

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, January 7, 2021 at 7:00pm in City Hall. The following were in attendance:

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Mary Albaugh	Absent
Council Member	Pam Bucklew	Absent
Council Member	Jack Reger	Present – by phone
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present – by phone
Assistant Recorder & Director of Finance	Amberle Jenkins	Present – by phone
City Attorney	Tom O'Neill	Present – by GoToMeeting
BFD	Chief JB Kimble	Present – by GoToMeeting
Director of Public Works	Jerry Arnold	Absent
City Engineer	Jay Hollen	Absent
Grants & Information Coordinator	Callie Cronin Sams	Present – by GoToMeeting
The Record Delta Newspaper	Macie Queen	Absent
Channel 3	Dennis Cortes	Absent
Channel 3	Dustin Haney	Absent
Channel 3	Rodney Irvin	Present
The Intermountain Newspaper	Amanda Hayes	Present
MyBuckhannon.com	Katie Kuba	Present

Guests: Lt. Doug Loudin; BPD

**City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, January 07, 2021**

*Channel 3 is Live Streaming our City Council Meetings here: <https://www.facebook.com/ch3buckhannon/>
Please send public comments to buckhannon@buckhannonwv.org via email or drop them in the mail, or dropbox
behind City Hall.*

- A. Call to Order**
 - A.1 Moment of Silence**
 - A.2 Pledge to the Flag of the United States of America**
 - A.3 Mayor's Greetings**
- B. Recognized Guests**
 - B.1**
- C. Department & Board Reports**
 - C.1 Information Coordinator/Grant Researcher- Callie Cronin Sams**
 - C.2 Public Works Director- Jerry Arnold**
 - C.3 Finance Director- Amberle Jenkins**
 - C.4 Fire Chief- JB Kimble**
 - C.5 City Attorney- Tom O'Neill**
- D. Correspondence & Information**
 - D.1 Counsel Letters for Bond Closing-Public Works Facilities-Mudlick Road**
 - D.2 FOIA Request from Zoning Services at AEI Consultants RE: 72 & 74 W Main Street; 11 & 13 Franklin Street**
 - D.3 CityPR: City of Buckhannon Wins Bid to Host World Association of Marching Show Bands Championship Event in 2023**
 - D.4 Letter of Sanction from the World Association of Marching Show Bands RE: 2023 World Championship in Buckhannon, WV**
 - D.5 CityPR: ART26201 to Present Watercolor Exhibit by Deanna Gillum at Colonial Theatre Gallery**
 - D.6 ART26201PR: Art in Public Places-GoFundMe Campaign Chuck Olson Mural Renewal**
 - D.7 Letters from David McCauley-Gift Supporting to Colonial Theatre & SYCC Capital Campaign**
 - D.8 Letter from Atlantic Coast Pipeline RE: ACP Disposition & Restoration Plan Update**
- E. Consent Agenda**
 - E.1 Approval of Minutes-Regular Meeting 12/17/2020 & Special Meeting 12/17/2020**
 - E.2 Approval of Building and Wiring Permits**
 - E.3 Approval of Payment of the Bills**
 - E.4 Approval to appoint the City's Appointee to the Upshur County Parks & Recreation Board**
- F. Strategic Issues for Discussion and/or Vote**
 - F.1 Approval BPD-Hart Office Solutions Copier Lease Renewal-No additional cost**
 - F.2 Approval to Submit Application WV Operation Wildflower & Beautification Along Corridor to Buckhannon**
 - F.3 Approval Ordinance No. 449 Sanitary Surcharge RT 33W Northside Sewer Extension Project 1st Reading**
 - F.4 Approval Upshur Buckhannon Health Department Office Space at 395 Mudlick Rd Facility**
 - F.5 Approval Resolution 2021-01 Budget Revision #4 General Fund FY 2020/21**

- F.6 Discussion/ Possible Vote Hiring of Probationary Police Officer
- F.7 Discussion/ Possible Vote Reallocation of Funds from Part-Time Police Officer Position to Tom O'Neill for Assistant CALEA Accreditation
- F.8 Approval of the Audit Procurement Committee Recommendation of Auditor for 2 years
- F.9 Discussion of World Association of Marching Show Bands RE: 2023 World Championship in Buckhannon, WV
- F.10 Discussion/Possible Vote Approval of Turf Stabilization TRUEGRID Pavers in Jawbone Park

G. Comments and Announcements

- G.1 Mary Albaugh
- G.2 Pamela Bucklew
- G.3 C J Rylands
- G.4 David Thomas
- G.5 Jack Reger
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Executive Session Per WV Code § 6-9A-4- Personnel Matters

J. Adjournment

Posted 01/04/2021

Next Regular Scheduled City Council Meeting Thursday, January 21, 2021

A. Call to Order - Mayor Robbie Skinner called the meeting to order.

A.1 Moment of Silence – Mayor Skinner asked us to join him in a Moment of Silence keeping the families of Gene Stump and Mabel Ruth Lough, and Council members Mary Albaugh and Pam Bucklew in our thoughts and prayers.

A.2 Pledge to the Flag of the United States of America - The Pledge was led by BPD Lt. Doug Loudin.

B. Recognized Guests

B.1 None






C. Department & Board Reports

C. 1 Information Coordinator/Grant Researcher- Callie Cronin-Sams – January 7, 2021 – City Council – Callie presented the following report:

Information Coordinator & Grant Researcher Report – Callie Cronin Sams – January 7, 2021 – City Council

PR, Website, & Social Media:

Your 5 Most Recent Posts

Published	Post
01/06/2021 12:23 PM	 Are you, or do you know someone, 80 years old or over in Upshur
01/04/2021 8:30 AM	 Update, 4:30 PM: City Hall will be open tomorrow, Tuesday, January 5,
01/01/2021 6:16 PM	 Thank you, World Association Of Marching Show Bands (WAMSB)!
01/01/2021 6:03 PM	 Thanks for the wonderful article, My Buckhannon! Happy New Year!
01/01/2021 11:37 AM	 The City of Buckhannon Wins Bid to Host World Association of Marching

PR for temporarily closing City Hall on Monday due to COVID exposure.

Bulky Goods Collection Flyer is complete with edits.

Designing Watershed sign for Riverwalk and BRWA Display

WAMSB 2023 to be held in Buckhannon

I continue to update the City's website, social media, and run GoToMeetings for Council, Board, and Committee meetings.

Grants:

-Working on Walmart Grant with Fire Department (Due Feb. 1, 2021)

Assisting the Buckhannon River Watershed Association with AMD remediation grant and Stream Partners grant.

Will be working on CARES Act for December (if funds remain available)

PATH (5K Routes) with Jerry/Brad/theSignGuy; Received approval to use some of the funds for a new water bottle filling station at Jawbone Park; researching makes/models.

2020 Grants:

Grant	Funding Agency	City Department	Amount
WV Humanities Council - CARES Act	WVHC	Strawberry Fest	\$10,000.00
CARES Act WV	Governor's Office		\$892,385.63
WV DOH TAP with Jay	WV DOH	Parks	\$50,000.00
First Energy Foundation with ART26201	First Energy	Theater	\$5,000.00
TOTAL			\$957,385.63

Council Member Rylands ask Callie about the painted markings for the PATH Route noting that they already look worn. Callie will refer this to Brad Hawkins of the Street Department and Jerry Arnold for review.

Council Member Thomas noted that there had been Boil Water alerts from a few of the PSD's and that one of the Television stations wrongly reported it was for Buckhannon causing concern and confusion for our customers. He inquired if there was a better way for us to disseminate information like this. Callie reported that when it is a concern with a PSD the County handles the public warnings but will investigate possible ways to help with the City's Social Media tools.

C.2 Public Works Director- Jerry Arnold – Mr. Arnold was unable to be at the meeting but submitted the following report. The Mayor provided an overview of the report.

**Buckhannon City Council
Public Works Director Report
January 7, 2021**

Director:

- We have started moving into the new facility. We will have to purchase a telephone service and system as well as a large air compressor for the shop buildings. We have been repairing some minor maintenance issues most of which are lighting.
- I am ready to submit the WV Operation Wildflower Program application pend your approval to night.
- I have updated the employee evaluation spreadsheets and sent them to the supervisor to start their employee reviews for the year.

Street:

- Crew returned to the GWW project and have completed about 300' of sidewalk over the past two weeks.
- We have a few of the crew working on the department move.

Sewer:

- Crew 1- Working on the creek crossing 33 West Northside Project.
- Crew 2- Installing about 100' of sewer line at Lenny Doer property. They will be starting some preliminary work on N. Florida St.
- Maintenance Crew-Completed the painting of the garage interior.

Water:

- Crew repaired a several leaks last month.
- Replaced skylight in the high service room.
- Made a service tap at Evergreen Estates.
- Kelly reports that the new employees are working out well.

Waste:

- WVPSC approved the rate adjustment and have extended the fuel surcharge until July.

- Working on moving into the new facilities.

Engineer:

- Tennerton Booster Station – Working on property acquisition proposal to present to property owners regarding the acquisition of 1,250 SF (max.) of property adjacent to the existing Tennerton Booster Station site.
- US EPA Risk Assessment and Emergency Response Plan – Will resume and continue to work on the US EPA-required Risk Assessment and Emergency Response Plans required because of the America's Water Infrastructure Act (AWIA) as time permits over the next three months.
- FEMA Generator Hazard Mitigation Grant No. 2 – Project is currently out to bid. The mandatory Pre-Bid meeting shall be held on January 19, 2021. Bids will be opened on February 9, 2021. Results and recommendations will be presented to the City Council, the Water Board, and the Sanitary Board no later than February 18, 2021.
- FEMA Generator Hazard Mitigation Grant No. 1 – Project was completed on December 18, 2020. Project will not go out to bid until the request for an additional \$17,775.00 (for the extra costs associated with the CSX railroad crossing) is either approved (the City will not have to pay for the additional costs) or denied (the City will have to pay for the additional costs). I hope to receive notification before the end of January. Once a determination has been made, I will adjust the project schedule accordingly and advertise the Project for bid.
- Gateway West Phase II Construction – Street Department continues with the construction activities along the Old Weston Road. The project is approximately 75% complete.
- Elizabeth J. "Binky" Poundstone Riverwalk Trail Extension No. 4 – Will begin working on the engineering design phase of the project late 1Q 2021 / early 2Q 2021 after the AWIA project is completed. Anticipate construction activities beginning either late 2021 or early 2022.
- City Hall Roof Replacement – Will need to get with Amby and I prior to summer to determine the course of action to replace the older roof on City Hall.

C.3 Finance Director- Amberle Jenkins – Amby Jenkins provided the following report:

Amby Council report 1-7-21

Balances December 2020

General Fund mm checking	\$1,477,256	CD \$85,911
Historic Landmark savings	\$3,025	
Fire truck savings	\$38,348	
Stockert Youth Center Capitol Campaign	\$428,053 + 12,000 pledge = \$440,053	–Note: received \$200 from Dave McCauley
Coal Tax	\$53,057	
Municipal Stabilization Fund	\$514,593	
Flood Control Acct	\$9389	
Consolidated Public Works Board	\$134,166	
Sales Tax	\$875,691	

The Volunteer Fire Insurance (property, equipment, liability) renewed January 1st. Expiring premium was \$19552 and new premium is \$19856. Recall that the City of Buckhannon is responsible for the entire premium now. We received \$15,000 from Upshur County Commission on 12/7/20 as a donations toward fire response.

Carrie Wallace contacted me and wanted to let us know there has been an extension for the monies that were allocated to the City for Covid expenses in the amount of \$3300. I contacted Recorder Sanders and asked him to look into better equipment for virtual meetings in the Council Chambers. I have accounted for this in the budget revision tonight as well as paying Channel3 \$100 per month for their assistance in live video feed of the Council meetings.

Working on end of year reports w-2's, 1099's.

Audit Procurement –F.B- During process RFP's were submitted to six eligible firms for two years of audit services. Note that our second year audit will require a single audit due to the federal grant amounts that we will receive. Three firms responded and three Audit Committee members reviewed and scored each proposal. I also reviewed this information with Councilman Thomas, the 4th member of committee. CPA David L Howell of Cabin Creek WV received the highest score and was the lowest bid and recommends this firm.

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2020

001-GENERAL FUND

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
001-301-000-01 AD VALOREM TAXES	867,802	15,009.92	591,729.67	0.00	296,081.33	66.65
001-301-000-02 PRIOR YEAR TAXES	25,000	6,599.65	37,611.14	0.00	12,611.14	150.44
001-303-000-00 GAS & OIL SEVERANCE TAX	10,000	0.00	9,001.98	0.00	998.02	90.02
001-304-000-00 UTILITY TAX	249,000	14,966.81	95,595.45	0.00	144,404.35	38.83
001-305-000-00 B & O TAX	1,188,000	40,638.14	704,099.34	0.00	483,900.66	59.27
001-305-000-01 B&O CONTRACTORS	95,000	2,184.33	24,374.89	0.00	70,625.11	25.66
001-306-000-00 LIQUOR TAX	75,000	0.00	49,328.04	0.00	25,671.96	65.77
001-307-000-00 ANIMAL CONTROL TAXES	1,100	10.80	936.90	0.00	163.10	85.17
001-308-000-00 HOTEL/MOTEL TAX	135,600	9,584.55	55,901.72	0.00	79,698.68	41.23
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	2,637,502	87,994.20	1,568,569.93	0.00	1,068,932.07	59.02
FINES AND FEES						
001-320-000-00 COURT COSTS, FEES & CHARG	25,000	1,675.00	11,569.00	0.00	13,431.00	46.28
001-320-000-01 BASIC FEE (POLICE DEPT.)	500	0.00	0.00	0.00	500.00	0.00
001-320-000-02 POLICE FEE - CITATION	4,000	600.00	4,030.00	0.00	1,970.00	67.17
001-320-000-03 POLICE/FINGERPRINT REVENUE	100	10.00	40.00	0.00	60.00	40.00
001-320-000-04 SUMMONS FEE FOR PARKING T	0	0.00	0.00	0.00	0.00	0.00
001-321-000-00 LOT 5 (OLD DEL/COV PROPER	0	0.00	0.00	0.00	0.00	0.00
TOTAL FINES AND FEES	31,600	2,285.00	15,639.00	0.00	15,961.00	49.49
LIC PERMITS & FRANCHISE						
001-325-000-00 CITY BUSINESS LICENSE	17,000	280.00	17,374.50	0.00	374.50	102.20
001-326-000-00 BUILDING PERMIT FEES	35,000	2,173.27	19,244.74	0.00	15,755.26	54.98
001-328-000-10 PROPERTY REGIST - VACANT	0	50.00	2,000.00	0.00	2,000.00	0.00
001-328-000-00 FRANCHISE FEES	69,000	0.00	29,280.61	0.00	39,719.39	42.44
001-330-000-00 IRP TRUCK FEE	40,000	2,724.23	24,861.89	0.00	15,138.11	62.15
TOTAL LIC PERMITS & FRANCHISE	161,000	5,227.50	92,761.74	0.00	68,238.26	57.62
OTHER FEES						
001-340-000-00 DONATION THEATRE UTBILL	9,600	5,120.00	5,195.00	0.00	4,405.00	54.11
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	1.93	0.00	1.93	0.00
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00
001-345-000-00 RENTS	30,000	0.00	0.00	0.00	30,000.00	0.00
TOTAL OTHER FEES	39,600	5,120.00	5,196.93	0.00	34,406.93	13.11
HEALTH AND SAFETY						
001-351-000-00 POLICE PROTECTION FEES	75,000	4,234.29	37,389.33	0.00	37,610.67	49.85
001-352-000-00 FIRE PROTECTION FEES	152,000	12,629.11	75,787.87	0.00	76,212.13	49.86
TOTAL HEALTH AND SAFETY	227,000	18,863.40	113,177.20	0.00	113,822.80	49.86
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYC ART/DRAMA FEES	2,500	212.50	1,254.00	0.00	1,246.00	50.16
001-362-000-02 SYC CAMP BUCKANNEER FEES	18,200	0.00	5,470.00	0.00	12,730.00	30.05
001-362-000-03 SYC DRILL TEAM FEES	5,000	0.00	1,052.84	0.00	3,947.16	21.06
001-362-000-04 SYC BASKETBALL FEES	20,000	0.00	1,304.00	0.00	18,696.00	6.52

