

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A scheduled meeting of the Stockert Youth & Community Center Board of Directors was held at the Stockert Youth Center, 79 East Main Street on Monday, July 2, 2018 at 4:30 pm with the following in attendance:

Mayor	David McCauley	Present
City Recorder	Colin Reger	Present
Director of Finance & Admin	Amberle Jenkins	Absent
Board Member	Pam Cuppari	Present
Board Member	Robert Rupp	Present
Board Member	Pam Martin	Present
Board Member	Tammy Samples	Absent
Board Member	Troy Brady	Present
Board Member	Nancy Shobe	Present
Board Member	Don Nestor	Absent
Board Member	Jessica Fabbriatore	Absent
SYCC Director	Debora Brockleman	Present

Meeting Agenda Posted 06/28/18

***City of Buckhannon Stockert Youth & Community Center
Board of Directors Meeting – 4:30 pm in SYCC Conference Room
Meeting Agenda for Monday, July 2, 2018***

- A. **Call to Order**
 - A.1 **Moment of Silence**
 - A.2 **Pledge to the Flag of the United States of America**
- B. **Recognized Guests**
- C. **Financial Report**
- D. **Department Report- Debora Brockleman**
 - D.1 **Upcoming Events and Programs**
- E. **Correspondence & Information**
- F. **Consent Agenda**
 - F.1 **Approval of Minutes 06/04/18**
- G. **Strategic Issues for discussion and vote**
 - G.1 **Discussion Update Multi-Purpose Building/Gym**
 - .Update Rotary Gift
 - G.2 **Discussion Bumper Sticker Campaign**
 - G.3 **Discussion SYCC Art Program-Startup of Youth Drama, Dance & Choral Groups**
 - G.4 **Discussion Joyce Stockert 104th Birthday Celebration-Tuesday, September 11th**
 - G.5 **Town Hall Meeting Notice 07/23/18 -SYCC BOD's Public Forum RE; Proposed New Building Use**
- H. **Board Members Comments and Announcements**
- I. **Mayor's Comments and Announcements**
- J. **Adjournment**
 - Posted 06/28/18
 - NEXT MEETING DATE AUGUST 6, 2018 AT 4:30 PM

Mayor McCauley called the meeting to order at 4:30 p.m. The meeting began with a moment of silence, followed by the Pledge of Allegiance.

Recognized Guests-None

Financial Report-The Mayor reviewed the financial report submitted by Amby Jenkins.

