

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon City Council was held on Thursday, July 2, 2020 at 7:00pm in City Hall. The following were in attendance:

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Mary Albaugh	Present
Council Member	Pam Bucklew	Present
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present – by phone
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
BFD	Chief JB Kimble	Present – by phone
Director of Public Works	Jerry Arnold	Present – by phone
Grants & Information Coordinator	Callie Cronin Sams	Present – by phone
The Record Delta Newspaper	Kari Conaway	Absent
Channel 3	Dustin Haney	Present
Channel 3	Rodney Irvin	Present
Channel 3	Dennis Cortes	Present
The Intermountain Newspaper	Amanda Hayes	Present
MyBuckhannon.com	Katie Kuba	Absent

Guests: Rhett P. Dusenbury; Jan M. Crane; Scott & Darrian Randall

***City Council of Buckhannon – 7:00 pm in Council Chambers  
Meeting Agenda for Thursday, July 2, 2020***

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Channel 3 is Live Streaming our City Council Meetings here: <https://www.facebook.com/ch3buckhannon/>

Please send public comments to [buckhannon@buckhannonwv.org](mailto:buckhannon@buckhannonwv.org) via email or drop them in the mail, or dropbox behind City Hall.

**A. Call to Order**

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America
- A.3 Mayor's Greetings

**B. Recognized Guests**

- B.1 Jan Craig-Fireworks in the City Limits

**C. Department & Board Reports**

- C.1 Information Coordinator/Grant Researcher- Callie Cronin Sams
- C.2 Public Works Director- Jerry Arnold
- C.3 Finance Director- Amberle Jenkins
- C.4 Fire Chief- JB Kimble
- C.5 City Attorney- Tom O'Neill

**D. Correspondence & Information**

- D.1 Official Oath of Office- Mayor Robbie Skinner, Recorder Randy Sanders, Council Members Jack Reger, Pamela Bucklew & CJ Rylands
- D.2 FOIA Request-SmartProcure for PO/Vendor Information & ACLU for BPD Operations
- D.3 Reminder City Hall Closed on July 6, 7, & 8 due to Electrical Service Panel Upgrade
- D.4 Proclamations: BEST Award-Bob Post, Gray Barker World UFO Day, Bob Wallace & Dedication Artist Wolfgang Flor
- D.5 Drive-in & Park July 5<sup>th</sup> Independence Day Fireworks Display Celebration –Citizens Bank, Walgreens, Premier Bank, Community Bank & CVS

**E. Consent Agenda**

- E.1 Approval of Minutes-Regular Meeting 06/18/2020
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills

**F. Strategic Issues for Discussion and/or Vote**

- F.1 Authorization to Solicit Bids for a Concrete Truck and Silo
- F.2 Approval Financing of Rescue Fire Pumper Apparatus Truck
- F.3 Approval COVID-19 Employee Return to Work Policy
- F.4 Approval Resolution 2020-06 Budget Revision Coal Tax

- F.5 Approval Resolution 2020-07 Budget Revision General Fund
- F.6 Discussion City of Buckhannon Board Appointments FY 2020-2021

**G. Comments and Announcements**

- G.1 Mary Albaugh
- G.2 Pamela Bucklew
- G.3 C J Rylands
- G.4 David Thomas
- G.5 Jack Reger
- G.6 Randall Sanders

**H. Mayor's Comments and Announcements**

**I. Adjournment**

**Posted 06/29/2020**

**Next Regular Scheduled City Council Meeting Thursday, July 16, 2020**

**A. Call to Order**

- A.1 Moment of Silence**
- A.2 Pledge to the Flag of the United States of America**
- A.3 Mayor's Greetings**

The Mayor called the meeting to order and ask for a Moment of Silence, which was followed by the Pledge to the Flag of the United States of America led by Jan Craig:

**B. Recognized Guests -**

**B.1 Jan Craig-Fireworks in the City Limits** - Jan Craig was recognized, and she told Council she was appearing to ask that the City steps up efforts to enforce the City Ordinance that sets the guidelines for the release of fireworks in the City limits. She pointed to concerns for veterans who have Post-Traumatic Stress Disorder, pets that become upset by the loud booms and the dangers of citizens setting off fireworks.

She told Council Members that one in five of the approximately 2.5 million Iraq and Afghanistan vets have been diagnosed with PTSD. This number does not include other war veterans in our community.

Each firework that is released seems like a mortar round to many of them. When it is the Fourth of July celebration that is publicized, people can prepare for the event. The danger comes when fireworks are set off at random and unannounced times.

Regarding pets, Ms. Craig owns horses which she reported are very prone to odors from the gunpowder and to the loud booms and shrieks from the fireworks. She provided certain instances that her horses have been terrified because of the random release of fireworks. For scheduled events she can give her horses Quietex, which helps calm them down. Many pet owners have similar stories.

She feels the fact that the City currently issues business licenses for vendors to sell fireworks in the city limits sends a mixed message. People seem to feel if they can buy them here at any time, they can also set them off at any time. Craig said she knew it was too late for this year but wanted to see what could be done for next year before the permits are issued. City Director of Finances and Administration, Amby Jenkins, reported that the licenses that have purchased to sell fireworks will run through June 30 of 2021.

Ms. Craig requested that we look at next year and how we can get people to follow the ordinance. She did appreciate that the City published information about the ordinance recently. She also appreciated the city fireworks display, which is advertised so pets can be secured, and vets can be out of the area if they wish.

Councilman Dave Thomas and Councilwoman Mary Albaugh both provided details of problems they have experienced in their own respective neighborhoods.

Mayor Skinner said that he and the council members will review the issue. He reminded citizens of the penalties for not following the city ordinance. First offense is a fine of \$100 to \$200 and second offense is a fine of \$200 to \$350. The third or subsequent offense is a fine of \$350 to \$500. He also

thanked Ms. Craig for coming this evening, and he noted that the Upshur County Commission should be part of the conversation as well. Pointing out that we are a city of 2.5 square miles, so if we were to do something, it really would be beneficial that we had a unified front of whatever we did. Most of the county's population lives right around Buckhannon. What happens in Buckhannon affects a lot more people than just who lives in Buckhannon.

City recorder Randy Sanders suggested Craig come back to a meeting in a few months for an update.

C. Department & Board Reports

C.1 Information Coordinator/Grant Researcher- Callie Cronin-Sams - Callie has been monitoring the email and reported that no questions for Council had come in as of now. Callie then provided the following report:

PR, Website, & Social Media:























































Callie continues to update the website, including the COVID-19 page, uploading all Council and Board meeting agendas and minutes, and other miscellaneous updates as needed. She shares COVID-19 Taskforce press materials and health department notices including this announcement:

Free Covid Testing Next Week:

The Buckhannon– Upshur High School (BUHS) site address is 270 B-U Drive, Buckhannon, WV 26201. This site plans to operate on Friday July 10, 2020 from 10:00am until 7:00pm., Saturday July 11,2020 from 10:00am until 4:00pm. There will be 2 lanes in operation.

Tri-County Health Clinic Site Address is 78 Queens Ally, Rock Cave, WV 26234. This site plans to operate both days Friday and Saturday, July 10&11, 2020 from 10:00 am until 4:00 pm. There will be 1 lane open.

Facebook:

Published	Post	Type	Targeting	Reach
07/02/2020 1:05 PM	 Reminder: Buckhannon City Hall will be closed tomorrow, July 3, th			0
07/01/2020 9:00 AM	 Buckhannon City Hall will be closed to the public, Monday, July 6, 2020.			361
06/29/2020 7:30 PM	 We will be hosting an Independence Day Fireworks			434
06/26/2020 9:10 AM	 The latest update from the Upshur - Buckhannon Health Department			925
06/26/2020 1:25 PM				186
06/26/2020 10:41 AM				228
06/26/2020 1:02 PM	 Just one more day to send in nominations for the new street			360
06/25/2020 6:04 AM	 Here is the June 24 evening update from the Upshur - Buckhannon			478
06/25/2020 9:35 AM	 Please do your part to keep our community safe and follow these			344
06/24/2020 9:41 AM				585
06/23/2020 3:16 PM	 Here is the revised June 23, 2020, Buckhannon-Upshur COVID-19			612
06/23/2020 1:49 PM	 UPDATE: See the corrected infographic in the comments			1.6K
06/23/2020 9:29 AM				441
06/22/2020 1:01 PM	 Please take precautions if you choose to travel.			547
06/22/2020 1:05 PM	 Please respect your fellow community members and save your			1.4K
06/22/2020 8:08 AM	 A few artworks from the Youth Art exhibit at the Colonial Theatre. 4\$			1.3K
06/19/2020 7:00 AM	 Last evening, Mayor McCauley closed the City Council meeting			931
06/18/2020 7:01 PM	 City Council is Live now on Channel 3			672

**Web News Posts, June 18, 2020 – July 2, 2020**

Mayor Skinner and City Council Members Sworn In at City Hall Wednesday

Buckhannon Fireworks Celebration Set for Sunday: Please Watch While Social Distancing

City Recognizes Bob Post & Wolfgang Flor in Jawbone Park on Friday

Bulky Goods Collection to Resume July 10 — Draft

Save Your Fireworks for Fourth of July Celebrations. Please

Mayor McCauley's Closing Statement at Buckhannon City Council, June 18, 2020

Mayor's Opening Statement on the COVID-19 Pandemic June 18

City Hall will be Closed to the Public July 6 for Electrical System Repairs

Upshur-Buckhannon Health Department COVID-19 Update

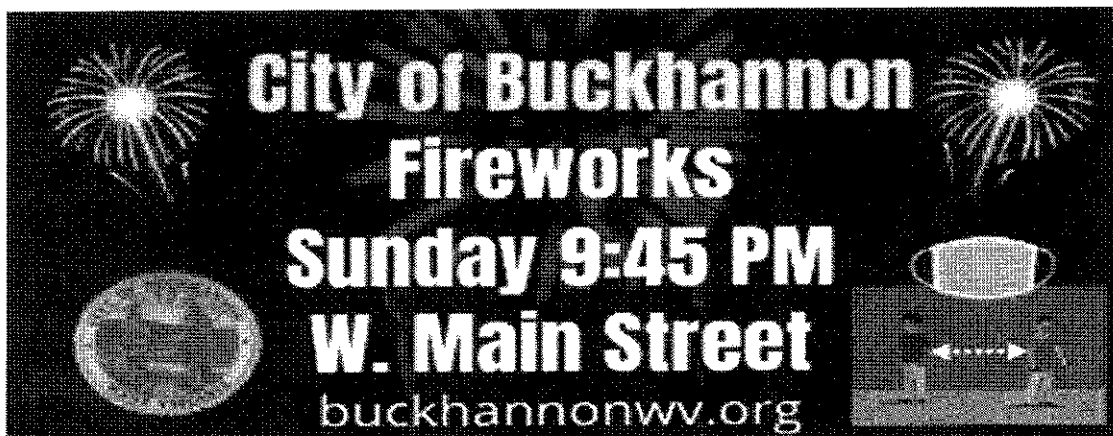
**Grants:**

CARES Act Application Tentatively Approved Today: \$212,986.11; PATH (5K Routes), Buckhannon Volunteer Center, REAP Recycling Truck Final Report; AML Pilot Application for Jul 16 Meeting, submittal deadline July 31, 2020

**LED:**



Learn more at [2020census.gov](https://2020census.gov).



Callie closed by congratulating the Mayor and new Council Member Reger and looks forward to working with the new Council.

**C.2 Public Works Director- Jerry Arnold** – Mr. Arnold congratulated the new Mayor and Council members and then provided Council with the following report:

**Buckhannon City Council  
Public Works Director Report  
July 2, 2020**

**Director:**

- Jerry addressed guests Scott & Darrian Randall, as well as Council. regarding the survey that has been completed on Lincoln Heights. This is near the Randall's property, so they have a concern as to what the impending project entails. It is for a potential access road to WVU's St. Joseph's Hospital, which will be a stone based one lane gated roadway, which is meant to provide access to the hospital in an emergency. Jerry will be meeting with the hospital next week to discuss moving forward on this project and invited the Randall's and the Mayor to attend.

**Street:**

- The paving is complete on the new street by CVS.
- The crew has completed about 500 feet of new sidewalks for the Gateway West Project.
- The department continues to trim and remove trees when possible.
- The department has been accepting applications for a new hire and they have narrowed it down to three to interview next week.

**Sewer:**

- RT 33 West Southside Sewer Line Extension- JF Allen has completed the main line installation.

**Water:**

- Nothing new to report.

**Waste:**

- At the Waste Board meeting held earlier today, the Board approved continuing to require customers to place all garbage in a closed bag before placing it in a toter or dumpster.

**Engineering:**

- Corridor H South Utility Installation Project – Work continues on both the installation of the new 10" Ø PVC waterline line at the JF Allen Company development just west of Buckhannon. Both the Water Department and the Sanitary Sewer Department have made their respective \$60,000.00 contributions toward the purchase of materials for the Project.
- Upshur County Development Authority Madison Street Parking Lot – At a pre-construction meeting last week, the contractor "potholed" the construction site to determine the exact location and depth of the 18-inch waterline that runs along the edge of the property. The Thrasher Group has revised the drawings to shift the entire project 6' to the west to completely avoid the existing waterline. The building permit will be issued as soon as the contractor makes the request.

**C.3 Finance Director- Amberle Jenkins** – Ms. Jenkins also congratulated the new Mayor and Council Members. She went on to provide the following report:

Since this is the first meeting of the new fiscal year, and we have a new Council member, Amby wanted to let all know that she will continue to report the balances of the General Fund, Coal Tax, Municipal Stabilization, Sales Tax, Historic Landmarks and Flood Control on the first meeting of the month and Waste Collection Board, Sanitary Board, Water Board, and Consolidated Public Works during the second Council meeting of the month.

She will continue to submit bills to be approved by Council in the list form unless Council wants to review the hard copies of the bills before Council meetings. Council is to let her know if we want to change the manner of reviewing bills to be approved.

**June 30, 2020 balances**

General Fund MM/Checking \$570,774.47      CD \$85,664.05

Fire Truck Savings \$38,309.33

She noted that we fell short of our projected General Fund balance on hand, which will be addressed in a budget revision later in the meeting.

SYCC Capital Campaign \$437,693 (includes \$12,000) pledge

Coal Tax \$48,492

Municipal Stabilization Fund \$514,397

Flood Control \$9,387

Sales Tax Account \$31,257

**Fuel Surcharge Change:** The Waste Collection Board was notified by the Public Service Commission that the fuel surcharge rate will be reduced as of July 1st from 5.72% to 2.95%. A \$17.60 monthly waste bill (in city residential) will go from \$1.01 to .52 cents per month. Amby went through the spreadsheets that are in the Council Member's packet noting that revenues for the month of June totaled \$203,086.02 and expenses totaled \$399,662.76.

Bills to be approved include these larger ones: \$1,500 to Galaxy Digital for Volunteer Software Subscription for SYCC; \$2,430 to Wilson Glass Works to purchase glass for the Colonial Theatre; \$1,670.33 to Finley Fire Equipment for Test Kit/Flow Kit; \$1,495 NFPA National Fire Prevention for annual subscription; \$11,850.81 to Central Supply for concrete used in the Gateway West project; \$50,673.68 to Cooper Asphalt for paving of South Spring Street and Beech Street; \$13,288.19 to Appalachian Signals & Products for Fire Alarm System in SYCC; \$29,267.87 to ByWater for Insurance Claims Funding and another payment of \$3,217.50 to ByWater to Run Out Invoice.

