

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the City of Buckhannon Waste Collection Board was held on Thursday, January 3, 2019 at 4:00 p.m. in Council Chambers of City Hall. The following were in attendance:

Mayor	David McCauley	Present
City Recorder	Colin Reger	Present
Administration & Finance Director	Amberle Jenkins	Present
Board Member	Nathan Fetty	Present
Board Member	Mary Albaugh	Present
Public Works Director	Jerry Arnold	Present
Waste Superintendent	Jeff Wamsley	Present
City Engineer	Jay Hollen	Present

Also in attendance: Kevin Nicholson-Upshur County Youth Soccer Association President, Carrie Wallace-Upshur County Administrator and Kristy Stewart-Literacy Volunteers of Upshur County.

Meeting Agenda Posted 12/28/18

**City of Buckhannon Waste Board – 4:00 pm at City Hall in Council Chambers
Meeting Agenda for Thursday, January 3, 2019**

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
 - B.1 UCC- Wellness Complex Representative
- C. Financial Report-Amby Jenkins
 - C.1 December 2018
- D. Department Report-Jeff Wamsley
 - D.1 Recycling Center Report
 - D.2 Transfer Station Report
- E. Correspondence and Information
 - E.1 Certificate 2019 Recycling Assistance Grant REAP Award
 - E.2 Certificate DEP REAP Recycling Assistance Grant Fund Training Callie C Sams
 - E.3 Notice of Award & Purchase Compliance Agreement 2019 REAP Recycling Ass't Grant
- F. Consent Agenda
 - F.1 Approval of Minutes 12/06/18
- G. Strategic Issues for discussion and/or vote
 - G.1 Request Literacy Volunteers of Upshur Co to Waive Mandatory Garbage Fees
 - G.2 Request UCC-Waiving Fees -Dumpster Service at the UC Wellness Complex
 - G.3 Continued Discussion Combination Waste/Street Departments Garage
 - G.4 PSC – Fuel surcharge decrease
- H. Board Members Comments and Announcements
- I. Mayor's Comments and Announcements
- J. Adjournment

Next Meeting February 7, 2019 at the City Hall Council Chambers

Posted: 12/28/18

Call to Order: The meeting was called to order by Mayor McCauley followed by a moment of silence and pledge to the US flag.

Recognized Guests:

B.1 UCC- Wellness Complex Representative: Motion Albaugh/Fetty to move G.2 Request UCC-Waiving Fees -Dumpster Service at the UC Wellness Complex up from Strategic Issues- Motion passed.

Kevin Nicholson-President of UCYSA came to discuss the possibility of the City providing a dumpster cost-free at the Wellness Complex. He asked what measures would be necessary for the City to agree to their request.

Mr. Arnold said that a dumpster enclosure would be the best option to protect the dumpster from unauthorized use.

The Mayor said that the City could work with the County to make determinations about design and location of the lock enclosure with concrete pad to set the dumper. Carrie Wallace, UCC stated that the County could possibly offer help with the cost of the enclosure. **With this consideration, Motion Albaugh/ Fetty to approve the request to waive dumpster service fee at the UC Wellness Complex. Carried unanimously.**

UPSHUR COUNTY COMMISSION
 Upshur County Administrative Annex
 91 West Main Street, Suite 101 • Buckhannon, West Virginia 26201

Telephone: (804) 472-0535
 Telecopier: (804) 473-2800

TDD Numbers:
 Business: 472-0550
 Emergency: 911

October 23, 2018

City of Buckhannon Waste Department
 C/o Jerry Arnold, Director of Public Works
 70 East Main St.
 Buckhannon, WV 26201

Sent Via Electronic Mail Only

RE: Dumpster Service at the Upshur County Wellness Complex

Jerry,

As you may know, the Upshur County Youth Soccer Association (UCYSA) is currently leasing the Upshur County Wellness Complex (behind the Event Center on Brushy Fork Road) from the County Commission. This lease has led to hundreds of children, parents, care-givers and coaches frequenting the property on a weekly basis. Currently, there isn't any trash service on location and the UCYSA President, Kevin Nicholson, has been transporting the garbage to the transfer facility on a weekly basis. This letter is to request the placement of a (4) yard dumpster at the Wellness Complex for future soccer seasons. The Spring season is roughly (August - October) and the Fall season is roughly (March - June). We would appreciate the Waste Departments consideration in waiving the fee associated with this rental and servicing. The UCYSA operates on a very limited budget in an effort to provide a low cost recreational sport to our youth who are so desperately in need of these activities.

If should have any questions, please feel free to contact me via email at cwallace@upshurcounty.org or by the telephone number listed above.

Sincerely,

 Carrie L. Wallace, County Administrator

Cc: Kevin Nicholson, UCYSA President

Financial Report-Amby Jenkins:

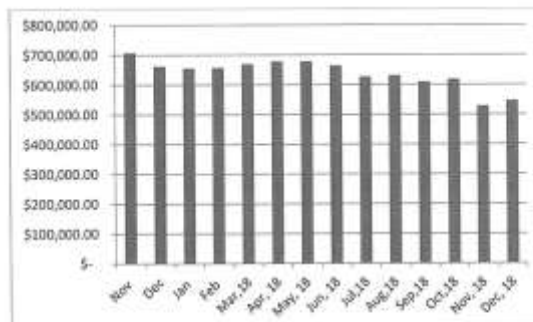
C.1 December 2018- Ms. Jenkins presented the financial report to the Board.

**WASTE BOARD
 CITY OF BUCKHANNON
 BALANCE SHEET**

Balance December 31, 2018

Money Market & Checking	\$ 546,106.61
CDAR (CD Balances)	\$ 57,226.29

Landfill Bond \$64,000.00 (not included in above CD total) expires 12/11/2020



Money Market & Checking Trend

Balances loan/lease as of October 2018				
2-Freightliner Garb Trucks-Mercedes Benz Financial	\$181,209.16	2021	48588	annual 3.21
Toters - First Community Bank	\$246,686.81	2022	5259	mth 3
2018 International Garbage Truck - Citizen's Bank of WV	\$100,830.54	2022	2239	mth 3
2017 Freightliner - Community Bank	\$86,861.59	2022	2311	mth 3.25

