

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A special meeting of the Buckhannon City Council was held on Tuesday, April 20, 2021 at 9:00am in City Hall; As per WV Code 11-8-10a, the purpose of the meeting is to lay the levy of the property tax rates for the next fiscal year 2021-22 and to hear any objections. Also discussion and vote on the appointment of the Colonial Theatre Board Members. The following were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Mary Albaugh	Present
Council Member	Pam Bucklew	Present
Council Member	Jack Reger	Present – by phone
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
MyBuckhannon.com	Katie Kuba	Present - by GTM

Guests in attendance: Bryson VanNostrand, Carrie Perry and Erika Kolenich by GTM.

*To Participate in a Utility Board meeting during the COVID-19 Stay at Home Order, participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.*

***City Council of Buckhannon – 9:00 am in Council Chambers  
Special Meeting Agenda for Tuesday, April 20, 2021***

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**A. Call to Order**

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of American

**B. Strategic Issues for Discussion and/or Vote**

**B.1 Lay the Levy**

Third Tuesday in April: All Levy Estimate (Budgets) must be finally approved by the state auditor’s office no later than the third Tuesday in April. Council will reconvene on the third Tuesday in April to hear and consider any objections made orally or in writing by the prosecutor, state auditor or his representative, or by any taxpayer. Council shall consider the proposed original estimate and the proposed rates of levy and if the objections are well taken, council shall correct the estimate and levy. “No such estimate and levy, however, shall be entered until the same shall have first been approved, in writing by the state auditor.” The recorder enters the estimate and levy, the order of the council’s approval, and written approval of the state auditor in the proper record book.  
*W.Va. Code § 11-8-10a*

**B.2 Appointment of Colonial Theatre Board Members**

**C. Adjournment**

Posted 02/19/2021 REVISED POSTED 4/16/2021

**A. Call to Order-** Mayor Skinner called the meeting to order led by a moment of silence and pledge to the US Flag.

**B. Strategic Issues for Discussion and/or Vote**

**B.1 Lay the Levy**

The following process was explained by Mayor Skinner and Mrs. Jenkins.

Per WV Code 11-8-10a the purpose of the meeting is to lay the levy of the property tax rates for the next fiscal year 2021-22 and to hear any objections.

The budget for the fiscal year 2021-22 was published in the local newspaper. The budget was adopted by City Council on March 18, 2021.

*The Notice of Approval of the Levy Estimate was received from the State Auditor’s Office:*



Office of the State Auditor  
Local Government Services  
200 West Main Street  
Clarksburg, West Virginia 26301

State of West Virginia  
John B. McCuskey  
State Auditor

Toll Free: (877) 982-9148  
Telephone: (304) 627-2415  
Fax: (304) 340-5090  
www.wvsaogov

April 9, 2021

NOTICE OF APPROVAL OF THE LEVY ESTIMATE (BUDGET)

To: Municipality of Buckhannon

In accordance with the provisions of Chapter 11, Article 8, of the West Virginia Code, as amended, the State Auditor of West Virginia hereby approves your Levy Estimate (Budget) for the fiscal year beginning July 1, 2021.

It is noted that the budget was not submitted within the statutory time period. All budgets should have been submitted no later than March 28, 2021. *Email issue March 29 sent*

With this written approval, the levying body shall meet on the third Tuesday in April (April 20) to hear and consider any objections and to officially adopt the levy rates for property taxation. The clerk/recording officer, within three days of such meeting, shall prepare and forward to the State Auditor the officially adopted levy rates and levy order.

If you have any questions, please do not hesitate to contact me at 304-627-2415 or 1-877-982-9148 extension 5114, Shellie Humphrey extension 5119, Tiffany Hess extension 5118 or Rebecca Clise extension 5101.

Sincerely,  
John B. McCuskey  
WV State Auditor

*Ora L. Ash*  
By: Ora L. Ash,  
Deputy State Auditor  
Local Government Services

The following Levy Order and Rate Sheet was presented:

MUNICIPALITY OF BUCKHANNON, WEST VIRGINIA  
LEVY ORDER AND RATE SHEET  
2021 - 2022

The following is a true copy from the record of orders entered by this entity  
on the 20 day of April, 2021.

SIGNATURE: \_\_\_\_\_

Municipal Clerk or Recorder

		Column E	
		Certificate of Valuation	Levy
		Assessed Value for Tax Purposes	Rate/\$100
Current Year			Taxes
Class I			Levied
	Personal Property	\$ 0	12.500
	Public Utility	0	0
Total Class I		\$ 0	0
Class II			
	Real Estate	\$ 75,375,290	25.000
	Personal Property	295,780	739
Total Class II		\$ 75,671,070	189,177
Class IV			
	Real Estate	\$ 84,785,590	50.000
	Personal Property	41,266,867	206,334
	Public Utility	13,139,305	65,697
Total Class IV		\$ 139,191,762	695,959
Total Value & Projected Revenue		\$ 214,862,832	885,136
Less Delinquencies, Exonerations & Uncollectable Taxes		2.50%	22,128
Less Tax Discounts		1.00%	8,630
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense taxes levied only)			0
Total Projected Property Tax Collection			854,378
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		2.00%	17,088
Net Amount to be Raised by Levy of Property Taxes For Budget Purposes			\$ 837,290

MUNICIPALITY OF BUCKHANNON, WEST VIRGINIA  
LEVY ORDER AND RATE SHEET SUPPLEMENT  
Charles W Gibson Library  
2021 - 2022

The following is a true copy from the record of orders entered by this entity on the 20 day of April, 2021.

