

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A scheduled meeting of the Buckhannon Animal Care and Control Commission was held at the Buckhannon City Hall Council Chambers, 70 East Main on October 9, 2018 at 5:30 pm with the following in attendance:

Mayor	David McCauley	Present
Assistant Recorder	Amberle Jenkins	Present
Comm. Member	Elissa Mills	Present
Comm. Member	Alison Clausen Whitehair	Present
Comm. Member	Robin Keough	Present
City Cat Trapper	Jeff Wamsley	Present

Also in attendance: Steve Beer and Members of the Animal Outreach Project: Cristy Lloyd and Marcella Garrison.

Meeting Agenda Posted 10/02/18

*Buckhannon Animal Care & Control Commission at 5:30 pm in Council Chambers
Meeting Agenda for Tuesday, October 9, 2018*

- A. **Call to Order**
 - A.1 **Moment of Silence**
 - A.2 **Pledge to the Flag of the United States of America**
- B. **Recognized Guests**
 - B.1 **Marcella Garrison-Animal Outreach Project**
- C. **Consent Agenda**
 - C.1 **Approval of Minutes 07/09/18**
- D. **Correspondence & Information**
 - D.1 **Upshur County Commission Report of Cats-July & August 2018**
 - D.2 **AC&C 2019 Meeting Schedule**
- E. **Strategic Issues for Discussion and/or Vote**
 - E.1 **Update Buckhannon Dog Park -Installation of Fire Hydrant Water Fountain for Dogs**
 - E.2 **Report Paws in the Park-Fall Fest**
- F. **Board Members Comments and Announcements**
- G. **Adjournment**
 - POSTED 10/02/18

Mayor McCauley called the meeting to order led by a moment of silence and pledge to the US flag.

Guests: Animal Outreach Project: Mayor McCauley recognized guests from the AOP:

Mrs. Mills explained that AOP assists in many ways as well as a pantry of food products for pet owners that need temporary assistance to feed their pets. They also have bedding to distribute during in climate weather and assist in spay and neuter programs.

AOP members explained that the County has \$49,000 in a fund in unclaimed spay and neutering funds.

The members asked if the group has talked to the County about using the funds. They had approached the County but only \$1500 was allocated from the fund to AOP.

State law requires that all adopted animals from the shelter should be spay or neutered within 30 days. If the adopter does not either request or have the pet spayed or neutered then the funds just set in the account.

Members requested that a representative from Lewis and Upshur County attend the next ACC meeting to discuss possibly assisting groups with the unclaimed funds. They also would like the Director-Jan Cochran to attend or anyone that may have information to add to the discussion.

The Dept. of Agriculture also assists with rabies vaccinations.

Board Members and AOP would also like to see policy change at the shelter in which pets are spayed or neutered before they are adopted.

Motion Mills/Whitehair to invite County Commission Representatives (Lewis and Upshur) to discuss the use of funds, to the next meeting on January 14, 2019 at 5:30 pm. Motion carried.

Consent Agenda: Motion Mills/Whitehair to approve the minutes of the meeting held 7/9/18. Motion carried.

Correspondence & Information:

- **Upshur County Commission Report of Cats-July & August 2018-** Board Members and guests discussed the cat report from Upshur County. Several cats were euthanized. Board Members would like to ask for Upshur County dog reports as well.

The group involved in the animal rescue and spay/neuter programs expressed frustration in the unsuccessful discussions with Upshur and Lewis County Commissions.

To: Upshur County Commission
 From: Janella Cochran Supervisor of Animal Services
 Subject: Report of Cats

The Following is an Account of Cats in the Lewis-Upshur Animal Control Facility During

 The Month of July 2018

Number of Cats brought in by Buckhannon City Trapper	__0__
Number of Cats brought in by Weston City Trapper	__0__
Number of Cats Brought in By John for Lewis County	__1__
Number of Cats Brought in By Dustin for Upshur County	__0__
Number of Cats Brought in By Law Enforcement	__0__
Number of Cats Brought in By Lewis County Residence	__12__
Number of Cats Dropped Off by Upshur County Residence	__17__
Number of Cats Quarantined	__0__ (0) Upshur (0) Lewis
Number of Cats in Holding Box	__9__
Number of Cats Adopted(Upshur)	__15__ (14)Upshur (1)Lewis
Number of Cats Returned to Owner	__0__ (0) Upshur (0) Lewis
Number of Cats/Kittens Rescued	__34__ (20)Upshur (14) was Lewis
No Charge	__34__
Number of Cats Euthanized	__38__ (26) Upshur (12) of these were Lewis