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2020

001-GENERAL FUND

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REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-362-000-05 SYC ROOM RENTAL FEES	6,000	0.00	300.00	0.00	5,700.00	5.00
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	30,000	11,278.04	67,860.06	0.00	37,860.06	226.20
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	200.00	7,267.89	0.00	5,267.89	363.39
001-362-000-10 SYC KARATE FEES	1,000	95.00	905.00	0.00	95.00	90.50
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 HORSE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	260.00	0.00	260.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	500	0.00	0.00	0.00	500.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	0.00	370.00	0.00	1,630.00	18.50
001-362-000-18 YOGA FITNESS CLASS REVENUE	0	0.00	15.00	0.00	15.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE ITI	100	0.00	0.00	0.00	100.00	0.00
001-362-000-99 SYC REQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	132,300	11,785.54	86,058.70	0.00	46,241.30	65.05
GRANTS						
001-365-000-00 POLICE DEPT. - RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	857,389	1,996.90	6,464.28	0.00	850,924.72	0.75
001-365-000-36 FEMA GRANT #1 GENERATOR	1,070,661	0.00	1,419.56	0.00	1,069,241.44	0.13
001-366-000-00 POLICE DEPT. - GRANTS	23,000	1,469.33	9,231.87	0.00	13,768.13	40.14
001-366-000-01 SYOC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 SAFE ROUTES POLICE GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	10,000	0.00	12,389.76	0.00	2,389.76	123.90
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	165,774	50,289.84	108,968.59	0.00	56,904.41	65.73
001-366-000-13 LAND MARK CONE GRT(LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRANT (THEATR	67,000	0.00	67,000.00	0.00	0.00	100.00
001-366-000-15 REAP-CLEAN UP GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-16 CULTURE ARTS GRANT(ADA THE	10,000	0.00	0.00	0.00	10,000.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPLY LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	2,203,824	53,786.11	205,475.06	0.00	1,998,348.94	9.32

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2020

001-GENERAL FUND

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>INTRAFUND CONTR/CHARGES</u>						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	8,000	0.00	0.00	0.00	8,000.00	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAR	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALES TAX FU	954,440	0.00	75,000.00	0.00	879,440.00	7.86
001-370-000-00 LATE CHARGES - GEN FUND	200	82.16	456.81	0.00	256.81	228.41
TOTAL INTRAFUND CONTR/CHARGES	962,640	82.16	75,456.81	0.00	887,183.19	7.84
<u>OTHER REVENUE</u>						
001-376-000-00 GAMING TAX INCOME	11,200	639.22	3,835.65	0.00	7,364.35	34.25
001-377-000-00 RECDG CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	0.00	257.18	0.00	142.82	64.30
001-381-000-00 STREET DEPT. BILLING/PCAF	4,000	4,187.13	10,719.86	0.00	6,719.86	268.00
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	2,483.83	0.00	1,016.17	70.97
001-397-000-00 VIDEO LOTTERY	17,000	1,487.32	10,709.67	0.00	6,290.33	63.00
001-399-000-00 MISCELLANEOUS REVENUE	35,815	227,585.23	899,955.71	0.00	865,240.71	2,658.75
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL OTHER REVENUE	71,915	233,878.90	927,061.90	0.00	855,146.90	1,289.11
TOTAL REVENUE	6,487,381	418,992.81	3,059,393.41	0.00	3,397,987.59	47.62

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CITY OF BUCKHANNON
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AS OF: DECEMBER 31ST, 2020

001-GENERAL FUND

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>ECONOMIC DEVELOPMENT</u>						
<u>CONTRIBUTIONS</u>						
001-402-567-00 ECONOMIC DEVELOPMENT	30,000	0.00	15,000.00	0.00	15,000.00	50.00
TOTAL CONTRIBUTIONS	30,000	0.00	15,000.00	0.00	15,000.00	50.00
TOTAL ECONOMIC DEVELOPMENT	30,000	0.00	15,000.00	0.00	15,000.00	50.00
<u>MAYOR'S OFFICE</u>						
<u>SALARIES & BENEFITS</u>						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	1,500.00	0.00	1,500.00	50.00
001-409-103-00 MAYOR'S ASSISTANT SALARY	39,000	1,617.68	11,030.10	0.00	26,969.90	29.03
001-409-104-00 MAYOR'S F.I.C.A.	3,200	142.00	953.31	0.00	2,246.69	29.79
001-409-105-00 MAYOR'S INSURANCE	33,100	1,401.53	12,378.24	0.00	20,721.76	38.00
001-409-106-00 MAYOR'S RETIREMENT	2,400	151.77	995.33	0.00	1,404.67	41.47
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	79,700	3,562.98	27,056.88	0.00	52,643.12	33.95
<u>CONTRACTUAL SERVICES</u>						
001-409-211-00 MAYOR'S TELEPHONE	3,000	192.64	1,325.69	0.00	1,674.31	44.19
001-409-214-00 MAYOR'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-409-218-00 MAYOR'S POSTAGE	10,000	1,599.15	5,972.45	0.00	4,027.55	59.72
001-409-220-00 MAYOR'S LEGAL PUBLICATION	5,000	93.77	1,810.27	0.00	3,189.73	36.21
001-409-222-00 MAYOR'S DUES	1,500	0.00	1,115.02	0.00	384.98	74.33
001-409-223-00 PROFESSIONAL SERVICES	6,000	0.00	0.00	0.00	6,000.00	0.00
001-409-223-01 PROFESSIONAL (ARCHITECT)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	630.07	672.60	0.00	827.40	44.84
TOTAL CONTRACTUAL SERVICES	27,000	2,515.63	10,896.03	0.00	16,103.97	40.36
<u>COMMODITIES</u>						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	35,000	8,483.00	26,364.65	0.00	8,635.35	75.33
001-409-341-05 EVENT/FIREWORK EXPENSE	16,000	0.00	2,500.00	0.00	13,500.00	15.63
001-409-341-06 VOLUNTEER COORDINATOR EXP	10,000	0.00	6,297.00	0.00	3,703.00	62.97
TOTAL COMMODITIES	61,000	8,483.00	35,161.65	0.00	25,838.35	57.64
<u>CAPITAL OUTLAY</u>						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNF NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	167,700	14,561.61	73,114.56	0.00	94,585.44	43.60
COUNCIL						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	6,000.00	0.00	6,000.00	50.00
001-410-103-00 CAT CONTROL SALARY	1,000	0.00	260.00	0.00	740.00	26.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	76.50	479.15	0.00	520.85	47.92
001-410-106-00 COUNCIL'S RETIREMENT	340	20.00	144.14	0.00	195.86	42.39
TOTAL SALARIES & BENEFITS	14,340	1,096.50	6,893.29	0.00	7,446.71	48.00
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	0	0.00	0.00	0.00	0.00	0.00
001-410-226-00 COUNCIL INSURANCE (PROPER	7,000	1,424.67	5,366.50	0.00	1,633.50	76.66
TOTAL CONTRACTUAL SERVICES	7,000	1,424.67	5,366.50	0.00	1,633.50	76.66
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	10,000	0.00	0.00	0.00	10,000.00	0.00
001-410-450-02 THEATRE CAPITAL	74,865	0.00	75,408.44	0.00	543.44	100.73
001-410-450-03 THEATRE ADA GRANT EXP	20,000	0.00	0.00	0.00	20,000.00	0.00
001-410-452-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 4SEMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	500	20.00	130.00	0.00	370.00	26.00
TOTAL CAPITAL OUTLAY	105,365	20.00	75,538.44	0.00	29,826.56	71.69
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS (facade)	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CONTRIBUTIONS	10,000	0.00	0.00	0.00	10,000.00	0.00

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-599-00 Re-Classify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-599-50 RecordCapPavCostPdByComm	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	136,705	2,541.17	57,788.23	0.00	48,916.77	64.22
RECORDER						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	3,000.00	0.00	3,000.00	50.00
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	229.50	0.00	230.50	49.89
001-411-106-00 RECORDER'S RETIREMENT	600	50.00	300.00	0.00	300.00	50.00
TOTAL SALARIES & BENEFITS	7,060	588.25	3,529.50	0.00	3,529.50	49.99
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	0.00	0.00	600.00	0.00
001-411-223-00 RECORDER DUES	50	0.00	25.00	0.00	15.00	70.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	0.24	395.69	0.00	604.31	39.57
TOTAL CONTRACTUAL SERVICES	1,650	0.24	420.69	0.00	1,229.31	26.16
TOTAL RECORDER	8,710	588.49	3,950.19	0.00	4,749.81	45.47
TREASURER						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	8,100	621.55	4,039.92	0.00	4,060.08	49.88
001-413-102-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	620	47.56	309.14	0.00	310.86	49.86
001-413-105-00 TREASURER'S GROUP INSURAN	45	165.65	1,055.90	0.00	1,010.90	224.66
001-413-106-00 TREASURER'S RETIREMENT	810	62.16	402.99	0.00	407.01	49.88
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	9,575	896.92	5,808.95	0.00	5,788.85	60.67
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	3,500	0.00	662.25	0.00	2,837.75	18.92
001-413-226-00 TREASURER'S INSURANCE & B	1,000	0.98	6.87	0.00	993.13	0.69
TOTAL CONTRACTUAL SERVICES	4,500	0.98	669.12	0.00	3,830.88	14.87
TOTAL TREASURER	14,075	897.90	6,478.07	0.00	7,596.93	46.03

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	3,750.00	0.00	3,750.00	50.00
001-416-104-00 POLICE JUDGE FICA	575	47.81	286.86	0.00	288.14	49.89
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	4,036.86	0.00	4,038.14	49.99
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	100	0.00	150.00	0.00	50.00	150.00
001-416-226-00 POLICE JUDGE INS BONDS	300	33.42	69.88	0.00	230.12	23.29
TOTAL CONTRACTUAL SERVICES	400	33.42	219.88	0.00	180.12	54.97
TOTAL COURT	8,475	706.23	4,256.74	0.00	4,218.26	50.23

CITY ATTORNEY

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SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	13,100	1,000.00	6,499.85	0.00	6,600.15	49.62
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	1,005	76.50	497.25	0.00	507.75	49.48
001-417-105-00 CITY ATTORNEY INSURANCE	4,200	135.49	1,183.85	0.00	3,016.15	28.19
001-417-106-00 CITY ATTORNEY RETIREMENT	1,310	100.00	650.00	0.00	660.00	49.62
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	19,615	1,311.99	8,838.95	0.00	10,784.05	49.62
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	500	0.00	0.00	0.00	500.00	0.00
001-417-223-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	325	1.04	7.26	0.00	317.71	2.24
TOTAL CONTRACTUAL SERVICES	825	1.04	7.26	0.00	817.71	0.88
TOTAL CITY ATTORNEY	20,440	1,313.03	8,838.24	0.00	11,601.76	43.24

CITY ENGINEER

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SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	0	0.00	0.00	0.00	0.00	0.00
001-420-104-00 CITY ENGINEER FICA TAX	0	0.00	0.00	0.00	0.00	0.00
001-420-106-00 CITY ENGINEER RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	500	0.00	0.00	0.00	500.00	0.00
001-420-223-00 CITY ARCHITECT	6,000	0.00	3,000.00	0.00	3,000.00	50.00
001-420-226-00 CITY ENGINEER INS & BONDS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	6,500	0.00	3,000.00	0.00	3,500.00	46.15
TOTAL CITY ENGINEER	6,500	0.00	3,000.00	0.00	3,500.00	46.15
REGIONAL DUES						
CONTRACTUAL SERVICES						
001-435-223-00 REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	6,485	0.00	6,485.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
HOUSING						
COMMODITIES						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	144.02	0.00	4,855.98	2.88
001-436-354-00 HOUSING ENFORCEMENT	30,000	0.00	1,060.02	0.00	28,939.98	3.53
TOTAL COMMODITIES	35,000	0.00	1,204.04	0.00	33,795.96	3.44
TOTAL HOUSING	35,000	0.00	1,204.04	0.00	33,795.96	3.44
ZONING						
SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	36,570	2,812.30	18,279.95	0.00	18,290.05	49.99
001-437-104-00 ZONING F.I.C.A.	2,798	215.14	1,398.41	0.00	1,399.59	49.98
001-437-105-00 ZONING HEALTH INS	14,682	380.77	3,164.24	0.00	11,517.76	21.55
001-437-106-00 ZONING RETIREMENT	3,652	281.24	1,828.06	0.00	1,823.94	49.89
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	57,702	3,689.45	24,670.66	0.00	33,036.34	42.75
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,450	112.13	684.28	0.00	765.72	47.19
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	69.28	484.95	0.00	1,265.05	27.71
TOTAL CONTRACTUAL SERVICES	4,200	181.41	1,169.23	0.00	3,030.77	27.84

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COMMODITIES						
001-437-341-00 ZONING SUPPLIES	1,500	0.00	109.37	0.00	1,390.63	7.29
TOTAL COMMODITIES	1,500	0.00	109.37	0.00	1,390.63	7.29
TOTAL ZONING	63,407	3,870.86	25,949.26	0.00	37,457.74	40.92
ELECTION						
SALARIES & BENEFITS						
001-438-183-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-230-00 ELECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTION	0	0.00	0.00	0.00	0.00	0.00
DATA PROCESSING						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	21,000	326.09	12,910.32	0.00	8,089.68	61.48
TOTAL CONTRACTUAL SERVICES	21,000	326.09	12,910.32	0.00	8,089.68	61.48
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL O	12,000	385.84	2,315.04	0.00	9,684.96	19.29
TOTAL CAPITAL OUTLAY	12,000	385.84	2,315.04	0.00	9,684.96	19.29
NON-OPERATING EXPENSES						
001-439-870-00 RPT SERVER ACCRU INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	33,000	711.93	15,225.36	0.00	17,774.64	46.14
CITY HALL						
SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	25,500	2,396.80	15,938.72	0.00	19,561.28	44.90
001-440-104-00 CITY HALL FICA	2,716	181.10	1,205.78	0.00	1,510.22	44.40
001-440-105-00 CITY HALL JANITOR INSURAN	50	165.65	1,176.65	0.00	1,126.65	2,353.30
001-440-106-00 GROUP RETIREMENT	3,550	239.68	1,533.87	0.00	1,956.13	44.90
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	41,816	2,983.23	19,915.02	0.00	21,968.98	47.63

