

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, April 15, 2021 at 7:00pm in City Hall. The following were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Mary Albaugh	Present
Council Member	Pam Bucklew	Present
Council Member	Jack Reger	Present – by phone
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present – by GTM
BPD	Chief Matthew Gregory	Present
Director of Public Works	Jerry Arnold	Absent
The Record Delta Newspaper	Macie Queen	Present - by GTM
The Record Delta Newspaper	Jacob Martin	Present
Channel 3	Dennis Cortes	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
MyBuckhannon.com	Beth Christian Broschart	Present

Guests: Jane Weimer Godwin; Misty Bennett; Burton Abel; Bruce Blend; Ryan Curry; Jim Valenson; Ann Bergstrom; Sharon McNemar; Joyce Ann Law; Pam Martin; William Wilson; Karen Waggy; Randy Tenney; Curtis Wilkerson; Renae Sauerwein; David E. Godwin; Danny Williams; Brian Jett; Bryson VanNostrand.

To Participate in a Board meeting during the COVID-19 Stay at Home Order, participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, April 15, 2021

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
 - A.3 Mayor’s Greetings
- B. Recognized Guests**
 - B.1 Adam Halle- RE: Ordinance No. 301 Prohibiting the operation of All-Terrain Vehicles (ATV’s) in City Limits
 - B.2 James Riffle-RE: Easement grant to Joni Howard, et al., across old B&O alignment –Old Weston Road
- C. Department & Board Reports**
 - C.1 Public Works Director- Jerry Arnold
 - C.2 Finance Director- Amberle Jenkins
 - C.3 Police Chief- Matthew Gregory
 - C.4 City Attorney- Tom O'Neill
- D. Correspondence & Information**
 - D.1 Mayor’s Proclamation-Child Abuse Prevention & Awareness Month April 2021
 - D.2 WV Commission on the Arts RE: Grant Application FY2022 Cultural Facilities & Capital Resources- Colonial Theatre Basement Renovation
 - D.3 WVDOH RE: Route 33 Traffic Study Update-Install New Traffic Signals at Intersections of Childers Run Rd & Kesling Mill Rd And Upgrade Traffic Signals at Intersection of US 33 & Brushy Fork Rd
 - D.4 WV Vapors, LLC-Zoning Form to WVABCA Licensing Department
 - D.5 Ethics Newsletter by the WV Ethics Commission
 - D.6 Reminder: Special City Council Lay the Levy on Tuesday, April 20, 2021 at 9:00am
 - D.7 Report of Cat & Dog Activity –Upshur County Commission-December 2020 to February 2021
- E. Consent Agenda**
 - E.1 Approval of Minutes Regular Meeting 03/18/2021 & 04/01/2021 Final Budget Sessions 2/10/21, 2/16/21, 2/24/21, 3/10/21
 - E.2 Approval of Building and Wiring Permits
 - E.4 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote**
 - F.1 Zoning Change Request – 67 S. Kanawha Street R2 to C2-Potential Referral to Planning Commission
 - F.2 Easement grant to Joni Howard, et al., across old B&O alignment –Old Weston Road
 - F.3 Approval Resolution 2021-03 Budget Revision #6 General Fund FY 2020/21
 - F.4 Discussion/Possible Action Appointment of Colonial Theatre Board Members
 - F.5 Recommendation from Water Board to begin the process to Increase Water Rates as provided in the Water Rate Analysis
 - F.6 Approval to Purchase Additional Sound Equipment for Jawbone Park
- G. Comments and Announcements**
 - G.1 Mary Albaugh

G.2 Pamela Bucklew
G.3 C J Rylands
G.4 David Thomas
G.5 Jack Reger
G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 04/12/2021

Next Regular Scheduled City Council Meeting Thursday, May 5, 2021

A. Call to Order - Mayor Robbie Skinner called the meeting to order.

A.1 Moment of Silence – Mayor Skinner asked all present to join him in a Moment of Silence keeping Council Member Jack Reger, who is joining us for the meeting this evening by phone from his home, in our thoughts and prayers as he is still recovering from COVID-19. The Mayor also asked us to keep Council Member Mary Albaugh in our thoughts and prayers, as she is still recovering from a recent medical procedure.

A.2 Pledge to the Flag of the United States of America - The Pledge was led by the Mayor.

The Mayor recognized that several people were in attendance regarding one agenda item therefore he felt it would be in the best interest of all to address that issue at this time. He then asked for a motion to move agenda item *F.1 Zoning Change Request – 67 S. Kanawha Street R2 to C2-Potential Referral to Planning Commission* to the table for discussion and/or vote.

Motion to move agenda item F.1 Zoning Change Request – 67 S. Kanawha Street R2 to C2-Potential Referral to Planning Commission to the table for discussion and/or vote was made by Rylands/Albaugh. Motion carried.

The Mayor said that he was happy to see so many people in attendance and praised the community for showing an interest in the process and procedures that come before Council like the one pertaining to agenda item F 1. He asked that all those who are recognized to speak this evening limit their remarks to 3 to 5 minutes and to keep them professional and respectful. He then recognized City Attorney Tom O'Neill who explained that Council had before it a petition to rezone the property at 67 S. Kanawha Street from R2 to C2. He explained that per State Code and as defined in City Ordinance 244, it is required that City Council must refer it to the Planning Commission for consideration. Once the Planning Commission receives the petition, they have 60 days to hold a Public Hearing for which there must be public notice given. The Commission then provides a recommendation for or against the change to the City Council. If the City Council considers a change, it will do so by a three-reading ordinance. It is a custom of the City, although not required by State Code or Ordinance, to hold a 2nd reading Public Hearing on the matter.

City Recorder Sanders then explained how people not personally in attendance could watch the meeting and how they could email questions. He encouraged guests in attendance to notify any interested parties of this information.

B. Recognized Guests - To begin the discussion, the Mayor recognized Burton Abel who is the owner of 67 S. Kanawha Street, Buckhannon, WV 26201. Dr. Abel expressed his hope that the Council and citizens would keep an open mind about the zoning request and let the process play out before jumping to any further conclusions. He expressed frustration at seeing negative feedback so early on, explaining that BC Bank was already part of the community. He gave an overview of several zoning changes that have already taken place in the area to allow for businesses and the allowance for certain businesses under the R2 zoning classification itself. From his research amongst realtors, he feels certain that any building that was built in this location by BC Bank would in no way negatively impact the surrounding property values.

The Mayor next recognized Jane Weimer Godwin, who mentioned she was a former member of the Historic Preservation Commission, provided various reasons why she hoped the Council and Planning Commission would deny the request.

Ryan Curry, President and CEO of BC Bank spoke next about the bank's dedication to the Buckhannon area and its need to expand from its current location in Northridge Plaza to have a drive thru and night drop available for its customers. He noted the bank employs five people, all Buckhannon residents who are involved in the community. He assured the Council that BC Bank is willing to invest in Buckhannon. He addressed several of the concerns including traffic flow, building design, etc., that he feels will be handled in a way to enhance the area in a positive way.

Brian Jett, Esq., attorney for BC Bank spoke in support of the bank's efforts and on the R2 to C2 Zoning procedures.

The Mayor continued to recognize guests who had signed in to potentially speak on the subject. Those who did speak voicing their opinions against the request were Jim Valenson, William Wilson, Ann Bergstrom, Sharon McNemar, and Joyce Ann Law.

