

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, March 4, 2021 at 7:00pm in City Hall. The following were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Mary Albaugh	Present – by phone
Council Member	Pam Bucklew	Present – by phone
Council Member	Jack Reger	Present – by phone
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present – by GTM
BFD	Chief JB Kimble	Present
Director of Public Works	Jerry Arnold	Present
The Record Delta Newspaper	Macie Queen	Present
Channel 3	Dennis Cortes	Present
Channel 3	Rodney Irvin	Present
The Intermountain Newspaper	Amanda Hayes	Present
MyBuckhannon.com	Katie Kuba	Present

Guests: Vito Syski; Rhett Dusenbury, US Congressman Alex Mooney’s Representative; Shane Jenkins, Carrie Mills, and Alan Mills of the West Virginia Strawberry Festival.

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, March 4, 2021***

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- A. Call to Order**
A.1 Moment of Silence
A.2 Pledge to the Flag of the United States of America
A.3 Mayor’s Greetings
- B. Recognized Guests**
B.1 West Virginia Strawberry Festival Association
- C. Department & Board Reports**
C.1 Public Works Director- Jerry Arnold
C.2 Finance Director- Amberle Jenkins
C.3 Fire Chief- JB Kimble
C.4 City Attorney- Tom O'Neill
- D. Correspondence & Information**
D.1 Notice Special City Council Lay the Levy on Tuesday, April 20, 2021 at 9:00am
D.2 Letter of Support to WV House of Delegates Committee on Finance RE: Amend WV Code 11-3-9 To Provide for Equal Personal Property Tax Treatment on Vehicle Leasing or Purchasing for Government Entities
D.3 Letter of Request from Country Roads Transit -Continued Funding for FY 2022
D.4 Letter from WVU Extension Office Upshur County- 4-H Scholarship Fund Educational Opportunities
D.5 PR: ART26201 to Host 1st Annual Gray Barker Young Liars Camp June 14th -18th
- E. Consent Agenda**
E.1 Approval of Minutes Regular Meeting 02/18/2021
E.2 Approval of Building and Wiring Permits
E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote**
F.1 Approval to Apply for Nonprofit IRS Certification
F.2 Approval Ordinance No. 450 Creation of the Colonial Theatre Board-1st Reading
F.3 Approval Letter of Request West Virginia Strawberry Festival Events 2021
- G. Comments and Announcements**
G.1 Mary Albaugh
G.2 Pamela Bucklew
G.3 C J Rylands
G.4 David Thomas
G.5 Jack Reger
G.6 Randall Sanders
- H. Mayor’s Comments and Announcements**
- I. Adjournment**

A. Call to Order - Mayor Robbie Skinner called the meeting to order.

A.1 Moment of Silence – Mayor Skinner asked all present to join him in a Moment of Silence keeping Council Member Jack Reger, who he spoke with earlier today and who is joining us for the meeting this evening, in our thoughts and prayers as he is still dealing with COVID-19. The Mayor also asked us to keep Council Member Mary Albaugh in our thoughts and prayers, as she has another medical procedure coming up very soon.

A.2 Pledge to the Flag of the United States of America - The Pledge was led by Rhett Dusenbury, US Congressman Alex Mooney's District Representative.

B. Recognized Guests - The Mayor welcomed members of the press and especially Channel 3 who continues to broadcast our Council meetings live on local Channel 3 and on the City of Buckhannon's Facebook page. He also reminded those watching that should they have a question they can email those to buckhannon@buckhannonwv.org.

B.1 West Virginia Strawberry Festival Association – Without objection, the Mayor moved F.3 Approval Letter of Request West Virginia Strawberry Festival Events 2021 to the table.

The Mayor then recognized the President of the West Virginia Strawberry Festival, Shane Jenkins, along with festival representatives Carrie and Alan Mills, who were all present. Mr. Jenkins presented the West Virginia Strawberry Festival Events 2021 requests to Council, as outlined in the February 25, 2021 letter his organization submitted to the City and have been recommended for passage by the City's Consolidated Public Works Board:

February 25, 2021

Honorable Mayor Skinner and Buck. City Council
70 East Main St.
Buckhannon, WV 26201

Dear Mayor Skinner and Buckhannon City Council Members,

The West Virginia Strawberry Festival Association, Inc. would like to request financial assistance in the amount of \$10,000.00. This funding would assist the festival in the promotion of local business and agriculture, while ensuring a successful future.

Please note, the 2021 WVSF BOD is working closely with health officials and monitoring state guidelines to ensure a successful festival while keeping the community healthy and safe. Therefore, the following requests are subject to change. Changes to the current submission will be submitted in writing to the city of Buckhannon and communicated to department/personnel as necessary.

The West Virginia Strawberry Festival Association, Inc. would like to make the following requests for the use of city owned property and services during the 79th annual event on May 13-16th, 2021.

1. The use of the parking lot across from the Buckhannon Post Office along with Jawbone Park area for the 2021 addition of vendors, carnival and/or additional spaces for Gambill Amusement from May 13-16 2021.
2. Permission to place licensed vendors and marketing booths on various locations throughout the City. (Main, Spring, Madison, etc.)
3. Permission to use Main St. from City Hall to the Courthouse for the Saturday(May 15, 2021) Car Show, then street party entertainment, with streets closed from 11:00am till 11:00 p.m.
4. Permission to block Friendly Way to Madison Street during Carnival hours
5. The use of the parking lot on Madison Street and all city areas near jawbone for vendors and supply trucks, along with The parking lot at the Buckhannon Fire Dept.
6. The use of the Buckhannon River ramp area for the purpose of a canoe race, May 16, 2021. (Sunday)
7. The use of city water and dumpsters on the Food Vendor Lot/area. Also dumpster at the Latham House area (parking lot).
8. The complimentary sanitary sewage dumping for visiting buses.
9. Request for any street repair along the parade route to avoid accidents.
10. The use of the city workers to help with street decorations which will be up by May 7, 2021.
11. Placement of Road Closed barricades for street closures during the festival.
12. Request for the participation of the City Police Department/VIPS during festival week. We will work with the Chief on special arrangements for the various events.

13. Request for Jaw Bone Park and surrounding city facilities (Madison Parking lot and city grounds) from May 11-16 for a new agreement of vendor/carnival/entertainment.
14. Use/assistance with Main St sound system for emergency alerts/announcements.
15. Extra trash cans needed around Main St. and Jawbone Park

In addition to these above requests, we appreciate the normal customary activities that the city performs during the week of festival. (e.g.: additional police protection, waste pick-up, and street cleaning and much more). The Board of Directors would like to thank the City for their contributions, both monetary and otherwise given to the festival and its board each year. Your partnership with the festival ensures its future and current success.

Thank you,
Shane Jenkins, President
2021 WV Strawberry Festival

Several Council Members provided comments of support for the work the Festival has done in planning this year's event as well as for working so closely with the City.

Motion to approve the letter request from the West Virginia Strawberry Festival, dated February 25, 2021, was made by Thomas/Sanders. Motion carried.

The Mayor then recognized Rhett Dusenbury, representative of US Congressman Alex Mooney, who brought greetings from the Congressman and renewed his offer to assist Buckhannon in anyway possible.

C. Department & Board Reports

C.1 Public Works Director- Jerry Arnold – Mr. Arnold provided Council an overview of the following report.

Director:

- I am overseeing the additional electrical upgrades in Jawbone.
- We completed the new access road at the UCDA property on Brushy Fork Rd.
- I have started working on the street assessment.
- I am looking into equipment to screen soils for use in remediation on our projects.
- The WVDOH has denied our request to plant wildflower plots in the median of Route 33 from Sauls Run Road to Kesling Mill Road. Our request provided \$5,400.00 for approximately 9-acres of flowers. The response from the WV State Coordinator of Adopt A Highway/Operation Wildflower, Kim Smith said in an email, "I am sorry to have to tell you this, but DOH District 7, the District responsible for planting the Operation Wildflower plots in your area, cannot commit to the huge undertaking that you are requesting. They do not have the resources necessary to plant that many plots. I have ordered a refund for your donation." They have offered to plant a 1-acre plot and I have asked for the proposed location.
- We will be officially starting the North Spring Street Project on Monday. The Sanitary Department is expected to mobilize that day close to Willard Way and will work their way up towards Main Street.

Street:

- Started back on the GWW Project.
- We will be starting the replacement of sidewalks on North Kanawha Street next week.
- The crew will also be starting on some residential sidewalk projects as well.

Sewer:

- Nothing new to report.

Water:

- Nothing new to report.

Waste:

- Discussed issues with waste collection on Main Street
- Discussed the purchase of a new collection truck.

Engineer:

- Nothing new to report.

The Mayor reported that in the Waste Board Meeting earlier we heard from the Tygart Valley Conservation District Supervisor, Doug Bush, who will be spearheading a cleanup, in the creek bed, between Sheetz and the Super Splash Car Wash on April 17, 2021. Also, on that date, the Upshur County Solid Waste Authority will be holding a free residential paper-shredding event at 395 Mudlick Road.

There was a general Q & A with Council Members and Mr. Arnold.

C.2 Finance Director- Amberle Jenkins – Amby Jenkins provided the following report:

Amby Council report 3 -4-21

Balances February 28, 2021

General Fund mm checking	\$1,053,947	CD \$85,911
Historic Landmark savings	\$3,025	
Fire truck savings	\$38,348	
Stockert Youth Center Capitol Campaign	\$428,053 + 12,000 pledge =\$440,053	
Coal Tax	\$55,918	
Municipal Stabilization Fund	\$814,672	
Flood Control Acct	\$9,390	
Consolidated Public Works Board	\$197,176	
Sales Tax	\$1,325,421	

We continue to work on budgets for the fiscal year 2021-22.

The next working session for the General Fund budget will be held March 10th at 2:00 pm.