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CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	21,000	1,156.86	6,020.82	0.00	14,979.18	28.67
001-440-216-00 CITY HALL MAINTENANCE & R	6,000	360.15	17,589.72	0.00	11,589.72	293.16
001-440-226-00 CITY HALL INSURANCE & BON	1,500	62.30	457.10	0.00	1,042.90	39.47
TOTAL CONTRACTUAL SERVICES	28,500	1,582.31	24,067.64	0.00	4,432.38	84.45
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	1,000	79.62	224.62	0.00	775.38	22.46
TOTAL COMMODITIES	1,000	79.62	224.62	0.00	775.38	22.46
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	5,800	0.00	0.00	0.00	5,800.00	0.00
TOTAL CAPITAL OUTLAY	5,800	0.00	0.00	0.00	5,800.00	0.00
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	77,116	4,645.16	44,207.28	0.00	32,908.72	57.33
MUN FINANCE CONTRIB						
SALARIES & BENEFITS						
001-444-500-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	0	0.00	0.00	0.00	0.00	0.00
BAD DEBT						
NON-OPERATING EXPENSES						
001-550-576-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY						
CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	7,128	0.00	1,000.00	0.00	6,128.00	14.03
TOTAL CONTRIBUTIONS	7,128	0.00	1,000.00	0.00	6,128.00	14.03
TOTAL CONTINGENCY	7,128	0.00	1,000.00	0.00	6,128.00	14.03
POLICE						
SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPER	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	725,959	50,676.33	307,045.57	0.00	418,913.43	42.30
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	55,540	3,310.56	23,075.77	0.00	32,464.23	41.55
001-700-105-00 POLICE DEPT. GROUP INSURANCE	184,000	6,930.82	62,399.71	0.00	121,600.29	33.91
001-700-106-00 POLICE DEPT. RETIREMENT	72,000	4,619.55	29,235.14	0.00	42,764.86	40.60
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,037,499	65,936.26	421,756.19	0.00	615,742.81	40.65
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	9,700	881.47	9,432.80	0.00	4,267.20	56.01
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	0.00	19.68	0.00	2,980.32	0.66
001-700-221-00 POLICE DEPT. TRAINING	15,500	0.00	2,288.09	0.00	13,211.91	14.76
001-700-221-01 POLICE HMLAND GRANT TRAIN	6	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	500	0.00	0.00	0.00	500.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	40,000	3,058.58	19,913.33	0.00	20,086.67	49.78
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	70,700	3,942.15	27,653.90	0.00	43,046.10	39.11
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	28,000	1,918.40	10,445.53	399.89	17,954.56	35.88
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	10,000	542.00	3,896.00	0.00	6,104.00	38.96

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CITY OF BUCHANAN
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2020

001-GENERAL FUND

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	32,000	4,085.28	16,425.34	0.00	15,574.66	51.33
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	10,000	184.74	1,418.48	0.00	8,581.52	14.18
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	80,000	6,730.42	32,185.15	399.89	48,214.74	39.73
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	141,445	7,687.91	79,875.06	176.31	61,746.25	56.35
TOTAL CAPITAL OUTLAY	141,445	7,687.91	79,875.06	176.31	61,746.25	56.35
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RPT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RPT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,329,644	84,296.74	561,470.30	576.20	768,749.90	42.18
FIRE						
SALARIES & BENEFITS						
001-700-103-00 FIRE DEPT. SALARIES	407,000	33,360.33	302,556.46	0.00	304,443.54	49.77
001-700-104-00 FIRE DEPT. FICA TAX	31,200	2,582.84	15,487.42	0.00	15,712.58	49.64
001-700-105-00 FIRE DEPT. GROUP INSURANC	119,000	3,969.39	34,034.80	0.00	84,965.20	28.60
001-700-106-00 FIRE DEPT. GROUP RETIREME	40,700	3,069.72	16,729.11	0.00	21,970.89	46.02
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	597,900	42,942.58	270,907.79	0.00	327,092.21	45.29
CONTRACTUAL SERVICES						
001-700-211-00 FIRE DEPT. TELEPHONES	2,000	135.30	827.61	0.00	1,172.39	41.38
001-700-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 FIRE DEPT. TRAVEL EXPENSE	7,000	0.00	0.00	0.00	2,000.00	0.00
001-700-216-00 FIRE DEPT. MAINTENANCE	5,500	0.00	3,609.29	310.00	2,280.71	59.99
001-700-221-00 FIRE DEPT. TRAINING	10,000	20.00	1,639.99	287.50	8,647.51	13.52
001-700-226-00 FIRE DEPT. INSURANCE & BO	30,000	6,655.84	26,276.63	0.00	3,723.27	87.59
TOTAL CONTRACTUAL SERVICES	49,500	6,811.14	32,353.52	597.50	17,743.98	64.19
COMMODITIES						
001-700-341-00 FIRE DEPT. MATERIAL & SUP	8,500	278.89	4,763.01	0.00	3,736.99	56.04
001-700-343-00 FIRE DEPT. AUTO SUPPLIES	23,000	1,471.08	2,641.19	1,075.00	17,433.81	30.26
001-700-345-00 FIRE DEPT. UNIFORMS	3,500	90.00	937.09	0.00	2,562.91	26.77
001-700-348-00 FIRE DEPT HAZARDOUS MAT R	500	0.00	0.00	0.00	500.00	0.00
TOTAL COMMODITIES	37,500	1,839.97	14,341.29	1,075.00	24,233.71	35.38

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
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001-GENERAL FUND

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	108,300	4,153.20	29,948.45	462.00	78,813.55	27.23
001-706-461-00 NEW FIRE STATION PAYMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	108,300	4,153.20	29,948.45	462.00	78,813.55	27.23
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	793,200	55,746.69	347,451.05	2,134.50	447,883.45	43.53
DOG WARDEN - CONTRACTED						
CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL DOG WARDEN - CONTRACTED	1,100	0.00	0.00	0.00	1,100.00	0.00
FLOOD CONTROL						
CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FLOOD CONTROL	0	0.00	0.00	0.00	0.00	0.00
FIRE - CONTRACTED						
CONTRACTUAL SERVICES						
001-715-230-00 FIRE DEPT CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STREET						
SALARIES & BENEFITS						
001-750-000-00 AUDITOR OPER	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	456,500	27,653.93	194,942.44	0.00	261,557.56	42.70
001-750-104-00 STREET DEPT. FICA TAX	34,325	2,105.34	14,855.71	0.00	29,469.29	42.54
001-750-105-00 STREET DEPT. GROUP INSURA	118,240	5,017.21	106,477.01	0.00	11,762.99	80.66
001-750-106-00 STREET DEPT. GROUP RETIRE	42,724	2,684.90	17,848.70	0.00	24,875.30	41.78
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	652,369	37,461.38	334,123.86	0.00	318,265.14	51.22
CONTRACTUAL SERVICES						
001-750-211-00 STREET DEPT. TELEPHONES	7,100	637.96	3,282.43	0.00	3,817.57	46.23
001-750-213-00 STREET DEPT. UTILITIES	8,000	795.94	2,625.68	0.00	5,374.32	32.82
001-750-215-00 CONTRIBUTION TO FLOWER CP	60,000	0.00	0.00	0.00	60,000.00	0.00
001-750-236-00 STREET DEPT. INSURANCE &	45,000	8,738.67	26,375.39	0.00	18,624.61	59.61
TOTAL CONTRACTUAL SERVICES	120,100	10,172.47	32,284.10	0.00	87,815.90	26.98
COMMODITIES						
001-750-341-00 STREET DEPT. MAT & SUPPLI	100,000	7,718.91	29,499.27	0.00	70,500.73	29.50
001-750-343-00 STREET DEPT. AUTO SUPPLIE	40,000	1,841.79	18,070.93	30.92	21,898.15	45.25
001-750-345-00 STREET DEPT. UNIFORMS	5,000	650.35	2,658.05	0.00	2,341.95	53.16
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	145,000	10,211.05	50,228.25	30.92	94,740.83	34.66
CAPITAL OUTLAY						
001-750-459-00 WALK TRAIL	0	0.00	0.00	0.00	0.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 LOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 TRANSPORTATION ENHANCE GR	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	234,775	9,520.40	70,253.25	40,095.75	264,527.46	12.86
001-750-458-06 PROJECT?	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LMC/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	144,913	5,120.61	122,721.18	1,706.65	23,898.47	63.51
001-750-458-09 STREET DEPT. CAPITAL OUTL	150,500	6,365.43	29,981.40	0.00	126,518.60	19.16
001-750-458-99 STREET PY JE-RT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	135,000	686.12	2,036.21	0.00	132,963.79	1.51
TOTAL CAPITAL OUTLAY	671,188	21,693.56	224,992.06	41,712.40	487,988.32	27.31
CONTRIBUTIONS						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

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REVENUE & EXPENSE REPORT (UNAUDITED)
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001-GENERAL FUND

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL STREET	1,580,677	79,538.46	641,628.29	(41,681.48)	988,730.19	37.76
STREET LIGHTS						
CONTRACTUAL SERVICES						
001-751-210-00 STREET LIGHTS	70,000	5,554.80	33,028.67	0.00	36,971.33	47.18
TOTAL CONTRACTUAL SERVICES	70,000	5,554.80	33,028.67	0.00	36,971.33	47.18
TOTAL STREET LIGHTS	70,000	5,554.80	33,028.67	0.00	36,971.33	47.18
TRAFFIC SIGNALS & SIGNS						
CONTRACTUAL SERVICES						
001-752-210-00 TRAFFIC SIGNALS POWER	3,500	108.78	1,335.69	0.00	2,164.31	38.16
001-752-210-00 SIGNS & SIGNALS	16,000	0.00	121.74	0.00	15,878.26	0.76
TOTAL CONTRACTUAL SERVICES	19,500	108.78	1,457.43	0.00	18,042.57	7.47
TOTAL TRAFFIC SIGNALS & SIGNS	19,500	108.78	1,457.43	0.00	18,042.57	7.47
SNOW REMOVAL						
COMMODITIES						
001-753-341-00 SNOW REMOVAL	20,000	762.96	762.96	0.00	19,237.04	3.81
TOTAL COMMODITIES	20,000	762.96	762.96	0.00	19,237.04	3.81
TOTAL SNOW REMOVAL	20,000	762.96	762.96	0.00	19,237.04	3.81
AIRPORT						
CONTRIBUTIONS						
001-755-567-00 AIRPORT	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL CONTRIBUTIONS	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL AIRPORT	15,000	0.00	7,500.00	0.00	7,500.00	50.00

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CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	10,000	0.00	5,000.00	0.00	5,000.00	50.00
TOTAL CONTRIBUTIONS	10,000	0.00	5,000.00	0.00	5,000.00	50.00
TOTAL PUBLIC TRANSIT	10,000	0.00	5,000.00	0.00	5,000.00	50.00
HEALTH DEPT						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL CONTRIBUTIONS	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL HEALTH DEPT	5,000	0.00	2,500.00	0.00	2,500.00	50.00
STORM WATER						
COMMODITIES						
001-805-344-00 STORM WATER TO SANITARY	150,000	0.00	75,000.00	0.00	75,000.00	50.00
TOTAL COMMODITIES	150,000	0.00	75,000.00	0.00	75,000.00	50.00
TOTAL STORM WATER	150,000	0.00	75,000.00	0.00	75,000.00	50.00
PARK 25% TO CPWB						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEX	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
001-900-341-00 PARK-30% NOT/NOT PD TO CP	40,680	2,460.77	14,195.06	0.00	26,484.94	34.89
TOTAL COMMODITIES	40,680	2,460.77	14,195.06	0.00	26,484.94	34.89
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	40,680	2,460.77	14,195.06	0.00	26,484.94	34.89

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CONTRACTUAL SERVICES						
001-901-225-00 HOTEL/MOTEL 701 PAID TO C	94,920	5,741.77	33,121.71	0.00	61,798.29	34.89
TOTAL CONTRACTUAL SERVICES	94,920	5,741.77	33,121.71	0.00	61,798.29	34.89
TOTAL CMB 75% TO CMB	94,920	5,741.77	33,121.71	0.00	61,798.29	34.89
ARTS & HUMANITIES						
CAPITAL OUTLAY						
001-906-450-01 THEATRE BUILDING	20,000	0.00	3,565.97	0.00	16,434.03	17.83
TOTAL CAPITAL OUTLAY	20,000	0.00	3,565.97	0.00	16,434.03	17.83
TOTAL ARTS & HUMANITIES	20,000	0.00	3,565.97	0.00	16,434.03	17.83
STOCKERT YOUTH CENTER						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	158,340	10,712.21	64,781.97	0.00	93,558.03	40.91
001-907-103-00 CAMP SUCANNEER SALARIES	24,000	985.64	8,864.68	0.00	15,135.32	36.94
001-907-103-01 SYC BUS DRIVERS	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-104-00 FICA TAX	14,070	888.78	5,533.39	0.00	8,436.61	50.04
001-907-105-00 GROUP INSURANCE	40,000	1,079.34	10,706.12	0.00	29,293.88	26.77
001-907-106-00 GROUP RETIREMENT	8,984	525.82	3,478.41	0.00	6,505.59	34.84
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	247,394	14,111.85	93,464.57	0.00	153,929.43	37.78
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,300	219.51	1,752.08	0.00	1,547.92	53.09
001-907-213-00 UTILITIES	17,000	1,035.84	6,621.76	0.00	10,378.24	38.96
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	348.82	1,396.51	0.00	5,603.49	19.95
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	1,239.29	4,733.13	0.00	8,266.87	36.41
001-907-230-00 SYC CONTRACTUAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	44,325	2,842.46	14,505.48	0.00	29,819.52	32.73
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	4,000	628.41	2,637.79	0.00	3,362.21	43.96
001-907-341-01 OPERATING EXPENSES	2,500	0.00	940.34	0.00	1,559.66	37.61
001-907-343-00 SYC AUTO SUPPLIES	2,500	88.87	242.15	0.00	2,257.85	9.69
001-907-354-00 DRILL TEAM	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	0.00	0.00	0.00	18,000.00	0.00