Revenues & Expenses – June 2020

7-02-2020 07:39 AM		CITY OF DUCHAMMON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JUNE 30TH, 2020				PAGE: 6	
001-GENERAL FUND		% OF YEAR COMPLETED: 100.00					
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	
TAXES							
001-301-000-01 AD VALOREM TAXES	871,274	20,503.82	774,038.33	0.00	87,135.78	88.83	
001-301-000-02 PRIOR YEAR TAXES	64,932	847.65	128,081.36	0.00	63,265.36	197.62	
001-303-000-00 GAS & OIL SEVERANCE TAX	7,400	0.00	13,400.10	0.00	6,000.10	182.09	
001-304-000-06 2% UTILITY TAX	245,000	16,809.18	227,873.37	0.00	17,126.63	95.01	
001-305-000-06 S & C TAX	1,250,000	90,379.33	1,320,884.56	0.00	80,684.56	106.47	
001-305-000-01 B&O CONTRACTORS	84,900	1,350.00	141,317.48	0.00	57,017.48	167.16	
001-306-000-00 LIQUOR TAX	75,000	0.00	84,846.05	0.00	9,846.05	113.15	
001-307-000-00 ANIMAL CONTROL TAXES	1,000	2.70	1,015.30	0.00	13.50	101.53	
001-308-000-00 HOTEL MOTEL TAX	170,000	14,503.67	124,266.34	0.00	45,733.66	73.13	
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00	
TOTAL TAXES	2,769,286	143,318.27	2,826,336.84	0.00	57,050.84	102.06	
FINES AND FEES							
001-320-000-00 COURT COSTS, FEES & CHARGE	35,556	3,300.14	44,874.64	0.00	9,216.64	125.85	
001-320-000-01 BASIC FEE (POLICE DEPT.)	500	0.00	1,000.00	0.00	500.00	200.00	
001-320-000-02 POLICE FEE - CITATION	7,500	1,271.00	15,774.00	0.00	8,214.00	221.88	
001-320-000-03 POLICE/TFINDER/REMIT REVENUE	100	10.00	55.00	0.00	45.00	55.00	
001-320-000-04 SUMMONS FEE FOR PARKING T	0	0.00	80.00	0.00	80.00	0.00	
001-321-000-00 LOT 3 (OLD DAL/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00	
TOTAL FINES AND FEES	43,616	4,681.14	62,783.64	0.00	18,565.64	143.29	
LIC PERMITS & FRANCHISE							
001-325-000-00 CITY BUSINESS LICENSE	10,500	59.00	10,603.50	0.00	103.50	100.56	
001-326-000-00 BUILDING PERMIT FEE	25,000	2,134.65	42,005.46	0.00	7,005.46	120.02	
001-326-000-10 PROHIBIT REQUEST - VACANT	60,000	0.00	64,707.70	0.00	4,292.30	83.78	
001-326-000-00 FRANCHISE FEES	60,000	0.00	64,707.70	0.00	4,292.30	83.78	
001-330-000-00 TRP TRUCK FEE	43,000	7,988.60	54,180.30	0.00	16,180.30	133.71	
TOTAL LIC PERMITS & FRANCHISE	170,500	10,176.25	127,497.26	0.00	18,987.05	117.12	
OTHER FEES							
001-340-000-00 DONATION THEATRE UTILITY	10,000	15.00	15,942.47	0.00	5,885.47	158.47	
001-341-000-00 PSC MUNICIPAL SURCHARGE	94,000	0.00	71,525.24	0.00	22,474.76	76.03	
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00	
001-342-000-00 RENTS	30,000	0.00	30,000.00	0.00	0.00	100.00	
TOTAL OTHER FEES	134,000	15.00	117,467.71	0.00	16,592.29	87.62	
HEALTH AND SAFETY							
001-351-000-00 POLICE PROTECTION FEES	75,000	6,543.61	75,543.64	0.00	543.64	100.72	
001-352-000-00 FIRE PROTECTION FEES	157,000	12,779.50	153,446.25	0.00	3,446.25	104.95	
TOTAL HEALTH AND SAFETY	227,000	19,323.11	228,989.89	0.00	7,000.00	100.00	
CHARGES FOR SERVICES							
001-362-000-00 SVC CONTRA. DEC AND BOE	45,300	0.00	45,000.00	0.00	0.00	100.00	
001-362-000-01 SVC UTILITY REVENUE	2,000	208.50	2,530.00	0.00	30.50	101.20	
001-362-000-02 SVC CAMP MANAGER FEES	18,000	0.00	19,371.00	0.00	1,371.00	107.62	
001-362-000-03 SVC KARATE FEES	5,000	0.00	5,750.00	0.00	750.00	115.00	
001-362-000-04 SVC BASKETBALL FEES	20,000	0.00	17,612.00	0.00	2,388.00	88.06	
001-362-000-05 SVC ROOM RENTAL FEES	0	0.00	6,330.00	0.00	6,330.00	100.00	
001-362-000-06 SVC ANY/PRIMA FEES	500	0.00	875.00	0.00	375.00	175.00	
001-362-000-07 SVC AFTER SCHOOL FEES	30,000	4,662.00	42,215.48	0.00	12,215.48	140.72	
001-362-000-08 SVC DRINK/SHACK MACHINE	0	0.00	0.00	0.00	0.00	0.00	
001-362-000-09 SVC DANCERS	2,000	100.00	171,470.00	0.00	1,371.00	107.62	
001-362-000-10 SVC KARATE FEES	2,000	230.00	2,335.00	0.00	1,365.00	77.15	
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00	
001-362-000-12 SVC GIRLS GO COLEFINS	0	0.00	0.00	0.00	0.00	0.00	
001-362-000-13 UCAHS/RYC	0	0.00	0.00	0.00	0.00	0.00	
001-362-000-14 SVC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00	
001-362-000-15 SVC CHILDRENS FESTIVAL DO	700	0.00	1,851.00	0.00	1,091.00	243.55	
001-362-000-16 SVC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00	
001-362-000-17 SUMMA REVENUE	700	220.00	1,030.00	0.00	330.00	147.14	
001-362-000-18 YCSA FITNESS CLASS REVENUE	1,000	0.00	635.00	0.00	365.00	63.50	
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00	
001-362-000-20 SVC MISS ACTIV REVENUE ITI	500	0.00	195.00	0.00	305.00	39.00	
001-362-000-25 SVC BEQUEST	0	0.00	0.00	0.00	0.00	0.00	
TOTAL CHARGES FOR SERVICES	134,500	5,620.50	314,208.98	0.00	180,177.98	236.43	
GRANTS							
001-365-000-00 POLICE DEPT. - RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00	
001-365-000-01 USDA GRANT- FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00	
001-365-000-02 LWCF GRANT/ MA PARK	16,000	0.00	14,008.82	0.00	1,991.18	200.00	
001-365-000-03 FEMA GRANT #2 GENERATOR	10,000	0.00	2,198.53	0.00	7,801.47	21.98	
001-365-000-04 FEMA GRANT #1 GENERATOR	300,000	0.00	15,712.38	0.00	284,287.62	5.24	
001-365-000-05 POLICE DEPT. - GRANTS	29,000	0.00	16,874.79	0.00	12,125.21	57.15	
001-366-000-01 SYCC FAMILIARS LEAD CHRG C	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-02 REVER WALK TRAIL GRANT	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-03 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-04 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-05 STRAKEY DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-07 POLICE BRIGAD GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-08 SAFE ROUTES POLICE GRANT	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-09 VENTURE COORDINATOR GRANT	24,000	0.00	10,307.06	0.00	13,692.94	42.95	
001-366-000-10 RECLASSIFY GRANT/Donation	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-11 RECLASSIFY GRANT/Donation	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-12 GATEWAY WEST GRANT REV	329,774	0.00	1,440.28	0.00	328,333.72	0.44	
001-366-000-13 LAND MARK LONG CRT (MCT) F	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-14 CULTURE ARTS GRANT (THEATRE)	129,000	0.00	61,000.00	0.00	67,000.00	47.66	
001-366-000-15 REAR-CLEAN UP GRANT	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-16 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-17 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-18 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00	
001-366-000-19 CONTRIBUTIONS BOR WHO OFF	58,100	0.00	37,761.86	0.00	20,338.14	63.35	
001-366-000-20 SANITARY REPAIR LOAN	0	0.00	0.00	0.00	0.00	0.00	
TOTAL GRANTS	893,800	0.00	159,009.46	0.00	734,790.54	17.79	
INTRAFUND CONTRIBUTES/CHARGES							
001-369-000-00 CONTRIBUTION FUNDS-BROSBY	0	10,397.16	10,397.16	0.00	0.00	100.00	
001-369-000-01 CONTRIBUTION FROM MUN STAB	0	0.00	0.00	0.00	0.00	0.00	

7-02-2020 07:39 AM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2020

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## 001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-369-000-02 CONTRIB FROM SALESTAX FU	200,000	0.00	200,000.00	0.00	0.00	100.00
001-370-000-00 LATE CHARGES - GEN FUND	200	79.70	873.27	0.00	673.27	436.64
TOTAL INTRAFUND CONTR/CHARGES	208,200	10,476.86	211,270.43	0.00	3,070.43	101.47
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	11,200	0.00	8,995.04	0.00	2,204.96	80.31
001-377-000-00 REGRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	1,612.48	3,695.11	0.00	3,295.11	923.78
001-381-000-00 STREET DEPT. BILLING/PCAR	0	75.00	19,778.51	0.00	19,778.51	0.00
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	9,338.43	0.00	5,838.43	266.81
001-397-000-00 VIDEO LOTTERY	17,000	159.38	15,585.80	0.00	1,414.20	91.68
001-399-000-00 MISCELLANEOUS REVENUE	20,950	6,816.03	74,483.08	0.00	53,533.08	355.53
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	2,546	0.00	2,546.00	0.00	0.00	100.00
TOTAL OTHER REVENUE	55,596	8,662.89	134,421.97	0.00	78,825.97	241.78
TOTAL REVENUE	4,636,372	203,086.02	4,243,978.05	0.00	392,393.95	91.54

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	30,000	0.00	30,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	30,000	0.00	30,000.00	0.00	0.00	100.00
TOTAL ECONOMIC DEVELOPMENT	30,000	0.00	30,000.00	0.00	0.00	100.00
MAYOR'S OFFICE						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	280.00	3,000.00	0.00	0.00	100.00
001-409-103-00 MAYOR'S ASSISTANT SALARY	36,561	2,340.54	29,378.61	0.00	7,184.39	80.35
001-409-104-00 MAYOR'S F.I.C.A.	2,800	204.96	2,466.20	0.00	333.72	88.08
001-409-105-00 MAYOR'S INSURANCE	41,291	229.85	32,095.98	0.00	9,195.02	77.75
001-409-106-00 MAYOR'S RETIREMENT	2,400	155.01	1,955.30	0.00	444.62	81.47
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	86,052	3,284.46	68,834.23	0.00	17,157.75	80.06
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	46.42	2,202.54	0.00	797.46	73.42
001-409-214-00 MAYOR'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-409-218-00 MAYOR'S POSTAGE	10,000	1,612.69	9,709.24	0.00	290.80	97.09
001-409-220-00 MAYOR'S LEGAL PUBLICATION	5,000	209.61	1,824.33	0.00	3,175.67	36.48
001-409-222-00 MAYOR'S DRESS	1,500	0.00	1,115.02	0.00	384.98	74.33
001-409-223-00 PROFESSIONAL SERVICES	7,000	0.00	4,590.00	0.00	2,410.00	65.57
001-409-223-01 PROFESSIONAL (ARCHITECT)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	125.30	718.77	0.00	781.23	47.92
TOTAL CONTRACTUAL SERVICES	28,000	1,989.52	20,159.56	0.00	7,840.54	72.05
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATER	40,000	3,366.57	39,828.06	0.00	171.94	99.57
001-409-341-01 EVENT/FIREWORK EXPENSE	9,046	2,500.00	7,304.63	0.00	1,741.37	80.79
001-409-341-06 VOLUNTEER COORDINATOR EXP	10,000	7,567.00	3,416.21	0.00	6,583.79	34.16
TOTAL COMMODITIES	59,046	7,374.07	50,548.90	0.00	7,457.10	87.08
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S RETAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY RD (BRUSHY FOR)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

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CONTRIBUTIONS						
001-409-658-00 CONSULTATIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BAK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	172,098	12,649.15	139,603.61	0.00	32,494.99	81.12
COUNCIL						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	12,000.00	0.00	0.00	100.00
001-410-103-00 CAT CONTROL SALARY	1,000	0.00	640.00	0.00	360.00	64.00
001-410-104-00 COUNCIL'S F.I.C.A.	3,000	76.50	979.91	0.00	2,020.09	97.99
001-410-106-00 COUNCIL'S RETIREMENT	340	20.00	314.87	0.00	25.13	92.59
TOTAL SALARIES & BENEFITS	14,340	1,096.50	13,934.88	0.00	405.22	97.17
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	0	0.00	0.00	0.00	0.00	0.00
001-410-226-00 COUNCIL INSURANCE (PROPER	7,000	0.00	8,814.32	0.00	1,814.32	125.92
TOTAL CONTRACTUAL SERVICES	7,000	0.00	8,814.32	0.00	1,814.32	125.92
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	10,000	89.62	1,439.91	0.00	14,560.09	3.00
001-410-450-02 THEATRE CAPITAL	120,000	5,714.18	55,132.30	0.00	64,867.70	46.20
001-410-450-03 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	5,000	0.00	5,180.26	0.00	180.26	103.61
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	200,000	0.00	200,000.00	0.00	0.00	100.00
001-410-460-00 CAT CONTROL EXPENSE	500	50.00	500.00	0.00	0.00	100.00
TOTAL CAPITAL OUTLAY	345,500	5,853.80	268,252.47	0.00	65,244.53	78.18
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS (facade)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify Sannote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecorCapPayContFdeyCoalt	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

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TOTAL COUNCIL	370,840	6,950.30	289,004.37	0.00	81,835.63	77.93
RECORDER						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	1,800	150.00	1,800.00	0.00	0.00	100.00
001-411-104-00 RECORDER'S F.I.C.A.	140	11.48	137.76	0.00	2.24	98.40
001-411-106-00 RECORDER'S RETIREMENT	180	15.00	180.00	0.00	0.00	100.00
TOTAL SALARIES & BENEFITS	2,120	176.48	2,117.76	0.00	2.24	99.89
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-411-222-00 RECORDER DUES	50	0.00	35.00	0.00	15.00	70.00
001-411-226-00 INSURANCE/COMPENSATION/DO	1,000	0.00	230.01	0.00	769.99	23.00
TOTAL CONTRACTUAL SERVICES	1,050	0.00	265.01	0.00	784.99	25.24
TOTAL RECORDER	3,170	176.48	2,382.77	0.00	787.23	75.17
TREASURER						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	7,070	621.50	7,068.04	0.00	1.96	99.97
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	545	47.56	548.72	0.00	4.28	99.21
001-413-105-00 TREASURER'S GROUP INSURAN	56	3.60	43.20	0.00	12.80	77.14
001-413-106-00 TREASURER'S RETIREMENT	710	62.14	706.82	0.00	3.18	99.55
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,381	734.80	8,365.78	0.00	22.22	99.73
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	2,500	0.00	1,124.25	0.00	1,375.75	44.97
001-413-226-00 TREASURER'S INSURANCE & B	1,000	0.00	289.58	0.00	710.41	28.96
TOTAL CONTRACTUAL SERVICES	3,500	0.00	1,413.84	0.00	2,086.16	40.40
TOTAL TREASURER	11,881	734.80	9,779.62	0.00	2,108.38	82.25
COURT						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	8,000	626.00	7,500.00	0.00	500.00	93.75
001-416-104-00 POLICE JUDGE FICA	700	47.81	573.72	0.00	126.28	81.96
001-416-106-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,700	673.81	8,073.72	0.00	626.28	92.80