For residential waste customers... we are sending out a letter that the furnished polycarts will be required for waste pickup service unless there has been a waiver approved by the waste supervisor. There are several customers that have not been assigned a polycart. Those that do not have the assigned receptacle will experience disruption of service after April 30th. If you have any questions, please contact our office.

3-03-2021 07:22 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 28TH, 2021					
001-GENERAL FUND		% OF YEAR COMPLETED: 66.67					
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	
TAXES							
001-301-000-01 AD VALOREM TAXES	887,802	16,544.75	619,929.71	0.00	267,872.29	69.83	
001-301-000-02 PRIOR YEAR TAXES	25,000	804.68	59,862.17	0.00 (34,862.17)	239.45	
001-303-000-00 GAS & OIL SEVERANCE TAX	10,000	0.00	9,001.98	0.00	998.02	90.02	
001-304-000-00 2% UTILITY TAX	240,000	32,192.67	139,902.01	0.00	100,097.99	58.29	
001-305-000-00 B & O TAX	1,188,000	90,106.50	976,284.87	0.00	211,715.13	82.18	
001-305-000-01 B&O CONTRACTORS	95,000	0.00	36,529.30	0.00	58,470.70	38.45	
001-306-000-00 LIQUOR TAX	75,000	0.00	70,642.39	0.00	4,357.61	94.19	
001-307-000-00 ANIMAL CONTROL TAXES	1,100	16.20	958.50	0.00	141.50	87.14	
001-308-000-00 HOTEL MOTEL TAX	135,600	3,659.11	65,619.65	0.00	69,980.35	48.39	
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00	
TOTAL TAXES	2,657,502	143,323.91	1,978,730.58	0.00	678,771.42	74.46	
FINES AND FEES							
001-320-000-00 COURT COSTS, FEES & CHARG	25,000	1,253.00	14,933.00	0.00	10,067.00	59.73	
001-320-000-01 BASIC FEE (POLICE DEPT.)	500	400.00	400.00	0.00	100.00	80.00	
001-320-000-02 POLICE FEE -CITATION	6,000	370.00	5,180.00	0.00	820.00	86.33	
001-320-000-03 POLICE/FINGERPRINT REVENU	100	0.00	40.00	0.00	60.00	40.00	
001-320-000-04 SUMMONS FEE FOR PARKING T	0	0.00	20.00	0.00 (20.00)	0.00	
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00	
TOTAL FINES AND FEES	31,600	2,023.00	20,573.00	0.00	11,027.00	65.10	
LIC PERMITS & FRANCHISE							
001-325-000-00 CITY BUSINESS LICENSE	17,000	215.00	17,762.00	0.00 (762.00)	104.48	
001-326-000-00 BUILDING PERMIT FEES	35,000	2,804.15	25,950.25	0.00	9,049.75	74.14	
001-326-000-10 PROPERTY REGIST -VACANT	0	0.00	2,000.00	0.00 (2,000.00)	0.00	
001-328-000-00 FRANCHISE FEES	69,000	0.00	42,193.55	0.00	26,806.45	61.15	
001-330-000-00 IRP TRUCK FEE	40,000	0.00	24,983.34	0.00	15,016.66	62.46	
TOTAL LIC PERMITS & FRANCHISE	161,000	3,019.15	112,889.14	0.00	48,110.86	70.12	
OTHER FEES							
001-340-000-00 DONATION THEATRE UTLBILL	9,600	20.00	5,235.00	0.00	4,365.00	54.53	
001-341-000-00 PSC MUNICIPAL SURCHARGE	0 (237.00) (238.93)	0.00	238.93	0.00	
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00	
001-345-000-00 RENTS	30,000	0.00	0.00	0.00	30,000.00	0.00	
TOTAL OTHER FEES	39,600 (217.00)	4,996.07	0.00	34,603.93	12.62	
HEALTH AND SAFETY							
001-351-000-00 POLICE PROTECTION FEES	75,000	6,003.00	49,600.80	0.00	25,399.20	66.13	
001-352-000-00 FIRE PROTECTION FEES	152,000	12,231.29	100,618.59	0.00	51,381.41	66.20	
TOTAL HEALTH AND SAFETY	227,000	18,234.29	150,219.39	0.00	76,780.61	66.18	
CHARGES FOR SERVICES							
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	25,000.00	25,000.00	0.00	20,000.00	55.56	
001-362-000-01 SYC UTILITY REVENUE	2,500	212.50	1,679.00	0.00	821.00	67.16	
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	0.00	5,470.00	0.00	12,730.00	30.05	
001-362-000-03 SYC DRILL TEAM FEES	5,000	0.00	1,052.84	0.00	3,947.16	21.06	
001-362-000-04 SYC BASKETBALL FEES	20,000	0.00	1,304.00	0.00	18,696.00	6.52	

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-362-000-05 SYC ROOM RENTAL FEES	6,000	0.00	300.00	0.00	5,700.00	5.00
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	30,000	10,702.54	86,727.85	0.00	56,727.85	289.09
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	200.00	10,467.80	0.00	8,467.80	523.39
001-362-000-10 SYC KARATE FEES	1,000	160.00	1,425.00	0.00	425.00	142.50
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	260.00	0.00	260.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	500	0.00	0.00	0.00	500.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	355.00	775.00	0.00	1,225.00	38.75
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	15.00	0.00	15.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	100	0.00	0.00	0.00	100.00	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	132,300	36,630.04	134,476.49	0.00	2,176.49	101.65
GRANTS						
001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	857,389	2,464.27	12,202.73	0.00	845,186.27	1.42
001-365-000-36 FEMA GRANT #1 GENERATOR	1,070,661	1,192.43	2,611.99	0.00	1,068,049.01	0.24
001-366-000-01 POLICE DEPT. GRANTS	23,000	343.62	10,312.95	0.00	12,687.05	44.84
001-366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 SAFE ROUTES POLICE GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	10,000	0.00	12,389.76	0.00	2,389.76	123.90
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	165,774	13,186.16	122,155.75	0.00	43,618.25	73.69
001-366-000-13 LAND WATR CONS GRNT (LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	67,000	0.00	67,000.00	0.00	0.00	100.00
001-366-000-15 REAP-CLEAN UP GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	10,000	0.00	0.00	0.00	10,000.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	2,203,824	17,186.48	226,673.18	0.00	1,977,150.82	10.29

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	8,000	0.00	0.00	0.00	8,000.00	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	954,440	0.00	75,000.00	0.00	879,440.00	7.86
001-370-000-00 LATE CHARGES - GEN FUND	200	(453.93)	71.83	0.00	128.17	35.92
TOTAL INTRAFUND CONTR/CHARGES	962,640	(453.93)	75,071.83	0.00	887,568.17	7.80
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	11,200	800.33	5,313.28	0.00	5,886.72	47.44
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	37.62	450.37	0.00	50.37	112.59
001-381-000-00 STREET DEPT. BILLING/PCAR	4,000	0.00	11,455.36	0.00	7,455.36	286.38
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	3,635.91	0.00	135.91	103.88
001-394-000-00 POLICE FORFEITURE CONFISC	0	304.00	304.00	0.00	304.00	0.00
001-397-000-00 VIDEO LOTTERY	17,000	2,049.77	14,432.16	0.00	2,567.84	84.90
001-399-000-00 MISCELLANEOUS REVENUE	533,046	190.88	886,235.61	0.00	353,189.61	166.26
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL OTHER REVENUE	571,146	3,382.60	921,826.69	0.00	350,680.69	161.40
TOTAL REVENUE	6,986,612	223,128.54	3,625,456.37	0.00	3,361,155.63	51.89

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	30,000	0.00	30,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	30,000	0.00	30,000.00	0.00	0.00	100.00
TOTAL ECONOMIC DEVELOPMENT	30,000	0.00	30,000.00	0.00	0.00	100.00
MAYOR'S OFFICE						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	2,000.00	0.00	1,000.00	66.67
001-409-103-00 MAYOR'S ASSISTANT SALARY	38,000	1,869.93	14,507.87	0.00	23,492.13	38.18
001-409-104-00 MAYOR'S F.I.C.A.	3,200	161.32	1,255.88	0.00	1,944.12	39.25
001-409-105-00 MAYOR'S INSURANCE	33,100	1,270.55	15,119.34	0.00	17,980.66	45.68
001-409-106-00 MAYOR'S RETIREMENT	2,400	150.41	1,296.43	0.00	1,103.57	54.02
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	79,700	3,702.21	34,179.52	0.00	45,520.48	42.89
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	103.85	1,621.92	0.00	1,378.08	54.06
001-409-214-00 MAYOR'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-409-218-00 MAYOR'S POSTAGE	10,000	727.18	7,221.16	0.00	2,778.84	72.21
001-409-220-00 MAYOR'S LEGAL PUBLICATION	5,000	10.61	1,820.88	0.00	3,179.12	36.42
001-409-222-00 MAYOR'S DUES	1,500	0.00	1,115.02	0.00	384.98	74.33
001-409-223-00 PROFESSIONAL SERVICES	6,000	0.00	4,785.00	0.00	1,215.00	79.75
001-409-223-01 PROFESSIONAL (ARCHITECT)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	4.82	682.24	0.00	817.76	45.48
TOTAL CONTRACTUAL SERVICES	27,000	846.46	17,246.22	0.00	9,753.78	63.87
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	2,877.42	41,615.42	89.10	9,595.48	81.30
001-409-341-05 EVENT/FIREWORK EXPENSE	16,000	0.00	2,500.00	0.00	13,500.00	15.63
001-409-341-06 VOLUNTEER COORDINATOR EXP	10,000	0.00	6,525.00	0.00	3,475.00	65.25
TOTAL COMMODITIES	77,300	2,877.42	50,640.42	89.10	26,570.48	65.63
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