1-06-2021 01:40 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2020

001-GENERAL FUND

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-907-357-00 THICKING	250	0.00	0.00	0.00	250.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	500	0.00	0.00	0.00	500.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-360-00 CAMP SUCANNEER SUPPLIES	4,500	0.00	885.48	0.00	3,614.52	19.69
001-907-361-00 AFTER SCHOOL SUPPLIES	5,000	219.51	2,583.82	0.00	2,416.18	51.68
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 REARTE CLASS INSTRUCTION	1,500	184.00	788.00	0.00	712.00	22.53
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-369-01 ZUMBA	1,500	16.00	484.00	0.00	1,016.00	32.27
001-907-369-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-369-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-369-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-369-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	55,250	1,129.79	8,561.59	0.00	46,688.41	15.50
CAPITAL OUTLAY						
001-907-450-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-450-01 SYC CHILDRENS FESTIVAL	1,250	0.00	0.00	0.00	1,250.00	0.00
001-907-450-02 SYCC BUILDING	38,400	0.00	0.00	0.00	38,400.00	0.00
001-907-450-00 CAPITAL OUTLAY	20,000	3,096.96	7,686.96	0.00	12,313.04	38.43
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	59,650	3,096.96	7,686.96	0.00	51,963.04	12.89
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CUMH YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	406,614	21,182.10	124,718.60	0.00	282,400.40	30.55
CONVENTION CENTER						
CAPITAL OUTLAY						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	20,106.00	0.00	20,144.00	49.95
TOTAL CAPITAL OUTLAY	40,250	3,351.00	20,106.00	0.00	20,144.00	49.95
TOTAL CONVENTION CENTER	40,250	3,351.00	20,106.00	0.00	20,144.00	49.95
HISTORIC LANDMARKS						
CONTRACTUAL SERVICES						
001-911-123-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

1-06-2021 01:40 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2020

001-GENERAL FUND

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	24,000	1,518.05	8,154.99	0.00	15,815.01	34.10
001-976-216-00 SAFETY COMPLEX MAINT	7,000	148.32	2,947.70	0.00	4,932.30	29.54
001-976-256-00 SAFETY COMPLEX INSURANCE	9,000	507.29	2,385.13	0.00	5,614.87	37.61
TOTAL CONTRACTUAL SERVICES	40,000	2,173.66	13,637.82	0.00	26,362.18	34.09
CAPITAL OUTLAY						
001-976-459-35 FEMA GRANT#2 GENERATOR EX	1,070,461	0.00	0.00	0.00	1,070,461.00	0.00
001-976-459-36 FEMA GRANT#1 GENERATOR EX	857,399	0.00	19.64	0.00	857,369.36	0.00
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,928,050	0.00	19.64	0.00	1,928,030.36	0.00
TOTAL PUBLIC SAFETY	1,968,050	2,173.66	13,657.46	0.00	1,954,392.54	0.69
TOTAL EXPENDITURES	7,187,381	290,754.11	2,181,170.47	44,392.18	5,050,602.71	29.73
REVENUE OVER/(UNDER) EXPENDITURES	(700,000)	128,258.70	908,222.94	44,392.15	1,652,615.12	136.09

C.4 Buckhannon Fire Department Chief JB Kimble – Chief Kimble reviewed the following with Council:

- The Chief wished a Happy New Year to all
- He reported that November call volume included 92 responses
- Year to date November 30 Call Volume 1,031
- Chief Kimble finished CPSE Quality Improvement through Accreditation Class, would like the Mayor and others to attend this class in the future (available online)
- 6 members have received both COVID vaccine shots, 7 have received their first one will be receiving second one around the 19th
- We lost 3 members to retirement in 2020, Steve Thacker, Vaden Queen, Steve Long. Together, these members had over 100 years of service to our community. We will be having a ceremony when it is safe to do so.
- Side note: In July of 2019 we hosted a thermal imaging camera class at WVWC Camden dorms. I am excited to announce that since then 5 victims were rescued by firefighters attending that class.
- The Chief announced that he and Captain Joey Baxa will provide an educational presentation in Braxton County tomorrow evening.
- The BFD Standard Operating System handbook is being distributed and also is available at the Fire Department.
- The Chief also reviewed the details of the additional reports that appear in the packet.



CPSE
University

Certificate of Completion

THIS IS TO BE KNOWN AND CERTIFIED THAT

James Kimble

has successfully completed the requirements for the program entitled
Virtual Quality Improvement through Accreditation

Issued December 16, 2020

[Signature]
Chief Operating Officer

Chief Kimble raised a concern regarding the \$15,000 that was sent to us by the County. He fears that this could affect us pursuing a First Due Fire Fee in the future. Discussion took place regarding the concern. City Attorney O'Neill explained that if we accept the payment, we could be limiting the City's ability to pursue a First Due Fire Fee. The Mayor recommended that we table any further conversation regarding this until we can meet with, or speak with, the County Commission to discuss this and other items of concern in an organized way.

C.5 City Attorney- Tom O'Neill – Mr. O'Neill deferred his comments to Strategic Issues for Discussion and/or Vote area of the meeting.

D. Correspondence & Information – The Mayor reviewed the following with Council:

D.1 Counsel Letters for Bond Closing-Public Works Facilities-Mudlick Road+

December 23, 2020

CITY OF BUCKHANNON BUILDING COMMISSION

\$1,508,707.20

Lease Revenue Bonds, Series 2020

(Public Works Facilities)

City of Buckhannon Building Commission

Buckhannon, West Virginia

City of Buckhannon

Buckhannon, West Virginia

First Community Bank

Buckhannon, West Virginia

Ladies and Gentlemen:

I have served as counsel to the City of Buckhannon Building Commission, a public corporation and municipal building commission, organized and existing under the laws of the State of West Virginia (the "Issuer"), in connection with the issuance and sale by the Issuer of its \$1,508,707.20 Lease Revenue Bonds, Series 2020 (Public Works Facilities) (the "Bonds").

The Bonds are being issued under and pursuant to an ordinance enacted by the Issuer on November 30, 2020 (the "Issuer Ordinance"), and a Supplemental Resolution adopted by the Issuer on November 30, 2020 (the "Supplemental Resolution"), for the purpose of financing costs of the acquisition of the Property (as defined in the Issuer Ordinance and Supplemental Resolution).

Pursuant to an Agreement and Lease, dated as of December 21, 2020, but effective December 23, 2020 (the "Lease"), by and between the Issuer and the City of Buckhannon (the "City"), the Issuer shall lease the Facilities (as defined in the Issuer Ordinance and Supplemental Resolution), together with all improvements now or hereafter situate thereon and the personal property, equipment and fixtures now or hereafter located thereon or used in connection therewith and financed with the proceeds of the Bonds and together with all rights of way and appurtenances thereto to the City and the City has agreed, among other things, to make rental payments in amounts and at times sufficient to pay the principal of and interest on the Bonds when due, and other amounts payable thereunder. As security for the Bonds, the Issuer has entered into a Credit Line Deed of Trust, Fixture Filing and Security Agreement (the "Deed of Trust"), dated as of December 21, 2020, but effective December 23, 2020, by the Issuer, as grantor, to the trustees named therein for the benefit and security of First Community Bank, a Virginia banking corporation, as the original purchaser of the Bonds (the "Purchaser"), a Lease Assignment (the "Assignment"), dated as of December 21, 2020, but effective December 23, 2020, pursuant to which the Issuer conditionally assigns certain of its rights under the Lease unto the Purchaser, and an Assignment of Funds and Accounts (the "Funds Assignment"), dated December 23, 2020, pursuant to which the Issuer has conditionally assigned its rights in and to certain funds and accounts created under the Lease to the Purchaser as additional security for the Bonds.

In that connection, I have examined the Bonds and such documents, certificates, agreements, instruments and records, including, without limitation, public proceedings of the Issuer in connection with the authorization of the Lease, the Deed of Trust, the Assignment and the Funds Assignment, all collectively referred to herein as the "Bond Documents", as well as the Issuer Ordinance and Supplemental Resolution, and executed counterparts of the Bond Documents, and I have made such investigations as I have deemed necessary or appropriate to enable me to render this opinion. With respect to factual matters I have relied solely upon the representations of the Issuer and the City contained in the Lease, the remaining Bond Documents and certain certificates delivered by public officials of the Issuer and the City in connection with the issuance of the Bonds. All capitalized terms used herein and not otherwise defined herein shall have the meanings set forth in the Lease, unless the context otherwise requires.

Based upon and subject to the foregoing, I am of the opinion, under existing law and as of the date hereof, that:

1. The Issuer is a public corporation and municipal building commission, duly created by an ordinance of the City enacted on April 21, 1998, and is validly existing under the Constitution and laws of the State of West Virginia (the "State").

2. Each member of the Issuer has been duly and properly appointed by the City, has taken the requisite oath, and is duly qualified and authorized to act in his or her respective capacity on behalf of the Issuer.

3. The Issuer Ordinance and Supplemental Resolution were duly adopted and enacted at meetings of the Issuer which were duly called and held pursuant to law, following a public hearing thereon, with all public notice required by law, at which a quorum was present and acting throughout.

4. The Issuer Ordinance and Supplemental Resolution are in full force and effect and has not been amended, modified, repealed or rescinded since enacted.

5. The Issuer has the full legal right, power, and authority to undertake the design, acquisition, construction and equipping of the Project, to lease the Facilities to the City pursuant to the Lease, to enter into the Bond Documents and consummate the transactions contemplated thereby, to issue the Bonds and to use the proceeds of the Bonds as provided for in and pursuant to the Issuer Ordinance, the Supplemental Resolution, and the Lease.

6. To the best of my knowledge and without independent verification there is no litigation, action, suit, proceedings, order, claim, counterclaim, arbitration, inquiry or investigation, at law or in equity or before or by any court, public board or body, pending or threatened, or any order, judgment or decree in progress, against or affecting the Issuer, to restrain, prohibit or enjoin the issuance, execution or delivery of the Bonds, the delivery or performance by the Issuer of its obligations under the Issuer Ordinance, the Supplemental Resolution, the Bond Documents, or in any way contesting or affecting the leasing of the Facilities, any authority for the leasing of the Facilities, the design, acquisition, construction and equipping of the Project, the issuance of the Bonds, enactment of the Issuer Ordinance and Supplemental Resolution, or the execution and delivery of the Bond Documents or the validity or enforceability of the Bonds, the Bond Documents, or in any way contesting the existence or powers of the Issuer or the titles of the officers of the Issuer to their respective offices or with respect to the issuance of the Bonds or the security therefor.

7. The execution and delivery of the Bonds and the Bond Documents by the Issuer, the compliance with and performance by the Issuer of its obligations thereunder and under the Issuer Ordinance and Supplemental Resolution, and the consummation of the transactions contemplated therein, under the circumstances contemplated thereby, to my knowledge based solely upon representations of the Issuer and also without independent verification, do not and will not, with or without the giving of notice or passage of time, or both, in any material respect conflict with, result in a default or loss of rights (or give rise to any right of termination, cancellation or acceleration) under, result in the creation of any lien, charge or encumbrance (other than under the Assignment, the Funds Assignment and the Deed of Trust) pursuant to or constitute on the part of the Issuer a breach or violation of any other lease, bylaw, note, bond, indenture, mortgage, contract or agreement or other document or instrument to which the Issuer is a party or by which it or its property may be bound or affected or, to my knowledge based solely upon representations of the Issuer and also without independent verification, any existing law, regulation, judgment, ordinance, resolution, decision, rule, order or decree to which the Issuer is subject or by which it or its property may be bound or affected.

8. The Bond Documents, and the consummation of the transactions contemplated thereby, have been duly and validly authorized by all necessary action, have been duly executed, issued and delivered by the Issuer and, together with the Issuer Ordinance and Supplemental Resolution, constitute the legal, valid and binding agreements and obligations of the Issuer enforceable in accordance with their respective terms, and the Bonds are entitled to the benefit and security of the Act, the Issuer Ordinance, the Supplemental Resolution, the Deed of Trust, the Lease, the Assignment and the Funds Assignment.

It is to be understood that the rights of the holders of the Bonds and the enforceability of the Bonds, the Bond Documents and the liens and pledges set forth therein may be subject to and limited by bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors' rights heretofore or hereafter enacted to the extent constitutionally applicable, that their enforcement may also be subject to the exercise of judicial discretion in appropriate cases and that certain remedies under the Issuer Ordinance, the Supplemental Resolution, and the Bond Documents may be limited by public policy or such judicial discretion.

Very truly yours,

ThomasJO'Neill
Counsel
Buckhannon Building Commission

December 23, 2020

CITY OF BUCKHANNON BUILDING COMMISSION

\$1,508,707.20

Lease Revenue Bonds, Series 2020

(Public Works Facilities)

City of Buckhannon Building Commission

Buckhannon, West Virginia

First Community Bank

Buckhannon, West Virginia

City of Buckhannon

Buckhannon, West Virginia

Ladies and Gentlemen:

I have served as counsel to the City of Buckhannon, Upshur County, West Virginia (the "City"), in connection with the issuance and sale by the City of Buckhannon Building Commission (the "Issuer") of its \$1,508,707.20 Lease Revenue Bonds, Series 2020 (Public Works Facilities), dated December 23, 2020 (the "Bonds").

The Bonds are being issued under and pursuant to an ordinance enacted by the Issuer on November 30, 2020 (the "Issuer Ordinance"), a Supplemental Resolution adopted by the Issuer on November 30, 2020 (the "Issuer Supplemental Resolution"), an ordinance enacted by the City on November 19, 2020 (the "City Ordinance"), and a Supplemental Resolution adopted by the City on November 19, 2020 (the "City Supplemental Resolution"), for the purposes of financing costs of the acquisition of the Property (as defined in the Issuer Ordinance and Issuer Supplemental Resolution).

Pursuant to an Agreement and Lease, dated as of December 21, 2020, but effective December 23, 2020 (the "Lease"), by and between the Issuer and the City, the Issuer shall lease the Facilities (as defined in the Issuer Ordinance and Issuer Supplemental Resolution), together with all improvements now or hereafter situate thereon and the personal property, equipment and fixtures now or hereafter located thereon or used in connection therewith which are financed with the proceeds of the Bonds and together with all rights of way and appurtenances thereto to the City and the City has agreed, among other things, to make rental payments in amounts and at times sufficient to pay the principal of and interest on the Bonds when due, and other amounts payable thereunder. As security for the Bonds, the Issuer has entered into a Credit Line Deed of Trust, Fixture Filing and Security Agreement (the "Deed of Trust"), dated as of December 21, 2020, but effective December 23, 2020, by the Issuer, as grantor, to the trustees named therein for the benefit and security of First Community Bank, a Virginia banking corporation, as the original purchaser of the Bonds (the "Purchaser"), a Lease Assignment (the "Assignment"), dated as of December 21, 2020, but effective December 23, 2020, pursuant to which the Issuer conditionally assigns certain of its rights under the Lease unto the Purchaser, and an Assignment of Funds and Accounts (the "Funds Assignment"), dated December 23, 2020, pursuant to which the Issuer has conditionally assigned its rights in and to certain funds and accounts created under the Lease to the Purchaser as additional security for the Bonds.

