

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, January 21, 2021 at 7:00pm in City Hall. The following were in attendance:

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Mary Albaugh	Present – by phone
Council Member	Pam Bucklew	Present – by phone
Council Member	Jack Reger	Present – by phone
Council Member	CJ Rylands	Present – by phone
Council Member	David Thomas	Present – by phone
Assistant Recorder & Director of Finance	Amberle Jenkins	Present – by phone
City Attorney	Tom O'Neill	Present
BPD	Chief Matthew Gregory	Present
Director of Public Works	Jerry Arnold	Present
Grants & Information Coordinator	Callie Cronin Sams	Present – by GoToMeeting
The Record Delta Newspaper	Macie Queen	Present
Channel 3	Dennis Cortes	Present
Channel 3	Gabe Toedt	Present
Channel 3	Rodney Irvin	Present
The Intermountain Newspaper	Amanda Hayes	Present
MyBuckhannon.com	Katie Kuba	Present

Guests: Dennis Cortes, Upshur County Parks & Recreation Board

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, January 21, 2021***

Channel 3 is Live Streaming our City Council Meetings here: <https://www.facebook.com/ch3buckhannon/>
Please send public comments to buckhannon@buckhannonwv.org via email or drop them in the mail, or dropbox
behind City Hall.

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
 - A.3 Mayor's Greetings
- B. Recognized Guests
 - B.1 Dennis Cortes-Upshur County Parks & Recreation Board
- C. Department & Board Reports
 - C.1 Information Coordinator/Grant Researcher- Callie Cronin Sams
 - C.2 Public Works Director- Jerry Arnold
 - C.3 Finance Director- Amberle Jenkins
 - C.4 Police Chief- Matthew Gregory
 - C.5 City Attorney- Tom O'Neill
- D. Correspondence & Information
 - D.1 Mayor's Proclamation-Celebrating the 100th Birthday of Katie Davis
 - D.2 Mayor's Proclamation-Celebrating the 100th Birthday of Betty Weimer
 - D.2 Executed Deed-Mike Ross & City of Buckhannon Building Commission-Property Purchased 395 Mud Lick Road
 - D.3 Report of Cat & Dog Activity –Upshur County Commission-November 2020
- E. Consent Agenda
 - E.1 Approval of Minutes-Regular Meeting 01/07/2021
 - E.2 Approval of Building and Wiring Permits
 - E.3 Approval of Payment of the Bills
 - E.4 Accept Resignation Buckhannon-Upshur Airport Authority City Representative Richard Clemens
- F. Strategic Issues for Discussion and/or Vote
 - F.1 Approval Ordinance No. 449 Sanitary Surcharge RT 33W Northside Sewer Extension Project-2nd Reading
- G. Comments and Announcements
 - G.1 Mary Albaugh
 - G.2 Pamela Bucklew
 - G.3 C J Rylands
 - G.4 David Thomas
 - G.5 Jack Reger
 - G.6 Randall Sanders

H. Mayor's Comments and Announcements

J. Adjournment

Posted 01/15/2021

Next Regular Scheduled City Council Meeting Thursday, February 4, 2021

A. Call to Order - Mayor Robbie Skinner called the meeting to order announcing that we had our full Council together (in Chambers, by phone and by GoToMeeting) for the first time in a while. He specifically welcomed back Mary Albaugh and Pam Bucklew.

A.1 Moment of Silence – Mayor Skinner asked us to join him in a Moment of Silence keeping Mary and Pam in our thoughts and prayers and they continue to recover. He also asked that we keep Reverend Jerry Murrell, who is recovering from surgery, in our thoughts and prayers.

A.2 Pledge to the Flag of the United States of America - The Pledge was led by BPD Chief Matt Gregory.









B. Recognized Guests

B.1 Dennis Cortes-Upshur County Parks & Recreation Board – Mr. Cortes had no official report for this meeting.

C. Department & Board Reports

C. 1 Information Coordinator/Grant Researcher- Callie Cronin-Sams – January 21, 2021 – Callie presented the following report:

Social Media updates:

Published	Post	Title
01/15/2021 2:32 PM	 Buckhannon City Hall will be closed on Monday, January 18, for Martin	Energy Bill Assistance Available for Mon Power and Potomac Edison Customers in West Virginia Through WV Department of Health and Human Resources
01/14/2021 10:00 AM	 Starting tomorrow, Friday, Jan 15: Deanna Gillum - Watercolor	Street Closure: N. Spring Street from E. Main Street to Chase Bank Alley
01/13/2021 12:52 PM	 Sharing from the Upshur-Buckhannon Health Department:	Upshur-Buckhannon Health Department Offering COVID-19 Vaccines for 80 and Over Population Thursday
01/13/2021 11:24 AM	 Great article, @mybuckhannon, celebrating the WAMSB 2023	Buckhannon City Hall will be closed Monday Due to COVID-19 Exposure; Please Utilize Remote Options for City Business and Utility Payments
01/13/2021 8:42 AM	 Upshur-Buckhannon Health Department update for January 12,	
01/11/2021 2:34 PM	 From the Upshur-Buckhannon Health Department, Posted January	
01/11/2021 1:10 PM	 The Buckhannon Water Department will be conducting repairs that	
01/06/2021 12:23 PM	 Are you, or do you know someone, 80 years old or over in Upshur	

Other Activities:

She continues to update the City’s website, social media, and run GoToMeetings for Council, Board, and Committee meetings; working on the PATH PR Request from WVU Center for Physical Activity (the grant funder); designing the Watershed sign for Riverwalk and BRWA Display; posted reminders to check out Deanna Gillum’s art at the Colonial Theatre Gallery this month;

Grants: Working on NEA Grants for Arts Projects for WAMSB; Walmart Grant with Fire Department (Due Feb. 1, 2021); assisting the Buckhannon River Watershed Association with AMD remediation grant and Stream Partners grant; PATH (5K Routes) with Jerry/Brad/theSignGuy; received approval to use some of the funds for a new water bottle filling station at Jawbone Park; researching makes and models.

