

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, January 7, 2021, at 4:00 p.m. in the Council Chambers of City Hall. The following individuals were in attendance:

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present – by phone
Mary Albaugh	Board Member	Absent
Scott Randall	Board Member	Present
Jeff Wamsley	Waste Department Supervisor	Present
Jay Hollen	City Engineer	Present – by phone
Jerry Arnold	Director of Public Works	Absent
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Tom O’Neill	City Attorney	Absent
Callie Cronin-Sams	Grants & Information Coordinator	Present – by phone

Guests: None

**Meeting Agenda Posted 01/04/2021**

To Participate in a Utility Board meeting during the COVID-19 Stay at Home Order,  
Please contact us at 304-472-1651 for the GoToMeeting link/access

***City of Buckhannon Waste Collection Board Meeting- 4:00 pm in the Council Chambers of City Hall – Meeting Agenda for Thursday, January 7, 2021***

- 
- A. Call to Order
    - A.1 Moment of Silence
    - A.2 Pledge to the Flag of the United States of America
  - B. Recognized Guests
    - B.1
  - C. Financial Report-Amby Jenkins
    - C.1 December 2020
  - D. Department Report
    - D.1 Recycling Center Report
    - D.2 Transfer Station Report
  - E. Correspondence and Information
    - E.1 WV PSC Final Order-Tariff- Inflation Rate Adjustment-WVPSC House Bill 4587
  - F. Consent Agenda
    - F.1 Approval of Minutes: 12/03/2020
  - G. Strategic Issues for Discussion and/or Vote
    - G.1 Set Final Date for Distribution of the Polycarts (Toters)
    - G.2 Approval of WV PSC Recommendation RE: Fuel Surcharge Extension
  - H. Board Members Comments and Announcements
  - I. Adjournment

Posted: 01/04/2021      Next Meeting will be held on February 4, 2021

- A. **Call to Order** - The Mayor called the meeting to order.
  - A.1 **Moment of Silence** – Mayor Skinner asked us to join him in a moment of silence.
  - A.2 **Pledge to the Flag of the United States of America** - The Pledge was led by the Mayor.
- B. **Recognized Guests:**
  - B.1 None
- C. **Financial Report**
  - C.1 **December 2020** – Amby Jenkins provided the following financial report:

**WASTE BOARD  
CITY OF BUCKHANNON  
BALANCE SHEET**

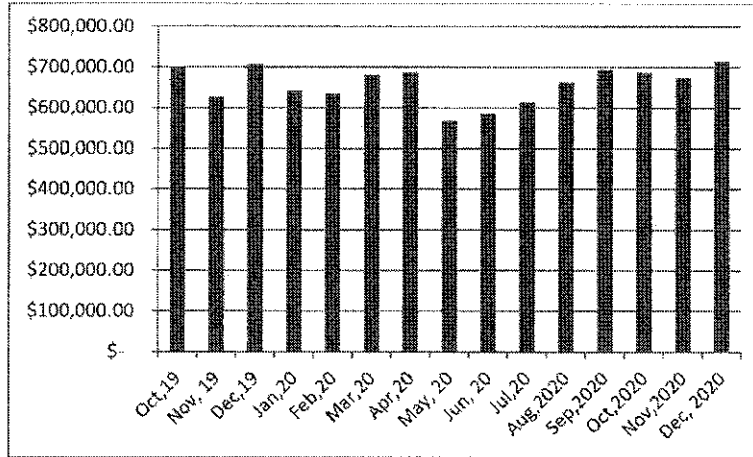
Balance December 31, 2020

Money Market & Checking \$ 717,072.43

CD opened 3-11-20 1.19% \$ 30,491.18

CDAR (CD Balances) \$ 27,542.47

Landfill Bond \$64,000.00 (not included in above CD total)