The Lease, the Deed of Trust, the Assignment and the Funds Assignment are collectively referred to herein as the "Bond Documents." Capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the Bond Documents, the City Ordinance, and the City Supplemental Resolution.

In relation to my representation of the City in this matter, I have examined the Bonds, the Bond Documents and such documents, certificates, agreements, instruments and records, including, without limitation, all proceedings of the City in connection with the authorization of the Lease, including the City Ordinance and City Supplemental Resolution, and executed counterparts of the Bond Documents, and I have made such investigations as I have deemed necessary or appropriate to enable me to render this opinion.

Based upon and subject to the foregoing, I am of the opinion that:

1. The City is a municipal corporation, duly created and validly existing under the Constitution and laws of the State of West Virginia (the "State") and is a political subdivision of the State.
2. Each council member and officer of the City has been duly elected or appointed, as applicable, has taken the requisite oath, and is duly qualified and authorized to act in his or her respective capacity on behalf of the City.
3. The City Ordinance and City Supplemental Resolution were duly adopted and enacted at meetings of the City which were duly called and held pursuant to law, following a public hearing thereon, with all public notice required by law, at which a quorum was present and acting throughout and the City Ordinance and City Supplemental Resolution are in full force and effect and has not been amended, modified, repealed or rescinded since enactment.
4. The City has complied in all material respects with the applicable provisions of law and has the full legal right, power, and authority to undertake the design, acquisition, construction and equipping of the Project, to lease the Facilities from the Issuer and pay Lease Rentals therefore pursuant to the Lease, to enter into the Bond Documents and consummate the transactions contemplated thereby and to use the proceeds of the Bonds as provided for in and pursuant to the City Ordinance, City Supplemental Resolution, and the Lease.
5. There is no litigation, action, suit, proceedings, order, claim, counterclaim, arbitration, inquiry or investigation, at law or in equity or before or by any court, public board or body, pending or, to the best of my knowledge, threatened, or any order, judgment or decree in progress, against or affecting the City, to restrain, prohibit or enjoin the issuance, execution or delivery of the Bonds, the delivery or performance by the City of its obligations under the City Ordinance, City Supplemental Resolution, or the Lease, in any way contesting or affecting the leasing of the Facilities, any authority for the leasing of the Facilities, the design, acquisition, construction and equipping of the Project by the Issuer, the issuance of the Bonds, enactment of the City Ordinance, the City Supplemental Resolution, or the execution and delivery of the Bond Documents or the validity or enforceability of the Bonds, the Bond Documents, the City Ordinance, or the City Supplemental Resolution, or in any way contesting the existence or powers of the City or the titles of the officers of the City to their respective offices or with respect to the leasing of the Facilities, or the issuance of the Bonds or the security therefor.
6. The execution and delivery of the Bond Documents by the City, the compliance with and performance by the City of its obligations thereunder and under the City Ordinance and City Supplemental Resolution, and the consummation of the transactions contemplated therein, under the circumstances contemplated thereby, do not and will not, with or without the giving of notice or passage of time, or both, in any material respect conflict with, result in a default or loss of rights (or give rise to any right of termination, cancellation or acceleration) under, result in the creation of any lien, charge or encumbrance (other than under the Assignment, the Funds Assignment and the Deed of Trust) pursuant to or constitute on the part of the City a breach or violation of any other lease, bylaw, note, bond, indenture, mortgage, contract or agreement or other document or instrument to which the City is a party or by which it or its property may be bound or affected or any existing law, regulation, judgment, ordinance, resolution, decision, rule, order or decree to which the City is subject or by which it or its property may be bound or affected.
7. All approvals, consents, exemptions, permits, licenses, orders, certificates, franchises, authorizations, rights and privileges, and all declarations, filings, payments, reports, notices, statements, papers and registrations, necessary in connection with the enactment of the City Ordinance and City Supplemental Resolution, the design, acquisition, construction and

equipping of the Project, the issuance and sale of the Bonds, the execution, delivery or performance by the City of the City Ordinance and City Supplemental Resolution, the Bond Documents and the consummation of the transactions contemplated therein or the leasing of the Facilities have been validly granted, issued and/or assigned and timely obtained, received, made and/or submitted, and are in full force and effect. The City has taken all other action required in connection with the execution and delivery of the Lease, the consummation of the transactions contemplated in the City Ordinance and City Supplemental Resolution, the Bond Documents and all other documents, agreements, instruments and certificates in connection therewith and the leasing of the Facilities. The City is in compliance with all applicable laws, rules and regulations relating to the Facilities, the violation of which would materially adversely affect the Facilities.

8. The Bond Documents and the consummation of the transactions contemplated thereby, have been duly and validly authorized by all necessary action, have been duly executed, issued and delivered by the City and, together with the City Ordinance and City Supplemental Resolution, constitute the legal, valid and binding agreements and obligations of the City enforceable in accordance with their respective terms.

It is to be understood that the rights of the holders of the Bonds and the enforceability of the Bonds, the City Ordinance, the City Supplemental Resolution, the Bond Documents, and the liens and pledges set forth therein may be subject to and limited by bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors' rights heretofore or hereafter enacted to the extent constitutionally applicable, that their enforcement may also be subject to the exercise of judicial discretion in appropriate cases and that certain remedies under the City Ordinance, the City Supplemental Resolution, and the Bond Documents may be limited by public policy or such judicial discretion.

Very truly yours,

Thomas J. O'Neill
City Attorney

D.2 FOIA Request from Zoning Services at AEI Consultants RE: 72 & 74 W Main Street; 11 & 13 Franklin Street

FOIA Request, 74 & 72 W Main Street and 11, 13 Franklin Street

• Inbox Amberle Jenkins Tue, Dec 29, 2020, 5:06 PM

to Margo, foia@buckhannonwv.org, me

We have found various permits for this property.
There are 47 pages @ .75 per page for a total of \$35.25 for the copies.
If you prefer, you can also see these at City Hall, 70 E Main St, Buckhannon, WV 26201
Let me know if you wish to proceed with sending the copies to you.
Respectfully,

On Mon, Dec 28, 2020 at 1:21 PM Margo Mackey <mmackey@aeiconsultants.com> wrote:

Hello, Our company is completing an Environmental Site Assessment at the CVS store on 74 West Main Street. As part of our due diligence, we are requesting the following records for 74 & 72 W Main Street and 11, 13 Franklin Street, Buckhannon, West Virginia:

- building permits
- underground storage tank (UST) removal closure reports, analytical test results (there are three removed petroleum USTs listed at 74 W Main Street)
- UST permits (for installation and removal, if on file)
- reported spills or reported release documents
- hazardous material/hazardous waste business or management plans or records
- No Further Action Letters for former USTs

Please feel free to contact me if you have any questions regarding this request.

Thank you in advance for your assistance.

Kind regards,

Margo Mackey, M.S., REPA

National Client Manager

AEI Consultants 345 West Drive Felton, California 95018 c. 831-419-1206 www.aeiconsultants.com

National Presence. Regional Focus. Local Solutions. ALTA & Zoning Reports | Asbestos & Lead Paint

D.3 CityPR: City of Buckhannon Wins Bid to Host World Association of Marching Show Bands Championship Event in 2023

BUCKHANNON, WV – The joyous salute, “Happy New Year!”, has a special meaning for the City of Buckhannon this year. Robert Eklund, International President & CEO of the World Association of Marching Show Bands (WAMSB), announced today that Buckhannon, West Virginia has been selected to host the 2023 World Association of Marching Show Bands World Championship Event. This will be only the second time in the World Association of Marching Show Bands’ history that the United States has been chosen to host the prestigious event.

After months of effort developing the proposal, the City of Buckhannon, in partnership with its cohost West Virginia Wesleyan College, submitted the bid to the World Association of Marching Show Bands Board of Directors in July. On December 13th, Buckhannon City Recorder and Planning Committee Chair, Randy Sanders gave Buckhannon’s final 10-minute pitch to the WAMSB selection committee during an international Zoom meeting.

For band lovers, Buckhannon will be the place to be July 19-26, 2023. At least 30 bands, all high scorers in WAMSB qualifying competitions, will travel to Buckhannon to compete for the title of World Association of Marching Show Bands Champion. The bands will compete in Jazz, Concert, Street Parade, Field Parade, and Field competitions.

Thousands of people from the United States and around the world are expected to visit Buckhannon during the World Championship Week. Aside from the band competitions, the week will feature elaborate Opening and Closing ceremonies, the March to the Flame Parade (down the famous Strawberry Lane) on Wednesday evening, and Saturday’s Grand Feature Parade of Nations.

Sanders, enthused, “Our Committee is ready to begin tomorrow. It will take two-and-a-half years of hard work and planning, hundreds of volunteers, and recruiting dozens more for the required committees. We have full confidence in the people of Buckhannon and Upshur County and look forward to hosting a successful event.”

Brad Kellison and Lee Winter are two of those volunteers who have also been involved with the West Virginia Strawberry Festival for years. They offered significant and detailed insight into state and national band competitions and into the complexity of working with bands from all over the world.

West Virginia Wesleyan College played an integral role in the bid and will provide unparalleled support to the July 2023 week-long event. John Waltz, Vice President for Enrollment Management, and Alisa Lively, Director of Campus Life, were instrumental in crafting the bid and providing key resources across the campus, such as housing and dining options for the competition’s participants.

“We are honored to host the WAMSB World Championship and to welcome musicians from across the globe,” Waltz said. “Wesleyan’s excellence in music and the arts, geographically diverse student body, flexible facilities, and record of safety and security make us an ideal campus host for these talented students and musicians in 2023.”

Laura Meadows, Executive Director of the Upshur County Conventions & Visitors Bureau stated, “Bringing the World Association of Marching Show Bands to Buckhannon in 2023 is a tremendous honor. We’re thrilled to share our love for Buckhannon to the world and are eager to welcome new visitors!”

The public is urged to mark their calendars for July 19-26, 2023, and the World Association of Marching Show Bands – World Championship in Buckhannon, West Virginia.

For additional information, visit the [World Association of Marching Show Bands](https://wamsb.org/) website here: <https://wamsb.org/>

Link to Official Announcement recorded by Channel 3 Buckhannon:
<https://fb.watch/2L32zkdbSm/>

D.4 Letter of Sanction from the World Association of Marching Show Bands RE: 2023 World Championship in Buckhannon, WV

World Association of Marching Show Bands
A volunteer supported, not-for-profit Association

January 1, 2021

Letter of Sanction

WAMSB International grants official sanction to the City of Buckhannon, West Virginia, USA, as outlined in your application letter to be the the host organizer of the:

2023 WAMSB World Championship for Marching Show Bands

The event is sanctioned as a qualifying round for the "2024 & 2025" WAMSB World Championships.

Conditions of Sanction

- Adhering to all WAMSB rules and regulations
- Maintenance of high standards of organization and operation
- Utilization of WAMSB approved event advisor/consultant and WAMSB approved jury panel.

Robert Ekland

President and CEO WAMSB International

WAMSB INTERNATIONAL
wamsb@wamsb.org www.wamsb.org



D.5 CityPR: ART26201 to Present Watercolor Exhibit by Deanna Gillum at Colonial Theatre Gallery

NEWS RELEASE

ART26201 TO PRESENT WATERCOLOR EXHIBIT BY DEANNA GILLUM AT COLONIAL THEATRE GALLERY

[BUCKHANNON, WEST VIRGINIA, December 29, 2020—] ART26201 will kick off the new year with a solo exhibit of watercolor paintings by Buckhannon artist Deanna Gillum on Friday, January 15, 2021, at the Colonial Theatre Gallery. There will be a special opening artist's reception from 4 to 8 p.m., where Gillum will speak about her collection of paintings.

This fine art exhibition is free and open to the public. Keeping with current COVID-19 safety and social distancing protocols, ART26201 will be offering free masks at the event.

In addition to the opening event on January 15, the Colonial Theatre Gallery will be open January 16, from 4 to 8 p.m., and the following three weekends through February 6, on Fridays and Saturdays, from 4 to 8 p.m.

Significant financial assistance for the Colonial Theatre Rehabilitation project has been provided by the West Virginia Department of Arts, Culture and History.

About Deanna Gillum:

W.Va. Watercolor artist Deanna Gillum settled in Buckhannon in 1977 to raise a family. She has always held a deep interest in art, drawing inspiration from French Impressionist Claude Monet and American landscape painter Winslow Homer. With encouragement from friends and family, she pursued watercolor painting; her favorite subjects include flowers, wildlife, and landscapes. A Signature Member of the West Virginia Watercolor Society, Gillum has displayed her works at numerous W.Va. state fairs and festivals for decades. She enjoys knitting, sewing her own clothing, and painting with close friends.

Artist's Statement:

God has given me this talent; I want to use it to bring blessings to those who see it. Whether it is a small notecard or a larger painting, I want to share. Making art is a means of self-expression, and the longer I paint, the more I realize that the art has represented feelings and periods of my life. Looking back at my works throughout the years has allowed me to watch my growth as an artist and a person, and I plan to continue exploring and creating for as long as I am able.

About ART26201:

ART26201 is a non-profit organization whose mission is to "celebrate and promote the creative and inspirational opportunities in the Buckhannon community." For more information about ART26201 projects, and for ways to provide financial support, email info@ART26201.com or visit their website at www.ART26201.com

D.6 ART26201PR: Art in Public Places-GoFundMe Campaign Chuck Olson Mural Renewal

Hey Everyone!

Buckhannon's **Art In Public Places** Location #2, artist **Chuck Olson's** *EVENING STAR* mural on the Ameriprise Financial building, is in need of new UV-resistant printed panels.

First unveiled June 30, 2016, ART26201 needs your help to fund the material restoration efforts of this mural in the heart of downtown to its original vibrancy.

Please consider making a donation in any amount that you are able – we deeply appreciate every single dollar that is given!!

Tax deductible donations in the form of a check may be sent to us here:

ART26201

29 E. Main St., Ste. 4

Buckhannon, WV 26201

To donate online, please visit our **Go Fund Me** page for the **Art In Public Places Chuck Olson Mural Renewal** here: [gf.me/u/zb69pr](https://www.gofundme.com/u/zb69pr)

D.7 Letters from David McCauley-Gift Supporting to Colonial Theatre & SYCC Capital Campaign

David W. McCauley
10 Meade Street
Buckhannon, WV 26201
mccauley@wvwe.edu
tel. (304) 472-3028

December 29, 2020

Buckhannon City Council
City Hall
70 East Main Street
Buckhannon, WV 26201

RE: Stockert Youth & Community Center Capital Campaign

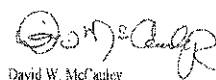
Dear Council members:

Happy almost New Year! I wish all of you and our entire community the very best during 2021. As 2020 mercifully draws to a close, I am pleased to enclose another \$200 gift toward our SYCC capital campaign. I further challenge our City to realize the remainder of the financing needed to break ground on our long awaited, new multi-purpose facility at SYCC. With West Virginia, including our own B-U community, being one of the most obese and health challenged areas in the nation, we need to continue pressing ahead to provide opportunities for our residents, young and old alike, to engage in a healthier lifestyle including through physical, recreational activities, many of which will occur within our new SYCC facility. Our children are counting on us. Our adult recreational leagues are counting on us. There are a host of other wonderful, year-round uses for this building that await us including: Festival Fridays during inclement weather, craft shows, hosting of various sports tournaments, car shows, and concerts.

