

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Stockert Youth & Community Center Board was held on Monday, March 1, 2021 at 4:30 p.m., in City Hall Council Chambers with the following in attendance:

Mayor	Robbie Skinner	Present arrived later in meeting
City Recorder	Randy Sanders	Present
Assistant Recorder/Finance Director	Amberle Jenkins	Present
Board Member	Pam Bucklew	Present
Board Member	Sam Nolte	Present – by GTM
Board Member	Troy “Buddy” Brady	Present – by phone
Board Member	Melissa Franke	Present – by GTM
Board Member	Don Nestor	Present
Board Member	Robert Rupp	Present – by GTM
Board Member	Pamela Martin	Present
SYCC Executive Director	Debora Brockleman	Present
City Attorney	Tom O’Neill	by GTM
MyBuckhannon	Monica Zalaznik	Present
Board Member	Tammy Samples	Absent
Board Member	Nancy C. Shobe	Absent

To Participate in the SYCC Board meeting during the COVID-19 Safer at Home Order,
Please join the meeting from your computer, tablet or smartphone:
<https://global.gotomeeting.com/join/773218837>
You can also dial in using your phone United States: +1 (872) 240-3311
Access Code: 773-218-837

*City of Buckhannon Stockert Youth & Community Center
Board of Directors Meeting – 4:30 pm in City Hall Council Chambers
Meeting Agenda for Monday, March 1, 2021*

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- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
 - B. Recognized Guests
 - B.1
 - C. Financial Report
 - D. Department Report- Debora Brockleman
 - D.1 Staff Report: Upcoming Events and Current Programs
 - E. Correspondence & Information
 - E.1 UCBOE & SYCC Meeting Minutes 02/16/2021
 - E.2 Letter from David McCauley-Gift Supporting to SYCC Capital Campaign
 - F. Consent Agenda
 - F.1 Approval of Minutes: 02/01/2021
 - G. Strategic Issues for discussion and vote
 - G.1 Continued Discussion Multi-Purpose Building/Gym-Building Options/Cost/Envision
 - G.2 Set the Re-Opening Date for Room Rentals (Birthday Parties, etc.)
 - G.3 Discussion Concerning an Additional Alliance between UCBOE & SYCC
 - H. Board Members Comments and Announcements
 - I. Mayor’s Comments and Announcements
 - J. Executive Session Per WV Code § 6-9A-4 Property
 - K. Adjournment

Posted 02/25/2021 Rev 3-1-2021 Exe. Session

A. Call to Order - The meeting was called to order by Recorder-Randy Sanders.

A.1 Moment of Silence – Recorder-Sanders call the meeting to order and asked everyone to keep Council Member-Jack Reger in their thoughts and prayers while recovering (covid).

A.2 Pledge to the Flag of the United State of America

B. Recognized Guests-None

C. Financial Report - Amberle Jenkins presented the following report:

02/03/2020 Collett,	699348	\$	1,000.00		
02/21/2020 David McCauley	703367	\$	100.00		
03/03/2020 Citizens Bank donation	705430	\$	243.00		
03/11/2020 Donations to SYCC Community Bank Cap	707434	\$	100.00		
04/08/2020 Campaign	712801	\$	200.00		
04/09/2020 David McCauley	713150	\$	100.00		
05/04/2020 David McCauley	717311	\$	100.00		
05/06/2020 Citizens Bank	718324	\$	100,000.00		
					put in SYCC Savings 6-
06/02/2020 David McCauley	723999	\$	100.00	\$ 104,043.00	3-20 (0603201461)
book interest 3-31-20		\$	25.22	\$ 25.22	
06/30/2020 book int 6-30-2020		\$	30.07	\$ 30.07	
Law, Roy donation					
08/31/2020 memorial	742288	\$	175.00		
09/02/2020 Donations to SYCC	742983	\$	25.00		
Law, Roy donation					
09/10/2020 memorial	744856	\$	300.00		
					put in SYCC Savings
09/23/2020 memorial	747516	\$	225.00	\$ 725.00	10-5-20
09/30/2020 book int 9-30-20		\$	21.75	\$ 21.75	
Law, Roy donation					
10/07/2020 memorial	750505	\$	100.00		joyce harris-thacker
McCauley in honor Law,					
10/14/2020 Roy	751807	\$	200.00		david mccauley
11/16/2020 Kwanis Club Captcam	758877	\$	1,042.80		
McCauley, David New Yr					put in SYCC savings 1-
12/30/2020 gift	767225	\$	200.00	\$ 1,542.80	7-21
12/30/2020 book int 12-30-20		\$	20.69	\$ 20.69	
McCauley, David in					
02/16/2021 honor Toots Bennett	777625	\$	200.00		
		\$	276,067.25		
capital campaign	\$	428,253.13			
Contributions					
from Utility Bills			needs updated		
					D Thomas Pledge-not received yet
				\$12,000.00	
Total receive	\$	428,253.13			
with pledges	\$	440,253.13		\$12,000.00	

