AA FEES JULY 2020	195.73
	COLLECTION ACCOUNT	534-999-00	GEN & ADM MISC BILLI	JULY 2020 CREDIT CARD FEES	809.38
		534-999-00	GEN & ADM MISC BILLI	JUN 2020 CREDIT CARD FEES	267.81
	TOSHIBA FINANCIAL SERVICES	534-999-00	GEN & ADM MISC BILLI	COPIER LEASE CITY HALL	139.03
	WASTE COLLECTION BOARD	534-999-00	GEN & ADM MISC BILLI	CASH TO PICK UP BAD CK # M	25.00
	DOLLAR GENERAL CORPORATION	534-999-00	GEN & ADM MISC BILLI	CITY HALL SUPPLIES	21.89
	RAVEN ROCK NETWORKS INC	534-999-00	GEN & ADM MISC BILLI	AUG 2020 SERVICE CONTRACT	212.50

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		534-999-00	GEM & ADM MISC BILLI	BITDEFENDER ANTI-VIRUS RENE	449.85
	COMMUNITY BANK	534-459-00	NEW COMPUTER CAPITAL	ACCT#771901071 AUG COMP SR	385.83
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	476.47
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	415.45
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	12.40
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	111.42
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	97.14
		534-104-00	FICA TAX	MENTHARE WITHHELD & MATCHE	2.90
	WV STATE AUDITOR	534-225-00	PROFESSIONAL SERVICE	FY 2019 ADDIT	123.25
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-HAME PLATES COUNCIL	4.46
		534-999-00	GEM & ADM MISC BILLI	PCRD-COVID FACE MASKS	18.50
		534-999-00	GEM & ADM MISC BILLI	PCRD-ASSET LABELS	16.62
		534-999-00	GEM & ADM MISC BILLI	PCRD-RIBBON/FOLDERS/TOWELS	23.43
		534-999-00	GEM & ADM MISC BILLI	PCRD-FILE CABINET	93.26
	PAYFLEX	534-105-00	GROUP INSURANCE	WAS HSA FEE JULY 2020	9.75
		534-105-00	GROUP INSURANCE	WASTE ADG HSA FEE	9.75
	SUBDELINK	534-999-00	GEM & ADM MISC BILLI	AUG 2020 INTERNET	31.07
	**PAYROLL EXPENSES			8/01/2020 - 8/31/2020	14,402.17
				TOTAL:	22,508.53

She also reported on the revenues and expense for the month and mentioned that we did receive some additional CARES Act Funding, covering overtime for Waste Collection.

A motion to approve the August 2020 Financial Report was made by Albaugh/Randall. Motion carried.

D. Department Reports

Jeff Wamsley reported that they had one truck repair that was about \$3,000 more than the quote as the mechanics found additional repairs that were needed once they began rebuilding the motor. This truck has around 540,000 miles on it.

D.1 Recycling Center Report - Jeff gave his Recycling Report as follows:

City of Buckhannon		Recycling Center		DATE:	Aug-20
Inventory & Balance Sheet					
	Uproc.	Proc.	Total		
ONP	0.25	12.66	12.91		
OCC	0.25	19.73	19.98		
MGOP	0.5	18.91	19.41		
STEEL	0.7	16.69	17.39		
ALUM	0.31	0.32	0.63		
E-WASTE	0	0	0		
Pete #1	0.08	3.18	3.26		
No. 2	0.05	12.47	12.52		
Total	2.14	83.96	86.1		
Inventory 8/1/20			86.1		
Inventory 8/1/20			87.63		
Diff.			-1.53		
Loads Shipped			24.01		
Total Diff Inventory & Loads Shipped			22.48		
Total Received			22.48	Total received	19-Jul 26.88
Less Garbage			0		
Total			24.48		
Crossroads Totals				Garbage	
0				0	
Residential Curbside				Garbage	
830				100	
Appliances Iron	Total			Total \$	
30840	0			\$ 1,189.20	
Yard Debris					
5000					

D.2 Transfer Station Report - Jeff reviewed the following Transfer Station Report:

City of Buckhannon
Transfer Station Totals

	August	2020	
Total Transactions		3347	
Total Weight		1523.58	
Total Cash Received		\$38,679.48	
Total City Trucks		\$69,048.52	827.4 tons
Total Charge		\$32,878.98	
Grand total		\$140,606.98	
Total C/D Material		387.97	
Total Commercial/Residential		1115.49	
Bulky Goods	Steel	Waste	Total
		3	11.29
			14.29

E. Correspondence and Information - The Mayor reviewed the following with the Board.

E.1 Annual Free Paper Shred Event on 09/12/20 9am-Noon at Crossroads Recycling Center

BUCKHANNON, WV: The Annual Free Paper Shred Event will take place at the former Crossroads Recycling Center on Saturday, Sept. 12th from 9:00 a.m. to noon. The event, sponsored by the Upshur County Solid Waste Authority, is open to all Upshur County residents for personal household paper shredding (not for businesses, sorry). Only two (2) 13-gallon bags or two (2) bankers' boxes will be accepted for shredding.