With about \$450,000 raised to date toward our new building, this project should be one of our most important municipal undertakings during 2021. While my gifts approach \$4,000 toward our new building, many others have graciously gifted far more toward this project, including Citizens Bank, Jenkins' Ford & the John Jenkins' family, Buckhannon Toyota and the Minsker family, Weyerhaeuser, the Buckhannon Rotary, Mike Ross, and Tim Critchfield. My own goal ultimately is to gift \$1,000 toward our new building in honor of each of my seven grandchildren. In 2021, I pledge an additional \$1,000. The financial commitments of so many really need to be honored sooner than later. Our dividends to be realized through this investment are simply immeasurable.

If there is anything else I can do to further help you facilitate exploring and realizing the necessary funding to break ground, please let me know. Happy 2021! We can do this!

Very truly yours,


David W. McCauley

David W. McCauley
10 Meade Street
Buckhannon, WV 26201
mccauley@wvwe.edu
tel. (304) 472-3028

December 29, 2020

Buckhannon City Council
City Hall
70 East Main Street
Buckhannon, WV 26201

RE: Colonial Theatre gift

Dear Council members:

Please find enclosed my year-end gift toward the continued restoration of our amazing Colonial Theatre. Original construction started on our historic building in 1923, so technically in 2021, this crown jewel of our downtown turns 98 years old. I hope we can plan a century old birthday party soon! We all should applaud and recognize the gifts of so many who have gotten us to this point during the past four years, but particularly the contributions of our architect, Bryson VanNostrand and the stellar financial support of the West Virginia Department of Arts, Culture, and History. Special thanks go out to the First Energy Foundation as well.

Here's to a tremendous 2021 for the arts of our B-U community!

Very truly yours,


David W. McCauley

Enclosure – check

Cc: Ambly Jenkins
Jerry Arnold
Bryson VanNostrand + ART26201

D.8 Letter from Atlantic Coast Pipeline RE: ACP Disposition & Restoration Plan Update

701 East Cary Street
Richmond, VA 23219



December 18, 2020

City Of Buckhannon, A Municipal Corporation
26 E Main St
Buckhannon, WV 26201-2274

RE: Atlantic Coast Pipeline Disposition & Restoration Plan Update

Dear City Of Buckhannon, A Municipal Corporation:

Dominion Energy announced the cancellation of the Atlantic Coast Pipeline (ACP) on July 5, 2020. Over the last several months, we have been working diligently with landowners, agencies, contractors and other stakeholders to develop the most responsible approach for closing out the project with minimal environmental disturbance. On December 18, 2020, Atlantic Coast Pipeline, LLC (Atlantic) filed a project Disposition and Restoration Plan with the Federal Energy Regulatory Commission (FERC). FERC will review and provide input on this plan, which will determine our next steps for reclamation work that will take place along ACP rights of way.

Dominion Energy has started the process of contacting landowners whose property may have been disturbed during the construction phase of the project by tree felling activities, access roads, grading, and/or installation of pipe in the ground. If you have not yet been contacted by a land representative, you can expect that to happen soon as we work to inform landowners of next steps. Please note that any compensation previously paid to you as part of original landowner negotiations will remain yours.

Thank you for your collaboration throughout this process. We will continue to work with landowners, state and federal agencies and other stakeholders to determine how best to minimize any inconvenience associated with restoration that may be necessary along ACP rights of way.

As this process moves forward, we will provide updates on the project website, atlanticcoastpipeline.com. Should you have questions, I encourage you to check this site for further information, or contact a land representative.

Sincerely,

Atlantic Coast Pipeline, LLC by:
Dan O'Brien, Authorized Representative
Dominion Energy Transmission, Inc.

E. Consent Agenda

E.1 Approval of Minutes-Regular Meeting 12/17/2020 & Special Meeting 12/17/2020

E.2 Approval of Building and Wiring Permits

Permit Number	Submitted By and Location	Contractor	Description of Work to be Performed	Building Value	Electrical Code	Total Electrical Fees Paid	Total Building Fees Paid	Zoning	Asbestos	Flood Zone	Elev. Certificate	Non Conversion Use	Historic District
74978	Infiniti Tattoos 23C E Main St	Casey Earls LLC	Vinyl Window Signage	\$255.00			\$15.00	X					X
74979	Matt Bohman 154 Pocahontas St	Self	Enclosing Existing Front Porch 8'x20'	\$2,000.00			\$22.00	X					
74980	Scott Wentz 97 Camden Ave Apt A	Self	Electrical Reconnect Inspection		A	\$100.00							
74981	Tom Thacker 15 W Main St	Self	Signage 2'x8'	\$300.00			\$15.00	X					X
74982	Melissa Cupp 117 E Main St	Dustin Wamsley	Electrical Service Upgrade	\$1,600.00	B2	\$100.00							X
74983	Kelly Hepburn 121 Pocahontas St	Sunnyside Construction	Inside Bathroom Remodel	\$3,595.00			\$39.55						
74984	Doug Spears 52 N Florida St	Daugherty's Enterprises	Widen Gravel Driveway	\$1,500.00			\$16.50	X					
74985	David Baxa 39 College Ave	Appalachian Seamless	Gutterwork	\$500.00			\$10.00						X
TOTAL				\$9,750.00		\$200.00	\$118.05						

E.3 Approval of Payment of the Bills

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FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	RAILTON PRESS INC	409-341-00	MAYOR'S SUPPLIES & M	PURCHASE ORDERS 5080	144.88
		409-341-00	MAYOR'S SUPPLIES & M	CUSTOMER SIGN UP CAR	22.04
	AMBERLE JENKINS	409-341-00	MAYOR'S SUPPLIES & M	REIMBURSE MAILING PRINTERS	24.26
	DIGITALCOURTHOUSE.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-SUBSCRIPTION	74.75
	PITNEY BOWES INC	409-219-00	MAYOR'S POSTAGE	DEC 26 POSTAGE	1,599.15
	HERT OFFICE SOLUTIONS INC	409-341-00	MAYOR'S SUPPLIES & M	STAPLES FOR COPIER	23.81
	WV MUNICIPAL LEAGUE	409-226-00	MAYOR'S INSURANCE & GF	4TH QTR UNEMPLOYMENT	5.25
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	75.83
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	75.94
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	NOV 2020 RA FEES	182.89
	TOSHIBA FINANCIAL SERVICES	409-341-00	MAYOR'S SUPPLIES & M	CITY HALL COPIER LEASE DEC	139.93
	US CELLULAR	409-211-00	MAYOR'S TELEPHONE	642-1651 513-0113 0002	51.65
	WV BANKERS	309-341-00	MAYOR'S SUPPLIES & M	TITLE (OWNERS) INS 385 MOD	1,600.00
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	68.42
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHED	16.01
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-POSTAGE INK	22.50
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-INK CART/FILTER/CALEN	27.88
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-POSTAGE INK	60.13
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-ADD ROLLS	22.03
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-POSTAGE SOLUTION	9.99
	HYMES & COONTS PLLC	409-341-00	MAYOR'S SUPPLIES & M	CLOSING FEE FOR 395 MUDLIC	2,650.00
		409-341-00	MAYOR'S SUPPLIES & M	RECORDING FEES FOR 395 MID	140.00
	DATAMAX CORPORATION	409-341-00	MAYOR'S SUPPLIES & M	NOV 2020 COLLECTIONS	67.50

WV Bankers \$1600.00 Title Owners Ins 395 Mudlick Rd
 Hymes & Coonits \$2,790.00 Closing & Recording Fee 395 Mudlick Rd

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FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	LOS ME IN - GORCHESTING	409-341-00	MAYOR'S SUPPLIES & M	PCRD-GORCHESTING SUBSCRIP	19.00
	PAYFLEX	409-106-00	MAYOR'S INSURANCE	GF DEC 2020 RSA FEES	6.50
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	304-704-6394 PARKING ENFOR	52.62
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-191515-4 CITY HALL	64.90
		409-211-00	MAYOR'S TELEPHONE	304-005-2273-060600-4	24.17
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	1,399.37
				TOTAL:	9,380.50
COUNCIL	WESTFIELD INSURANCE	410-226-00	COUNCIL INSURANCE (P	4-1-20 TO 4-1-2021 QTRLY P	1,104.54
	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	29.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHED	14.50
	TRAVELERS INSURANCE	410-226-00	COUNCIL INSURANCE (P	JAN 2021 INS PREMIUM AUTO	319.86
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	1,000.00
				TOTAL:	2,550.90
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER1 CONTRIBUTI	50.00
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHED	7.25
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	596.60
				TOTAL:	586.25
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.08
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.08
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.27
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHED	4.51
	PAYFLEX	413-106-00	TREASURER'S GROUP IN	GF DEC 2020 RSA FEES	3.25
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	310.77
				TOTAL:	399.96
COURT	WV MUNICIPAL LEAGUE	416-226-00	POLICE JUDGE INS SCH	GF 4TH QTR UNEMPLOYMENT	12.81
	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	39.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHED	8.06
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	625.00
				TOTAL:	705.62
CITY ATTORNEY	WV PUBLIC EMPLOYEES RETIREME	417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	50.00
		417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	50.00
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	31.00
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHED	7.25
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	500.00
				TOTAL:	638.25
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	140.62
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	140.62
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	87.18
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHED	20.39
	PAYFLEX	437-106-00	ZONING HEALTH INS	GF DEC 2020 RSA FEES	3.25
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	1,406.15
				TOTAL:	1,798.21
DATA PROCESSING	TYLER TECHNOLOGIES INC	438-230-00	DATA PROCESSING	HARDWARE ANNUAL FEES	81.73
				TOTAL:	81.73

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110066782062 70 E MAIN ST	1,117.79
	BOGDSON BROS EXTERMINATING CO	440-215-00	CITY HALL MAINTENANCE	CITYHALL 1220 PEST	31.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	119.84
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	119.84
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	73.39
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHED	17.16
	PAYFLEX	440-105-00	CITY HALL JANITOR	IN QP DEC 2020 HSA FEES	3.25
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	1,198.40
				TOTAL:	2,676.67
POLICE	ROHR'S BODY SHOP INC	700-343-00	POLICE DEPT. AUTO SU REPAIR CRUISER #9		1,240.55
	HART OFFICE SOLUTIONS INC	700-241-00	POLICE DEPT. MAT & S COPY OVERPAGE		6.90
	2V MUNICIPAL LEAGUE	700-226-00	POLICE DEPT. INSURAN GF 4TH QTR UNEMPLOYMENT		114.92
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM WV RETIREMENT CONTRIBUTION		1,853.33
		700-106-00	POLICE DEPT. RETIREM WV RETIREMENT CONTRIBUTION		1,691.87
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM WV RETIRE MPPFS CONTRIBUTI		630.67
		700-106-00	POLICE DEPT. RETIREM WV RETIRE MPPFS CONTRIBUTI		443.08
	TRACTOR SUPPLY CREDIT PLAN	700-459-00	POLICE DEPT. NEW EQD FORD-KENNEL/DOGHOUSE		439.96
	US CELLULAR	700-211-00	POLICE DEPT. TELEPHO 908-1797 642-5753		577.82
	GUARDIAN TRACKING LLC	700-341-00	POLICE DEPT. MAT & S ANNUAL SUBSCRIPTION BR SOF		752.00
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA FICA WITHHELD AND MATCHED		1,345.34
		700-104-00	POLICE DEPT. FICA TA MEDICARE WITHHELD & MATCHED		318.60
	PAYFLEX	700-105-00	POLICE DEPT. GROUP I GF DEC 2020 HSA FEES		32.50
	RAY ALLEN MANUFACTURERS	700-459-00	POLICE DEPT. NEW EQD FORD-DRUG TOOLS FOR #9		736.52
		700-459-00	POLICE DEPT. NEW EQD FORD-K9 DRUG TOOLS		471.13
	CORRIDOR H TIRE INC	700-343-00	POLICE DEPT. AUTO SU FORD-TIRES:WNT:SAI		631.60
	M AND J OUTGORE LLC	700-341-00	POLICE DEPT. MAT & S 9MM ARMO		287.17
	BACKTRACK	700-459-00	POLICE DEPT. NEW EQD FORD-VRLY HANDLER SUBSCRIP		100.00
	MODERN ICON	700-459-00	POLICE DEPT. NEW EQD FORD-COLLAR/PATCH/LEAD		109.87
	MSVS OF BUCHANAN, PLLC	700-341-00	POLICE DEPT. MAT & S K9 VET EXAM		119.76
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO 304-001-6194-111398-4 POL		87.74
	TRAVELERS INSURANCE	700-226-00	POLICE DEPT. INSURAN JAN 2021 INS PREMIUM AUTO		1,604.09
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	22,131.43
				TOTAL:	35,776.74
FIRE	J.P. MORGAN EQUIPMENT FINAN	700-459-00	FIRE DEPT. CAPITAL O JAN 2021 FIRE TRK PMT		3,676.20
	LOUWIN INSURANCE AGENCY INC	700-226-00	FIRE DEPT. INSURANCE 1ST QTR 2021 SFD INSTALLME		3,676.20
	ON POINT ATHLETICS LLC	700-343-00	FIRE DEPT. UNIFORMS POLO ,JACKET EMBROIDERED		90.00
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	FIRE DEPT. GROUP RET WV RETIREMENT CONTRIBUTION		760.15
		700-106-00	FIRE DEPT. GROUP RET WV RETIREMENT CONTRIBUTION		800.43
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	FIRE DEPT. GROUP RET WV RETIRE MPPFS CONTRIBUTI		762.54
		700-106-00	FIRE DEPT. GROUP RET WV RETIRE MPPFS CONTRIBUTI		746.60
	CRITES ELECTRICAL SUPPLY INC	700-343-00	FIRE DEPT. AUTO SUPP 120 V OUTLETS		7.90
	ST JOSEPH HOSPITAL OF MCKNA	700-341-00	FIRE DEPT. MATERIAL MEDICAL SUPPLIES		206.17
	INTERNAL REVENUE SERVICE	700-104-00	FIRE DEPT. FICA TAX FICA WITHHELD AND MATCHED		1,037.14
		700-104-00	FIRE DEPT. FICA TAX MEDICARE WITHHELD & MATCHED		242.56
	PAYFLEX	700-105-00	FIRE DEPT. GROUP INS GF DEC 2020 HSA FEES		22.75
	CENTER FOR PUBLIC SAFETY INC	700-459-00	FIRE DEPT. CAPITAL O FORD-ACCREDITATION COURSE		475.00
	NATIONAL REGISTRY EMP	700-211-00	FIRE DEPT. TRAINING FORD-NREMT RECERT		50.00
	AT&T MOBILITY	700-211-00	FIRE DEPT. TELEPHONE 304-940-4727 ENG 1 CELL DE		50.49
	FRONTIER	700-211-00	FIRE DEPT. TELEPHONE 472-2869-101915-4 FIRE		84.91
	TRAVELERS INSURANCE	700-226-00	FIRE DEPT. INSURANCE JAN 2021 INS PREMIUM AUTO		429.96

