

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, August 6, 2020 at 7:00pm in City Hall. The following were in attendance:

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Mary Albaugh	Present
Council Member	Pam Bucklew	Absent
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Present – by phone
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O’Neill	Present
BFD	Chief JB Kimble	Absent
Director of Public Works	Jerry Arnold	Present
Grants & Information Coordinator	Callie Cronin Sams	Present – by phone
The Record Delta Newspaper	Kari Conaway	Present
Channel 3	Dustin Haney	Absent
Channel 3	Rodney Irvin	Absent
Channel 3	Dennis Cortes	Present
The Intermountain Newspaper	Amanda Hayes	Present
MyBuckhannon.com	Katie Kuba	Present

Guests: Lynn Gibbs; Madison Wamsley, Jerry and Amy Wamsley; and, David Howell, CPA (by phone); Laura Meadows, UCCVB (by phone); and, Dr. Timothy Reese (by phone).

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, August 6, 2020***

Channel 3 is Live Streaming our City Council Meetings here: <https://www.facebook.com/ch3buckhannon/>

Please send public comments to buckhannon@buckhannonwv.org via email or drop them in the mail, or dropbox behind City Hall.

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America
- A.3 Mayor’s Greetings

B. Recognized Guests

- B.1 Keith Wolverton -President Buckhannon Youth Football
- B.2 Poundstone Memorial Scholarship 2020
- B.3 David Howell, CPA-Audit Exit Conference FY 2018/2019
- B.4 Lynn Gibbs-Appearence of Property Complaint
- B.5 Laura Meadows-Executive Director-UCCVB- Annual Report

C. Department & Board Reports

- C.1 Code Enforcement Zoning Officer-Vincent Smith. RE: Vacant Properties
- C.2 Information Coordinator/Grant Researcher- Callie Cronin Sams
- C.3 Public Works Director- Jerry Arnold
- C.4 Finance Director- Amberle Jenkins
- C.5 Fire Chief- JB Kimble
- C.6 City Attorney- Tom O’Neill

D. Correspondence & Information

- D.1 WV State Treasurer’s Office –Sales Tax Municipal Quarterly Distribution April-June 2020
- D.2 WV Municipal League Annual Conference September 22-24, 2020-Virtual Platform
- D.3 Atlantic Coast Pipeline LLC- Cancellation & Related Updates
- D.4 Buckhannon Police Dept-Notice Accepting Sealed Bids for HD WiFi In Car & Body Camera Systems
- D.5 Report of Cat & Dog Activity-Upshur County Commission-June 2020
- D.6 City of Buckhannon Financial Statements Audit FY 2018/2019 Available at City Hall
- D.7 Notice Charles W. Gibson Public Library-Hiring Library Aide

E. Consent Agenda

- E.1 Approval of Minutes-Regular Meeting 07/16/2020
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills

F. Strategic Issues for Discussion and/or Vote

- F.1 Approval Naming of New Street beside CVS
- F.2 Approval COB Board Appointments & Committees FY 2020/2021
- F.3 Approval to Accept Bid Opening Results- Concrete Mixer and Silo
- F.4 Approval Ordinance No. 446 State Building Code Update Adoption-1st Reading
- F.5 Approval Ordinance No. 447 Housing Enforcement-Revision of Ord. No. 367- 1st Reading

G. Comments and Announcements

- G.1 Mary Albaugh
- G.2 Pamela Bucklew
- G.3 C J Rylands
- G.4 David Thomas
- G.5 Jack Reger
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 08/03/2020

Next Regular Scheduled City Council Meeting Thursday, August 20, 2020

A. Call to Order

A.1 Moment of Silence

A.2 Pledge to the Flag of the United States of America

A.3 Mayor's Greetings

City Council Channel 3 Broadcast Delay; GoToMeeting Access Available

August 6, 2020

BUCKHANNON, WV: Due to a schedule conflict at Channel 3, tonight's City Council meeting will not be live-streamed, however, it will still be recorded and broadcast on Channel 3 platforms in subsequent days.

If you need live access to this evening's meeting, please contact the Mayor's Office for the GoToMeeting access information. You may call Buckhannon City Hall at (304) 472-1651 before City Hall closes today at 4:30 p.m. to obtain access for the meeting.

You may continue to use the buckhannon@buckhannonwv.org email address to submit comments to City Council. Alternatively, you may drop us a note in the mail, stop in Buckhannon City Hall during regular business hours, or use the dropbox behind City Hall.

A limited number of guests may join the meeting in City Council Chambers. Masks are required inside the building for all except those with health conditions that prevent wearing one.

We anticipate we will be able to return to the live-stream format for the August 20 City Council meeting.

--

Callie Cronin Sams

Information Coordinator & Grant Writer

City of Buckhannon

(304) 472-1651 ext. 1052

(304) 613-6610 Mobile

The Mayor called the meeting to order at 7:00PM.

A.1 Moment of Silence – Mayor Skinner asked us to join him in a Moment of Silence keeping the family of Eugene Suder, who had recently passed away, and the Jim and Ammie Valenson family in mind, as Jim was in an accident earlier today.

A.2 Pledge to the Flag of the United States of America - The Pledge to the Flag of the United States of America was led by Vincent Smith.

A.3 Mayor's Greetings – The Mayor welcomed all who were attending in person and by phone.

B. Recognized Guests -

B.1 Keith Wolverton -President Buckhannon Youth Football – Mr. Wolverton was not in attendance but the Mayor noted that he has been in discussion with him in an attempt to find a solution to his request.

From: karian Wolverton <wolf4415@gmail.com>
Date: Tuesday, August 4, 2020 at 10:06 AM
To: Tom Oneill <Tom.O'Neill@buckhannonwv.org>
Subject: To The Mayor and City Council. My name is Keith Wolverton and I am...

To The Mayor and City Council. My name is Keith Wolverton and I am the President of Buckhannon Youth Football. We are requesting the use of the field On Cleveland Avenue at the park. We only need it for one season as we have another practice field at the college. However in these odd times with the suggested pandemic we were not able to be on that particular field. You will be helping approximately 100 children to fulfill their dreams of having a cheer and football season. I will ensure that the field will be kept trash free. I will ensure that we maintain the guidelines set by our governor for the precautions of the suggested pandemic. We will have liability insurance and I will have each parent of every child sign a specific letter stating that the city of Buckhannon and or Buckhannon youth football will not be held liable For any health concerns via the Covid 19. I look forward to speaking in front of you on Thursday evening August 6, 2020 at the city Council meeting. Thank you for your time, see you then. Signed Keith Wolverton President Buckhannon Youth Football

Done **ORG-0360874 - COI - Buckh...**

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE ISSUED: 08/04/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed if SUBROGATION IS WAIVED, subject to the terms and conditions of the policy. Certain policies may require an assignment. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Issued to:
Buckhannon Youth Football
300 S. Jackson Ave. Suite 3010
Buckhannon, WV 26031

Insured:
Buckhannon Youth Football
300 S. Jackson Ave. Suite 3010
Buckhannon, WV 26031

Agent:
ACORD Insurance Services, Inc.
1000 N. Main St.
Buckhannon, WV 26031

Broker:
ACORD Insurance Services, Inc.
1000 N. Main St.
Buckhannon, WV 26031

COVERAGE

CERTIFICATE NUMBER

REVISION NUMBER

COVERAGE

CERTIFICATE NUMBER

REVISION NUMBER

COVERAGE

CERTIFICATE NUMBER

REVISION NUMBER

COVERAGE

CERTIFICATE NUMBER

REVISION NUMBER

CERTIFICATE HOLDER

CANCELLATION

B.2 Poundstone Memorial Scholarship 2020 – The Mayor recognized Madison Wamsley and ask that she join him for the presentation of the Poundstone Memorial Scholarship 2020. The Mayor read the appropriate proclamation and presented her with the scholarship check.

MAYOR’S PROCLAMATION

WHEREAS, Elizabeth J. “Binky” Poundstone served the City of Buckhannon for 37 years in several capacities including as a member of the City Council, the longtime City Recorder & Treasurer, & Mayor; and,

WHEREAS, Mrs. Poundstone died while serving as our City’s Mayor on September 7, 2000, leaving a rich & selfless legacy of devoted public service to our City & further to the youth of our Buckhannon-Upshur community; and,

WHEREAS, Mrs. Poundstone's family in 2008 proposed to the City Council that a family funded scholarship be established with Five Hundred Dollars (\$500) to be awarded in August of each year in memory of Mrs. Poundstone to a deserving student seeking to attend college whose parent or other guardian or family member is or had been an employee of the City of Buckhannon, or which employee in their own right is seeking to further their own education through college attendance; and,

WHEREAS, the City Council considered & approved the award of the Poundstone Family Scholarship proposal during its regularly convened meeting of July 3, 2008, agreeing to the City's participation in the annual scholarship application, review, & selection process; and,

WHEREAS, that process included the review & selection committee's consideration of several, very well qualified applicants, with the committee determining that the 13th recipient of the annual Elizabeth J. "Binky" Poundstone Memorial Scholarship shall be **MADISON WAMSLEY**, of Buckhannon, being the daughter of longtime, City Water Department employee, **JERRY WAMSLEY**, and her mother, Amy, as well as the great niece of longtime City water superintendent & public works director, the late Harley Brown. **MADISON** has worked for two years as a summer employee for our Water Department; and,

WHEREAS, the Poundstone family & our entire City of Buckhannon family desire to formally recognize **MADISON WAMSLEY** & wish her the very best of luck as she begins her studies this fall as a freshman majoring in nursing at West Virginia Wesleyan College, while also serving as a "Service Scholar" at WVWC.

NOW, THEREFORE, I, ROBERT N. SKINNER, III, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power & authority duly vested in me, do hereby proclaim the 13th recipient of the annual Elizabeth J. "Binky" Poundstone Memorial Scholarship to be **MADISON WAMSLEY**. **MS. WAMSLEY** further shall be recognized in perpetuity as the recipient of this prestigious award through the inscription of her name upon a placard to be displayed in the main foyer of Buckhannon's City Hall along with all past & future Poundstone Memorial Scholarship recipients.

Given under my hand & official seal of
The City of Buckhannon, this 6th day of August, 2020

Robert N. Skinner, III, Mayor

B.3 David Howell, CPA-Audit Exit Conference FY 2018/2019 – Mr. Howell explained that his firm was secured to perform an audit of the financial statements of Buckhannon for the year ending June 30, 2019. It was the determination of the firm that all financial statements and records were in accordance with accounting principles generally accepted and there were no findings of noncompliance in our financial statements and records for the fiscal year audited.

