

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, September 17, 2020 at 7:00pm in City Hall. The following were in attendance:

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Mary Albaugh	Absent
Council Member	Pam Bucklew	Present – by phone
Council Member	Jack Reger	Present – by phone
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present – by phone
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O’Neill	Present
BPD	LT. Doug Loudin	Present
Director of Public Works	Jerry Arnold	Present
Grants & Information Coordinator	Callie Cronin Sams	Present – by phone
The Record Delta Newspaper	Kari Conaway	Present
Channel 3	Dustin Haney	Present
Channel 3	Rodney Irvin	Present
Channel 3	Dennis Cortes	Present
The Intermountain Newspaper	Amanda Hayes	Present
MyBuckhannon.com	Katie Kuba	Present

Guests: None

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, September 17, 2020***

Channel 3 is Live Streaming our City Council Meetings here: <https://www.facebook.com/ch3buckhannon/>

Please send public comments to buckhannon@buckhannonwv.org via email or drop them in the mail, or dropbox behind City Hall.

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America
- A.3 Mayor’s Greetings

B. Recognized Guests

- B.1

C. Department & Board Reports

- C.1 Information Coordinator/Grant Researcher- Callie Cronin Sams
- C.2 Public Works Director- Jerry Arnold
- C.3 Finance Director- Amberle Jenkins
- C.4 Police Chief- Matthew Gregory
- C.5 City Attorney- Tom O’Neill

D. Correspondence & Information

- D.1 Special City Council Meeting Agenda 09/24/2020 RE: Financial Stmt 2019/20 & Probationary Police Officer Interviews
- D.2 WV Municipal League Annual Conference September 22-24, 2020-Virtual Platform
- D.3 K&M Properties LLC DBA Bicentennial Inn- Zoning Form to ABCA
- D.4 Altice USA-Franchise Renewal Notification
- D.5 Buckhannon Television Cable Board Meeting Agenda 09/30/2020 at 6:30pm
- D.6 Report of Cat & Dog Activity-Upshur County Commission-August 2020

E. Consent Agenda

- E.1 Approval of Minutes-Regular Meeting 08/20/2020
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills

F. Strategic Issues for Discussion and/or Vote

- F.1 Approval COB Board Appointments FY 2020/2021-Planning Commission, Building Commission & UC Board of Health

G. Comments and Announcements

- G.1 Mary Albaugh
- G.2 Pamela Bucklew
- G.3 C J Rylands
- G.4 David Thomas
- G.5 Jack Reger
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Executive Session -Property Matters Per WV Code § 6-9A-4

J. Adjournment

Posted 09/14/2020

Next Regular Scheduled City Council Meeting Thursday, October 1, 2020

A. Call to Order

- A.1 Moment of Silence**
- A.2 Pledge to the Flag of the United States of America**
- A.3 Mayor's Greetings**

The Mayor called the meeting to order.

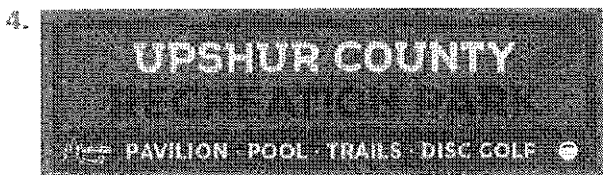
A.1 Moment of Silence – Mayor Skinner asked us to join him in a Moment of Silence.

A.2 Pledge to the Flag of the United States of America - The Pledge to the Flag of the United States of America was led by Katie Kuba.

A.3 Mayor's Greetings – The Mayor welcomed all who were attending in person and by phone and thanked Channel 3 for again providing a live television broadcast of the meeting.

B. Recognized Guests –













Dennis Cortes, City representative for the Upshur County Parks & Receptions Board, provided a report on new signage that will be placed at the entrance of the BU High School and the Upshur County Parks and Recreation area. Once a design is approved, they will go to the Upshur County Commission and WV Department of Highways for permission of installation. Mr. Cortes will be attending each 2nd Council meeting of the month with any necessary reports from the Upshur County Parks & Receptions Board.



C. Department & Board Reports

C. 1 Information Coordinator/Grant Researcher- Callie Cronin-Sams – September 17, 2020 – City Council - I continue to operate GoToMeetings, update the website & COVID page, attend COVID-19 taskforce and recovery meetings. I am working on the final draft of recycling informational materials.

PR, Website, & Social Media:

Published	Post
09/17/2020 8:00 AM	 We are celebrating Constitution Week, which begins today!
09/16/2020 9:37 AM	 The latest COVID-19 update from the Upshur-Buckhannon Health
09/15/2020 1:24 PM	 The Buckhannon Sewer Department will be temporarily closing one block
09/15/2020 10:42 AM	 UPDATE: The phone system at St. Joseph's Hospital of Buckhannon is
09/14/2020 4:29 PM	 The latest update from the Upshur-Buckhannon Health Department:
09/14/2020 9:50 AM	 Reminder: A segment of Madison Street is closed today:
09/11/2020 9:17 AM	 Today, we remember the sacrifices of first responders during the
09/10/2020 1:44 PM	 The most recent COVID-19 update from the Upshur-Buckhannon Health
09/08/2020 10:36 AM	 The latest COVID-19 update from the Upshur-Buckhannon Health
09/04/2020 10:42 AM	 Reminder: Buckhannon City Hall will be closed on Monday, September 7,
09/03/2020 3:27 PM	 UPDATE, 3:50 p.m.: The Buckhannon Water Department crew
09/03/2020 2:40 PM	 Do you have information about the whereabouts of these guitars?

Grants:

Researching funding opportunities with Jay on roof for City Hall.

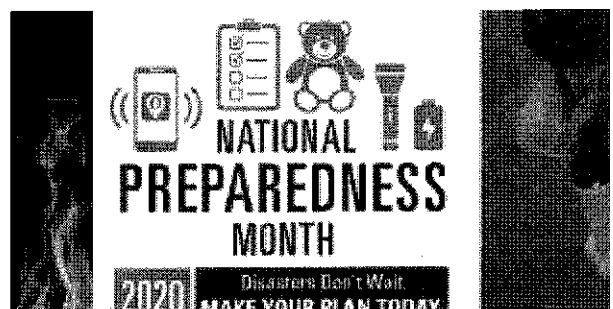
Will be working on CARES Act for August PATH (5K Routes) with Jerry/Brad/theSignGuy

Buckhannon Volunteer Center (grant-funded):

Spending time on Buckhannon Volunteer Center, promoting September as National Preparedness Month. Visit our buckhannonwv.org/volunteer web page to get involved with local preparedness and emergency response agencies, such as the Buckhannon Volunteers in Police Service (VIPS), Upshur County Community Emergency Response Team (CERT), American Red Cross, Parish House, and more.