This year, masks are required and participants must maintain six (6) feet distance from others (except members of the same household).

The City of Buckhannon and Upshur County Solid Waste Authority partner to provide recycling services to all residents, as well as offering commercial cardboard recycling, school paper recycling, paper shred events, and year-round appliance, electronics, and yard waste recycling. These services are provided in a variety of collection methods, both curbside and through collection centers.

Curbside recycling is available to City of Buckhannon residents on the first and third Tuesday of every month. Plastic soda and water bottles (#1) and milk jugs (#2), steel and aluminum cans, and newspaper are collected in curbside bins provided by the Upshur County Solid Waste Authority, or in the resident's personal bin, as long as the materials are sorted and bagged.

City and County residents may also drop-off recycling at the Mudlick Recycling Center at the City of Buckhannon Waste Department Headquarters at 443 Mudlick Road, Buckhannon, West Virginia. City of Buckhannon and Upshur County residents may drop off the following: newspapers, office paper, corrugated cardboard, aluminum and steel cans, and #1 water and soda bottles & #2 milk jugs. Electronics and appliances may be recycled at the Mudlick Recycling Center.

The Upshur County Solid Waste Authority and the Upshur County Transfer Station are also housed at the Mudlick Road Waste Complex. The Mudlick Recycling Center is open from 7:30 a.m. to 3:15 p.m. Monday through Friday and 7:30 a.m. to 11:45 a.m. on Saturday.

For more on recycling in Buckhannon and Upshur County, visit <http://buckhannonwv.org/residents/recycling/>.

Upshur County Solid Waste Authority: Belinda Lewis, upshurswa@yahoo.com or (814) 327-5218

E.2 Crossroads Recycling Center Closed due to Misuse; Residents to Utilize Curbside Collection & Mudlick Drop-off Center

BUCKHANNON, WV: Due to continued misuse, the Buckhannon Crossroads Recycling Center will be closing effective immediately. However, City residents and businesses are encouraged to utilize the curbside recycling service, which will continue to operate the first and third Tuesday of each month. City and County residents may also use the Mudlick Recycling Center to drop off recyclables.

The Crossroads Recycling Center near Walmart was plagued with contamination issues, created when people either inadvertently placed items in the bins that are not currently accepted or blatantly threw away garbage in the recycling bins.

While staffing the Center on Saturdays reduced some of the problems, it was costly and inefficient to assign staff at that location. Alternatively, staff already work in Mudlick Recycling Center and Waste Garage on a daily basis,

processing the recyclables for market. Therefore, they can assist those who visit the center to drop off their recyclables, while taking the opportunity to educate those that may mistakenly place items in the bins that are not accepted.

The Paper Shred event scheduled for Saturday, September 12, 2020, is expected to go on as planned at the Crossroads Center. The Paper Shred event is organized by the Upshur County Solid Waste Authority and will run from 9:00 a.m. to noon that Saturday.

For more information about our curbside residential recycling program, the Mudlick Recycling Center, or the commercial recycling program, please visit our Recycling webpage here:

Recycling

Residential Curbside Recycling Schedule:

First and Third Tuesdays of Every Month

Please place bagged recyclables out at the curb in sheer bags using one of the blue bins available at the Mudlick Recycling Center. Please put your bin out the Monday evening before collection, as the crews begin very early in the morning.

Curbside Residential Collection is only available within the City of Buckhannon.

Mudlick Road Recycling Center & Waste Garage

Hours:

7:30 a.m. to 3:15 p.m. Monday through Friday

7:30 a.m. to 11:45 a.m. on Saturday

(304) 472-4443

The Mayor discussed the Recycling in Buckhannon handout that Callie Cronin-Sams has developed. He suggested that the Board review this and share any comments or needed corrections with Callie. We should add this to the next meeting's agenda for approval.

F. Consent Agenda

F.1 Approval of Minutes 08/06/2020

Motion made by Albaugh/Randall to approve the Minutes of 08/06/2020. Motion carried.

G. Strategic Issues for discussion and/or vote

G.1 Discussion Commercial Trash Issues on Main Street - This was discussed earlier in the meeting.

H. Board Members Comments and Announcements

Albaugh – She welcomed Scott Randall to the Board and thanked Jeff Wasmley and his crew for the great work.

Randall – He is looking forward to serving on the Board and mentioned that his first summer job was with Waste Department thanks to the late John Hinkle, who was a mentor.

Jenkins - Nothing further.

Wasmley – He welcomed Scott Randall to the Board and mentioned that he was a great employee for the department.

Mayor Skinner – The Mayor thanked everyone in the Waste Department for their hard work.

I. Adjournment

There being no further business to be transacted, motion made by Albaugh/Randall to adjourn at 4:50 pm. Motion carried.

Mayor Robert Skinner III

City Recorder Randall H. Sanders