12-31-2018 12:48 AM

DISBURSEMENT 12-01-18 TO 12-31-18

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MCH POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	554.80
		530-999-00	COLLECTION MISCELLAN	AD WASTE DEPT JOB POSTING	139.90
		530-999-00	COLLECTION MISCELLAN	AD WASTE DEPT JOB POSTING	139.90
		530-999-00	COLLECTION MISCELLAN	AD WASTE DEPT JOB POSTING	139.90
		530-999-00	COLLECTION MISCELLAN	AD WASTE DEPT JOB POSTING	139.90
	LYKINS OIL COMPANY	530-343-01	GAS & OIL EXPENSE 1,	WASTE NOV FUEL BILL	6,465.33
		530-341-00	SHOP MAINTENANCE	PSA FILE STRIP	12.95
		530-343-00	TRUCK MAINTENANCE	BRAKES-R5	183.35
	FISHER AUTO PARTS INC	530-343-00	TRUCK MAINTENANCE	BRAKES-R5	107.54
		530-341-00	SHOP MAINTENANCE	SCRAPER	6.17
		530-345-00	WASTE COLL. UNIFORMS	ALL DEPT NOV 2018 UNIFORMS	1,199.71
	UNIFIRST CORP.	530-344-00	MAINTENANCE OTHER DE	LIGHTS	50.61
		530-344-00	MAINTENANCE OTHER DE	BRAKE SHOE KITS	151.80
	COLE TRUCK PARTS INC	530-341-00	SHOP MAINTENANCE	PARTS ROOM SUPPLIES	295.10
		530-341-00	SHOP MAINTENANCE	GROMMET	41.72
	LAWSON PRODUCTS INC	530-343-00	TRUCK MAINTENANCE	LP GAS TANK	50.28
		530-226-00	COMP, UNEMPL & INSUR	WCB1005474 NOV 2ND TO DEC	2,992.02
	SOUTHERN STATES COOP INC	530-341-00	SHOP MAINTENANCE	ARGON, OXYGEN	278.61
		530-341-00	WASTE EMPLOYEE INSUR	WASTE DEC 2018 LIFE INS	64.40
	BRICK STREET MUTUAL	530-105-00	WASTE EMPLOYEE INSUR	WASTE DEC 2018 LIFE INS	77.00
		530-105-00	WASTE EMPLOYEE INSUR	WAS DEC 2018 RETIREE'S INS	2,992.00
	AIBGAS USA, LLC	530-343-00	TRUCK MAINTENANCE	REPAIRS TO R3	695.01
		530-343-00	TRUCK MAINTENANCE	PCRD-HOOD FOR 2000PFLHR	2,165.00
	FORT DEARBORN	530-341-00	SHOP MAINTENANCE	1H DRILL BIT SET	125.29
		530-341-00	SHOP MAINTENANCE	HYD. FITTINGS	290.19
	WV PUBLIC EMPLOYEES INSURANC	530-341-00	SHOP MAINTENANCE	HYD. HOSE	242.50
		530-343-00	TRUCK MAINTENANCE	WINDOW HANDLE-R7	8.00
	MATHENY MOTOR TRUCK CO	530-341-00	SHOP MAINTENANCE	WHEEL WEIGHTS	172.18
		530-341-00	SHOP MAINTENANCE		

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DISBURSEMENT 12-01-18 TO 12-31-18

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
WASTE DEPARTMENT		530-344-00	MAINTENANCE OTHER DE	FILTERS	64.60	
		530-341-00	SHOP MAINTENANCE	DAY STAR MAINT. KIT	104.18	
		530-341-00	SHOP MAINTENANCE	PCRD-ANGLE HEAD	29.98	
		530-105-00	WASTE EMPLOYEE INSUR	WASTE DEC 2018 HEALTH INS	15,055.85	
		530-459-01	TOTER SYSTEM	DEC 2018 TOTER PYMT	3,259.50	
	HARBOR FREIGHT TOOLS	530-226-00	COMP, UNEMPL & INSUR	WASTE 4TH QTR 2018 UNEMPLO	167.91	
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,900.28	
	MOUNTAIN STATE BLUE CROSS	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,946.13	
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	355.70	
	FIRST COMMUNITY BANK	530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	349.40	
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	635.79	
	WV MUNICIPAL LEAGUE	530-459-00	WASTE COLL. NEW EQUI	22KCPJ	363.65	
		530-459-00	WASTE COLL. NEW EQUI	22RKM 18 FORD EXPLORER DE	371.39	
	WV PUBLIC EMPLOYEES RETIREME	530-459-00	WASTE COLL. NEW EQUI	22KXV 18 FORD F150 DEC PY	1,600.80	
		530-105-00	WASTE EMPLOYEE INSUR	WAS DEC 2018 PREMIUM SAVER	467.30	
	MORGAN WHITE GROUP	530-999-00	COLLECTION MISCELLAN	YELLOW GRIP GLOVES	60.32	
		530-213-00	WASTE COLL. UTILITIE	642-1651 513-0113 0002	540.67	
	JOHN BOGESS dba VJG ASSOCIA	530-213-00	WASTE COLL. UTILITIE	677-4586 3862 3867	627.70	
		530-344-00	MAINTENANCE OTHER DE	STEERING TIRES	58.00	
	US CELLULAR	530-341-00	SHOP MAINTENANCE	SCREAGERS	2,311.67	
		530-459-00	WASTE COLL. NEW EQUI	WAS FREIGHTLINER DEC 18 PY	6.28	
	RELIABLE TIRE COMPANY	530-213-00	WASTE COLL. UTILITIE	472-4620	6.28	
		530-213-00	WASTE COLL. UTILITIE	472-4443	9.43	
	STEVEN C RODEHEAVER	530-213-00	WASTE COLL. UTILITIE	472-8949 & 0915	32.32	
		530-341-00	SHOP MAINTENANCE	CHPS	1,435.77	
	COMMUNITY BANK	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,486.57	
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	335.78	
	BCN TELECOM INC	530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	347.65	
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	60.50	
	WALMART STORES INC -BOCKHAMM	530-213-00	WASTE COLL. UTILITIE	677-3862	61.50	
		530-213-00	WASTE COLL. UTILITIE	304-472-1651-101515-4	57.33	
	INTERNAL REVENUE SERVICE	530-213-00	WASTE COLL. UTILITIE	304-472-4443-101915-4	21.02	
		530-213-00	WASTE COLL. UTILITIE	304-603-2279-060600-4	917.98	
	AT&T MOBILITY	530-226-00	COMP, UNEMPL & INSUR	INS PREM AUTO LIAB UMBRELL	135.00	
		530-341-00	SHOP MAINTENANCE	REPAIRS TO SHOP HEATER	310.00	
	FRONTIER	530-343-00	TRUCK MAINTENANCE	PCRD-REPAIR TRK SEAT	47,511.06	
		530-213-00	WASTE COLL. UTILITIE	12/01/2018 - 12/31/2018	TOTAL:	
					104,629.57	
	RECYCLING DEPARTMENT	MCH POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	335.33
			531-343-01	FUEL - RECYCLING CEN	WASTE NOV FUEL BILL	579.30
			531-226-00	INSURANCE & BONDS	MCR1005474 NOV 2ND TO DEC	227.22
		LYKINS OIL COMPANY	531-105-00	GROUP INSURANCE	WASTE DEC 2018 LIFE INS	13.80
			531-343-00	TRUCK MAINTENANCE	AMPEN	15.99
		BRICK STREET MUTUAL	531-343-00	TRUCK MAINTENANCE	SPEAKERS	25.98
			531-343-00	TRUCK MAINTENANCE	LED LIGHTS	427.00
		FORT DEARBORN	531-226-00	INSURANCE & BONDS	POLICY 4-01-10 TO 4-01-11	201.50
			531-105-00	GROUP INSURANCE	WASTE DEC 2018 HEALTH INS	2,674.34
		AUTO ZONE	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	344.31
			531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	340.59
		NAPA-AMTOWER AUTO SUPPLY	531-105-00	GROUP INSURANCE	WAS DEC 2018 PREMIUM SAVER	297.16
531-299-00			MISCELLANEOUS	GLOVES	1,097.26	
WESTFIELD INSURANCE		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	211.85	
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	209.53	
MOUNTAIN STATE BLUE CROSS	531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.54		
	531-104-00	FICA TAX				