Motion to accept the audit of FY 2018/2019 as presented by David Howell, CPA was made by Albaugh/Sanders. Motion carried unanimously.

B.4 Lynn Gibbs-Appeal of Property Complaint – Mr. Gibbs appeared to discuss the property located on Florida Street across from the SYCC basketball court. He feels the property is unsightly and hopes that the City can take some sort of action regarding the property. There was a discussion with Council regarding the situation.

B.5 Laura Meadows-Executive Director-UCCVB- Annual Report – Laura provided the Council with the 2019 – 2020 annual report for the Upshur County Convention & Visitors Bureau. Following her report, Laura participated in a Q & A session with Council.

Year in Review

IMPACT

Over the past 9 years, the CVB has developed a strong strategy to showcase what our community has to offer.

Through print & online ads, ad-itorial pieces, our social media connections, online presence and network abilities, the CVB has worked hard to reach an outside market of people who are seeking experiences in small towns.

WEBSITE - - - - - 27,453

E-NEWSLETTER - - - - - 675

FACEBOOK - - - - - 157K
7,325

Statistics

EVENT CENTER

This facility continues to meet new opportunities and adjust.

This doctype is meant to help our users create various business or project proposals.

TOTAL EVENTS - - - - - 47

REVENUE - - - - - \$22,600



2019-2020
OVERVIEW

We've continued to brand Buckhannon & Upshur County as a place where you can experience a Small Town Getaway with Big Time Charm. Buckhannon's Main Street area is well known & recognized, and our community's outdoor recreation is certainly growing.

- Audra State Park rack cards
- Walking Dinner Tours
- Stories with MyBuckhannon
- START new Strawberry Festival website
- Accreditation for another 3 years
- Advertising Grant Program reinstated
- MTN updates
- Buckhannon Stickers & ViewFinders

We recognize that this year will be drastically different from our 'normal'. We plan to strengthen our social media engagement while network with local organizations and businesses.

LOOKING AHEAD

2020-2021

Collaboration is so important - we will look for creative ideas and are always willing to partner with others.