LED: Buckhannon 1816

C.2 Public Works Director- Jerry Arnold – Mr. Arnold provided an overview of the following report.

**Buckhannon City Council
Public Works Director Report
January 21, 2021**

Director:

- I have completed the emergency access for the hospital and will be working on the UCDA access road in the next couple weeks.
- I will be working with Amby to conduct an online auction for some surplus equipment.

Street:

- Continue to move into the new building.

Sewer:

- Nothing new to report

Water:

- Crews have completed about 90% of the service relocates on N. Spring Street.

Waste:

- Working on setting up the new welding shop.

Engineer:

- FEMA Generator Hazard Mitigation Grant No. 2 – Mandatory Pre-Bid Meeting and site visits were held on 1-19- 2021. There are nine eligible bidders for the generator phase of the project and eight eligible bidders for the manual transfer switch phase of the project. Bids will be opened on February 9, 2021. Results and recommendations will be presented to the City Council, the Water Board, and the Sanitary Board no later than February 18, 2021.
- FEMA Generator Hazard Mitigation Grant No. 1 – Approval for the additional \$17,775.00 (for the extra costs associated with the CSX railroad crossing) was received on 1-14-2021. Jay anticipates advertising the Project for bid in early / mid- March 2021.
- City Hall Roof Replacement – Talks were held between me, Amby, and Jay regarding the scope of the project. Based upon observations that were made during the temporary roof repairs that were made late last year, wooden framing / structural repairs will need to be made before the new roof can be installed. Jay asked for budgetary costs associated with the repairs that were observed and hope to have that information by the next City Council meeting.

C.3 Finance Director- Amberle Jenkins – Amby Jenkins provided the following report:

Amby report 01-21-2021

Balances December 31, 2020

Waste Collection Board	mm/cking	\$717,072	cd/sav \$58,033
Water Board	mm/cking	\$260,872	cd/sav \$965,476
Sanitary Board	mm/cking	558,338	cd/sav \$253,190

I have tried to work on General Fund budgets and will set up Council presentation in February.

I will need to setup a separate checking account for forfeiture funds received for the City of Buckhannon Police Department. The state is mandating more detailed reporting on any seized property and we need to better track how forfeiture funds are received and disbursed. This will mean that unused funds at the end of the fiscal year will carry to the next fiscal year.

Jim Justice
Governor of West Virginia

January 19, 2021

Travis Blosser, Executive Director
West Virginia Municipal League
2020 Kanawha Boulevard, East
Charleston, West Virginia 25311

Dear Mr. Blosser:

When the State of West Virginia received 1.25 billion dollars in Coronavirus Relief Funds, allocated as part of the federal Coronavirus Aid, Relief, and Economic Security (C.A.R.E.S.) Act stimulus package, 200 million dollars were immediately allocated for our local governments across the state. Through our usage of the CARES Act grant portal, local governments were able to submit reimbursement requests as necessary to the state for assistance with COVID-19 related expenses.

The overwhelmingly positive response that we received in the form of applications from local governments through the application portal led us to increase our allocation, first to 225 million, then to 250 million, and finally to 265 million dollars; more than 20 percent of the total Coronavirus Relief Fund allocation to West Virginia from the United States Department of the Treasury.

For now, the state will not be filling any more reimbursement requests from local governments. However, we do encourage counties and municipalities to continue to apply through the application portal. There could soon be a third stimulus package passed by the Congress. It is possible that more state and local government aid could be included in any future aid package and with the continued applications of our local governments, the state will be prepared to resume filling requests if those funds materialize.

In the meantime, in addition to continuing to apply through the portal, we encourage local governments to seek other relief funds through FEMA and other federal agencies such as the U.S. Department of Homeland Security (DHS), the U.S. Food and Drug Administration (FDA), and the Centers for Disease Control and Prevention (CDC). Other funding opportunities may be found by searching www.grants.gov. Additionally, counties who have remaining balances from their \$100,000 block grants may use those remaining funds in 2021. Counties may also grant these funds to municipalities as they could throughout 2020.

If you have any questions or concerns, please do not hesitate to reach out to me for assistance. We sincerely appreciate the great work and dedication by the counties and municipalities as we have worked together for the good of the people of West Virginia. Together we will get through this pandemic and we will come out stronger.

Sincerely,


Ann Urling
Deputy Chief of Staff

C.4 Buckhannon Police Department Chief Matthew Gregory - Chief Gregory reviewed the following with Council:

City Council Report

1/21/21

1. The police department has finally procured the two cruisers that have been in limbo waiting to have the emergency equipment installed.
2. Work continues on the in-car camera / body camera project. Last week was spent setting up the infrastructure and the administration of the system. The new body cameras are now all fielded and approximately a quarter of the fleet have the in-car cameras installed. We anticipate that this system will be fully operational within the next week or so.
3. The start date for the police academy for James Fisher was moved back to March 22 due to ongoing COVID-19 concerns.
4. It is anticipated that our newest candidate will be finished with his various required screenings within the next week and should be ready to be sworn in at the next City Council meeting on February 4, with his start date being February 8.
5. Work continues on CALEA with our web assessment scheduled to begin on Feb. 19.