Partnering with SYCC and Gibson Library to promote Buckhannon Volunteer Center.

LED:



The Mayor ask Callie if we have heard anything regarding the Safer Grant for the Buckhannon Fire Department. She will check in to it.

C.2 Public Works Director- Jerry Arnold – Mr. Arnold provided Council with the following report:

**Buckhannon City Council
Public Works Director Report
September 17, 2020**

Director:

- We are expecting delivery of the concrete mixer within the next week.

- The Street Department will be making ADA sidewalk ramp repairs on Smithfield Street in preparation of street paving. I am optimistic that the paving can be completed this fall.

Street:

- Crew continue working on the Gateway West Project. The crew has completed about 1600' of sidewalk.
- The crew will be pulling off GWW for a couple weeks to complete some maintenance work.

Sewer:

- Line Crew 1- 33- West Extension Northside- The crew have laid pipe from the Redrock Road to Smitty's Suzuki and have made 5-taps on the new line.
- Plant Operations- All tests are within limits.
- Maintenance Crew- Crew repaired a leak at the Vicksburg pump station and are working on replacing the control panel at the East Main Street pump station.
- Line Crew 2-The crew have been working on a storm line on Florida Street. The crew laid 160 feet of 6" SDR 35 pipe, 2 laterals and a drop inlet in street.

Water:

- Kelly and Jerry Myers have been interviewing candidates for the vacated plant operator positions.
- The crew finished painting the exterior High School Tank.

Waste:

- Nothing new to report.

Engineering:

- Tennerton Booster Station – Working on proposed Tennerton Booster Station building layout and the amount of additional acreage that would be required for the construction & upgrades of the new booster station, including the incorporation of the ACP booster station pumps into the design.
- Water Department Early Warning Monitoring System Phase 1 & 2 – Hardware issues have been resolved and EWMS is up-and-running.

Council Member Rylands ask how many ADA improvements have been made on Smithfield Street. Jerry reported that when completed it will be between 15 –20. City Recorder Sanders complimented Jerry for being proactive with the crews in getting the needed projects completed before the weather becomes an issue. Sanders also ask for an update on the Spring Street project. Jerry reported that this is still in the planning stages and that he is meeting with all department heads concerning this and he hopes to have a draft of the project ready by December.

C.3 Finance Director- Amberle Jenkins – Amby reported that we do have a quorum tonight with Council Members Dave Thomas, Pam Bucklew and Jack Reger on the phone and Council Member CJ Rylnads, City Recorder Randy Sanders, and Mayor Robbie Skinner in Chambers. She then provided the following report:

Balances August 31, 2020 in the enterprise accounts

Water Board	mm/chking	\$192,906	CD's	\$965,476
Waste Collection BD	mm/chking	\$662,665	CD's	\$58,033
Sanitary Bd	mm/chking	\$ 536,855	CD's	\$253,190

City Hall roof repairs to begin next week.

Fire Civil Service testing will begin next week with written test on Oct 10th. This testing is to replenish the eligibility list.

Police officer interviews will be Sept 24th. One position needs to be filled at this time in that department. If Council selects one of the candidates next week, the candidate then must undergo a physical and psychological evaluations and once cleared there will work with a certified office until they are accepted at the police academy.

The financing of the concrete truck closed last week. The vendor is waiting on the truck portion to be delivered and will notify us once it is ready for delivery.

Upshur County BOE asked for our assistance to cover security at the football game last week due to the shortage of county staff because of quarantines. Council members were contacted since this was an emergency request. Council agreed to assistance. BOE offered to reimburse for the costs of wages, however, upon discussing this with the Chief and then the Mayor. I informed them that we will be reimbursed by CARES funds for the cost of this as it was COVID related.

City Recorder Sanders did quite a bit of research for us and we are going to upgrade the conference phone in Council Chambers and add a couple of microphones. During these social distance and virtual meetings, people have indicated they cannot hear discussions during the meetings. We can do this small improvement, keeping it affordable at about \$900.

C.4 Buckhannon Police Lieutenant Doug Loudin Buckhannon Police Lieutenant Doug Loudin, provided the following report to Council:

1. Sgt. Courtney will begin K-9 training on Sept. 28. This training will last six weeks.
2. Interviews for the vacant patrol officer position are scheduled to be held on Sept. 24. The next phase after this will include the psychological evaluation and the medical evaluation of the prospective candidate.
3. The police department and VIPS continues to coordinate with the Mountaineer Food Bank providing assistance for this event. The next scheduled event is Friday, Sept. 25.
4. The police department will host a Street Crimes class next Monday -Wednesday, focusing on drug crimes and various related criminal activity.

POLICE ACTIVITIES

MONTH: August

YEAR: 2020

ACTIVITIES:

Parking Tickets Issued:	
By Parking Enforcement Officer:	3
By Officers:	0
TOTAL ISSUED:	3
Citations Issued:	67
Misdemeanor Arrests:	28
Felony Arrests:	8
Calls Answered:	450
Complaint Reports:	60
Accidents Investigated:	16
Community Policing Hours:	18
Patrol Mileage:	7,616

2020 WARNINGS

WARNINGS ISSUED 2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
OPERATORS, NO		1			1			1					3
OPERATORS, NO PROOF	1												1
PASSING, IMPROPER													0
RECKLESS DRIVING								1					1
RED LIGHT VIOLATION	1	2					2	1					6
REGISTRATION, ADDRESS CHG													0
REGISTRATION, EXPIRED	17	7	2	1	1	10	8	23					69
REGISTRATION, IMPROPER		1											1
REGISTRATION, IMPROPER DISPLAY	1	3	1			4	1	3					13
REGISTRATION, NO								7					7
REGISTRATION, NO PROOF					1								1
REGISTRATION, UNSIGNED		1											1
ROAD CONDITIONS, TOO FAST FDR	1	1											2
SEATBELT		5	3				1	2					11
SPEED VIOLATION WARNING	9	13	1	1		3	3	8					38
STOP SIGN	4	14	4	1	10	4	9	5	1				52
TURN LANE, IMPROPER USE		2			1		2	3					8
TURN, IMPROPER		1					1						2
WINDOW TINT			1			2	1						4
WRONG WAY		2											2
TOTAL	73	146	26	4	15	39	49	87	2	0	0	0	441

