

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the City of Buckhannon Waste Collection Board was held at City Hall on October 4, 2018 at 4:00 p.m. The following were in attendance:

Mayor	David McCauley	Present
City Recorder	Colin Reger	Present
Administration & Finance Director	Amberle Jenkins	Present
Board Member	Nathan Fetty	Present
Board Member	Mary Albaugh	Absent
Public Works Director	Jerry Arnold	Absent
Waste Superintendent	Jeff Wamsley	Present
City Engineer	Jay Hollen	Present
Grant/Communication	Callie Cronin Sams	Present

Meeting Agenda Posted 10/01/18

*City of Buckhannon Waste Board – 4:00 pm at City Hall in Council Chambers
Meeting Agenda for Thursday, October 4, 2018*

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
- C. Financial Report-Amby Jenkins
 - C.1 September 2018
- D. Department Report-Jeff Wamsley
 - D.1 Recycling Center Report
 - D.2 Transfer Station Report
- E. Correspondence and Information
 - E.1 Flagpole Installation Update-Veterans' Affairs Council Ceremony to be set
- F. Consent Agenda
 - F.1 Approval of Minutes 09/06/18
- G. Strategic Issues for discussion and/or vote
 - G.1 Discussion Combination Waste/Street Departments Garage
 - G.2 Discussion Employee Attendance
 - G.3 Approval Transfer Alice Teets to replace April Tenney-October 12, 2018
 - G.4 Approval to Accept Community Bank Financing @ 4.1% -Road Tractor
- H. Board Members Comments and Announcements
- I. Mayor's Comments and Announcements
- J. Adjournment

*****Next Meeting November 1, 2018 at the City Hall Council Chambers*****

Posted: 10/01/18

The meeting was called to order by Mayor McCauley followed by a moment of silence and pledge to the US flag.

Recognized Guests:

- **Callie Cronin Sams** – America Recycles day is on November 15, 2018. This could be an opportunity for individuals to take a "selfie" of themselves turning in recycling at Crossroads or the Transfer Station. A "hashtag" of #buckhannonrecycles will be used for Facebook or Instagram, and a prize will be given to someone who's name is drawn. Mrs. Sams said that the Mayor could issue a proclamation to kick-off the event.

Financial Report-Amby Jenkins:

C.1 September 2018 -Ms. Jenkins presented the financials to the Board. **Motion Fetty /McCauley to accept the Financial Report as submitted– Carried Unanimously.**

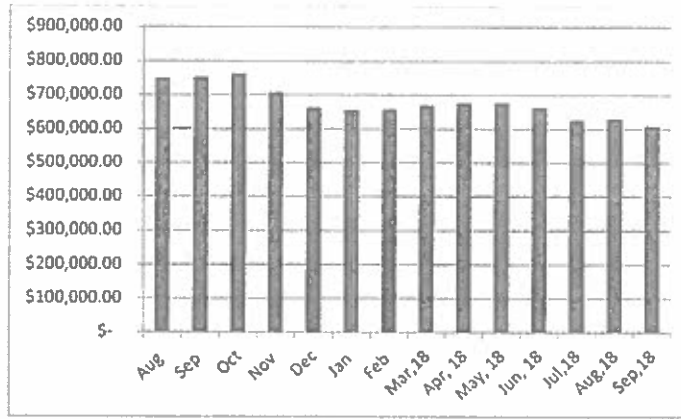
**WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