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DISBURSEMENT 12-01-18 TO 12-31-18

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.00
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CENTE	36.61
	EXCEL MANUFACTURING	531-343-02	EQUIPMENT MAINTENANC	PCRD-BALER PHOTO PART	1,003.05
	COMFORTTECH LLC	531-343-02	EQUIPMENT MAINTENANC	REPAIRS TO HEATER IN RECY	252.72
	**PAYROLL EXPENSES			12/01/2018 - 12/31/2018	6,848.98
				TOTAL:	15,241.06
LANDFILL	RELIANCE LABORATORIES INC	532-216-01	TREATMENT OF LEACHAT	WASTE LEACHATE TEST	106.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	LANDFILL ELECT	373.43
				TOTAL:	479.43
TRANSFER STATION	NON POWER	533-213-00	UTILITIES	110088931610 MUD LICK RD	447.27
	LYKINS OIL COMPANY	533-343-02	MAINTENANCE TRUCK/TR	DEF	114.95
		533-343-01	FUEL/OIL TRANSFER ST	WASTE NOV FUEL BILL	4,475.34
	UNIFIRST CORP.	533-345-00	UNIFORMS	ALL DEPT NOV 2018 UNIFORMS	320.00
	COLE TROCK PARTS INC	533-343-02	MAINTENANCE TRUCK/TR	CB RADIO	259.96
		533-343-02	MAINTENANCE TRUCK/TR	TORQUE BARS	718.68
		533-343-02	MAINTENANCE TRUCK/TR	CLUTCH, FLYWHEEL	1,204.40
		533-343-02	MAINTENANCE TRUCK/TR	EXHAUST PARTS	181.89
	WARE'S GLASS AND AWNING, LLC	533-343-00	EQUIPMENT MAINTENANC	LAMINATED SAFETY GLASS	420.00
	BRICK STREET MUTUAL	533-226-00	INSURANCE & BONDS	WCB1005474 NOV 2ND TO DEC	408.45
	FORT DEARBORN	533-105-00	GROUP INSURANCE	WASTE DEC 2018 LIFE INS	9.20
	RELIANCE LABORATORIES INC	533-216-00	DRAINAGE EXPENSE TRA	WASTE TR STA TEST	106.00
	WORLDWIDE-JANE LEM	533-343-02	MAINTENANCE TRUCK/TR	SHAFT-CLUTCH RELEASE	86.27
	NAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	CHROME STACK PIPE	74.81
		533-343-02	MAINTENANCE TRUCK/TR	PERMHEAD GASRREPAIR	23.99
	WESTFIELD INSURANCE	533-226-00	INSURANCE & BONDS	POLICY 4-01-10 TO 4-01-11	176.57
	MOUNTAIN STATE BLUE CROSS	533-105-00	GROUP INSURANCE	WASTE DEC 2018 HEALTH INS	3,755.73
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	316.88
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	316.88
	WASTE MANAGEMENT	533-460-00	TIPPING FEES	PCRD-TIPPING FEESOCT18	58,016.05
	SYLVESTER W. LOWTHER	533-343-02	MAINTENANCE TRUCK/TR	WING HYD. FITTINGS	509.11
	MORGAN WHITE GROUP	533-105-00	GROUP INSURANCE	WAS DEC 2018 PREMIUM SAVER	198.77
	CITIZEN'S BANK OF WV	533-459-00	NEW EQUIPMENT	WAS DEC 2018 GARBAGE TRK P	2,239.50
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	WHL CAPS	1,763.00
		533-343-02	MAINTENANCE TRUCK/TR	WHL CAPS	1,342.00
	SIGN GOY LLC	533-343-02	MAINTENANCE TRUCK/TR	TRUCK DECALS R-19	56.88
	COMMUNITY BANK	533-459-00	NEW EQUIPMENT	JAN 2019 INTERNATIONAL TRK	2,304.61
	BCH TELECOM INC	533-213-00	UTILITIES	472-8949 & 8915	9.40
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	195.83
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	195.83
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	45.80
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	45.80
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	191.44
	FASTENAL INDUSTRIAL	533-343-02	MAINTENANCE TRUCK/TR	BOLTS	99.62
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	NOV 2018 TIRE DISPOSAL	6,850.80
	HEMLOCK INTERNATIONAL SALES	533-343-02	MAINTENANCE TRUCK/TR	TANK STEP	476.37
		533-343-02	MAINTENANCE TRUCK/TR	GLASS	46.13
	FRONTIER	533-213-00	UTILITIES	304-472-4443-101915-4	57.32
	TRAVELERS INSURANCE	533-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB UMBRELL	917.98

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DISBURSEMENT 12-01-18 TO 12-31-18

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			12/01/2018 - 12/31/2018	6,337.78
				TOTAL:	93,313.29
WASTE OFFICE/BOARD	XEROX CORPORATION	534-999-00	GEN & ADM MISC BILLI	METER USAGE 10-21 TO 11-21	110.77
	BRICK STREET MUTUAL	534-226-00	INSURANCE & BONDS	WCB1005474 NOV 2ND TO DEC	10.37
	FORT DEARBORN	534-105-00	GROUP INSURANCE	WASTE DEC 2018 LIFE INS	13.80
	PITNEY BOWES INC	534-218-00	POSTAGE	PITNEY BOWES	756.81
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WAS DEC 2018 REITREE'S INS	490.00
	WESTFIELD INSURANCE	534-226-00	INSURANCE & BONDS	POLICY 4-01-10 TO 4-01-11	362.03
	RICHARD TRENT CPA AC CORP	534-223-00	PROFESSIONAL SERVICE	YEAR END CLOSING PSC REPO	4,851.25
	MOUNTAIN STATE BLUE CROSS	534-105-00	GROUP INSURANCE	WASTE DEC 2018 HEALTH INS	1,577.37
	WV MUNICIPAL LEAGUE	534-226-00	INSURANCE & BONDS	WASTE 4TH QTR 2018 UNEMPLO	5.67
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	478.13
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	489.41
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	117.29
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	92.95
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEN & ADM MISC BILLI	DEC 2018 AA FEES	259.88
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	DEC 2018 ATTY FEES	1,041.66
	COLLECTION ACCOUNT	534-999-00	GEN & ADM MISC BILLI	CC FEES NOV 2018	687.13
	COLLAR GENERAL CORPORATION	534-999-00	GEN & ADM MISC BILLI	CLEANING SUPPLIES	28.67
	MORGAN WHITE GROUP	534-105-00	GROUP INSURANCE	WAS DEC 2018 PREMIUM SAVER	143.09
	RAVEN ROCK NETWORKS INC	534-999-00	GEN & ADM MISC BILLI	DEC 2018 SERVICE CONTRACT	212.50
		534-999-00	GEN & ADM MISC BILLI	TECHNICAL SUPPORT	361.25
	WVHET	534-999-00	GEN & ADM MISC BILLI	CITY OF BOCKHANNON WEB HOE	33.79
	WALMART STORES INC -BOCKHANN	534-999-00	GEN & ADM MISC BILLI	TV FOR COUNCIL CHAMBERS	135.94
	DELUX BUSINESS FORMS	534-999-00	GEN & ADM MISC BILLI	PCRD-COLLECTION ACCT CRS	121.49
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	461.15
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	360.56
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	107.85
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	84.31
	AMAZON.COM	534-999-00	GEN & ADM MISC BILLI	PCRD-CALCULATOR	21.79
	TYLER TECHNOLOGIES INC	534-999-00	GEN & ADM MISC BILLI	EPSON PRINTER MAINT	67.55
	ROSSMAN & CO/PCB	534-999-00	GEN & ADM MISC BILLI	DEBT COLLECTION	23.22
	TRAVELERS INSURANCE	534-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB UMBRELL	917.98
	COMFORTTECH LLC	534-999-00	GEN & ADM MISC BILLI	HEAT EXCHANGER - CITY HALL	375.54
	SDDONLINK	534-999-00	GEN & ADM MISC BILLI	DEC 2018 INTERNET	31.73
	**PAYROLL EXPENSES			12/01/2018 - 12/31/2018	13,270.23
				TOTAL:	28,113.18