MISDEMEANOR ARRESTS - August 2020

	TOTAL
ANIMAL CARE AND CONTROL ORD	1
BATTERY	1
B&E of AUTO	3
BRANDISHING	1
FILING FALSE REPORT	1
OBSTRUCTING POLICE OFFICER	1
POSSESSION OF CONTROL. SUB.	1
POSSESSION OF MARIJUANA	4
POSSESSION TOBACCO - MINOR	1
RESTRICTED SUBJECT	1
SHOPLIFTING	2
TRIPPACKING	1
URINATING IN PUBLIC	1
WARRANT FROM OTHER JURISDICTION	8
TOTAL MISDEMEANORS	28

FELONY ARRESTS - August 2020

	TOTAL
CONSPIRACY	1
DOMESTIC BATTERY	1
FLEEING - RECKLESS INDIFFERENCE	1
FRAUDULENT USE OF ATM/BANK CARD	1
FRAUDULENT USE OF ACCESS DEVICE	1
FUGITIVE FROM JUSTICE	1
TOTAL FELONIES	8

TRAFFIC CITATIONS - August 2020

	Orangy	Loudin	Posey	Shelby	Clayton	Hickam	O'borne	McCauley	Kraemer	Cope	Collins	TOTAL
APPROACHING EMER. VEHICLE									1			1
BEAT NUMBER												2
DRIVING REVOK/SUSP			1		1			3	4	1		10
DRIVING REVOKED												1
IMPROPER REGISTRATION										1		1
NO INSURANCE CARRIED			2		2					1		5
NO SEATBELT			4		3	2	4		8	1		22
RUNNING STOP SIGN					3	1		3	2	1		10
TOTAL TRAFFIC CITATIONS	0	0	9	0	7	8	11	9	17	6	0	67

C.5 City Attorney- Tom O'Neill – Mr. O'Neill had nothing to report at this time.

D. Correspondence & Information – The Mayor reviewed the following with Council:

- D.1 Special City Council Meeting Agenda 09/24/2020 RE: Financial Stmt 2019/20 & Probationary Police Officer Interviews**
- D.2 WV Municipal League Annual Conference September 22-24, 2020-Virtual Platform**
- D.3 K&M Properties LLC DBA Bicentennial Inn- Zoning Form to ABCA**

Zoning Form

(Original copy must be submitted to the WVABCA Licensing Department)

Note: If an establishment's location is not situated within a municipality, this office will need a letter from the County Commission stating that the establishment location is zoned properly. All applicants must complete the obverse (front) portion of the form.

To: Municipal Clerk or Recorder

Under the requirements set forth in 60-7-4c and/or 11-16-4(b)(5) of the W. Va. State Code, a person intending to apply for a license to operate an ABCA licensed Private Club, Private Wine Restaurant or Tavern at any location within a municipality must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior to filing an application for such license with the Alcohol Beverage Control Administration. Pursuant to this requirement, notice is herein given that the following intends to apply to the WVABCA for a license to operate a Private Club, Private Wine Restaurant, Private Wine Bar and Breakfast, Private Wine Spa, or Tavern issued pursuant to the provisions of §§ Chapter 60, Article 7 and Article 8 and/or Chapter 11, Article 16 of the W.Va. State Code.

Entity Name: K & M Properties LLC
DBA (Doing Business As): Bicentennial Inn
Address of Establishment: 90 E Main St Buckhannon WV 26201
Applicant's Name(s): Carl Marlin Robert

General Description of Premises: Hotel, Restaurant, Bar and Event Venue

Food Services to be Offered: Full Service Restaurant

Alcohol Capacity: 147

This Notice has been filed with the Clerk or Recorder of the City/Town of Buckhannon on 09/09 th day of Sept, 2020

Applicant's Signature(s): [Signature] Date: 09/09/2020

Is the proposed location for the Private Club, Private Wine Restaurant, Private Wine Bar and Breakfast, Private Wine Spa, or Tavern described consistent with the zoning ordinances or your Municipality as either a permitted use or a conditional use of such premises?
Yes ___ No ___

If the answer to the first question was "no," does your Municipality provide within its business zones suitable alternative locations for Private Club, Private Wine Restaurant, Private Wine Bar and Breakfast, Private Wine Spa, or Tavern?
Yes ___ No ___

Is the proposed location for the Private Club, Private Wine Restaurant, Private Wine Bar and Breakfast, Private Wine Spa, or Tavern herein described situated in an area designated for the use of community development block grant funds in the municipality?
Yes ___ No ___

If yes, is the planned use of the premises at the location herein described consistent with any plan adopted by the governing body of the municipality for revitalization of the area wherein the premises are situated?
Yes ___ No ___

Does the municipality have any restrictions or regulations prohibiting Limited Video Lottery?
Yes ___ No ___

Does the municipality have any restrictions or regulations prohibiting Exotic Dancing establishment?
Yes ___ No ___

Additional comments to the Alcohol Beverage Control Administration

Approved By: Authorized Official Signature and Title

City/Town: Buckhannon

Date: 9-9-2020

Return Original To: WVABCA Licensing Division 900 Pennsylvania Avenue, 4th Floor Charleston, WV 25302

D.4 Altice USA-Franchise Renewal Notification



September 8, 2020

Via Federal Express
Hon. Robble Skinner III
Mayor
City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

Re: Franchise Renewal Notification

Dear Mayor Skinner:

Our records indicate that our cable television franchise with the City of Buckhannon is due to expire on June 30, 2023.

Federal law governs renewal procedures. The Cable Communications Policy Act of 1984 and the Cable Television Consumer Protection Act of 1992 requires that the Franchisee provide notification to the City of its intent to seek renewal 30-36 months prior to the expiration of the current franchise. Cequel III Communications II, LLC, of course, wishes to continue to provide service to the City of Buckhannon, and is by this letter and in accordance with federal regulations, informing you of its intention to seek renewal of the franchise.

The Cable Act also allows the parties to reach a mutually beneficial agreement for franchise renewal through formal or informal negotiations. Cequel III Communications II, LLC undertook the informal process with the City in our previous renewal. We seek to reach agreement using the informal process again for the upcoming renewal.