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CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	100	0.00	0.00	0.00	100.00	0.00
001-416-226-00 POLICE JUDGE INS BONDS	400	32.81	138.54	0.00	261.46	34.64
TOTAL CONTRACTUAL SERVICES	500	32.81	138.54	0.00	361.46	27.71
TOTAL COURT	9,200	705.62	8,212.26	0.00	987.74	89.26
CITY ATTORNEY						
SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	12,790	999.94	12,788.32	0.00	1.68	99.99
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	979	76.50	978.33	0.00	0.67	99.93
001-417-105-00 CITY ATTORNEY INSURANCE	3,800	28.35	3,789.89	0.00	10.11	99.73
001-417-106-00 CITY ATTORNEY RETIREMENT	1,280	100.00	1,278.88	0.00	1.12	99.91
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	18,849	1,204.79	18,835.42	0.00	13.58	99.93
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	250	0.00	0.00	0.00	250.00	0.00
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	225	0.00	472.86	0.00	247.86	210.16
TOTAL CONTRACTUAL SERVICES	475	0.00	472.86	0.00	2.14	99.55
TOTAL CITY ATTORNEY	19,324	1,204.79	19,308.28	0.00	15.72	99.92
CITY ENGINEER						
SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	0	0.00	0.00	0.00	0.00	0.00
001-420-104-00 CITY ENGINEER FICA TAX	0	0.00	0.00	0.00	0.00	0.00
001-420-106-00 CITY ENGINEER RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	0	0.00	0.00	0.00	0.00	0.00
001-420-223-00 CITY ARCHITECT	6,000	0.00	6,000.00	0.00	0.00	100.00
001-420-226-00 CITY ENGINEER INS & BONDS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	6,000	0.00	6,000.00	0.00	0.00	100.00
TOTAL CITY ENGINEER	6,000	0.00	6,000.00	0.00	0.00	100.00



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REGIONAL DUES						
CONTRACTUAL SERVICES						
001-435-222-00 REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	6,485	0.00	6,485.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
HOUSING						
COMMODITIES						
001-436-341-00 CLEAN UP ASSISTANCE EXP	5,000	184.81	1,744.51	0.00	3,255.49	34.89
001-436-354-00 HOUSING ENFORCEMENT	16,000	0.00	7,209.29	0.00	8,790.71	45.06
TOTAL COMMODITIES	21,000	184.81	8,953.80	0.00	12,046.20	42.64
TOTAL HOUSING	21,000	184.81	8,953.80	0.00	12,046.20	42.64
ZONING						
SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	36,040	2,812.30	35,899.91	0.00	140.09	99.61
001-437-104-00 ZONING F.I.C.A.	2,758	235.14	2,745.34	0.00	11.66	99.58
001-437-105-00 ZONING HEALTH INS	14,258	102.60	14,259.60	0.00	11.60	100.08
001-437-106-00 ZONING RETIREMENT	3,602	281.24	3,590.12	0.00	14.89	99.59
001-437-109-00 COMPENSATED ABSENCE ZONING	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	56,661	3,411.28	56,506.04	0.00	154.96	99.73
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,600	117.70	1,415.01	0.00	184.99	98.44
001-437-221-00 ZONING TRAINING	1,000	0.00	5.00	0.00	995.00	0.50
001-437-228-00 ZONING INSURANCE & BONDS	1,500	62.35	1,343.00	0.00	156.00	89.87
TOTAL CONTRACTUAL SERVICES	4,100	179.65	2,768.01	0.00	1,331.99	67.51
COMMODITIES						
001-437-341-00 ZONING SUPPLIES	1,500	0.00	446.46	0.00	1,053.54	29.74
TOTAL COMMODITIES	1,500	0.00	446.46	0.00	1,053.54	29.74
TOTAL ZONING	62,261	3,590.93	59,720.51	0.00	2,540.49	55.92
ELECTION						

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SALARIES & BENEFITS						
001-438-503-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-530-00 ELECTION	8,000	8,000.00	8,000.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	8,000	8,000.00	8,000.00	0.00	0.00	100.00
TOTAL ELECTION	8,000	8,000.00	8,000.00	0.00	0.00	100.00
DATA PROCESSING						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	20,000	1,068.14	19,702.39	0.00	297.62	98.51
TOTAL CONTRACTUAL SERVICES	20,000	1,068.14	19,702.39	0.00	297.62	98.51
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL	0	382.84	6,455.08	0.00	44.92	99.31
TOTAL CAPITAL OUTLAY	0	382.84	6,455.08	0.00	44.92	99.31
NON-OPERATING EXPENSES						
001-439-570-00 ROT SERVER ACCORD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	20,000	1,450.98	26,157.46	0.00	342.54	98.71
CITY HALL						
SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	35,600	2,396.80	31,309.52	0.00	2,290.48	93.18
001-440-104-00 CITY HALL FICA	2,600	182.16	2,368.14	0.00	231.86	91.08
001-440-105-00 CITY HALL JANITOR INSURAN	4,300	35.40	72.00	0.00	4,228.00	1.66
001-440-106-00 GROUP RETIREMENT	3,360	239.88	3,130.96	0.00	229.04	93.18
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	43,860	2,654.24	36,880.62	0.00	7,009.39	84.02
CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	21,000	3,634.78	17,186.02	0.00	3,813.98	81.84
001-440-216-00 CITY HALL MAINTENANCE & R	5,500	478.94	5,068.61	0.00	1,691.61	103.07
001-440-228-00 CITY HALL INSURANCE & BON	1,500	76.80	772.20	0.00	727.80	51.49
TOTAL CONTRACTUAL SERVICES	28,000	4,190.52	23,626.83	0.00	4,373.17	84.38
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	1,000	16.44	458.30	0.00	541.70	45.83
TOTAL COMMODITIES	1,000	16.44	458.30	0.00	541.70	45.83

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CAPITAL OUTLAY						
001-440-459-00 GEOTHERMAL GRANT CITY HAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	72,890	7,056.64	60,965.75	0.00	11,924.25	83.64
MUN FINANCE CONTRIB						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAR	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	0	0.00	0.00	0.00	0.00	0.00
BAD DEBT						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
ELECTRICIAN - CONTRACTED						
CONTRACTUAL SERVICES						
001-565-330-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY						

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<b>CONTRIBUTIONS</b>						
001-699-568-00 CONTINGENCY COUNCIL DETER	87,092	0.00	0.00	0.00	87,092.00	0.00
TOTAL CONTRIBUTIONS	87,092	0.00	0.00	0.00	87,092.00	0.00
TOTAL CONTINGENCY	87,092	0.00	0.00	0.00	87,092.00	0.00
<b>POLICE</b>						
<b>SALARIES &amp; BENEFITS</b>						
001-700-000-00 ADDITION OPEN	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	634,214	44,722.44	569,113.89	0.00	65,100.31	89.74
001-700-103-25 POLICE DEPT. PRO	0	0.00	22,347.35	0.00	22,347.35	0.00
001-700-104-00 POLICE DEPT. FICA TAX	52,000	3,348.84	44,417.55	0.00	7,582.45	85.42
001-700-105-00 POLICE DEPT. GROUP INSURA	198,164	2,349.20	184,810.86	0.00	13,353.44	93.26
001-700-106-00 POLICE DEPT. RETIREMENT	66,085	4,269.60	53,656.23	0.00	12,428.77	81.19
001-700-106-25 POLICE RET PRO	0	0.00	2,234.75	0.00	2,234.75	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	950,463	54,690.08	876,580.13	0.00	73,882.67	92.23
<b>CONTRACTUAL SERVICES</b>						
001-700-211-00 POLICE DEPT. TELEPHONES	9,560	671.78	9,698.61	0.00	138.61	101.45
001-700-213-00 POLICE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	1,188.00	2,920.60	0.00	79.40	97.36
001-700-221-00 POLICE DEPT. TRAINING	18,500	154.75	15,789.22	0.00	289.22	101.87
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	41,000	218.67	32,056.45	0.00	8,943.55	78.19
001-700-233-00 POLICE DEPT. CRIMINAL INV.	2,000	147.05	246.85	0.00	1,753.95	12.30
TOTAL CONTRACTUAL SERVICES	71,060	2,380.25	60,710.93	0.00	10,349.07	85.44
<b>COMMODITIES</b>						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	25,250	878.96	26,586.85	399.89	1,735.94	106.88
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	20,400	1,741.14	18,286.14	0.00	2,113.86	89.64
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	30,000	1,277.68	26,533.60	0.00	3,466.40	88.45
001-700-344-00 POLICE DEPT. FEEDING FAIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	8,000	1,214.84	4,904.86	0.00	3,095.14	61.31
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	83,650	5,112.43	76,310.65	399.89	6,939.46	91.70
<b>CAPITAL OUTLAY</b>						
001-700-459-00 POLICE DEPT. NEW EQUIP.	71,600	9,984.25	72,682.27	176.31	1,258.58	101.76
TOTAL CAPITAL OUTLAY	71,600	9,984.25	72,682.27	176.31	1,258.58	101.76

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<b>CONTRIBUTIONS</b>						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
<b>NON-OPERATING EXPENSES</b>						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,176,773	72,167.01	1,086,283.98	576.20	89,912.82	92.36
<b>FIRE</b>						
<b>SALARIES &amp; BENEFITS</b>						
001-706-103-00 FIRE DEPT. SALARIES	395,000	31,092.68	387,407.72	0.00	7,592.28	98.08
001-706-104-00 FIRE DEPT. FICA TAX	30,772	2,415.93	29,743.86	0.00	1,028.14	96.66
001-706-105-00 FIRE DEPT. GROUP INSURANC	118,440	2,324.80	119,127.36	0.00	687.36	100.58
001-706-106-00 FIRE DEPT. GROUP RETIREME	39,500	2,867.04	35,779.63	0.00	3,720.37	90.58
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	583,712	38,700.45	572,058.87	0.00	11,653.43	98.00
<b>CONTRACTUAL SERVICES</b>						
001-706-211-00 FIRE DEPT. TELEPHONES	2,000	113.24	1,036.97	0.00	963.03	51.85
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	1,000	0.00	769.95	0.00	230.05	77.00
001-706-216-00 FIRE DEPT. MAINTENANCE	5,000	1,161.86	3,330.62	310.00	1,359.38	72.81
001-706-221-00 FIRE DEPT. TRAINING	10,000	513.50	4,559.67	1,600.00	3,640.33	61.60
001-706-226-00 FIRE DEPT. INSURANCE & BO	36,000	50.66	22,345.08	0.00	13,654.92	62.07
TOTAL CONTRACTUAL SERVICES	54,000	1,839.26	32,942.29	1,910.00	20,047.71	62.87
<b>COMMODITIES</b>						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	12,000	5,218.46	10,691.36	0.00	1,308.64	89.09
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	20,000	6,818.64	16,268.55	1,075.00	2,656.45	86.72
001-706-345-00 FIRE DEPT. UNIFORMS	3,150	811.15	2,739.93	0.00	410.07	86.98
001-706-348-00 FIRE DEPT. HAZARDOUS MAT R	500	0.00	0.00	0.00	500.00	0.00
TOTAL COMMODITIES	35,650	12,848.25	29,699.84	1,075.00	4,875.16	86.32
<b>CAPITAL OUTLAY</b>						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	64,000	9,420.00	62,557.40	462.00	980.60	98.47
001-706-461-00 NEW FIRE STATION PAYMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	64,000	9,420.00	62,557.40	462.00	980.60	98.47
<b>CONTRIBUTIONS</b>						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

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<b>NON-OPERATING EXPENSES</b>						
001-706-670-00 FIRE TRF NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FIRE</b>	<b>737,362</b>	<b>62,807.96</b>	<b>696,358.10</b>	<b>3,447.00</b>	<b>37,556.90</b>	<b>94.91</b>
<b>DOG WARDEN - CONTRACTED</b>						
<b>CONTRACTUAL SERVICES</b>						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,000	0.00	1,000.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	1,000	0.00	1,000.00	0.00	0.00	100.00
<b>TOTAL DOG WARDEN - CONTRACTED</b>	<b>1,000</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>FLOOD CONTROL</b>						
<b>CONTRACTUAL SERVICES</b>						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FLOOD CONTROL</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FIRE - CONTRACTED</b>						
<b>CONTRACTUAL SERVICES</b>						
001-715-230-00 FIRE DEF CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FIRE - CONTRACTED</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>STREET</b>						
<b>SALARIES &amp; BENEFITS</b>						
001-750-000-00 AUDITOR OPER	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	415,136	31,088.55	352,358.83	0.00	62,777.17	84.88
001-750-104-00 STREET DEPT. FICA TAX	32,130	2,368.12	26,800.13	0.00	5,329.87	83.41
001-750-105-00 STREET DEPT. GROUPE INSURA	125,988	30,794.87	129,174.22	0.00	3,186.22	102.53
001-750-106-00 STREET DEPT. GROUPE RETIRE	39,000	2,533.12	36,706.51	0.00	2,293.49	94.12
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	612,254	66,784.66	545,039.69	0.00	67,214.31	89.62

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<b>CONTRACTUAL SERVICES</b>						
001-750-211-00 STREET DEPT. TELEPHONES	6,460	278.77	6,382.01	0.00	17.99	99.72
001-750-213-00 STREET DEPT. UTILITIES	9,700	540.81	9,070.96	0.00	629.04	93.52
001-750-215-00 CONTRIBUION TO FLOWER CP	25,000	0.00	25,000.00	0.00	0.00	100.00
001-750-226-00 STREET DEPT. INSURANCE &	80,000	982.77	37,124.65	0.00	12,875.35	74.25
TOTAL CONTRACTUAL SERVICES	91,160	1,702.35	77,577.62	0.00	13,522.38	85.16
<b>COMMODITIES</b>						
001-750-341-00 STREET DEPT. MAT & SUPPLI	81,000	5,387.78	81,629.46	0.00	629.46	100.78
001-750-343-00 STREET DEPT. AUTO SUPPLIE	30,000	1,534.34	30,639.71	0.00	639.71	102.13
001-750-345-00 STREET DEPT. UNIFORMS	5,000	946.86	5,199.24	0.00	199.24	103.98
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	116,000	7,866.96	117,468.41	0.00	1,468.41	101.27
<b>CAPITAL OUTLAY</b>						
001-750-456-00 WALK TRAIL	0	0.00	0.00	0.00	0.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	65.73	0.00	65.73	0.00
001-750-458-04 TRANSPORTATION ENHANCE GR	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	100,000	19,372.00	41,409.82	40,005.75	18,584.43	81.42
001-750-458-06 PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LANCE/ NORTH BUCK. PARK	16,942	0.00	16,941.38	0.00	0.62	100.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	287,913	13,783.12	14,284.05	1,786.65	271,922.30	5.55
001-750-459-00 STREET DEPT. CAPITAL OUTL	47,200	2,260.96	47,801.01	0.00	601.01	101.27
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	80,000	50,673.68	59,730.95	0.00	20,269.05	74.66
TOTAL CAPITAL OUTLAY	532,055	86,089.76	180,232.94	41,712.40	310,109.66	41.71
<b>CONTRIBUTIONS</b>						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
<b>NON-OPERATING EXPENSES</b>						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL STREET</b>	<b>1,391,469</b>	<b>162,443.75</b>	<b>920,318.66</b>	<b>41,712.40</b>	<b>389,377.94</b>	<b>71.19</b>
<b>STREET LIGHTS</b>						
<b>CONTRACTUAL SERVICES</b>						
001-751-213-00 STREET LIGHTS	70,000	5,425.41	64,667.53	0.00	5,332.47	92.38
TOTAL CONTRACTUAL SERVICES	70,000	5,425.41	64,667.53	0.00	5,332.47	92.38
<b>TOTAL STREET LIGHTS</b>	<b>70,000</b>	<b>5,425.41</b>	<b>64,667.53</b>	<b>0.00</b>	<b>5,332.47</b>	<b>92.38</b>