Balance September 30, 2018

Money Market & Checking S 610,099.82

CDAR (CD Balances) S 57,067.51

Landfill Bond \$64,000.00 (not included in above CD total) expires 12/11/2020



Money Market & Checking Trend

10-04-2018 10:17 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2018

404 WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404 303 002 00 RECYCLE-ALUMINUM	1,000	0.00	0.00	0.00	1,000.00	0.00
404 303 003 00 RECYCLE-OCC-CARDBOARD	10,000	2,573.40	4,733.20	0.00	5,266.80	47.33
404 303 004 00 RECYCLE-HSOR/DOW OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404 303 005 00 RECYCLE-HDPE-MILK JUGS	50	0.00	1,859.80	0.00	1,009.80	719.60
404 304 006 00 RECYCLE-ONF-NEWSPAPER	1,000	491.76	988.64	0.00	19.36	98.64
404 114 000 00 BUMPSTERS	2,000	0.00	0.00	0.00	2,000.00	0.00
404 117 000 00 COMPUTER RENTAL	80,000	7,282.35	22,095.85	0.00	57,904.15	27.62
TOTAL TAXES	94,050	10,347.51	29,669.49	0.00	64,380.51	31.55
OTHER FEES						
404 141 000 00 FUEL SURCHARGE	50,000	11,310.76	29,688.36	0.00	20,311.64	59.36
TOTAL OTHER FEES	50,000	11,310.76	29,688.36	0.00	20,311.64	59.36
UTILITY BILLINGS						
404 350 000 00 WASTE COLLECTION BILLINGS	2,300,000	223,187.20	618,799.90	0.00	1,681,200.10	26.86
TOTAL UTILITY BILLINGS	2,300,000	223,187.20	618,799.90	0.00	1,681,200.10	26.86
HEALTH AND SAFETY						
404 125 000 00 TRANSFER ST/LANDFILL RECE	250,000	23,238.45	84,237.93	0.00	165,762.07	33.70
TOTAL HEALTH AND SAFETY	250,000	23,238.45	84,237.93	0.00	165,762.07	33.70
GRANTS						
404 106 000 00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404 108 000 00 CONTRIBUTION FROM UCSMA	3,600	900.00	900.00	0.00	2,700.00	25.00
TOTAL GRANTS	3,600	900.00	900.00	0.00	2,700.00	25.00
INTRAFUND CONTR/CHARGES						
404 170 000 01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404 170 000 02 CUSTOMER BILL FEES(BANK-S	200	25.00	75.00	0.00	125.00	37.50
TOTAL INTRAFUND CONTR/CHARGES	200	25.00	75.00	0.00	125.00	37.50
OTHER REVENUE						
404 100 000 00 INTEREST	150	0.00	13.40	0.00	136.60	8.93
404 101 000 00 PAINT BILLING OTHER DEPTS	1,000	1,424.97	1,549.51	0.00	549.51	154.95
404 109 000 00 WASTE COLL. MISCELLANEOUS	16,495	628.00	5,600.60	0.00	10,894.40	33.95
404 109 000 02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	17,645	2,052.97	7,163.51	0.00	10,480.51	40.60
TOTAL REVENUE	2,715,495	271,081.69	770,534.19	0.00	1,944,960.81	28.38

10-04-2018 10:17 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2018

404-WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT						
SALARIES & BENEFITS						
404 100 107 00 WASTE EMPLOYEES SALARIES	650,000	48,721.43	160,251.66	0.00	489,748.40	24.65
404 100 108 00 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404 100 109 00 WASTE COM. F.I.C.A.	49,000	3,698.30	12,172.85	0.00	37,627.15	24.44
404 100 105 00 WASTE EMPLOYED INSURANCE	244,500	20,321.70	62,092.92	0.00	182,407.08	25.36
404 100 106 00 WASTE EMPLOYED RETIREMENT	65,000	4,804.91	13,976.59	0.00	51,042.41	21.40
TOTAL SALARIES & BENEFITS	1,008,500	77,547.34	248,494.02	0.00	760,624.34	24.66
CONTRACTUAL SERVICES						
404 100 213 00 WASTE COLL. UTILITIES	16,000	2,516.91	6,708.67	0.00	9,281.33	31.94
404 100 220 00 COMP. RENTAL & SECURITY	60,000	4,926.41	11,068.05	0.00	48,931.95	32.11
TOTAL CONTRACTUAL SERVICES	76,000	7,443.32	17,776.72	0.00	59,223.28	34.97
PROVISIONAL						
404 100 301 00 SHOP MAINTENANCE	50,000	4,198.00	21,044.64	2,409,024	40,575.36	18.85
404 100 311 00 OFFICE EQUIPMENT	8,000	0.00	0.00	0.00	8,000.00	0.00
404 100 313 00 TRUCK MAINTENANCE	94,000	7,347.86	10,597.77	2,719.24	30,722.97	35.46
404 100 314 00 GAS & OIL EXPENSE 1/2, 1, 1	64,500	10,955.37	23,947.18	0.00	40,552.82	37.13
404 100 316 00 MAINTENANCE OTHER DEPTS	2,000	41.31	105.05	0.00	1,894.65	6.79
404 100 317 00 WASTE COLL. UNIFORMS	11,000	1,190.19	1,659.00	0.00	9,340.81	16.92
TOTAL PROVISIONAL	129,500	24,332.63	56,253.64	2,719.24	130,806.12	20.95
CAPITAL OUTLAY						
404 100 400 00 WASTE COLL. NEW EQUIPMENT	106,400	1,236.46	15,508.74	0.00	91,391.26	14.11
404 100 401 00 WATER SYSTEM	0,120	0,000.00	15,278.70	0.00	47,341.30	25.65
TOTAL CAPITAL OUTLAY	106,520	1,236.46	30,787.44	0.00	138,732.56	16.16
CONTRIBUTIONS						
404 100 501 00 REGISTERED FERT	20,000	15,794.00	15,794.00	0.00	4,206.00	78.97
TOTAL CONTRIBUTIONS	20,000	15,794.00	15,794.00	0.00	4,206.00	78.97
NON-OPERATING EXPENSES						
404 100 600 00 COLLECTION MISCELLANEOUS	11,000	1,224.99	4,465.69	300.00	6,214.31	47.32
TOTAL NON-OPERATING EXPENSES	11,000	1,224.99	4,465.69	300.00	6,214.31	47.32
TOTAL WASTE DEPARTMENT	1,481,520	132,957.95	362,496.95	619.24	1,099,301.84	25.86
RECYCLING DEPARTMENT						
SALARIES & BENEFITS						
404 100 103 00 RECYCLING SALARIES	93,000	6,450.00	21,500.00	0.00	71,450.00	23.19
404 100 104 00 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404 100 105 00 FICA TAX	0,100	89.71	1,877.79	0.00	9,562.21	22.75