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% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	30,000	0.00	0.00	0.00	30,000.00	0.00
TOTAL CONTRIBUTIONS	30,000	0.00	0.00	0.00	30,000.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	214,000	7,426.09	102,066.16	89.10	111,844.74	47.74
COUNCIL						
=====						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	8,000.00	0.00	4,000.00	66.67
001-410-103-00 CAT CONTROL SALARY	1,000	0.00	260.00	0.00	740.00	26.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	76.50	632.15	0.00	367.85	63.22
001-410-106-00 COUNCIL'S RETIREMENT	340	20.00	184.14	0.00	155.86	54.16
TOTAL SALARIES & BENEFITS	14,340	1,096.50	9,076.29	0.00	5,263.71	63.29
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	0	0.00	0.00	0.00	0.00	0.00
001-410-226-00 COUNCIL INSURANCE (PROPER	9,100	5.04	5,371.81	0.00	3,728.19	59.03
TOTAL CONTRACTUAL SERVICES	9,100	5.04	5,371.81	0.00	3,728.19	59.03
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	10,000	0.00	0.00	0.00	10,000.00	0.00
001-410-450-02 THEATRE CAPITAL	74,865	117.28	75,525.72	0.00	(660.72)	100.88
001-410-450-03 THEATRE ADA GRANT EXP	20,000	0.00	0.00	0.00	20,000.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	500	0.00	130.00	0.00	370.00	26.00
TOTAL CAPITAL OUTLAY	105,365	117.28	75,655.72	0.00	29,709.28	71.80
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS (facade)	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CONTRIBUTIONS	10,000	0.00	0.00	0.00	10,000.00	0.00

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	138,805	1,218.82	90,103.82	0.00	48,701.18	64.91
RECORDER						
=====						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	4,000.00	0.00	2,000.00	66.67
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	306.00	0.00	154.00	66.52
001-411-106-00 RECORDER'S RETIREMENT	600	50.00	400.00	0.00	200.00	66.67
TOTAL SALARIES & BENEFITS	7,060	588.25	4,706.00	0.00	2,354.00	66.66
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	0.00	0.00	600.00	0.00
001-411-222-00 RECORDER DUES	50	0.00	35.00	0.00	15.00	70.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	0.24	396.17	0.00	603.83	39.62
TOTAL CONTRACTUAL SERVICES	1,650	0.24	431.17	0.00	1,218.83	26.13
TOTAL RECORDER	8,710	588.49	5,137.17	0.00	3,572.83	58.98
TREASURER						
=====						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	8,100	621.52	5,282.98	0.00	2,817.02	65.22
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	620	47.56	404.26	0.00	215.74	65.20
001-413-105-00 TREASURER'S GROUP INSURAN	2,106	165.65	1,387.20	0.00	718.80	65.87
001-413-106-00 TREASURER'S RETIREMENT	810	62.15	528.30	0.00	281.70	65.22
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	11,636	896.88	7,602.74	0.00	4,033.26	65.34
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	3,500	0.00	662.25	0.00	2,837.75	18.92
001-413-226-00 TREASURER'S INSURANCE & B	1,000	0.98	8.83	0.00	991.17	0.88
TOTAL CONTRACTUAL SERVICES	4,500	0.98	671.08	0.00	3,828.92	14.91
TOTAL TREASURER	16,136	897.86	8,273.82	0.00	7,862.18	51.28

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT =====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	5,000.00	0.00	2,500.00	66.67
001-416-104-00 POLICE JUDGE FICA	575	47.81	382.48	0.00	192.52	66.52
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	5,382.48	0.00	2,692.52	66.66
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	150	0.00	150.00	0.00	0.00	100.00
001-416-226-00 POLICE JUDGE INS BONDS	300	0.61	71.10	0.00	228.90	23.70
TOTAL CONTRACTUAL SERVICES	450	0.61	221.10	0.00	228.90	49.13
TOTAL COURT	8,525	673.42	5,603.58	0.00	2,921.42	65.73
CITY ATTORNEY =====						
SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	13,100	1,000.00	8,499.85	0.00	4,600.15	64.88
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	1,005	76.50	650.25	0.00	354.75	64.70
001-417-105-00 CITY ATTORNEY INSURANCE	4,200	0.00	1,304.60	0.00	2,895.40	31.06
001-417-106-00 CITY ATTORNEY RETIREMENT	1,310	100.00	850.00	0.00	460.00	64.89
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	19,615	1,176.50	11,304.70	0.00	8,310.30	57.63
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	500	0.00	0.00	0.00	500.00	0.00
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	325	1.04	9.37	0.00	315.63	2.88
TOTAL CONTRACTUAL SERVICES	825	1.04	9.37	0.00	815.63	1.14
TOTAL CITY ATTORNEY	20,440	1,177.54	11,314.07	0.00	9,125.93	55.35
CITY ENGINEER =====						
SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	0	0.00	0.00	0.00	0.00	0.00
001-420-104-00 CITY ENGINEER FICA TAX	0	0.00	0.00	0.00	0.00	0.00
001-420-106-00 CITY ENGINEER RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

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CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	500	0.00	0.00	0.00	500.00	0.00
001-420-223-00 CITY ARCHITECT	6,000	0.00	6,000.00	0.00	0.00	100.00
001-420-226-00 CITY ENGINEER INS & BONDS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	6,500	0.00	6,000.00	0.00	500.00	92.31
TOTAL CITY ENGINEER	6,500	0.00	6,000.00	0.00	500.00	92.31
REGIONAL DUES =====						
CONTRACTUAL SERVICES						
001-435-222-00 REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	6,485	0.00	6,485.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
HOUSING =====						
COMMODITIES						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	144.02	0.00	4,855.98	2.88
001-436-354-00 HOUSING ENFORCEMENT	30,000	0.00	1,060.02	0.00	28,939.98	3.53
TOTAL COMMODITIES	35,000	0.00	1,204.04	0.00	33,795.96	3.44
TOTAL HOUSING	35,000	0.00	1,204.04	0.00	33,795.96	3.44
ZONING =====						
SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	36,570	2,812.30	23,904.55	0.00	12,665.45	65.37
001-437-104-00 ZONING F.I.C.A.	2,798	215.14	1,828.69	0.00	969.31	65.36
001-437-105-00 ZONING HEALTH INS	14,682	322.65	3,809.54	0.00	10,872.46	25.95
001-437-106-00 ZONING RETIREMENT	3,657	281.24	2,390.54	0.00	1,266.46	65.37
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	57,707	3,631.33	31,933.32	0.00	25,773.68	55.34
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,450	0.00	801.32	0.00	648.68	55.26
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	69.28	623.51	0.00	1,126.49	35.63
TOTAL CONTRACTUAL SERVICES	4,200	69.28	1,424.83	0.00	2,775.17	33.92

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COMMODITIES						
001-437-341-00 ZONING SUPPLIES	1,500	237.81	347.18	0.00	1,152.82	23.15
TOTAL COMMODITIES	1,500	237.81	347.18	0.00	1,152.82	23.15
TOTAL ZONING	63,407	3,938.42	33,705.33	0.00	29,701.67	53.16
ELECTION =====						
SALARIES & BENEFITS						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-230-00 ELECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTION	0	0.00	0.00	0.00	0.00	0.00
DATA PROCESSING =====						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	21,000	669.62	15,645.16	0.00	5,354.84	74.50
TOTAL CONTRACTUAL SERVICES	21,000	669.62	15,645.16	0.00	5,354.84	74.50
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL O	12,000	385.84	3,636.72	0.00	8,363.28	30.31
TOTAL CAPITAL OUTLAY	12,000	385.84	3,636.72	0.00	8,363.28	30.31
NON-OPERATING EXPENSES						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	33,000	1,055.46	19,281.88	0.00	13,718.12	58.43
CITY HALL =====						
SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	35,500	2,396.80	20,732.32	0.00	14,767.68	58.40
001-440-104-00 CITY HALL FICA	2,716	181.10	1,567.98	0.00	1,148.02	57.73
001-440-105-00 CITY HALL JANITOR INSURAN	2,400	286.40	1,628.70	0.00	771.30	67.86
001-440-106-00 GROUP RETIREMENT	3,550	239.68	2,073.23	0.00	1,476.77	58.40
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	44,166	3,103.98	26,002.23	0.00	18,163.77	58.87

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CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	21,000	1,170.42	8,338.91	0.00	12,661.09	39.71
001-440-216-00 CITY HALL MAINTENANCE & R	21,620	446.97	19,330.51	2,721.00	431.51)	102.00
001-440-226-00 CITY HALL INSURANCE & BON	1,500	65.30	587.70	0.00	912.30	39.18
TOTAL CONTRACTUAL SERVICES	44,120	1,682.69	28,257.12	2,721.00	13,141.88	70.21
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	1,000	43.69	324.78	0.00	675.22	32.48
TOTAL COMMODITIES	1,000	43.69	324.78	0.00	675.22	32.48
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	5,800	0.00	0.00	0.00	5,800.00	0.00
TOTAL CAPITAL OUTLAY	5,800	0.00	0.00	0.00	5,800.00	0.00
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	95,086	4,830.36	54,584.13	2,721.00	37,780.87	60.27
MUN FINANCE CONTRIB						
=====						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	300,000	0.00	300,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	300,000	0.00	300,000.00	0.00	0.00	100.00
TOTAL MUN FINANCE CONTRIB	300,000	0.00	300,000.00	0.00	0.00	100.00
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