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 66.87

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	25,000.00	25,000.00	0.00	20,000.00	55.56
001-362-000-01 SYC UTILITY REVENUE	2,500	212.50	1,679.00	0.00	821.00	67.16
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	0.00	5,470.00	0.00	12,730.00	30.05
001-362-000-03 SYC DRILL TEAM FEES	5,000	0.00	1,052.84	0.00	3,947.16	21.06
001-362-000-04 SYC BASKETBALL FEES	20,000	0.00	1,304.00	0.00	18,696.00	6.52
001-362-000-05 SYC ROOM RENTAL FEES	6,000	0.00	300.00	0.00	5,700.00	5.00
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	30,000	10,415.50	86,440.81	0.00	56,440.81	288.14
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	200.00	10,467.80	0.00	8,467.80	523.39
001-362-000-10 SYC KARATE FEES	1,000	160.00	1,425.00	0.00	425.00	142.50
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	260.00	0.00	260.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	500	0.00	0.00	0.00	500.00	0.00
001-362-000-16 SYC TSEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	355.00	775.00	0.00	1,225.00	38.75
001-362-000-18 YOGA FITNESS CLASS REVENUE	0	0.00	15.00	0.00	15.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTY REVENUE 1TI	100	0.00	0.00	0.00	100.00	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	132,300	36,343.00	134,189.45	0.00	1,689.45	101.43

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STOCKERT YOUTH CENTER						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER: SAL	158,340	10,305.48	85,188.79	0.00	73,151.21	53.80
001-907-103-00 CAMP BUCANNEER SALARIES	24,000	615.32	9,830.00	0.00	14,170.00	40.96
001-907-103-01 SYNC BUS DRIVERS	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-104-00 FICA TAX	14,076	838.03	7,267.99	0.00	6,808.01	51.66
001-907-105-00 GROUP INSURANCE	40,000	963.10	12,632.32	0.00	27,367.68	31.58
001-907-106-00 GROUP RETIREMENT	9,984	564.92	4,569.25	0.00	5,414.75	45.77
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	247,394	13,283.85	119,488.35	0.00	127,905.65	48.30
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	32.77	2,006.58	0.00	1,593.42	55.74
001-907-213-00 UTILITIES	17,000	1,803.89	10,224.68	0.00	6,775.32	60.15
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	308.44	1,741.45	0.00	5,258.55	24.88
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	775	0.00	0.00	0.00	775.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	85.86	4,900.56	0.00	8,099.44	37.70
001-907-230-00 SYNC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	44,825	2,230.96	18,873.27	0.00	25,951.79	42.29
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	5,000	926.50	3,968.47	0.00	2,031.53	66.14
001-907-341-01 OPERATING EXPENSES	2,500	167.20	1,274.74	0.00	1,225.26	50.99
001-907-343-00 SYNC AUTO SUPPLIES	2,500	567.27	808.42	0.00	1,691.58	32.38
001-907-354-00 DRILL TEAM	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	885.49	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	0.00	0.00	0.00	18,000.00	0.00
001-907-357-00 MOTORING	250	0.00	0.00	0.00	250.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	500	0.00	0.00	0.00	500.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	0.00	0.00	0.00	3,614.51	19.68
001-907-361-00 AFTER SCHOOL SUPPLIES	5,000	269.97	3,212.52	0.00	1,787.48	64.25
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-362-00 KARATE CLASS INSTRUCTION	1,500	340.00	1,128.00	0.00	372.00	75.20
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	524.00	0.00	976.00	34.93
001-907-368-01 ZUMBA	1,500	40.00	0.00	0.00	0.00	0.00
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	55,250	2,309.94	11,802.64	0.00	43,447.36	21.36
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYNC CHILDRENS FESTIVAL	1,250	0.00	0.00	0.00	1,250.00	0.00
001-907-458-02 SYCC BUILDING	39,400	0.00	0.00	0.00	38,400.00	0.00
001-907-459-00 CAPITAL OUTLAY	20,000	0.00	7,686.96	0.00	12,313.04	38.43
001-907-77-00 SYNC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	59,650	0.00	7,686.96	0.00	51,963.04	12.89