FEATURES

Camping

- Rustic Campsites
- Campsites with Electric
- Recreational Vehicle Sites

River Activities

- Kayaking on the Potomac River
- Trout Fishing
- Boat on the Potomac

Hiking & Trails

- Appalachian Trail
- Rock Creek Trail
- Wolf Run Trail
- Wolf Run Trail


Other Amenities

- Picnicking
- Playground
- Swimming
- Horseback Riding

Audra State Park

3000 ALPINE DRIVE | BUCKHANNON, WV

304.623.6232 | AUDRASTATEPARK.COM



PERFORMANCE FOR YOUR POST

2019-2020

2020-2021

2021-2022

2022-2023

2023-2024

2024-2025

2025-2026

2026-2027

2027-2028

2028-2029

2029-2030

2030-2031

2031-2032

2032-2033

2033-2034

2034-2035

2035-2036

2036-2037

2037-2038

2038-2039

2039-2040

2040-2041

2041-2042

2042-2043

2043-2044

2044-2045

2045-2046

2046-2047

2047-2048

2048-2049

2049-2050

2050-2051

2051-2052

2052-2053

2053-2054

2054-2055

2055-2056

2056-2057

2057-2058

2058-2059

2059-2060

2060-2061

2061-2062

2062-2063

2063-2064

2064-2065

2065-2066

2066-2067

2067-2068

2068-2069

2069-2070

2070-2071

2071-2072

2072-2073

2073-2074

2074-2075

2075-2076

2076-2077

2077-2078

2078-2079

2079-2080

2080-2081

2081-2082

2082-2083

2083-2084

2084-2085

2085-2086

2086-2087

2087-2088

2088-2089

2089-2090

2090-2091

2091-2092

2092-2093

2093-2094

2094-2095

2095-2096

2096-2097

2097-2098

2098-2099

2099-2100

2100-2101

2101-2102

2102-2103

2103-2104

2104-2105

2105-2106

2106-2107

2107-2108

2108-2109

2109-2110

2110-2111

2111-2112

2112-2113

2113-2114

2114-2115

2115-2116

2116-2117

2117-2118

2118-2119

2119-2120

2120-2121

2121-2122

2122-2123

2123-2124

2124-2125

2125-2126

2126-2127

2127-2128

2128-2129

2129-2130

2130-2131

2131-2132

2132-2133

2133-2134

2134-2135

2135-2136

2136-2137

2137-2138

2138-2139

2139-2140

2140-2141

2141-2142

2142-2143

2143-2144

2144-2145

2145-2146

2146-2147

2147-2148

2148-2149

2149-2150

2150-2151

2151-2152

2152-2153

2153-2154

2154-2155

2155-2156

2156-2157

2157-2158

2158-2159

2159-2160

2160-2161

2161-2162

2162-2163

2163-2164

2164-2165

2165-2166

2166-2167

2167-2168

2168-2169

2169-2170

2170-2171

2171-2172

2172-2173

2173-2174

2174-2175

2175-2176

2176-2177

2177-2178

2178-2179

2179-2180

2180-2181

2181-2182

2182-2183

2183-2184

2184-2185

2185-2186

2186-2187

2187-2188

2188-2189

2189-2190

2190-2191

2191-2192

2192-2193

2193-2194

2194-2195

2195-2196

2196-2197

2197-2198

2198-2199

2199-2200

2200-2201

2201-2202

2202-2203

2203-2204

2204-2205

2205-2206

2206-2207

2207-2208

2208-2209

2209-2210

2210-2211

2211-2212

2212-2213

2213-2214

2214-2215

2215-2216

2216-2217

2217-2218

2218-2219

2219-2220

2220-2221

2221-2222

2222-2223

2223-2224

2224-2225

2225-2226

2226-2227

2227-2228

2228-2229

2229-2230

2230-2231

2231-2232

2232-2233

2233-2234

2234-2235

2235-2236

2236-2237

2237-2238

2238-2239

2239-2240

2240-2241

2241-2242

2242-2243

2243-2244

2244-2245

2245-2246

2246-2247

2247-2248

2248-2249

2249-2250

2250-2251

2251-2252

2252-2253

2253-2254

2254-2255

2255-2256

2256-2257

2257-2258

2258-2259

2259-2260

2260-2261

2261-2262

2262-2263

2263-2264

2264-2265

2265-2266

2266-2267

2267-2268

2268-2269

2269-2270

2270-2271

2271-2272

2272-2273

2273-2274

2274-2275

2275-2276

2276-2277

2277-2278

2278-2279

2279-2280

2280-2281

2281-2282

2282-2283

2283-2284

2284-2285

2285-2286

2286-2287

2287-2288

2288-2289

2289-2290

2290-2291

2291-2292

2292-2293

2293-2294

2294-2295

2295-2296

2296-2297

2297-2298

2298-2299

2299-2300

2300-2301

2301-2302

2302-2303

2303-2304

2304-2305

2305-2306

2306-2307

2307-2308

2308-2309

2309-2310

2310-2311

2311-2312

2312-2313

2313-2314

2314-2315

2315-2316

2316-2317

2317-2318

2318-2319

2319-2320

2320-2321

2321-2322

2322-2323

2323-2324

2324-2325

2325-2326

2326-2327

2327-2328

2328-2329

2329-2330

2330-2331

2331-2332

2332-2333

2333-2334

2334-2335

2335-2336

2336-2337

2337-2338

2338-2339

2339-2340

2340-2341

2341-2342

2342-2343

2343-2344

2344-2345

2345-2346

2346-2347

2347-2348

2348-2349

2349-2350

2350-2351

2351-2352

2352-2353

2353-2354

2354-2355

2355-2356

2356-2357

2357-2358

2358-2359

2359-2360

2360-2361

2361-2362

2362-2363

2363-2364

2364-2365

2365-2366

2366-2367

2367-2368

2368-2369

2369-2370

2370-2371

2371-2372

2372-2373

2373-2374

2374-2375

2375-2376

2376-2377

2377-2378

2378-2379

2379-2380

2380-2381

2381-2382

2382-2383

2383-2384

2384-2385

2385-2386

2386-2387

2387-2388

2388-2389

2389-2390

2390-2391

2391-2392

2392-2393

2393-2394

2394-2395

2395-2396

2396-2397

2397-2398

2398-2399

2399-2400

2400-2401

2401-2402

2402-2403

2403-2404

2404-2405

2405-2406

2406-2407

2407-2408

2408-2409

2409-2410

2410-2411

2411-2412

2412-2413

2413-2414

2414-2415

2415-2416

2416-2417

2417-2418

2418-2419

2419-2420

2420-2421

2421-2422

2422-2423

2423-2424

2424-2425

2425-2426

2426-2427

2427-2428

2428-2429

2429-2430

2430-2431

2431-2432

2432-2433

2433-2434

2434-2435

2435-2436

2436-2437

2437-2438

2438-2439

2439-2440

2440-2441

2441-2442

2442-2443

2443-2444

2444-2445

2445-2446

2446-2447

2447-2448

2448-2449

2449-2450

2450-2451

2451-2452

2452-2453

2453-2454

2454-2455

2455-2456

2456-2457

2457-2458

2458-2459

2459-2460

2460-2461

2461-2462

2462-2463

2463-2464

2464-2465

2465-2466

2466-2467

2467-2468

2468-2469

2469-2470

2470-2471

2471-2472

2472-2473

2473-2474

2474-2475

2475-2476

2476-2477

2477-2478

2478-2479

2479-2480

2480-2481

2481-2482

2482-2483

2483-2484

2484-2485

2485-2486

2486-2487

2487-2488

2488-2489

2489-2490

2490-2491

2491-2492

2492-2493

2493-2494

2494-2495

2495-2496

2496-2497

2497-2498

2498-2499

2499-2500

2500-2501

2501-2502

2502-2503

2503-2504

2504-2505

2505-2506

2506-2507

2507-2508

2508-2509

2509-2510

2510-2511

2511-2512

2512-2513

2513-2514

2514-2515

2515-2516

2516-2517

2517-2518

2518-2519

2519-2520

2520-2521

2521-2522

2522-2523

2523-2524

2524-2525

2525-2526

2526-2527

2527-2528

2528-2529

2529-2530

2530-2531

2531-2532

2532-2533

2533-2534

2534-2535

2535-2536

2536-2537

2537-2538

2538-2539

2539-2540

2540-2541

2541-2542

2542-2543

2543-2544

2544-2545

2545-2546

2546-2547

2547-2548

2548-2549

2549-2550

2550-2551

2551-2552

2552-2553

2553-2554

2554-2555

2555-2556

2556-2557

2557-2558

2558-2559

2559-2560

2560-2561

2561-2562

2562-2563

2563-2564

2564-2565

2565-2566

2566-2567

2567-2568

2568-2569

2569-2570

2570-2571

2571-2572

2572-2573

2573-2574

2574-2575

2575-2576

2576-2577

2577-2578

2578-2579

2579-2580

2580-2581

2581-2582

2582-2583

2583-2584

2584-2585

2585-2586

2586-2587

2587-2588

2588-2589

2589-2590

2590-2591

2591-2592

2592-2593

2593-2594

2594-2595

2595-2596

2596-2597

2597-2598

2598-2599

2599-2600

2600-2601

2601-2602

2602-2603

2603-2604

2604-2605

2605-2606

2606-2607

2607-2608

2608-2609

2609-2610

2610-2611

2611-2612

2612-2613

2613-2614

2614-2615

2615-2616

2616-2617

2617-2618

2618-2619

2619-2620

2620-2621

2621-2622

2622-2623

2623-2624

2624-2625

2625-2626

2626-2627

2627-2628

2628-2629

2629-2630

2630-2631

2631-2632

2632-2633

2633-2634

2634-2635

2635-2636

2636-2637

2637-2638

2638-2639

2639-2640

2640-2641

2641-2642

2642-2643

2643-2644

2644-2645

2645-2646

2646-2647

2647-2648

2648-2649

2649-2650

2650-2651

2651-2652

2652-2653

2653-2654

2654-2655

2655-2656

2656-2657

2657-2658

2658-2659

2659-2660

2660-2661

2661-2662

2662-2663

2663-2664

2664-2665

2665-2666

2666-2667

2667-2668

2668-2669

2669-2670

2670-2671

2671-2672

2672-2673

2673-2674

2674-2675

2675-2676

2676-2677

2677-2678

2678-2679

2679-2680

2680-2681

2681-2682

2682-2683

2683-2684

2684-2685

2685-2686

2686-2687

2687-2688

2688-2689

2689-2690

2690-2691

2691-2692

2692-2693

2693-2694

2694-2695

2695-2696

2696-2697

2697-2698

2698-2699

2699-2700

2700-2701

2701-2702

2702-2703

2703-2704

2704-2705

2705-2706

2706-2707

2707-2708

2708-2709

2709-2710

2710-2711

2711-2712

2712-2713

2713-2714

2714-2715

2715-2716

2716-2717

2717-2718

2718-2719

2719-2720

2720-2721

2721-2722

2722-2723

2723-2724

2724-2725

2725-2726

2726-2727

2727-2728

2728-2729

2729-2730

2730-2731

2731-2732

2732-2733

2733-2734

2734-2735

2735-2736

2736-2737

2737-2738

2738-2739

2739-2740

2740-2741

2741-2742

2742-2743

2743-2744

2744-2745

2745-2746

2746-2747

2747-2748

2748-2749

2749-2750

2750-2751

2751-2752

2752-2753

2753-2754

2754-2755

2755-2756

2756-2757

2757-2758

2758-2759

2759-2760

2760-2761

2761-2762

2762-2763

2763-2764

2764-2765

2765-2766

2766-2767

2767-2768

2768-2769

2769-2770

2770-2771

2771-2772

2772-2773

2773-2774

2774-2775

2775-2776

2776-2777

2777-2778

2778-2779

2779-2780

2780-2781

2781-2782

2782-2783

2783-2784

2784-2785

2785-2786

2786-2787

2787-2788

2788-2789

2789-2790

Upshur County Convention & Visitors Bureau

BALANCE SHEET

As of June 30, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Advertising Account	0.00
Checking	4,967.36
Debit Card Account	0.00
Money Market Acc	0.00
Progressive Bank	0.00
Savings	86,352.25
Total Bank Accounts	\$91,319.61
Accounts Receivable	
11000 Accounts Receivable	13,144.80
Total Accounts Receivable	\$13,144.80
Other Current Assets	
12000 Undeposited Funds	0.00
Deposit on Film	5,006.00
Other Receivable	0.00
Prepaid Licenses & Permits	1,553.00
Total Other Current Assets	\$6,559.00
Total Current Assets	\$91,047.51
Fixed Assets	
Accumulated	-11,959.00
Furniture & Fixtures	68,232.34
Total Fixed Assets	\$48,283.34
TOTAL ASSETS	\$139,331.05

Upshur County Convention & Visitors Bureau

BALANCE SHEET

As of June 30, 2020

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	14,838.40
Total Accounts Payable	\$14,838.40
Other Current Liabilities	
24000 Payroll Liabilities	
Federal Unemployment	98.56
Federal Withholding	-4,402.32
Medicare Company	0.00
Medicare Employee	0.00
Social Security Company	0.00
Social Security Employee	0.00
State Unemployment	0.00
State Withholding	-684.00
Total 24000 Payroll Liabilities	-4,986.76
Prepaid Insurance	-1,555.61
Total Other Current Liabilities	\$-6,940.37
Total Current Liabilities	\$7,897.12
Total Liabilities	\$7,897.12
Equity	
32000 Retained Earnings	175,680.58
Net Income	-43,985.66
Total Equity	\$131,694.92
TOTAL LIABILITIES AND EQUITY	\$139,592.04

Upshur County Convention & Visitors Bureau

PROFIT AND LOSS

July 2019 - June 2020

	TOTAL
Income	
INCOME	8,417.56
Event Center Alcohol	12,896.58
Bar Cash	1,306.00
Total Event Center Alcohol	13,996.58
Event Center Rental	3,816.52
AMC / Contract	3,899.58
Barenders	1,388.00
Cleaning Fee	4,140.00
Event Center Personnel	3,442.50
Sales Tax	892.93
Security	1,626.00
Service Fee	810.00
Work Crew	2,511.81
Total Event Center Rental	22,826.32
H-M Tax (County)	2,280.41
H-M Tax (City of Buckhannon)	12,823.96
Partnership Projects	1,918.10
Shared Expenses	850.80
Sub-Lease	-4,280.80
Total INCOME	107,189.33
Total Income	\$107,189.33
GROSS PROFIT	\$107,189.33
Expenses	
101 Salaries	
66000 Payroll Expenses	
FUTA	18,500.16
Gross Wages	53,647.26
SUTA	4,915.49
Total 66000 Payroll Expenses	76,163.42
Work Crew	4,483.04
Total 101 Salaries	80,583.47
102 Utilities	3,373.63
104 Phone, Fax & Internet	1,704.45
105 Postage and Shipping	183.18
106 Office Supplies	2,116.04
107 Travel / Mileage / Trainings	1,211.77
109 Memberships	873.48
110 Rent	10,803.08

Upshur County Convention & Visitors Bureau

PROFIT AND LOSS

July 2019 - June 2020

	TOTAL
111 Guard Fee	1,048.48
AMC & Contract Fee	5,169.13
Bar Services	1,412.40
Cleaning Fee	4,566.23
Event Center Licenses	500.00
Lease	7,387.86
Sales Tax	1,269.00
Security	2,100.00
Service Fee	268.10
Total 111 Guard Fee	24,071.30
112 Chamber Services	5,478.36
112 Event Center Alcohol	7,359.23
Bar Cash	1,306.00
Total 112 Event Center Alcohol	8,856.23
Bank Service Fees	256.10
Credit Card Expense	8.24
Highway Signs	1,200.00
Insurance	2,888.08
MARKETING EXPENSES	
201 Ad Design	803.58
202 Website Development	729.91
203 Brochures & Literature	1,480.53
205 Event Center Advertising	1,450.00
210 Direct Advertising	18,112.41
201 Event Center Amenities	3,412.35
Partnership Projects	385.00
Total MARKETING EXPENSES	26,472.70
registration and license	715.15
Sales Tax	866.35
Total Expenses	\$171,165.19
NET OPERATING INCOME	\$-43,965.86
NET INCOME	\$-43,965.86



















C. Department & Board Reports

C.1 Code Enforcement Zoning Officer-Vincent Smith. RE: Vacant Properties – City of Buckhannon Zoning Enforcement Officer Vincent Smith addressed Council regarding several issues.

One being residents properly maintaining their property, specifically garbage left on personal property or not cutting the grass on a regular basis. The procedure for serving citations and gaining a positive response has traditionally been a drawn-out process. There was thought to amending the current ordinance covering these issues, but the City Attorney feels there is a better approach and will work with Vincent and the Municipal Court Judge to achieve this goal. Mr. Smith also explained that the State Fire Marshall has provided all Municipalities with changes to Title 8, Series 4, State Building Code that will be addressed during Strategic Issues for Discussion and/or Vote portion of our meeting. He addressed the Vacant Building Ordinance that will be enforced more aggressively over the next several weeks and months. His final point had to do with pools that must have a 6-foot high fence, or proper barrier, around it is being enforced for the safety of all.

C. 2 Information Coordinator/Grant Researcher- Callie Cronin-Sams - Callie has been monitoring the email and reported that no questions for Council had come in as of now. Callie then provided the following report:

Facebook:

Published	Post		
		07/24/2020 8:40 PM	 Here is the latest infographic from the B-U COVID-19 Taskforce. Stay safe
08/06/2020 9:30 AM	 Due to a scheduling conflict, our City Council meeting this evening will not	07/23/2020 4:05 PM	 Here is the latest update from Upshur-Buckhannon Health
08/03/2020 4:09 PM	 Notice: Residents and businesses on the northern side of East Main Street	07/23/2020 9:19 AM	 The latest infographic, dated July 22, from the Buckhannon Upshur
08/03/2020 12:00 PM	 Do you recognize these possible shoplifting suspects? Please help the	07/22/2020 2:25 PM	 CITY OF BUCKHANNON » Buckhannon Fire Department
08/03/2020 11:49 AM	 CITY OF BUCKHANNON » East Main Street Traffic Disruption to	07/20/2020 6:54 PM	 The latest update from the Upshur-Buckhannon Health Department:
08/02/2020 8:54 PM		07/19/2020 6:31 PM	
07/31/2020 5:23 PM	 The latest COVID-19 update from the Upshur-Buckhannon Health	07/17/2020 7:00 PM	 Do you use our Riverwalk Park and Trail? Please take this short survey!
07/30/2020 7:00 PM	 Apothecary Way is in the lead for the new street name! The survey closes	07/17/2020 12:00 PM	 Help us name the new street! We've narrowed down the nominations to
07/29/2020 3:27 PM	 Another opportunity and reminder to take the Census 2020 if you haven't	07/17/2020 10:26 AM	 The Colonial Theatre renovations continuel Thank you, West Virginia
07/29/2020 9:06 AM	 The latest update from the Upshur-Buckhannon Health Department:	07/15/2020 1:29 PM	 CITY OF BUCKHANNON » Street Closure: N. Spring St. from E. Main
07/26/2020 8:57 AM	 Last day to participate in the Riverwalk survey! Thanks to		

RIVERFEST (ONLINE): August 17 - 22; This will include a Storytime/Kids activity with Gibson Library, Tour of Water Plant, Live Stream with Dixie Green and update on the flower program; roundtable of water conservation groups; other activities, all streamed online (no in-person event will be held at the Riverwalk this year).