**Money Market & Checking Trend**

1-06-2021 01:40 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2020

404-WASTE COLLECTION

↑ OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>TAXES</b>						
404-303-002-00 RECYCLE-ALUMINUM	1,000	0.00	1,189.65	0.00	( 189.65)	118.97
404-303-003-00 RECYCLE-OCG-CARDBOARD	1,000	1,056.50	4,823.30	0.00	3,823.30	482.33
404-303-004-00 RECYCLE-ROGP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-ROPE-MILK JUGS	0	0.00	881.25	0.00	( 881.25)	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	0	0.00	0.00	0.00	0.00	0.00
404-316-000-00 DUMPSTERS	0	1,280.00	3,350.00	0.00	( 3,350.00)	0.00
404-317-000-00 DUMPSTER RENTAL	82,000	7,453.42	46,257.92	0.00	35,742.08	56.41
<b>TOTAL TAXES</b>	<b>84,000</b>	<b>9,789.92</b>	<b>56,502.12</b>	<b>0.00</b>	<b>27,497.88</b>	<b>67.26</b>
<b>OTHER FEES</b>						
404-341-000-00 FUEL SURCHARGE	100,000	5,323.72	32,973.91	0.00	67,026.09	32.97
<b>TOTAL OTHER FEES</b>	<b>100,000</b>	<b>5,323.72</b>	<b>32,973.91</b>	<b>0.00</b>	<b>67,026.09</b>	<b>32.97</b>
<b>UTILITY BILLINGS</b>						
404-350-000-00 WASTE COLLECTION BILLINGS	2,335,000	304,802.64	1,304,731.28	0.00	1,030,268.72	55.88
<b>TOTAL UTILITY BILLINGS</b>	<b>2,335,000</b>	<b>304,802.64</b>	<b>1,304,731.28</b>	<b>0.00</b>	<b>1,030,268.72</b>	<b>55.88</b>
<b>HEALTH AND SAFETY</b>						
404-355-000-00 TRANSFER ST/LANDFILL RECE	268,000	24,390.52	205,536.99	0.00	62,463.01	76.69
<b>TOTAL HEALTH AND SAFETY</b>	<b>268,000</b>	<b>24,390.52</b>	<b>205,536.99</b>	<b>0.00</b>	<b>62,463.01</b>	<b>76.69</b>
<b>GRANTS</b>						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL GRANTS</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>INTRAFUND CONTR/CHARGES</b>						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES(BANK-S	200	0.00	100.00	0.00	100.00	50.00
<b>TOTAL INTRAFUND CONTR/CHARGES</b>	<b>200</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>50.00</b>
<b>OTHER REVENUE</b>						
404-380-000-00 INTEREST	200	96.65	267.51	0.00	( 67.51)	133.76
404-381-000-00 MAINT BILLING OTHER DEPTS	1,000	0.00	610.63	0.00	391.37	61.06
404-390-000-00 WASTE COLL. MISCELLANEOUS	15,000	19,415.32	68,861.85	0.00	53,861.85	459.08
404-398-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OTHER REVENUE</b>	<b>16,200</b>	<b>19,511.97</b>	<b>69,747.99</b>	<b>0.00</b>	<b>53,547.99</b>	<b>430.54</b>
<b>TOTAL REVENUE</b>	<b>2,803,400</b>	<b>283,819.77</b>	<b>1,669,592.29</b>	<b>0.00</b>	<b>1,133,607.71</b>	<b>59.56</b>

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CITY OF BUCKHAMMON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2020