ELECTRICIAN - CONTRACTED

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CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY						
=====						
CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	7,128	0.00	1,000.00	0.00	6,128.00	14.03
TOTAL CONTRIBUTIONS	7,128	0.00	1,000.00	0.00	6,128.00	14.03
TOTAL CONTINGENCY	7,128	0.00	1,000.00	0.00	6,128.00	14.03
POLICE						
=====						
SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	725,959	46,301.81	399,829.56	0.00	326,129.44	55.08
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	55,540	3,475.94	30,041.42	0.00	25,498.58	54.09
001-700-105-00 POLICE DEPT. GROUP INSURA	184,000	6,542.85	74,488.66	0.00	109,511.34	40.48
001-700-106-00 POLICE DEPT. RETIREMENT	72,000	4,471.48	38,186.05	0.00	33,813.95	53.04
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,037,499	60,792.08	542,545.69	0.00	494,953.31	52.29
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	9,700	755.01	7,030.05	0.00	2,669.95	72.47
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	0.00	19.68	0.00	2,980.32	0.66
001-700-221-00 POLICE DEPT. TRAINING	15,500	0.00	2,288.09	0.00	13,211.91	14.76
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	500	0.00	0.00	0.00	500.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	40,000	1,161.70	22,214.70	0.00	17,785.30	55.54
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	70,700	1,916.71	31,552.52	0.00	39,147.48	44.63
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	28,000	1,588.43	12,574.04	67.61	15,358.35	45.15
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	10,000	870.00	5,312.00	0.00	4,688.00	53.12

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	32,000	2,371.24	19,987.83	0.00	12,012.17	62.46
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	10,000	0.00	1,666.01	0.00	8,333.99	16.66
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	80,000	4,829.67	39,539.88	67.61	40,392.51	49.51
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	141,445	8,888.63	93,094.86	(176.31)	48,526.45	65.69
TOTAL CAPITAL OUTLAY	141,445	8,888.63	93,094.86	(176.31)	48,526.45	65.69
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL POLICE 1,329,644 76,427.09 706,732.95 (108.70) 623,019.75 53.14

FIRE
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SALARIES & BENEFITS								
001-706-103-00	FIRE DEPT.	SALARIES	407,000	29,077.33	262,668.85	0.00	144,331.15	64.54
001-706-104-00	FIRE DEPT.	FICA TAX	31,200	2,215.30	20,074.65	0.00	11,125.35	64.34
001-706-105-00	FIRE DEPT.	GROUP INSURANC	119,000	3,562.55	41,159.90	0.00	77,840.10	34.59
001-706-106-00	FIRE DEPT.	GROUP RETIREME	40,700	2,688.22	24,278.12	0.00	16,421.88	59.65
001-706-109-00		COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS			597,900	37,543.40	348,181.52	0.00	249,718.48	58.23
CONTRACTUAL SERVICES								
001-706-211-00	FIRE DEPT.	TELEPHONES	2,000	138.01	1,100.63	0.00	899.37	55.03
001-706-213-00	FIRE DEPT.	UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00	FIRE DEPT.	TRAVEL EXPENSE	2,000	0.00	0.00	0.00	2,000.00	0.00
001-706-216-00	FIRE DEPT.	MAINTENANCE	5,500	894.59	4,515.88 (310.00)	1,294.12	76.47
001-706-221-00	FIRE DEPT.	TRAINING	10,000	4,340.00	6,017.49 (1,600.00)	5,582.51	44.17
001-706-226-00	FIRE DEPT.	INSURANCE & BO	30,000	1,157.74	28,586.05	0.00	1,413.95	95.29
TOTAL CONTRACTUAL SERVICES			49,500	6,530.34	40,220.05 (1,910.00)	11,189.95	77.39
COMMODITIES								
001-706-341-00	FIRE DEPT.	MATERIAL & SUP	8,500	3,662.67	8,770.76	0.00 (270.76)	103.19
001-706-343-00	FIRE DEPT.	AUTO SUPPLIES	25,000	2,489.02	13,097.05 (1,075.00)	12,977.95	48.09
001-706-345-00	FIRE DEPT.	UNIFORMS	3,500	0.00	937.09	0.00	2,562.91	26.77

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	500	0.00	0.00	0.00	500.00	0.00
TOTAL COMMODITIES	37,500	6,151.69	22,804.90	(1,075.00)	15,770.10	57.95
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	108,300	4,478.19	41,734.24	(462.00)	67,027.76	38.11
001-706-461-00 NEW FIRE STATION PAYMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	108,300	4,478.19	41,734.24	(462.00)	67,027.76	38.11
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FIRE 793,200 54,703.62 452,940.71 (3,447.00) 343,706.29 56.67

DOG WARDEN - CONTRACTED
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CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL DOG WARDEN - CONTRACTED	1,100	0.00	0.00	0.00	1,100.00	0.00

FLOOD CONTROL
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CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FLOOD CONTROL	0	0.00	0.00	0.00	0.00	0.00

FIRE - CONTRACTED
=====

CONTRACTUAL SERVICES						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00

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AS OF: FEBRUARY 28TH, 2021

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STREET						
=====						
SALARIES & BENEFITS						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	456,500	27,789.53	250,714.40	0.00	205,785.60	54.92
001-750-104-00 STREET DEPT. FICA TAX	34,925	2,116.19	19,102.39	0.00	15,822.61	54.70
001-750-105-00 STREET DEPT. GROUP INSURA	153,240	5,555.50	116,588.01	0.00	36,651.99	76.08
001-750-106-00 STREET DEPT. GROUP RETIRE	42,724	2,778.97	23,305.60	0.00	19,418.40	54.55
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	687,389	38,240.19	409,710.40	0.00	277,678.60	59.60
CONTRACTUAL SERVICES						
001-750-211-00 STREET DEPT. TELEPHONES	7,100	539.58	4,445.41	0.00	2,654.59	62.61
001-750-213-00 STREET DEPT. UTILITIES	12,800	3,302.37	7,598.74	0.00	5,201.26	59.37
001-750-215-00 CONTRIBUTION TO FLOWER CP	60,000	0.00	60,000.00	0.00	0.00	100.00
001-750-226-00 STREET DEPT. INSURANCE &	47,000	1,207.02	29,690.19	0.00	17,309.81	63.17
TOTAL CONTRACTUAL SERVICES	126,900	5,048.97	101,734.34	0.00	25,165.66	80.17
COMMODITIES						
001-750-341-00 STREET DEPT. MAT & SUPPLI	94,948	12,113.60	48,588.48	1,683.00	44,676.52	52.95
001-750-343-00 STREET DEPT. AUTO SUPPLIE	40,000	2,004.18	21,770.86	0.00	18,229.14	54.43
001-750-345-00 STREET DEPT. UNIFORMS	5,000	529.02	3,702.35	0.00	1,297.65	74.05
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	139,948	14,646.80	74,061.69	1,683.00	64,203.31	54.12
CAPITAL OUTLAY						
001-750-458-00 WALK TRAIL	0	0.00	0.00	0.00	0.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 TRANSPORTATION ENHANCE GR	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	234,775	18,479.92	95,711.92 (40,005.75)	179,068.83	23.73
001-750-458-06 PROJECT?	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	144,913	0.00	131,643.32 (1,706.65)	14,976.33	89.67
001-750-459-00 STREET DEPT. CAPITAL OUTL	156,500	11,705.20	45,322.29	0.00	111,177.71	28.96
001-750-459-22 PROPERTY PAYMENT MUDLICK	58,650	9,774.80	19,549.60	0.00	39,100.40	33.33
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	135,000	0.00	2,036.21	0.00	132,963.79	1.51
TOTAL CAPITAL OUTLAY	729,838	39,959.92	294,263.34 (41,712.40)	477,287.06	34.60
CONTRIBUTIONS						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00

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CITY OF BUCKHANNON
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AS OF: FEBRUARY 28TH, 2021

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	1,684,075	97,895.88	879,769.77 (40,029.40)	844,334.63	49.86
STREET LIGHTS						
=====						
CONTRACTUAL SERVICES						
001-751-213-00 STREET LIGHTS	70,000	5,505.95	44,055.35	0.00	25,944.65	62.94
TOTAL CONTRACTUAL SERVICES	70,000	5,505.95	44,055.35	0.00	25,944.65	62.94
TOTAL STREET LIGHTS	70,000	5,505.95	44,055.35	0.00	25,944.65	62.94
TRAFFIC SIGNALS & SIGNS						
=====						
CONTRACTUAL SERVICES						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	243.59	2,014.05	0.00	1,485.95	57.54
001-752-230-00 SIGNS & SIGNALS	16,000	0.00	121.74	0.00	15,878.26	0.76
TOTAL CONTRACTUAL SERVICES	19,500	243.59	2,135.79	0.00	17,364.21	10.95
TOTAL TRAFFIC SIGNALS & SIGNS	19,500	243.59	2,135.79	0.00	17,364.21	10.95
SNOW REMOVAL						
=====						
COMMODITIES						
001-753-341-00 SNOW REMOVAL	20,000	2,292.81	3,055.77	0.00	16,944.23	15.28
TOTAL COMMODITIES	20,000	2,292.81	3,055.77	0.00	16,944.23	15.28
TOTAL SNOW REMOVAL	20,000	2,292.81	3,055.77	0.00	16,944.23	15.28
AIRPORT						
=====						
CONTRIBUTIONS						
001-758-567-00 AIRPORT	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL AIRPORT	15,000	0.00	15,000.00	0.00	0.00	100.00

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CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL PUBLIC TRANSIT	10,000	0.00	10,000.00	0.00	0.00	100.00
HEALTH DEPT						
=====						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL HEALTH DEPT	5,000	0.00	5,000.00	0.00	0.00	100.00
STORM WATER						
=====						
COMMODITIES						
001-805-348-00 STORM WATER TO SANITARY	150,000	0.00	75,000.00	0.00	75,000.00	50.00
TOTAL COMMODITIES	150,000	0.00	75,000.00	0.00	75,000.00	50.00
TOTAL STORM WATER	150,000	0.00	75,000.00	0.00	75,000.00	50.00
PARK 25% TO CPWB						
=====						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	40,680	1,817.77	18,588.20	0.00	22,091.80	45.69
TOTAL COMMODITIES	40,680	1,817.77	18,588.20	0.00	22,091.80	45.69
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	40,680	1,817.77	18,588.20	0.00	22,091.80	45.69