We are proud to be able to serve the residents of Buckhannon and look forward to serving you in the future. If you have any questions concerning this process, please call me at 681-209-6897.

Sincerely,

[Signature]
Erin Jones
Director, Government Affairs

Cc: Robert Hoch, Senior Counsel, Government Affairs

Altice USA
1 Court Square West
Long Island City, NY 11101
alticeusa.com

D.5 Buckhannon Television Cable Board Meeting Agenda 09/30/2020 at 6:30pm

Discussion took place regarding D.5 Buckhannon Television Cable Board Meeting Agenda 09/30/2020 at 6:30pm and the poor service issues many customers of Altice USA (Suddenlink) have reported.

D.6 Report of Cat & Dog Activity-Upshur County Commission-August 2020

LEWIS-UPSHUR ANIMAL CONTROL FACILITY REPORT
 ACCOUNT OF CATS
 JANELLA COCHRAN, SUPERVISOR OF ANIMAL SERVICES
 (August) 2020

TRANSACTION	UPSHUR	LEWIS	TOTAL
Cats brought in by City Trapper	4	0	4
Cats brought in by Animal Control Officer	0	2	2
Cats brought in by County Residents	17	16	33
Cats brought in by Law Enforcement	0	0	0
Cats In Drop Box	5	0	5
Cats Quarantined	0	0	0
Cat returned to owner	1	0	1
Cats Escaped	1	1	2
Adoptions:			
With Charge	9	5	14
Without Charge	0	0	0
Rescues:			
With Charge	0	0	0
Without Charge	5	4	10
Euthanasia:			
Owner Request	0	0	0
Other	7	6	13

E. Consent Agenda

E.1 Approval of Minutes-Regular Meeting 09/03/2020

E.2 Approval of Building and Wiring Permits

Permit Number	Submitted By and Location	Contractor	Description of Work to be Performed	Building Value	Electrical Code	Total Electrical Fees Paid	Total Building Fees Paid	Zoning	Asbestos	Flood Zone	Elev. Certificate	Non Conversion Use	Historic District
74886	Jason Queen 31 N Spring St	First Class Construction	Re-Roof Metal over Shingle on Garage	\$2,100.00			\$19.95						X
74887	David Baxa 73 S Florida St	Self	10'x12' Storage Building & Siding on house	\$999.00			\$10.00	X					X
74888	Safwat Attia 17 Gate St	Sunnyside Construction	Front Porch w/ Roof	\$16,000.00			\$176.00	X	X				
74889	John Boskovic 20 W Lincoln St	Elkins Fence Co	Install Gate Existing Fence	\$700.00			\$10.00						
74890	David Rogers 25 Fato Lane	Taylor Enterprises	10'x20' Storage Building	\$5,000.00			\$55.00	X					
74891	Russell Weaver 2 Marion St	Self	Bathroom Repairs	\$350.00			\$10.00						
74892	Rue Thompson 144 Wood St	Self	12'x20' Carport	\$1,050.00			\$11.55	X					
74893	Diana Lattea 7 Tucker St	Self	12'x24' Deck w/Roof Fence 6ft hgt Wood Decking Walkway	\$1,200.00			\$13.20	X					
74894	Christina Arbogast 29 Sedgwick St	Self	Fence 6ft hgt	\$1,700.00			\$18.70	X					X
74895	Ronald Ring 13 College Ave	Bath Fitters-Ohio Bath Solutions	Bathtub & Shower Conversion	\$8,117.00			\$89.28						X
74896	Elgawly Attia 9 E Lincoln St	Self	Inside Remodel	\$1,000.00			\$11.00						X
74897	Elliot Raffkind 81 Smithfield St	Ultimate Roofing WV	Re-Roof Shingles	\$16,547.00			\$182.02		X				X
74898	Lyndon Auvil 85 S Kanawha St	Ultimate Roofing WV	Re-Roof Shingles	\$11,160.00			\$122.76		X				X
74899	Sam Tenney 17 E Lincoln St	DT Solar LLC	Re-Roof Metal over Shingle	\$7,500.00			\$82.50						X
74900	David Hulver 51 Boggess St	Self	8'x18' Lean To Shed	\$500.00			\$10.00	X					