SIGNATURE: \_\_\_\_\_

Municipal Clerk or Recorder			
Column E			
Certificate of Valuation		Levy	Taxes
Assessed Value for Tax Purposes		Rate/\$100	Levied
Current Year			
Class I			
Personal Property	\$ 0	1.500	\$ 0
Public Utility	0		0
Total Class I	\$ 0		\$ 0
Class II			
Real Estate	\$ 75,375,290	3.000	\$ 22,613
Personal Property	295,780		89
Total Class II	\$ 75,671,070		\$ 22,702
Class IV			
Real Estate	\$ 84,785,590	6.000	\$ 50,871
Personal Property	41,266,867		24,760
Public Utility	13,139,305		7,884
Total Class IV	\$ 139,191,762		\$ 83,515
Total Value & Projected Rev.	\$ 214,862,832		\$ 106,217
Less Delinquencies, Exonerations & Uncollectable Taxes		2.50% . . .	2,655
Less Tax Discounts		1.00% . . .	1,036
Net Amount to be Raised by Levy For Budget Purposes:			\$ 102,526

No one was present in person or by phone to object to the levy rates.

Motion Albaugh/Thomas to approve the levy rates at submitted. Motion carried.

B.2 Colonial Theatre Board Appointment:

Mayor Skinner began this discussion by explaining the need to keep citizens involved and proactive in the activities of city government. He recounted the last Council meeting at times was not professional or respectful of everyone.

Council must set an example for the community and maintain respect and professionalism even though at times they may not agree.

He continued by reporting that a list of names and suggestions for appointments were presented during the last Council meeting. Since that meeting, Amby Jenkins has asked to have her name removed from consideration for appointment to the Colonial Theatre Board.

Mrs. Jenkins commented that she was honored to be considered, but thought it best to serve in the capacity of Director of Finance and Administration for the City of Buckhannon. She wholehearted supports the Colonial Theatre project and wants it to be successful.

Mayor Skinner proceeded in presentation and explanation of the following two lists to choose from as members to be considered for appointment to the Colonial Theatre Board.

I have learned that Amby Jenkins has withdrawn her name from consideration as a potential nominee for the Governing Board for the Colonial Theatre. As a result, I am offering two slates for Council to consider today;

First List of Nominees:

Randy Sanders - City of Buckhannon

Pam Bucklew - City of Buckhannon

Keith Buchanan - BCT Past Executive Producer

Erika Kolenich - BCT Past Executive Producer

John Waltz - ART26201 & BCT Executive Producer

Second List of Nominees:

Randy Sanders - City of Buckhannon

Alisa Lively – Former member of ART26201 & Dean of Students, West Virginia Wesleyan College

Keith Buchanan - BCT Past Executive Producer

Erika Kolenich - BCT Past Executive Producer

John Waltz - ART26201 & BCT Executive Producer

Mayor Skinner opened the dialog for any discussion or comments. There were no comments.

**Mayor Skinner called for possible action on First List of Nominees.**

**Motion Reger/Bucklew to appoint First List of Nominees to the Colonial Theatre Board.**

**Vote was as follows:**

**Reger- Yes**

**Bucklew- Yes**

**Albaugh- No**

**Rylands- No**

**Sanders- No**

**Thomas- Abstained**

**Motion died.**

**Mayor Skinner called for possible action on Second List of Nominees.**

**Motion Albaugh/Rylands to appoint Second List of Nominees to the Colonial Theatre Board.**

**Vote was as follows:**

**Reger- Yes**

**Albaugh- Yes**

**Rylands- Yes**

**Sanders- Yes**

**Bucklew- Abstained**

**Thomas- Abstained**

**Motion carried.**

Council Member Bucklew asked that record shows she supports the decision of City Council.

Council Comments:

Reger- The Colonial Theatre project involves the entire community and this should be first and foremost. Buckhannon is a tremendous town. It is a progressive town with arts, business, and industry. He was disappointed in the tone the last Council meeting took. Disparage of an individual should not happen at a public meeting. We need to demonstrate respect to each other.

C. Adjournment

There being no further business to be transacted. Motion Rylands/Thomas to adjourn at 9:23 am.

<b>Mayor Robert N. Skinner III</b>	_____
<b>City Recorder Randall H. Sanders</b>	_____