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<u>TRAFFIC SIGNALS &amp; SIGNS</u>						
<u>CONTRACTUAL SERVICES</u>						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	238.55	3,156.70	0.00	343.30	90.19
001-752-230-00 SIGNS & SIGNALS	12,000	54.98	6,753.26	0.00	8,246.74	45.02
TOTAL CONTRACTUAL SERVICES	15,500	293.53	9,909.96	0.00	8,590.04	53.57
TOTAL TRAFFIC SIGNALS & SIGNS	15,500	293.53	9,909.96	0.00	8,590.04	53.57
<u>SNOW REMOVAL</u>						
<u>COMMODITIES</u>						
001-753-341-00 SNOW REMOVAL	15,700	0.00	5,602.98	0.00	10,097.02	35.69
TOTAL COMMODITIES	15,700	0.00	5,602.98	0.00	10,097.02	35.69
TOTAL SNOW REMOVAL	15,700	0.00	5,602.98	0.00	10,097.02	35.69
<u>AIRPORT</u>						
<u>CONTRIBUTIONS</u>						
001-758-567-00 AIRPORT	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL AIRPORT	15,000	0.00	15,000.00	0.00	0.00	100.00
<u>PUBLIC TRANSIT</u>						
<u>CONTRIBUTIONS</u>						
001-759-568-00 PUBLIC TRANSIT	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL PUBLIC TRANSIT	10,000	0.00	10,000.00	0.00	0.00	100.00
<u>HEALTH DEPT</u>						
<u>CONTRIBUTIONS</u>						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL HEALTH DEPT	5,000	0.00	5,000.00	0.00	0.00	100.00

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<u>STORM WATER</u>						
<u>COMMODITIES</u>						
001-806-348-00 STORM WATER TO SANITARY	50,000	12,668.00	12,668.00	0.00	37,332.00	25.34
TOTAL COMMODITIES	50,000	12,668.00	12,668.00	0.00	37,332.00	25.34
TOTAL STORM WATER	50,000	12,668.00	12,668.00	0.00	37,332.00	25.34
<u>PARK 25% TO CPWB</u>						
<u>SALARIES &amp; BENEFITS</u>						
001-900-000-00 AUDITOR OPEE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
<u>COMMODITIES</u>						
001-900-341-00 PARK-30% HOT/HOT PD TO CP	45,000	4,351.11	35,561.46	0.00	9,438.54	79.03
TOTAL COMMODITIES	45,000	4,351.11	35,561.46	0.00	9,438.54	79.03
<u>CONTRIBUTIONS</u>						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	45,000	4,351.11	35,561.46	0.00	9,438.54	79.03
<u>CVE 75% TO CVE</u>						
<u>CONTRACTUAL SERVICES</u>						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	119,000	10,152.56	82,976.54	0.00	36,023.46	69.73
TOTAL CONTRACTUAL SERVICES	119,000	10,152.56	82,976.54	0.00	36,023.46	69.73
TOTAL CVE 75% TO CVE	119,000	10,152.56	82,976.54	0.00	36,023.46	69.73
<u>STOCKERT YOUTH CENTER</u>						
<u>SALARIES &amp; BENEFITS</u>						
001-907-101-00 STOCKERT YOUTH CENTER SAL	122,300	9,364.20	118,516.59	0.00	3,783.41	96.91
001-907-103-00 CAMP BUCANNEER SALARIES	23,600	142.19	23,657.28	0.00	57.20	100.24
001-907-103-01 SVC BUS DRIVERS	1,000	0.00	330.00	0.00	670.00	33.00
001-907-104-00 FICA TAX	12,100	421.25	10,897.06	0.00	1,202.94	90.06
001-907-105-00 GROUP INSURANCE	28,358	205.20	28,539.36	0.00	181.36	100.64
001-907-106-00 GROUP RETIREMENT	7,500	525.92	7,381.41	0.00	118.59	98.42
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	194,858	6,658.76	189,321.70	0.00	5,536.30	97.16

7-02-2020 07:39 AM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2020

PAGE: 22

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>CONTRACTUAL SERVICES</b>						
001-907-211-00 TELEPHONES	2,500	17.68	2,715.22	0.00	215.22	108.61
001-907-213-00 UTILITIES	15,000	666.63	15,949.83	0.00	949.83	106.33
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	82.63	5,797.92	0.00	202.08	97.11
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	80.00	0.00	195.00	29.09
001-907-226-00 INSURANCE & BONDS	13,500	132.55	8,378.88	0.00	5,121.12	62.07
001-907-230-00 SYC CONTRACTUAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-239-01 WORK STUDY/AMERICORP	6,500	0.00	1,000.00	0.00	5,500.00	15.38
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>45,525</b>	<b>899.49</b>	<b>34,921.85</b>	<b>0.00</b>	<b>10,603.15</b>	<b>76.71</b>
<b>COMMODITIES</b>						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	439.51	4,555.63	0.00	1,444.37	75.93
001-907-341-01 OPERATING EXPENSES	2,500	202.15	2,257.49	0.00	242.51	90.30
001-907-343-00 SYC AUTO SUPPLIES	2,500	165.00	959.08	0.00	1,540.92	38.36
001-907-354-00 DRILL TEAM	5,000	0.00	3,179.44	0.00	1,820.56	63.59
001-907-355-00 DANCE TEAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,300	0.00	9,584.27	0.00	8,715.73	53.25
001-907-357-00 TUTORING	250	0.00	0.00	0.00	250.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	500	0.00	52.14	0.00	447.86	10.43
001-907-359-00 ART/DRAMA PROGRAM	819	0.00	819.00	0.00	0.00	100.00
001-907-360-00 CAMP EUCANNER SUPPLIES	3,500	578.88	1,717.14	0.00	1,782.86	49.06
001-907-361-00 AFTER SCHOOL SUPPLIES	4,300	0.00	2,515.40	0.00	1,784.60	58.80
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	2,000	0.00	956.00	0.00	1,044.00	47.80
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	2,000	0.00	6,315.71	0.00	4,315.71	315.79
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,100	0.00	792.00	0.00	308.00	72.00
001-907-368-02 YOGA FITNESS CLASS	1,000	0.00	572.00	0.00	428.00	57.20
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	500	0.00	179.50	0.00	320.50	35.90
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL COMMODITIES</b>	<b>50,969</b>	<b>1,385.54</b>	<b>34,454.80</b>	<b>0.00</b>	<b>16,514.26</b>	<b>67.60</b>
<b>CAPITAL OUTLAY</b>						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	32.70	0.00	32.70	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	1,260	0.00	1,223.44	0.00	36.56	97.10
001-907-458-02 SYCC BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-907-459-00 CAPITAL OUTLAY	16,299	13,288.19	14,925.31	350.00	1,013.69	83.78
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL OUTLAY</b>	<b>17,549</b>	<b>13,288.19</b>	<b>16,161.45</b>	<b>350.00</b>	<b>1,013.55</b>	<b>94.20</b>
<b>CONTRIBUTIONS</b>						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CONTRIBUTIONS</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

7-02-2020 07:39 AM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2020

PAGE: 23

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>TOTAL STOCKED YOUTH CENTER</b>	<b>108,901</b>	<b>22,231.98</b>	<b>274,879.86</b>	<b>350.00</b>	<b>33,671.20</b>	<b>89.10</b>
<b>CONVENTION CENTER</b>						
<b>CAPITAL OUTLAY</b>						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	40,212.00	0.00	38.00	99.91
<b>TOTAL CAPITAL OUTLAY</b>	<b>40,250</b>	<b>3,351.00</b>	<b>40,212.00</b>	<b>0.00</b>	<b>38.00</b>	<b>99.91</b>
<b>TOTAL CONVENTION CENTER</b>	<b>40,250</b>	<b>3,351.00</b>	<b>40,212.00</b>	<b>0.00</b>	<b>38.00</b>	<b>99.91</b>
<b>HISTORIC LANDMARKS</b>						
<b>CONTRACTUAL SERVICES</b>						
001-911-223-00 HISTORIC LAND MARK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL HISTORIC LANDMARKS</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>SAFETY COMPLEX POLICE</b>						
<b>CONTRACTUAL SERVICES</b>						
001-976-213-00 SAFETY COMPLEX UTILITIES	24,000	1,404.23	21,342.78	0.00	2,657.22	88.93
001-976-216-00 SAFETY COMPLEX MAINT	12,500	45.00	9,242.09	0.00	3,257.91	73.94
001-976-226-00 SAFETY COMPLEX INSURANCE	10,000	0.00	4,081.05	0.00	5,918.95	40.81
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>46,500</b>	<b>1,449.23</b>	<b>34,665.92</b>	<b>0.00</b>	<b>11,834.08</b>	<b>74.55</b>
<b>CAPITAL OUTLAY</b>						
001-976-459-35 FEMA GRANT#2 GENERATOR EX	10,000	1,596.00	1,596.00	0.00	8,404.00	15.96
001-976-459-36 FEMA GRANT#1 GENERATOR EX	300,000	154.00	7,113.85	0.00	292,886.15	2.37
001-976-461-00 SAFETY COMPLEX POLICE DEP	105,665	0.00	102,508.33	0.00	3,156.67	97.01
<b>TOTAL CAPITAL OUTLAY</b>	<b>415,665</b>	<b>1,750.00</b>	<b>111,217.98</b>	<b>0.00</b>	<b>304,447.02</b>	<b>26.76</b>
<b>TOTAL SAFETY COMPLEX POLICE</b>	<b>462,165</b>	<b>3,199.23</b>	<b>145,883.90</b>	<b>0.00</b>	<b>316,281.10</b>	<b>31.57</b>
<b>TOTAL EXPENDITURES</b>	<b>5,332,801</b>	<b>399,662.76</b>	<b>4,080,886.74</b>	<b>46,085.60</b>	<b>1,205,826.66</b>	<b>77.39</b>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>( 696,429)</b>	<b>( 196,576.74)</b>	<b>163,089.31</b>	<b>( 46,085.60)</b>	<b>( 813,432.71)</b>	<b>16.80</b>

**Motion to accept the Financial Report for June 2020 was made by Albaugh/Bucklew. Motion carried.**

The Mayor used the Chairs Prerogative to move Strategic Issues F.4 Approval Resolution 2020-06 Budget Revision Coal Tax and F.5 Approval Resolution 2020-07 Budget Revision General Fund to the table. Amby Jenkins explained that per WV Code, we must make budget revisions to reflect any change in projected cash balance on hand in the General Fund and/or Coal Tax. We first heard about the Coal Tax revision request:

F.4 Approval Resolution 2020-06 Budget Revision Coal Tax – Amby Jenkins explained the proposed Resolution 2020-06 Budget Revision Coal Tax. We projected a \$1,000 balance on hand with Coal Tax and came into the year with \$48,492.

Motion to approve Resolution 2020-06 Budget Revision Coal Tax was made by Thomas/Albaugh. Roll Call vote was required and conducted by City Recorder Sanders:

Albaugh – Yes

Bucklew – Yes

Reger – Yes

Rylands – Yes

Thomas – Yes

Sanders – Yes

Skinner – Yes

Motion carried unanimously

RESOLUTION 2020-06

At a regular session of the municipal council, held July 2, 2020 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Coal Tax) of the City of Buckhannon. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as an official chief inspector of public officers the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR COMMITMENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number #1, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by David Thomas, and duly seconded by Mary Albaugh the vote thereon was as follows:

MARY ALBAUGH	<u>Mary Albaugh</u>	<u>Yes</u>	or	No
PAMELA BUCKLEW	<u>Pamela Bucklew</u>	<u>Yes</u>	or	No
JACK REGER	<u>Jack Reger</u>	<u>Yes</u>	or	No
C. J. RYLANDS	<u>C. J. Rylands</u>	<u>Yes</u>	or	No
D. DAVID THOMAS	<u>David Thomas</u>	<u>Yes</u>	or	No
RANDALL SANDERS	<u>Randall Sanders</u>	<u>Yes</u>	or	No
ROBBIE SKINNER	<u>Robbie Skinner</u>	<u>Yes</u>	or	No

WHEREUPON, RECORDER-RANDALL SANDERS, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the RECORDER is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

ISSN 68 (rev. 2020)

City of Buckhannon  
GOVERNMENT ENTITY

CONTRACT NUMBER  
06/30/2021  
HWS  
1  
1 of 1

Person To Contact Regarding Request  
Name  
Phone  
Fax  
Email

20 E Main St  
STREET OR P.O. BOX  
Buckhannon  
26001  
WV CODE

Municipality  
Government Type

REVENUES: (net each acct.)					
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
298	Assigned Fund Balance	1,000	47,492		48,492
	RNA				
	RNA				
	RNA				
	RNA				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)	47,492
Explanation for Account # 378, Municipal Specific:	
Explanation for Account # 398, Contributions from Other Funds:	

EXPENDITURES: (net each account category)					
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
760	Street and Highways	15,000	47,492		62,492
	RNA				
	RNA				
	RNA				
	RNA				
	RNA				
	RNA				
	RNA				
	RNA				

NET INCREASE/(DECREASE) Expenditures

47,492

APPROVED BY THE STATE AUDITOR

BY: Deputy State Auditor, Local Government Services Division Date

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE

**F.5 Approval Resolution 2020-07 Budget Revision General Fund** – Amby Jenkins explained the proposed Resolution 2020-07 Budget Revision General Fund. We projected \$700,000 balance on hand with General Fund and came into the year with \$694,947.85 (checking \$570,774.47; CD \$85,664.02; Fire Truck Savings \$38,309.33; cash drawers \$200. I counted truck savings as council wants to use it as a down payment for the new truck). We will need to reduce a line item by \$5,052 to match the actual balance on hand.