TRAFFIC CITATIONS - December 2020

	Gregory	Loudin	Posey	Stewart	Courtney	Hissam	O'Connor	McCauley	Kraemer	Cope	Collins	TOTAL
DRIVING REVOK/SUSP						1			2			3
IMPROPER REGISTRATION												1
NO INSURANCE						1						1
NO INSURANCE CARRIED												1
NO SEATBELT							2					2
SPEEDING												8
TOTAL TRAFFIC CITATIONS	0	0	0	0	0	5	9	1	3	0	0	18

POLICE ACTIVITIES

MONTH: December

YEAR: 2020

ACTIVITIES:

Parking Tickets Issued:

By Parking Enforcement Officer:	0
By Officers:	1
TOTAL ISSUED:	1
Citations Issued:	18
Misdemeanor Arrests:	26
Felony Arrests:	8
Calls Answered:	334
Complaint Reports:	36
Accidents Investigated:	11
Community Policing Hours:	3
Patrol Mileage:	6,465

December 2020 Accidents

Report #	Date Of Crash	Time Of Day	Day Of Week	Street	Intersecting Street	Other Location	Manner Of Collision	Officer Name
1	12/1/2020 0:00	1039	Tuesday	BRUSHY FORK ROAD	RT. 33	IN FRONT OF BUCK	Rear End	LT. DOUGLAS N. LOUDIN
2	12/4/2020 0:00	1706	Friday	SOUTH KANAWHA	N/A		Rear-to-Side	MCCAULEY
3	12/11/2020 0:00	1658	Friday	SOUTH KANAWHA	N/A		Rear End	MCCAULEY
4	12/13/2020 0:00	1621	Sunday			DOLLAR TREE PARK	Single Vehicle Crash	THOMAS POSEY
5	12/14/2020 0:00	* 1842	Monday	N LOCUST	CROSSROADS		Right Angle	THOMAS POSEY
6	12/15/2020 0:00	1109	Tuesday	MADISON ST.	N/A	CHURCH OF CHRIST	Single Vehicle Crash	M. GREGORY
7	12/15/2020 0:00	1211	Tuesday	AMBROSE ST.			Single Vehicle Crash	LT. DOUGLAS N. LOUDIN
8	12/18/2020 0:00	1336	Friday	MORTON AVE	NORTH LOCUST STREET		Rear End	T.M. STEWART
9	12/19/2020 0:00	1556	Saturday	CROSS ROADS	ARBYS PARKING LOT		Angle (Front to Side) Same	THOMAS POSEY
10	12/21/2020 0:00	* 1648	Monday	ROUTE 20 NORTH	MORTON AVE		Right Angle	MCCAULEY
11	12/24/2020 0:00	* 1044	Thursday	WEST VICTORIA	N/A		Rear End	MCCAULEY
		* = Injury						
		# = Alcohol / Drug Related						
		~ = Fatality						

C.5 City Attorney- Tom O'Neill – Mr. O'Neill presented an overview of the Memorandum of Understanding for the Colonial Theatre governance and operations. A Q & A with Council Members took place. No action took place.

D. Correspondence & Information – The Mayor reviewed the following with Council:

D.1 Mayor's Proclamation-Celebrating the 100th Birthday of Katie Davis

D.2 Mayor's Proclamation-Celebrating the 100th Birthday of Betty Weimer

D.3 Executed Deed-Mike Ross & City of Buckhannon Building Commission-Property Purchased 395 Mud Lick Road -Index City Deed 204

BOOK 575 PAGE 048

DEL. HYMES & COONTS
12-28-2020

THIS DEED, made this 30th day of November, 2020, by and between Mike Ross, Grantor, party of the first part, and The City of Buckhannon Building Commission, Grantee, party of the second part,

W I T N E S S E T H:

That for and in consideration of the sum of One Dollar (\$1.00), and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the said Mike Ross, does hereby grant and convey unto The City of Buckhannon Building Commission, with covenants of GENERAL WARRANTY, free from all liens and encumbrances, but subject to the exceptions and reservations as hereinafter set forth or referred to, all that certain tract, lot or parcel of land, together with improvements thereon and the appurtenances thereunto belonging, situate in Buckhannon District, Upshur County, West Virginia, (the "Property"), together with all of Grantor's right, titled and interest appurtenant thereto. The Property being more particularly bounded and described as follows:

BEGINNING at a set iron pipe in Mud Lick Run in the east line of the Mathew Edmiston, Jr., et al, tract as recorded in the office of the Clerk of the County Commission of Upshur County, West Virginia in Deed Book 199 at page 430, said iron pipe bearing the following two (2) courses from the northwest corner of the original 25 acre tract as recorded in said County Clerk's Office in Deed Book 222 at page 479; (1) S. 10° 12' E. for 194.00 feet, and (2) S. 15° 05' E. for 245.00 feet; thence 64° 56' E. for 522.18 feet to a set iron pipe on the western non-controlled access right-of-way line of West Virginia Secondary Route 57/, State Road Commission Project No. 49-5/7-0-8326 as recorded in

said County Clerk's Office in Deed Book 228 at page 15, said iron pipe being 30 feet left of and at right angle to centerline station 26+74.34; thence with said non-controlled access right-of-way line in a reverse centerline direction southerly parallel with the centerline 445 feet, more or less, to a set iron pipe 30 feet left of and at a right angle to centerline station 22+29.34; thence S. 66° 04' W. for 508.18 feet to a set iron pipe in Mud Lick Run in the east line of said Mathew Edmiston, Jr., et al tract; thence with Mud Lick Run and said Edmiston line the following two (2) courses: (1) N. 10° 57' W. for 290.00 feet and (2) N. 15° 05' W. for 142.12 feet to an iron pipe and the Point of Beginning, containing 5.02 acres, more or less.