Mr. Fetty questions purchases from ComfortTech, and an expenditure with Richard Trent, CPA. Ms. Jenkins explained that the HVAC went down and the cost was necessary, and that Mr. Trent closes the books.

Motion Fetty/Albaugh to accept the financial report as submitted. Carried unanimously.

Department Report-Jeff Wamsley:

Mr. Wamsley presented the reports from the packet to the board. There was discussion concerning some potential cash expenditures of \$45,000 to replace vital equipment.

Mr. Fetty asked if the items could be repaired, but Mr. Wamsley and Mr. Arnold said that it would be difficult at best to repair, and that the equipment was vital to the operation and would incapacitate the department until it was repaired or replaced.

Motion Fetty/Albaugh to approve- Carried unanimously.

D.1 Recycling Center Report-

Sheet1

City of Buckhannon
Recycling Center
December-18

Inventory & Balance Sheet

	Uproc.	Proc.	Total		
ONP	1.5	22.18	23.68		
OCC	3	21.37	24.37		
MGOP	0.05	9.13	9.18		
STEEL	0.75	6.61	7.36		
ALUM.	0.3	0	0.3		
E-WASTE	0	0	0		
No 1 PETE	0.2	5.22	5.42		
No. 2 CLEAR	0.65	6.84	7.49		
Total	6.45	71.35	77.8		

Inventory 1/1/19	77.8		
Inventory 12/1/18	60.66		
Diff.	17.14		
Loads Shipped	22.68		
Total Diff. Inventory & Loads Shipped	39.82		
Total Received	39.82	Total Received	17-Dec 32.09
Less Garbage	0		
Total	39.82		

Crossroads Totals
30000

Residential Curbside
5300

Appliances	Iron	Total	Total \$
11100		11100	\$ 610.50

Yard Debris
10000

D2 Transfer Station Report-

City of Buckhannon
Transfer Station Totals

DECEMBER 2018

Total Transactions	2354	
Total Weight	1162.52	
Total Cash Received	\$18,396.37	
Total City Trucks	\$66,526.13	799.11 tons
Total Charge	\$16,074.41	
Grand total	\$100,996.91	

Total C/D Material	148.95
Total Commercial/Residential	1004.35

Bulky Goods	Steel	Waste	Total
	1.19	4	5.19

Correspondence and Information:

E.1 Certificate 2019 Recycling Assistance Grant REAP Award

STATE OF WEST VIRGINIA



Department of Environmental Protection

2019 Recycling Assistance Grant is awarded to

City of Buckhannon

For recycling efforts in West Virginia

Jim Justice
Governor of West Virginia

REAP
Rehabilitation Environmental Action Plan

Austin Caperton
DEP Cabinet Secretary

E.2 Certificate DEP REAP Recycling Assistance Grant Fund Training Callie C Sams

CERTIFICATE OF TRAINING

This certifies that

Callie C. Sams

has successfully completed the training program requirements for

DEP REAP Recycling Assistance Grant Fund Training

Awarded on this **13th** day of **December 2018**

Travis L. Cooper

E.3 Notice of Award & Purchase Compliance Agreement 2019 REAP Recycling Ass't Grant

west virginia department of environmental protection
Office of Environmental Advocate
Rehabilitation Environmental Action Plan (REAP)
601 5th Street, SE
Charleston, WV 25304
Phone: 304-926-0499 - Fax: 304-926-0498

Austin Caperton, Cabinet Secretary
dep.wv.gov

November 20, 2018

Callie Cronin Sams
City of Buckhannon
70 E. Main Street
Buckhannon, WV 26201

Dear Ms. Cronin Sams:

Congratulations on being a recipient of a 2019 REAP Recycling Assistance Grant from the West Virginia Department of Environmental Protection. The City of Buckhannon has been awarded a grant in the amount of \$50,000. This grant will be used to assist with the purchase of a hook-lift truck for the ongoing program. The hook lift truck must include visible graphics stating that it was purchased with REAP grant funds, this is a grant stipulation.

Please see the attached instructions for enrolling in the online course on the WV Public Learning Center. Training module updates will be finalized by December 1st. Please wait until this date before enrolling in the online training course. The information is similar to previous years and there is a short quiz at the end. This training is mandatory for all grant recipients and should be completed no later than **December 28th** to ensure timely issuance of grant funding. Training attachments have been included in this package as a helpful tool while completing the online training module. If you have trouble enrolling or need an alternative method to complete training, please contact Travis Cooper at Travis.L.Cooper@wv.gov or at 304-926-0499 extension 1117.

Please sign the documents titled **Notice of Award and Purchase Compliance Agreement**, make a copy for your files and return the original to our office (attention to Recycling Grant Program) so that we will be able to start your grant process. You will also find a flash drive enclosed within this package that contains electronic reporting forms and other blank forms that you will need throughout the grant period.

Paper checks are now only processed once a week and can cause extended delays in receiving grant allotments. Attached, you will find an eVendor form which will allow you to setup an account in WV OASIS to receive electronic fund transfers. This method is faster. This form should be sent to the State Auditor's Office. The instructions are included.