**Motion to approval Resolution 2020-07 Budget Revision General Fund was made by Albaugh/Bucklew. Roll Call vote was required and conducted by City Recorder Sanders:**

**Albaugh – Yes**  
**Bucklew – Yes**  
**Reger – Yes**  
**Rylands – Yes**  
**Thomas – Yes**  
**Sanders – Yes**  
**Skinner – Yes**

**Motion carried unanimously**

**RESOLUTION 2020-07**

At a regular session of the municipal council, held July 7, 2020 the following order was made and entered:

**SUBJECT:** The revision of the Levy Estimate (GENERAL FUND) of the City of Buckhannon. The following resolution was offered:

**RESOLVED:** That subject to approval of the State Auditor as an official chief inspector of public officers the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number #1, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Mary Albaugh, and duly seconded by J. David Thomas, the vote thereon was as follows:

MARY ALBAUGH	<u>Mary Albaugh</u>	<u>YES</u>	OR	NO
EAMELA BUCKLEW	<u>Eamela Bucklew</u>	<u>YES</u>	OR	NO
JACK REGER	<u>Jack Reger</u>	<u>YES</u>	OR	NO
C. J. RYLANDS	<u>C. J. Rylands</u>	<u>YES</u>	OR	NO
J. DAVID THOMAS	<u>J. David Thomas</u>	<u>YES</u>	OR	NO
RANDALL SANDERS	<u>Randall Sanders</u>	<u>YES</u>	OR	NO
ROBBIE SKINNER	<u>Robbie Skinner</u>	<u>YES</u>	OR	NO

WHEREUPON, RECORDER RANDALL SANDERS, declared said resolution duly adopted, and is therefore **ATTENDED** and **ORDERED** that said resolution be, and the same is, hereby adopted as so stated above, and the RECORDER is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

LS50 DR (Ver. 2020)

Dir. Ash, Deputy State Auditor  
West Virginia State Auditor's Office  
200 West Main Street  
Clarksburg, WV 26301  
Phone: 827-2415 ext 5114  
Fax: 304-340-5898  
Email: [hgs@wva.gov](mailto:hgs@wva.gov)

**REQUEST FOR REVISION TO APPROVED BUDGET**

Subject to approval of the State Auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-2-2a)

CONTROL NUMBER

Page No.

08/30/2021

Page

1

Page

1 of 1

Person To Contact Regarding Request:

Name

Phone

Fax

Email

City of Buckhannon  
GOVERNMENT ENTITY

70 E Main St

STREET OR PO BOX

Municipality

Government Type

Buckhannon

26301

ZIP CODE

**REVENUES: (not each acct.)**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
298	Assigned Fund Balance	700,000		5,052	694,948
	RNA				
	RNA				
	RNA				
	RNA				
	RNA				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

-5,052

Explanation for Account # 375, Municipal Specific:  
Explanation for Account # 369, Contributions from Other Funds:

**EXPENDITURES: (not each account category)**

WV CODE 7-1-5

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
750	Streets and Highways	1,588,877		5,052	1,583,825
	RNA				
	RNA				
	RNA				
	RNA				
	RNA				
	RNA				
	RNA				
	RNA				
	RNA				

NET INCREASE/(DECREASE) Expenditures

-5,052

APPROVED BY THE STATE AUDITOR

BY: Deputy State Auditor, Local Government Services Division

Date

ATTESTED SIGNATURE OF CITY

APPROVAL DATE

7/2/20

**C.4 Fire Chief- JB Kimble** – Chief Kimble welcomed Mayor Skinner and the new and returning council members and looks forward to working with everyone. He then reviewed his May 2020 report with Council including the following items

- Call volume for May of 2020 was 445, down about 15% from last year.
- COVID-9 Testing in the department – They continue to have department members tested and practice safety precautions with every response.
- Call volume status - Since the economy has begun reopening, the call volume is spiking.
- Response policy and services being provided are being reviewed and prioritized – The priority of the department must be to respond to fires and rescues.
- There were 2 fires in the City limits in the month of June that were arson and are currently being investigated by the State Fire Marshall.
- He is starting the testing process with civil service due to current list expiring – The Chief is working on this now.
- Fireworks safety – They continue to promote safety with the use of Fireworks.

The Chief was then ready to discuss the financing of Rescue Fire Pumper Apparatus Truck, which is Strategic Issue item F.2 Approval Financing of Rescue Fire Pumper Apparatus Truck. The Chief gave an overview and then Amby Jenkins reported that she had contacted three local banks for rates on a 10-year term. The truck bid was \$542,454. \$38,000 will be made as a down payment leaving a loan balance of \$504,454. If Council wishes to purchase the fire truck, she recommends selecting Community Bank who offered an interest rate of 2.5% on a 10-year term. Various questions were asked by Council members. A couple of important points are that we will be selling another truck, which will provide additional funds to be used towards the principal and that new truck this will replace three older trucks.

**Motion to move F.2 Approval Financing of Rescue Fire Pumper Apparatus Truck to the table and approve the financing of the new truck through Community Bank at an interest rate of 2.5% on a 10-year term was made by Thomas/Bucklew. Motion carried.**

**C.5 City Attorney- Tom O'Neill** – Mr. O'Neill deferred his comments to the Strategic Issues for Discussion and/or Vote period of our meeting.

**D. Correspondence & Information** – The Mayor reviewed the following with Council:

**D.1 Official Oath of Office- Mayor Robbie Skinner, Recorder Randy Sanders, Council Members Jack Reger, Pamela Bucklew & CJ Rylands** – The Mayor thanked the City Hall staff and City Recorder Sanders for the wonderful way the swearing in ceremonies were handled.

## CITY OF BUCKHANNON

### OFFICIAL OATH

---

State of West Virginia,  
County of Upshur,  
City of Buckhannon,

I, **Robert Neal Skinner III** do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as **Mayor** of the said City to the best of my ability, so help me God.

Signed 

Subscribed and sworn to before me this 1<sup>st</sup> day of July 2020



  
Randall Sanders, Recorder



CITY OF BUCKHANNON

OFFICIAL OATH

State of West Virginia,  
County of Upshur,  
City of Buckhannon,

I, *Randall H. Sanders* do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as *Recorder* of the said City to the best of my ability, so help me God.

Signed 

Subscribed and sworn to before me this 1<sup>st</sup> day of July 2020

  
Amberle Jenkins, Assistant Recorder

CITY OF BUCKHANNON

OFFICIAL OATH

State of West Virginia,  
County of Upshur,  
City of Buckhannon,

I, *Jack L. Reger* do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as *Council Member* of the said City to the best of my ability, so help me God.

Signed 

Subscribed and sworn to before me this 1<sup>st</sup> day of July, 2020

  
Randall, Sanders, Recorder

CITY OF BUCKHANNON


OFFICIAL OATH

State of West Virginia,  
County of Upshur,  
City of Buckhannon,

I, *Clifford J Rylands III* do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as *Council Member* of the said City to the best of my ability, so help me God.

Signed 

Subscribed and sworn to before me this 1<sup>st</sup> day of July, 2020

  
Randall, Sanders, Recorder

CITY OF BUCKHANNON

OFFICIAL OATH

State of West Virginia,  
County of Upshur,  
City of Buckhannon,

I, *Pamela M. Bucklew* do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as *Council Member* of the said City to the best of my ability, so help me God.

Signed *Pamela M. Bucklew*

Subscribed and sworn to before me this 1<sup>st</sup> day of July, 2020

*Randall Sanders*  
Randall Sanders, Recorder

D.2 FOIA Request-SmartProcure for PO/Vendor Information & ACLU for BPD Operations

SmartProcure FOIA to City of Buckhannon for PO/Vendor Information

1 message

Danick Baron <dbaron@smartprocure.com>  
Reply-To: dbaron@smartprocure.com  
To: amberjenkins@buckhannonwv.org

Mon, Jun 22, 2020 at 9:04 AM

Dear Amberie Jenkins or Custodian of Public Records,

SmartProcure is submitting a FOIA request to the City of Buckhannon for any and all purchasing records from 12/27/2019 (arrdd/yyyy) to present. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e. invoice, encumbrance, or check number

2. Purchase date

3. Line item details (Detailed description of the purchase)

4. Line item quantity

5. Line item price

6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email or click on the button below to upload the information. There is no file size limitation.

Click Here To Upload

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,  
Danick Baron  
Data Acquisition Specialist

Direct: 501-609-6540  
Email: dbaron@smartprocure.com


Fw: Freedom of Information Act Request

Matt Gregory <mattgregory@buckhannonpolice.com>  
To: "Amby" <amby@buckhannonwv.org>, Tom O'Neill <tom.oneill@buckhannonwv.org>

Wed, Jun 24, 2020 at 1:23 PM

See the request below

Matt Gregory  
Chief of Police  
Buckhannon Police Department  
24 S. Florida St  
Buckhannon, WV 26201  
(304) 472-5723



From: Tim Smith <tmsmith@buckhannonpolice.com>  
Sent: Wednesday, June 24, 2020 11:41 AM  
To: Matt Gregory <mattgregory@buckhannonpolice.com>  
Subject: Fw: Freedom of Information Act Request

Get Outlook for iOS

From: Isabel <isabel.coleman@yale.edu>  
Sent: Wednesday, June 24, 2020 11:24 AM  
To: Tim Smith <tmsmith@buckhannonpolice.com>  
Subject: Freedom of Information Act Request

ACLU

West Virginia

(304) 345-9246  
P.O. Box 3952  
Charleston WV 25339-3952  
www.acluww.org

June 24, 2020

Buckhannon Police Department  
24 South Florida St  
Buckhannon, West Virginia 26201  
sent via email to tmsmith@buckhannonpolice.com

- a. January 1, 2015
- b. June 1, 2015
- c. January 1, 2016
- d. June 1, 2016
- e. January 1, 2017
- f. June 1, 2017
- g. January 1, 2018
- h. June 1, 2018
- i. January 1, 2019
- j. June 1, 2019

2. The number of complaints for officer misconduct received per year from January 1, 2015 to December 31, 2019.
3. For each year from January 1, 2015 through December 31, 2019, the number of officers that have been the subject of complaints.
4. The number of use-of-force incidents for each year from January 1, 2015 to December 31, 2019.
5. The number of internal reviews for each year from January 1, 2015 to December 31, 2019 including:
  - a. Reviews initiated by civilian complaint
  - b. Reviews initiated internally
6. For each year from January 1, 2015 to December 31, 2019, the number of disciplinary actions, broken down by the type of disciplinary action taken.
7. Any extra training required by your agency above and beyond the minimum state requirements required for officers on the force.

Please note that W. Va. Code § 29B-1-3 requires agencies to respond to requests for public records within **five business days**. If you anticipate that it will take longer than five business days, or have questions about the scope of this request, please call me at 607-279-9057.

Additionally, while W. Va. Code § 29B-1-3(5) permits public agencies to assess fees associated with the reproduction of public records, as a not-for-profit advocacy organization we request a waiver of any fees associated with the furnishing of these documents. To limit costs, electronic production of documents would be acceptable. If you do intend to assess fees, however, please contact me for authorization of any fees in excess of \$100.

In light of the restrictions caused by the Covid-19 pandemic, please furnish the requested records by e-mail to:

Eli Baumwell  
ACLU of WV Foundation  
P.O. Box 3952  
Charleston, West Virginia 25339-3952  
ebaumwell@acluwv.org

and

Isabel Coleman  
isabel.coleman@yale.edu

If you have any questions or concerns, you can reach Isabel on her mobile phone at 205-209-0372 or email isabel.coleman@yale.edu.

Sincerely,

*Eli Baumwell*

Eli Baumwell  
Policy Director, ACLU-WV

**D.3 Reminder City Hall Closed on July 6, 7, & 8 due to Electrical Service Panel Upgrade -**  
While there is approval for City Hall to be closed to the public for these three days, the feeling is the work will be completed in just one day.

## **D.4 Proclamations: BEST Award-Bob Post, Gray Barker World UFO Day, Bob Wallace & Dedication Artist Wolfgang Flor**

### **MAYOR'S PROCLAMATION**

**WHEREAS**, the Council of the City of Buckhannon resolved during its regular meeting of October 18, 2018, to honor residents of our Buckhannon-Upshur community who perform extraordinary service while embracing the kind & giving spirit of volunteerism; and,

**WHEREAS**, Buckhannon has long championed community service & has recognized persons who have given selflessly for the benefit of our City's Fire & Police Departments, & our Stockert Youth & Community Center, but had not until 2018 formally recognized others who generally perform many other acts of service & kindness; and,

**WHEREAS**, with the establishment of our Volunteer Center, the City deemed it to be appropriate to recognize our community's most giving volunteers with our 17 previous honorees of the Buckhannon Exemplary Service Testimonial (**BEST**) Award being Amanda Hayes, Zach Mutchler, Robin Keough, Shirley Tinney, Bill Nicholson, Dr. Joe Reed, Dr. Paul Richter, April Keating, Brad & Kim Lincicome, Dr. Kathy Gregg, Stan Rexroad, Rich Clemens, Elks Lodge #1736, Miles Paugh, Create Buckhannon, Allen Nash, & Band of Brothers.

**NOW, THEREFORE, I, DAVID W. McCAULEY**, as **MAYOR OF THE CITY OF BUCKHANNON**, pursuant to the power & authority duly vested in me, do hereby proclaim as our City's 18th recipient of our **BEST Award** for June 2020 to be **ROBERT R. "BOB" POST**. **MR. POST**, a U.S. Army veteran, is a proud member of the Frank B. Bartlett American Legion Post #7 having served as Post Commander, First Vice Commander, Americanism Chair, & member of our Combined Honor Guard. In 2008, **BOB POST** spearheaded the effort sponsored by our American Legion Post to realize the instruction of Patriotism & Americanism throughout all West Virginia, public schools, bringing awareness to all K-12 students of American wartime involvement & the service of our military personnel. **BOB POST** lobbied the State Board of Ed & Superintendent to realize this wonderful program that was launched statewide in 2013. **BOB POST** stated, "Veterans & wars have been overlooked in our educational system & it's important that this history not be overlooked. The goal of doing this was to teach the love of country to our youth." Simply stated, **BOB POST** has helped us all in our B-U community & State of WV to be better & happier in many ways, elevating our quality of life. I direct that a permanent placard be placed upon our **BEST** bench in Jawbone Park to forever honor & recognize **BOB POST** & all past & future honorees of our City's **BEST** award.

I further urge all residents to join our City's most honored guest, **BOB POST**, his wife, Peggy, his sons, Randy, Rick, & Bob, his grandchildren, friends, admirers including me, along with all members of our City government family during our public ceremony to be conducted at 4:00 p.m. on Friday, June 26, 2020 as we honor our City's 18th recipient of our **BEST** award. We all wish **BOB POST** the very **best** as he continues to work hard for our veterans & B-U community. May every resident be mindful of the importance of community service & giving of one's self & be inspired to give selflessly for the benefit of others as we pay tribute to the many substantial contributions of our exceptional volunteers including the newest recipient of our City's **BEST** Award, **MR. BOB POST**.

Given under my hand & official seal of The City of Buckhannon this 26th day of June, 2020.