The property herein conveyed is the same tract conveyed to Mike Ross by Citizens National Bank as Custodian for Mike Ross, by deed dated June 10, 2009 and of record in the Office of the Clerk of the County Commission of Upshur County, West Virginia in Deed Book 484 at page 656.

There excepted and reserved unto the Grantor, his heirs, successors and assigns all of the coal, oil, gas, minerals, coalbed methane gas, natural gas and any other gases or minerals that lie underneath the subject property together with the right to explore and produce the same.

This conveyance is made subject to all rights of way and easements affecting said premises of record in said Clerk's Office, if any, and is further made subject to such rights of way, easements and other matters which would be disclosed by a visual inspection of the premises herein conveyed.

The property herein conveyed is made subject to any and all exceptions, reservations, conditions and restrictions contained in prior deeds in the chain of title.

BOOK 575 PAGE 050

RECITAL AND CERTIFICATION PURSUANT TO WEST VIRGINIA CODE 11-21-71b

The undersigned Grantors and transferors, and each of them if more than one, upon their oath and under penalty of perjury, by signing this instrument hereby state, acknowledge and affirm that unless noted in the exception below (which shall be deemed none or no exception unless specifically stated therein), each Grantor and transferor is exempt from withholding under West Virginia Code 11-21-71b, including 11-21-71b(d) and that the transferors, and each of them if more than one, further affirmatively state that:

- Transferor is a resident or resident entity of the State of West Virginia
- Transferor or the transfer exempt under other provisions of West Virginia Code 11-21-71b(d)

Except as specifically stated below, there are no exceptions as to any transferor and each is exempt. Each Grantor or Transferor, by signing this instrument, hereby authorizes either the real estate reporting person as defined by Section 6045 of the Internal Revenue Code, or the closing agent or attorney to complete or correct such exception should grantor fail to accurately complete the following exceptions:

EXCEPTIONS

Total payment to transferor as defined by W.Va. Code 11-21-71b(a)(5)

Transferor _____

DECLARATION OF CONSIDERATION

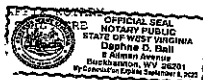
The undersigned Grantor does hereby declare that the total consideration for the real estate herein conveyed is exempt

Witness the following signature:

Mike Ross
Mike Ross

STATE OF WV,
COUNTY OF Upshur, TO-WIT:

The foregoing instrument was acknowledged before me this 22nd day of December, 2020, by Mike Ross.
My commission expires Sept. 5, 2023



Daphne D. Ball
Notary Public

The foregoing instrument was prepared by Terry D. Reed, of the Law Firm of Hymes and Coonts, P.L.L.C., Buckhannon, WV. (ts)

UPSHUR COUNTY
Carol J Smith, Clerk
Instrument 2020009420
12/23/2020 @ 12:44:23 PM
DEED
BOOK 575 @ Page 48
Fees Recorded 4
Recording Cost \$ 26.00

D.4 Report of Cat & Dog Activity –Upshur County Commission-November 2020

LEWIS-UPSHUR ANIMAL CONTROL FACILITY REPORT
 ACCOUNT OF CATS
 JANELLA COCHRAN, SUPERVISOR OF ANIMAL SERVICES
 (November) 2020

Jason Knicely, ANIMAL CONTROL / HUMANE OFFICER
 MONTHLY ANIMAL REPORT
 November



	TRANSACTION	UPSHUR	LEWIS	TOTAL
Cats brought in by	City Trapper	0	0	0
Cats brought in by	Animal Control Officer	2	0	2
Cats brought in by	County Residents	16	0	16
Cats brought in by	Law Enforcement	0	0	0
Cats in Drop Box		0	0	0
Cats Quarantined		0	0	0
Cat returned to owner		0	0	0
Cats Escaped		0	0	0
Adoptions:				
With Charge		13	0	13
Without Charge		0	0	0
Rescues:				
With Charge		0	0	0
Without Charge		1	0	1
Euthanasia:				
Owner Request		0	0	0
Other		3	0	3

TRANSACTION	#
Animals picked up by ACO:	
Dogs	8
Other	2
Animals returned to Owner by ACO:	0
Dogs	3
Other	0
Animals Delivered to LUACF:	0
Dogs	16
Other	0
Animals Quarantined by ACO:	1
Dogs	2
Other	0
Animals Terminated:	0
Dogs	0
Other	0
Total Number of Hours Involved	80

E. Consent Agenda

E.1 Approval of Minutes-Regular Meeting 01/07/2021

E.2 Approval of Building and Wiring Permits

Permit Number	Submitted By and Location	Contractor	Description of Work to be Performed	Building Value	Electrical Code	Total Electrical Fees Paid	Total Building Fees Paid	Zoning	Asbestos	Flood Zone	Elev. Certificate	Non Conversion Use	Historic District
74986	CJ Martin 15 S Florida St	Tri County Const Brandon Zickefoos	Fascade Repairs Inside Repairs Electrical Upgrade	\$15,000.00	A	\$100.00	\$127.50						X
74987	First Baptist Church 42 Hart Ave	Window World of Fairmont	Replacemenet Windows	\$18,355.00			\$156.02						X
74988	Kelly Hepburn 121 Pocahontas St	Sunnyside Construction	Re-Roof Metal over Shingle	\$1,600.00			\$17.60						
74989	Insurance Auto Auctions 200 Auction Lane	Lee Reger Builder	30'x152' Metal Building	\$129,825.00			\$714.04	X					
74990	Kelley Tierney 7 Latham St	First Class Construction	Bathroom Remodel	\$5,000.00			\$55.00						X
TOTAL				\$169,780.00		\$100.00	\$1,070.16						

