

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Stockert Youth & Community Center Board was held on Monday, February 1, 2021 at 4:30 p.m., in City Hall Council Chambers with the following in attendance (GTM-GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Assistant Recorder/Finance Director	Amberle Jenkins	Present
Board Member	Pam Bucklew	Present – by phone
Board Member	Sam Nolte	Present – by GTM
Board Member	Troy “Buddy” Brady	Present – by phone
Board Member	Tammy Samples	Present – by GTM
Board Member	Melissa Franke	Present – by GTM
Board Member	Don Nestor	Present
Board Member	Robert Rupp	Present – by phone
Board Member	Nancy C. Shobe	Present
Board Member	Pamela Martin	Present
SYCC Executive Director	Debora Brockleman	Present
City Attorney	Tom O’Neill	Present- by GTM
Grants & Information Coordinator	Callie Cronin-Sams	Present – by GTM
MyBuckhannon	Monica Zalaznik	Present

Guests: Mitch Shaw and Keely Burnside of the UC Recreational Sports Complex

**City of Buckhannon Stockert Youth & Community Center  
Board of Directors Meeting - 4:30 pm in City Hall Council Chambers  
Meeting Agenda for February 1, 2021**

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- A. **Call to Order**
    - A.1 **Moment of Silence**
    - A.2 **Pledge to the Flag of the United States of America**
  - B. **Recognized Guests**
    - B.1 **UC Recreational Complex Representative**
  - C. **Financial Report**
  - D. **Department Report- Debora Brockleman**
    - D.1 **Staff Report: Upcoming Events and Current Programs**
  - E. **Correspondence & Information**
    - E.1 **Application Denied-WVDEP 2020 AML Pilot Program RE: Riverwalk Trail & SYCC Trailhead Recreation Center Expansion**
  - F. **Consent Agenda**
    - F.1 **Approval of Minutes: 01/11/2021**
  - G. **Strategic Issues for discussion and vote**
    - G.1 **Continued Discussion Multi-Purpose Building/Gym-Building Options/Cost/Envision**
    - G.2 **Discussion Upshur County Recreational Sports Complex Potential Collaboration**
    - G.3 **Discussion Knights of Pythias Property at 65 E Main Street**
  - H. **Board Members Comments and Announcements**
  - G. **Mayor’s Comments and Announcements**
  - J. **Adjournment**

Posted 01/29/2021

**A. Call to Order** - The meeting was called to order by Mayor Skinner.

**A.1 Moment of Silence** - The Mayor asked for all to join him in a Moment of Silence remembering the following people in our thoughts and prayers – Council Members Jack Reger, Pam Bucklew and Mary Albaugh along with Lynn Rupp.

**A.2 Pledge to the Flag of the United States of America** - The Pledge was led by Nancy Shobe.

**B. Recognized Guests:**

**B.1 UC Recreational Complex Representative** - Mitch Shaw and Keely Burnside of the UC

Recreational Sports Complex were recognized by the Mayor for a review of their strategies. The President, Mitch Shaw, began the discussion by saying that they do not want to take anything away from SYCC. He explained their mission, as previously established by the late Shawn Tucker, is to develop a recreation complex aimed at enhancing the quality of life for the citizens of Upshur County, of all ages. He and Keely detailed the work that has taken place up to this point and they ongoing goals. They were asked where they were in the way of achieving the goals. Mitch and Keeley both spoke of potential grants and sponsorship, property acquisition, etc. There is a \$10,000 commitment from the Youth Baseball League for the first baseball field. More discussion took place with various Board Members, Mitch, and Keely on how SYCC and the Upshur County Recreation Complex can best work together.