David W. McCauley, Mayor

#### **MAYOR'S PROCLAMATION**

**Whereas**, World UFO Day is celebrated all over our globe by throngs of people each July 2; &

**Whereas**, one of Buckhannon's former residents & business operators, **GRAY BARKER**, was one of the most prolific UFOlogy & science fiction writers in literary history having authored the acclaimed Saucerian, & further having popularized "The Flatwoods Monster" that allegedly appeared in **MR. BARKER's** hometown of Flatwoods on September 12, 1952 & "The Mothman" that allegedly appeared in Pt. Pleasant during the 13 months leading up to the Silver Bridge collapse on December 15, 1967; &

**Whereas**, **GRAY BARKER** managed Buckhannon's historic, Colonial Theatre from 1973-81 which facility our City acquired & has been restoring since January, 2017; &

**Whereas**, **GRAY BARKER's** literary contributions concerning UFOs resulted in adaptation of his literary works to several highly acclaimed movies that are a part of American folklore with cult-like followings including The Philadelphia Experiment, The Men in Black series, & The Mothman Prophecy; &

**Whereas**, it is very appropriate & most relevant for our Buckhannon-Upshur citizenry to embrace all of the fun & entertainment associated with World UFO Day & science fiction in general, particularly given the rich legacy of **GRAY BARKER** in our B-U community.

**NOW, THEREFORE, I, DAVID W. McCAULEY, MAYOR OF THE CITY OF BUCKHANNON**, pursuant to the power & authority duly vested in me, do hereby proclaim for our fourth, annual UFO celebration- Thursday, July 2, 2020- to be "**GRAY BARKER WORLD UFO DAY**" throughout our City of Buckhannon.

I further urge all of our B-U residents to embrace all of the fun & intrigue associated with UFO lore & science fiction in general & to participate in events to celebrate World UFO Day including through their attendance of our annual reading from **GRAY BARKER's** highly acclaimed work- "They Knew Too Much About Flying Saucers," at our Colonial Theatre on East Main Street at 1:00 p.m. on Thursday, July 2, 2020 & further to become better aware of the rich legacy & many literary contributions of one of our former own, the late, great **GRAY BARKER** while appreciating the charm & history of our Colonial Theatre where **GRAY BARKER** lived, worked, & played.

Given under my hand & the official seal of  
The City of Buckhannon, this 30th day of June, 2020

David W. McCauley, Mayor

#### **MAYOR'S PROCLAMATION**

**Whereas**, **ROBERT J. "BOB" WALLACE**, a longtime Buckhannon resident has very generously supported our City & our entire Buckhannon-Upshur community contributing his excellent vision & expertise through decades of service as Buckhannon's City Attorney & civic leader; &

**Whereas**, during **BOB WALLACE's** long tenure with our City it was no coincidence that Buckhannon emerged as one of West Virginia's finest communities with one of the highest qualities of life in our State, while advising our City during acquisition of its Water Plant & distribution system, development of our Sewer Plant, expansion of our waste collection facilities, & many other improvements such as paved & lighted streets, construction of sidewalks, & storm water projects; &

**Whereas**, as a key figure with our Chamber of Commerce, **BOB WALLACE** was instrumental in the recruitment of Moore Business Forms & the Clow Corporation, & the expansion of Union Drilling, while also graciously giving his time from organizing Babe Ruth Baseball to serving as a member of the Upshur County EMT squad to being a longtime member of the Lions Club & being a generous supporter to many College projects including the building of the Rockefeller Center; &

**Whereas**, our Buckhannon-Upshur community appreciates & values the efforts, energy, & dedication of some of our finest residents & supporters, & wishes to honor & commend them in their continued, positive mission particularly supporting the safety of our community; &

**Whereas**, our City now desires to recognize **BOB WALLACE** by bestowing upon him our City's highest honor with the Ambassador's Award.

**NOW, THEREFORE, I, DAVID W. McCAULEY, MAYOR OF THE CITY OF BUCKHANNON**, pursuant to the power & authority duly vested in me, do hereby proclaim Tuesday, June 30, 2020 to be **"BOB WALLACE DAY"** throughout our City of Buckhannon.

To further memorialize **BOB WALLACE'S** devotion to and affinity for our Buckhannon-Upshur community, I further now hereby bestow upon him, the Buckhannon Ambassador Award, becoming one of the very few recipients & honorees of this most prestigious award. Appropriately, I direct the installation of a permanent placard upon the "Ambassador's Bench" on East Main Street in front of our City's Stockert Center to permanently honor **BOB WALLACE**, bearing the inscription-

- - **"THE AMBASSADORS' BENCH - HONORING THOSE WHO SELFLESSLY DEDICATED THEIR LIVES TO THE SERVICE, PROMOTION, & ADVANCEMENT OF BUCKHANNON"** - -

I further urge all our residents to thank our community's most honored citizen, **ROBERT J. "BOB" WALLACE**, joining his children, Chris & Julie, his friends, admirers including me, & all members of our City government family upon his special day.

Given under my hand & the official seal of  
The City of Buckhannon, this 30th day of June, 2020

David W. McCauley, Mayor

**CITY OF BUCKHANNON – MAYOR McCAULEY'S REMARKS AT  
WOLFGANG FLOR DEDICATION IN JAWBONE PARK – June 26, 2020**

Welcome to Buckhannon's "Next Big Thing"- the dedication of & our City's tribute to the late, great Wolfgang Flor, one of the most acclaimed wood sculptors ever. During the past four plus years, I've been most honored to help promote the arts by celebrating the very best from our community's past artists in hope of inspiring the artists of today & tomorrow. Our arts come to us in many forms, whether they be the performing arts through music, film, theatrical, & dance, or the visual arts through paint, drawing, sculpture, photography, filmmaking, & design, or the literary arts through prose, poetry, short story, & novels.

Our community has been telling its story by recognizing Ted Cassidy (actor, Lurch), Jean Lee Latham (author, Carry On Mr. Bowditch), Gray Barker (writer, the greatest UFOlogist), Pare Lorentz (filmmaker, FDR's documentarian), Ross Straight (sculptor Buckongahelas), Charley Harper (modernist/naturalist artist), Jimmy Pankow (musician, Chicago trombonist/Ballet for a Girl in Buc[k]hannon), & now today- Wolfgang Flor.

When you think about the design of Jawbone Park, the vision for our Colonial Theatre, the Trader's Alley corridor & Arts' District, & the creation of ART26201- the common denominator is our fantastic architect, Bryson VanNostrand. It's largely Bryson's vision & imagination that have gotten us to where we are with all of these amazing projects. We all owe him a debt of gratitude. Thank you Bryson for being our spark! Would you please bring us greetings from our arts community? [Bryson VanNostrand]

In the months ahead, more public art here will be unveiled- installation of the Men in Black car in further tribute to Gray Barker, the completion of the next phase of your Colonial Theatre where Buckhannon Community Theatre's "Clue" is scheduled to be performed by Buckhannon Community Theatre in October, the Jimmy Pankow Trombone Cove here in Jawbone Park, & formal tributes to the late Jim Knorr & Garland West- both of whom dedicated their lives to various art forms.

Before I call upon Marie Flor to unveil Wolfy's biographical sign which we'll read in a minute, we all should be mindful that these things don't just happen by themselves. They take time & money. I'd like to contribute \$100 to ART26201 for our "Next Big Thing" that we know will be just around the corner. Bryson? Now for our unveiling, Marie would you please join me? [unveiling of bio placard by Marie Flor, & presentation of mini-bio placards to Marie, daughters, Gene Frye] Reading of sign = WOLFGANG HUBERT FLOR\*\*

"Wolfgang Flor was one of the most prolific & celebrated wood sculptors in West Virginia history. Born on January 29, 1928 in Naumburg, Selesia, Germany, to Arthur & Elisabeth Hurney Flor, he immigrated to the U.S. in 1951 & his soon-to-be bride, Marie Luise Busz Flor, joined him in 1957. Wolfgang & Marie wed in 1958 & were married for more than 59 years. After residing in Cleveland, Ohio for a few years, the couple chose Upshur County as their permanent home, buying a farm near Rock Cave in 1961, & moving here in 1963 to fulfill their dream of building their own home & living a life of self-sufficiency while being close with nature & devoting their lives to the arts. Mr. Flor's artistic talents were entirely self-taught. His many masterpieces were hand-carved from local chestnut, walnut, & cherry- & wax for a finish.

"In 1968, West Virginia Wesleyan College commissioned Wolfgang to carve the College seal that is exhibited in Wesleyan's Benedum Center. Mr. Flor further was engaged to sculpt Jesus Christ's 12 apostles, perhaps his most acclaimed work, that have long been featured & displayed along the back wall of Wesley Chapel since their 1969 dedication. These 12 magnificent & highly unique works of art were positioned in a manner whereby the Apostles seemingly look out upon the Chapel's congregation.

“Many more commissions followed including “The Return of the Prodigal Son,” a life-size, walnut sculpture displayed along the staircase at Glenville State College’s library. Glenville State further features his cherry, portrait bust of a little boy dubbed “What’s Next?” displayed in the children’s room at the College’s library. Wolfgang’s “Integration,” a large chestnut panel, has long been displayed at the Towers residence hall on the Evansdale campus of West Virginia University in Morgantown.

“The State of West Virginia acquired six Flor masterpieces as part of the West Virginia State Museum’s permanent collection housed at the Culture Center in Charleston. Those State holdings include “The Mother” & “Care”- life-size works sculpted from walnut. Two large chestnut panels entitled “Let My People Live” are displayed in Charleston’s Temple Israel. “Unity in Marriage” is displayed at the University of Michigan-Flint. Additionally, Wolfgang Flor’s works are featured in private collections throughout the United States & overseas in England, Germany, & Belize.

“Shortly before his death, West Virginia Wesleyan College further acquired “Family Tree” sculpted from a 150 year-old chestnut log that is displayed in the Chapel Sanctuary. Additionally, the College has displayed on loan at the Chapel- two Flor masterpieces entitled “Poverty & Miser” installed there shortly following Mr. Flor’s death.

“Wolfgang Flor once stated, “My work comes from within the log. You could roll one of my pieces down a hill & it would not be seriously damaged.” He wanted his art to be experienced by his audience, stating- “Wood sculpture is made for the hands. When someone touches my work, I consider it a compliment. What the music is to the ear, the piece of sculpture is to the eye. It must be so you WANT to put your hands on it.” Wolfgang Flor’s philosophy of life is demonstrated in his art. “Life is made up of good times- depicted in soft forms, & troubled times- evidenced by hard lines. To find the right balance in it is what life is about.”

“Wolfgang Flor died on December 2, 2017 in Buckhannon survived by his wife of 59 years, Marie, who still carves spoons today; daughters, Veronica Grant & Ulrika Browning; & grandchildren Jacob, Isabella, & Demar Grant & Rachel Browning. Our Buckhannon-Upshur community shall always remember Wolfgang Flor while appreciating his artistic genius.

DEDICATED IN JAWBONE PARK BY THE CITY OF BUCKHANNON ON JUNE 26, 2020”

Before we hear from Wolfy’s bride, Marie, I’d like to recognize & call upon my collaborator for today’s tribute, our friend & artist in his own right- Gene Frye. Gene?-

I also note that Wolfgang’s first intern about 1971 I understand- is here, Richard Sink, a renowned artist who knows a thing or two about all things wood. Richard might we call upon you to share some words about Mr. Flor?

Marie- we’d love to hear your thoughts- ladies & gentlemen- Mrs. Marie Flor.

In closing, please folks- remember to support your public arts with your enthusiasm & your dollars. The arts truly make all the difference in our high quality of life here. Thanks to you all for being here yet again, & remember also, this place & the arts are here for us all to enjoy & be inspired by- thanks again, you rock Buckhannon! Stay tuned in the coming weeks for our NEXT BIG THING!

**D.5 Drive-in & Park July 5th Independence Day Fireworks Display Celebration –Citizens Bank, Walgreens, Premier Bank, Community Bank & CVS – The Mayor reminded people to stay in their vehicles and/or practice social distancing during this event.**

**E. Consent Agenda – The Mayor reviewed the following with Council:**

**E.1 Approval of Minutes-Regular Meeting 06/18/2020**

**E.2 Approval of Building and Wiring Permits**

**COUNCIL MEETING**  
**Building, Electrical, Demolition Permits**  
**JULY 2, 2020**

Permit Number	Submitted By and Location	Contractor	Description of Work to be Performed	Building Value	Electrical Code	Total Electrical Fees Paid	Total Building Fees Paid	Zoning	Asbestos	Flood Zone	Elev. Certificate	Non Conversion Use	Historic District
74809	Community Care of WV 37 W Main St	Self	Signage front & side of building	\$3,211.26			\$30.50	X					X
74810	Carol Gooden 229 Randolph St	Taylor Enterprises	12'x16' Storage Building	\$2,000.00			\$22.00	X					
74811	Thomas Akers 10 Thurman Ave	Self	4' Chainlink Fence	\$2,000.00			\$22.00	X					
74812	Tiffany Fitzgerald 15 Lower Dr	Window World	5 Replacement Windows	\$2,630.00			\$28.93						
74813	Steve Nesbitt 7 Park St	Self	Concrete Garage Floor	\$500.00			\$10.00						
74814	David Rexroad 3 Lincoln Heights	All State Paving	Paving Existing Driveway	\$8,200.00			\$90.20						
74815	Linda's Kitchen 25 N Kanawha St	Self	Signage 4'x4'	\$20.00			\$15.00	X					X
74816	GarVal Property Rentals 6 Meade st	Self	Inside Remodel	\$3,000.00			\$33.00						X
74817	Kenneth Farrabee 172 S Kanawha St	Self	4' Fence	\$400.00			\$10.00	X					X
74818	Roy Dean 167 Camden Ave	Self	5' Fence	\$1,500.00			\$16.50	X					
74819	Michael Fitzgerald 15 Lower Dr	Self	Roof over Existing Deck	\$850.00			\$10.00	X					
74820	Johnnie Miller 102 Wood St	Self	Handicap Ramp	\$			\$n/c	X					
74821	Frankie Casto 13 Gum St	Mikes Kitchen & Bath	Tub/Shower Unit	\$3,500.00			\$38.50						

**COUNCIL MEETING**  
**Building, Electrical, Demolition Permits**  
**JULY 2, 2020**

74822	Kim Thorne 33 Central Ave	Helping Hand Home Improvement	Re-Roof Metal over Shingle Overlay	\$8,880.00			\$97.68						X
74823	Chris Hayslette 11 Lincoln Way	Neels Fence	4' Fence	\$6,190.00			\$68.09	X					
74824	Norman Ruhlrow 25 Park St	Carrier GC	Re-Roof Shingles	\$10,000.00			\$110.00	X					
74825	Cecil Lanham 30 Boggess St	Crites Electrical	Generator Install on 30"x52" Pad	\$7,951.00	B2	\$100.00	\$87.45	X					
<b>TOTAL</b>				\$60,832.26		\$100.00	\$689.85						