I have been preparing for live stream of Riverfest activities and Theatre tour for Chamber of Commerce.

I continue to operate GoToMeetings, update website, COVID-19 taskforce meetings

I recently participated in (online) convening of all state Volunteer Centers

Website News Posts:

City Council Channel 3 Broadcast Delay; GoToMeeting Access Available

Notice: Block of E. Main Street May Experience Low Water Pressure Tomorrow Morning

Buckhannon Police ID Request: August 3, 2020

East Main Street Traffic Disruption to Install Fire Hydrant Service

Gibson Library is Hiring a Library Aide; Apply by August 13

Buckhannon Fire Department Seeking Firefighters; Apply Today!

Survey on Riverwalk Use; Please Participate and Send Us Your Feedback

Colonial Theatre Renovation Receives \$10,000 from WV Dept. of Arts, Culture &

Other:

Update on the New Street Name Contest - Apothecary Way received the most votes.

I am working with Amby on Research Project for Josh Trent, MBA Intern; Riverwalk Use & COVID-19 Distance Operations Evaluation/Recommendation

Grants:

Submitted AML Grant 2020 for Riverwalk extensions and SYCC Trailhead Recreation Center

Received CARES Act grant award notification for June = \$98,990.26 (Police & Fire wages, Waste OT)

PATH (5K Routes), Buckhannon Volunteer Center, submitted REAP Recycling Truck Final Report

LED:

Working with Create Buckhannon to add an image to the LED. Also, we continue with the Census image:



The Mayor ask Callie to add a link, on our Social Media, to WV Living’ “Best of West Virginia” nominations as several Buckhannon businesses were listed. Callie will do so.

C.3 Public Works Director- Jerry Arnold – Mr. Arnold provided Council with the following report:

**Buckhannon City Council
Public Works Director Report
August 6, 2020**

Director:

- Nothing new to report.

Street:

- Continue to work on the Gateway West Project.
- Working in the theatre.
- Cleaning curbs for painting.

Sewer:

- Crew 1- RT 33 West Northside Sewer Line Extension
- Crew 2- Completed the Zeno St extension.

Water:

- Installing the fire service at the Colonial Theatre.

Waste:

- Earlier today, the Waste Board voted to permanently close the Crossroads Recycling Center due to the cross contamination that has continued occur there, which makes the collection no longer eligible for recycling. Customers have been using the Mudlick location much more since COVID-19 and we have a much more successful recycling effort.

Engineering:

- **Corridor H South Utility Installation Project** – Work has been completed on both water and sewer lines. Both the Water and Sewer Department have made their respective \$60,000.00 contribution towards the purchase of materials for the Project.
- **Elizabeth J. “Binky” Poundstone Riverwalk Trail Extension No. 4** – Submitted the required Intent to Apply earlier this week for construction monies to complete the fourth extension to the Riverwalk Trail. The estimated cost of the Project is \$240,785.89, which includes 13% contingency monies (per DOH requirements; If the ITA is approved, then the actual grant application will need to be completed by September 8, 2020; Received notification from the Governor’s office earlier this week that one of the City’s two TAP applications has been approved. The \$50,000.00 grant will be used for the engineering design and surveying phase of the project from the Marion Street / Railroad Street intersection to Monongalia Street that, once completed, will be used during the construction phase of the extension once grant monies from the WVDOH become available. A design meeting with the WVDOH is scheduled to occur within the next two weeks at the project site.
- **Route 20 Railroad Crossing Upgrade** – An onsite meeting with the WVDOH and A&O Railroad was held on July 27, 2020 to discuss the upgrades to the railroad crossing. While subject to change, the construction & paving activities will take place from August 22 through August 24, 2020. The railroad crossing will be shut down completely to all pedestrian and vehicular traffic and no access along Route 20 North near the project site will be available. Emergency routes have been identified by A&O Railroad and the appropriate agencies should contact A&O Railroad for additional details

City Recorder Sanders ask about the work on that has been going on in front of the Colonial Theater, which Jerry explained was part of the installation of the fire service at the Colonial Theatre. Council Member Albaugh ask about the Free Residential Shredding Event and Callie confirmed it will be September 12, 2020 from 9:00 AM to 12:00 PM at the Crossroads Recycling location.

C.4 Finance Director- Amberle Jenkins – Amby provided the following report:

August 6, 2020 balances

General Fund MM/checking	\$538,485.15
GF CD	\$85,664
Historic Landmarks Savings	\$3,023
SYCC Capital Campaign	\$437,742 (included \$12000 pledge)
Fire truck savings	\$38,338

Flood Control	\$9,387
---------------	---------

Coal tax checking	\$56,670
-------------------	----------

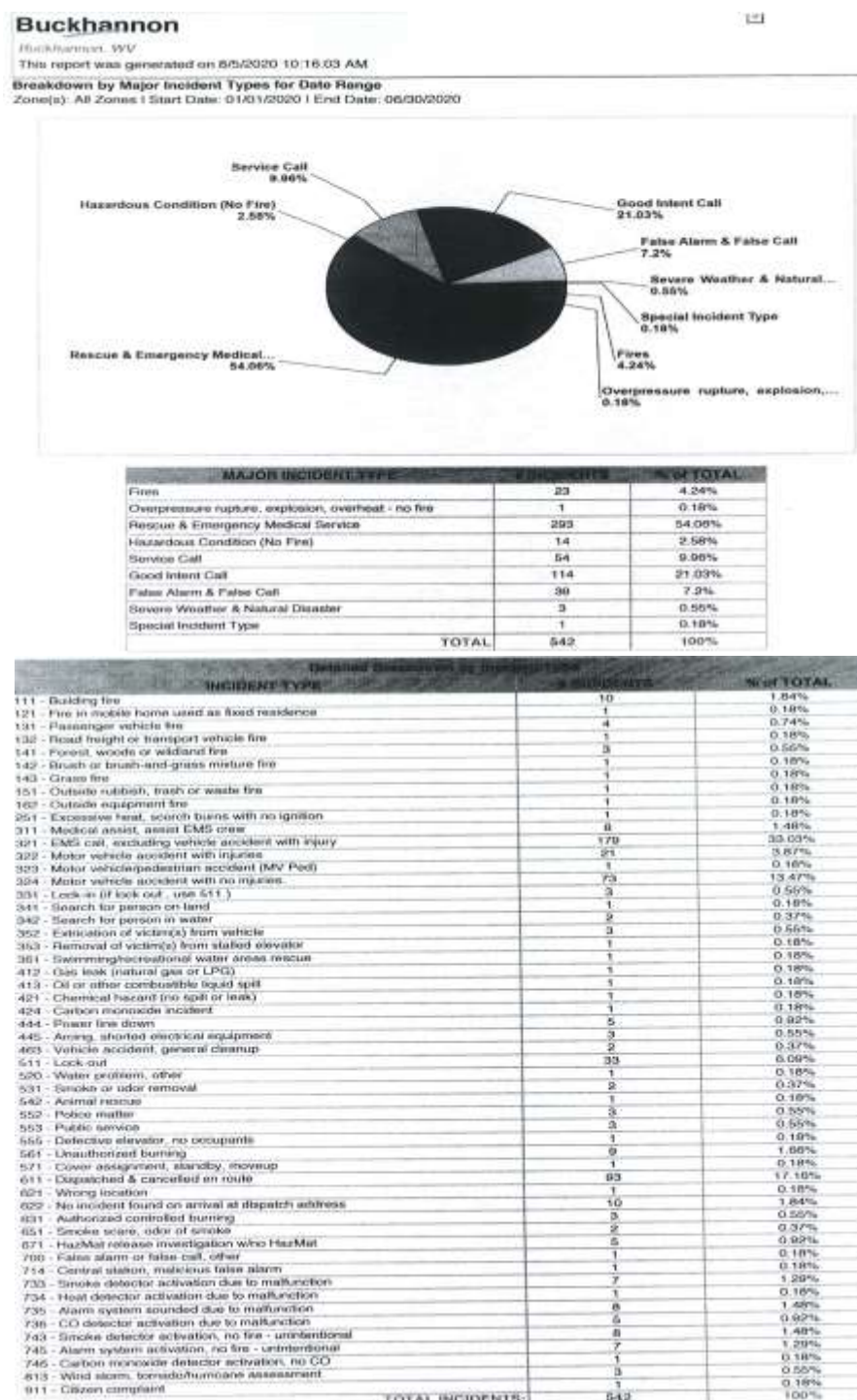
Municipal Stabilization fund	\$514,397
------------------------------	-----------

Police department conducted physical agility tests. Eight candidates will proceed to written tests that will be conducted August 19th. Council Interviews of those eligible will be sometime at the end of August 2020.

Sanitary Department accepted bids are purchasing a Caterpillar track hoe in the amount of \$165,000.

Amby further reported that this will be the last year for the Poundstone Memorial Scholarship as the funds have been depleted. We are locking in rates now for the financing of the Fire truck. It will take 13 to 15 months for it to be built.

C.5 Fire Chief- JB Kimble – The Mayor reported that Chief Kimble was not in attendance as he had joined the Valenson family following the accident (noted earlier). Mayor Skinner ask that we review the report that is in the packet.



C.6 City Attorney- Tom O'Neill – Mr. O'Neill deferred his appearance to the Strategic Issues for Discussion and/or Vote period of the meeting.

D. Correspondence & Information – The Mayor reviewed the following with Council:

D.1 WV State Treasurer’s Office –Sales Tax Municipal Quarterly Distribution April-June 2020

Dave Hardy

Secretary of Revenue



STATE TAX DEPARTMENT

Dale W. Steager

State Tax Commissioner

Muni	Gross	Allocated	Refunds	Distribution
Buckhannon	\$460,359.72	\$8,719.48	\$0.00	\$451,640.24

D.2 WV Municipal League Annual Conference September 22-24, 2020-Virtual Platform
D.3 Atlantic Coast Pipeline LLC- Cancellation & Related Updates



701 East Cary Street
Richmond, VA 23219

City Of Buckhannon, A Municipal Corporation
70 E Main Street
Buckhannon, WV 26201

RE: Atlantic Coast Pipeline Cancellation and Related Updates

Dear City Of Buckhannon, A Municipal Corporation

As a landowner along the Atlantic Coast Pipeline (ACP) route, we want to update you on the status of the ACP project.