404-WASTE COLLECTION

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>WASTE DEPARTMENT</b>						
<b>SALARIES &amp; BENEFITS</b>						
404-530-103-00 WASTE EMPLOYEES SALARIES	635,000	46,556.94	306,607.73	0.00	328,392.27	48.28
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	49,000	3,936.76	23,317.97	0.00	25,682.03	47.59
404-530-105-00 WASTE EMPLOYEE INSURANCE	187,071	8,437.91	91,807.90	0.00	95,263.10	48.98
404-530-106-00 WASTE EMPLOYEE RETIREMENT	63,500	4,655.72	30,111.09	0.00	33,388.91	47.42
TOTAL SALARIES & BENEFITS	934,571	63,187.33	451,844.69	0.00	482,726.31	48.35
<b>CONTRACTUAL SERVICES</b>						
404-530-213-00 WASTE COLL. UTILITIES	19,000	620.23	6,378.90	0.00	12,621.02	33.97
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	4,988.05	31,200.41	0.00	26,799.59	53.79
TOTAL CONTRACTUAL SERVICES	77,000	5,208.28	37,579.39	0.00	39,420.61	48.80
<b>COMMODITIES</b>						
404-530-341-00 SHOP MAINTENANCE	50,000	2,641.08	13,643.97	0.00	36,356.03	27.39
404-530-341-05 SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
404-530-343-00 TRUCK MAINTENANCE	60,000	12,485.49	47,504.78	0.00	12,495.22	79.17
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	92,800	4,616.74	30,073.53	0.00	61,926.47	32.68
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,000	0.00	769.93	0.00	1,230.07	38.05
404-530-345-00 WASTE COLL. UNIFORMS	17,000	1,251.05	5,653.63	0.00	6,346.37	47.11
TOTAL COMMODITIES	216,000	20,994.35	97,636.44	0.00	118,363.56	45.20
<b>CAPITAL OUTLAY</b>						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	92,000	3,412.33	72,730.98	0.00	19,269.02	79.06
404-530-459-01 TOWER SYSTEM	64,000	5,583.30	32,159.48	0.00	31,840.52	50.25
TOTAL CAPITAL OUTLAY	156,000	9,195.63	104,890.46	0.00	51,109.54	67.24
<b>CONTRIBUTIONS</b>						
404-530-561-00 DUMPSTERS (NEW)	20,000	0.00	12,366.90	0.00	7,614.00	61.93
TOTAL CONTRIBUTIONS	20,000	0.00	12,366.90	0.00	7,614.00	61.93
<b>NON-OPERATING EXPENSES</b>						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	1,839.00	7,511.17	0.00	8,488.83	46.94
TOTAL NON-OPERATING EXPENSES	16,000	1,839.00	7,511.17	0.00	8,488.83	46.94
<b>TOTAL WASTE DEPARTMENT</b>	<b>1,419,571</b>	<b>100,423.45</b>	<b>711,648.15</b>	<b>0.00</b>	<b>707,722.85</b>	<b>50.15</b>

RECYCLING DEPARTMENT

<b>SALARIES &amp; BENEFITS</b>						
404-531-103-00 RECYCLING SALARIES	97,000	7,366.07	47,178.20	0.00	49,821.80	48.64
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	7,450	562.15	3,593.58	0.00	3,856.42	48.24

1-06-2021 01:40 PM

CITY OF BUCKHAMMON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2020

404-WASTE COLLECTION

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>RECYCLING DEPARTMENT</b>						
<b>SALARIES &amp; BENEFITS</b>						
404-531-103-00 GROUP INSURANCE	20,786	2,529.19	13,472.42	0.00	7,313.58	64.91
404-531-106-00 GROUP RETIREMENT	9,700	738.62	4,717.85	0.00	4,982.15	46.64
TOTAL SALARIES & BENEFITS	134,936	11,225.07	68,562.05	0.00	65,973.95	51.11
<b>CONTRACTUAL SERVICES</b>						
404-531-213-00 UTILITIES	4,900	170.02	1,964.04	0.00	2,935.96	40.08
404-531-226-00 INSURANCE & BONDS	7,200	308.81	1,755.06	0.00	5,444.94	34.36
TOTAL CONTRACTUAL SERVICES	17,100	478.83	3,719.10	0.00	8,380.90	30.74
<b>COMMODITIES</b>						
404-531-343-00 TRUCK MAINTENANCE	10,000	0.00	2,548.97	0.00	7,451.03	25.49
404-531-343-01 FUEL - RECYCLING CENTER	8,000	321.35	2,533.61	0.00	5,466.39	31.67
404-531-343-02 EQUIPMENT MAINTENANCE	9,500	0.00	2,589.88	0.00	6,910.12	27.22
404-531-399-00 MISCELLANEOUS	5,000	0.00	4,255.14	0.00	744.86	85.10
TOTAL COMMODITIES	32,500	321.35	11,927.60	0.00	20,578.40	36.69
<b>CAPITAL OUTLAY</b>						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL RECYCLING DEPARTMENT</b>	<b>179,536</b>	<b>12,026.25</b>	<b>84,604.75</b>	<b>0.00</b>	<b>84,931.25</b>	<b>47.12</b>
<b>LANDFILL</b>						
<b>CONTRACTUAL SERVICES</b>						
404-532-218-00 TESTING/MONITOR WELLS	0	0.00	229.47	0.00	228.47	0.00
404-532-216-01 TREATMENT OF LEACHATE	39,000	3,442.01	12,785.48	0.00	26,214.52	33.78
TOTAL CONTRACTUAL SERVICES	39,000	3,442.01	13,013.95	0.00	26,443.00	33.77
<b>CAPITAL OUTLAY</b>						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
<b>CONTRIBUTIONS</b>						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LANDFILL</b>	<b>39,000</b>	<b>3,442.01</b>	<b>13,013.95</b>	<b>0.00</b>	<b>26,443.00</b>	<b>33.37</b>