E.3 Approval of Payment of the Bills

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
ECONOMIC DEVELOPMENT	UPSHUR COUNTY DEVELOPMENT	402-567-00	ECONOMIC DEVELOPMENT 2ND HALP 2020-21	FY BUDGET	15,000.00
			TOTAL:		15,000.00
MAYOR'S OFFICE	OFFICESUPPLY.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-PASTEL PAPER	39.83
	ENCOVA INSURANCE	409-226-00	MAYOR'S INSURANCE &	WCB1005474 12-2-20 TO 1-3-	4.82
	WV PUBLIC EMPLOYEES INSURANC	409-105-00	MAYOR'S INSURANCE	GF JAN 2021 HEALTH INS	1,104.05
		409-105-00	MAYOR'S INSURANCE	GF JAN 2021 RETIREE'S INS	160.00
	RICHARD TRENT CPA AC CORP	409-223-00	PROFESSIONAL SERVICE	YEAR END CLOSING & PSC REP	4,785.00
	REFUND BUILDING PERMITS	409-341-00	MAYOR'S SUPPLIES & M	REF COCHRAN & SON CONST OV	26.20
	WV STATE AUDITOR'S OFFICE EL	409-341-00	MAYOR'S SUPPLIES & M	TAX SALE PROPERTIES	429.25
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	DEC 2020 AA FEES	204.18
	COLLECTION ACCOUNT	409-341-00	MAYOR'S SUPPLIES & M	DEC 2020 CREDIT CARD FEES	951.20
	WVNET	409-341-00	MAYOR'S SUPPLIES & M	WEB HOSTING 2ND QTR FY2021	18.75
	WV STATE BD PROFESSIONAL ENG	409-341-00	MAYOR'S SUPPLIES & M	PCRD-RENEW PE LICENSE	70.00
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	46.16
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	10.80
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-CANON CHESTRIDGE	12.90
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-TAPE/TOWELS/NOTES	13.75
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-PAPER COPY	11.47
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-MICROBAN	14.22
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-FACE MASKS	17.98
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-GLOVES/WIPES/DISINFEC	24.64
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-GLOVES/WIPES/DISINFEC	23.98
	FOOTCOON LIMITED	409-341-06	VOLUNTEER COORDINATO	PCRD-VIDEO SERV SUBSCRIP V	228.00
	LOG ME IN - GOTOMEETING	409-341-00	MAYOR'S SUPPLIES & M	PCRD-GOTOMEETINGJAN	19.00
	LABOR LAW CENTER	409-341-00	MAYOR'S SUPPLIES & M	PCRD-LABOR POSTERS	76.86
	PAYFLEX	409-105-00	MAYOR'S INSURANCE	GF JAN 2021 HSA FEES	6.50
	IRVIN & TOEDT LLC	409-341-00	MAYOR'S SUPPLIES & M	LIVE STREAM CITY COUNCIL	850.00
	**PAYROLL EXPENSES			1/01/2021 - 1/20/2021	750.37
				TOTAL:	9,898.91
COUNCIL	ENCOVA INSURANCE	410-226-00	COUNCIL INSURANCE (P	WCB1005474 12-2-20 TO 1-3-	0.27
				TOTAL:	0.27
RECORDER	ENCOVA INSURANCE	411-226-00	INSURANCE/COMPENSATI	WCB1005474 12-2-20 TO 1-3-	0.24
				TOTAL:	0.24
TREASURER	ENCOVA INSURANCE	413-226-00	TREASURER'S INSURANC	WCB1005474 12-2-20 TO 1-3-	0.98
	WV PUBLIC EMPLOYEES INSURANC	413-105-00	TREASURER'S GROUP IN	GF JAN 2021 HEALTH INS	2.40
		413-105-00	TREASURER'S GROUP IN	GF JAN 2021 RETIREE'S INS	160.00
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.27
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.51
	PAYFLEX	413-105-00	TREASURER'S GROUP IN	GF JAN 2021 HSA FEES	3.25

#15,000 - UCDA - 2nd half 2020-21 FY budget
 # 4785.00 - Richard Trent CPA - Year end closing & Psc Reports
 # 3,000 - Yannostrand Architects - Jan-Jun 2021 Architect Fees
 # 3553.44 - Central Supply- Concrete Gateway West Project
 # 5,400.00 - Operation Wildflower
 # 7,500.00 - Buckhannon-Upsur Airport - 2nd half 2020-21 FY Budget
 # 5,000 - Country Roads Transit - 2nd half 2020-21 FY Budget