CVB 75% TO CVB

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CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	94,920	4,241.45	43,372.34	0.00	51,547.66	45.69
TOTAL CONTRACTUAL SERVICES	94,920	4,241.45	43,372.34	0.00	51,547.66	45.69
TOTAL CVB 75% TO CVB	94,920	4,241.45	43,372.34	0.00	51,547.66	45.69
ARTS & HUMANITIES						
=====						
CAPITAL OUTLAY						
001-906-450-01 THEATRE BUILDING	50,000	1,234.41	5,000.83	0.00	44,999.17	10.00
TOTAL CAPITAL OUTLAY	50,000	1,234.41	5,000.83	0.00	44,999.17	10.00
TOTAL ARTS & HUMANITIES	50,000	1,234.41	5,000.83	0.00	44,999.17	10.00
STOCKERT YOUTH CENTER						
=====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	158,340	10,305.48	85,188.79	0.00	73,151.21	53.80
001-907-103-00 CAMP BUCANNEER SALARIES	24,000	615.32	9,830.00	0.00	14,170.00	40.96
001-907-103-01 SYC BUS DRIVERS	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-104-00 FICA TAX	14,070	835.03	7,267.99	0.00	6,802.01	51.66
001-907-105-00 GROUP INSURANCE	40,000	963.10	12,632.32	0.00	27,367.68	31.58
001-907-106-00 GROUP RETIREMENT	9,984	564.92	4,569.25	0.00	5,414.75	45.77
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	247,394	13,283.85	119,488.35	0.00	127,905.65	48.30
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	32.77	2,006.58	0.00	1,593.42	55.74
001-907-213-00 UTILITIES	17,000	1,803.89	10,224.68	0.00	6,775.32	60.15
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	308.44	1,741.45	0.00	5,258.55	24.88
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	85.86	4,900.56	0.00	8,099.44	37.70
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	44,625	2,230.96	18,873.27	0.00	25,751.73	42.29
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	962.25	3,968.47	0.00	2,031.53	66.14
001-907-341-01 OPERATING EXPENSES	2,500	167.20	1,274.74	0.00	1,225.26	50.99
001-907-343-00 SYC AUTO SUPPLIES	2,500	567.27	809.42	0.00	1,690.58	32.38
001-907-354-00 DRILL TEAM	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	0.00	0.00	0.00	18,000.00	0.00

3-03-2021 07:22 PM	CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 28TH, 2021					
001-GENERAL FUND	% OF YEAR COMPLETED: 66.67					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-907-357-00 TUTORING	250	0.00	0.00	0.00	250.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	500	0.00	0.00	0.00	500.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	0.00	885.49	0.00	3,614.51	19.68
001-907-361-00 AFTER SCHOOL SUPPLIES	5,000	268.97	3,212.52	0.00	1,787.48	64.25
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	1,500	340.00	1,128.00	0.00	372.00	75.20
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,500	40.00	524.00	0.00	976.00	34.93
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	55,250	2,345.69	11,802.64	0.00	43,447.36	21.36
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	1,250	0.00	0.00	0.00	1,250.00	0.00
001-907-458-02 SYCC BUILDING	38,400	0.00	0.00	0.00	38,400.00	0.00
001-907-459-00 CAPITAL OUTLAY	20,000	0.00	7,686.96	0.00	12,313.04	38.43
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	59,650	0.00	7,686.96	0.00	51,963.04	12.89
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	406,919	17,860.50	157,851.22	0.00	249,067.78	38.79
CONVENTION CENTER						
=====						
CAPITAL OUTLAY						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	26,808.00	0.00	13,442.00	66.60
TOTAL CAPITAL OUTLAY	40,250	3,351.00	26,808.00	0.00	13,442.00	66.60
TOTAL CONVENTION CENTER	40,250	3,351.00	26,808.00	0.00	13,442.00	66.60
HISTORIC LANDMARKS						
=====						
CONTRACTUAL SERVICES						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
3-03-2021 07:22 PM	CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 28TH, 2021					
001-GENERAL FUND	% OF YEAR COMPLETED: 66.67					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY						
=====						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	24,000	754.72	20,000.00	0.00	17,039.12	45.97
001-976-216-00 SAFETY COMPLEX MAINT	7,000	633.06	2,836.37	0.00	4,163.63	40.52
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	0.00	3,385.13	0.00	5,614.87	37.61
TOTAL CONTRACTUAL SERVICES	40,000	1,427.77	17,182.38	0.00	22,817.62	42.96
CAPITAL OUTLAY						
001-976-459-35 FEMA GRANT#2 GENERATOR EX	1,070,661	382.57	972.40	0.00	1,069,688.60	0.09
001-976-459-36 FEMA GRANT#1 GENERATOR EX	857,389	0.00	19.64	0.00	857,369.36	0.00
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,928,050	382.57	992.04	0.00	1,927,057.96	0.05
TOTAL PUBLIC SAFETY	1,968,050	1,810.34	18,174.42	0.00	1,949,875.58	0.92
TOTAL EXPENDITURES	7,681,560	289,190.87	3,138,244.35	(40,775.00)	4,584,090.65	40.32
REVENUE OVER/(UNDER) EXPENDITURES	(694,948)	(66,062.33)	487,212.02	40,775.00	(1,222,935.02)	75.98-

C.3 Buckhannon Fire Department - Chief JB Kimble – Chief Kimble reviewed the following with Council:

- Monthly Activity
- YTD Activity
- Volunteer Hours
- Training in House
- Mutual Aid Training
- Insurance Service Organization (ISO) Class
- Quality Improvement Through Accreditation Class March 29—Through April 14 M W F 1100-100
- Dive Team Letter



In 2017, the Buckhannon Fire Department (BFD) started the venture to attempt to become an accredited fire department. Through the accreditation process, all of the services that the BFD provides were evaluated, and in this process, the Upshur County Dive Team was examined by National Fire Protection Association (NFPA) 1006 standards.

Since the beginning of its service, the Upshur County Dive Team was called, on average, two times per year. While reviewing the history of the dive team, we determined that a very high percentage of water incidents called to involved what is determined to be "swift water". Swift water also falls under NFPA 1006 standard, and while reviewing this standard, we determined that the BFD was not trained nor equipped to provide this type of rescue service, nor is any other emergency agency in Upshur County.

We have determined that the BFD mission is to save lives and will be changing outlook on water incidents. From this day forward, we will be dissolving the Upshur County Dive Team as an emergency response team. We will be putting our efforts towards receiving the needed training required by the NFPA and using available funds to equip a mission ready team. This team will provide services to the BFD service area and any mutual aid organization that it can assist. We would like to change the role of the contributing dive team members to search and recovery.

Buckhannon

Buckhannon, WV

This report was generated on 3/2/2021 9:03:48 PM

Incident Count per User-Defined Fields for Date Range

Start Date: 01/01/2021 | End Date: 01/31/2021

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: Alarms: (Required)	
1	86
2	1
Still	5

USER-DEFINED FIELD: Was this incident the result of another agency not responding or being delayed in their response? (Required)

No	91
Yes	1

USER-DEFINED FIELD: If so, which organization?

Upshur County EMS	1
-------------------	---

USER-DEFINED FIELD: Number of off duty paid staff on incident: (In station or On Scene) (Required)

0	32
1	19
2	6
3	2

USER-DEFINED FIELD: Number of on duty paid staff on scene: (Required)

0	2
1	5
2	41
3	1

USER-DEFINED FIELD: Number of volunteers on incident: (In Station or On Scene) (Required)

0	14
1	9
2	7
3	8
4	4
5	5
6	2

USER-DEFINED FIELD: Was this incident a cardiac arrest or require airway management? (Required)

No	47
Yes	2

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

EMERGENCY REPORTING
 emergencyreporting.com
 Doc Id: 805
 Page # 1 of 2

Buckhannon

Buckhannon, WV

This report was generated on 3/2/2021 9:00:33 PM

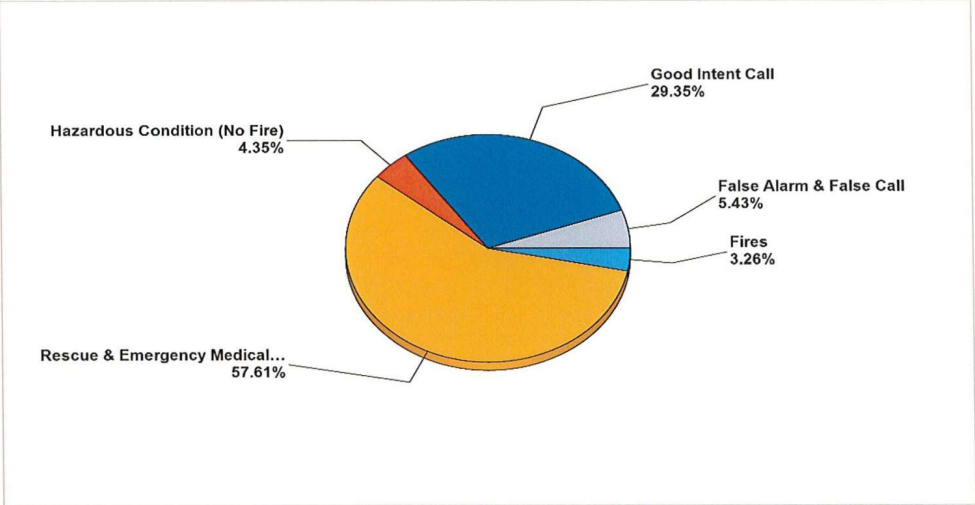
Incident Count for Zone for Date Range

Zone: All Zones | Start Date: 01/01/2021 | End Date: 01/31/2021

ZONE	NUMBER OF CALLS
Adrian - Mutual Aid - Adrian	1
Belington - Mutual Aid - Belington	2
City Limits - City Limits	59
Ellamore - Mutual Aid - Ellamore	2
First Due - First Due Response Area	25
Warren Dist. - Mutual Aid - Warren District	2
Weston - Mutual Aid - Weston	1
TOTAL:	92