**C. Financial Report** – Amberle Jenkins presented the following report:

02/03/2020	Collett,	699348	\$	1,000.00		
02/21/2020	David McCauley	703367	\$	100.00		
03/03/2020	Citizens Bank donation	705430	\$	243.00		
03/11/2020	Donations to SYCC Community Bank Cap	707434	\$	100.00		
04/08/2020	Campaign	712801	\$	200.00		
04/09/2020	David McCauley	713150	\$	100.00		
05/04/2020	David McCauley	717311	\$	100.00		
05/06/2020	Citizens Bank	718324	\$	100,000.00		
						put in SYCC Savings 6-
06/02/2020	David McCauley	723999	\$	100.00	\$	104,043.00 3-20 (0603201461)
	book interest 3-31-20		\$	25.22	\$	25.22
06/30/2020	book int 6-30-2020		\$	30.07	\$	30.07
	Law, Roy donation					
08/31/2020	memorial	742288	\$	175.00		
09/02/2020	Donations to SYCC	742983	\$	25.00		
	Law, Roy donation					
09/10/2020	memorial	744856	\$	300.00	DayaWright\$50,alexRo- ss\$100,BillThurman. \$100,Bhunter\$50 BurtonNancyJunter \$100,KellyCunningh am\$50,GaryHess\$7	put in SYCC Savings
09/23/2020	memorial	747516	\$	225.00	5	725.00 10-5-20
09/30/2020	book int 9-30-20		\$	21.75	\$	21.75
	Law, Roy donation					
10/07/2020	memorial	750505	\$	100.00	joyce harris-thacker	
	Law, Roy donation					
10/14/2020	memorial	751807	\$	200.00	David McCauley	
11/16/2020	Kwanis Club Captcam	758877	\$	1,042.80		
						put in SYCC savings 1-
12/30/2020	McCauley, David	767225	\$	200.00	\$	1,542.80 7-21
12/30/2020	book int 12-30-20		\$	20.69	\$	20.69
			\$	275,867.25		
capital campaign	\$	428,053.13				
Contributions						
from Utility Bills						needs updated
						D Thomas Pledge not received yet
					\$12,000.00	
Total receive	\$	428,053.13				
with pledges	\$	440,053.13			\$12,000.00	

2-01-2021 08:20 AM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2021

01-GENERAL FUND

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>CHARGES FOR SERVICES</b>						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYC UTILITY REVENUE	2,500	212.50	1,466.50	0.00	1,033.50	58.66
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	0.00	5,470.00	0.00	12,730.00	30.05
001-362-000-03 SYC DRILL TEAM FEES	5,000	0.00	1,052.84	0.00	3,947.16	21.06
001-362-000-04 SYC BASKETBALL FEES	20,000	0.00	1,304.00	0.00	18,696.00	6.52
001-362-000-05 SYC ROOM RENTAL FEES	6,000	0.00	300.00	0.00	5,700.00	5.00
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	30,000	8,165.25	76,025.31	0.00	46,025.31	253.42
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	3,000.00	10,267.80	0.00	8,267.80	513.39
001-362-000-10 SYC KARATE FEES	1,000	360.00	1,265.00	0.00	265.00	126.50
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	260.00	0.00	260.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	500	0.00	0.00	0.00	500.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	50.00	420.00	0.00	1,580.00	21.00
001-362-000-18 YOGA FITNESS CLASS REVENUE	0	0.00	15.00	0.00	15.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE IYI	100	0.00	0.00	0.00	100.00	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	132,500	11,787.75	97,846.45	0.00	54,453.55	78.96

Note: \$3000 received from River Valley Child Development, as a donation to operations Not Capital Campaign