On July 5, 2020, Atlantic Coast Pipeline, LLC (Atlantic) announced the cancellation of the ACP project. This was a very difficult decision, but a necessary one given the unacceptable layer of uncertainty and anticipated delays surrounding the project. The ACP was developed to meet the growing energy needs of communities across our region and to support the transition to cleaner energy. While the need for new infrastructure in our region remains, there is simply too much legal and regulatory uncertainty to continue moving forward with the ACP project.

- Whether you've been involved for six years or one month, we want to express our gratitude for your collaboration with our team. We appreciate your patience throughout planning, surveys, construction and recent delays.
- We are committed to keeping affected landowners informed about our plans, as we work with local, state and federal regulators to determine how best to minimize the environmental impact associated with any restoration necessary for the rights of way.
- We will be evaluating the best path forward to work with landowners having existing easement agreements. Landowners will keep any compensation they have received as consideration for these easement agreements.

To ensure an orderly stand down of this complex project, we will be working with the Federal Energy Regulatory Commission and other permitting agencies to review next steps. As this process moves forward, we will provide updates on the project website, atlanticcoastpipeline.com. Should you have questions, I encourage you to check this site for further information, or contact an ACP representative.

Sincerely,



Atlantic Coast Pipeline, LLC by:
Dan O'Brien, Authorized Representative
Dominion Energy Transmission, Inc.

D.4 Buckhannon Police Dept-Notice Accepting Sealed Bids for HD WiFi In Car & Body Camera Systems

The City of Buckhannon will be accepting sealed bids for eleven HD WiFi in car and body camera systems. Bids will be accepted until Monday, August 10, 2020 @ 1:00 p.m.

HD WiFi and System Bundle. Includes Standard DVR Camera System with integrated 200GB automotive grade hard drive, ZSL camera, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and mounting bracket. It will also include the HD WiFi Extended Capacity Wearable Camera with 9 hours continuous HD recording, one camera mount, 32 GB of storage, Wi-Fi docking base, Power over Ethernet Smart Switch

Two Transfer Station Assys for 8 Cameras, Ethernet, DEV 144, Enhanced ESD Protection

Charging Cable and Quick Connect 12V Magnetic Mobile Charging Kit

Body Cam Warranty, WiFi, 3 Year No-Fault

In-Car System Front Camera, HD Panoramic with 5 year warranty.

Wireless Video Transfer and Networking Options In-Car 802.11n Wireless Kit, 5GHz

Hardware Warranties for 5 years.

System Installation, In-Car System Setup, Configuration, Testing and Training, Shipping/Handling and Processing Charges

In cloud storage, web software and licensing for whole system.

Vendor will offer financing for a term of 5 years.

Bid specifications may be obtained at Buckhannon City Hall or by emailing Buckhannon Police Chief Matt Gregory mattgregory@buckhannonpolice.com. The City of Buckhannon reserves the right to reject any and all bids.

July 22, 2020

Record Delta Newspaper
P.O. Box 550
Buckhannon, WV 26201

Dear Sirs:

Please publish the following notice as a Class II legal advertisements on the following dates:

Tuesday, July 28, 2020
Tuesday, August 4, 2020

Following the publication of the attached legal advertisement, please forward your Publisher’s Certificate and Affidavit along with your Publisher’s statement to my office at City Hall.

Should you have any questions regarding this notice, please immediately contact my office at City Hall: (304-472-1651). Thank you for your assistance in this matter. This letter and attached legal advertisements have been faxed to your office and sent by US Postal Service.

Thank you,
Amberle Jenkins
Director of Finance and Administration

D.5 Report of Cat & Dog Activity-Upshur County Commission-June 2020

LEWIS-UPSHUR ANIMAL CONTROL FACILITY REPORT
ACCOUNT OF CATS
JANELLA COCHRAN, SUPERVISOR OF ANIMAL SERVICES
(June) 2020

Jason Knicely, ANIMAL CONTROL / HUMANE OFFICER
MONTHLY ANIMAL REPORT

June

TRANSACTION	UPSHUR	LEWIS	TOTAL
Cats brought in by City Trapper	0	0	0
Cats brought in by Animal Control Officer	5	0	5
Cats brought in by County Residents	22	17	39
Cats brought in by Law Enforcement	0	0	0
Cats in Drop Box	0	0	0
Cats Quarantined	0	0	0
Cat returned to owner	0	0	0
Cats Escaped	0	0	0
Adoptions:			
With Charge	2	5	7
Without Charge	0	0	0
Rescues:			
With Charge	0	0	0
Without Charge	16	12	28
Euthanasia:			
Owner Request	1	0	1
Other	5	1	6

TRANSACTION	#
Animals picked up by ACO:	
Dogs	15
Other	
Animals returned to Owner by ACO:	6
Dogs	0
Other	0
Animals Delivered to LUACF:	0
Dogs	
Other	0
Animals Quarantined by ACO:	1
Dogs	1
Other	0
Animals Terminated:	0
Dogs	1
Other	0
Total Number of Hours Involved	80

D.6 City of Buckhannon Financial Statements Audit FY 2018/2019 Available at City Hall

D.7 Notice Charles W. Gibson Public Library-Hiring Library Aide

NOW HIRING

Library Aide-Charles W. Gibson Public Library

Interested applicants must submit a resume, cover letter, and 3 references to Library Board 105 East Main Street Buckhannon, WV 26201. Applications will be accepted until August 13th.

Hours of Work:

- Part time, up to 18 hours-per-week, available to work afternoons and Saturdays
- No benefits

Compensation:

- \$9.25/HOUR

General Description:

- Performs a variety of library circulation and clerical tasks with a heavy concentration on public contact

Qualifications:

- High school graduate
- Ability to follow written and oral instructions
- Ability to learn Dewey Decimal system, circulation system software, and library circulation policies and procedures
- Ability to create courteous, pleasant first impression of the library
- Ability to establish good patron rapport
- Flexibility to deal with multiple and extra unexpected tasks and patrons at the same time
- Basic typing/computer skills
- Able to regularly lift up to 25 lbs.
- One year clerical or library experience (preferred)

Specific Duties:

- Performs all circulation duties using computerized system
 - o Check materials in/out, Renew materials, Place holds on materials
 - o Issue new and update existing patron cards
- Performs all opening/closing procedures
- Notifies patrons about reserved materials
- Answers phone call as necessary
- Performs basic reference work
- Assists patrons in locating library materials through public online catalog, Overdrive (eBook catalog), or Inter-Library Loan
- Shelves materials and check shelves for accuracy
- Performs any duties designated by library staff in assigned work areas

E. Consent Agenda – The Mayor reviewed the following with Council:

E.1 Approval of Minutes-Regular Meeting 07/16/2020

E.2 Approval of Building and Wiring Permits

Permit Number	Submitted By and Location	Contractor	Description of Work to be Performed	Building Value	Electrical Code	Total Electrical Fees Paid	Total Building Fees Paid	Zoning	Asbestos	Flood Zone	Elev. Certificate	Non Conversion Use	Historic District
74841	Ashley Lawson Quarto 85 Smithfield St	Basement Systems of WV	Waterproof Basement	\$12,800.00			\$140.80						X
74842	Randy Tenney 9 Lightburn St	Self	Fence 6ft hgt	\$500.00			\$10.00	X					X
74843	Clifford Rylands IV 64 Highland Dr	CJ Rylands IV	Electrical Upgrade	\$1,000.00	B2	\$100.00							
74844	Beatrice Burnside 132 Barbour St	Self	Flooring	\$999.00			\$10.00						
74845	Rodney Kennedy 39 N Florida St	Self	Electrical Reconnect Inspection		B2	\$100.00							
74846	Delores Wilson 4 Third St	Self	Roof Repair Metal overlay	\$2,500.00			\$27.50						X
74847	Joalde Enterprises 107 Wood St	Twisted Wire	Electrical Reconnect Inspection	\$250.00	A	\$100.00							
74848	GarVal Rental Properties 13 Young Lane	Self	Signage 36"x25" Golden Razor	\$50.00			\$15.00	X					X
74849	Joshua Fenstermacher 6 Cooper St	Self	Fence 4ft ht	\$700.00			\$10.00	X					
74850	Rosalea McKisic 26 Shawnee Dr	Woody Home Improvement	Re-Roof Metal over Shingle	\$7,500.00			\$82.50						
74851	Frank Payne 14 Kepner St	Jimbo's Hands On	Re-Roof Shingle	\$10,000.00			\$110.00	X					
74852	Buckhannon Housing Authority Hinkle Drive	Jimbo's Hands On	Re-Roof Metal over Shingle Project 1 Units:18,20,17,19,13,5,7,59,51,39,37,33,35,77,79,42,44,	\$50,000.00			\$325.00						
74853	Gary Osburn 5 Lower Dr	Self	Rear Deck 12'x20'	\$1,000.00			\$11.00	X					
74854	John Simons 72 Boggess St	Self	Storage Building 10'x20'	\$4,000.00			\$44.00	X					
74855	David Godwin 109 Island Ave	Self	Deck Repairs	\$4,000.00			\$44.00						X
74856	Issac Casto 79 Smithfield St	Basement Systems of WV	Waterproof Basement	\$10,650.00			\$117.15						X
74857	Jennifer Bunner 160 Barbour St	Self	Electrical Upgrade to 200 amp	\$300.00	B2	\$100.00							
74858	William O'Brien 26 Island Ave	Joseph Loudin Construction	Chimney Cap, Bathroom Remodel & Step Replacement	\$7,500.00			\$82.50						
74859	Max Adams 19 Tucker St	Self	Concrete Existing Driveway	\$500.00			\$10.00						
74860	Robert Zuliani 89 Smithfield St	Spotloe Construction	Kitchen Remodel	\$25,000.00			\$225.00						X
74861	Buckhannon Housing Authority Hinkle Drive CVS #7649	K&Z Construction	Drywall Units 18 & 20	\$10,000.00			\$85.00						
74862	74 W Main St	Mirabelli Corp	Inside Renovations Electrical	\$110,000.00	A	\$100.00	\$605.00						
74863	Elaine Ware 31 Tuggle St	Self	Fence for Pool w/locking gate & ladder	\$2,000.00			\$22.00	X					
74864	Patty Andrus 77 S Florida St	Wares Glass	Window Replacement	\$3,606.25			\$39.67						X
TOTAL				\$264,855.25		\$500.00	\$2,016.12						