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 01/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	3.26%
Rescue & Emergency Medical Service	53	57.61%
Hazardous Condition (No Fire)	4	4.35%
Good Intent Call	27	29.35%
False Alarm & False Call	5	5.43%
TOTAL	92	100%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.09%
113 - Cooking fire, confined to container	1	1.09%
131 - Passenger vehicle fire	1	1.09%
311 - Medical assist, assist EMS crew	6	6.52%
321 - EMS call, excluding vehicle accident with injury	30	32.61%
322 - Motor vehicle accident with injuries	7	7.61%
324 - Motor vehicle accident with no injuries.	8	8.7%
331 - Lock-in (if lock out , use 511)	1	1.09%
350 - Extrication, rescue, other	1	1.09%
412 - Gas leak (natural gas or LPG)	1	1.09%
444 - Power line down	1	1.09%
462 - Aircraft standby	2	2.17%
611 - Dispatched & cancelled en route	20	21.74%
622 - No incident found on arrival at dispatch address	4	4.35%
651 - Smoke scare, odor of smoke	3	3.26%
710 - Malicious, mischievous false call, other	1	1.09%
735 - Alarm system sounded due to malfunction	1	1.09%
736 - CO detector activation due to malfunction	1	1.09%
743 - Smoke detector activation, no fire - unintentional	2	2.17%
TOTAL INCIDENTS:	92	100%

Last Name	First Name	Incidents	Station Hours	Total
Bentley	Jared	0	14	7
Boggs	Justin	69	195.75	167
Chidester	Brian	20	47.25	44
Conrad	Zack	4	17.25	13
Davis	Glenn	12	26	25
Dean	Travis	18	15.25	26
Ellis	Alex	9	39.25	29
Greene	Jamie	2	2.25	3
Jenkins	Shane	5	4.5	7
Long	Derek	42	246	165
Michael	Steve	59	33	76
Petitto	Maggie	19	11.5	25
Potter	Brian	17	28	31
Potter	Maria	7	28.25	21
Wamsley	Dion	13	34.45	30
Wilfong	Hunter	52	219.5	162
Shift Work Members				
Landis	Devin	4	63.5	36
Reinking	Lyndon	0	2	1
TOTALS		352	1027.7	

Per January 2021 Meeting the Volunteer Activity Standard for 2021 is 20 incidents per quarter with credit given for 1 incident every 2 hours of station time. If your name appears highlighted under the total you have achieved your quarterly commitment (Should be equal to or greater than 20) Also, EMS calls will not show up in the incidents column until they have cleared the Quality Assurance process in the reporting software.

C.4 City Attorney- Tom O'Neill –Mr. O'Neill deferred to the Strategic Issues for Discussion and/or Vote section of the agenda.

D. Correspondence & Information – The Mayor reviewed the following with Council:

D.1 Notice Special City Council Lay the Levy on Tuesday, April 20, 2021 at 9:00am
D.2 Letter of Support to WV House of Delegates Committee on Finance RE: Amend WV Code 11-3-9 To Provide for Equal Personal Property Tax Treatment on Vehicle Leasing or Purchasing for Government Entities

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD: 304.472.9550
Fax: 304.472.0934

February 15, 2021

The Honorable Eric Householder
Chairman, Committee on Finance
West Virginia House of Delegates

The Honorable Eric Tarr
Chairman, Committee on Finance
West Virginia Senate

Dear Chairmen Householder and Tarr:

I am writing in support of legislation to amend W.Va. Code 11-3-9 to provide for equal personal property tax treatment of any vehicles we acquire for public purposes, whether leased, financed or purchased outright.


In our experience at City of Buckhannon vehicles that we acquire through a leasing program are subject to personal property tax while vehicles that we purchase outright are not.

Leasing vehicles provides a number of benefits to City of Buckhannon. These benefits utilized improved cash flow that allows us to significantly improve the overall age, efficiency and safety of our fleet while reducing the overall spend on our fleet budget. Leasing has had a positive impact to our budget, ultimately saving local taxpayer dollars, and could be beneficial for other government entities as well. We operate vehicles the same way whether we choose to lease or purchase, and we think the personal property tax treatment of leased vehicles should be the same as the tax treatment of those we purchase.

I ask you to support this amendment, which would provide for equal personal property tax treatment of any vehicles we acquire and operate, whether leased, financed or purchased outright.

Thank you for your consideration.

Regards,


Amberle Jenkins
Director of Finance and Administration
City of Buckhannon

D.3 Letter of Request from Country Roads Transit -Continued Funding for FY 2022



February 9, 2021

Buckhannon City Council
70 East Main Street
Buckhannon, West Virginia 26201

Dear Mayor Skinner and Council Members,

As I reported to Council on February 4, Country Roads Transit continues to grow in its service to those in Upshur County. We provided 5,505 rides in Upshur County in fiscal year 2020, and are on target to maintain that ridership so far in fiscal year 2021. Our partnerships with local agencies such as the Upshur County Senior Center remain strong and provide much needed transportation to many in Upshur County. Our route van, which is nearing it's sixth year of service, still sees strong numbers in getting folks to all the most vital destinations around Buckhannon. We are especially excited to begin the patient voucher program with our friends at St. Joseph's Hospital this week in an effort to ensure those in need of medical care receive it.

Currently, we are hard at work preparing for Fiscal Year 2022, and are preparing our grant application to continue the vital services of Country Roads Transit. As in the past, this grant requires us to match each grant dollar with local funds.

We are very appreciative that the City of Buckhannon has allocated \$10,000 to this project in the past. We would respectfully ask for you to continue that allocation for the upcoming fiscal year. As you know, your contribution is truly an investment in the people of Upshur County, many of which rely on our service as their only alternative to access vital medical care, nutrition services, and socialization opportunities among other destinations.

When I visited with you on February 4, I expressed our concern for the lack of transportation for area residents to Clarksburg area medical facilities including the VA hospital and UHC. I advised that we are planning to expand service to meet that need, and were awaiting the van, to be provided by the Division of Public Transit, to begin. I am happy to report that just this morning we received word that the van has been delivered to the Division of Public Transit and we are working on the final paperwork and scheduling to pick up that van. We are currently making scheduling and advertising preparations to begin the service.

Country Roads Transit

> P.O. Box 727 > Elkins, WV 26241 > 304-636-6472 (voice) > 877-636-6472 (toll-free) > 304-637-4991 (fax) > TDD: 304-636-7373
www.countryroadstransit.com

We will be sure to keep you up to date on the exact start date for this important service, and on its utilization as we move forward. Remember, though we were able to secure one time funding for the local match for this expansion in service, we will need to ask for match from our community in the future.

Thank you for hearing this request, and for the opportunity to address the Council. I would be happy to answer any further questions you may have. Thank you in advance for your continued support of Country Roads Transit.

Sincerely,


Laura Ward
Executive Director

D.4 Letter from WVU Extension Office Upshur County- 4-H Scholarship Fund Educational Opportunities



Dear Friend of Upshur County 4-H,

What’s the best way you can support Upshur County 4-H while remaining safe and socially distant? **By participating in West Virginia University’s fourth annual Day of Giving on Wednesday March 3, 2021!**


Thanks to the generosity of an anonymous donor, we are excited to announce the creation of the Barbara M. Loudin Upshur County 4-H Scholarship Fund. Barbara’s dedication to our community throughout her 35 years as Upshur County Extension Agent was inspiring to all of us who had the privilege of working with (and learning from) her. This fund will provide much needed scholarships to 4-H members for county and state 4-H camps as well as 4-H travel and other “hands-on” educational opportunities.

Day of Giving is a 24-hour online event that encourages alumni, friends and community members to support the University’s greatest priorities and opportunities – including 4-H camps and scholarships, Extension programming like Energy Express, Grow This!, CEOS, and more.

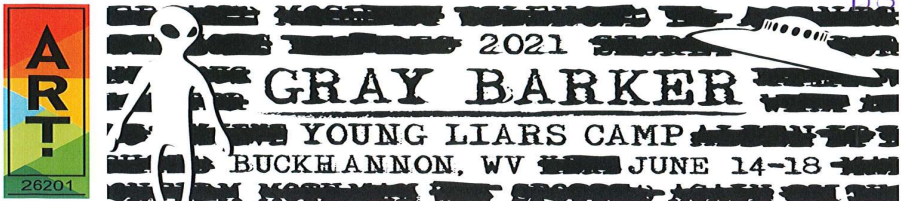
Join us in celebrating Barbara’s legacy with a gift on **March 3rd**! Your donation will help more Upshur County youth access the best programs 4-H has to offer. Donations can be made by contacting Molly Kestner, WVU Extension Service Assistant Director of Development at 412-849-4054 or molly.kestner@mail.wvu.edu, or online at dayofgiving.wvu.edu.

We are so grateful for your support!

HowHow!


Craig D. Presar
WVU Extension Agent
4-H Youth Development

D.5 PR: ART26201 to Host 1st Annual Gray Barker Young Liars Camp June 14th -18th



Location:
Colonial Theatre/Cinema V
48 E. Main St.
Buckhannon, WV 26201
Time: 8:30AM - 5PM Daily
Age: 14-18
Fee: \$150

Please contact
info@ART26201.com
for any questions or
to reserve your
student’s seat!