Curtis Wilkerson appeared both as an area resident, who lives across from the property, and a member of the Buckhannon Planning Commission. He noted that he was the President of the Commission when it wrote the 2025 Comprehensive Plan and that they conducted over 700 surveys with community members. Some of the things that the community members brought up was the lack of housing and that there was too much traffic. He also noted that the lack of banks was never mentioned by those who completed the surveys. Speaking as a resident he noted the concerns that he has with the negative impact having a bank on that property will have on the area residents.

Karen Waggy, representing North Central Episcopal Church, asked for clarification on procedures of notice for changes of zoning or variances, which City Attorney Tom O'Neill explained that property owners are notified so that they can appear to express their opinions at the public meetings.

Motion to refer the zoning change request of 67 South Kanawha Street from R2 to C2 to the Buckhannon Planning Commission was made by Sanders/Bucklew. Motion carried unanimously.

Motion to take a 5-minute recess was made by Rylands/Thomas. Motion carried.

The Mayor called the meeting back to order at 8:06 PM.

The Mayor recognized Dennis Cortes who presented the following report from the Upshur County Parks & Recreation Board:

REPORT FROM THE UPSHUR COUNTY PARKS & REC. BOARD
12 April 21

The Gnome gardens have proved to be popular. A lot of businesses have been decorating their spots. There are 3 spots open to the public. (See pictures)

The Upshur County Commission has agreed to pay for the whole "shebang" to the tune of \$3,400.00, since they had budgeted \$5,000.00 for the disc golf, it proved to be easier for them. There is a map in progress.

The next item was to discuss pool amenities. Some of the inflatables will take the shape of an obstacle course on the water, miss a step and in you go! The kids will have some kind of noise makers. These will be mounted and not removable. There will be floats that one can lay on and drift, and a couple of new umbrellas were also purchased. Next year there will be a pipe that will squirt; I am assuming that it will work when a person walks by. The pool will open on the Saturday of Memorial Day which would be on 29 May 2021. And best of all there will be NO restrictions! It was announced that Hannah Lively is the new pool director.

The kiosk at the start of the trails has been stained along with the arch for the entrance. As other kiosks go up they too will be stained. Since the WVDOT will not allow any new signs at the same place that the old ones were Dennis Cortes came up with an idea. He took a picture of the new kiosk next to the small parking place along the High School driveway and then pasted an image of the sign that we had already agreed upon onto the image of the parking area and added 2 legs with a marker. It went over well and this idea will be presented to the school board at next meeting. (See pictures)

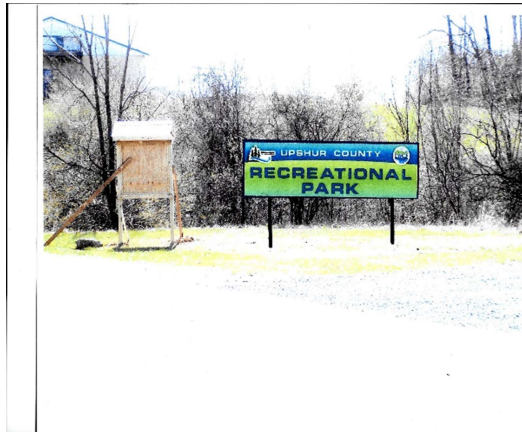
With the idea of fundraising there were some novel ideas presented. Just to name a few, were using the pool in a triathlon; or trail running races, foot and bike; an adult tricycle race, this should be held on a paved road perhaps during the WVSF using only 1 block of main street. Another idea is for "mail boxes" for each gnome garden for ideas to be left in.

And lastly the tennis courts are to be repaired and used only for tennis, at one point there had been cars parked on some. This would involve resurfacing and painting. It was also mentioned that maybe in 2022 there might be BMX trails.

A new member of the public attended and participated in the meeting, his name is Samuel Walker. He did mention that he would like for the city to appoint him to this board.

Respectfully submitted by

Dennis Cortes



The Mayor next recognized Bryson VanNostrand who spoke on behalf of ART26201. He referenced the letter of March 1, 2021 that recommended the following people to serve on the Colonial Theatre Board of Directors: Randy Sanders, City of Buckhannon; Renee Preston, local photographer & member of ART26201, Keith Buchanan - BCT Past Executive Producer, Erika Kolenich - BCT Past Executive Producer, and John Waltz - BCT Executive Producer & ART26201 member. On March 23, 2021, the Mayor informed the theatre group that Renee Preston could not serve due to a conflict of interest. They then submitted a second list that replaced Renee Preston with Amby Jenkins on March 30th. Pam Bucklew's name has been put forth by the Mayor for consideration as well. Discussion by all of Council took place with input from City Attorney Tom O'Neill.

Without objection F.4 Discussion/Possible Action Appointment of Colonial Theatre Board Members was moved to the table by the Mayor.

Motion to table a vote on F.4 Discussion/Possible Action Appointment of Colonial Theatre Board Members was made by Thomas/Albaugh. Motion failed by a vote of one for and five against.

Motion to approve the list presented by ART26201, which consists of Randy Sanders, Keith Buchanan, Amby Jenkins, Erika Kolenich, and John Waltz was made by Rylands/Albaugh. Mrs. Bucklew requested each Council Member vote individually. Roll call was:

Rylands – Yes	Sanders – No
Thomas – No	Albaugh – Yes
Bucklew – No	Reger – No.

Motion failed

Motion to table a vote on F.4 Discussion/Possible Action Appointment of Colonial Theatre Board Members was made by Thomas/Rylands. Roll call was:

Rylands - Yes	Albaugh - Yes
Thomas - Yes	Reger - No
Bucklew - No	Skinner - Yes.
Sanders - No	

Motion carried.

C. Department & Board Reports

C.1 Public Works Director- Jerry Arnold – Mr. Arnold was absent.

The Mayor reported that Smithfield Street was being paved.

C.2 Finance Director- Amberle Jenkins – Amby Jenkins provided the following report:
Amby report 04-15-2021

Balances in the Enterprise Funds March 31, 2021

Waste Collection Board	mm/cking	\$833,212	cd/sav \$58,033
Water Board	mm/cking	\$870,395	cd/sav \$386,243
Note: CD in water was closed and put in MM-Will move \$475,000 to a savings account			
Sanitary Board	mm/cking	\$714,106	cd/sav \$253,190
Stormwater Fund	mm/cking	\$71,172	
Note: General Fund still needs to contribute \$75,000 to Stormwater Fund			

Amby then explained the needed Budget Revision #6 General Fund FY 2020/21 to the Council.

Motion to move F.3 Approval Resolution 2021-03 Budget Revision #6 General Fund FY 2020/21 to the table for discussion and/or vote was made by Rylands/Sanders. Motion carried.

Motion to approve Resolution 2021-03 Budget Revision #6 General Fund FY 2020/21 was made by Sanders/Albaugh. Motion carried. Roll call vote was:

Albaugh - Yes Thomas - Yes
Bucklew - Yes Sanders - Yes
Reger - Yes Skinner - Yes
Rylands - Yes

Motion carried.