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2-1-21 to 2-28-21 sycc

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	GEN FUND 2/21	708.77
	LYKINS OIL COMPANY	907-213-00	UTILITIES	GEN FUND 2/21	7.58
	A E MENDING INC	907-216-00	MAINTENANCE	SYCC JAN 2021 FUEL BILL	59.79
	UNIFIRST CORP.	907-216-00	MATERIALS & SUPPLIES	JAN 2021 UNIFORMS	129.22
	LEAF	907-341-01	OPERATING EXPENSES	SYCC CORIER LEASE	167.20
	ENCOVA INSURANCE	907-226-00	INSURANCE & BONDS	WCB1005474 1-4- TO 2-1-202	81.57
	CARTER, LARRY	907-363-00	KARATE CLASS INSTRU	DEC/JAN KARATE	340.00
	WV TREASURER	907-341-00	MATERIALS & SUPPLIES	PCRD-ANNUAL REPORT	25.00
	WV PUBLIC EMPLOYEES INSURANC	907-305-00	GROUP INSURANCE	GF FEB 2021 HEALTH & LIFE	796.60
	WV PUBLIC EMPLOYEES RETIREME	907-105-00	GROUP INSURANCE	GF FEB 2021 RETIREE'S SUB	160.00
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	1,087.54
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	280.96
	DHRH	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-BACKGROUND CK RENNIX	20.00
	WASTE COLLECTION BOARD	907-343-00	SYNC AUTO SUPPLIES	BUS MAINTENANCE 1,2	269.97
	RAVEN ROCK NETWORKS INC	907-343-00	SYNC AUTO SUPPLIES	BUS MAINTENANCE 1,2	301.30
		907-341-00	MATERIALS & SUPPLIES	SYCC 11-13-20-12-12-20 INTE	145.00
		907-341-00	MATERIALS & SUPPLIES	SYCC 12-13-20 -1-12-21 INTE	145.00
	WORLD VISION STOREHOUSE	907-341-00	MATERIALS & SUPPLIES	SYCC INTERNET 1-13 TO 2-12	100.00
	GS CELLULAR	907-211-00	TELEPHONES	613-9068	14.52
	SPRINT	907-211-00	TELEPHONES	ALL DEPT FEB 2021 GEOTAB P	18.25
	CRITES ELECTRICAL SUPPLY INC	907-216-00	MAINTENANCE	LIGHT REPAIR BOYS BTH	82.93
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	SNECKS	18.02
		907-361-00	AFTER SCHOOL SUPPLIE	SNECKS	120.83
	MOUNTAIN STATE PEST GUARD	907-361-00	MAINTENANCE	AFTER SCHOOL, COVID	71.09
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	SYCC FEB 2021 PEST INSPECT	36.50
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	346.02
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	330.72
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHED	80.94
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHED	77.35
	APRIL E SMALL	907-368-01	ZUMBA	JAN 21 KICKBOXING	40.00
	AMAZON.COM	907-341-00	MATERIALS & SUPPLIES	PCRD-INK CARTS	39.89
		907-341-00	MATERIALS & SUPPLIES	PCRD-CLEAN SUPPLIES	168.46
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-DODGEBALLS	39.03
	PRYFLEX	907-105-00	GROUP INSURANCE	GF FEB 2021 BSA FEES	6.50
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	FEB 2021 INS PREMIUM	4.29
	**PAYROLL EXPENSES			2/01/2021 - 2/28/2021	10,920.80
				TOTAL:	17,824.75

Motion to approve the Financial Report was made by Franke/Nestor. Motion carried.

D. Department Report- Debora Brockleman

D.1 Staff Report: Upcoming Events and Current Programs - Director Brockleman submitted the following Staff Report as of March 1, 2021:

March 1, 2021
Stockert Youth & Community Center
Board of Directors Meeting
Staff Report

After School

After School is going well. Today we are back to full capacity since pre-Covid-19. We are still practicing social distancing, face mask and sanitizing often.

Fitness

Karate, Little Ninjas, Kick boxing and Zumba continue

Front Door Security

Security on the front doors is being installed today and tomorrow. Once installed the door will remain locked except during pick up times. Regular staff will have a keyless remote for entry.

Community Involvement

Next Wednesday, March 10, I will be presenting at the Leadership Academy. I will be giving an overview of our programming post Covid. I will also have a newsletter/brochure to share with the group and for distribution to the Schools.

Board of Education Collaborative

Don and I have been meeting with the BOE bi-monthly. Thursday, March 4 we will meet again to further discuss plans and ideas to help students "catch up" as well as future plans for career opportunities and activities. For the up-coming meeting we have been tasked to come up with 2-3 ideas that could be achieved short term and 2-3 ideas that might be achievable in the long term. Attached are the meeting minutes from our past meeting.