2,500.00 - Upsur Buckhannon Health Dept - 2nd half 2020-21 FY Budget

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			1/01/2021 - 1/20/2021	310.77
				TOTAL:	501.18
COURT	ENCOVA INSURANCE	416-226-00	POLICE JUDGE INS BON	WCB1005474 12-2-20 TO 1-3-	0.61
				TOTAL:	0.61
CITY ATTORNEY	ENCOVA INSURANCE	417-226-00	CITY ATTORNEY INS UN	WCB1005474 12-2-20 TO 1-3-	1.04
	WV PUBLIC EMPLOYEES INSURANC	417-105-00	CITY ATTORNEY INSURA	GF JAN 2021 HEALTH INS	120.75
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	31.00
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			1/01/2021 - 1/20/2021	500.00
				TOTAL:	660.04
CITY ENGINEER	ENCOVA INSURANCE	420-226-00	CITY ENGINEER INS &	WCB1005474 12-2-20 TO 1-3-	0.00
	VANNOSTRAND ARCHITECTS	420-223-00	CITY ARCHITECT	JAN-JUN 2021 ARCHITECT FEE	3,000.00
				TOTAL:	3,000.00
ZONING	ENCOVA INSURANCE	437-226-00	ZONING INSURANCE & B	WCB1005474 12-2-20 TO 1-3-	69.28
	WV PUBLIC EMPLOYEES INSURANC	437-105-00	ZONING HEALTH INS	GF JAN 2021 HEALTH INS	159.40
		437-105-00	ZONING HEALTH INS	GF JAN 2021 RETIREE'S INS	160.00
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	87.18
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.39
	PAYFLEX	437-105-00	ZONING HEALTH INS	GF JAN 2021 HSA FEES	3.25
	**PAYROLL EXPENSES			1/01/2021 - 1/20/2021	1,406.15
				TOTAL:	1,905.85
DATA PROCESSING	ENVIRONMENTAL SYSTEMS RESEAR	439-459-00	DATA PROCESSING CAPI	ARC GIS DESKTOP MAINT REN	550.00
	RAVEN ROCK NETWORKS INC	439-230-00	DATA PROCESSING	JAN 2021 SERVICE CONTRACT	212.50
	COMMUNITY BANK	439-459-00	DATA PROCESSING CAPI	ACCT#771901071 JAN COMP S	385.84
	TYLER TECHNOLOGIES INC	439-230-00	DATA PROCESSING	UTILITY BILLING , IVR	1,132.19
		439-230-00	DATA PROCESSING	UTILITY BILLING , IVR	617.19
		439-230-00	DATA PROCESSING	UTILITY BILLING NOTIFICATI	71.48
	SUDDENLINK	439-230-00	DATA PROCESSING	JULY 2012 INTERNET	31.86
				TOTAL:	3,001.06
CITY HALL	UNIFIRST CORP.	440-216-00	CITY HALL MAINTENANC	ALL DEPT DEC 2020 UNIFORMS	263.32
	ENCOVA INSURANCE	440-226-00	CITY HALL INSURANCE	WCB1005474 12-2-20 TO 1-3-	65.30
	WV PUBLIC EMPLOYEES INSURANC	440-105-00	CITY HALL JANITOR IN	GF JAN 2021 HEALTH INS	2.40
		440-105-00	CITY HALL JANITOR IN	GF JAN 2021 RETIREE'S INS	160.00
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	99.93
	DOLLAR GENERAL CORPORATION	440-341-00	CITY HALL SUPPLIES	CITY HALL SUPPLIES	30.62
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	73.39
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	17.16
	PAYFLEX	440-105-00	CITY HALL JANITOR IN	GF JAN 2021 HSA FEES	3.25
	COMFORTECH LLC	440-216-00	CITY HALL MAINTENANC	2021 ANNUAL MAINT AGREEMEN	999.50
	**PAYROLL EXPENSES			1/01/2021 - 1/20/2021	1,198.40
				TOTAL:	2,913.27
POLICE	LYKINS OIL COMPANY	700-343-00	POLICE DEPT. AUTO SU	POLICE DEPT DEC 2020 FUEL	1,149.25
	ENCOVA INSURANCE	700-226-00	POLICE DEPT. INSURAN	WCB1005474 12-2-20 TO 1-3-	1,139.67
	WV PUBLIC EMPLOYEES INSURANC	700-105-00	POLICE DEPT. GROUP I	GF JAN 2021 HEALTH INS	4,073.60
		700-105-00	POLICE DEPT. GROUP I	GF JAN 2021 RETIREE'S INS	1,440.00
	V H BLACKINTON CO., INC.	700-345-00	POLICE DEPT. UNIFORM	BADGE REPAIR	12.00
	GALLS LLC	700-345-00	POLICE DEPT. UNIFORM	BELT AND SHIPPING	31.19