74901	Scott Lipscomb 4 Kepner St	Self	Kitchen Remodel	\$10,000.00			\$110.00		
TOTAL				\$83,923.00		\$0.00	\$931.96		

E.3 Approval of Payment of the Bills

09-17-2020 10:01 AM

Disbursements 09-01-20 to 09-15-20

PAGE: 2

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	RECORD-DELTA NEWSPAPER	409-226-00	MAYOR'S LEGAL PUBLIC PLANNING COMMISSION MARTIN		19.20
	ENCOVA INSURANCE	409-226-00	MAYOR'S INSURANCE & HEALTH	WCB1005474 8-3 TO 9-1-2020	4.87
	WV PUBLIC EMPLOYEES INSURANCE	409-104-00	MAYOR'S INSURANCE	GF SEPT 2020 HEALTH INS	1,194.05
	THOMAS J O'NEILL	409-341-00	MAYOR'S SUPPLIES & R	HEALTH AND STATE GRP 510 RE	62.50
	COLLECTION ACCOUNT	409-341-00	MAYOR'S SUPPLIES & R	ROG 2200 CREDIT CARD DEBIT	936.89
	NET SOLUTIONS LLC	409-341-00	MAYOR'S SUPPLIES & R	CIVIL ID,MAP36, CDR,ACC	737.72
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	47.00
	ENCOVA INSURANCE	409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHED	11.92
	USI INSURANCE SERVICES LLC	409-104-00	MAYOR'S INSURANCE	GROUP BENEFIT FEE 2ND INST	130.86
	**PAYROLL EXPENSES			9/01/2020 - 9/15/2020	765.26
				TOTAL:	5,816.57
COUNCIL	MON POWER	410-490-01	THEATRE BUILDING	110132154547 4R R. BATH ST	114.51
	ENCOVA INSURANCE	410-226-00	COUNCIL INSURANCE (P	WCB1005474 8-3 TO 9-1-2020	6.27
	LOWES BUSINESS ACCOUNTS	410-490-02	THEATRE CAPITAL	TREASURER BACK ORDER REVE	15.73
	UPSHUR COUNTY COMMISSION	410-490-00	CAT CONTROL EXPENSE	4 CATS CAUGHT AUG 2020	40.06
		410-490-00	CAT CONTROL EXPENSE	4 CATS CAUGHT JULY 2020	40.09
			TOTAL:	210.66	
RECORDER	ENCOVA INSURANCE	411-226-00	INSURANCE/COMPENSA	WCB1005474 8-3 TO 9-1-2020	0.24
				TOTAL:	0.24
TREASURER	ENCOVA INSURANCE	413-226-00	TREASURER'S INSURAN	WCB1005474 8-3 TO 9-1-2020	0.98
	WV PUBLIC EMPLOYEES INSURANCE	413-104-00	TREASURER'S GROUP IN	GF SEPT 2020 HEALTH INS	2.40
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.27
	**PAYROLL EXPENSES	413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHED	5.54
			9/01/2020 - 9/15/2020	310.77	
			TOTAL:	339.96	
COURT	ENCOVA INSURANCE	414-226-00	POLICE JUDGE INS BON	WCB1005474 8-3 TO 9-1-2020	0.61
				TOTAL:	0.61
CITY ATTORNEY	ENCOVA INSURANCE	417-226-00	CITY ATTORNEY INS UN	WCB1005474 8-3 TO 9-1-2020	1.04
	WV PUBLIC EMPLOYEES INSURANCE	417-104-00	CITY ATTORNEY INSUR	GF SEPT 2020 HEALTH INS	120.75
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	31.06
	USE INSURANCE SERVICES LLC	417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHED	7.25
	**PAYROLL EXPENSES		CITY ATTORNEY INSUR	GROUP BENEFIT FEE 2ND INST	14.74
			9/01/2020 - 9/15/2020	540.00	
			TOTAL:	674.78	
CITY ENGINEER	ENCOVA INSURANCE	420-226-00	CITY ENGINEER INS &	WCB1005474 8-3 TO 9-1-2020	0.90
				TOTAL:	0.90
HOUSING	BUCKHAMMONT UTIL BOARDS	430-341-00	CLEAN UP ASSISTANCE	6 AMMORDE CLEAN UP	144.92
				TOTAL:	144.92

\$23,533.80 Motorola Solutions - Cruiser & Body Cam's 1st Payment
 \$1,217.01 Wams - Lockers for Fire Dept.
 \$7,818.00 Capital Electric - South Spring St Lighting
 \$5,070.00 Central Supply - Concrete Gateway West Project

09-17-2020 10:01 AM

Disbursements 09-01-20 to 09-15-20

PAGE: 2

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
ZONING	ENCOVA INSURANCE	437-226-00	ZONING INSURANCE & B	WCB1005474 8-3 TO 9-1-2020	69.29	
	WV PUBLIC EMPLOYEES INSURANCE	437-104-00	ZONING HEALTH INS	GF SEPT 2020 HEALTH INS	151.38	
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	67.10	
	ENCOVA INSURANCE	437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHED	20.39	
	USI INSURANCE SERVICES LLC	437-104-00	ZONING HEALTH INS	GROUP BENEFIT FEE 2ND INST	58.12	
	**PAYROLL EXPENSES			9/01/2020 - 9/15/2020	1,406.15	
				TOTAL:	1,792.53	
	DATA PROCESSING	RAVEN ROCK NETWORKS INC	439-230-00	DATA PROCESSING	SEPT 2020 SERVICE CONTRACT	212.50
		COMMUNITY BANK	439-459-00	DATA PROCESSING CAP	ACCFE7719D1071 SEPT COMP	485.84
		TYLER TECHNOLOGIES INC	439-230-00	DATA PROCESSING	EPSON PCT MAINT TYLER 9 MAI	551.83
TYLER TECHNOLOGIES INC		439-230-00	DATA PROCESSING	EPSON THERMAL PCT PRINT MAI	81.73	
SUDENLIDEX		439-230-00	DATA PROCESSING	CITY HALL INTERNET 92700	31.90	
			TOTAL:	1,263.76		
CITY HALL	UNIFIRST CORP.	440-216-00	CITY HALL MAINTENANC	ALL DEPT AUG 2020 UNIFORMS	389.45	
	ENCOVA INSURANCE	440-226-00	CITY HALL INSURANCE	WCB1005474 8-3 TO 9-1-2020	65.30	
	WV PUBLIC EMPLOYEES INSURANCE	440-104-00	CITY HALL JANITOR IN	GF SEPT 2020 HEALTH INS	2.40	
	HONNHAUSER GAS COMPANY	440-216-00	CITY HALL UTILITIES	269245-314199 1 9-FLORIDA	41.27	
	WALMART STORES INC -BUCKHAMM	440-341-00	CITY HALL SUPPLIES	CITY HALL SUPPLIES	37.35	
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	73.39	
	ENCOVA INSURANCE	440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHED	17.16	
	**PAYROLL EXPENSES			9/01/2020 - 9/15/2020	1,198.40	
				TOTAL:	1,743.72	
	POLICE	RECORD-DELTA NEWSPAPER	700-341-00	POLICE DEPT. MAT & S	POLICE OFFICER AD	176.82
		700-341-00	POLICE DEPT. MAT & S	POLICE OFFICER AD	25.00	
		700-341-00	POLICE DEPT. MAT & S	POLICE OFFICER AD	176.82	
		700-341-00	POLICE DEPT. MAT & S	POLICE OFFICER AD	176.82	
		700-341-00	POLICE DEPT. MAT & S	POLICE OFFICER AD	25.00	
		700-341-00	POLICE DEPT. MAT & S	POLICE OFFICER AD	176.82	
		700-341-00	POLICE DEPT. MAT & S	POL DEPT-CAMERA SYS AD	70.89	
LYKINS OIL COMPANY		700-343-00	POLICE DEPT. AUTO SU	POLICE DEPT AUG 2020 FUEL	1,452.13	
ENCOVA INSURANCE		700-226-00	POLICE DEPT. INSURAN	WCB1005474 8-3 TO 9-1-2020	1,139.87	
WV PUBLIC EMPLOYEES INSURANCE		700-104-00	POLICE DEPT. GROUP I	GF SEPT 2020 HEALTH INS	4,578.60	
JENKINS FORD INC		700-343-00	POLICE DEPT. AUTO SU	STATE INSPECTION	28.00	
MOTOROLA SOLUTIONS, INC.		700-459-00	POLICE DEPT. NEW EQU	PYMT 1 CRUISER & BODY CAMS	23,533.80	
TOSHIDA FINANCIAL SERVICES		700-341-00	POLICE DEPT. MAT & S	POLICE LEASE W PROPERTY TA	271.02	
ENTERPRISE FM TRUST		700-459-00	POLICE DEPT. NEW EQU	228283 2017 INTERCEPTOR PY	805.61	
		700-459-00	POLICE DEPT. NEW EQU	228283 2017 INTERCEPTOR PY	830.72	
		700-459-00	POLICE DEPT. NEW EQU	228283 2018 INTERCEPTOR PY	999.56	
		700-459-00	POLICE DEPT. NEW EQU	228283 2018 INTERCEPTOR PY	999.56	
		700-459-00	POLICE DEPT. NEW EQU	228283 2018 INTERCEPTOR PY	924.56	
		700-343-00	POLICE DEPT. AUTO SU	23H64C MAINT OLDER CRUISER	28.80	
		700-343-00	POLICE DEPT. AUTO SU	23H64H MAINT OLDER CRUISER	108.26	
		700-343-00	POLICE DEPT. AUTO SU	23H64M MAINT OLDER CRUISER	48.67	
		700-343-00	POLICE DEPT. AUTO SU	23H64Q MAINT OLDER CRUISER	61.90	
		700-343-00	POLICE DEPT. AUTO SU	23H655 MAINT OLDER CRUISER	6.90	
		700-343-00	POLICE DEPT. AUTO SU	23H64V MAINT OLDER CRUISER	6.00	
		700-343-00	POLICE DEPT. AUTO SU	23H64Z MAINT OLDER CRUISER	28.00	
RAVEN ROCK NETWORKS INC		700-341-00	POLICE DEPT. MAT & S	IT WORK	212.50	
BLUE360 MEDIA LLC		700-341-00	POLICE DEPT. MAT & S	WV CRIMINAL	161.33	
DOUG LOGGIN		700-341-00	POLICE DEPT. MAT & S	MAIL PKG TO LAB 9020	11.00	
		700-341-00	POLICE DEPT. MAT & S	REIMBURSE FOR CLASS SUPPLY	31.56	