Drill Team

Drill team sign-ups will be March 4. With the Strawberry Festival not having a parade this year the Drill Team has been invited to perform on Saturday on Main St. More info to come. Also we are exploring other opportunities for the team to perform such as during Festival Fridays and other area events.

Playground Clean Up

We are planning to have a playground cleanup day in April as soon as we have good weather and the ground dries up.

G.2 Birthday Parties

We continue to receive request to have parties. When should we begin to book for parties again?

E. Correspondence & Information

E.1 UCBOE & SYCC Meeting Minutes 02/16/2021

UPSHUR COUNTY BOARD OF EDUCATION (BOE)
STOCKERT YOUTH COMMUNITY CENTER (SYCC)
Tuesday February 16, 2021

Those in attendance at this February 16 meeting were Don Nestor and Debora Brockleman from SYCC, and attending from the BOE were Superintendent Sara Stankus, Assistant Superintendent Deb Harrison, Director of Wellness & Child Nutrition Eddie Vincent, Treasurer Jeff Perkins, Director-Special Education Doug Frashure, BUHS Principal Jonathon Pollock, BUMS Principal Mike Lynch, and Fred Eberle Technical Center Director Rebecca Bowers.

Sara and Deb began the meeting by welcoming everyone and emphasizing the importance of the topics we are covering and the benefit of having everyone taking time to participate. They were pleased with what is being accomplished in meeting the education needs of our students with the restrictions imposed due to Covid-19 but they also realize how much more needs to be done.

Don then went over what was discussed at the initial meeting of this group on January 26, 2021. He also thanked those attending for their input as we are there to support and improve the education of our students. He stated that he and Debora would report to the SYCC Board of our discussions and the SYCC Board would determine how best for SYCC to fit into this education effort. The January 26 meeting summary below was discussed in detail.

The group next discussed the need to help students at all grade levels to "catch up" on what would have been accomplished if we were in session full time in the past year instead of what has happened due to required virtual learning adjustments. We discussed current and future efforts and funding that is happening and how SYCC may be of assistance there. SYCC already has after-school, study hall, and tutoring programs available and all schools now have bus service to drop off students at SYCC after school. Debora also drives one of the SYCC buses to one of the school to pick up students. It was also mentioned that Keith Nichols who is involved with Business classes at BUHS has been involved in setting up Internships and Apprenticeships for his students and we can work together to help make his program even more successful for more students, arranging with companies in our community to schedule those students and possibly using SYCC facilities. We discussed how we could build on the success of tutoring and study hall programs at SYCC. There also may be federal or state funding available for this area and we could be more successful in applying for these funds by a joint application by the BOE and SYCC.

We then discussed how the BOE and SYCC can combine efforts to meet short range and long range goals. The first area we discussed concerns the need for physical activity for our students including building life-time physical fitness habits for students and staff. In addition to current programs at SYCC including our basketball league, drill team, karate, music, painting, and other programs. We could organize new leagues or activities such as volleyball and bowling, or develop exercise programs and competitions. Debora mentioned that we could support and expand our activities using our kitchen but we would need to sprinkle it before it could be used fully.

We then discussed possible opportunities in career development and counseling by coordination with programs now in place at FETC, BUHS, and BUMS. This could include career days and providing opportunities for students and parents to meet with program sponsors and schools who provide training beyond secondary school and further education funding sources. This would also include efforts to develop apprenticeship and internship programs.

We discussed the need to facilities to hold activities in and how current plans for a new SYCC activities building could be very beneficial, and that expanding our program outreach cooperation between the SYCC and BOE even more than they do now could help in developing the eventual plans and in securing funding for future capital additions. Discussions also included the current Community in Schools program.

We then discussed our next meeting which is scheduled for Thursday March 4 at 10:30 a.m. at the BOE office. Deb Harrison has discussed with Rick Simon with Community Care of WV to work with us in addressing the mental health risks that we face in our students and staff in dealing with reduced interaction due to Covid and the uncertainty we all face with the virus as well as the economic and emotional effect it has on everyone. She will ask Rick to attend our next meeting and Don will contact St. Joe to see if they may have someone attend. We also discussed the need to address the needs and concerns of students, staff, and parents and that we may be able to get some information for this by conducting a survey with students, parents, staff, and others by using the "Forms" program.