West Virginia Department of Environmental Protection		CFDA#	WV CODE	CSR
dep		N/A	623-25A-15N(1)	33-10
Municipality	2019	827	N/A	01/01/2018
Sub Recipient (Include FEIN)	Buckhannon, City of 70 E. Main Street Buckhannon, WV 26201	Sub Recipient Contact: Callie Cronin Sams callie.sams@buckhannonwv.org 304-472-1851 Ext. 1352		
FEIN	35-6002152	Project Description: To assist with the purchase of a hook lift truck for the ongoing program.		
Performance Period:	January 1, 2019 to February 28, 2020	Total Sub Grant Award: \$50,000.00		
NOTICE OF AWARD				
The West Virginia Department of Environmental Protection (WVDEP) under Chapter 22 Article 15A of the Code of West Virginia is authorized to provide grants to assist municipalities, counties, and other interested parties in the planning and implementation of recycling programs, public education programs and recycling procurement efforts.				
This award may be terminated by WVDEP without further cause if the sub recipient fails to provide timely affirmation of the award by signing under the Affirmation of Award section and returning all pages of this agreement to the Sub Grant Unit listed below within 21 days after receipt. This agreement is subject to applicable federal and state statutory provisions, and all terms and conditions of this agreement and any attachments.				
AWARD APPROVAL OFFICE				
ORGANIZATION / ADDRESS				
Austin Caperton, Cabinet Secretary West Virginia Department of Environmental Protection 601 5 th Street, S.E. Charleston, WV 25304				
WVDEP Comptroller:	WVDEP Sub Grant Unit:	WVDEP (Project Manager):		
Randy Taylor, Comptroller Business & Technology Office 601 5 th Street, S.E. Charleston, WV 25304 Phone: 304-926-0499 ext 1352	WVDEP Gary Rogers, ERS II Business & Technology Office 601 5 th Street, S.E. Charleston, WV 25304 Phone: 304-926-0499 ext 1115	WVDEP Sandy Rogers, REAP Grants Manager Office of Environmental Advocate 601 5 th Street, S.E. Charleston, WV 25304 Phone: 304-926-0499 ext 1004		
WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION				
Signature of Award Official	Typed Name and Title		Date	
Digital signature applied by WVDEP Award Official	Ed Maguire, Environmental Advocate			
AFFIRMATION OF AWARD				
BY AND ON BEHALF OF THE DESIGNATED RECIPIENT ORGANIZATION				
Signature	Typed Name and Title		Date	
<i>[Signature]</i>	Mayor of Buckhannon		12/13/18	

PURCHASING COMPLIANCE AGREEMENT

January 1, 2019

As a recipient of a grant from the West Virginia Recycling Assistance Fund, I understand that I must advertise for bids on all purchases or contracts costing \$5,000 or more.

I understand that I must obtain these bids by public notice using a Class II legal advertisement. These advertisements shall be published in the newspaper with the largest circulation serving my general area and will be published twice within fourteen days preceding the final date of submitting bids.

I further understand that all equipment purchased with grant funds shall have a lien attached to that equipment at the time of the purchase, for a period of five years. The West Virginia Department of Environmental Protection shall be the first lien holder on all equipment purchased with grant funds. I am aware that I cannot sell the equipment, or use the equipment as collateral for other financing, during the lien period. In the event that the equipment has not been used for 180 consecutive days, the equipment will be repossessed and placed in a WV recycling operation where it will be used more efficiently and effectively.

I understand that I assume all risk of loss to the equipment and I am responsible for keeping the equipment in good repair through regular and proper maintenance. I agree to keep maintenance records on the equipment and adequately insure the equipment during the lien period.

I understand that the West Virginia Department of Environmental Protection will hold the actual title to all equipment purchased with grant funds, which are required to be titled by the Division of Motor Vehicles. The title shall list the West Virginia Department of Environmental Protection as the first lien holder.

I understand that I will have to sign a Security Agreement on each piece of equipment purchased with grant funds for the West Virginia Department of Environmental Protection.

I understand that failure to comply with the purchasing procedures, holding periods, security agreements, and titling requirements of this agreement will be cause for the disapproval of those grant expenditures, whether during the grant period or the lien period, and that the cost of those expenditures will be reimbursed to the West Virginia Department of Environmental Protection Recycling Assistance Fund.


Signature of Authorized Person

12/13/18
Date

Organization/Entity (Please Print)

Consent Agenda:

F.1 Approval of Minutes 12/06/18- Motion Fetty/Albaugh to approve minutes -Carried unanimously.

Strategic Issues for discussion and/or vote:

G.1 Request Literacy Volunteers of Upshur Co to Waive Mandatory Garbage Fees-

Kristy Stewart is the new director of Literacy Volunteers of Upshur County. She requested a waiver of the Commercial City Limits Rate, and take trash to the dump and pay per bag as their use in minimal.

Amby Jenkins said that the board has approved these sort of items before.

Motion Albaugh/Fetty to approve -

Discussion on the motion:

Mr. Fetty recommended that the board review the creational ordinances to ensure that it has the authority to grant the request.

Motion carried unanimously.

G.2 Request UCC-Waiving Fees -Dumpster Service at the UC Wellness Complex- Already addressed above see B.1.

G3 Continued Discussion Combination Waste/Street Department- Mr. Arnold said that within the next month more development will occur on this item.

G.4 PSC - Fuel Surcharge Decrease: The finance director notified that the PSC has asked for change from 5.72% to 4.96%. **Motion Fetty/Albaugh to adopt - Carried unanimously.**

PUBLIC SERVICE COMMISSION
OF WEST VIRGINIA
CHARLESTON

ORDER

At a session of the PUBLIC SERVICE COMMISSION OF WEST VIRGINIA in the City of Charleston on the 21st day of December 2018.

IT IS THEREFORE ORDERED that this proceeding is reopened.

CASE NO. MC G.O. 56.4 (RE-OPENED)
IN THE MATTER OF EMERGENCY FUEL SURCHARGE
FOR CERTIFICATED COMMON CARRIERS OF
PASSENGERS AND PROPERTY OF MOTOR VEHICLE.

IT IS FURTHER ORDERED that the following decreased fuel surcharges are approved for common carriers by motor vehicles:

Haulers of solid waste and/or infectious medical waste	4.96%
Transporters of passengers, including, but not limited to, taxicab and limousine companies	11.02%
Wrecker companies for towing services with respect to their rates for third-party tows	5.32%

COMMISSION ORDER

The Commission approves decreased fuel cost surcharges. The surcharges authorized by this order will be effective January 1, 2019, through June 30, 2019, unless otherwise ordered by the Commission. Staff will continue to monitor fuel prices and update the Commission as the situation warrants, including a revised recommended surcharge if there is an increase or decrease in fuel prices greater than twenty percent. The Order also requires each solid waste carrier to include a calculation of its new residential rate in the fuel surcharge supplement to its tariff.

These surcharges apply as of January 1, 2019, to all tariff rates on file for the motor carriers set forth above and to all state-wide rates charged by wrecker companies for third party tows, and will remain in effect through June 30, 2019, or until further Commission Order. These surcharges do not apply to contract carriers, nor do they apply to Medicaid rates.

BACKGROUND

The Commission has from time to time previously approved and implemented fuel surcharges for common carriers by motor vehicle.¹ The surcharges authorized by the June 26, 2018 Commission Order are in effect through December 31, 2018.

IT IS FURTHER ORDERED that taxicab companies are authorized to reflect the surcharge (i) by rounding, to the nearest cent, the surcharge for the initial (flag drop) part of the trip and (ii) by rounding, to the nearest cent, the charge for each additional distance increment of the taxicab trip.