2-01-2021 08:20 AM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2021

01-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>STOCKERT YOUTH CENTER</b>						
<b>SALARIES &amp; BENEFITS</b>						
001-907-101-00 STOCKERT YOUTH CENTER SAL	158,340	10,101.34	74,883.31	0.00	83,456.69	47.29
001-907-103-00 CAMP BUCANNEER SALARIES	24,000	350.00	9,214.69	0.00	14,785.32	38.39
001-907-103-01 SYC BUS DRIVERS	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-104-00 FYCA TAX	14,070	799.57	6,432.96	0.00	7,637.04	45.72
001-907-105-00 GROUP INSURANCE	40,000	963.10	11,669.22	0.00	28,330.78	29.17
001-907-106-00 GROUP RETIREMENT	9,984	525.92	4,004.33	0.00	5,979.67	40.11
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	247,394	12,739.93	106,204.50	0.00	141,189.50	42.93
<b>CONTRACTUAL SERVICES</b>						
001-907-211-00 TELEPHONES	3,600	221.73	1,973.81	0.00	1,626.19	54.83
001-907-213-00 UTILITIES	17,000	1,797.03	8,420.79	0.00	8,579.21	49.53
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	36.50	1,433.01	0.00	5,566.99	20.47
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	81.57	4,814.70	0.00	8,185.30	37.04
001-907-230-00 SYC CONTRACTUAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	44,625	2,136.83	16,642.31	0.00	27,982.69	37.29
<b>COMMODITIES</b>						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	381.68	3,019.47	0.00	2,980.53	50.32
001-907-341-01 OPERATING EXPENSES	2,500	167.20	1,107.54	0.00	1,392.46	44.30
001-907-343-00 SYC AUTO SUPPLIES	2,500	0.00	242.15	0.00	2,257.85	9.69
001-907-354-00 DRILL TEAM	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	0.00	0.00	0.00	18,000.00	0.00
001-907-357-00 TUTORING	250	0.00	0.00	0.00	250.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	500	0.00	0.00	0.00	500.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	0.00	885.49	0.00	3,614.51	19.68
001-907-361-00 AFTER SCHOOL SUPPLIES	5,000	359.73	2,943.55	0.00	2,056.45	58.87
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	1,500	0.00	788.00	0.00	712.00	52.53
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,500	0.00	484.00	0.00	1,016.00	32.27
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	55,250	906.61	9,470.20	0.00	45,779.80	17.14
<b>CAPITAL OUTLAY</b>						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	1,250	0.00	0.00	0.00	1,250.00	0.00
001-907-458-02 SYCC BUILDING	38,400	0.00	0.00	0.00	38,400.00	0.00
001-907-459-00 CAPITAL OUTLAY	20,000	0.00	7,686.96	0.00	12,313.04	38.43
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	59,650	0.00	7,686.96	0.00	51,963.04	12.89
<b>CONTRIBUTIONS</b>						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	406,919	15,785.37	140,003.97	0.00	266,915.03	34.41

Motion to approve the Financial Report was made by Nestor/Shobe. Motion carried.

D. Department Report- Debora Brockleman

D.1 Staff Report: Upcoming Events and Current Programs - Director Brockleman submitted the following Staff Report as of February 1, 2021:

### **After School/Study Hall**

We are continuing to have childcare and study hall Monday through Friday for students on their remote days. We have resumed After School on Monday, Tuesday, Thursday, and Friday. We are having approximately 25-30 per day but it varies day to day. We have 55 students registered.

We continue to follow the CDC guidelines as well as the Governor's mandates.

In the next few months, we are very hopeful that we can return to some of our regular programming. Depending on the Governor's mandates, we are hoping to get the Drill Team back to practicing sometime in March as they need to prepare for the upcoming Strawberry Festival and area parades. Also, we are beginning to plan for Camp Buccaneer and Summer Basketball, of course everything is pending on the pandemic situation. We are also hoping to set the Children's Festival date to September 11, 2021.

### **Meeting with Board of Education**

Don Nestor and I met with the UCBOE on Jan 26, 2021. As discussed at our January 11 meeting, Don shared ideas regarding SYCC partnering with the BOE to explore how we can help get students career/job ready at the high school level. We continued the discussion at the meeting which was very productive with good ideas from all who attended. Some of what we had talked about is in the "Portrait of a Graduate" which is a program the High School has implemented but has not had the opportunity to work due to the pandemic. Debora deferred to Don Nestor, who provided additional comments regarding career and trade specializations discussed in the meeting. Also, the recreational aspects of the SYCC programs were intriguing to members of the BOE group. It is important that we all learn we can do to assist one another. Don recommends that we continue to research this potential partnership.

### **The Chair moved G.3 Discussion Knights of Pythias Property at 65 E Main Street to the table:**

Debora reported that she had recently spoken with Mr. Debarr on the status of the property. He shared that he and the Lodge Brothers would be interested in selling the property. The amount he said was \$145,000. He also mentioned that they had a lawyer which we would need to talk with pertaining to the sale of the property.