E.3 Approval of Payment of the Bills

06-05-2020 03:04 PM		DISBURSEMENTS 07-16-20 TO 07-31-20		PAGE: 1	
FUND: GENERAL FUND					
DEPARTMENT	VENUE NAME	IS ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	BALSTON PRESS INC	409-341-00	MAYOR'S SUPPLIES & M	5000 ENVELOPS	89.10
	STONY HONES INC	409-218-00	MAYOR'S POSTAGE	JUL 2020 PERMIT POSTAGE	719.89
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	85.41
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	75.19
	PAVILLI ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	JOB AD FEES	242.99
	ECOLINA FINANCIAL SERVICES	409-341-00	MAYOR'S SUPPLIES & M	COPIER LEASE 800	194.50
	US CELLULAR	409-211-00	MAYOR'S TELEPHONE	642-1651 813-0113 0000	49.22
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	85.99
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHED	18.99
	MATTHEW BERGER & CO., INC	409-241-00	MAYOR'S SUPPLIES & M	WV ADVANCE CODE SERVICE	201.10
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	304-704-8355 FARMING IMPROV	52.50
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	470-1655-10950-8 CITY HALL	62.05
		409-211-00	MAYOR'S TELEPHONE	304-003-3273-065400-4	24.10
	**PAYROLL EXPENSES			7/16/2020 - 7/31/2020	1,339.39
			TOTAL:	9,143.48	
COUNCIL	LOWER BUSINESS ACCOUNTS	410-450-02	THEATRE CAPITAL	FISH STICK, PVC, PIPE, CO	12.85
		410-450-02	THEATRE CAPITAL	FISH STICK, PVC, PIPE, CO	118.10
		410-450-02	THEATRE CAPITAL	FISH STICK, PVC, PIPE, CO	73.28
		410-450-02	THEATRE CAPITAL	FISH STICK, PVC, PIPE, CO	26.88
		410-450-02	THEATRE CAPITAL	48 SHORTSEY WALL	891.48
	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	20.00
	CRITCH ELECTRICAL SUPPLY INC	410-450-02	THEATRE CAPITAL	PVC COUPLER, COUPLING, CONE	45.01
		410-450-02	THEATRE CAPITAL	PVC COUPLER, COUPLING, CONE	132.75
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	82.00
	# 7856.00	PTS Solutions - Annual Software Maintenance			
	# 4,112.00	Wilson Glass Works/George L Wilson - ADA Mats Gateway West			
	# 6,485.00	Region XII Planning - Regional Dues			
	# 2,138.46	Sherwin Williams E/Kim - Street & Curb Paint			
	# 10935.69	Central Supply - Concrete Gateway West			
	# 31,219.64	Cooper Asphalt - Black TOP NAME Street by CVS			
	# 29,750.67	Bywater - Claims Funding 7-14-2020			
	# 54,000.00	Disbursement Acct - To fund Ach for HSA 7-1-2020			

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TRAVELERS INSURANCE	410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	**PAYROLL EXPENSES	410-226-00	COUNCIL INSURANCE (P	AUG & SEPT INSURANCE PREMI	365.21
				7/16/2020 - 7/31/2020	1,000.00
				TOTAL:	2,781.76
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	50.00
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			7/16/2020 - 7/31/2020	500.00
				TOTAL:	588.25
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.07
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.08
	DAVID L HOWELL CPA	413-224-00	AUDIT	AUDIT JUN 30, 2019 BILLING	539.00
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.27
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.51
	**PAYROLL EXPENSES			7/16/2020 - 7/31/2020	310.77
				TOTAL:	935.70
COURT	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			7/16/2020 - 7/31/2020	625.00
				TOTAL:	672.81
CITY ATTORNEY	WV PUBLIC EMPLOYEES RETIREME	417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	50.00
		417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	50.00
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	31.00
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			7/16/2020 - 7/31/2020	500.00
				TOTAL:	638.25
REGIONAL DUES	REGION VII PLANNING PDC	435-222-00	REGIONAL DUES	FY 20-21 ASSESSMENT DUES	6,485.00
				TOTAL:	6,485.00
HOUSING	SHERIFF OF UPSHUR COUNTY	436-354-00	HOUSING ENFORCEMENT	TAXES JOSEPH BUTCHER UPPER	525.96
		436-354-00	HOUSING ENFORCEMENT	TAXES JOSEPH BUTCHER PCL B	32.44
		436-354-00	HOUSING ENFORCEMENT	TAXES FELTNER SEDGWICK ST	501.62
				TOTAL:	1,060.02
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	140.62
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	140.62
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	87.18
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.39
	**PAYROLL EXPENSES			7/16/2020 - 7/31/2020	1,406.15
				TOTAL:	1,794.96
CITY HALL	MCM POWER	440-213-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	113.40
	BALSTON PRESS INC	440-341-00	CITY HALL SUPPLIES	SKINNER SIGN STAMP	6.35
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	CITY HALL PEST 720	31.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	119.84
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	119.84
	DOLLAR GENERAL CORPORATION	440-341-00	CITY HALL SUPPLIES	CITY HALL SUPPLIES	40.68
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	73.39
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	17.16

18-05-2020 03:04 PM

disbursements 07-16-20 TO 07-31-20

PAGE: 3

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			7/16/2020 - 7/31/2020	1,198.40
				TOTAL:	1,720.06
POLICE	GALLS LLC	700-345-00	POLICE DEPT. UNIFORM TIES, BADGES		40.83
		700-345-00	POLICE DEPT. UNIFORM TIES, BADGES		344.99
	ADVANCE AUTO PARTS	700-343-00	POLICE DEPT. AUTO SU	REPLACEMENT HEADLIGHT	21.99
	HART OFFICE SOLUTIONS INC	700-341-00	POLICE DEPT. MAT & S	COPY OVERAGE	0.18
	MARK STEWART	700-343-00	POLICE DEPT. AUTO SU	BLEND FOR CAN OF FIX A FLA	11.76
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,603.48
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,636.34
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPERS CONTRIBUTI	428.83
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPERS CONTRIBUTI	462.99
	RAVEN ROCK NETWORKS INC	700-341-00	POLICE DEPT. MAT & S	IT SERVICE CHARGE	170.00
	US CELLULAR	700-211-00	POLICE DEPT. TELEPHO	940-1797 642-5723	349.87
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,322.89
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	309.38
	10-62 TACTICAL LLC	700-345-00	POLICE DEPT. UNIFORM	4 TIE CLIPS	121.60
	PTS SOLUTIONS, INC	700-459-00	POLICE DEPT. NEW ECO	ANNUAL SOFTWARE MAINT	7,856.00
	STAPLES ADVANTAGE	700-341-00	POLICE DEPT. MAT & S	BLEACH	589.89
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	87.74
	TRAVELERS INSURANCE	700-226-00	POLICE DEPT. INSURAN	AUG & SEPT INSURANCE PREMI	2,091.07
	**PAYROLL EXPENSES			7/16/2020 - 7/31/2020	21,810.23
				TOTAL:	39,260.06
FIRE	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. CAPITAL O	JULY 2020 FIRE TRUCK FYMT	3,678.20
	BREATHING AIR SYSTEMS CORP	706-216-00	FIRE DEPT. MAINTENAN	CASCADE SYSTEM	622.20
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	821.91
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	864.87
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPERS CONTRIBUTI	665.58
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPERS CONTRIBUTI	624.68
	FINLEY FIRE EQUIPMENT CO INC	706-343-00	FIRE DEPT. AUTO SUPP	ESP PRIMER MOTOR, SPARES E	809.03
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	988.16
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	231.09
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	304-940-4727 ENG 1 CELL	50.46
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	84.52
	TRAVELERS INSURANCE	706-226-00	FIRE DEPT. INSURANCE	AUG & SEPT INSURANCE PREMI	493.24
	**PAYROLL EXPENSES			7/16/2020 - 7/31/2020	15,997.78
				TOTAL:	25,931.72
STREET	BUCKHANNON UTIL BOARDS	750-341-00	STREET DEPT. MAT & S	STREET DEPT	113.23
	MCM POWER	750-213-00	STREET DEPT. UTILITI	110084762464 20 FACTORY ST	160.91
		750-213-00	STREET DEPT. UTILITI	110084762126 GARAGE	30.37
		750-213-00	STREET DEPT. UTILITI	110084761755 17 1/2 FACTOR	12.72
	COLE TRUCK PARTS INC	750-343-00	STREET DEPT. AUTO SU	Mirror for S-19	318.45
	SOUTHERN STATES COOP INC	750-341-00	STREET DEPT. MAT & S	LP gas refill	7.66
	SCOTT ELECTRIC CORP	750-458-08	GATEWAY WEST GRANT E	2" Conduit for lighting	555.74
		750-458-08	GATEWAY WEST GRANT E	LIGHTING GATEWAY CONDUIT	516.15
	AUTO ZONE	750-341-00	STREET DEPT. MAT & S	Battery Charger	92.32
	NAPA-AUTOZONE AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	Brake shoes and drums	489.22
		750-343-00	STREET DEPT. AUTO SU	lights and light bulbs	70.45
		750-343-00	STREET DEPT. AUTO SU	Fuse	3.69
	PRECISION MACHINE & HYDRAULI	750-343-00	STREET DEPT. AUTO SU	HYD CYL REBUILD	549.63
		750-343-00	STREET DEPT. AUTO SU	HYD CYL REBUILD	575.71
		750-343-00	STREET DEPT. AUTO SU	HYD CYL REBUILD	549.63