On December 18, 2018, Commission Staff filed a Further Final Joint Staff Memorandum that was treated as a petition to reopen this proceeding to conform fuel surcharges to current market prices. Staff recommended decreased surcharges based on new data. In this latest memorandum, Staff explained that it reviewed historical gasoline and diesel pricing data from the West Virginia Oil Marketers and Grocers Association and from the American Automobile Association (AAA). Staff explained further that it

IT IS FURTHER ORDERED that wrecker operators are authorized to apply the fuel surcharge only to the actual charges for the tow or equipment used that is powered by fuel.

IT IS FURTHER ORDERED that carriers may not implement any of the surcharges set forth in this Order prior to filing with the Commission Tariff Office three copies of the form reflecting the fuel surcharge supplement applicable to the carrier. Carriers may use the applicable of the two forms attached to this Order and designated as Attachment A.

¹ Commission Orders entered on March 12, 2004, June 28, 2004, December 27, 2004, June 27, 2005, September 15, 2005, March 24, 2006, June 19, 2006, December 26, 2006, July 6, 2007, December 28, 2007, April 30, 2008, June 25, 2008, December 19, 2008, July 1, 2009, December 29, 2009, June 29, 2010, December 28, 2010, May 18, 2011, December 22, 2011, June 26, 2012, December 21, 2012, June 26, 2013, December 20, 2013, June 26, 2014, December 30, 2014, June 26, 2015, December 16, 2015, June 24, 2016, December 27, 2016, June 28, 2017, December 27, 2017, and June 26, 2018.

IT IS FURTHER ORDERED that if between our semi-annual orders in this case there is a twenty percent or greater increase or decrease in the price of either regular grade gasoline, diesel fuel, or both, Staff shall file a further memorandum requesting a

FUEL SURCHARGE SUPPLEMENT TO CARRIER'S TARIFF

DATE 1-3-19
NAME OF MOTOR CARRIER Waste Collection Board - City of Buckhannon
ADDRESS 70 E Main St
Buckhannon WV 26201
TELEPHONE NO. 304 472-1651
CONTACT PERSON Amberle Jenkins
CERTIFICATE NO. _____

I hereby file a fuel surcharge supplement to the tariff of the above carrier, in the amount of 4.96 %, as authorized by the Public Service Commission of West Virginia, in M.C. General Order No. 56.4 dated December 21, 2018. I understand that this surcharge will expire by the terms of the Commission order, on June 30, 2019, unless the surcharge is extended by further order(s) of the Commission. I further understand that the fuel surcharge does not take effect until this form is received by the Commission and properly filed. I certify that the legal entity or individual actually responsible, by contract or otherwise, for the payment of fuel charges will receive the full increase in revenue to be derived from the proposed surcharge.

Solid Waste Carriers Only:	<u>in state limits</u>	<u>out state limits</u>
Current Authorized Residential Tariff Rate	<u>17.60</u>	<u>19.70</u>
New Fuel Surcharge Amount (Residential Tariff times New Fuel Surcharge Percentage)	<u>4.96</u>	<u>20.63</u>
New Residential Rate (Residential Tariff Rate plus New Fuel Surcharge Amount)	<u>22.56</u>	<u>40.33</u>

Taxicab Companies Only:
New Rates Reflecting the Applicable Surcharge Rounded to the Nearest Cent.
Initial Charge (Flag Drop) _____
Additional Distance Increments (describe) _____

Amberle Jenkins
Signature

Director of Finance & Admin
Position with Carrier

Board Members Comments and Announcements-No Comments.

Mayor's Comments and Announcements:

- The Mayor is anxious to see what sort of development occurs with the combined Waste/Street building.

- The Mayor presented a written statement concerning rates and increases for the utility boards.:

WEST VIRGINIA PUBLIC SERVICE COMMISSION & CITY OF BUCKHANNON, WV UTILITY INFORMATION - DEC. 20, 2018

1) For full access to all statistical data compiled by the State of West Virginia, please consult <http://www.psc.state.wv.us/>

2) According to the State PSC, there are 369 regulated water utility entities in West Virginia. Of those 369, the City of Buckhannon ranks #39 in most affordable water services. This means that 330 of the 369 water utilities charge more for their water than does Buckhannon. Buckhannon ranks at the 10.5% level in most affordable water services.

3) Further according to the State PSC, there are 321 regulated sanitary sewer entities in West Virginia. Of those 321, the City of Buckhannon ranks #173 in most affordable sewage services. This means that 172 sewage providers charge less than Buckhannon, & 148 charge more for their sewer services than does Buckhannon. Buckhannon ranks at the 53.9% level in most affordable sewer services.

4) The last water utility increase in Buckhannon was effected by Ordinance No. 392 that was enacted on July 16, 2015, i.e. three & a half years ago.

5) The last sewer utility increase in Buckhannon was effected by Ordinance No. 419 that was enacted on June 1, 2017.

6) The last waste collection (garbage) increase in Buckhannon was effected by ordinance enacted in 2011, more than seven years ago.

7) Our four Utility Boards are all separate & distinct statutory corporations that are prohibited from comingling of finances with General Fund or other Utility Board accounts. Our City is prohibited by state statute from using water, sewer, or waste collection funds to pave streets, operate the public safety complex, build sidewalks, operate the Stockert Youth & Community Center or the Colonial Theatre or the City Dog Park or City library. Only operations related to the Board functions may be sustained by the revenues generated by State approved tariffs.

8) All accounts of the City of Buckhannon are subject to both annual internal & external audits. Our City has never been subject to any cited failure by any auditor for misuse or misappropriation of any utility or general funds, not once, not ever.

9) The mayor of Buckhannon cannot unilaterally establish funding priorities for the General Fund or any Utility Board, as there must be majority support for all expenditures by either the City Council or the appropriate Utility Board considering the matter.

10) Our current Director of Finance & Administration, Amby Jenkins, has been in our City's employ for going on 43 years.

11) The State of West Virginia requires all regulated utilities to maintain a 1/8 reserve, i.e., 12.5% of each utility's operational budget must be held for utility emergencies, etc. In December of 2018, Buckhannon for the first time ever has achieved those reserve requirements.

12) The WV Public Service Commission recommends rate increases every three years for utility operations to remain viable accounting for consistent increased labor & material costs, etc

- Mayor's State of the City Address:

CITY OF BUCKHANNON – MAYOR'S STATE OF THE CITY ADDRESS – January 3, 2019

The beginning of our new year poses a timely opportunity for us to look ahead, to consider our future. I continue to believe that our community is excellently postured to further raise the bar on our quality of life here for all of our residents. Please indulge me for the next few minutes as I share our plans & vision, municipal department by department for 2019.