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	ANGEL MCCOULLEY	700-214-00	POLICE DEPT. TRAVEL	DEPUTY FOR CLASS	19.66
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,397.78
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHED	325.99
	USI INSURANCE SERVICES LLC	700-105-00	POLICE DEPT. GROUP I	GROUP BENEFIT FEE 2ND INST	639.30
	SHALLOW CREEK KENNELS, INC.	700-459-00	POLICE DEPT. NEW ECU	BENDE TRAIL SLEEVES-K	373.95
	FRONTIER	700-211-00	POLICE DEPT. TELSPHO	473-7911-073014-4 POL FAX	71.77
	**PAYROLL EXPENSES			9/01/2020 - 9/15/2020	23,018.00
				TOTAL:	62,937.35
FIRE	RECORD-DELTA NEWSPAPER	706-341-00	FIRE DEPT. MATERIAL	FIREFIGHTER RD	95.59
	LYKINS OIL COMPANY	706-343-00	FIRE DEPT. AUTO SUPP	FIRE DEPT AUG 2020 FUEL BI	141.74
		706-343-00	FIRE DEPT. AUTO SUPP	FIRE DEPT AUG 2020 FUEL BT	310.83
	LOGGON INSURANCE AGENCY INC	706-226-00	FIRE DEPT. INSURANCE	WVFD 4TH QTR INSTALLMENT	5,135.00
	ENCOVA INSURANCE	706-226-00	FIRE DEPT. INSURANCE	WCB1005474 8-3 TO 9-1-2020	1,181.60
		706-226-00	FIRE DEPT. INSURANCE	WCB1005474 8-3 TO 9-1-2020	0.00
	WV PUBLIC EMPLOYEES INSURANC	706-105-00	FIRE DEPT. GROUP INS	GF SECT 2020 HEALTH INS	2,419.80
	MINLEY FIRE EQUIPMENT CO INC	706-342-00	FIRE DEPT. AUGC SUPP	ENG 1	501.67
	OLINE INC	706-459-00	FIRE DEPT. CAPITAL O	WARDROBE CABINETS	1,217.21
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	903.51
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHED	211.77
	USI INSURANCE SERVICES LLC	706-105-00	FIRE DEPT. GROUP INS	GROUP BENEFIT FEE 2ND INST	406.84
	**PAYROLL EXPENSES			9/01/2020 - 9/15/2020	14,864.80
				TOTAL:	27,166.21
STREET	MCN POWER	750-215-00	STREET DEPT. UTILITI	110123905100 25 N LAKRST S	9.77
	RECORD-DELTA NEWSPAPER	750-341-00	STREET DEPT. MAP & S	CEMENT MIXER AD-STREET DEP	19.20
	LYKINS OIL COMPANY	750-342-00	STREET DEPT. AUTO SO	STREET DEPT AGC 2020 FUEL	1,187.45
	FISHBE AUTO PARTS INC	750-341-00	STREET DEPT. MAT & S	PRIMER, FLAT BLACK	215.64
		750-343-00	STREET DEPT. AUTO SU	OIL 5W30, 10W30	73.56
	UNIFIRST CORP.	750-345-00	STREET DEPT. UNIFORM	ALL DEPT AUG 2020 UNIFORMS	566.46
	VALLEY STREL SERVICE	750-341-00	STREET DEPT. MAT & S	3/8"X2" FLAT BR 1/4"X2"	169.77
	SOUTHERN STATES COOP INC	750-341-00	STREET DEPT. MAT & S	BOOTS JOHN B	211.99
		750-341-00	STREET DEPT. MAT & S	WATER	41.69
		750-341-00	STREET DEPT. MAT & S	FRED BOOTS	239.99
	WV FAGING	750-215-00	STREET DEPT. UTILITI	STREET DEPT PAGES 91520	23.00
	RITE-WAY HEATING & PLUMBING	750-341-00	STREET DEPT. MAT & S	WATER LEAK RPK 6 LIE	112.98
		750-341-00	STREET DEPT. MAT & S	WAX RING	7.28
		750-341-00	STREET DEPT. MAT & S	COMMUNE SUPPLY LINE	4.75
	ENCOVA INSURANCE	750-226-00	STREET DEPT. INSURAN	WCB1005474 8-3 TO 9-1-2020	1,181.16
	WV PUBLIC EMPLOYEES INSURANC	750-105-00	STREET DEPT. GROUP I	GF SECT 2020 HEALTH INS	2,703.60
	CAPITAL ELECTRIC	750-458-00	STREET DEPT. PROJECTS	S SPRING LIGHTING	7,815.00
	MOUNTAINEER GAS COMPANY	750-213-00	STREET DEPT. UTILITI	341016-404855 17 1/2 FACTO	48.83
		750-213-00	STREET DEPT. UTILITI	269254-314209 6 FACTORY ST	41.27
		750-213-00	STREET DEPT. UTILITI	269255-492564 6 FACTORY ST	41.27
	SCOTT ELECTRIC CORP	750-458-00	GATEWAY WEST GRANT E	MULTI TAP CONN.	51.48
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	SHIMS, CONDUIT, FOAM MULC	76.53
		750-341-00	STREET DEPT. MAT & S	NUTS, WASHERS, BOLTS	84.54
		750-341-00	STREET DEPT. MAT & S	LIBRARY GLAZ BUTTY	9.92
		750-341-00	STREET DEPT. MAT & S	COPE, PLUG, CONNECTOR	82.54
		750-341-00	STREET DEPT. MAT & S	20A PLUG	10.42
		750-341-00	STREET DEPT. MAT & S	KEY, WIRENUT, SPLIT KEY	42.61
		750-341-00	STREET DEPT. MAT & S	RE MODEL SHOP BATHROOM	538.21
		750-341-00	STREET DEPT. MAT & S	REMODEL BATHROOM	209.35
		750-341-00	STREET DEPT. MAT & S	COMMUNE SEAT	21.84