ART26201 will host the **1st Annual GRAY BARKER YOUNG LIARS CAMP**, open to high school ages, from **June 14-18, 2021**, at the **Colonial Theatre/Cinema V** in **Buckhannon, West Virginia**, focusing on creative storytelling, performance, and becoming a champion “Liar”. The day camp will celebrate Gray Barker’s (of *Men In Black* fame) salesmanship and his ability to embellish the “facts” of a mundane situation to pique the public’s interest. Behind the curtain, Barker was the ultimate story manipulator and left a legacy of unexplained phenomena embedded in the American psyche.

Space is available for up to 24 students. All-stars **Jason Young, James Froemel, Doug Van Gundy, and Adam Booth** will lead the camp instruction.

Students will be mentored in the art and craft of storytelling, and they will draw upon local histories to transform those stories, in true Gray Barker style, in the creation of their own epic lies. The program will be five days of fun, learning, and unrelenting lies. The camp will conclude with an evening Liars Contest, open to the public.

Camp Instructors:

JASON YOUNG

Jason Young is a freelance theater director and actor living in north central WV. He is co-founder and former artistic director at The Gateway Repertory Theater, Vintage Theatre Company, VTC to GO program, and premier performer in West Virginia’s professional comedy troupe, The Fearless Fools. He studied theater at Fairmont State University.



DOUG VAN GUNDY

Doug Van Gundy is a published author, poet, and musician from Elkins, WV. He teaches English at West Virginia Wesleyan College in Buckhannon, with a primary focus on creative writing, Appalachian literature and humanities. His essays have appeared in many journals, including *The Oxford American*, *Ecotone*, *The Louisville Review*, *The Fretboard Journal*, and *Goldenseal*.



JAMES FROEMEL

James Froemel is the winner of the 2015, 2017, and 2019 West Virginia Biggest Liar competition, as well as the 2015 Fibbin’ on the 4th storytelling contest in Ripley, WV. He has been featured in storytelling performances at schools and festivals throughout WV, and his work has been published in *Goldenseal*, the magazine of West Virginia traditional life. James holds a BFA in acting from WVU.



ADAM BOOTH

Adam Booth is a professional storyteller from Shepherdstown, WV. Adam blends traditional mountain folklore, music, and an awareness of contemporary Appalachia. Career highlights include five Storytelling World Awards, four-time champion of the West Virginia Liars’ Contest, Teller-In-Residence at the International Storytelling Center, the National Storytelling Festival, Timpanogos Storytelling Festival, the Appalachian Studies Association Conference, the National Academy of Medicine, and Spoken Word Resident at the Banff Centre.



FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			2/18/2021 - 3/03/2021	1,000.00
				TOTAL:	1,218.55
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	50.00
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			2/18/2021 - 3/03/2021	500.00
				TOTAL:	588.25
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.08
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.07
	INTERNAL REVENUE SERVICE	413-106-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.27
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.51
	**PAYROLL EXPENSES			2/18/2021 - 3/03/2021	310.77
				TOTAL:	396.70
COURT	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			2/18/2021 - 3/03/2021	625.00
				TOTAL:	672.81
CITY ATTORNEY	WV PUBLIC EMPLOYEES RETIREME	417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	50.00
		417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	50.00
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	31.00
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			2/18/2021 - 3/03/2021	500.00
				TOTAL:	638.25
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	140.62
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	140.62
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	87.18
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.39
	**PAYROLL EXPENSES			2/18/2021 - 3/03/2021	1,406.15
				TOTAL:	1,794.96
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	GEN FUND 2/21	1,038.35
	TATE COMMUNICATIONS	440-216-00	CITY HALL MAINTENANC	KEY FOBS 10/28/19	159.00
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	CITY HALL SERVICE 2/21	31.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	119.84
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	119.84
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	73.39
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	17.16
	**PAYROLL EXPENSES			2/18/2021 - 3/03/2021	1,198.40
				TOTAL:	2,756.98
POLICE	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,745.62
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,826.56
	STATE TREASURER CVR LET RJ	700-341-04	CVR-LET-RJ FEES EXPE	FEB 2021 COURT FEES	216.00
	DISBURSEMENTS ACCOUNT-ALL DE	700-105-00	POLICE DEPT. GROUP I	EDWARDS & GARRISON HSA FEE	1,000.00
	COMMUNITY CARE OF WV	700-341-00	POLICE DEPT. MAT & S	JACOB GARRISON PRE-EMPLOY	75.00
	TOSHIBA FINANCIAL SERVICES	700-341-00	POLICE DEPT. MAT & S	POLICE DEPT COPIER LEASE	141.00
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	457.04
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	442.26
	US CELLULAR	700-211-00	POLICE DEPT. TELEPHO	940-1797 642-5723	373.86

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	SPRINT	700-211-00	POLICE DEPT. TELEPHO	ALL DEPT FEB 2021 GEOTAB P	308.38
	WALMART STORES INC -BUCKHANN	700-343-00	POLICE DEPT. AUTO SU	WINDSHIELD WASHER FLUID	51.92
		700-343-00	POLICE DEPT. AUTO SU	WINDSHIELD WASHER FLUID	59.40
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,388.85
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	324.81
	STAPLES ADVANTAGE	700-341-00	POLICE DEPT. MAT & S	CORRECTION TAPE, STAPLES	121.24
		700-341-00	POLICE DEPT. MAT & S	CORRECTION TAPE, STAPLES	187.17
		700-341-00	POLICE DEPT. MAT & S	PADDED ENVELOPE	18.89
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	72.77
	TRAVELERS INSURANCE	700-226-00	POLICE DEPT. INSURAN	FEB 2021 INS PREMIUM	22.03
	**PAYROLL EXPENSES			2/18/2021 - 3/03/2021	22,833.21
				TOTAL:	31,666.01
FIRE	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. CAPITAL O	MARCH 2021 FIRE TRK PYMT	3,678.20
	AIRGAS USA, LLC	706-343-00	FIRE DEPT. AUTO SUPP	ACETYLINE TANK TRK 11	40.25
	AUTO ZONE	706-343-00	FIRE DEPT. AUTO SUPP	CHIEFS TRUCK BELTS	41.62
	BREATHING AIR SYSTEMS CORP	706-216-00	FIRE DEPT. MAINTENAN	CASCADE MAINTANCE ANNUAL	894.59
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	684.98
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	759.26
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	615.22
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	628.76
	INTERSTATE RESCUE	706-221-00	FIRE DEPT. TRAINING	ELMORE,E SMITH	1,020.00
		706-221-00	FIRE DEPT. TRAINING	BRUGNOLI, BAXA L	1,020.00
	HERITAGE FIRE EQUIPMENT LLC	706-343-00	FIRE DEPT. AUTO SUPP	GATE VALVE ENG 1,SHIPPING	442.49
		706-343-00	FIRE DEPT. AUTO SUPP	PRESSURE GAUGE ENG 1	96.74
	TRIPLE K KUSTOMZ	706-343-00	FIRE DEPT. AUTO SUPP	STRUT, CHIEFS TRUCK	499.92
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	869.73
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	203.42
	SEAN J WILSON	706-221-00	FIRE DEPT. TRAINING	TOOLS	812.50
		706-221-00	FIRE DEPT. TRAINING	TOOLS	500.00
	JENDCO INC.	706-341-00	FIRE DEPT. MATERIAL	MSA CALIBRATION CYLINDER	348.00
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	304-940-4727 ENG 1 CELL	50.54
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	87.47
	TRAVELERS INSURANCE	706-226-00	FIRE DEPT. INSURANCE	FEB 2021 INS PREMIUM	6.06
	**PAYROLL EXPENSES			2/18/2021 - 3/03/2021	14,087.65
				TOTAL:	27,387.40
STREET	MON POWER	750-213-00	STREET DEPT. UTILITI	GEN FUND 2/21	423.73
		750-213-00	STREET DEPT. UTILITI	GEN FUND 2/21	14.14
		750-213-00	STREET DEPT. UTILITI	GEN FUND 2/21	49.80
		750-213-00	STREET DEPT. UTILITI	GEN FUND 2/21	70.36
		750-213-00	STREET DEPT. UTILITI	GEN FUND 2/21	25.17
	MILLER SUPPLY	750-458-05	STREET DEPT PROJECTS	Road Fabric	1,125.00
	FISHER AUTO PARTS INC	750-343-00	STREET DEPT. AUTO SU	Headlight bulbs for S-14	44.35
	COLE TRUCK PARTS INC	750-343-00	STREET DEPT. AUTO SU	Mirror and washer fluid	57.92
	SOUTHERN STATES COOP INC	750-341-00	STREET DEPT. MAT & S	Boots	327.98
	RITE-WAY HEATING & PLUMBING	750-341-00	STREET DEPT. MAT & S	Plumbing for kitchenet	93.52
	SCOTT ELECTRIC CORP	750-341-00	STREET DEPT. MAT & S	Electrical for welder	148.25
		750-341-00	STREET DEPT. MAT & S	Electrical for welder	42.79
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	Fuel,air, and oil filter	46.70
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	Lumber for shelving	142.02
		750-341-00	STREET DEPT. MAT & S	KEYS	9.80
		750-341-00	STREET DEPT. MAT & S	Materials for shelving	459.93
		750-341-00	STREET DEPT. MAT & S	RESTROOM PARTS	93.91

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DISBURSEMENTS 2-18-21 TO 3-3-21