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FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	16,787.76
				TOTAL:	31,276.68
STREET	MON POWER	750-213-00	STREET DEPT. UTILITY	110084752464 20 FACTORY ST	112.35
		750-213-00	STREET DEPT. UTILITY	110084762126 GARAGE	60.84
		750-213-00	STREET DEPT. UTILITY	110084761755 17 1/2 FACTOR	16.17
	FISHER AUTO PARTS INC	750-343-00	STREET DEPT. AUTO SU FUSE		4.32
		750-343-00	STREET DEPT. AUTO SU OIL		82.32
	VALLEY STEEL SERVICE	750-341-00	STREET DEPT. MAT & S Steel for Building		337.17
	CHENOWETH FORD INC	750-341-00	STREET DEPT. AUTO SU FORD-SENSOR		87.76
	J F ALLEN CO	750-459-00	STREET DEPT. PROJECTS	Black top	1,723.89
		750-459-00	STREET DEPT. PROJECTS	BLACK TOP	680.68
	DISPLAY SALES	750-341-00	STREET DEPT. MAT & S US and State flags		1,278.00
	CUMMINS SALES AND SERVICE	750-343-00	STREET DEPT. AUTO SU Coll for Gen. on S-12		50.66
	WESTFIELD INSURANCE	750-226-00	STREET DEPT. INSURAN 4-1-20 TO 4-1-2021 QTRLY P		232.40
	HARBOR FREIGHT TOOLS	750-343-00	STREET DEPT. AUTO SU FORD-WINCH PARTS		260.95
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S Toilet for shop		113.89
		750-341-00	STREET DEPT. MAT & S Hasp and Lock		11.64
		750-341-00	STREET DEPT. MAT & S LED 8' Shop lights		341.02
	ATCO INTERNATIONAL	750-341-00	STREET DEPT. MAT & S Rubber gloves & contreat		302.25
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL ST. DEC 2020 CONCRETE TRK		2,676.74
	WV MUNICIPAL LEAGUE	750-226-00	STREET DEPT. INSURAN GF 4TH QTR UNEMPLOYMENT		177.58
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R WV RETIREMENT CONTRIBUTION		929.94
		750-106-00	STREET DEPT. GROUP R WV RETIREMENT CONTRIBUTION		1,031.39
		750-106-00	STREET DEPT. GROUP R WV RETIRE TIER2 CONTRIBUTI		355.06
		750-106-00	STREET DEPT. GROUP R WV RETIRE TIER2 CONTRIBUTI		369.51
	INDEED.COM	750-341-00	STREET DEPT. MAT & S FORD-GEN LABORER AD		163.69
	JOHN BOGROSS dba VJO ASSOCIA	750-341-00	STREET DEPT. MAT & S Brown jersey gloves		31.50
	TRACTOR SUPPLY CREDIT PLAN	750-343-00	STREET DEPT. AUTO SU FORD-LOCK PINE FOR S7		27.92
	US CELLULAR	750-211-00	STREET DEPT. TELEPHO 642-1601960-2024 642-4948		238.83
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S STREET DEPT DEC20 PEST		31.90
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA FICA WITHHELD AND MATCHED		899.62
		750-104-00	STREET DEPT. FICA TA MEDICARE WITHHELD & MATCHED		210.39
	AMAZON.COM	750-341-00	STREET DEPT. MAT & S FORD-HAND TOWELS		85.98
		750-343-00	STREET DEPT. AUTO SU FORD-WATHOSETTINGS&HONBOARD		46.89
		750-343-00	STREET DEPT. AUTO SU FORD-WRT HOSE FITTINGS:RUN		363.44
		750-341-00	STREET DEPT. MAT & S FORD-AIR PUMP		123.65
		750-341-00	STREET DEPT. MAT & S FORD-SCREEN PROTECTOR		14.95
		750-341-00	STREET DEPT. MAT & S FORD-SIMP CORN FOR CONCRET		58.26
	PAYFLEX	750-105-00	STREET DEPT. GROUP I GF DEC 2020 HSA FEES		29.25
	FAIRFAX MATERIALS	750-459-00	STREET DEPT. PROJECTS FORD-SAND FOR CONCRETE		400.77
		750-459-00	STREET DEPT. PROJECTS FORD-SAND FOR CONCRETE		392.83
	THE EUCLID CHEMICAL COMPANY	750-459-00	STREET DEPT. PROJECTS FIBER		543.33
		750-459-00	STREET DEPT. PROJECTS EUCON, ACCELGUARD		831.20
	BURMA	750-341-00	STREET DEPT. MAT & S CHRISTMAS AROUND THE WORLD		1,077.67
	FRONTIER	750-211-00	STREET DEPT. TELEPHO 472-5755-101515-4 STREET		84.33
	TRAVELERS INSURANCE	750-226-00	STREET DEPT. INSURAN JAN 2021 INS PREMIUM AUTO		1,364.53
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	14,576.47
				TOTAL:	32,686.08
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110084752464 E. MAIN ST	90.69
		751-213-00	STREET LIGHTS	110100156733 107 E MAIN ST	186.22
				TOTAL:	276.91

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
TRAFFIC SIGNALS & SIGN MON POWER		752-213-00	TRAFFIC SIGNALS POWER	110087174485 S. KANAWHA ST	28.39
		752-213-00	TRAFFIC SIGNALS POWER	110087355630 REGER ST RT 2	55.44
		752-213-00	TRAFFIC SIGNALS POWER	11008769291 E. MAIN ST	24.95
				TOTAL:	108.78
SNOW REMOVAL	A F WENDLING INC	753-341-00	SNOW REMOVAL	106 Main	752.96
				TOTAL:	752.96
STOCKERT YOUTH CENTER	BUCKHANNON UTIL BOARDS	907-341-00	MATERIALS & SUPPLIES	SYCC MISC WASTE	32.21
		907-213-00	UTILITIES	110084592119 SVC	735.93
	MON POWER	907-213-00	UTILITIES	110034767288 79 E MAIN ST	8.62
		907-343-00	SVC AUTO SUPPLIES	PCRD-BATTERY FOR WHITEBUS	99.87
	FISHER AUTO PARTS INC	907-213-00	UTILITIES	283925-483167 70 E MAIN ST	231.28
	MOUNTAINEER GAS COMPANY	907-226-00	INSURANCE & BONDS	4-1-20 TO 4-1-2021 QTRLY P	477.37
	WESTFIELD INSURANCE	907-459-00	CAPITAL OUTLAY	GYM DOOR	96.96
	LOWES BUSINESS ACCOUNTS	907-226-00	INSURANCE & BONDS	GF 4TH QTR UNEMPLOYMENT	482.13
	WV MUNICIPAL LEAGUE	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	240.96
	WV PUBLIC EMPLOYEES RETIREMENT	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	240.96
	DEPARTMENT HEALTH & HUMAN RE	907-341-00	MATERIALS & SUPPLIES	PCRD-BCKGRND CHECKS	60.00
		907-241-00	MATERIALS & SUPPLIES	PCRD-WCKGRND CHECK	20.00
	US CELLULAR	907-213-00	TELEPHONES	613-9068	14.50
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	SNACKS, SANITIZING SUPP	55.99
		907-361-00	AFTER SCHOOL SUPPLIE	SUPPLIES	29.22
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	425.38
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCH	99.49
	DAYFLEX	907-105-00	GROUP INSURANCE	GF BEN 2020 HSA FEES	6.50
	FRONTIER	907-211-00	TELEPHONES	473-0145-042761-4 SVC	188.44
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	JAN 2021 INS PREMIUM AUTO	278.22
	COMFORTech LLC	907-216-00	MAINTENANCE	HEATER REPAIR	155.00
	**PAYROLL EXPENSES			12/17/2020 - 12/31/2020	6,860.86
				TOTAL:	13,834.96
PUBLIC SAFETY	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110088763878 22 S FLORIDA	1,184.24
		976-213-00	SAFETY COMPLEX UTILI	3H3931-483167 20 S FLORIDA	333.81
	WESTFIELD INSURANCE	976-226-00	SAFETY COMPLEX INSUR	4-1-20 TO 4-1-2021 QTRLY P	507.29
	DOLSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	POLICE DEPT MONTHLY PEST IN	45.00
		976-216-00	SAFETY COMPLEX MAINT	MONTHLY FIRE 121126	42.00
				TOTAL:	2,112.34

E.4 Approval to appoint the City's Appointee to the Upshur County Parks & Recreation Board

Motion to approve the Consent Agenda was made by Rylands/Sanders. Motion carried.

F. Strategic Issues for Discussion and/or Vote:

F.1 Approval BPD-Hart Office Solutions Copier Lease Renewal-No additional cost – Amby
Jenkins explained this was a needed renewal and comes with no additional increase in costs.

Motion to approve the BPD-Hart Office Solutions Copier Lease Renewal was made by Rylands/Thomas. Motion carried.

F.2 Approval to Submit Application WV Operation Wildflower & Beautification along Corridor to Buckhannon – Council Member Rylands explained the application process and reported that we had run in to some opposition with the regional WVDOT. Discussion took place and it was decided to continue trying to gain approval. In the essence of time, it was decided we should consider approving the application be made.

Motion to approve submission of the application for the WV Operation Wildflower & Beautification along Corridor H to Buckhannon City Limits was made by Thomas/Reger. Mr. Rylands ask for a discussion and offered further explanation on the guidelines of the program. The Chair presented a call for the question. Motion carried.

F.3 Approval Ordinance No. 449 Sanitary Surcharge RT 33W Northside Sewer Extension Project 1st Reading – City Attorney O'Neill presented the Ordinance and provided an explanation of the same.

Motion to approve Ordinance No. 449 Sanitary Surcharge RT 33W Northside Sewer Extension Project 1st Reading was made by Sanders/Rylands. Motion carried.

ORDINANCE NO. 449 OF THE CITY OF BUCKHANNON, AN ORDINANCE:
(1) AMENDING, MODIFYING AND RE-ENACTING ORDINANCES NO. 233, 291, 295, 307, 333, 352, 403, AND NO. 419 OF THE CITY OF BUCKHANNON; AND
(2) SPECIFICALLY ESTABLISHING NEW SEWER SURCHARGES FOR SANITARY SEWAGE COLLECTION AND DISPOSAL SERVICES PROVIDED BY THE SANITARY BOARD OF THE CITY OF BUCKHANNON AS PART OF ITS SERVICE EXTENSION ALONG OLD WESTON ROAD, WEST OF THE CORPORATE LIMITS OF THE CITY

WHEREAS, the current rates and charges of the Sanitary Board of the City of Buckhannon for providing sanitary sewage collection and disposal services were previously adopted by City Ordinances No. 233, 291, 295, 307, 333, 352, 403, and 419; and,

WHEREAS, the Board has exercised its authority to extend its service along Old Weston Road, to the west of the corporate limits of the City of Buckhannon, beginning with the western terminus of its existing line at Red Rock Road; and,

WHEREAS, pursuant to regulation of the Public Service Commission of West Virginia it has assumed an appropriate portion of the expenses of constructing said service extension; and,

WHEREAS, customers along the service extension bear responsibility to assume the balance of costs incurred by the Board in extending service; and,

WHEREAS, the Council of the City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia and further with the administrative rules and regulations of the PSC insofar as the establishment of sanitary sewage service surcharges are concerned.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

SECTION I – FINDINGS OF COUNCIL:

The Council of the City of Buckhannon hereby makes the following findings:

(1) The statutory provisions of Chapter 8, Article 11, Section 3, Subsection (1), and Chapter 8, Article 13, Section 13 of the West Virginia Code, as amended, specifically provide that the collection of fees of any kind by a municipality shall be established by ordinance; and,

(2) The Council of the City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia and the rules and regulations of the PSC insofar as the establishment of new sanitary sewage rates and charges is concerned.

SECTION II – NEW SURCHARGE SCHEDULE:

The following project surcharge fee, in addition to the regular rates charged to customers, shall be paid for sanitary sewage collection and disposal services offered by the Sanitary Board of the City of Buckhannon along its Old Weston Road project extension, west of Red Rock Road, upon this Ordinance's effectuation:

PROJECT SURCHARGE FEES:

- (1) Old Weston Road extension surcharge fee
\$3.00 per 1,000 gallons of water usage
- (2) Old Weston Road flat rate surcharge fee (see note)
\$25.00 per month for residential customers
\$50.00 per month for commercial customers

(Note): The flat rate portion of the surcharge fees for any affected customer may be satisfied and removed from payment by the customer, or their successor(s)-in-interest as to the real property to be

served by the project extension, of the sum of \$16,222.00 less the total of the applicable flat-rate project surcharge fee paid to the utility.

SECTION III – AUTHORITY OF MAYOR TO PREPARE AND FILE ANY AND ALL REASONABLE OR NECESSARY APPLICATIONS, TARIFF MODIFICATIONS, AND/OR OTHER DOCUMENTS WITH THE WEST VIRGINIA PUBLIC SERVICE COMMISSION:

The Mayor of the City of Buckhannon, or his designee, is hereby expressly authorized to prepare and file, and/or cause to be prepared and filed, any and all reasonable and necessary applications, tariff modifications and/or other documents with the West Virginia Public Service Commission, and generally to assure the City of Buckhannon's compliance with the West Virginia Public Service Commission's rules and regulations respecting sanitary sewer operations by a municipality.

SECTION IV – PREVIOUS SANITARY SEWER SERVICE ORDINANCES:

Any and all other provisions of Ordinances No. 233, 291, 295, 307, 333, 352, and 403, and any other ordinance provisions of the City of Buckhannon addressing sanitary sewer services as provided by the City of Buckhannon or the Sanitary Board of the City of Buckhannon, and not expressly amended pursuant to this Ordinance No. 419, shall be deemed to remain in full force and legal effect, except for those provisions which are expressly amended hereby.

SECTION V – PUBLIC SERVICE COMMISSION AND SANITARY BOARD RULES AND REGULATIONS:

This Ordinance is adopted by the City of Buckhannon with the express intention of complying with the rules and regulations of the West Virginia Public Service Commission. Notwithstanding the immediately aforesated intention, this Ordinance shall not prohibit the Sanitary Board of the City of Buckhannon from establishing, applying, and/or amending from time to time, the Board's own rules and regulations which are not inconsistent with PSC rules and regulations, which Board-established rules and regulations are promulgated to facilitate the administration and operation of the City's sanitary sewage system.