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
				TOTAL:	328.65
AIRPORT	BUCKHANNON-UPSHUR AIRPORT AU	758-567-00	AIRPORT	2ND HALF FY 2020-21 BUDGET	7,500.00
				TOTAL:	7,500.00
PUBLIC TRANSIT	COUNTRY ROADS TRANSIT	759-568-00	PUBLIC TRANSIT	2ND HALF FY BUDGET 2020-21	5,000.00
				TOTAL:	5,000.00
HEALTH DEPT	UPSHUR BUCKHANNON HEALTH DEP	803-568-00	BUCKHANNON-UPSHUR HE	2ND HALF FY 2020-21 BUDGET	2,500.00
				TOTAL:	2,500.00
ARTS-THEATRE	MON POWER	906-450-01	THEATRE BUILDING	110122154542 48 E. MAIN ST	174.62
	MOUNTAINEER GAS COMPANY	906-450-01	THEATRE BUILDING	268704-483167 48 E. MAIN S	25.83
				TOTAL:	200.45
STOCKERT YOUTH CENTER	UNIFIRST CORP.	907-216-00	MAINTENANCE	ALL DEPT DEC 2020 UNIFORMS	0.00
	LEAF	907-341-01	OPERATING EXPENSES	COPIER LEASE	167.20
	ENCOVA INSURANCE	907-226-00	INSURANCE & BONDS	WCB1005474 12-2-20 TO 1-3-	81.57
	WV PUBLIC EMPLOYEES INSURANC	907-105-00	GROUP INSURANCE	GF JAN 2021 HEALTH INS	796.60
		907-105-00	GROUP INSURANCE	GF JAN 2021 RETIREE'S INS	160.00
	RAVEN ROCK NETWORKS INC	907-341-00	MATERIALS & SUPPLIES	IT SUPPORT	127.50
	SPRINT	907-211-00	TELEPHONES	ALL DEPT JAN 2021 GEOTAB P	18.25
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	GAMES	107.94
		907-361-00	MAINTENANCE	SNACKS	229.91
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYN I 2021 SERVICE	36.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	252.89
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	59.13
	AMAZON.COM	907-341-00	MATERIALS & SUPPLIES	PCRD-ALCOHOL FOR CLEANING	69.98
		907-341-00	MATERIALS & SUPPLIES	PCRD-ALCOHOL FOR SANITATIO	84.94
	PAYFLIX	907-105-00	GROUP INSURANCE	GF JAN 2021 HSA FEES	6.50
	IDENTOGO	907-341-00	MATERIALS & SUPPLIES	FINGERPRINT ALAMA RENNIX	35.75
	**PAYROLL EXPENSES			1/01/2021 - 1/20/2021	4,078.56
				TOTAL:	6,313.22
CONVENTION CENTER	USDA, RURAL DEVLOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER JAN 2021	3,351.00
				TOTAL:	3,351.00
PUBLIC SAFETY	UNIFIRST CORP.	976-216-00	SAFETY COMPLEX MAINT	ALL DEPT DEC 2020 UNIFORMS	48.61
	H-D MEDIA COMPANY LLC	976-459-35	FEMA GRAN#2 GENERAT	AD FOR GENERATORS	205.78
				TOTAL:	254.39

COUNCIL REPORT GF UNPAID INVOICES

VENDOR	SAMT	DESCRIPTION
EMERGENCY REPORTING	\$3,629.40	RECURRING SUBSCRIPTION , FP1 PKG, VPS VISION W GOOGLE MAPS
STAPLES	\$40.18	MASKS, CITRUS REFILL
WALMART	\$63.51	KIDS MASKS, HOOKS, TOWELS
WALMART	\$21.88	SNACKS, SUPPLIES
HD MEDIA	\$384.05	AD FOR GENERATORS CHARLESTON GAZETTE MAIL

E.4 Accept Resignation Buckhannon-Upshur Airport Authority City Representative Richard Clemens

102 Hickory Street
 Buckhannon WV 26201
 January 13, 2021

Mayor Skinner and Members of City Council
 70 East Main Street
 Buckhannon, WV 26201

To all,

It is with some hesitation that I find the need to pen this note of resignation after serving as one of the City's representatives to the Buckhannon-Upshur Airport Authority. For nearly 20 years, I have enjoyed helping one the finest assets to this community and the region. The award-winning Upshur County Regional Airport facilities are the work of a very dedicated team of board members, employees plus several community visionaries in our past.

What really started as an outreach program of West Virginia Wesleyan College to train pilots for World War II has become a fixture in our community. Not just an airport, but a significant extension of our economic development for this community. An asset that brings private and corporate visitors to our fine community and has helped build and maintain our greatness in West Virginia. I strongly encourage the continued support by the City of Buckhannon of our Airport.

For personal reasons, I must trust the continuation of these efforts to others and step back from my current commitment as President and member of the board effective January 20, 2021.

Sincerely,

Richard Clemens

Motion to approve the Consent Agenda was made by Reger/Albaugh. Motion carried.

F. Strategic Issues for Discussion and/or Vote:

F.1 Approval Ordinance No. 449 Sanitary Surcharge RT 33W Northside Sewer Extension Project-2nd Reading – City Attorney O’Neill presented the 2nd Reading of Ordinance No. 449 to Council.

Motion to approve Ordinance No. 449 Sanitary Surcharge RT 33W Northside Sewer Extension Project-2nd Reading, was made by Sanders/Bucklew. Motion carried unanimously.

ORDINANCE NO. 449 OF THE CITY OF BUCKHANNON, AN ORDINANCE:

(1) AMENDING, MODIFYING AND RE-ENACTING ORDINANCES NO. 233, 291, 295, 307, 333, 352, 403, AND NO. 419 OF THE CITY OF BUCKHANNON; AND
(2) SPECIFICALLY ESTABLISHING NEW SEWER SURCHARGES FOR SANITARY SEWAGE COLLECTION AND DISPOSAL SERVICES PROVIDED BY THE SANITARY BOARD OF THE CITY OF BUCKHANNON AS PART OF ITS SERVICE EXTENSION ALONG OLD WESTON ROAD, WEST OF THE CORPORATE LIMITS OF THE CITY

WHEREAS, the current rates and charges of the Sanitary Board of the City of Buckhannon for providing sanitary sewage collection and disposal services were previously adopted by City Ordinances No. 233, 291, 295, 307, 333, 352, 403, and 419; and,

WHEREAS, the Board has exercised its authority to extend its service along Old Weston Road, to the west of the corporate limits of the City of Buckhannon, beginning with the western terminus of its existing line at Red Rock Road; and,

WHEREAS, pursuant to regulation of the Public Service Commission of West Virginia it has assumed an appropriate portion of the expenses of constructing said service extension; and,

WHEREAS, customers along the service extension bear responsibility to assume the balance of costs incurred by the Board in extending service; and,

WHEREAS, the Council of the City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia and further with the administrative rules and regulations of the PSC insofar as the establishment of sanitary sewage service surcharges are concerned.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

SECTION I – FINDINGS OF COUNCIL:

The Council of the City of Buckhannon hereby makes the following findings:

(1) The statutory provisions of Chapter 8, Article 11, Section 3, Subsection (1), and Chapter 8, Article 13, Section 13 of the West Virginia Code, as amended, specifically provide that the collection of fees of any kind by a municipality shall be established by ordinance; and,

(2) The Council of the City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia and the rules and regulations of the PSC insofar as the establishment of new sanitary sewage rates and charges is concerned.