RESOLUTION 2021-03

At a regular session of the municipal council, held April 15, 2021 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (GENERAL FUND) of the City of Buckhannon. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number #6, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Randall Sanders, and duly seconded by Mary Albaugh the vote thereon was as follows:

MARY ALBAUGH	<u>Mary Albaugh</u>	<input checked="" type="radio"/> Yes or No
PAMELA BUCKLEW	<u>Pamela Bucklew</u>	<input checked="" type="radio"/> Yes or No
JACK REGER	<u>Jack Reger</u>	<input checked="" type="radio"/> Yes or No
C J RYLANDS	<u>C J Rylands</u>	<input checked="" type="radio"/> Yes or No
DAVID THOMAS	<u>David Thomas</u>	<input checked="" type="radio"/> Yes or No
RANDALL SANDERS	<u>Randall Sanders</u>	<input checked="" type="radio"/> Yes or No
ROBERT N SKINNER III	<u>Robert N Skinner III</u>	<input checked="" type="radio"/> Yes or No

WHEREUPON, RECORDER-RANDALL SANDERS, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the RECORDER is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5114
Fax: 304-340-5090
Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
Fiscal Year Ending: 06/30/2021
Fund: 1
Revision Number: 6
Pages: 1 of 1

Person To Contact Regarding Request:		City of Buckhannon		Municipality	
Name: Amberle Jenkins		70 E Main St		Government Type	
Phone: 304-472-1651		STREET OR PO BOX			
Fax: 304-472-0934		Buckhannon			
Email: amby.jenkins@buckhannonwv.org		CITY		ZIP CODE	

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
399	Miscellaneous Revenues	535,046	41,736		576,782
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES) 41,736

Explanation for Account # 378, Municipal Specific:
Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
409	Mayor's Office	214,000	5,100		219,100
410	City Council	138,805	2,750		141,555
439	Data Processing	33,000	2,000		35,000
700	Police Department	1,329,644	1,500		1,331,144
706	Fire Department	793,200	7,600		800,800
750	Streets and Highways	1,684,075	12,786		1,696,861
753	Snow Removal	20,000		10,000	10,000
758	Airports	15,000	20,000		35,000
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures 41,736

APPROVED BY THE STATE AUDITOR

BY: Deputy State Auditor, Local Government Services Division Date

AUTHORIZED SIGNATURE OF ENTITY

4/15/21 APPROVAL DATE

General Fund					
Budget Revision #6					
04/15/2021					
EXPENSES		budget	revision	Revised Budget	
001-409-218-00	Mayor's Office Postage	\$10,000	\$2,600	\$12,600	
001-409-341-05	Event/firework expense	\$16,000	\$2,500	\$18,500	\$25HlyFirewrks\$2T rib fest; \$4Tthisyrfirewrks\$10 T Strawberry festival extra sound equip
001-410-459-00	Council Capital	\$0	\$2,750	\$2,750	Jawbone Need to replace receipt printers
001-439-230-00	Data Processing	\$21,000	\$2,000	\$23,000	GPS more
001-700-211-00	Police telephone	\$9,700	\$1,500	\$11,200	
001-706-103-00	Fire Salaries	\$407,000	\$5,000	\$412,000	May be ok but close
001-706-226-00	Fire Insurance	\$30,000	\$8,000	\$38,000	100% VFIS now
001-706-341-00	Fire materials supplies	\$8,500	\$4,600	\$13,100	Covid Testing volunteers
001-706-459-00	Fire Capital Outlay	\$108,300	-\$10,000	\$98,300	Trk pymnt was built in budget, but trk did not arrive. JB used this for \$35H lights;\$13T hoses;\$45Hcamera;\$6Tstairmaster;\$5T study
001-750-105-00	Street group ins	\$153,240	\$1,286	\$154,526	new employee HSA.
001-750-213-00	Street Utilities	\$12,800	\$10,000	\$22,800	new property gas issue
001-750-345-00	Street uniforms	\$5,000	\$1,500	\$6,500	new employee

001-753-341-00	Snow Removal	\$20,000	-\$10,000	\$10,000	reduce
001-758-567-00	Airport	\$15,000	\$20,000	\$35,000	per city council
			\$41,736		
REVENUES					
001-399-000-00	Miscellaneous	\$533,046	\$41,736	\$574,782	

C.3 Buckhannon Police Department - Chief Matthew Gregory – Chief Gregory reviewed the following with Council:

POLICE ACTIVITIES

MONTH: March

YEAR: 2021

ACTIVITIES:

Parking Tickets Issued:	
By Parking Enforcement Officer:	28
By Officers:	0
TOTAL ISSUED:	28
Citations Issued:	25
Misdemeanor Arrests:	24
Felony Arrests:	9
Calls Answered:	390
Complaint Reports:	39
Accidents Investigated:	11
Community Policing Hours:	12
Patrol Mileage:	6,080

City Council Report
4/15/21

1. The police department wrapped up its virtual on-site assessment on April 6 with very good feedback. The next and final phase for our initial assessment will be when I appear before a committee of the CALEA commission in July for the official vote on our initial accreditation.
2. In the interim, work continues on maintaining our accreditation files for CALEA with policy amendments due to CALEA standards manual updates and actions taken as a result of feedback from both the website and on-site assessments. The policy committee is scheduled to meet on April 28 to address these items.
3. The Police Civil Service board will meet on May 11 to begin discussions regarding setting dates for testing for the eligibility list for the police department. The current list for the police department has expired.
4. James Fisher continues his police academy training and has reached the half way point. His expected graduation date is May 28. We have not received formal confirmation of Jacob Garrison's academy date as of yet.

MONTHLY ACTIVITY REPORT
March 2021

	301	302	303	304	305	306	307	308	309	310	311		TOTAL
Calls Answered	18	46	58	129	41	45		38	15				390
Community Policing	8	3			1								12
Road Patrol	2	62	76	112	101	128		37	98				616
Traffic Hours	4	6	62		3	7							82
Criminal Inv.	15	48	7	49	50	49	147	31	28				424
Court Hours						2	8						10
Report Writing	25	93	7	24	5	3		44	46				247
Other Hours	145	4	40		40	40		51	8	203	188		719
Miles													6,080
Accidents - Prop.	1	1	1	3		1		2					9
Injury						2							2
Fatality													
Parking Tickets													0
Criminal Reports	1	6	7	9		2	2	8	4				39
Reports Cleared	1	2	2	3		0	2	8	3				21
Clearance Rate	100%	33%	29%	33%		0%	100%	100%	75%				54%

	TOTAL
BATTERY	3
CAPIAS ARREST	1
DESTRUCTION OF PROPERTY	1
DOMESTIC ASSAULT	1
DOMESTIC BATTERY	2
DUI	3
FLEEING	1
FRAUDULENT SCHEME	1
OBSTRUCTING POLICE OFFICER	1
POSSESSION OF CONTROLL, SUB	1
POSSESSION OF MARIJUANA	3
SHOPLIFTING	3
STALKING	1
VIOLATION OF BOND	1
WARRANT FROM OTHER JURISDICTION	1
TOTAL MISDEMEANORS	24

	TOTAL
BREAKING AND ENTERING	1
CAPIAS	1
FORGERY	4
SHOPLIFTING 3RD	3
TOTAL FELONIES	9

	Gregory	Loudin	Posey	Stewart	Courtney	Hissam	O'Connor	McCauley	Kraemer	Fisher	Garrison	TOTAL
DRIVING REVOK/SUSP							1					1
NO SEATBELT			6		1	8	6		2			23
SPEEDING		1										1
TOTAL TRAFFIC CITATIONS	0	1	6	0	1	8	7	0	2	0	0	25

[illegible]