10-04-2018 10:17 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2018

404-WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
RECYCLING DEPARTMENT						
SALARIES & BENEFITS						
404 100 103 00 RECYCLING SALARIES	93,000	6,450.00	21,500.00	0.00	71,450.00	23.19
404 100 104 00 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404 100 105 00 FICA TAX	0,100	89.71	1,877.79	0.00	9,562.21	22.75
TOTAL SALARIES & BENEFITS	93,100	6,539.71	23,377.79	0.00	81,012.21	23.19
CONTRACTUAL SERVICES						
404 100 213 00 UTILITIES	4,000	278.14	900.00	0.00	3,021.86	19.50
404 100 220 00 COMP. RENTAL & BOND	6,200	3,169.83	4,450.21	0.00	1,749.79	73.55
TOTAL CONTRACTUAL SERVICES	10,200	3,447.97	5,350.21	0.00	4,771.65	49.27
PROVISIONAL						
404 100 301 00 SHOP MAINTENANCE	10,000	114.59	1,124.08	0.00	8,875.92	11.34
404 100 311 00 FUEL RECYCLING CENTER	10,000	412.22	1,007.91	0.00	8,112.09	18.26
404 100 313 00 EQUIPMENT MAINTENANCE	9,000	279.26	2,610.75	15.00	6,384.25	27.85
404 100 314 00 MISCELLANEOUS	5,000	129.97	329.95	70.00	4,670.05	9.39
TOTAL PROVISIONAL	34,000	1,336.04	5,072.69	85.00	28,038.31	17.55
CAPITAL OUTLAY						
404 100 400 00 CAPITAL OUTLAY - NEW EQUI	0	0.00	11,000.00	21,000.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	11,000.00	21,000.00	0.00	0.00
TOTAL RECYCLING DEPARTMENT	137,100	10,323.72	39,824.68	21,085.00	140,756.62	24.94
WASTE DEPARTMENT						
CONTRACTUAL SERVICES						
404 100 213 00 UTILITIES	500	0.00	0.00	0.00	500.00	0.00
404 100 220 00 COMP. RENTAL & BOND	20,500	2,611.20	7,520.41	0.00	17,978.59	31.60
TOTAL CONTRACTUAL SERVICES	21,000	2,611.20	7,520.41	0.00	18,478.59	31.06
CAPITAL OUTLAY						
404 100 400 00 CAPITAL OUTLAY - NEW EQUI	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404 100 501 00 REGISTERED FERT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE DEPARTMENT	15,500	2,611.20	7,520.41	0.00	18,478.59	31.06
RECYCLING DEPARTMENT						
SALARIES & BENEFITS						
404 100 103 00 RECYCLING SALARIES	100,000	6,377.78	16,617.42	0.00	81,102.58	18.81
404 100 104 00 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404 100 105 00 FICA TAX	7,000	483.26	1,434.75	0.00	6,215.21	18.75
404 100 106 00 GROUP INSURANCE	22,100	1,961.70	5,891.10	0.00	16,208.90	26.69