Our utility & public safety operations shall always be the core of our essential services. Our Waste Collection Board launched its new totter system last spring & about 60% of our customers throughout Upshur County have now received their new totters. We've already realized greater efficiency, improved employee safety, & all residents & businesses alike are more fully accountable for the services provided to them which helps to save us all money. As I reported last year, in combination with our streets & parks department, we very soon need to realize construction of a new welding garage & tool building at our Mud Lick Run facility. Jerry Arnold will share details in the months ahead, but we know that there will be a cost association of several hundred thousand dollars with that project that will be shared by Waste Collection & our General Fund. We need to continue to invest in & be good stewards of the physical plants of all of our facilities. I note that there has not been a rate increase in waste collections here since 2011, & in this age to see the rates of any service remain the same for eight years is almost unheard of. Jeff Wamsley's guys continue to perform in exemplary fashion.

Our Water Board experienced a very busy 2018. The new Victoria Hill water tank was brought online & our water storage system now has more potable water than ever before. Completion of the decommissioning of the St. Joseph's tank will follow soon. The increase in our reserve water supply is all part of the anticipated, future growth in our community associated with the ever nearing completion of Corridor H. Our cooperative arrangement with Dominion Resources & the construction of the Atlantic Coast Pipeline project resulted in the undertaking of more than two million dollars worth of improvements to our water distribution system with the cost being borne entirely by ACP. These improvements would've been undertaken in the future in-house with the cost borne by our residents & businesses, so- completion of this project pushes us years ahead as our waterworks distribution system has been greatly enhanced without having to increase fees. Currently & as of January 1, Buckhannon ranks 39th out of the 369 PSC regulated water utilities in the state of West Virginia. That means we provide our water services among the most affordable communities in all of West Virginia & are at the 10.5% lowest rates in our entire state. The water plant work completed in 2018 was beneficial but at the same time problematic. When I was coming aboard as mayor nearly three years ago, the rhetoric about the two million dollars worth of improvements to our plant suggested we would add decades of service to our Harley A. Brown Water Plant & thus we were deferring tens of millions of dollars in plant replacement costs for many, many years. Now, our current consulting engineers are suggesting our water plant has another decade or so of life expectancy. We're flummoxed about this evaluation, & our Water Board & City administration will work hard to better evaluate the status of our current plant during 2019. We will be entirely proactive on this matter, & will not kick the can down the road. We will be working closely with the Adrian Public Service District to realize additional improvements to the southern portion of our water distribution system. We will continue to insist that all of the outlying public service districts improve their maintenance programs with their own systems to minimize the potable water that ends up being dumped into the ground. The leakage rates of some of the PSDs is untenable & we must all work to being better stewards of our precious water. City engineer Jay Hollen is working to identify ways to increase our raw water storage that might double for some form of water recreation. Stay tuned! Water Superintendent, Kelly Arnold's staff is performing outstandingly. We welcomed a couple of new plant operators during 2018, & they're doing a super job. On the whole, our waterworks have never been better positioned than they are right now. By the way, Buckhannon's water was judged to be the best or tied for the best tasting water in all of West Virginia for the past two years.

Our Sanitary Board continues to function in an exemplary manner. Opened in 1987 with a then 30-40 year life expectancy, engineer Sam Ludlow & new Sanitary Superintendent Buck Samples now estimate that in 2019, our Samuel S. Ludlow Sewer Plant should endure for another 40 years given the excellent & persistent upgrades & maintenance of our existing physical plant operations all again undertaken in-house. Sam & Buck together have a City tenure exceeding 70 years. Currently as of January 1, & following rate increases during the past two years, Buckhannon ranks 173rd out of 321 PSC regulated sewer utilities in the state of West Virginia. That means our sewer services rank in the middle of the pack in affordability in West Virginia & are at the 53.9% lowest rates in our state. Remember, during 2017, & after decades of discussion, all storm sewer operations were formally designated as being undertaken by our Sanitary Board. Our sewer staff has been engaged in extensive planning within & outside the corporate limits to improve our storm water system, & with passage of the sales tax ordinance that will be implemented in the months ahead, we anticipate great strides in further improving our storm water system as funding becomes available.

I would be remiss if I failed to note that all of our utility operations are now in compliance with State mandates to maintain a 12.5% reserve based upon a State operational revenues' formula. We are now universally prepared for emergencies as they arise.

In Streets & Parks, there are a number of projects identified for 2019. Many more paving & sidewalk projects are planned including near the City seal mural, Kanawha, Spring, & Florida streets. The Gateway West project will start in the spring & soon there will be an amazing mile of new sidewalk, period lighting, holiday banners, & complete streets from the first Buckhannon exit all the way to our College campus. We anticipate the State project improving 88 sidewalk intersect points downtown & all along Route 20/Kanawha Street to be completed during the upcoming construction season. This will greatly enhance ADA compliance throughout our community, & particularly in the highest pedestrian traffic areas. Our North Buckhannon area will soon realize important improvements including sidewalk projects along North Florida Street, First Street, & Morton Avenue.

The North Buckhannon Park was rededicated last spring with handicap accessible parking, enhanced ADA compliance, & new playground equipment. Jawbone Park realized new improvements last year, & soon a new sound system will be installed. The long discussed Trader's Alley/Milkman Lane project is nearing completion & we hope to dedicate it this summer connecting our beautiful downtown to our primary community gathering spot in Jawbone Park. We'll soon dedicate the new Green park, Bobcat, & BEST benches. Our River Trail will be further enhanced with construction of a new pavilion located near the boat ramp & the dog park & this past summer we dedicated the Poundstone-Ellis Legacies Plaza. The dog park itself will continue to be developed by our excellent City crews with support funding coming from the volunteers comprising our Dog Park Committee. We look forward to at long last realizing our handicapped fishing pier. We will work with our cycling friends & extend our river trail to our high school & beyond to Sago & Pringle Tree Park. We are working out details right now with WV Split Rail to connect the dots between our downtown & the WVWC campus portion of our river trail. We resumed cemetery mowing in-house in 2017 saving our residents thousands of dollars annually while employing new seasonal workers.

Grants have permitted us to make tremendous strides in the rehabilitation of the Colonial Theatre. We have now secured about half of our funding for this four-phase project. We have a new floor that can sustain 200 tons of weight, a new roof has been installed, the restored marquee is back up, the windows have been rehabbed, & our guys are working on the balcony & lobby areas of our theatre. We anticipate Buckhannon Community Theatre performing Dracula in a renovated auditorium in October. This facility will be a crown jewel of our community when completed servicing our arts' entities, but especially our youth.

Speaking of our youth, we will celebrate the Silver anniversary of our Stockert Youth & Community Center in 2019. We plan on breaking ground on our new auditorium/gymnasium complex in 2019 & many more fundraisings are planned as we try to edge closer to undertaking that vital project for the benefit of our kids. We raised about \$110,000 with our renewed SYCC capital campaign during the past year alone. Rob Barbor & his crew continue to work their magic with our floral & landscaping program. The entrances to town are receiving some much needed sprucing up replete with new plantings & lighting. We realized community fruit orchards & vegetable gardens during the 2018 growing season. We're going to further expand our wild flower program in 2019. Brad Hawkins' guys simply amaze us. We simply could not employ a better Public Works Director than Jerry Arnold.