2021 WARNINGS

WARNINGS ISSUED 2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
OPERATORS, NO													0
OPERATORS, NO PROOF													0
PASSING, IMPROPER													0
RECKLESS DRIVING			1										1
RED LIGHT VIOLATION			1										1
REGISTRATION, ADDRESS CHG													0
REGISTRATION, EXPIRED	3	2	1										6
REGISTRATION, IMPROPER		1											1
REGISTRATION, IMPROPER DISPLAY			1										1
REGISTRATION, NO													0
REGISTRATION, NO PROOF													0
REGISTRATION, UNSIGNED													0
ROAD CONDITIONS, TOO FAST FOR													0
SEATBELT													0
SPEED VIOLATION WARNING	1	6	2	2									11
STOP SIGN	4	2	1	1									8
TURN LANE, IMPROPER USE	2	1	1										4
TURN, IMPROPER		2											2
WINDOW TINT		1											1
WRONG WAY		1											1
TOTAL	16	32	19	3	0	0	0	0	0	0	0	0	70

March 2021 Accidents

Report #	Date Of Crash	Time Of Day	Day Of Week	Street	Intersecting Street	Other Location	Manner Of Collision	Officer Name	
1	3/3/2021 0:00	1420	Wednesday	SOUTH LOCUST ST	FRANKLIN ST		Sideswipe, Opposite Direction	M.GREGORY	
2	3/4/2021 0:00	1600	Thursday	CAMDEN AVENUE	MONONGALIA STREET		Right Angle	MCCAULEY	
3	3/9/2021 0:00	1157	Tuesday	CLARKSBURG	RT.33	UNDER UNDERPASS OF 33	Sideswipe, Same Direction	LT DOUGLAS N LOUDIN	
4	3/10/2021 0:00	* 1905	Wednesday	CAMDEN AVE	MARION ST		Right Angle	DK HISSAM	
5	3/16/2021 0:00	1239	Tuesday	E MAIN	NONE	DAIRY QUEEN	Angle (Front to Side) Same Direc	MARK STEWART	
6	3/17/2021 0:00	1707	Wednesday	MARION ST	S KANAWHA ST		Sideswipe, Same Direction	THOMAS POSEY	
7	3/19/2021 0:00	1437	Friday	NORTH LOCUST	N/A		Sideswipe, Same Direction	MCCAULEY	
8	3/26/2021 0:00	1414	Friday	NORTH LOCUST ST	REYNOLDS WAY	ELITE CLEANERS	Rear End	T.M. STEWART	
9	3/27/2021 0:00	1454	Saturday	SOUTH KANAWHA	N/A		Rear End	SGT DK HISSAM	
10	3/29/2021 0:00	802	Monday	WEST MAIN STREET	RT 33		Rear End	T.M. STEWART	
11	3/27/2021 0:00	* 1845	Saturday	Rt. 33			Single Vehicle Crash	SGT DK HISSAM	
		* = Injury							
		# = Alcohol / Drug Related							
		~ = Fatality							

Much discussion took place regarding the site-based assessment team from the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA®), who recently completed a virtual on-site assessment on April 5th and 6th, in which the team examined all aspects of the Buckhannon Police Department’s policy and procedures, management, operations, and support services. All indications are that it was a success and the Council extended its congratulations to Chief Gregory while the Chief thanked the many people who assisted in its execution.

C.4 City Attorney - Tom O’Neill –Mr. O’Neill deferred to the Strategic Issues for Discussion and/or Vote section of the agenda.

D. Correspondence & Information – The Mayor reviewed the following with Council:

D.1 Mayor’s Proclamation-Child Abuse Prevention & Awareness Month April 2021

CHILD ABUSE PREVENTION AND AWARENESS MONTH
APRIL 2021



WHEREAS, during child abuse and neglect prevention month, it is important to talk about what each and every one of us can to make sure that children in our community grow up healthy, safe, and loved;

WHEREAS, child abuse and neglect is a symptom of a larger problem – the lack of resources in and support for families in our community, and the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community;

WHEREAS, when the well-being of children and families becomes the priority of everyone in the community, the number of child abuse and neglect cases will decrease, and other good things will happen such as better health outcomes, improved school performance, etc.;

WHEREAS, child abuse and neglect can be reduced by making sure each family has the support they need to raise their children in a healthy environment;

WHEREAS, this month, it is important that every member of our community consider what they can do to improve our collective well-being which can be achieved by volunteering, making donations, or advocating for family-friendly policies and programs – everyone can take their turn making a difference.

WHEREAS, child abuse prevention month is an especially good time to talk about the five Protective Factors (Knowledge of Parenting and Child Development; Parental Resilience; Social Connections; Social and Emotional Development of Children; and Concrete Support in Times of Need) and how, when present, they increase the health and well-being of children and families.

NOW THEREFORE, THE CITY OF BUCKHANNON does hereby proclaim the month of **April** as **Child Abuse Prevention and Awareness Month** in the **CITY OF BUCKHANNON** and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Robert Neal Skinner, III, Mayor
City of Buckhannon

D.2 WV Commission on the Arts RE: Grant Application FY2022 Cultural Facilities & Capital Resources-Colonial Theatre Basement Renovation –On file at City Hall.

WEST VIRGINIA COMMISSION ON THE ARTS
CULTURAL FACILITIES & CAPITAL RESOURCES
FY2022 GRANT APPLICATION

SUBMITTED BY

THE CITY OF BUCKHANNON
BUCKHANNON, WV

FOR THE

COLONIAL THEATRE – BASEMENT RENOVATION

PART I: APPLICANT PROFILE
COMPLETE ALL FIELDS

Do not write in this space

Date received:

Application #:

PRN:

Applicant Legal Name (Organization): City of Buckhannon
Applicant Mailing Address: 70 East Main Street
City: Buckhannon State: WV Zip: 26201 County: Upshur
Telephone: 304-472-1651 Email: mayor@buckhannonwv.org
Website: buckhannonwv.org
FEIN Number: 556000162 D-U-N-S Number: (<https://fedgov.dnb.com/webform>) 072163298
Date of Incorporation: 1933
Senate District: 11
First / Last Name of District Members: Robert Karnes; Bill Hamilton
House District: 45
First / Last Name of District Members: Carl Martin

The WVCA/Arts staff will only share information regarding your grant with the Contact Person and signer of the Certification Statement.

Name and Title of Contact Person: Robert Neal Skinner, III, Mayor
Contact Email / Contact Phone: mayor@buckhannonwv.org / 304-472-1651

Coding: Use the national coding key, which is included on the last page of this application, to code your organization's STATUS, INSTITUTION, and DISCIPLINE.
Applicant Status: 08 Applicant Institution: 07
Discipline (number and letter): 14

Organization's mission statement: The mission of the City of Buckhannon, WV is to deliver municipal services which meet the vital health, safety, and general welfare needs of the residents and which sustain and improve their quality of life.
Project Title: Colonial Theatre - Basement Renovation
Project Snapshot: Capture your project and the need it meets in 200 words or less.
The Colonial Theatre Community Arts Center is a public facility dedicated to the Arts, focused on youth engagement, in the historic Downtown district. In recent years, City officials have recognized the transformative nature of the cultural Arts on the health of its citizens, and understand that the cultural Arts play a primary role in how we evaluate our quality of life here in Buckhannon. We firmly believe that the Arts have a direct impact on our public health and overall community vitality. As such, we are returning the Colonial Theatre to its historic role of being the premier showcase for the performing Arts in the Downtown District, now as a publicly owned and operated multi-use event facility. The daily activities of youth arts programming will occur in the Basement classrooms and instructor studios. Those areas have yet to be constructed.