10-04-2018 10:17 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2018

104 WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-106-00 GROUP RETIREMENT	10,000	673.76	1,881.70	0.00	8,118.30	18.82
TOTAL SALARIES & BENEFITS	139,750	9,416.59	28,029.01	0.00	111,724.99	20.65
CONTRACTUAL SERVICES						
404-534-213-00 UTILITIES	7,500	250.60	923.32	0.00	6,576.68	31.31
404-534-216-00 DRAINAGE EXPENSE TRANSFER	1,700	106.00	281.00	0.00	1,409.00	17.12
404-534-226-00 INSURANCE & BONDS	24,000	3,232.89	8,787.20	0.00	15,202.80	36.66
TOTAL CONTRACTUAL SERVICES	31,200	4,589.49	10,011.52	0.00	23,189.48	30.16
COMMODITIES						
404-534-345-00 EQUIPMENT MAINTENANCE	25,000	728.68	3,858.35	0.00	21,181.65	25.59
404-534-343-01 FUEL/OIL TRANSFER STA. 7.	41,500	4,440.07	13,853.19	0.00	27,646.82	32.38
404-534-343-02 MAINTENANCE TRUCK/TRAILER	49,000	2,186.45	5,137.19	390.34	14,472.47	13.93
404-534-345-00 UNIFORMS	4,000	345.15	522.68	0.00	3,477.32	23.07
TOTAL COMMODITIES	119,500	7,700.35	23,411.40	390.34	86,698.26	21.54
CAPITAL OUTLAY						
404-534-459-00 NEW EQUIPMENT	64,100	2,239.50	6,718.50	0.00	57,381.50	10.44
404-534-460-00 TIPPING FEES	752,000	66,489.11	209,709.03	450.00	514,840.97	27.95
404-534-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-534-461-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-534-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-534-478-00 FORD MAINTENANCE	6,900	0.00	0.00	0.00	6,900.00	0.00
404-534-474-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	822,100	69,728.61	216,427.53	450.00	605,222.47	26.38
NON-OPERATING EXPENSES						
404-534-999-00 MISCELLANEOUS TRANSFER ST	5,000	575.12	846.48	0.00	4,153.52	16.91
TOTAL NON-OPERATING EXPENSES	5,000	575.12	846.48	0.00	4,153.52	16.91
TOTAL TRANSFER STATION	1,110,550	90,974.67	278,731.94	840.34	830,987.72	25.17
WASTE OFFICE/BOARD						
SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	14,025	1,168.62	3,505.86	0.00	10,519.14	25.00
404-534-103-00 CLERK, ATTORNEY, ENGINEER	176,500	12,942.27	39,956.08	0.00	136,543.42	22.64
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	14,000	1,078.16	3,320.89	0.00	10,479.11	23.72
404-534-105-00 GROUP INSURANCE	30,000	5,359.17	10,544.51	0.00	19,451.49	35.16
404-534-106-00 GROUP RETIREMENT	10,000	1,294.18	1,811.11	0.00	14,186.89	21.16
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	252,525	21,842.30	61,144.95	0.00	191,380.05	34.21
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	9,250	758.34	2,372.29	0.00	6,927.71	24.70
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LS	20,500	1,164.91	4,788.21	0.00	15,711.77	23.36
TOTAL WASTE OFFICE/BOARD	377,025	29,865.49	96,007.62	0.00	280,975.20	25.44
NON-OPERATING EXPENSES						
404-534-999-00 GEN & ADM BISS BILLING EX	50,000	4,606.16	12,963.56	17.82	37,074.26	25.85
TOTAL NON-OPERATING EXPENSES	50,000	4,606.16	12,963.56	17.82	37,074.26	25.85
TOTAL WASTE OFFICE/BOARD	377,025	29,865.49	96,007.62	17.82	280,975.20	25.44
BAD DEBT						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE (UNCOLL C	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,387,495	272,567.17	821,764.10	9,473.24	7,373,204.14	25.50
REVENUE OVER/(UNDER) EXPENDITURES	(470,000)	(1,985.44)	(51,229.91)	9,473.24	(428,243.33)	0.88