E.2 Letter from David McCauley-Gift Supporting to SYCC Capital Campaign

David W. McCauley
10 Meade Street
Buckhannon, WV 26201
mccauley@wvwc.edu
tel. (304) 472-3028

February 16, 2021

Buckhannon City Council
City Hall
70 East Main Street
Buckhannon, WV 26201

RE: Stockert Youth & Community Center Capital Campaign – gift in memory of Toots Bennett

Dear Council members:

Greetings! I am very pleased to learn of our City's renewed endeavor to secure the Knights of Pythias property that abuts our current SYCC building. Of course it is critical to secure the land upon which our new building will come to be situated. While I cannot speak on behalf of all the more substantial capital campaign donors, I know many of them fully support applying their gifts toward this real estate purchase.

My SYCC campaign gift this month is given in honor and memory of Ercie "Toots" Bennett, who died on February 6. Toots as some of you know, was one of a kind. She was nearly as colorful of a character as her late husband, the beloved Bud "Ole Friendly" Bennett, who served as our fire chief for 40+ years and after whom Friendly Way was named. Decades ago, she was dubbed the first lady of our BFD. Until relatively recently, Toots continued to attend our annual Friendly Way Day celebrations held during Strawberry Festival week. We all will miss her. She was a delightful lady.

Our children, and indeed our entire community- continue to count on us. Let's continue to work hard together to figure out a way to build our awesome new building.

If there is anything else I can do to further help you facilitate exploring and realizing the necessary funding to break ground, please let me know. We can do this!

Very truly yours,


David W. McCauley

Enclosure – check - \$200

Cc: Amby Jenkins
Jerry Arnold
SYCC Board of Directors

F. Consent Agenda

F.1 Approval of Minutes: 02/01/2021

Motion to approve minutes made by Brady/Bucklew. Motion carried.

G. Strategic Issues for discussion and vote

G.1 Continued Discussion Multi-Purpose Building/Gym-Building Options/Cost/Envision

– Recorder Sanders confirmed with Attorney O’Neill that certain matters relating to the property should be discussed in executive session. Recorder Sanders asked if any members had any other questions about the building such as design. Further discussions will be conducted in executive session at the end of the meeting.

G.2 Set the Re-Opening Date for Room rentals (Birthday Parties, etc.)

– Director Brockleman reported that she has had inquiries as to the use of the building for birthday parties and other such functions. The Governor’s Office has revised the Covid guidelines on gatherings. After some discussion the Board Members would like Director Brockleman to confirm the proper guidelines such as the social distance requirements and number of persons that can gather for social functions and present this information at the next meeting. The Board Members will need the square footage of the areas that would be used.

Board member Nestor suggested reaching out to the Board of Education on how they interpret the Governor’s guidelines for school functions.

G.3 Discussion Concerning Additional Alliance between UCBOE and SYCC-

Board Member-Don Nestor and Director-Debora Brockleman reported they attended the Board of Education meeting. The following minutes were submitted: See Above E.1

Board Member Nestor reported that he and Director Brockleman reached out to the BOE during one of their regular meetings, to talk about how SYCC and BOE can collaborate to help youth in many areas such as physical, educational, emotional, vocational and educational support. The BOE was not aware of everything the SYCC has to offer. This past year has been difficult for youth and he is very concerned they may be slipping back. The new building is important and can play a big roll in aiding both entities in all of these areas not just activities and we want to think about this in planning the building functions.

The discussion was very positive and the next meeting of BOE will be held next Thursday at 10:30 am. Community Care and St Joseph will have representatives attending to discuss what they can do to help meet the needs of the school system. Mr. Nestor encouraged as many members as possible to attend the meeting to show support and encourage collaboration between the SYCC and BOE.

Director Brockleman hopes to involve older children that have not been as actively involved with SYCC as the younger children. She feels a “calendar of events” should be developed and have activities such as; kayaking; bowling and artistry. Board Member Martin also mentioned volleyball and biking. Director Brockleman would like to see student representatives from the school serve as an advisory council for the SYCC Board and regularly attend meetings.

The Board Members agreed.

There was brief discussion on interest in applying for grants to aid in these activities.

H. Board Members Comments and Announcements

Pam Bucklew – Remarked on great discussions this evening. She inquired whether counseling was available at the Center. Director Brockleman reported that staff are not Counselors, but that they are available anytime youth need to talk to them and gave examples of this.

Other Board members were happy with the discussions during the meeting.

I. Mayor’s Comments and Announcements

J. Executive Session Per WV Code § 6-9A-4 Property

Motion Bucklew/Rupp to adjourn into executive session at 5:24 pm to discuss property matters.

K. Motion to reconvene adjourn at 5:50 PM made by Nestor/Bucklew. Motion carried.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