Application Summary

Amount

Grant Amount Requested	\$39,000.00
Applicant Match Achieved	\$24,000.00
Applicant Match Remaining	\$15,000.00
Total Project Costs (this application only)	\$78,000.00

D.3 WVDOH RE: Route 33 Traffic Study Update-Install New Traffic Signals at Intersections of Childers Run Rd & Kesling Mill Rd And Upgrade Traffic Signals at Intersection of US 33 & Brushy Fork Rd

After reviewing the results of the safety study, I am pleased to inform you that the WVDOH has programmed two projects to help improve safety along US 33 in Upshur County. One project includes renovation and upgrading of the traffic signal located at the intersection of US 33 and Brushy Fork Road. The other project will install new traffic signals on US 33 at the intersection of Childers Run Road and also at the intersection of Kesling Mill Road. We anticipate that the engineering and design work for both of these projects to be completed late this fall with construction beginning in the Spring of 2022. Please let me know if you have any questions.

Brian K. Cooper
District Engineer
WVDOH District 7
Ph. 304-269-8901
Cell 304-642-0406
Brian.K.Cooper@wv.gov

D.4 WV Vapors, LLC-Zoning Form to WVABCA Licensing Department

Zoning Form
(Original copy must be submitted to the WVABCA Licensing Department)

Note: If an establishment's location is not situated within a municipality, this office will need a letter from the County Commission stating that the establishment location is zoned properly. All applicants must complete the front portion of the form.

To: Municipal Clerk or Recorder

Under the requirements set forth in W.Va. Code § 11-16-8(a)(5), a person intending to apply for a license to operate a WVABCA licensed Class B establishment at any location within a municipality **must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior** to filing an application for such license with the WVABCA. Pursuant to this requirement, **notice** is herein given that the following intends to apply to the WVABCA for a license to operate a Class B licensed establishment issued pursuant to the provisions of § Chapter 11, Article 16 of the W.Va. State Code.

Entity Name: WV Vapors, LLC

DBA (Doing Business As): WV Vapors

Address of Establishment: 4 Northridge Rd. STE 108, Buckhannon, WV 26201
(Street/Route) (City) (State) (Zip Code)

Applicant's Name(s): O'Brien Roberts Morgan Mackenzie
(Last) (First) (Middle)

(Last) (First) (Middle)

(Last) (First) (Middle)

(Last) (First) (Middle)

(Last) (First) (Middle)

General Description of Premises: shop located in the Northridge Commons

This Notice has been filed with the Clerk or Recorder of the City/Town of Buckhannon on this 6th day of April, 2021

Applicant's Signature(s): Morgan O'Brien Roberts Date: 4/6/21

D.5 Ethics Newsletter by the WV Ethics Commission -website: ethics.wv.gov

D.6 Reminder: Special City Council Lay the Levy on Tuesday, April 20, 2021 at 9:00am

D.7 Report of Cat & Dog Activity –Upshur County Commission-December 2020 to February 2021

LEWIS-UPSHUR ANIMAL CONTROL FACILITY REPORT ACCOUNT OF CATS JANELLA COCHRAN, SUPERVISOR OF ANIMAL SERVICES (December) 2020				Jason.Knicely, ANIMAL CONTROL / HUMANE OFFICER for the month of January(2020) December 2020	
TRANSACTION	UPSHUR	LEWIS	TOTAL	TRANSACTION	#
Cats brought in by City Trapper	0	0	0	Animals picked up by ACO:	
Cats brought in by Animal Control Officer	3	6	9	Dogs	5
Cats brought in by County Residents	8	4	12	Other	0
Cats brought in by Law Enforcement	0	0	0	Animals returned to Owner by ACO:	0
Cats in Drop Box	0	0	0	Dogs	3
Cats Quarantined	0	0	0	Other	0
Cat returned to owner	0	0	0	Animals Delivered to LUACF:	14
Cats Escaped	0	0	0	Dogs	14
Adoptions:				Other	0
With Charge	9	7	16	Animals Quarantined by ACO:	0
Without Charge	0	0	0	Dogs	0
Rescues:				Other	0
With Charge	0	0	0	Animals Terminated:	0
Without Charge	2	0	2	Dogs	1
Euthanasia:				Other	0
Owner Request	0	0	0	Total Number of Hours Involved	80
Other	0	0	0		

LEWIS-UPSHUR ANIMAL CONTROL FACILITY REPORT
ACCOUNT OF CATS
JANELLA COCHRAN, SUPERVISOR OF ANIMAL SERVICES
(January) 2021

Jason.Knicely, ANIMAL CONTROL / HUMANE OFFICER
for the month of January(2020)

TRANSACTION	UPSHUR	LEWIS	TOTAL
Cats brought in by City Trapper	2	0	2
Cats brought in by Animal Control Officer	0	0	0
Cats brought in by County Residents	14	10	24
Cats brought in by Law Enforcement	0	0	0
Cats in Drop Box	0	0	0
Cats Quarantined	0	0	0
Cat returned to owner	0	0	0
Cats Escaped	0	0	0
Adoptions:			
With Charge	11	3	14
Without Charge	0	0	0
Rescues:			
With Charge	0	0	0
Without Charge	3	8	11
Euthanasia:			
Owner Request	0	0	0
Other	0	5	5

TRANSACTION	#
Animals picked up by ACO:	5
Dogs	5
Other	0
Animals returned to Owner by ACO:	3
Dogs	
Other	0
Animals Delivered to LUACF:	22
Dogs	22
Other	0
Animals Quarantined by ACO:	3
Dogs	3
Other	0
Animals Terminated:	2
Dogs	2
Other	0
Total Number of Hours Involved	80

LEWIS-UPSHUR ANIMAL CONTROL FACILITY REPORT
ACCOUNT OF CATS
JANELLA COCHRAN, SUPERVISOR OF ANIMAL SERVICES
(February) 2021

Jason.Knicely, ANIMAL CONTROL / HUMANE OFFICER
For the Month of ~~February~~ February

Feb 20 2021

TRANSACTION	UPSHUR	LEWIS	TOTAL
Cats brought in by City Trapper	0	0	0
Cats brought in by Animal Control Officer	2	0	2
Cats brought in by County Residents	14	7	21
Cats brought in by Law Enforcement	0	0	0
Cats in Drop Box	0	0	0
Cats Quarantined	0	0	0
Cat returned to owner	0	0	0
Cats Escaped	0	0	0
Adoptions:			
With Charge	5	0	5
Without Charge	0	0	0
Rescues:			
With Charge	0	0	0
Without Charge	7	2	9
Euthanasia:			
Owner Request	0	0	0
Other	4	0	4

TRANSACTION	#
Animals picked up by ACO:	15
Dogs	15
Other	0
Animals returned to Owner by ACO:	6
Dogs	
Other	0
Animals Delivered to LUACF:	20
Dogs	20
Other	0
Animals Quarantined by ACO:	0
Dogs	0
Other	0
Animals Terminated:	1
Dogs	1
Other	0
Total Number of Hours Involved	80

E. Consent Agenda – The Mayor reviewed the following with Council:

E.1 Approval of Minutes Regular Meeting 03/18/2021 & 04/01/2021Final Budget Sessions 2/10/21, 2/16/21, 2/24/21, 3/10/21.