Our Police Department welcomed two new members in 2018 with the hire of Angel McCauley & Sam Kraemer who completed their academy training just last month. We're starting 2019 with new testing to replenish our list of eligibles & we'll soon replace an officer who resigned in December. Our officers are unanimously committed to CALEA accreditation & the CALEA committee has been very busy. We continue to develop holistic policies in addressing our drug epidemic. Kudos to Matt Gregory's excellent officers & staff, & special thanks to our VIPS as well for protecting our lives & property.

Our Fire Department similarly worked hard on its own IFAA accreditation efforts during 2018, & all of our members are performing excellently including new chief, J.B. Kimble. The collaboration among our paid & volunteer fighters continues to establish Buckhannon as one of the best prepared fire departments in the state. Our guys need a new rescue/pumper truck soon, & the Council needs to prepare for helping them purchase that new vehicle in 2019. This vehicle will permit us to retire two or three 1990s vehicles from our fire fleet. We anticipate partnering with the county commission & our volunteers to realize the necessary funds, but, this new, fully equipped vehicle is expected to cost about \$500,000. Thanks to all of our paid & volunteer firefighters for their selfless time & commitment to protecting our lives & property.

We still plan on completing the exterior improvements to the public safety complex with new lighting, reconfigured parking spaces, landscaping, & dedication of the new Police Department blue wall in 2019 to compliment the Fire Department's red wall dedicated during Friendly Way Day 2017. Our community scrapbook wall will come to be dedicated in the frequently used Community & Training room, which by the way needs a few more tables & chairs, but we did acquire several new chairs for this much used room along with an additional TV monitor.

Callie Cronin Sams has made us vastly better at information sharing, while she has aided us reaping many more grant awards than ever before. Amby Jenkins, our Finance & Administration Director continues to perform yeoman's work for us, & our City Hall staff has never been stronger than it is right now. We thank City Attorney Tom O'Neill, assistant City Attorney Matt Hymes, & our municipal court judge, Helen Echard for their excellent service.

2018 saw Harbor Freight locate its second West Virginia store right here within our corporate limits. Stone Tower Brews opened last April. The Innovation Center broke ground during 2018 & anticipates opening by summer. The Opera House opened this past summer & hosted the WV Municipal League receiving rave reviews from mayors & councilors from all over WV. Community Care opened its new doors downtown, Orion Strategies located its corporate headquarters downtown, Citizens Bank is open for business in its new building, JesterLine is prepared to bring new virtual reality to our downtown in the coming days, Almost Heaven CrossFit Gym opened adding vibrancy to our Trader's Alley Arts District, Mountain Lakes Insurance is now downtown, & developers from throughout the region continue to invest substantially in our downtown. In fact, we've realized more than \$15 million in new construction in our downtown during the past two years. We have virtually 100% store front occupancy on our Main Street. Very soon we'll welcome Buteras to downtown along with Mama Mia's Pie & Pasta. Travis Foster has become an excellent partner in our downtown developments. We'll continue to partner with businesses big & small seeking to expand or establish their enterprises in beautiful downtown Buckhannon.

We'll continue to work closely with our wonderful friends & former protectors, the members of our American Legion & VFW on various projects including plans to develop the Veterans' Way loop on Kanawha Street & expand the Flags for the Fallen project. We'll partner with the WV Strawberry Festival to again help stage the most successful festival in all of West Virginia. It's the single most important event each year in our community, & it's an opportunity to show off what we do for the entire region. We'll continue to work closely with Create Buckhannon, ART26201, Buckhannon Community Theatre, Buckhannon Choral Society, & all arts related groups to expand public arts in all forms- visual & performing. Our primary partners will benefit from our collaboration- West Virginia Wesleyan College, St. Joseph's Hospital, the Upshur County Commission, the Upshur County school system, the CVB, the Chamber of Commerce, & the Development Authority. We'll continue to support small business through our Facade Grants' Program. We'll continue to help clean up properties through our Good Neighbor grant program helping those who need it most. Our new parking policy has been fully effected & has helped spur activity in our downtown. We will continue to honor & support the Blessing Box & Little Free Library programs & the excellent volunteers that make those programs so successful & which distinguish Buckhannon from all other places. Speaking of volunteers, how about that new Volunteer Center & the super work of Casey Gilbert! Our inaugural Community Unity & Kindness Day was a huge success in October, & we look forward to many more BEST awards, that is, Buckhannon's Exemplary Service Testimonials. We've already recognized Amanda Hayes, Zach Mutchler, Robin Keough, & next meeting Shirley Tinney.

We will continue to partner with Matt Kerner & Opportunity House to remove the stigma of addiction while creating a welcoming environment for those in recovery. We'll partner in the third, annual HAHA, Hope And Help Assembly in September, followed by our Children's Festival, TruckFest, Fall Fest, & all of our Halloween & Christmas fun. Festival Fridays are already scheduled for a full summer 2019 season. We'll continue to collaborate with the River Festival group as they celebrate our community's water supply late next summer.

Our reconstituted Planning Commission has been performing yeoman's work to develop our 2025 comprehensive plan. The newly formed Diversity Appreciation Coalition will continue to perform important work to expand our all-inclusiveness & we'll be announcing very soon how we will celebrate Dr. Martin Luther King Day later this month. We'll continue to recognize our history, & to tell our story & to recognize those who've brought positive attention & accolades to our B-U community- soon recognizing J.D. Hinkle, Jr., Charley Harper, Steve Coonts, Jayne Anne Phillips, Breece D'J Pancake, our State's longest recognized poet laureate Irene McKinney, Earle "Greasy Neale," Cliff Battles, the Carter sisters, & others.

We will do all these things while being cleaner, greener, & more sustainable than ever before. We will do all these things while being more inclusive than ever before. We shall not tolerate the actions of those who seek to divide us. Anyone- regardless as to their race, ethnicity, gender, religion, age, handicap, or orientation who seeks to be part of our many successes is invited to participate with us & to offer their help in making our community even better. Our mission is not to be the best community around, our mission is simply to be the best community that WE can be.

I have no doubt that with our excellent staff of 85 fulltime employees that we shall take our community to another, higher level during 2019. Our outstanding employees make all of these things possible. As we begin the budgeting process for the 2019-20 fiscal year next month, & recalling my commitment to our employees that this Council honored back in October of 2016 by then approving a .50 per hour pay raise for all fulltime employees, I ask us to work together, i.e., this City Council & our Utility Boards- to find the means to implement an additional, modest cost of living increase effective during 2019 of an additional .50 an hour for all of our fulltime employees. Our success as a City is attributed to our folks in the trenches who are repairing broken utility lines at 3:00 a.m. when it's below zero, our first responders who answer the police & fire calls at all hours & under the most unpleasant of circumstances, our workers who are hanging off of the back of our garbage trucks whether it's zero or 95 degrees. We need to recognize the value of those labors & we need to retain & express our collective appreciation for our very valuable work force.

I want to most sincerely thank my colleagues on this City Council who have steadfastly sponsored & supported initiatives to make our organization & community stronger. WE... truly are- all in this together. May 2019 smile kindly & fondly upon our Buckhannon-

Motion Fetty/Albaugh to adjourn at 5:01pm - Carried unanimously.

Mayor David McCauley

Recorder Colin Reger