10-04-2018 10:17 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2018

104 WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	17,500	1,280.01	4,437.46	0.00	11,062.54	25.36
TOTAL CONTRACTUAL SERVICES	57,900	1,280.01	11,497.98	0.00	45,702.02	20.10
COMMODITIES						
404-534-351-00 PSC ASSESSMENTS	9,000	0.00	8,290.12	0.00	1,509.88	64.59
TOTAL COMMODITIES	9,000	0.00	8,290.12	0.00	1,509.88	64.59
CAPITAL OUTLAY						
404-534-459-00 NEW COMPUTER CAPITAL OUTL	7,500	113.17	2,191.01	0.00	5,308.99	29.31
TOTAL CAPITAL OUTLAY	7,500	113.17	2,191.01	0.00	5,308.99	29.21
NON-OPERATING EXPENSES						
404-534-999-00 GEN & ADM BISS BILLING EX	50,000	4,606.16	12,963.56	17.82	37,074.26	25.85
TOTAL NON-OPERATING EXPENSES	50,000	4,606.16	12,963.56	17.82	37,074.26	25.85
TOTAL WASTE OFFICE/BOARD	377,025	29,865.49	96,007.62	17.82	280,975.20	25.44
BAD DEBT						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE (UNCOLL C	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,387,495	272,567.17	821,764.10	9,473.24	7,373,204.14	25.50
REVENUE OVER/(UNDER) EXPENDITURES	(470,000)	(1,985.44)	(51,229.91)	9,473.24	(428,243.33)	0.88

ACCOUNT	AMOUNT	DESCRIPTION	AMOUNT	DESCRIPTION
404-534-101-00	14,025	WASTE BOARD OFFICERS SALA	1,168.62	
404-534-103-00	176,500	CLERK, ATTORNEY, ENGINEER	12,942.27	
404-534-103-01	0	ADJUST COMPENSATED ABSENC	0.00	
404-534-104-00	14,000	FICA TAX	1,078.16	
404-534-105-00	30,000	GROUP INSURANCE	5,359.17	
404-534-106-00	10,000	GROUP RETIREMENT	1,294.18	
404-534-107-00	0	INT EXP EXCAVATOR LOAN	0.00	
404-534-218-00	9,250	POSTAGE	758.34	
404-534-219-00	10,000	RENT	0.00	
404-534-223-00	20,500	PROFESSIONAL SERVICES (LS	1,164.91	
404-534-351-00	9,000	PSC ASSESSMENTS	0.00	
404-534-459-00	7,500	NEW COMPUTER CAPITAL OUTL	113.17	
404-534-999-00	50,000	GEN & ADM BISS BILLING EX	4,606.16	
404-550-676-00	0	BAD DEBT EXPENSE (UNCOLL C	0.00	

City of Buckhannon
Transfer Station Totals
SEPTEMBER 2018

Total Transactions	2456		
Total Weight	1339.09		
Total Cash Received	\$24,811.32		
Total City Trucks	\$73,240.75	879.82 tons	
Total Charge	\$16,247.25		
Grand total	\$114,299.32		
Total C/D Material	183.27		
Total Commercial/Residential	1148.61		
Bulky Goods	Steel	Waste	Total
		0.68	0.68

Correspondence and Information:

E.1 Flagpole Installation Update-Veterans' Affairs Council Ceremony to be set- Mayor McCauley said that he has been encouraging the installation of flagpoles through the Veterans' Affairs Council, and that the Water, Sewer, and Waste Collection facilities will receive flagpoles, and the Veterans will conduct ceremonies to dedicate the flagpoles.

Consent Agenda:

F.1 Approval of Minutes 09/06/18-Motion Fetty/McCauley to approve the consent agenda – Carried Unanimously.

Strategic Issues for discussion and/or vote:

G.1 Discussion Combination Waste/Street Departments Garage- Mayor McCauley asked Mr. Wamsley about discussing the item, but determined that Jerry Arnold should be present for discussion. Currently the departments are working on putting together a budget for the project.

G.2 Discussion Employee Attendance- Two employees have been missing work once to two times per week. There may be employee counseling in the future.

G.3 Approval Transfer Alice Teets to replace April Tenney-October 12, 2018- April will be leaving the City, and Alice will be replacing April's position. Amby is also concerned about the pay rate of the office staff, and says that at the next meeting she will be presenting a proposal for pay raises. **Motion Fetty/McCauley to approve transfer- Carried Unanimously.**

G.4 Approval to Accept Community Bank Financing @ 4.01% -Road Tractor- The board recommends approving 4.01% note for a five year term, fixed rate to be renewed upon each year. **Motion by Fetty/McCauley to accept 4.01% Financing – Carried Unanimously.**

Board Members Comments and Announcements

- **Fetty-** asked about the Peck's Run property. Mr. Wamsley said that the Division of Forestry had to approve the logging project and there are no updates at this time.
- **Fetty-** said that he is sensitive to the fiduciary roll of the Board to watch the expenditures and revenues of the Waste Department, and that he is interested to see how the asset of Peck's Run will be used.

Mayor's Comments and Announcements-None

Motion Fetty/McCauley to adjourn at 4:45 – Carried Unanimously.

Mayor David McCauley _____

Recorder Colin Reger _____