Motion to approve Consent Agenda item E.1 was made by Albaugh/Reger. Motion carried.

E.2 Approval of Building and Wiring Permits

Permit Number	Submitted By and Location	Contractor	Description of Work to be Performed	Building Value	Electrical Code	Total Electrical Fees Paid	Total Building Fees Paid	Zoning	Asbestos	Flood Zone	Elev. Certificate	Non Conversion Use	Historic District
75053	Joshua Loudin 16 Upshur Ave	Self	Concrete Existing Driveway	\$1,500.00			\$16.50						
75054	Sara Riffle 113 Wood St	Self	Fence 6ft hgt	\$500.00			\$10.00	X					
75055	Keith Carr 61 N Florida St	Self	Siding on house	\$700.00			\$15.00						
75056	Jeanne Bennett 41 Meade St	Self	Replace Panels on Existing Fence	\$2,000.00			\$22.00						X
75057	COB Jawbone Park 17 Friendly Way	Self	Install 400 AMP Underground Service		A								
75058	Gary Harmon 12 Island Ave Lot 5	Main Line LLC Kevin Lee	Razing Singlewide				\$20.00		X				X
75059	Delbert Posey 28 Meadow St	Window World of Fairmont	Replacement Windows	\$3,955.00			\$43.51						
75060	John Slaughter 25 Henry St	Self	Fence 6ft hgt	\$200.00			\$10.00	X					
75061	UCDA Innovation Center 21 E Main Street	Commercial Builders	1st floor Buildout	\$496,500.00	A	\$100.00	\$2,345.75						X
75062	Ralph Miller 6 Gilbert St	Home Depot	Sink & Counter top	\$3,000.00			\$33.00						
75063	Sierra Norman 178 Fayette St	Self	Replacement Deck 8'x8'	\$1,000.00			\$11.00	X					
75064	COB Sanitary Dpt Elias St Pump Station	Self	New Control Panel		A								
75065	Diana Steed 12 Lightburn St	Main Line LLC Kevin Lee	Razing House				\$20.00		X				X
75066	Travis Abel 172 S Kanawha St	Superior Environmental	Razing House				\$20.00		X				X
75067	Andrew Scott 85 Elm St	Ron Hurst Construction	Drywall Basement	\$300.00			\$10.00						X
75068	Freddy Suder 15 Shawnee Dr	Self	Re-Roof Metal over Shingle	\$4,500.00			\$49.50						
75069	Lamora Casto 54 Smithfield St	Top Line Services	Fence 6ft hgt	\$3,000.00			\$33.00	X					X
				\$517,155.00		\$100.00	\$2,659.26						

E.3 Approval of Payment of the Bills

04-15-2021 10:40 AM		DISBURSEMENTS 4-01-21 TO 4-31-21				PAGE: 1		
FUND: GENERAL FUND								
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT			
MAYOR'S OFFICE	WV PUBLIC EMPLOYEES INSURANC	409-105-00	MAYOR'S INSURANCE	GF APR 2021 HEALTH INS	970.80			
		409-105-00	MAYOR'S INSURANCE	GF APR 2021 SUBSIDY	160.00			
	WV STATE AUDITOR'S OFFICE EL	409-341-00	MAYOR'S SUPPLIES & M	CERTIFICATE OF SALE UPPER	112.27			
		409-341-00	MAYOR'S SUPPLIES & M	CERTIFICATE OF SALE SEDGWI	177.25			
	WV MUNICIPAL LEAGUE	409-341-00	MAYOR'S SUPPLIES & M	CERTIFICATE OF SALE UPPER	139.22			
		409-226-00	MAYOR'S INSURANCE &	GF 1ST QTR 2021 UNEMPLOYME	291.24			
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	22.40			
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	5.24			
	**PAYROLL EXPENSES				4/01/2021 - 4/13/2021	367.08		
					TOTAL:	2,245.50		
TREASURER	WV PUBLIC EMPLOYEES INSURANC	413-105-00	TREASURER'S GROUP IN	GF APR 2021 HEALTH INS	2.40			
		413-105-00	TREASURER'S GROUP IN	GF APR 2021 SUBSIDY	160.00			
	WV MUNICIPAL LEAGUE	413-226-00	TREASURER'S INSURANC	GF 1ST QTR 2021 UNEMPLOYME	210.00			
		413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.27			
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.51			
				4/01/2021 - 4/13/2021	310.77			
	**PAYROLL EXPENSES				TOTAL:	706.95		
COURT	WV MUNICIPAL LEAGUE	416-226-00	POLICE JUDGE INS BON	GF 1ST QTR 2021 UNEMPLOYME	32.81			
				TOTAL:	32.81			
CITY ATTORNEY	WV MUNICIPAL LEAGUE	417-226-00	CITY ATTORNEY INS UN	GF 1ST QTR 2021 UNEMPLOYME	210.00			
		417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	31.00			
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	7.25			
		**PAYROLL EXPENSES				4/01/2021 - 4/13/2021	500.00	
				TOTAL:	748.25			
ZONING	WV PUBLIC EMPLOYEES INSURANC	437-105-00	ZONING HEALTH INS	GF APR 2021 HEALTH INS	159.40			
		437-105-00	ZONING HEALTH INS	GF APR 2021 SUBSIDY	160.00			
	WV MUNICIPAL LEAGUE	437-226-00	ZONING INSURANCE & B	GF 1ST QTR 2021 UNEMPLOYME	147.65			
		437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	87.18			
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.39			
				4/01/2021 - 4/13/2021	1,406.15			
**PAYROLL EXPENSES				TOTAL:	1,980.77			
CITY HALL	WV PUBLIC EMPLOYEES INSURANC	440-105-00	CITY HALL JANITOR IN	GF APR 2021 HEALTH INS	123.15			
		440-105-00	CITY HALL JANITOR IN	GF APR 2021 SUBSIDY	160.00			
	WV MUNICIPAL LEAGUE	440-226-00	CITY HALL INSURANCE	GF 1ST QTR 2021 UNEMPLOYME	125.83			
		440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	89.18			
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	20.86			