Discussions took place regarding the various proposals, appraisals and negotiating efforts that have taken place over the couple of years. Randy Sanders suggested that once they informed us of having an attorney representing them, we should have only the City Attorney, Tom O'Neill, negotiating on our behalf. Mr. O'Neill agreed that it was a good policy to follow, although it is not a required protocol in this instance. Mr. O'Neill also reminded us that we have a time frame to consider with the donor agreement with Citizens Bank of five years to open the facility. Several Board Members weighed in with various frustrations regarding the amount of time we have invested in this process with no idea of how it will be resolved. A discussion with the Board took place and it was decided that we would have City Attorney O'Neill contact the Knights of Pythias' attorney and explain that we cannot pay more than a "fair market value" for the property and work toward closing the deal.

### **E. Correspondence & Information**

#### **E.1 Application Denied-WVDEP 2020 AML Pilot Program RE: Riverwalk Trail & SYCC Trailhead Recreation Center Expansion**



west virginia department of environmental protection

Office of Abandoned Mine Lands & Reclamation  
601 57<sup>th</sup> Street, SE  
Charleston, WV 25304-2345  
Phone 304-926-0485/Fax 304-926-0458

Harold D. Ward, Cabinet Secretary  
[dep.wv.gov](http://dep.wv.gov)

January 22, 2021

Buckhannon Riverwalk Trail & Trailhead Recreation Center  
c/o Callie Cronin Sams  
70 East Main Street  
Buckhannon, WV 25813-9475  
[callie.csams@buckhannonwv.org](mailto:callie.csams@buckhannonwv.org)

VIA EMAIL

Dear AML Pilot Applicant:

We regret to inform you that your project was not selected to receive AML Pilot funding. A total of 54 project applications were received for 2020 with a requested total in excess of \$208,000,000. Selecting which of those to receive a share of the \$25 million Pilot funds was not an easy task in large part because each proposal, including yours, has merit and represents a valid need and/or opportunity for West Virginia.

On behalf of the selection committee, we wish you success in funding your project and thank you for your application.

Best Regards,

Rob Rice, Director  
Division of Land Restoration

## **F. Consent Agenda**

### **F.1 Approval of Minutes: 01/11/2020**

**Motion to approve minutes made by Martin/Brady. Motion carried.**

## **G. Strategic Issues for discussion and vote**

### **G.1 Continued Discussion Multi-Purpose Building/Gym-Building Options/Cost/Envision**

- This was discussed earlier.

### **G.2 Discussion Upshur County Recreational Sports Complex Potential Collaboration -**

This was discussed earlier.

### **G.3 Discussion Knights of Pythias Property at 65 E Main Street - This was discussed**

earlier.

## **H. Board Members Comments and Announcements -**

**Melissa Franke** - She is appreciative of all of the Board Members.

**Rob Rupp** - He reminded us that we have nearly \$500,000 in the bank and we have to get moving on the new building.

**Troy "Buddy" Brady** - He is looking forward to Tom O'Neill working on this and getting the building started.

**Sam Nolte** - He feels that we are getting close and is anxious to move forward.

**Tammy Samples** - Nothing further.

**Pam Bucklew** - Anxious to move forward with the new building.

**Randy Sanders** – He is glad that Tom O’Neill will be working with their attorney and feels good about the project moving forward.

**Nancy Shobe** – Thanked Debora for her efforts and encouraged us all to stay focused on the overall project.

**Pamela Martin** – She asked about the AML Grant and why we were turned down. Callie Cronin-Sams told the Board there had been no real constructive feedback other than the applications had been competitive this round.

**Don Nestor** – Nothing further.

**Debora Brockleman** – Nothing further.

**I. Mayor’s Comments and Announcements**

**Mayor** – The Mayor thanked the Board for that it is doing.

**J. Adjournment –**

**Motion to adjourn at 6:00 PM made by Sanders/Martin. Motion carried.**

**Mayor Robert N. Skinner III**

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**City Recorder Randall H. Sanders**

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