SECTION II – NEW SURCHARGE SCHEDULE:

The following project surcharge fee, in addition to the regular rates charged to customers, shall be paid for sanitary sewage collection and disposal services offered by the Sanitary Board of the City of

Buckhannon along its Old Weston Road project extension, west of Red Rock Road, upon this Ordinance's effectuation:

PROJECT SURCHARGE FEES:

- (1) Old Weston Road extension surcharge fee
\$3.00 per 1,000 gallons of water usage
- (2) Old Weston Road flat rate surcharge fee (see note)
\$25.00 per month for residential customers
\$50.00 per month for commercial customers

(Note): The flat rate portion of the surcharge fees for any affected customer may be satisfied and removed from payment by the customer, or their successor(s)-in-interest as to the real property to be served by the project extension, of the sum of \$16,222.00 less the total of the applicable flat-rate project surcharge fee paid to the utility.

SECTION III – AUTHORITY OF MAYOR TO PREPARE AND FILE ANY AND ALL REASONABLE OR NECESSARY APPLICATIONS, TARIFF MODIFICATIONS, AND/OR OTHER DOCUMENTS WITH THE WEST VIRGINIA PUBLIC SERVICE COMMISSION:

The Mayor of the City of Buckhannon, or his designee, is hereby expressly authorized to prepare and file, and/or cause to be prepared and filed, any and all reasonable and necessary applications, tariff modifications and/or other documents with the West Virginia Public Service Commission, and generally to assure the City of Buckhannon's compliance with the West Virginia Public Service Commission's rules and regulations respecting sanitary sewer operations by a municipality.

SECTION IV – PREVIOUS SANITARY SEWER SERVICE ORDINANCES:

Any and all other provisions of Ordinances No. 233, 291, 295, 307, 333, 352, and 403, and any other ordinance provisions of the City of Buckhannon addressing sanitary sewer services as provided by the City of Buckhannon or the Sanitary Board of the City of Buckhannon, and not expressly amended pursuant to this Ordinance No. 419, shall be deemed to remain in full force and legal effect, except for those provisions which are expressly amended hereby.

SECTION V – PUBLIC SERVICE COMMISSION AND SANITARY BOARD RULES AND REGULATIONS:

This Ordinance is adopted by the City of Buckhannon with the express intention of complying with the rules and regulations of the West Virginia Public Service Commission. Notwithstanding the immediately aforesaid intention, this Ordinance shall not prohibit the Sanitary Board of the City of Buckhannon from establishing, applying, and/or amending from time to time, the Board's own rules and regulations which are not inconsistent with PSC rules and regulations, which Board-established rules and regulations are promulgated to facilitate the administration and operation of the City's sanitary sewage system.

SECTION VI – SEVERABILITY:

In the event that any provision(s) of this Ordinance is determined to be unconstitutional or invalid by a court exercising competent jurisdiction, such determination shall not affect the validity of this Ordinance as a whole or the provisions thereof which are not specifically held to be unconstitutional or invalid other than that provision(s) which is specifically determined to be unconstitutional or invalid.

SECTION VII – EFFECTIVE DATE:

Pursuant to Chapter 24, Article 2, Section 4b, Paragraph (b) of the West Virginia Code, as amended, this Ordinance shall be deemed effective immediately following forty-five (45) days from the

third (3rd) reading, passage and adoption by the Council of the City of Buckhannon, i.e., the 21st day of March, 2021.

FIRST READING: January 7, 2021
SECOND READING: January 21, 2021
THIRD READING, PASSAGE & ADOPTION: February 4, 2021

Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 449 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on February 4, 2021.

Randall Sanders, City Recorder

G. Comments and Announcements

- **Council Member Albaugh** – Mrs. Albaugh enjoyed hearing all the voices and thanked all who sent good wishes during her recovery.
- **Council Member Bucklew** – Mrs. Bucklew said that it was great to hear all the voices this evening and extended her thanks for all the good wishes during her recovery.
- **Council Member Rylands** – Mr. Rylands welcomed back Mary and Pam and wished them the best with their continued recovery
- **Council Member Thomas** – Mr. Thomas echoed CJ’s comments.
- **Council Member Reger** – Mr. Reger was happy to have Pam and Mary back and wished them the best with their continued recovery. He commended Chief Gregory and Jerry Arnold on their reports and work. He also challenged Council to review scheduled rate increases for the utility services and do so on a rotated basis so that customers are not hit with large increases from time to time.
- **City Recorder Sanders** – Mr. Sanders also welcomed back Mary and Pam and wished them the best with their continued recovery. He commended the work that Tom O’Neill has done on the Memorandum of Understanding for the Colonial Theatre governance and operations. He also thanked Jerry Arnold, Brad Hawkins and all the City Employees who have been working on the Theatre. He recommended that we look at finishing this project up soon.

H. Mayor’s Comments and Announcements – The Mayor echoed the comments made by all and thanked all the City crews for what they do day in and day out. He pointed out that our crews are hard at work each day and accomplishing much on both new projects, such as the Gateway West, and maintenance of the infrastructure. He appreciates the patience of our residents and the dedication of ALL our City employees.

I. Adjournment

Motion to adjourn 7:45 PM was made by Sanders/Bucklew. Motion carried.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