DEPARTMENTAL EXPENDITURES	BUDGET	PERIOD	ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STOCKERT YOUTH CENTER Expenses						
SALARIES & BENEFITS						
001 907 101 00 STOCKERT YOUTH CENTER SAL	138,500	16,147.42	136,321.75	0.00	2,178.25	98.43
001 907 103 00 CAMP BUCANNIER SALARIES	22,300	8,910.01	20,822.23	0.00	6,522.23	129.25
001 907 104 01 SVC BUS DRIVERS	3,000	315.00	551.25	0.00	2,448.75	18.18
001 907 104 00 FICA TAX	12,400	1,910.51	12,668.95	0.00	368.95	103.00
001 907 105 00 GROUP INSURANCE	22,400	1,832.22	22,078.44	0.00	121.36	98.57
001 907 106 00 GROUP RETIREMENT	8,100	931.25	8,099.75	0.00	0.25	100.00
001 907 109 00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	206,600	30,076.41	208,542.57	0.00	1,942.57	100.94
CONTRACTUAL SERVICES						
001 907 211 00 TELEPHONES	2,150	187.89	2,128.41	0.00	21.59	99.00
001 907 213 00 UTILITIES	10,100	0.00	16,630.85	0.00	1,469.15	91.88
001 907 214 00 TRAVEL EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001 907 216 00 MAINTENANCE	5,500	643.18	5,072.32	0.00	427.68	92.22
001 907 218 00 POSTAGE	250	0.00	250.00	0.00	0.00	100.00
001 907 221 00 TRAINING	250	0.00	105.00	0.00	145.00	42.00
001 907 226 00 INSURANCE & BONDS	13,500	602.90	9,661.11	0.00	1,838.49	71.57
001 907 230 00 SVC CONTRACTUAL BUS DER	0	0.00	0.00	0.00	0.00	0.00
001 907 341 00 MATERIALS & SUPPLIES EXPE	5,100	58.78	4,921.19	0.00	278.81	94.64
001 907 341 01 OPERATING EXPENSES	1,500	192.49	1,590.67	0.00	90.67	106.04
001 907 341 00 SVC AUTO SUPPLIES	2,000	882.00	1,702.96	0.00	297.04	85.15
001 907 354 00 DRILL TEAM	8,500	400.00	7,932.74	0.00	567.26	93.33
001 907 355 00 DANCE TEAM	1,000	0.00	384.22	0.00	615.78	38.42
001 907 356 00 YOUTH BASKETBALL	20,000	1,425.63	19,393.53	0.00	606.47	96.97
001 907 357 00 TUTORING	250	0.00	30.00	0.00	220.00	12.00
001 907 358 00 MISC. DANCE/PARTIES	500	269.39	341.54	0.00	158.46	68.31
001 907 359 00 ART/DRAMA PROGRAM	250	0.00	0.00	0.00	250.00	0.00
001 907 360 00 CAMP BUCANNIER SUPPLIES	4,800	1,879.79	3,980.97	0.00	19.03	99.52
001 907 361 00 AFTER SCHOOL SUPPLIES	5,700	0.00	5,679.26	0.00	20.74	99.64
001 907 362 00 DRINK/SHACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001 907 363 00 KARATE CLASS INSTRUCTION	2,800	240.00	2,658.18	0.00	141.82	94.93
001 907 364 00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001 907 365 00 RED RIBBON WERK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001 907 366 00 BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001 907 367 00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001 907 368 00 UCARE/SVC	0	0.00	0.00	0.00	0.00	0.00
001 907 368 01 ZUMBA	1,200	32.88	964.80	0.00	235.20	80.40
001 907 368 02 YOGA FITNESS CLASS	1,000	104.00	812.00	0.00	188.00	81.20
001 907 368 03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001 907 368 04 MISC ACTIVITIES-ONE TIME	500	200.00	419.57	0.00	80.43	83.91
001 907 368 05 FIVE PROMISES GRIT SVC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	54,400	5,684.88	50,811.55	0.00	1,588.45	93.40
CAPITAL OUTLAY						
001 907 458 00 CAPITAL CAMPAIGN (BOE & U)	0	0.00	0.00	0.00	0.00	0.00
001 907 458 01 SVC CHILDRENS FESTIVAL	1,000	0.00	747.49	0.00	252.51	74.75
001 907 459 00 CAPITAL OUTLAY	6,000	2,462.34	4,991.59	0.00	1,008.41	83.19
001 907 477 00 SVC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	7,000	2,462.34	5,739.08	0.00	1,260.92	81.99
CONTRIBUTIONS						
001 907 570 00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	307,750	39,657.60	298,941.09	0.00	8,808.91	97.14

