

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A special meeting of the Stockert Youth & Community Center Board of Directors was held at The Event Center at Brushy Fork on Monday, October 8, 2018 at 4:30 pm with the following in attendance:

Mayor	David McCauley	Present
City Recorder	Colin Reger	Absent
Director of Finance & Admin	Amberle Jenkins	Present
Board Member	Pam Cuppari	Present
Board Member	Robert Rupp	Present
Board Member	Pam Martin	Absent
Board Member	Tammy Samples	Present
Board Member	Troy Brady	Present
Board Member	Nancy Shobe	Present
Board Member	Don Nestor	Present
Board Member	Melissa Franke	Present
SYCC Director	Debora Brockleman	Present
SYCC Assistant	April Small	Present

Also in attendance Larry Carter and Sean Harris.

Meeting Agenda Posted 10/02/18

*Special Meeting of the City of Buckhannon Stockert Youth & Community Center
Board of Directors- 4:30pm at The Event Center at Brushy Fork located at
929 Brushy Fork Rd, Buckhannon, WV 26201
Meeting Agenda for October 8, 2018*

- A. **Call to Order**
 - A.1 **Moment of Silence**
 - A.2 **Pledge to the Flag of the United States of America**
- B. **Recognized Guests**
- C. **Strategic Issues for discussion and vote**
 - C.1 **Elimination Dinner Fund Raiser - Task Assignments and Organization**
- D. **Board Members Comments and Announcements**
- E. **Adjournment**
Posted 10/02/18

The purpose of the meeting was to finalize plans for the elimination dinner-fund raiser.

Director Brockleman reported that all but 4 tickets have been sold.

Additional donations received were:

- WVU shirt, mug and massage certificate from Shelly Loudin
- Hines Ward-Pittsburgh Steeler autographed frame picture from Randy Sanders
- Upshur County basketball history books - Jim Marsh
- Bed & Breakfast stay-Char and Jack Reger
- Welded item-Alan Suder

Timeline:

Thursday-

- Beginning at 1:00, volunteers will begin decorating
- Signs are needed for each table that was reserved.
- Signs are need for the Raffle table and 50/50 table
- Shawn has a program that will display the sponsors on a screen during the event.
- Volunteers were asked to show up Thursday to set up.

Friday-

Volunteers will show up by 4:30 pm

- 5:00 pm to 6:00 pm - Band performance
- Bar will open at 5:00 pm

- 6:00 pm – Dinner begins
- Mr. Carter suggested chips and/or pretzels on tables
- To enter event, guests must have ticket or show ID
- Admission - Amby Jenkins & Nancy Shobe will be a front door
- 50/50 sells/drawing- Don Nestor will sell at the door and Melissa Franke will work the room, \$1.00 bills will be needed for change. Tickets sold for \$1 each or 6 for \$5. The drawing for this will take place as ticket #275 is sold.
- Tips – Will be sold \$1.00 per ticket by Pam Cuppari, Elissa Millls, Holly Hitt and one more volunteer (4 in total).
- Basket Raffles- Will be sold by Tammy Samples. These will be items donated that have a value of \$50 or less. Approximately 10 items.
- Playing Card Game- will be conducted by Larry Carter for items that were donated with a value of \$51 to \$100.
- Elimination ticket tracking will be done by Larry Carter. Sean Harris already has a program on his laptop to track the numbers as they are eliminated.
- There will be a winner for each 25th ticket called for elimination. These winners will receive \$25.
- Auction will be conducted by Aaron Harris for items that were donated with a value of over \$100.
- Food Service help and dish washing- April Small organized a group of volunteers to help with this.
- Clean up- CVB staff will clean up the event area. They will operate the bar and have coffee and water available.

There being no further business to be transacted, meeting adjourned at 5:30 p.m.

Mayor David McCauley _____

Assistant Recorder Amberle Jenkins _____