16-05-2020 03:04 PM

disbursements 07-16-20 TO 07-31-20

PAGE: 4

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	Dewalt tools	732.09
		750-341-00	STREET DEPT. MAT & S	fittings and gas can	56.45
		750-341-00	STREET DEPT. MAT & S	painting supplies	195.44
		750-341-00	STREET DEPT. MAT & S	painting supplies	140.84
		750-341-00	STREET DEPT. MAT & S	fittings and gas can	58.50
		750-341-00	STREET DEPT. MAT & S	Handantifizzer disinfecta	267.89
		750-341-00	STREET DEPT. MAT & S	fittings and gas can	124.04
	WILSON GLASS WORKS	750-458-08	GATEWAY WEST GRANT E	2X4 ADA MAYS	4,112.00
	SHERWIN WILLIAMS-ELKINS	750-341-00	STREET DEPT. MAT & S	Street and curb paint	2,138.96
		750-341-00	STREET DEPT. MAT & S	PAINT DR WALKTRAIL	146.55
	CENTRAL SUPPLY CO	750-458-08	GATEWAY WEST GRANT E	10 yds concrete	1,706.87
		750-458-08	GATEWAY WEST GRANT E	10 yds Concrete	1,706.87
		750-458-08	GATEWAY WEST GRANT E	10 YDS GATEWAY	1,706.87
		750-458-08	GATEWAY WEST GRANT E	10YRD GATEWAY WEST	1,706.87
		750-458-08	GATEWAY WEST GRANT E	V SEAL /FORM RELEASE	654.40
		750-458-08	GATEWAY WEST GRANT E	10 YRDS GATEWAY WEST	1,706.87
	SUNSET GRAPHICS LLC	750-341-00	STREET DEPT. MAT & S	Bob Wallace placard	15.00
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	866.14
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	858.09
		750-106-00	STREET DEPT. GROUP R	WV RTIIME TIER2 CONTRIBUTI	399.66
		750-106-00	STREET DEPT. GROUP R	WV RTIIME TIER2 CONTRIBUTI	503.96
	COOPER ASPHALT INC	750-458-05	STREET DEPT PROJECTS	276.28 Tons blacktop	15,311.50
		750-458-05	STREET DEPT PROJECTS	276.28 Tons blacktop CVS	15,908.14
	US CELLULAR	750-211-00	STREET DEPT. TELEPHO	642-1601940-2024 642-4948	241.23
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	STREET DEPT PEST 720	31.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	353.09
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	229.70
	RYWATER CWI BENEFITS	750-105-00	STREET DEPT. GROUP 1	CLAIM FUNDING 7-14-2020	29,780.63
	HORNCH BROTHERS ENGINEERS CO	750-458-05	STREET DEPT PROJECTS	SURVEY LINCOLN HOTS WAY	1,090.33
		750-458-05	STREET DEPT PROJECTS	SURVEY LINCOLN HOTS WAY	834.75
	SMITTY'S SUEDE CENTER INC	750-343-00	STREET DEPT. AUTO SU	Seake deus	236.90
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-3755-101615-4 STREET	80.36
	TRAVELERS INSURANCE	750-226-00	STREET DEPT. INSURAN	AUG & SEPT INSURANCE PREMI	1,674.03
	**PAYROLL EXPENSES			7/16/2020 - 7/31/2020	35,632.41
				TOTAL:	107,597.76
STREET LIGHTS	NON POWER	751-213-00	STREET LIGHTS	110088782484 S. MAIN ST	70.98
		751-213-00	STREET LIGHTS	110100156733 107 E MAIN ST	108.88
				TOTAL:	179.86
TRAFFIC SIGNALS & SIGN NON POWER		752-213-00	TRAFFIC SIGNALS POWE	110087174485 S. BAHAWIA ST	27.10
		752-213-00	TRAFFIC SIGNALS POWE	110088235830 REGER ST RT 2	53.00
				TOTAL:	80.10
TOCKEAT YOUTH CENTER	NON POWER	907-213-00	UTILITIES	110084592119 SVC	1,319.40
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	3.25
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	68.83
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	262.96
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	265.85
	US CELLULAR	907-211-00	TELEPHONES	613-9068	28.11
	WALMART STORES INC -BUCKHANN	907-360-00	CAMP BUCANNEER SUPPL	CAMP SUPPLIES ACTIVITES	106.34
		907-360-00	CAMP BUCANNEER SUPPL	CAMP SUPPLIES	45.18
		907-360-00	CAMP BUCANNEER SUPPL	CAMP ACTIVITES	39.30

16-05-2020 03:04 PM

disbursements 07-16-20 TO 07-31-20

PAGE: 5

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SVC MONTHLY INSPECTION 7/2	36.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	419.93
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	90.21
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SVC	186.47
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	AUG & SEPT INSURANCE PREMI	316.78
	**PAYROLL EXPENSES			7/16/2020 - 7/31/2020	6,772.86
				TOTAL:	9,956.03
SAFETY COMPLEX POLICE	NON POWER	976-213-00	SAFETY COMPLEX UTILI	110888783078 22 S FLORIDA	1,474.93
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	49.53
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	POLICE PEST 720	45.00
				TOTAL:	1,569.46

Motion to approve the Consent Agenda was made by Reger/Albaugh. Motion carried.

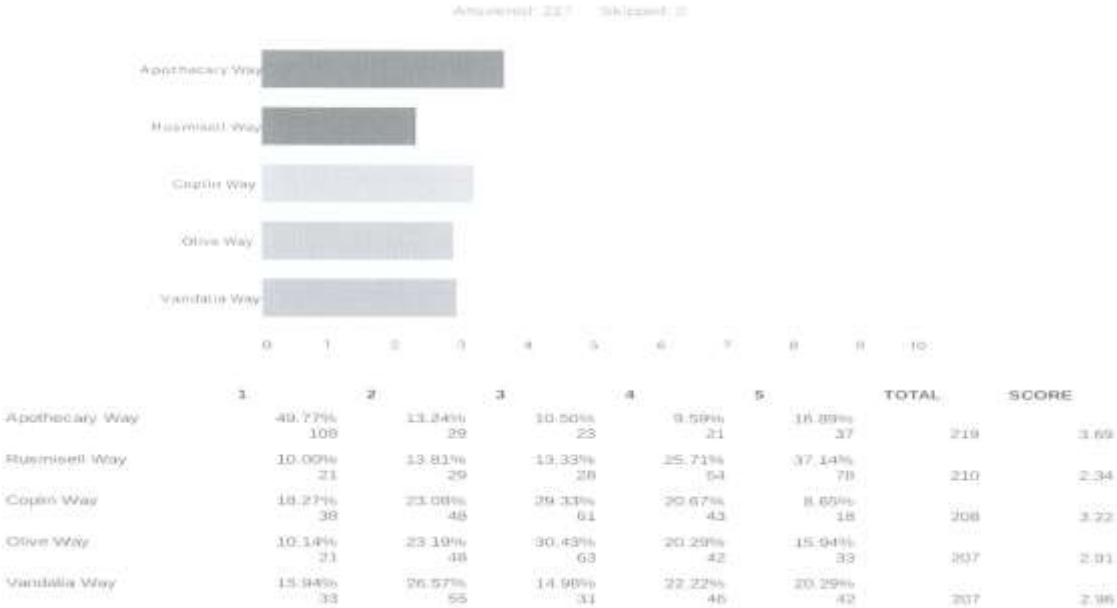
F. Strategic Issues for Discussion and/or Vote

F.1 Approval Agreement Buckhannon Youth Football – This was carried forward.

F.2 Approval Naming of New Street beside CVS – A review of the public votes took place.

Motion to approve the public choice of Apothecary Way as the new street name was made by Thomas/Albaugh. Motion carried.

Q1 Please rank the following from 1-5, with #1 being your favorite and #5 being your least favorite option for the new street name



F.3 Approval to Accept Bid Opening Results- Concrete Mixer and Silo – Jerry Arnold reviewed the 1 bid that was received from Dominion Equipment Parts, LLC for a total of \$179,000. Discussion took place.

City of Buckhannon Street Department
Self-Loading Concrete Mixer/18 ton Horizontal Silo Bid

Bid Opening Sign-in and Results Sheet – August 3, 2020 9:00 AM EST

Name	Company	Email Address	Contact Phone Number	Bid Bond Included (Y/N)	Base Bid Amount
Jerry Arnold	City of Buckhannon, WV	arnold.buckhannon@gmail.com	304-677-3862		
Amby Jenkins	City of Buckhannon, WV	amby.jenkins@buckhannonwv.org	304-472-1651, x1016		
Barbara Hinkle	City of Buckhannon, WV	barbara.hinkle@buckhannonwv.org	304-472-1651, x1022		
	Dominion Equipment Parts LLC, Flori			N/A	\$134,000.00 Self-Loading Concrete Mixer \$45,000.00 Silo

Note:

Upon review of the one received bid for compliance with the Bid Package, Drawings and Project Specifications, the Apparent Low Bidder is Dominion Equipment Parts LLC/Flori Construction EQ-

July 21, 2020

Record Delta Newspaper
P.O. Box 550
Buckhannon, WV 26201

Dear Sirs:

Please publish the following notice as a Class II legal advertisements on the following dates:

Thursday, July 23, 2020
Thursday, July 30, 2020

Following the publication of the attached legal advertisement, please forward your Publisher’s Certificate and Affidavit along with your Publisher’s statement to my office at City Hall.

Should you have any questions regarding this notice, please immediately contact my office at City Hall: (304-472-1651). Thank you for your assistance in this matter. This letter and attached legal advertisements have been faxed to your office and sent by US Postal Service.

Thank you,

Amberle Jenkins
Director of Finance and Administration

Enclosure:

The City of Buckhannon will be accepting sealed bids for (1) New 2020 Self-loading Cement Mixer and (1) New 18 ton Horizontal Dry Powered Concrete Silo until Monday, August 3, 2020 at 9:00 am. Bid specifications may be obtained at Buckhannon City Hall or by emailing Director of Public Works, Jerry Arnold at jarnold.buckhannon@gmail.com. The City of Buckhannon reserves the right to reject any and all bids.

City of Buckhannon

Specifications for 18 ton Horizontal Silo
Bid Opening August 3, 2020 @ 9:00 am

The purpose of these specification are to identify the acceptable requirements for providing (1) new 18 ton horizontal dry powdered concrete storage silo that communicates by Bluetooth link with the self-loading concrete truck that the City of Buckhannon chooses to purchase. Silo to incorporate load cells

for checking the content weight while unloading, unload manually, automatic, and remotely, internal dust filter, plastic water tanks, 190 degree rotatable auger, easily moved without the need for cranes or special trucks.