To Date

7-02-2018 02:35 PM

CITY OF BUCKINGHAM
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2018

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CHARGES FOR SERVICES						
001 362 000 00 SVC CONTRIB. UCC AND BOB	45,000	0.00	45,000.00	0.00	0.00	100.00
001 362 000 01 SVC UTILITY REVENUE	2,500	217.00	2,542.00	0.00	42.00	101.68
001 362 000 02 SVC CAMP BUCANNIER FEES	18,000	6,656.50	32,734.18	0.00	14,734.18	181.86
001 362 000 03 SVC DRILL TEAM FEES	7,500	95.00	10,081.00	0.00	2,581.00	134.41
001 362 000 04 SVC BASKETBALL FEES	18,000	150.00	29,265.50	0.00	11,265.50	162.59
001 362 000 05 SVC ROOM RENTAL FEES	3,500	150.00	8,080.00	0.00	4,580.00	230.86
001 362 000 06 SVC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001 362 000 07 SVC AFTER SCHOOL FEES	25,000	1,549.03	37,930.30	0.00	12,138.30	147.05
001 362 000 08 SVC DRINK/SHACK MACHINE	300	0.00	345.46	0.00	45.46	115.15
001 362 000 09 SVC DONATIONS	2,000	842.00	38,335.66	0.00	36,335.66	1,916.78
001 362 000 10 SVC KARATE FEES	1,500	180.00	3,433.00	0.00	1,933.00	228.87
001 362 000 11 RED RIBBON WERK	0	0.00	0.00	0.00	0.00	0.00
001 362 000 12 SVC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001 362 000 13 UCARE/SVC	0	0.00	0.00	0.00	0.00	0.00
001 362 000 14 SVC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001 362 000 15 SVC CHILDRENS FESTIVAL DO	1,000	0.00	1,426.00	0.00	426.00	142.60
001 362 000 16 SVC TEEN DANCES	150	0.00	25.00	0.00	125.00	16.67
001 362 000 17 ZUMBA REVENUE	900	30.00	1,176.00	0.00	276.00	130.67
001 362 000 18 YOGA FITNESS CLASS REVENUE	1,000	85.00	960.00	0.00	40.00	96.00
001 362 000 19 GUITAR LESSONS REVENUE	0	0.00	55.00	0.00	55.00	0.00
001 362 000 20 SVC MISC ACTV REVENUE ITI	500	470.00	2,580.00	0.00	2,080.00	516.00
001 362 000 99 SVC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	127,650	10,424.53	213,977.10	0.00	86,327.10	167.63

- 35008.58 Toward Capital Donations
178968.52

Capital Campaign
Donations \$ 35,008.58
CD \$ 151,721.00
186,729.58

The weight loss challenge should bring in between \$7,000 and \$8,000 in additional funding for the new construction.

Department Report – Debora Brockleman

D.1 Upcoming Events and Programs:

- Camp Buccaneer has been at full capacity. Student behavior has been good.
- Basketball - Summer League and Adult League have begun.
- Fourth of July celebration this Friday – fundraising will be contributed to capital campaign.
- Saturday UCARE pool party from 7-10pm.
- Fit-a-thon - people participated and raised \$110 also have fitness basket to raffle off to be added to capital campaign.

Correspondence & Information-None

Consent Agenda- Approval of Minutes – Motion Cuppari/Rupp to approve SYCC Board minutes from 06/04/18; Motion Carried.

Strategic Issues of Discussion and vote

G.1 Discussion Update Multi-Purpose Building/Gym/Update Rotary Gift- No updates from Rotary contribution yet.

G.2 Discussion Bumper Sticker Campaign-Mrs. Brockleman has a call into Ralston Press for cling-on bumper sticker. No pricing updates yet.

G.3 Discussion SYCC Art Program-Startup of Youth Drama/Dance/Choral- Mayor McCauley discussed the BCT production of War of the Worlds for Halloween, and the continuing improvement of the theater. He wanted to begin the discussion about how to initiate and develop arts programs with the SYCC.

Mrs. Shobe suggested that the Volunteer Coordinator begin searching for someone to coordinate arts development.

Mr. Reger suggested a week-long intensive where students could sign up for a specific artistic discipline and will only need volunteers for a short period to make eventual connection with students.

G.4 Discussion Joyce Stockert 104th Birthday Celebration- Tuesday, September 11, 2018.

G.5 Town Hall Meeting Notice 7.23.18 SYCC BOD’s Public Forum Re; Proposed New Building Use- Discussed town hall meeting. Mayor McCauley suggested Don Nestor and Rob Rupp to lead the public forum.

Town Hall Meeting Notice of the City Council of Buckhannon Sponsored by SYCC Board of Directors for Monday, July 23, 2018 7:00pm- located at the Stockert Youth & Community Center Gym at 79 East Main Street

***SYCC BOARD OF DIRECTORS TO CONDUCT A PUBLIC FORUM
CITIZENS ARE ENCOURAGED TO ATTEND & CONTRIBUTE INPUT REGARDING THE PROPOSED
NEW BUILDING USE & OPERATIONAL SUSTAINABILITY***

POSTED 05-14-18

Board Members Comments and Announcements

- Cuppari – Looking for dunking booth participants for the 4th of July Celebration Event.

Motion Rupp/Brady to adjourn; motion passed. The meeting adjourned at 5:26p.m.

Mayor David McCauley _____

Recorder Colin Reger _____

- **The next meeting will be Monday, August 6, 2018 at 4:30 pm**