Upshur County Commission
 From: Janella Cochran Supervisor of Animal Services
 Subject: Report of Cats

The Following is an Account of Cats in the Lewis-Upshur Animal Control Facility During

 The Month of Aug 2018

Number of Cats brought in by Buckhannon City Trapper	__1__
Number of Cats brought in by Weston City Trapper	__0__
Number of Cats Brought in By John for Lewis County	__0__
Number of Cats Brought in By Dustin for Upshur County	__1__
Number of Cats Brought in By Law Enforcement	__1__
Number of Cats Brought in By Lewis County Residence	__34__
Number of Cats Dropped Off by Upshur County Residence	__45__
Number of Cats Quarantined	__0__ (0) Upshur (0) Lewis
Number of Cats in Holding Box	__5__
Number of Cats Adopted(Upshur)	__13__ (9)Upshur (4)Lewis
Number of Cats Returned to Owner	__0__ (0) Upshur (0) Lewis
Number of Cats/Kittens Rescued	__28__ (19)Upshur (9) was Lewis
No Charge	__28__
Number of Cats Euthanized	__45__ (24) Upshur (21) of these were Lewis

- **AC&C 2019 Meeting Schedule-**

**MUNICIPAL ANIMAL CARE & CONTROL COMMISSION
2019 MEETING SCHEDULE**

2ND MONDAY OF EACH QUARTER AT 5:30 P.M. AT CITY HALL COUNCIL CHAMBERS

- **MONDAY, JANUARY 14, 2019**
- **MONDAY, APRIL 8, 2019**
- **MONDAY, JULY 8, 2019**
- **TUESDAY, OCTOBER 15, 2019 (the 14th is Holiday Columbus Day)**

Posted 10/10/18

Strategic Issues for discussion and /or vote:

- **Update Buckhannon Dog Park-Installation of Fire Hydrant Water Fountain for dogs-**

The dog watering design was developed by City Employees and will be installed next spring.



- **Report Paws in the Park Fall Fest-** Board Members and guests reported a successful event but had complaints about the lack of trash cans and parade route signage.

Mrs. Critchfield was unable to attend but sent the following report the next day:

Paws in the Park

Starting change:	\$55 (\$30 from dog park account and \$25 cash tour of the town donation)
Ending Amount:	\$242
Breakdown:	
	\$7 donation
	\$60 pet show
	\$120 Race
	\$242- cash
Payments for Tour of the Town, Sponsors, race (in dog park account)	\$815 (With Wendlings)
LUV Obtained Sponsors (in LUV account)	\$500
Total	\$1,557
Half (split with LUV)	\$778.50
what LUV has	(\$500)
Amount due to LUV	\$279

* Shirt orders separate, but part of 1k as well

- **Dog Park Bricks-** Board members and guests discussed the timeline to install the fund raising bricks. About 70 bricks were purchased early spring. There have been complaints because they have not been used as of this date.

After some discussion, the Board Members asked that city staff draft ideas on how to use the bricks to display them. They would like to see them split up in four corners of the park. Since concerns were raised about damage to bricks and liability of falls, a wall or some type or upright design would be acceptable.

Board Comments and Announcements:

- **Jeff Wamsley** asked if there was any activity to remove the cat colony at the walk trail. No more complaints have been received at this time.
- **Elissa Mills** asked about the cats across from City Hall. The gentleman that has been feeding them has removed some of them. There are not as many as were there a few months ago.

Mrs. Mills also reported that Whisker Wonderland fund raiser will be held December 1st at 6pm.

There being no further business to be transacted, Motion Mills/Whitehair to adjourn at 6:15 pm.

Mayor David McCauley _____

Assistant Recorder Amberle Jenkins _____