SECTION VI – SEVERABILITY:

In the event that any provision(s) of this Ordinance is determined to be unconstitutional or invalid by a court exercising competent jurisdiction, such determination shall not affect the validity of this Ordinance as a whole or the provisions thereof which are not specifically held to be unconstitutional or invalid other than that provision(s) which is specifically determined to be unconstitutional or invalid.

SECTION VII – EFFECTIVE DATE:

Pursuant to Chapter 24, Article 2, Section 4b, Paragraph (b) of the West Virginia Code, as amended, this Ordinance shall be deemed effective immediately following forty-five (45) days from the third (3rd) reading, passage and adoption by the Council of the City of Buckhannon, i.e., the 21st day of March, 2021.

FIRST READING:	January 7, 2021
SECOND READING:	January 21, 2021
THIRD READING, PASSAGE & ADOPTION:	February 4, 2021

Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 449 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on February 4, 2021.

Randall Sanders, City Recorder

F.4 Approval Upshur Buckhannon Health Department Office Space at 395 Mudlick Rd Facility – City Attorney O'Neill explained the letter of agreement between the City of Buckhannon and the Buckhannon Health Department. Both he and Amby Jenkins explained that this was possible only because the Buckhannon Health Department is a public entity.

Motion to approve the letter of agreement with the Upshur Buckhannon Health Department for rental of office space at 395 Mudlick Rd Facility was made by Thomas/Sanders. Motion carried. Indexed City A308.

January 7, 2020

Ms. Susan McKisic, RN, BSN
Nurse Director I
Dr. Joseph B. Reed, MD
Medical Director
Upshur-Buckhannon Health Department
15 North Locust Street
Buckhannon, West Virginia 26201

RE: Letter Agreement

Use of Space at 395 Mud Lick Road by U-BHD

Dear Ms. McKisic and Dr. Reed,

The purpose of this letter agreement ("Agreement") is to memorialize the terms by which the Upshur-Buckhannon Health Department ("Health Department") will sublease space from the City of Buckhannon ("City") at the City's public works facility located at 395 Mud Lick Road, Buckhannon, West Virginia ("Facility"). The City of Buckhannon is pleased to be able to offer the use of some of its space at the Mud Lick facility to the Health Department during the current public health crisis. The terms of this Agreement, which may be modified upon agreement of the parties, are:

- 1) The Agreement will be deemed effective January 1, 2021 and will expire at the close of business on June 30, 2022.
- 2) The Health Department will use its designated portion of the Facility for office or clerical personnel.
- 3) The Health Department and the City's Director of Public Works will jointly designate and approve the space to be used by the Health Department's personnel.
- 4) The Health Department will be responsible for securing its space at the Facility; however, it will provide access as required by the City's Director of Public Works upon demand. The City and its representatives shall maintain the confidentiality and security of the Health Department's space and any records or other property located therein or thereupon.
- 5) The Health Department shall indemnify and hold harmless the City of Buckhannon and the City of Buckhannon Building Commission for any damage, loss, or liability of any kind whatsoever accruing upon the Facility caused or proximately caused by the Health Department, its employees, officers, agents, or invitees. The Health Department shall maintain its own policies of insurance upon its designated portion of the Facility, together with all common areas, and shall name the City of Buckhannon and the City of Buckhannon Building Commission as additional insureds.
- 6) The Health Department shall pay to the City of Buckhannon the sum of Five Hundred Dollars (\$500.00) per month, on the first day of each month during the term of this Agreement.
- 7) In the event that the Facility is inadequate to meet the needs of the Health Department, the parties agree to attempt to identify replacement space for the use of the Health Department.

Agreed to on the date first above written by the parties.

CITY OF BUCKHANNON

UPSHUR-BUCKHANNON HEALTH DEPARTMENT

By: *Robert Neal Skinner, III*
Robert Neal Skinner, III
[Printed]
Its: *Mary*

By: *James M. Kistic*
James M. Kistic
[Printed]
Its: *Nancy Director*

F.5 Approval Resolution 2021-01 Budget Revision #4 General Fund FY 2020/21 – Amby Jenkins explained the proposed Budget Revision to Council, noting the receipt of CARES Funds to cover expenses related to COVID-19 in the amount of \$832,487 for the General Fund and \$59,898 for the Waste Department. The attached Request for Revision to Approved Budget explains all proposed revisions.

Motion to approve Resolution 2021-01 Budget Revision #4 General Fund FY 2020/21 was made by Rylands/Thomas. Motion carried. Roll Call confirming votes followed with these results:

**Mary Albaugh – Absent
Pamela Bucklew – Absent
Jack Reger – Yes
C J Rylands – Yes**

**J. David Thomas – Yes
Randall Sanders – Yes
Robert N. Skinner III – Yes**

RESOLUTION 2021-01

At a regular session of the municipal council, held January 7, 2021 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (GENERAL FUND) of the City of Buckhannon. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number #4, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by C. J. Rylands, and duly seconded by J. David Thomas the vote thereon was as follows:

MARY ALBAUGH	<u>Absent</u>	Yes or No
PAMELA BUCKLEW	<u>Absent</u>	Yes or No
JACK REGER	<u><i>Jack Reger</i></u>	(Yes) or No
C J RYLANDS	<u><i>C J Rylands</i></u>	(Yes) or No
J DAVID THOMAS	<u><i>J David Thomas</i></u>	(Yes) or No
RANDALL SANDERS	<u><i>Randall Sanders</i></u>	(Yes) or No
ROBERT N SKINNER III	<u><i>Robert N Skinner III</i></u>	(Yes) or No

WHEREUPON, RECORDER-RANDALL SANDERS, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the RECORDER is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

LGSD BR (Ver. 2020)

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5114
Fax: 304-340-5090
Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-25a)

CONTROL NUMBER
Fiscal Year: 06/30/2021
Fund: 1
Request Number: 4
Pages: 1 of 1

Person To Contact Regarding Request:

Name: Anthony J. Buckner 70 E Main St
Phone: 304-340-5131 STREET OR PO BOX
Fax: 304-340-5734 Buckhannon 26201
Email: abuckner@cityofbuckhannon.org CITY ZIP CODE

Municipality
Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
399	Miscellaneous Revenues	35,815	469,231		505,046
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE(DECREASE) Revenues (ALL PAGES)

469,231

Explanation for Account # 378, Municipal Specific:

Explanation for Account # 389, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
409	Mayor's Office	167,700	46,300		214,000
410	City Council	136,705	2,100		138,805
413	Treasurer's Office	14,075	2,061		16,136
416	Police Judge's Office	8,475	50		8,525
440	City Hall	77,116	17,970		95,086
750	Streets and Highways	1,583,625	100,450		1,684,075
907	Youth Program	406,519	300		406,919
444	Contributions / Transfers to Other Funds		300,000		300,000
	#N/A				
	#N/A				

NET INCREASE(DECREASE) Expenditures

469,231

APPROVED BY THE STATE AUDITOR

BY: Deputy State Auditor, Local Government Services Division Date

Anthony J. Buckner 1/7/21
AUTHORIZED SIGNATURE OF ENTITY APPROVAL DATE

GF BULKY REVISION #0

		Original Budget	Increase/decrease	Budget	
		\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	
001-399-000-00	Miscellaneous	\$ 33,815.00	\$ 469,231.00	\$ 503,046.00	CARES funds received
			\$ 469,231.00		
001-409-541-00	Mayor's Supplies & Materials	\$ 35,000.00	\$ 16,300.00	\$ 51,300.00	covid expenses: office work, personal fees, Mullick, 2000 Madison St property, survey Mullick prop, \$3,500 toward meeting equipment, \$700 Classroom
001-409-568-00	Contributions	\$ -	\$ 10,000.00	\$ 10,000.00	Council committed \$301 to Security Rd. April 2019 for DrPK cover project. Approval for presentation, but not the cost of project from Sec Rd in Nov 2020
001-410-226-00	Council Insurance	\$ 7,000.00	\$ 2,100.00	\$ 9,100.00	
001-413-106-00	Treasurer Insurance	\$ 45.00	\$ 2,061.00	\$ 2,106.00	split AD health issue so portion is pd from CIP
001-416-276-00	Police Judge Training	\$ 100.00	\$ 50.00	\$ 150.00	online course
001-440-105-00	City Hall Janitor Ins	\$ 20.00	\$ 2,350.00	\$ 2,400.00	split SR health issue so portion is pd from CIP
001-440-216-00	City Hall Maintenance	\$ 6,000.00	\$ 15,620.00	\$ 21,620.00	light panel was \$7100; roof repair \$6520; still need doors repaired
001-750-105-00	Street Department Group Ins	\$ 118,240.00	\$ 35,000.00	\$ 153,240.00	Self ins. status funding unexpected
001-907-211-00	SVCC phones	\$ 3,300.00	\$ 300.00	\$ 3,600.00	
001-750-213-00	Street Dept Utilities	\$ 8,000.00	\$ 4,800.00	\$ 12,800.00	addn. utilities are property est \$800 each
001-750-459-00	Mullick PW property	\$ -	\$ 58,650.00	\$ 58,650.00	property payment \$9775 with estimate ins on new property
001-750-105-00	Street Dept Insurance	\$ 45,000.00	\$ 2,000.00	\$ 47,000.00	
001-444-566-00	Contribution to Rainy Day	\$ -	\$ 300,000.00	\$ 300,000.00	
			\$ 469,231.00		

F.6 Discussion/ Possible Vote Hiring of Probationary Police Officer – Lt. Doug Loudin spoke on behalf of the BPD recommending the hiring of applicant Jacob Garrison.

Motion to hire Jacob Garrison as a Probationary Police Officer was made by Sanders/Reger. Motion carried.


F.7 Discussion/ Possible Vote Reallocation of Funds from Part-Time Police Officer Position to Tom O'Neill for Assistant CALEA Accreditation – The Mayor provided an overview of this proposed reallocation of funds. Currently there is \$20,000 in the BPD budget for a Part-Time Police Officer, a position that is not currently filled. It is the recommendation of the Police Chief that we reallocate those funds to use for City Attorney Tom O'Neill to assist the BPD with the CALEA Accreditation. Discussion took place.

Motion to approve the reallocation of funds from Part-Time Police Officer Position to Tom O'Neill for Assistant CALEA Accreditation was made by Reger/Sanders. Motion carried with Reger, Rylands, Sanders, Skinner voting Yes and Thomas voting No.

F.8 Approval of the Audit Procurement Committee Recommendation of Auditor for 2 years – Amby Jenkins explained the procedure for the recommendation and reported that 3 firms responded and were reviewed as noted by the attached Audit Proposal Score Sheet Summary. The David L. Howell firm received the highest score and submitted the lowest bid. The review committee recommended the David L. Howell firm as the Auditor for 2 years.

AUDIT PROPOSAL SCORE SHEET SUMMARY							
RFP #: 20-493							
20-493							
Entity: CITY OF BUCKHANNON							
Audit Year(s) Ending: 6/30/20 & 6/30/21		Responsiveness to the Proposal	Understanding of the Audit to be Performed	Technical Experience	Cost Criteria Average divided by Cost times 10	Entity Preference + 1 to 5 Points (to ONE preferred firm)	Total Points
Number of Bids Received:							
3							
Accounting Firms	Contract Amount	0 - 15	0 - 24	0 - 34	0 - 25	+ 1 to 5	Maximum of 103
David L. Howell	\$ 20,975	15	24	32	12		83
Ferrari & Associates, PLLC	\$ 26,950	10	16	29	9		61
Ahmad Associates Ltd	\$ 24,512	12	19	29	10		70
0	\$ -						0
0	\$ -						0
Average	\$ 24,146						

By signing below, you are making the assertion that there is no conflict of interest or collusion of the audit committee members or another representative of the entity with the firms submitting bid proposals and/or the firm awarded the contract. Further, you are making the assertion that the scoring of the bid proposals by the audit committee members are true and not influenced by any bidder or person.

Scored by: (Signatures of Audit Committee)	Date	Printed Name
1. 	1-6-2021	0 Amberlie Jenkins
2.		0 Nancy Shobe
3.		0 Richard Clemens

Motion to approve the Audit Procurement Committee's recommendation of David L. Howell as Auditor for 2 years was made by Rylands/Reger. Motion carried with Thomas abstaining.

F.9 Discussion of World Association of Marching Show Bands RE: 2023 World Championship in Buckhannon, WV – City Recorder Sanders provided an overview of the successful bid that was made by Buckhannon to host the 2023 World Association of Marching Show Bands. The overview included the reading of the Letter of Sanction from the president and CEO of WAMSB and the presentation of the same to the Mayor.

F.10 Discussion/Possible Vote Approval of Turf Stabilization TRUEGRID Pavers in Jawbone Park – Council Member Rylands presented an overview, including showing a sample of, the Turf Stabilization TRUEGRID Pavers that are proposed for use in the Jawbone Park area that will allow the placement of vendors on certain areas without involving damage to those areas of grass and the ground itself. Cost of the proposed project is \$10,000. Discussion took place regarding the project.

Motion to approve the Turf Stabilization TRUEGRID Pavers systems as proposed at a cost of \$10,000 was made by Sanders/Reger. Motion carried.

G. Comments and Announcements

- **Council Member Albaugh** – Absent
- **Council Member Bucklew** – Absent
- **Council Member Thomas** – Mr. Thomas hoped that everyone had a wonderful Christmas and a Happy New Year. He proposed two challenges to Council Members and County Commission Members, 1.) independently we each make a list of our goals for the community and then compare those goals; and 2.) having joint meetings between the City Council and County Commissioners. He wishes all a better 2021 than 2020.
- **Council Member Rylands** – Mr. Rylands spoke about the unique times we find ourselves in which we are a divided country, almost comparable to the post-Civil War era. Each side is entrenched with their views which allows a small margin to be able to will their way on the entire country. He hopes that we find a way to tone down the rhetoric and move forward in a positive way.
- **Council Member Reger** – Mr. Reger thanked the local WAMSB committee for their successful work in securing the bid for the 2023 World Championships. He commended Council Member Rylands for continuing to work on solutions to move our community forward. He too, hopes that our nation can heal and work together for a stronger future.
- **City Recorder Sanders** – Mr. Sanders mentioned that as he has been working with people from around the World, he was concerned as to how they viewed our Country after the actions of yesterday. He feels fortunate to live in a community like Buckhannon and has hopes that we all can join together once more and work towards a common and positive future in our country.

H. Mayor's Comments and Announcements – The Mayor echoed the comments made by all and feels that as a Country, we must do better. The events of yesterday were beyond anything that we ever thought could happen. He has hope that we can respect one another even if we disagree on certain things and he is thankful for all the City of Buckhannon has to offer. He commended Brad Hawkins for his quick reaction to the snow on Christmas Day and the fact that the streets were clear and safe. He thanked Peggy Hall for getting the area around the boat launch in the River Trail area cleaned. She did so voluntarily and is a great example of our community spirit.

I. Executive Session Per WV Code § 6-9A-4- Personnel Matters - The Mayor announced that we did not need the scheduled Executive Session.

J. Adjournment

Motion to adjourn 9:05 PM was made by Thomas/Rylands. Motion carried.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