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
POLICE	**PAYROLL EXPENSES			4/01/2021 - 4/13/2021	1,453.06
				TOTAL:	1,972.08
	WV PUBLIC EMPLOYEES INSURANC	700-105-00	POLICE DEPT. GROUP I	GF APR 2021 HEALTH INS	4,233.00
		700-105-00	POLICE DEPT. GROUP I	GF APR 2021 SUBSIDY	1,600.00
		700-226-00	POLICE DEPT. INSURAN	GF 1ST QTR 2021 UNEMPLOYME	2,202.47
		700-341-04	CVR-LET-RJ FEES EXPE	MARCH 2021 COURT FEES	586.00
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,690.41
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	395.32
	**PAYROLL EXPENSES			4/01/2021 - 4/13/2021	27,420.37
				TOTAL:	38,127.57
FIRE	WV PUBLIC EMPLOYEES INSURANC	706-105-00	FIRE DEPT. GROUP INS	GF APR 2021 HEALTH INS	2,419.80
		706-105-00	FIRE DEPT. GROUP INS	GF APR 2021 SUBSIDY	1,120.00
		706-226-00	FIRE DEPT. INSURANCE	GF 1ST QTR 2021 UNEMPLOYME	1,417.19
		706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,027.03
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	240.19
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	218.16
	**PAYROLL EXPENSES			4/01/2021 - 4/13/2021	16,445.30
				TOTAL:	22,669.51
STREET	WV PUBLIC EMPLOYEES INSURANC	750-105-00	STREET DEPT. GROUP I	GF APR 2021 HEALTH INS	3,107.40
		750-105-00	STREET DEPT. GROUP I	GF APR 2021 SUBSIDY	1,760.00
		750-226-00	STREET DEPT. INSURAN	GF 1ST QTR 2021 UNEMPLOYME	1,479.72
		750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	932.90
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	218.16
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	218.16
	**PAYROLL EXPENSES			4/01/2021 - 4/13/2021	15,110.37
				TOTAL:	22,608.55
STOCKERT YOUTH CENTER	WV PUBLIC EMPLOYEES INSURANC	907-105-00	GROUP INSURANCE	GF APR 2021 HEALTH INS	796.60
		907-105-00	GROUP INSURANCE	GF APR 2021 SUBSIDY	320.00
		907-226-00	INSURANCE & BONDS	GF 1ST QTR 2021 UNEMPLOYME	559.94
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	312.54
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	73.10
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	73.10
	**PAYROLL EXPENSES			4/01/2021 - 4/13/2021	5,044.87
				TOTAL:	7,107.05

COUNCIL REPORT GF UNPAID INVOICES

VENDOR	\$AMT	DESCRIPTION
APRIL SMALL	\$184.00	MARCH KICKBOXING
LARRY CARTER	\$176.00	MARCH KARATE
CENTRAL	\$1,860.34	CONCRETE FOR SIDEWALKS GWW
CENTRAL	\$1,874.34	CONCRETE FOR SIDEWALKS GWW
CENTRAL	\$1,860.34	CONCRETE FOR SIDEWALKS GWW
COLE TRUCK	\$33.21	ENG 1 ANTIFREEZE
CRISS	\$28.00	MIXING OIL
CRITES	\$62.57	MATERIALS FOR JAWBONE
FISHER AUTO	\$33.95	HEAVY DUTY REV SNAP PLIERS
FISHER AUTO	\$114.98	MARINE DEEP CYCLE BATTERY
GALLS	\$106.39	DUTY GLOVES, UNIFORM HAT, SHIPPING
GRAINGER	\$3,016.00	DISTRIBUTION BOX JAW BONE
INTERSTATE RESCUE	\$2,571.15	TURNOUT GEAR FOR CAPT ELMORE
JENKINS FORD	\$116.45	TIRE ALIGNMENT CAR 9
STEPHANIE LANE	\$164.00	MARCK ZUMBA
LEAF	\$170.21	SYC COPIER LEASE
LOWES	\$35.22	MORTAR MIX FOR GROUTING DRAIN LINES GWW
LOWES	\$64.96	LUMBER, ANGEL, TRIM, NATURE TRAIL BILLBOARD
LOWES	\$22.44	BOARD FOR BOX STAND JAWBONE
RITEWAY	\$413.68	WATER HOOK UPS JAWBONE
RITEWAY	\$19.92	WATER HOOK UPS JAWBONE
SCOTT ELECTRIC	\$869.98	BOXES,STRAPS, WIRE THEATER BASEMENT
SCOTT ELECTRIC	352.16	COUPLINGS,CAPS JAWBONE
STAPLES	\$115.84	INK,PRINTER
STERICAL	\$75.09	HAZMAT DISPOSAL
SUNBELT	\$912.92	CONCRETE GRINDER FOR IHEATER BASEMENT
TOSHIBA FINANCIAL	\$16.22	COPY OVERAGE
VALLEY STEEL	\$996.00	STAINLESS FOR SYC ICEMAKER, TUBING FOR BENCHES
VALLEY STEEL	\$720.00	TUBING FOR BENCHES
GEORGE WILSON	\$3,772.20	CONCRETE DRESSING FOR BASEMENT THEATER
GEORGE WILSON	\$586.81	SELF LEAVING SEALANT, BACKER ROD FOR MAINSTREET SIDEWALKS

5,595.02 Central Supply - Concrete for Sidewalks Gateway West
3,016.00 - Grainger - Distribution Box for Sawbone Park
2,571.15 - Interstate Rescue - Turnout Gear - for Captain Elmore
3,772.20 - George Wilson - Concrete Dressing for Theatre basement

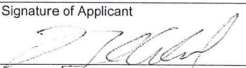
Motion to approve Consent Agenda items E.2 and E.3 was made by Sanders/Albaugh. Motion carried.

F. Strategic Issues for Discussion and/or Vote:

F.1 Zoning Change Request – 67 S. Kanawha Street R2 to C2-Potential Referral to Planning Commission - Discussed and action taken earlier in the meeting.

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

Zoning Boundary/Provision Change
(304) 472-1651

Identification	Owner/Lessee Burton Abel and Elaine Abel	Phone 304-266-8150	Boundary Change Receipt 788563	Date 4-7-2021 4/05/2021
	Street Address 67 S. Kanawha St.		Current Zoning District R-2	Flood Zone X- No
	City State Zip Buckhannon, WV 26201		District/Map/Parcel 3 / 7 / 79	
	Signature of Applicant 		Relationship to Owner/Lessee Purchaser	

Directions: Any person, corporation or firm desiring a change, amendment or a supplement to the boundaries of districts established on the Zoning Districts Map, or the regulations, standards or other provisions as set forth in the Zoning Ordinance, shall submit such proposal in writing to the City Recorder who shall present such requests to the Council at the next regularly scheduled meeting of the Council. The City Council shall then promptly forward the proposal to the Planning Commission. Any party proposing or recommending any change or supplement or amendment, other than the Planning Commission or the Council, shall pay a nonrefundable fee of \$75 which shall be applied toward the costs of the amendment procedure. (Ordinance 244, Article X, Section 1000 paragraph 4.)
[See Article X for additional details regarding the procedure of such proposed changes.]

Details of the Boundary/Provision Change Request: [Provide district/map/parcel number(s) of property for any proposed boundary changes plus supporting rational. Attach additional pages/maps as necessary.]

Requesting the re-zoning of (district/map/parcel) 3/7/79, also known as 67 S. Kanawha St., Buckhannon, WV from R- 2 to C-2. This will allow Mr. Abel to sell the mentioned property to BCBank for construction of a financial branch of BCBank. Discussions have been made with Reverend John Valentine of the North Central Episcopal Church the neighboring property with no objections.

Validation	Action by City Council	Date
	Action by Planning Commission	Date
	Action by City Council	Date

F.2 Easement grant to Joni Howard, et al., across old B&O alignment –Old Weston Road - Mr. O’Neill explained the action needed to the Council. INDEX CITY AGREEMENT A313

Motion to approve the Easement grant to Joni Howard, et al., across old B&O alignment –Old Weston Road by Rylands/Bucklew. Motion carried.

F.3 Approval Resolution 2021-03 Budget Revision #6 General Fund FY 2020/21- Discussed and action taken earlier in the meeting.

F.4 Discussion/Possible Action Appointment of Colonial Theatre Board Members - Discussed and action taken earlier in the meeting.

F.5 Recommendation from Water Board to begin the process to Increase Water Rates as provided in the Water Rate Analysis - Amby Jenkins explained the procedure necessary to the Council. Discussion took place regarding the rate study that has been ongoing and the financial situation the Buckhannon Water Department is currently in. RATE STUDY IS ON FILE AT CITY HALL

Motion to approve the recommendation from the Water Board to begin the process to Increase water rates as provided in the Water Rate Analysis was made by Thomas/Reger. Motion carried.