### E.3 Approval of Payment of the Bills

07-02-2020 08:56 AM      disbursements 06-18-20 TO 06-30-20      PAGE: 1

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	BUCHANAN UTIL BOARDS	409-341-00	MAYOR'S SUPPLIES & M PCRD-15 MADISON (TESTCDRE		1.00
		409-341-00	MAYOR'S SUPPLIES & M PCRD-15 MADISON (TESTCDRE		1.00
		409-341-00	MAYOR'S SUPPLIES & M PCRD-15 MADISON (TESTCDRE		1.00
	RECORD-DELTA NEWSPAPER	409-220-00	MAYOR'S SUPPLIES & M GIS SERVICE APR 2020		202.61
	REGION VII PLANNING PDC	409-341-00	MAYOR'S SUPPLIES & M GIS SERVICE APR 2020		64.16
		409-341-00	MAYOR'S SUPPLIES & M GIS SERVICE APR 2020		55.00
	SUNSET GRAPHICS LLC	409-341-00	MAYOR'S SUPPLIES & M 3"x4" BOB POST SIGN		5.00
	WV MUNICIPAL LEAGUE	409-226-00	MAYOR'S INSURANCE & GF 2ND QTR 2020 UNEMPLOYME		125.90
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT WV RETIREMENT CONTRIBUTION		77.07
		409-106-00	MAYOR'S RETIREMENT WV RETIREMENT CONTRIBUTION		61.94
	COLLECTION ACCOUNT	409-341-00	MAYOR'S SUPPLIES & M APR 2020 CREDIT CARD FEES		33.36
		409-341-00	MAYOR'S SUPPLIES & M MAY 2020 CREDIT CARD FEES		33.39
	KIM COWEN	409-341-00	MAYOR'S SUPPLIES & M KEY TO CITY		155.43
	SIGN GUY LLC	409-341-00	VOLUNTEER COORDINATOR SICKNESS SVC		67.50
		409-341-00	MAYOR'S SUPPLIES & M WOLFGANG FLOE BIC PLACARD		58.00
	GALAXY DIGITAL LLC	409-341-00	VOLUNTEER COORDINATOR PCRD:VOL SOFTWARE SUBSCRIP		1,500.00
	WALMART STORES INC -BUCHANAN	409-341-00	MAYOR'S SUPPLIES & M PCRD:TOWELS/TISSUE		18.18
	INTERNAL REVENUE SERVICES	409-104-00	MAYOR'S F.I.C.A. FICA WITHHELD AND MATCHED		83.41
		409-104-00	MAYOR'S F.I.C.A. MEDICARE WITHHELD & MATCHED		19.51
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M PCRD-MASKS COVID		127.46
		409-341-00	MAYOR'S SUPPLIES & M PCRD-WINDOW SPEAKERS COVID		42.25
		409-341-00	MAYOR'S SUPPLIES & M PCRD:NOTEPADS		4.34
	RELIANCE STANDARD INSURANCE	409-106-00	MAYOR'S INSURANCE GF JUNE 2020 LIFE INS		7.20
	EBAY	409-341-00	MAYOR'S SUPPLIES & M PCRD-ALCOHOL SWABS COVID		16.04

- \$1,500.00 - Galaxy Digital - Volunteer Software Subscription
- \$2,430.00 - Wilson Glass Works- Glass for Theatre
- \$1,670.33 - Finky Fire Equipment - Test Kit, Flow Kit
- \$1,495.00 - NFPA National Fire Prevention - NFPA Annual Subscription
- \$11,850.81 - Central Supply- Concrete Gateway West Project
- \$50,673.68 - Cooper Asphalt - Paving S.Spring St & Beech St.
- \$13,288.19 - Appalachian Signals & Products - Fire Alarm System SYCC
- \$29,267.87 - ByWater - Claims Funding
- \$3,217.50 - ByWater - Run out Invoice

07-02-2020 08:56 AM

disbursements 06-18-20 TO 06-30-20

PAGE: 2

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-THERMOMETERS COVID	176.75
	DATAVAX CORPORATION	409-341-00	MAYOR'S SUPPLIES & M	COLLECTIONS FOR APR 2020	122.50
	LOG ME IN	409-341-00	MAYOR'S SUPPLIES & M	PCARD-MEETING SOFTWARE COV	35.00
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-PHONE MEETING SUBSCRI	19.00
	UPSHUR COUNTY CLERK	409-218-00	MAYOR'S POSTAGE	JUNE 9, 2020 MUNICIPAL ELE	956.44
	ROSSMAN & CO/PCB CORP	409-341-00	MAYOR'S SUPPLIES & M	DEET COLLECTION	53.08
	**PAYROLL EXPENSES			6/16/2020 - 6/30/2020	1,351.11
				TOTAL:	5,472.23
COUNCIL	RETE-WAY HEATING & PLUMBING	410-450-02	THEATRE CAPITAL	Plumbing supplies	23.07
	LOWES BUSINESS ACCOUNTS	410-450-02	THEATRE CAPITAL	Treated plywood	98.60
	WILEON GLASS WORKS	410-450-02	THEATRE CAPITAL	THEATER GLASS	2,439.00
	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	20.00
	APPALACHIAN ROOFING & SHEET	410-450-02	THEATRE CAPITAL	ROOFING THEATRE	667.70
	SIGN GUY LLC	410-450-02	THEATRE CAPITAL	Donation Metal	145.00
	UPSHUR COUNTY COMMISSION	410-460-00	CAT CONTRAL EXPENSE	5 CATS CAUGHT MAR & APR 20	50.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	WAYFAIR.COM	410-450-02	THEATRE CAPITAL	PCRD:LIGHTS FOR THEATRE	2,349.81
	**PAYROLL EXPENSES			6/16/2020 - 6/30/2020	1,000.00
				TOTAL:	6,860.68
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	15.00
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	9.30
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	2.18
	**PAYROLL EXPENSES			6/16/2020 - 6/30/2020	150.00
				TOTAL:	176.48
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.07
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.07
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.27
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.51
	RELIANCE STANDARD INSURANCE	413-105-00	TREASURER'S GROUP IN	GF JUNE 2020 LIFE INS	3.60
	**PAYROLL EXPENSES			6/16/2020 - 6/30/2020	310.75
				TOTAL:	400.27
COURT	WV MUNICIPAL LEAGUE	416-226-00	SOLICIT JUDGE INS BON	GF 2ND QTR 2020 UNEMPLOYME	32.81
	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			6/16/2020 - 6/30/2020	425.30
				TOTAL:	705.62
CITY ATTORNEY	WV PUBLIC EMPLOYEES RETIREME	417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	50.00
		417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	50.00
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	31.00
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	7.25
	RELIANCE STANDARD INSURANCE	417-105-00	CITY ATTORNEY INSURA	GF JUNE 2020 LIFE INS	3.60
	**PAYROLL EXPENSES			6/16/2020 - 6/30/2020	199.97
				TOTAL:	641.82
HOUSING	BUCKHANNON UTIL BOARDS	436-341-99	CLEAN UP ASSISTANCE	CIN UP 6 AMBROSE STREET	184.81
				TOTAL:	184.81
ZONING	WV MUNICIPAL LEAGUE	437-226-00	ZONING INSURANCE & B	GF 2ND QTR 2020 UNEMPLOYME	62.35

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disbursements 06-18-20 TO 06-30-20

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FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	140.62
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	140.62
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	87.18
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.39
	RELIANCE STANDARD INSURANCE	437-105-00	ZONING HEALTH INS	GF JUNE 2020 LIFE INS	3.60
	**PAYROLL EXPENSES			6/16/2020 - 6/30/2020	1,406.15
				TOTAL:	1,860.91
ELECTION	UPSHUR COUNTY CLERK	438-230-00	ELECTION	JUNE 9, 2020 MUNICIPAL ELE	8,000.00
				TOTAL:	8,000.00
DATA PROCESSING	RAVEN ROCK NETWORKS INC	439-230-00	DATA PROCESSING	JUN 2020 SERVICE CONTRACT	212.50
				TOTAL:	212.50
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110388782062 TO E MAIN ST	2,396.90
	UNIFIRST CORP.	440-216-00	CITY HALL MAINTENANC	ALL DEPT JUN 2020 UNIFORMS	247.79
	DOBSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	CITY HALL MONTHLY PEST INPS	31.00
	WV MUNICIPAL LEAGUE	440-226-00	CITY HALL INSURANCE	GF 2ND QTR 2020 UNEMPLOYME	76.50
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	119.64
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	119.64
	DOLLAR GENERAL CORPORATION	440-341-00	CITY HALL SUPPLIES	CDPS, TRASH BAGS, PLOW	16.44
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	73.39
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	17.16
	RELIANCE STANDARD INSURANCE	440-105-00	CITY HALL JANITOR IN	GF JUNE 2020 LIFE INS	32.40
	FLAGPOLE WAREHOUSE	440-216-00	CITY HALL MAINTENANC	PCRD:LOCK ON FLAGPOLE	97.20
	**PAYROLL EXPENSES			6/16/2020 - 6/30/2020	1,198.40
				TOTAL:	4,426.96
POLICE	RALSTON PRESS INC	700-233-00	POLICE DEPT. CRIMINA	BUSINESS CHECK	147.05
	RECORD-DELTA NEWSPAPER	700-341-00	POLICE DEPT. MAT & S	RECORD-DELTA NEWSPAPER	62.22
	UNIFIRST CORP.	700-341-00	POLICE DEPT. MAT & S	ALL DEPT JUN 2020 UNIFORMS	59.54
	MUNICIPAL EMERGENCY SERVICES	700-345-00	POLICE DEPT. UNIFORM	UNIFORM PANTS	84.20
	GALLS LLC	700-345-00	POLICE DEPT. UNIFORM	TWO COLOR COMMENDATIO	147.05
		700-345-00	POLICE DEPT. UNIFORM	TWO COLOR COMMENDATIO	171.89
	QUICK SLICK OIL CHANGE	700-343-00	POLICE DEPT. AUTO SU	QUICK SLICK	26.95
		700-343-00	POLICE DEPT. AUTO SU	QUICK SLICK	26.95
		700-343-00	POLICE DEPT. AUTO SU	QUICK SLICK	26.95
	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU		30.00
		700-343-00	POLICE DEPT. AUTO SU		4.25
	WV MUNICIPAL LEAGUE	700-226-00	POLICE DEPT. INSURAN	GF 2ND QTR 2020 UNEMPLOYME	218.67
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,621.27
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,689.57
	BUCKHANNON POSTMASTER	700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE	25.50
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPERS CONTRIBUTI	498.31
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPERS CONTRIBUTI	460.45
	FRATERNAL GROUP INC.	700-214-00	POLICE DEPT. TRAVEL	POLICE ONE ACADEMY	1,188.00
	ENTERPRISE FM TRUST	700-343-00	POLICE DEPT. AUTO SU	GEOTAB HARDWARE 2011 CRM V	54.00
	WALMART STORES INC -BUCKHANN	700-341-00	POLICE DEPT. MAT & S	PCRD-SANITIZ WIPES	93.60
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,354.04
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	316.67
	AMAZON.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-FLAG	26.49
		700-341-00	POLICE DEPT. MAT & S	PCRD-FLAG POLE HOOPS	25.99
		700-221-00	POLICE DEPT. TRAININ	PCRD-BOOK RENT CRIM INVEST	32.98
		700-341-00	POLICE DEPT. MAT & S	PCRD:GUN CLEAN SUPPLIES	53.50



FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		700-341-00	POLICE DEPT. MAT & S	PCRD-FLAGS	32.39
		700-221-00	POLICE DEPT. TRAININ	PCRD:BOOK SUPERV PERSONNEL	122.66
		700-341-00	POLICE DEPT. MAT & S	PCRD:VEH JUMP START	89.99
		700-459-00	POLICE DEPT. NEW EQ	PCRD-EXERCISE MATS	236.32
		700-341-00	POLICE DEPT. MAT & S	PCRD:FLAG	27.95
		700-341-00	POLICE DEPT. MAT & S	PCRD:SHARPS CONTAINER	27.92
	RELIANCE STANDARD INSURANCE	700-105-00	POLICE DEPT. GROUP 1	GF JUNE 2020 LIFE INS	25.20
	SAFARILAND GROUP	700-345-00	POLICE DEPT. UNIFORM	PCRD:19 HOLSTER&DARTERS	738.60
	NATIONAL PRODUCTS INC	700-459-00	POLICE DEPT. NEW EQ	PCRD:VEH COMPUTER MOUNT	526.76
	SINCHIE FINGER PRINT LAB INC	700-341-00	POLICE DEPT. MAT & S	PCRD:IODINE AMPOULE	81.33
	**PAYROLL EXPENSES			6/18/2020 - 6/30/2020	22,312.70
				TOTAL:	32,665.42
FIRE	ON POINT ATHLETICS LLC	706-345-00	FIRE DEPT. UNIFORMS	STATION HATS	50.00
	HARBOR FREIGHT TOOLS	706-341-00	FIRE DEPT. MATERIAL	PCRD:ROLLER CARRY ON	89.99
	LOWES BUSINESS ACCOUNTS	706-216-00	FIRE DEPT. MAINTENAN	PAINT,SUPPLIES	397.21
		706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	176.60
		706-343-00	FIRE DEPT. AUTO SUPP	SUPPLIES,TOOLS	921.79
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	PSAETRY COMPLEX SERVICE 62	42.00
	WV MUNICIPAL LEAGUE	706-226-00	FIRE DEPT. INSURANCE	GF 2ND QTR 2020 UNEMPLOYME	50.66
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	717.19
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	777.15
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	674.43
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	698.26
	FINLEY FIRE EQUIPMENT CO INC	706-341-00	FIRE DEPT. MATERIAL	TEST KIT, FLOW KIT	1,670.33
	ST JOSEPH HOSPITAL OF BUCKHA	706-341-00	FIRE DEPT. MATERIAL	MEDICAL/SURG SUPPLIES	530.17
		706-341-00	FIRE DEPT. MATERIAL	SUPPLIES 4 INVOICES	8.81
		706-341-00	FIRE DEPT. MATERIAL	MEDICAL/SURG SUPPLIES	52.86
		706-341-00	FIRE DEPT. MATERIAL	MEDICAL/SURG SUPPLIES	122.62
		706-341-00	FIRE DEPT. MATERIAL	MEDICAL SUPPLIES	576.46
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,012.10
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	236.71
	AMAZON.COM	706-341-00	FIRE DEPT. MATERIAL	PCRD:INK CARTRDGS	38.99
		706-341-00	FIRE DEPT. MATERIAL	PCRD:INK CARTS	63.75
		706-341-00	FIRE DEPT. MATERIAL	PCRD-COPY PAPER	116.97
		706-211-00	FIRE DEPT. TELEPHONE	PCRD:IPHONE CASE	19.94
		706-211-00	FIRE DEPT. TELEPHONE	PCRD:IPHONE CAR MOUNT	42.93
		706-216-00	FIRE DEPT. MAINTENAN	PCRD-WV&USELAGS	68.52
	RELIANCE STANDARD INSURANCE	706-105-00	FIRE DEPT. GROUP INS	GF JUNE 2020 LIFE INS	28.80
	PASTENAL INDUSTRIAL	706-341-00	FIRE DEPT. MATERIAL	SAE, FENDER, WING, RPH	169.56
	WAYLON TINS	706-345-00	FIRE DEPT. UNIFORMS	PCRD:TIN HELMET FRONT	55.00
		706-341-00	FIRE DEPT. MATERIAL	PCRD-6 HELMET FRONTS	340.00
		706-341-00	FIRE DEPT. MATERIAL	PCRD-CUSTOM FRONTS	800.00
	NFPA NATIONAL FIRE PREVENTIO	706-459-00	FIRE DEPT. CAPITAL O	PCRD:NFPA ANNUAL SUBSCRIP	1,495.00
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	ENG 1 CELL	50.37
	WITMER PUBLIC SAFETY GROUP I	706-345-00	FIRE DEPT. UNIFORMS	JOEY, LENNY BAXA	239.54
		706-345-00	FIRE DEPT. UNIFORMS	JOEY, LENNY BAXA	256.61
	**PAYROLL EXPENSES			6/18/2020 - 6/30/2020	15,966.26
				TOTAL:	28,676.53
STREET	MON POWER	750-213-00	STREET DEPT. UTILITI	110084762464 20 FACTORY ST	128.36
		750-213-00	STREET DEPT. UTILITI	110084762126 GARAGE	29.78
		750-213-00	STREET DEPT. UTILITI	110084761755 17 1/2 FACTOR	13.94
	RECORD-DELTA NEWSPAPER	750-341-00	STREET DEPT. MAT & S	STREET HELP WANTED AD	47.99