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		750-341-00	STREET DEPT. MAT & S	MOTAR, TILE DRAIN	65.00
		750-341-00	STREET DEPT. MAT & S	Lumber for shelving	70.14
		750-458-05	STREET DEPT PROJECTS	Concrete and 6x6	224.68
		750-458-05	STREET DEPT PROJECTS	Concrete and 6x6	135.60
		750-341-00	STREET DEPT. MAT & S	Breaker and lights	137.68
		750-341-00	STREET DEPT. MAT & S	FLOOR TILE, MAIL BOX	329.59
		750-341-00	STREET DEPT. MAT & S	Bottled Water	226.80
		750-341-00	STREET DEPT. MAT & S	RESTROOM PARTS	271.47
		750-341-00	STREET DEPT. MAT & S	Map framing Materials	18.49
		750-341-00	STREET DEPT. MAT & S	PVC, SHARKBITE	126.14
		750-341-00	STREET DEPT. MAT & S	TILE, GROUT	236.79
		750-341-00	STREET DEPT. MAT & S	PIPE STRAP	1.41
		750-341-00	STREET DEPT. MAT & S	Map framing Materials	41.96
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	STREET MAR 21 CONCRETE TRK	2,676.74
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	973.23
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,001.57
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	450.71
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	353.46
	DISBURSEMENTS ACCOUNT-ALL DE	750-105-00	STREET DEPT. GROUP I	EDWARDS & GARRISON HSA FEE	1,000.00
	RAVEN ROCK NETWORKS INC	750-459-00	STREET DEPT. CAPITAL	Computer for Jerry A.	724.67
	JOHN BOGGESS dba VJG ASSOCIA	750-341-00	STREET DEPT. MAT & S	32 doz. jersey gloves	374.40
		750-341-00	STREET DEPT. MAT & S	32 doz. jersey loves	201.60
	US CELLULAR	750-211-00	STREET DEPT. TELEPHO	642-1601940-2024 642-4948	239.67
	SPRINT	750-211-00	STREET DEPT. TELEPHO	ALL DEPT FEB 2021 GEOTAB P	299.91
	THE SIGN GUY LLC	750-341-00	STREET DEPT. MAT & S	2- plaques for benches	10.00
	WALMART STORES INC -BUCKHANN	750-459-00	STREET DEPT. CAPITAL	2-70" TV's	1,018.89
		750-341-00	STREET DEPT. MAT & S	EAR BUDA, ANTENNA	99.85
		750-341-00	STREET DEPT. MAT & S	CUTLERY, CUPS, AS 18	131.83
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	878.90
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	205.54
	CLEVELAND BROTHERS EQUIPMENT	750-458-05	STREET DEPT PROJECTS	Dozer Rental	4,696.00
	TRAVELERS INSURANCE	750-226-00	STREET DEPT. INSURAN	FEB 2021 INS PREMIUM	17.86
	**PAYROLL EXPENSES			2/18/2021 - 3/03/2021	14,239.34
				TOTAL:	34,655.29
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	GEN FUND 2/21	73.45
		751-213-00	STREET LIGHTS	GEN FUND 2/21	146.05
				TOTAL:	219.50
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	GEN FUND 2/21	51.11
				TOTAL:	51.11
SNOW REMOVAL	A F WENDLING INC	753-341-00	SNOW REMOVAL	Ice Melt	685.51
	BRUFFEY TRUCKING INC	753-341-00	SNOW REMOVAL	#9's for treating streets	1,218.75
				TOTAL:	1,904.26
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	GEN FUND 2/21	708.77
		907-213-00	UTILITIES	GEN FUND 2/21	7.58
	LEAF	907-341-01	OPERATING EXPENSES	SYC COPIER LEASE	167.20
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	1,087.54
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	280.96
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	283.96
	US CELLULAR	907-211-00	TELEPHONES	613-9068	14.52
	SPRINT	907-211-00	TELEPHONES	ALL DEPT FEB 2021 GEOTAB P	18.25

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DISBURSEMENTS 2-18-21 TO 3-3-21

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	SUPPLIES	18.02
		907-361-00	AFTER SCHOOL SUPPLIE	SNACKS	120.83
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	346.02
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	80.94
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	FEB 2021 INS PREMIUM	4.29
	IDENTOGO	907-341-00	MATERIALS & SUPPLIES	BACKGRND CK ALANA RENNIX	35.75
	**PAYROLL EXPENSES			2/18/2021 - 3/03/2021	5,583.74
				TOTAL:	8,758.37
PUBLIC SAFETY	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	794.71
	TATE COMMUNICATIONS	976-216-00	SAFETY COMPLEX MAINT	MOVE PHONE PER CODE	442.74
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	FIRE PEST SERVICE 2/21	45.00
		976-216-00	SAFETY COMPLEX MAINT	FIRE PEST 2/21	42.00
				TOTAL:	1,324.45

Motion to approve the Consent Agenda was made by Rylands/Thomas. Motion carried.

F. Strategic Issues for Discussion and/or Vote:

F.1 Approval to Apply for Nonprofit IRS Certification - Amby Jenkins explained the need for this action.

Motion to approve the application for Nonprofit IRS Certification for the Upshur County Youth Council Incorporated, which is still an active entity, was made by Thomas/Rylands. Motion carried.

F.2 Approval Ordinance No. 450 Creation of the Colonial Theatre Board-1st Reading - City Attorney Tom O'Neill present Ordinance No. 450 to Council for consideration. The Mayor clarified that we are naming the Board members but sampling creating the Board.

Motion to approve Ordinance No. 450 creation of the Colonial Theatre Board on its 1st Reading was made by Rylands/Thomas. Motion carried.

ORDINANCE NO. 450 OF THE CITY OF BUCKHANNON, AN ORDINANCE ESTABLISHING A GOVERNING BOARD FOR THE CITY’S COLONIAL THEATRE; SETTING THE NUMBER AND QUALIFICATIONS OF BOARD MEMBERS; ENUMERATING ITS RESPONSIBILITIES AND SETTING ITS AUTHORITY; ESTABLISHING THAT BOARD MEMBERS SERVE AT-WILL AND NOT FOR A TERM

WHEREAS, the Council of the City of Buckhannon, by Ordinance No. 411 adopted on December 1, 2016, authorized the purchase of that property located at 48 East Main Street, in Buckhannon; and,

WHEREAS, by deed dated January 3, 2017 and recorded in the office of the Clerk of the County Commission of Upshur County, West Virginia in Deed Book 539, at page 615; and,

WHEREAS, the Council of the City of Buckhannon has dedicated the property located at 48 East Main Street for use as a theater and public space dedicated to local visual and performing arts, restoring its name as the Colonial Theatre, and owning and operating the same for the benefit of the artistic, educational, and cultural benefit of the greater Buckhannon-Upshur community; and,

WHEREAS, the City Council now deems it to be reasonable, necessary and appropriate to establish a governing board for the operations of the said Colonial Theatre, delegating certain functions to said board.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

ARTICLE I - COMPOSITION OF COLONIAL THEATRE BOARD OF DIRECTORS;
COMPENSATION; CONDUCT OF MEETINGS:

- (A) There shall be a Board of five (5) Directors, appointed by the Council of the City of Buckhannon, each Director serving at the will and pleasure of the Council.
- (B) Board members are not required to be residents of the City of Buckhannon, but shall be residents of Upshur County, West Virginia.
- (C) No fewer than three (3) Directors shall be active in the Buckhannon-Upshur arts community.
- (D) Directors will not be monetarily compensated for their service on the Board; however, Directors shall be entitled to reimbursement for their expenses as are approved in advance by the Board.
- (E) The Board shall conduct itself as a public agency, observing the requirements of open meetings laws, ethics acts, and other directives the City of Buckhannon is required to observe. The Board may establish its own rules of procedure, including setting the frequency of its meetings (which frequency shall be no less than annually), provided that those rules are written and are ratified by the City Council. The Board may establish its own committees as it deems necessary and proper.

ARTICLE II – DUTIES OF THE BOARD:

- (A) The Board shall establish policies with respect to the use of the Colonial Theatre, including policies regarding usage fees, priorities of use, the establishment of form agreements, and operating guidelines; *Provided*, that the City of Buckhannon will have first priority in use of the Colonial Theatre, and will be exempt from the payment of any facility rental fees. Policies adopted or modified by the Board shall be subject to the approval or ratification of the City Council, which approval or ratification may be by motion and recorded in the minutes of the Council.

(B) The Board may recommend to the City Council such matters, such as the hiring of full- and part-time staff and capital improvements, that it may deem advisable. The City Council reserves to itself the power to approve or disapprove such recommendations.

(C) The City of Buckhannon shall approve or disapprove all expenditures for the Colonial Theatre, and all revenue generated by the Board's operation of the Theatre shall be remitted to the City of Buckhannon.

(D) The Board may negotiate agreements with donors, which agreements may include the right of a donor to direct the naming of facilities within the Theatre pursuant to the terms thereof; however, any such donor agreement is subject to the approval of the City Council.

ARTICLE III - EFFECTIVE DATE: This Ordinance shall be deemed effective thirty (30) days following the second (2nd) reading, passage and adoption by the Council of the City of Buckhannon, i.e., April 17, 2021.

FIRST READING: March 4, 2021

SECOND READING, PASSAGE AND ADOPTION: March 18, 2021

Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 450 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on March 18, 2021.

Randall Sanders, City Recorder

F.3 Approval Letter of Request West Virginia Strawberry Festival Events 2021 – Discussed and acted upon earlier in the meeting.

G. Comments and Announcements

- **Council Member Albaugh** – Had already left the meeting.
- **Council Member Bucklew** – Nothing further.
- **Council Member Rylands** – Nothing further.
- **Council Member Thomas** – Nothing further.
- **Council Member Reger** – Nothing further.
- **City Recorder Sanders** – Nothing further.

H. Mayor's Comments and Announcements – The Mayor called for an Executive Session to discuss a Property Matter Per WV Code § 6-9A-4.

Motion to adjourn from the regular meeting at 7:52 PM was made by Rylands/Sanders. Motion carried.

Motion to enter the Executive Session at 8:05 PM was made by Sanders/Reger. Motion carried.

**Motion to adjourn from the Executive Session at 8:30 PM was made by Rylands/Sanders.
Motion carried.**

I. Adjournment

Motion to adjourn at 8:31 PM was made by Rylands/Sanders. Motion carried.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____