CITY OF BUCKHANNON - WATER

WATER RATE REVIEW

Cash Flow and Rate Analysis

SMITH COCHRAN & HICKS, PLLC
CERTIFIED PUBLIC ACCOUNTANTS
3510 MACCORKLE AVE SE
CHARLESTON, WV 25304
304-345-1151

CITY OF BUCKHANNON - WATER BOARD
WATER RATE ANALYSIS
CASH FLOW PROJECTION
FYE June 30, 2020

	Fiscal Year 6-30-20	Going Level Adjustments	Adjusted Cash Flow
Metered operating revenues	1,399,594	349,899 1)	1,749,493
Sales for Resale	681,560	170,390 2)	851,950
Miscellaneous Service Revenue	134,148	5,248 3)	139,396
Other Income	16,915	0	16,915
Total Income	2,232,217	525,537	2,757,754
Revenue Deductions:			
Operating Expenses	1,827,636	73,105 4)	1,900,741
Taxes other Than Income Taxes & Util Reg	66,227	2,649 5)	68,876
Total Deductions	1,893,863	75,755	1,969,618
Available for Debt Service - A	338,354	449,782	788,136
Debt Service			
Principal & Interest Water Rev Bond	268,675	0	268,675
Total Debt Service - B	268,675	0	268,675
Debt Service Reserve		0	0
Other Debt & Lease	207,842		207,842
R & R Fund	52,029	13,007 6)	65,036
General Order 183.11	0	237,593 7)	237,593
Total	528,546	250,600	779,146
Available For Capital Expenditures	(190,192)	199,182	8,990
Debt Coverage (A/B)	125.93%		293.34%
		Increase	
Minumum Bill (2000 gallons)	\$ 13.02	25.0%	\$ 16.28
Average Bill (3400 gallons)	\$ 21.80	25.0%	\$ 27.25
Average Bill (4000 gallons)	\$ 25.56	25.0%	\$ 31.95
Sales for Resale Rate	\$ 1.76	25.0%	\$ 2.20

CITY OF BUCKHANNON - WATER BOARD
WATER RATE ANALYSIS
CASH FLOW PROJECTION
FYE June 30, 2020

Going Level Adjustments

- 1) Increase Metered Operating Revenues 25%
- 2) Increase Resale Rate to PSD's 25%
- 3) Increase penalties by 1.5% of Increase in Metered Operating Revenues
- 4) Increase Operating Expenses by 4%
- 5) Increase Other Operating Expenses by 4%
- 6) Renewal & Replacement at 2.5% of Increase in Metered Operating Revenues and Resale Revenues
- 7) Fund Cash Working Capital Reserve at 12.5% of Operating Expenses

WATER RESALE RATES				LEAK ADJ INCREMENT	CITY OF BUCKHANNON WATER WATER RATE INCREASE				
City of Wheeling	\$3.38	per 1000 gallon		\$0.51					
City of Weirton	\$7.02	per 1000 gallon		\$3.00					
Clarksburg Water Board	\$3.13	per 1000 gallon		\$0.24					
Putnam PSD				\$0.67					
First 2,000 gal	by meter size	5/8 or 3/4 is	\$22.16, 1 inch is \$55.40						
Next 23,000 gal	\$5.84	"							
Next 975,000 gal	\$5.37	"							
Next 1,000,000 gal	\$3.69	"							
Upper Kanawha Valley				\$3.73					
First 2,000 gal	\$9.02	per 1000 gallon							
Next 4,000 gal	\$8.52	"							
Next 4,000 gal	\$7.76	"							
Next 10,000 gal	\$7.25	"							
Next 30,000 gal	\$6.83	"							
All over 50,000 gal	\$5.90	"							
Beckley Water Co				\$0.62					
First 2000 gal	\$9.21	per 1000 gallon							
Next 23,000 gal	\$8.48	"							
Next 975,000 gal	\$4.46	"							
All Over 1,000,000 gal	\$2.53	"							
City of Fairmont	\$2.70	per 1000 gallon		\$0.42					
City of Ravenswood	\$3.63	per 1000 gallon		\$0.52					
City of Elkins	4.937	per 1000 gallon		\$0.58					
Town of Grantsville	\$4.94	per 1000 gallon		\$0.97					
Genville	\$3.43	per 1000 gallon		\$1.36					
Logan	\$1.96	per 1000 gallon		\$0.48					
Petersburg	\$2.82	per 1000 gallon		\$0.38					
Moorefield	\$2.38	per 1000 gallon		\$1.40					
Moundsville	4.93	per 1000 gallon		\$0.91					

List of needed equipment for Jawbone sound system per Rodney Irvin & Create Buckhannon. This equipment compliments the equipment already in inventory:

Shure SM58 Microphone with Stand & Cable Kit
\$99 x 4
https://www.bhphotovideo.com/c/product/688464-REG/Shure_SM58_LC_Dynamic_Microphone_Kit.html

Shure SM57 Microphone with Stand & Cable Kit
\$109 x 4
https://www.bhphotovideo.com/c/product/743296-REG/Shure_SM57_LC_Performance_Package.html

Audix D6 Kick Drum Microphone
\$200
https://www.bhphotovideo.com/c/product/287987-REG/Audix_D6_D6_Kick_Drum.html

Sennheiser 3x e604 Drum Microphone
\$350
https://www.bhphotovideo.com/c/product/244760-REG/Sennheiser_THREEPACK604P_E604_Dynamic_Cardioid_Instrument.html

Audio-Technica AT2021 Condenser Microphone
\$80 x 3
https://www.bhphotovideo.com/c/product/755006-REG/Audio_Technica_AT2021_AT2021_Cardioid_Condenser_Microphone.html

On-Stage Kick Drum / Amp Tripod Mic Stand
\$32 x 4
https://www.bhphotovideo.com/c/product/843754-REG/On_Stage_MS7411TB_MS7411TB_Kick_Drum.html

Pearstone Microphone Cable
https://www.bhphotovideo.com/c/product/875442-REG/Pearstone_pm_25.html
\$14 x 10

Yamaha SM12V Monitor
\$350 x 2
https://www.bhphotovideo.com/c/product/309197-REG/Yamaha_SM12V_SM12V_Two_Way_Floor_Monitor.html

On-Stage SSB6500 Microphone Stands Bag
https://www.bhphotovideo.com/c/product/407152-REG/On_Stage_SSB_6500_SSB6500_Speaker_Stand_Bag.html
\$44 x 2

totes for cables and mics
<https://www.lowes.com/pd/Rubbermaid-Commercial-Products-Brute-14-Gallon-56-Quart-Gray-Tote-with-Standard-Snap-Lid/4462429>
\$20 x 2

Estimated Cost will be \$2,718.00

###

G. Comments and Announcements

- Council Member Albaugh - Nothing further.
- Council Member Bucklew – Nothing further.
- Council Member Rylands – Nothing further.
- Council Member Thomas – Nothing further.
- Council Member Reger – Nothing further.
- City Recorder Sanders – Nothing further.

H. Mayor’s Comments and Announcements – Nothing further.

I. Adjournment

Motion to adjourn at 9:20 PM was made by Thomas/Rylands. Motion carried.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____