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		750-341-00	STREET DEPT. MAT & S	WATER, ACV DETECTOR	202.34
		750-341-00	STREET DEPT. MAT & S	BOLCH	28.32
		750-341-00	STREET DEPT. MAT & S	BOLCH	33.45
	CENTRAL SUPPLY CO	750-458-00	GATEWAY WEST GRANT E	GATEWAY SIDEWALK 54742	1,658.87
		750-458-00	GATEWAY WEST GRANT E	CONCRETE GATEWAY SECT	1,706.87
		750-458-00	GATEWAY WEST GRANT E	GATEWAY WEST 1000RS1	1,706.87
	STAYNEER W. LOWMYER	750-341-00	STREET DEPT. MAT & S	100 FT 2BNBG	139.53
	HUFFERPRIDE EA TRUST	750-458-00	STREET DEPT. CAPITAL	226C2 2019 RAM 1500	983.52
		750-458-00	STREET DEPT. CAPITAL	226C2H 5500 CRASSIS DHPY T	1,665.27
	SIGN GUY LLC	750-341-00	STREET DEPT. CAPITAL	13 TELEMATICS GEOTAS HARDW	782.00
	CRITES INDUSTRIAL SUPPLY INC	750-341-00	STREET DEPT. MAT & S	FLAMMABLE DECAL	84.00
		750-341-00	STREET DEPT. MAT & S	BALLAST, BOLS	39.73
	COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	STREET DEPT SECT 2019	32.17
	INTERNAL REVENUE SERVICE	706-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	664.11
		706-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHED	557.05
	BYHAMMER CWI BENEFITS	750-105-00	STREET DEPT. GROUP I	CLAIMS FUNDING 8-31-2020	442.40
	USI INSURANCE SERVICES LLC	750-105-00	STREET DEPT. GROUP I	GROUP BENEFIT FEE 2ND INST	464.95
	AAA SAFETY	750-341-00	STREET DEPT. MAT & S	ROLL UP SIGN, COLLARS	1,100.00
	**PAYROLL EXPENSES			9/01/2020 - 9/15/2020	15,422.33
				TOTAL:	47,998.43
STREET LIGHTS	MCN POWER	751-211-00	STREET LIGHTS	110 007 819 000 MAIN ST	5,277.89
				TOTAL:	5,277.89
TRAFFIC SIGNALS & SIGN MCN POWER		752-213-00	TRAFFIC SIGNALS POWR	110 088 085 459 RT. 119	39.44
		752-213-00	TRAFFIC SIGNALS POWR	110088885824 RT. 20 MAIN C	54.89
		752-213-00	TRAFFIC SIGNALS POWR	110081822063 W. MAIN ST	9.21
		752-213-00	TRAFFIC SIGNALS POWR	110088620243 MAIN ST	35.01
		752-213-00	TRAFFIC SIGNALS POWR	110080768201 S. MAIN ST	24.85
				TOTAL:	161.41
STONERT YOUTH CENTER	UNIFIRST CORP.	907-216-00	MAINTENANCE	ALL DEPT AUG 2020 UNIFORMS	63.67
	LEAF	907-341-01	OPERATING EXPENSES	COPIER LEASE	167.20
	ENCOVA INSURANCE	907-226-00	INSURANCE & BONDS	WCB1005474 8-3 TO 9-1-2020	81.57
	GARTER LARRY	907-363-00	PARATE GLASS	FACTRUC AUG 20 CARTER	144.00
	WV PUBLIC EMPLOYEES INSURANC	907-105-00	GROUP INSURANCE	GF SECT 2020 HEALTH INS	791.20
	LOWES BUSINESS ACCOUNTS	907-341-00	MATERIALS & SUPPLIES	EMERGENCY LIGHT REPAIR	49.84
	OWIE PIZZA	907-468-00	CAMP BUCKANNEER SUPP.	PIZZA LAST DAY CAMP	25.00
	MOUNTAIN STATE PEPT GUARD	907-216-00	MAINTENANCE	SYC MONTHLY PEST 920	36.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	271.47
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHED	63.49
	MPHIL & SMALL	907-365-01	BONDA	HICK BOXING AUG 20	166.00
	USI INSURANCE SERVICES LLC	907-105-00	GROUP INSURANCE	GROUP BENEFIT FEE 2ND INST	112.24
	**PAYROLL EXPENSES			9/01/2020 - 9/15/2020	4,376.68
				TOTAL:	6,738.58
CONVENTION CENTER	USDA, RURAL DEVELOPMENT	410-477-00	CONFERENCE CENTER RA	CONF CENTER SECT 2020	3,351.00
				TOTAL:	3,351.00
PUBLIC SAFETY	MCN POWER	976-213-00	SAFETY COMPLEX UTILI	110088781078 22 S FLORIDA	1,448.85
	UNIFIRST CORP.	976-216-00	SAFETY COMPLEX MAINT	ALL DEPT AUG 2020 UNIFORMS	89.31
	COMPORTECH LLC	976-216-00	SAFETY COMPLEX MAINT	REPAIR TO HVAC	329.30
				TOTAL:	1,869.06