Silo Storage Capacity:	18 Tons
Unloading Flow Rate:	1300 lbs/min
Diameter of Extracting Horizontal Screw Conveyor:	7.5 in.
Diameter of Inclined Unloading: Screw Conveyor:	8.6 in.
Loading System:	Pneumatic
Load Cells:	4-laumas CBL7500
Surface of Dust Filter:	172 sq. ft.
Filtering Element:	2
Fluidization:	6 nozzles
Power Supply:	480v/60Hz
Total Used Power:	11.0 kw
Water Tank Capacity:	317 gallons

City of Buckhannon

Specifications for Self-loading Concrete Mixer Truck
Bid Opening August 3, 2020 @ 9:00 am

Engine:	Kohler series KDI 3404 TCRSCR
Type:	Turbo Common Rail
Displacement:	3,400cc- 4 inline + DOC + SCR
Injection:	Mechanical control with direct injection
Cooling:	Air water, dry air filter
Power:	122 Hp.
Electrical System:	12v- 132Ah (600 A) On board computer that stores up to 20 mix designs with load and moisture sensors in the loading bucket that the computer calculates for the selected mixture. Bluetooth enabled to communicate with the concrete silo.
Drive Train:	Four Wheel Drive with a hydrostatic transmission, variable displacement pump and variable displacement motor with electro-hydraulic control, and reverse gear control on the steering wheel. Electro-hydraulically controlled mechanical gear box for “working speed” and “road transfer speed. 4-forward gears (0-15 mph), 2- reverse gears (0-6 mph)
Axles and Wheels:	Front- oscillating (+/- 6 degrees) and steering with planetary gear reduction hubs, rear steering with planetary gear reduction hubs and flanged gear box.
Brakes:	4-wheel oil-bath service and emergency brakes, activation with mini-servo pump on independent dual circuit.
Steering:	Load-sensing power assist with double displacement on all wheels, steering selection device for 2 or 4 wheel steering.
Water System:	Self-priming volumetric pump with quick-suction 66 gallon/min. Two connected polyethylene tanks positioned opposite each other with a total capacity of 229

gallons. Water fed to drum controlled by an electromagnetic flow meter on the cabin display. Pump activation controlled from the driver’s seat and the ground.

- Mixing and Unloading:** Double cone drum with double-spiral mixing screws and convex bottom. Geometrical drum volume: 1334 gal. Drum rotation speed: 24 rpm. Counter frame mounted on “heavy-duty” ball fifth wheel, with a 245 degree hydraulic rotation and automatic locking by means of negative brake. Drum rotation by means of a piston pump with variable flow rate and an orbital hydraulic motor in closed circuit positioned in the cabin at the rear of the machine. Drum raising up to the horizontal position by means of 2- double-acting cylinders. Unloading chute with hydraulic tilting by means of a double acting cylinder and 180 degree rotation, independent from the mixing drum inclination. Removable chute, for direct unloading from the hopper. 2- chute extensions provided.
- Hydraulic System:** Gear Pump with a flow rate of 11 gpm. @2600 psi , 5- position valve with multi-function joystick. Chute level valve, Aluminum hydraulic oil cooler, external hydraulic filter.
- Loader:** Loading arms with self-compensated kinematic mechanism, double-acting loader lifting and return cylinders, elctro-hydraulically controlled hatch with standard tip-off function with a capacity of 19 cu.ft.
- Cabin:** Closed cabin with heating system, designed in accordance with ROPS and FOPS 1st level standards. Sliding window on cabin door. 180 degree pivoting driver’s seat with flexible suspension and height adjustment, seat belts.
- Batching Capacity:** 5.23 cu.yd.
- Fuel Capacity:** 25 gallons
- Hydraulic Capacity:** 33 gallons
- Engine Oil:** 8.4 quart
- Max Gross Weight:** 36376 lbs.
- Load Capacity:** 20282 lbs.

Motion to approve the Concrete Mixer and Silo bid from Dominion Equipment Parts, LLC for a total of \$179,000 was made by Rylands/Thomas. Motion carried.

- F.4 Approval Ordinance No. 446 State Building Code Update Adoption-1st Reading –**
This ordinance was explained and reviewed by City Attorney Tom O’Neill.
- Motion to approve Ordinance No. 446 State Building Code Update Adoption-1st Reading was made by Sanders/Albaugh. Motion carried.**

ORDINANCE NO. 446 OF THE CITY OF BUCKHANNON, AN ORDINANCE
AMENDING PRIOR ORDINANCES OF THE CITY OF BUCKHANNON
BY PROVIDING FOR THE ADOPTION OF THE WEST VIRGINIA STATE BUILDING CODE SET FORTH
AND DEFINED BY TITLE 87, SERIES 4 OF
THE CODE OF STATE RULES, AS AMENDED; AND DECLARING AN EMERGENCY

WHEREAS, West Virginia Code §8-12-13 empowers municipalities to adopt building codes, but requires that any code adopted be the state building code as promulgated by the state fire commission; and,

WHEREAS, the City of Buckhannon has one year from the promulgation of said state building code in which to adopt the same; and,

WHEREAS, the Council of the City of Buckhannon passed and adopted Ordinance No. 377, being the City of Buckhannon’s Electrical Inspection and Fire Protection Ordinance, on September 19, 2013, effective on October 19, 2013; and,

WHEREAS, the said Ordinance No. 377 was amended in certain respects by the provisions of Ordinance No. 378, including the imposition of a fee structure, effective February 1, 2014; and,

WHEREAS, Ordinance No. 398, effective January 16, 2016 placed into effect the 2015 edition of the International Property Maintenance Code, making certain amendments thereto and establishing further fee structures; and

WHEREAS, Ordinance No. 417, effective June 2, 2017, placed into effect the 2015 State Building Code, as demised therein; and

WHEREAS, Ordinance No. 436, effective April 18, 2019, placed into effect the International Building Code 2015 (with amendments), and other codes; and

WHEREAS, the State Fire Commission, pursuant to Legislative Rules promulgated by the Fire Marshal under West Virginia Code §29-3-5b, effective August 1, 2016, made certain changes to Title 87 – Series 4 which took effect August 1, 2020, and this Ordinance is adopted in order to provide for municipal adoption and enforcement of those same codes; and,

WHEREAS, the Office of the State Fire Marshall has adopted further updates to national standards and codes for commercial buildings; and,

WHEREAS, the Officer of the State Fire Marshall has required updated ordinances to be adopted and effective on or before August 1, 2020, otherwise “all building codes previously adopted by local jurisdictions are null and void”, but receipt of this notice was not received with sufficient time for a regular ordinance to become effective under the required timeframe; and,

WHEREAS, public health and public safety require the uninterrupted effectiveness of the building codes adopted by the City, thus necessitating the declaration of an emergency under Section 16 of the Charter of the City of Buckhannon; and,

WHEREAS, the Council of the City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia insofar as matters concerning building codes, and wishes to remain under the existing State Building Code.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

ARTICLE I - ADOPTION: The Council of the City of Buckhannon hereby amends and reenacts Ordinance Nos. 378, 398, 417, 436, or any other ordinances previously adopted concerning building codes, by adopting and incorporating by reference, as if set out at length herein, for the purposes of safeguarding life and property and to ensure the quality of construction of all structures erected, renovated, or removed throughout the City, that certain code known as the State Building Code, set forth and defined by Legislative Rule Title 87, Series 4 of the West Virginia Code of State Rules, as amended, as promulgated by the West Virginia State Fire Marshal pursuant to authority granted in West Virginia Code § 29-3-5b.

The standards and requirements as set out and published by the International Code Council, and American National Standards Institute, and the National Fire Protection Association, as listed below, and as adopted by the State Fire Commission with an effective date of August 1, 2020, shall have the same force and effect as if set out verbatim herein:

(1) Reference to the International Fire Code is substituted by NFPA Life Safety Code 2018 edition

(2) The 2017 edition of the National Electric Code, NFPA 70

- a. For renovations in one- and two- family homes where no new square footage is involved, arc-fault circuit interrupter (AFCI) protection shall not be required, except in bedrooms. For renovation in one- and two-family homes where square footage is added but no electrical service is installed, arc-fault circuit interrupter (AFCI) protection shall not be required.

ARTICLE II – SEVERABILITY: In the event that any provision of this Ordinance is determined to be unconstitutional or otherwise invalid by a court exercising competent jurisdiction, such determination shall not affect the validity of this Ordinance as a whole or the provisions thereof which are not specifically determined to be unconstitutional or invalid.

ARTICLE III – EFFECT UPON CITY ORDINANCE NOS. 378, 398, 417, 436 AND ANY AND ALL OTHER ORDINANCES OF THE CITY OF BUCKHANNON PREVIOUSLY ENACTED RESPECTING INSPECTIONS, PERMITS OR FEES: The provisions of Ordinance Nos. 378, 398, 417, 436 and any and all other Ordinances of the City of Buckhannon previously adopted are hereby amended only to the extent of the provisions of this Ordinance; however, all provisions of previously adopted City ordinances, particularly Ordinance Nos. 378, 398, 417, and 436 of the City of Buckhannon, that are not expressly amended by this Ordinance, including their imposition of requirements for inspections, permits, and fees payable to the City, shall remain in full force and legal effect.

ARTICLE IV – DECLARATION OF EMERGENCY AND EFFECTIVE DATE: Pursuant to Section 16 of the Charter of the City of Buckhannon, the City Council does unanimously declare that public health and public safety demand the declaration of an emergency in the adoption of this ordinance, and that an emergency is hereby declared. This Ordinance shall take effect and be in full force immediately upon its passage by the Council of the City of Buckhannon on August 20, 2020.

FIRST READING: August 6, 2020

SECOND READING, PASSAGE AND ADOPTION: August 20, 2020

Robbie Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 446 was lawfully, and unanimously, ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on August 20, 2020.

Randall Sanders, City Recorder

F.5 Approval Ordinance No. 447 Housing Enforcement-Revision of Ord. No. 367- 1st Reading – City Attorney O'Neill explained that action on this was no longer necessary.

G. Comments and Announcements

- **Council Member Albaugh** – Nothing further.
- **Council Member Bucklew** – Absent.
- **Council Member Rylands** – Mr. Rylands discussed the need to explore working with the County on a program to better deliver emergency services to our residents, citing a 3-phase study by Dr. Jeff Harvey. He urged us to reach out to the Upshur County Commission to pursue this effort.
- **Council Member Thomas** – Mr. Thomas agreed that we need to work closer with the County. He also urged resident to be considerate to their neighbors by controlling their dogs and cats.

- **Council Member Reger** – Mr. Reger complimented Council Member Rylands and Public Works Director Arnold for pursuing the Concrete Mixer and Silo purchase, noting the many benefits it will have for the City.
- **City Recorder Sanders** – Mr. Sanders complimented West Virginia Wesleyan College for their careful approach to the fall semester.

H. Mayor’s Comments and Announcements – The Mayor also thanked West Virginia Wesleyan College for their efforts. He discussed the magnitude of COVID-19 and the effects that it has had on our City. He asked that we continue to be vigilant and he is proud of how employees have responded. Mayor Skinner also thanked everyone for making his transition to the role as Mayor so enjoyable.

I. Adjournment - The Chair adjourned the meeting at 8:44PM

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____