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	FISHER AUTO PARTS INC	750-343-00	STREET DEPT. AUTO SU	Tire repair kit	5.88
	UNIFIRST CORP.	750-345-00	STREET DEPT. UNIFORM	ALL DEPT JUN 2020 UNIFORMS	417.34
	SOUTHERN STATES COOP INC	750-458-08	GATEWAY WEST GRANT E	50lb Grass Seed	79.99
	RITE-WAY HEATING & PLUMBING	750-458-08	GATEWAY WEST GRANT E	3" PVC pipe	216.08
	AIRGAS USA, LLC	750-341-00	STREET DEPT. MAT & S	Oxygen bottle refill	45.60
	TRAVIS CARPENTER	750-341-00	STREET DEPT. MAT & S	TRAVIS CARPENTER	213.99
	SCOTT ELECTRIC CORP	750-458-08	GATEWAY WEST GRANT E	2" PVC Conduit	535.65
		750-458-08	GATEWAY WEST GRANT E	2" PVC Conduit	90.40
	J P ALLEN CO	750-458-08	GATEWAY WEST GRANT E	# 57's for bedding	695.97
	C I THORNBURG CO INC	750-458-05	STREET DEPT. PROJECTS	PIPE CONNECTORS MANT	290.00
	NAPA-AUTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	Attireeze for S-1	15.98
	RED BUD SUPPLY CO INC	750-341-00	STREET DEPT. MAT & S	Barriacades and sign's	1,197.25
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	Plastic to cover concrete	75.99
		750-341-00	STREET DEPT. MAT & S	PCRD:DRILL SET	203.96
	CENTRAL SUPPLY CO	750-458-08	GATEWAY WEST GRANT E	10 yds concrete	1,706.65
		750-458-08	GATEWAY WEST GRANT E	10 yds concrete	1,706.65
		750-458-08	GATEWAY WEST GRANT E	Sono tube Screed joint	554.90
		750-458-08	GATEWAY WEST GRANT E	Sono tube Screed joint	173.42
		750-458-05	STREET DEPT PROJECTS	30yds concrete	3,413.30
		750-458-05	STREET DEPT PROJECTS	30yds concrete	1,706.65
		750-458-08	GATEWAY WEST GRANT E	10 yds concrete	1,706.65
		750-341-00	STREET DEPT. MAT & S	BULL FLOAT PARTS	243.57
		750-458-08	GATEWAY WEST GRANT E	10 yds concrete	1,706.65
		750-458-08	GATEWAY WEST GRANT E	Screed joint and V-Seal	882.59
		750-458-08	GATEWAY WEST GRANT E	10 yds concrete	1,706.65
		750-458-08	GATEWAY WEST GRANT E	10 yds concrete	1,706.65
	WV MUNICIPAL LEAGUE	750-226-00	STREET DEPT. INSURAN	GF 2ND QTR 2020 UNEMPLOYME	692.77
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	865.73
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	823.07
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	435.26
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	388.06
	COOPER ASPHALT INC	750-461-00	STREET PAVING	Paved S. Spring St.	29,652.33
		750-461-00	STREET PAVING	Paved Beech St.	21,021.35
	NORTHERN TOOL & EQUIP	750-341-00	STREET DEPT. MAT & S	PCRD-PRESSURE WASHER	1,639.83
	SIGN GUY LLC	750-458-08	GATEWAY WEST GRANT E	WYDOH SIGN	314.22
	WALMART STORES INC -BUCKHAM	750-341-00	STREET DEPT. MAT & S	Toilet Paper for Shop	29.94
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	966.27
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	211.94
	AMAZON.COM	750-341-00	STREET DEPT. MAT & S	PCRD:LEVELS	518.28
		750-341-00	STREET DEPT. MAT & S	PCRD:LINE FOR TENT	69.99
	SHIPPY'S SUZUKI CENTER INC	750-343-00	STREET DEPT. AUTO SU	Tie rod ends	81.55
	**PAYROLL EXPENSES			6/18/2020 - 6/30/2020	14,683.74
				TOTAL:	94,073.52
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110086782484 E. MAIN ST	75.01
				TOTAL:	75.01
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110087174485 S. KANAWHA CT	26.29
		752-213-00	TRAFFIC SIGNALS POWE	110088235830 REGER ST AT 2	49.24
	AMAZON.COM	752-230-00	SIGNS & SIGNALS	PCRD-QRS FLAGS FOR SIGNS	54.90
				TOTAL:	130.51
STORM WATER	SANITARY BOARD-CITY OF BUCKN	809-349-00	STORM WATER TO SANIT	JAN APR 2020 STORMWATER PR	12,668.00
				TOTAL:	12,668.00

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	CL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
PARK 40% TO CPWB	CONSOLIDATED PUBLIC WORKS BD	900-341-00	PARK-30% HOT/MOT PD	JUNE 2020 HOTEL-MOTEL TAX	6,351.11
				TOTAL:	6,351.11
CVB 50% TO CVB	ORSHUR COUNTY CVB	901-235-00	HOTEL/HOTEL 70% PAID	JUNE 2020 HOTEL-MOTEL TAX	10,152.56
				TOTAL:	10,152.56
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110084592119 SYC	658.07
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	8.56
	UNIFIRST CORP.	907-216-00	MAINTENANCE	ALL DEPT JUN 2020UNIFORMS	46.13
	LOWES BUSINESS ACCOUNTS	907-341-00	MATERIALS & SUPPLIES	PCRD-PAINT;HANDSANTIZ	60.94
		907-341-00	MATERIALS & SUPPLIES	PCRD-TAPE COVID	21.96
	WV MUNICIPAL LEAGUE	907-226-00	INSURANCE & BONDS	GF 2ND QTR 2020 UNEMPLOYEE	132.53
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	262.96
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	262.96
	RUBBER STAMP CHAMP	907-341-01	OPERATING EXPENSES	PCRD:RUBBER STAMPS	34.95
	WALMART STORES INC -BUCKHANN	907-341-00	MATERIALS & SUPPLIES	CLEANING SUPPLIES	15.84
		907-341-00	MATERIALS & SUPPLIES	PCRD-PAINT;BATTERIES;CLOCK	35.22
		907-341-00	MATERIALS & SUPPLIES	PCRD:INK CARTS	68.78
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	178.37
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHED	41.71
	AMAZON.COM	907-360-00	CAMP BUCANNEER SUPPL	PCRD:FACE MASKS COVID	298.90
		907-360-00	CAMP BUCANNEER SUPPL	PCRD:FACE MASKS COVID	279.98
		907-341-00	MATERIALS & SUPPLIES	PCRD-TIME CARDS	66.77
	RELIANCE STANDARD INSURANCE	907-105-00	GROUP INSURANCE	GF JUNE 2020 LIFE INS	7.20
	LOUDIN:MAKAYLA	907-341-00	MATERIALS & SUPPLIES	PCRD-REPLACE SIGN	50.00
	INTOUCH GPS	907-343-00	SYC AUTO SUPPLIES	CAMERAS WASTE & SYCC	15.00
		907-343-00	SYC AUTO SUPPLIES	CAMERAS WASTE & SYCC	15.00
		907-343-00	SYC AUTO SUPPLIES	CAMERAS WASTE & SYCC	15.00
		907-343-00	SYC AUTO SUPPLIES	CAMERAS WASTE & SYCC	15.00
		907-343-00	SYC AUTO SUPPLIES	CAMERAS WASTE & SYCC	15.00
		907-343-00	SYC AUTO SUPPLIES	CAMERAS WASTE & SYCC	15.00
		907-343-00	SYC AUTO SUPPLIES	CAMERAS WASTE & SYCC	15.00
		907-343-00	SYC AUTO SUPPLIES	CAMERAS WASTE & SYCC	15.00
	APPALACHIAN SIGNALS & PRODUC	907-459-00	CAPITAL OUTLAY	FIRE SYSTEM AT SYC	13,288.18
	**PAYROLL EXPENSES			6/18/2020 - 6/30/2020	2,876.78
				TOTAL:	18,861.83
SAFETY COMPLEX POLICE	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110086783078 22 S FLORIDA	1,243.87
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	GF GAS 20 S FLORIDA	160.36
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	POLICE DEPT MONTHLY PEST IN	45.00
	CIVIL & ENVIRONMENTAL CONSULT	976-459-36	FEMA GRANT#1 GENERAT	FEMA 1 EXPENSE	154.00
		976-459-35	FEMA GRANT#2 GENERAT	FEMA 2 CONCRETE SLAB	1,596.00
				TOTAL:	3,199.23

**Motion to approve the Consent Agenda was made by Albaugh/Sanders. Motion carried.**

## **F. Strategic Issues for Discussion and/or Vote**

**F.1 Authorization to Solicit Bids for a Concrete Truck and Silo –** The was acted upon earlier in the meeting.

**F.2 Approval Financing of Rescue Fire Pumper Apparatus Truck –** The was acted upon earlier in the meeting.

**F.3 Approval COVID-19 Employee Return to Work Policy –** City Attorney Tom O'Neill explained the recently prepared COVID-19 Employee Return to Work Policy. A Q & A took place prior to a motion.

**Motion to approve the COVID-19 Employee Return to Work Policy as presented was made by Albaugh/Reger. Motion carried unanimously.**

### **CITY OF BUCKHANNON EMPLOYEE COVID-19 TESTING POLICY & MASK POLICY July 2, 2020**

The identification and mitigation of the spread of COVID-19 is essential to preserve the operations of the City of Buckhannon and the responsiveness of its public service and first responder agencies. Testing of individuals who have been exposed or potentially exposed to the virus is an essential part of both identifying the extent of virus spread and preventing its further spread.

Employees of the City of Buckhannon, as essential workers who regularly come into contact with members of the public, must limit their potential to be disease vectors by adhering to the attached policies. Failure to abide by these policies may result in employment discipline.

Employees in the following circumstances must undergo a COVID-19 test for the active virus, and test negative, prior to returning to work:

- 1) Any employee whose work is interrupted due to contracting the COVID-19 virus or being exposed or potentially exposed to the virus (meaning, the employee is mandated to either work from home, isolate, or quarantine themselves). Any employee who tests positive for COVID-19

must then test negative twice (the two tests administered 72 hours apart) prior to returning to work.

- 2) Any employee who is directly exposed to an individual who has tested positive for COVID-19.
- 3) Department supervisors may require employees in their departments to undertake a test.

Employees must notify their supervisor if they leave the state. Any employee who is away from work for more than three (3) days (except Saturdays, Sundays, or Holidays) must test negative for the active virus prior to returning to work, and must wear a mask or face covering for three (3) days after returning to work.

An employee who has been ordered to stay home shall complete the attached "Employee Certification" before returning to work.

The City of Buckhannon has partnered with St. Joseph's Hospital of Buckhannon to provide COVID-19 tests of city employees at no cost to the employee. Contact the office of Dr. Robert Romano at 304-473-2305 to obtain a medial order to schedule a test. If an employee wishes to use another healthcare provider for testing, the test will be at the employee's expense. Employees must release test results to the City's Human Resources Officer (Amby Jenkins at City Hall) prior to returning to work. The results of all tests will be kept strictly confidential.

Employees who have been directly exposed to an individual who 1) tested positive for COVID-19 or 2) has been subject to an isolation or quarantine order shall wear a face mask or other approved face covering while at work, when in proximity to others, for a period of 14 days.

All matters related to COVID-19 will remain strictly confidential. Employees who refuse testing or refuse to adhere to other COVID-19 related city policies in effect will not be permitted to work.

ADOPTED JULY 2, 2020

BUCKHANNON CITY COUNCIL

#### EMPLOYEE CERTIFICATION

I, \_\_\_\_\_, attest to the following:

I have had no fever for at least three days without taking medication to reduce fever during that time.

Date of last fever of 100.4 degrees or higher: \_\_\_\_\_

My respiratory symptoms (cough and shortness of breath) have improved.

Date respiratory symptoms began improving: \_\_\_\_\_ (write N/A if no symptoms present)

At least ten days have passed since my fever and/or respiratory symptoms began.

Date fever and/or respiratory symptoms began: \_\_\_\_\_

Employee signature: \_\_\_\_\_

Date returned to work:

Date symptoms began: \_\_\_\_\_

Date of last fever of 100.4 degrees or higher: \_\_\_\_\_

Date respiratory symptoms began improving: \_\_\_\_\_

Date	Temperature	Respiratory Symptoms? (Y/N)	Other symptoms or notes
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**F.4 Approval Resolution 2020-06 Budget Revision Coal Tax** – The was acted upon earlier in the meeting.

**F.5 Approval Resolution 2020-07 Budget Revision General Fund - The was acted upon earlier in the meeting.**

**F.6 Discussion City of Buckhannon Board Appointments FY 2020-2021** – The Mayor explained that he will be working on the list and that he will work with Council so that he can have a slate to present at the first meeting in August.

## G. Comments and Announcements

- **Council Member Albaugh** – Mrs. Albaugh thanked the new Mayor for a good meeting and wished all the best
- **Council Member Bucklew** – Mrs. Bucklew welcomed Randy Sanders and CJ Rylands back, Jack Reger to the Council and Robbie Skinner as the new Mayor and looks forward to working with all. She asked about the City's ability to supervise Suddenlink's business practices. Mr. O'Neill explained that we do not have any authority to regulate them. She wished everyone a safe 4<sup>th</sup> of July holiday.
- **Council Member Rylands** – Nothing further.
- **Council Member Thomas** – Congratulated all on the election and looks forward to working with everyone. He has had community members express concerns about cats being loose in the residential areas, so he is reminding all that you can call the cat/dog trapper for these issues and as pet owners, be aware of where your pets are. He has also had complaints about drivers failing to stop at the stop signs at Hart & Smithfield streets. He reminds people to get license plate numbers and report the action to the BPD. He wished everyone a happy 4<sup>th</sup> of July holiday.
- **Council Member Reger** – He thanked everyone for the warm welcome to City Council. He is grateful for all the assistance from the City staff and administration and looks forward to working with everyone. He also wished everyone a happy 4<sup>th</sup> of July holiday.

- **City Recorder Sanders** – Mr. Sanders congratulated all on their successes in the election and is impressed with the talents of not only the Council Members but our entire City staff and administration.

**H. Mayor’s Comments and Announcements** – The Mayor thanked everyone for the support he has received and congratulated all who were successful in the recent election. He is optimistic in the future and feels that with the current Council we can have some great successes ahead. He thanked Channel 3 for broadcasting the Council meeting and he reminded everyone to not set off fireworks until the 4<sup>th</sup> of July and wished everyone a safe and enjoyable 4<sup>th</sup> of July holiday.

**I. Adjournment**

**Motion to adjourn at 8:42PM was made by Rylands/Sanders. Motion carried.**

**Mayor Robert Skinner III** \_\_\_\_\_

**City Recorder Randall H. Sanders** \_\_\_\_\_