COUNCIL REPORT OF UNPAID INVOICES

VENDOR	\$AMT	DESCRIPTION
WALMART	\$45.86	AFTER SCHOOL SUPPLIES
WALMART	\$105.89	AFTER SCHOOL SNACKS
IPMA	\$217.00	POLICE CIVIL TESTS
WITMER	\$269.65	BOOTS, PANTS, HOOD
WITMER	\$2,421.59	ANNUAL INSPECTION
HART OFFICE	\$5.60	POLICE COPIER OVERAGE
STERICYCLE	\$75.09	HAZ MAT PICK UP FOR POLICE

Motion to approve Consent Agenda was made by Rylands/Sanders. Motion carried.

F. Strategic Issues for Discussion and/or Vote:

F.1 Approval COB Board Appointments FY 2020/2021-Planning Commission, Building Commission & UC Board of Health

**CITY OF BUCKHANNON APPOINTMENTS
FISCAL YEAR 2020-2021**

PLANNING COMMISSION

Sean Harris	2019-2022
Dean Everett	2019-2022
Mike Sharpolisky	2020-2023
Kelley Tierney	2020-2023
Rich Clemens	2018-2021
Curtis Wilkerson	2018-2021
Susan Aloï	2018-2021
Vincent Smith, Zoning Officer	Voting Member
CJ Rylands, Council	Voting Member-Term of Office
City Recorder	Non-Voting Member-Term of Office

Motion to approve the Planning Commission appointments was made by Rylands/Reger. Motion carried with one No vote by Council Member Thomas.

UPSHUR COUNTY BOARD OF HEALTH – 5 YEAR TERM

Vacant (Unexpired term of Michael Livesay)	2018-2023
Larry Carpenter	2020-2025

Motion to approve the Upshur County Board of Health appointments was made by Sanders/Bucklew. Motion carried.

73 Smithfield Street
Buckhannon, WV 26201

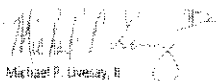
September 17, 2020

Mayor Robbie Skinner
70 East Main Street
Buckhannon, WV 26201

Dear Mayor Skinner,

(Effective today, September 17, 2020, due to health issues, I am resigning from the Upshur-Buckhannon Board of Health. I have enjoyed serving on this board for the past seven (7) years and have been contemplating this decision for several months now, and feel it is in the best interest to tend to my needs.

Thank you,



Michael P. Livesay, II

Larry R. Carpenter
73 Highland Drive
Buckhannon, WV 26201

June 02, 2020

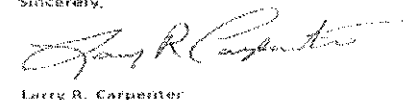
City of Buckhannon
City Council Members
70 East Main Street
Buckhannon, WV 26201

City of Buckhannon, Council Members:

I am a long-time resident of the city and currently serving on the Upshur – Buckhannon Board of Health. I have served in this position for many years. It has been a pleasure serving the residents of the city.

Please accept my request to remain serving on the Upshur – Buckhannon Board of Health at the Upshur – Buckhannon Health Department for a term of 5 years, beginning July 01, 2020. Thank you for your consideration.

Sincerely,



Larry R. Carpenter



Our Health Department is for

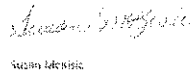
September 17, 2020

The Honorable Mayor Skinner
70 East Main Street
Buckhannon, WV 26201

The Honorable Mayor Skinner,

I have received a letter of resignation from Michael P. Livesay II, Chair of the Upshur - Buckhannon Board of Health, effective September 17, 2020, which you delivered today, along with keys to the Upshur - Buckhannon Health Department. I will pass Mr. Livesay's resignation letter on to the Upshur - Buckhannon Board of Health Members.

Respectfully,



Susan Ideswile

BUILDING COMMISSION

Jeffery Harvey (D)	2020 -2025
Renee Preston (I)	2017-2022 (Unexpired term Ray Rosencrance)
Matt Kerner	2018-2023 (Unexpired term Mark Hayes)
Lewis Simmons (D)	2017-2022
Maureen Wilson (R)	2020-2025

Motion to approve the Building Commission appointments was made by Sanders/Rylands. Motion carried.

G. Comments and Announcements

- **Council Member Albaugh** – Absent
- **Council Member Bucklew** – She ask how far the sidewalk will go in the Gateway West project. Jerry Arnold reported the sidewalks will be about 50 feet from reaching the railroad tracks. She also commented that we need to decide about Halloween and the Veterans Day Parade. The Mayor agreed noting neither was on tonight’s agenda.
- **Council Member Rylands** – He mentioned that earlier this week he visited the Historical Society and was surprised at the amount of history that is preserved and on display there. He noted that this is an important component of our local identity. CJ recommended that we ask Noel Tenney (Historical Society Director) to attend a future meeting and provide us with an overview of the Historical Society and that we also consider providing them funding of \$5,000 for this year.
- **Council Member Thomas** – Council Member Thomas commented that he agrees with CJ and is disappointed with how there is a certain trend in our society where our Country’s history is being negatively perceived.
- **Council Member Reger** – Nothing further.
- **City Recorder Sanders** – He reported that during a meeting of the Create Buckhannon group he was asked about the Madison Street and he relayed our current position of waiting for a time we can have a Town Hall meeting regarding its future. Sanders also congratulated the UCDA on the progress with their new Madison Street parking lot.

H. Mayor’s Comments and Announcements – The Mayor thanked all our employees throughout the City for their great work. He noted that our Water Department has been busy with repairs. He thanked our Police and Fire First Responders for their hard work. He also thanked City Recorder Sanders for his recent efforts particularly with the submission of the WAMSB proposal. He reminded all to remain vigilant with the COVID-19 protocols.

Motion to adjourn from the regular meeting at 7:40 PM was made by Rylands/Sanders. Motion carried.

I. Executive Session –Property Matters Per WV Code § 6-9A-4 - Council went into Executive Session at 7:48 PM.

J. Adjournment

Motion to adjourn from the Executive Session at 8:45 PM was made by Rylands/Sanders. Motion carried.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