TRANSFER STATION

<b>SALARIES &amp; BENEFITS</b>						
404-533-103-00 SALARIES TRANSFER STATION	99,000	6,874.39	43,844.38	0.00	55,155.62	44.29
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	7,600	527.61	3,365.26	0.00	4,234.74	44.28
404-533-105-00 GROUP INSURANCE	20,796	927.54	9,140.52	0.00	11,645.48	42.97

1-06-2021 01:40 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2020

404-WASTE COLLECTION

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	9,900	687.42	4,384.32	0.00	5,515.68	44.29
TOTAL SALARIES & BENEFITS	197,286	9,016.96	50,734.48	0.00	76,551.52	44.23
<b>CONTRACTUAL SERVICES</b>						
404-533-213-00 UTILITIES	7,700	346.69	2,195.62	0.00	5,504.38	28.51
404-533-216-00 DRAINAGE EXPENSE TRANSFER	1,600	291.00	794.00	0.00	806.00	49.63
404-533-226-00 INSURANCE & BONDS	22,000	1,432.77	9,323.37	0.00	12,676.63	42.38
TOTAL CONTRACTUAL SERVICES	31,300	2,070.46	12,312.99	0.00	18,987.01	39.34
<b>COMMODITIES</b>						
404-533-343-00 EQUIPMENT MAINTENANCE	17,000	1.92	5,510.04	0.00	11,489.96	32.41
404-533-343-01 FUEL/OIL TRANSFER STA. 7	47,000	2,900.26	18,084.60	0.00	28,915.40	38.48
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	1,068.89	8,127.14	0.00	31,872.86	20.32
404-533-345-00 UNIFORMS	4,000	325.45	1,392.55	0.00	2,607.45	34.81
TOTAL COMMODITIES	108,000	4,296.52	33,114.33	0.00	74,885.67	30.66
<b>CAPITAL OUTLAY</b>						
404-533-459-00 NEW EQUIPMENT	67,992	5,665.08	35,225.68	0.00	32,765.32	51.81
404-533-460-00 TIPPING FEES	830,000	70,378.92	410,205.77	0.00	419,794.23	49.42
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	6,000	0.00	0.00	0.00	6,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	903,992	76,044.00	445,432.45	0.00	458,559.55	49.27
<b>NON-OPERATING EXPENSES</b>						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,000	377.46	628.61	0.00	4,371.39	12.57
TOTAL NON-OPERATING EXPENSES	5,000	377.46	628.61	0.00	4,371.39	12.57
<b>TOTAL TRANSFER STATION</b>	<b>1,185,578</b>	<b>91,805.40</b>	<b>552,222.86</b>	<b>0.00</b>	<b>633,355.14</b>	<b>46.58</b>

WASTE OFFICE/BOARD

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SALARIES & BENEFITS

404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,906.00	5,680.00	0.00	6,400.00	46.67
404-534-103-00 CLERK, ATTORNEY, ENGINEER	197,200	12,552.81	65,323.89	0.00	111,876.11	41.27
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	16,004	1,034.77	6,946.79	0.00	9,057.21	43.61
404-534-105-00 GROUP INSURANCE	15,500	1,161.55	9,892.50	0.00	5,607.50	63.45
404-534-106-00 GROUP RETIREMENT	19,980	1,275.30	8,652.91	0.00	11,327.09	43.38
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	260,784	17,024.43	116,415.69	0.00	144,338.31	44.65

CONTRACTUAL SERVICES

404-534-218-00 POSTAGE	9,200	1,599.15	5,872.45	0.00	3,227.55	64.92
404-534-218-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LE	10,000	0.00	662.25	0.00	9,337.75	6.62

1-06-2021 01:40 PM

CITY OF BUCKHANNON  
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AS OF: DECEMBER 31ST, 2020

404-WASTE COLLECTION

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	15,000	994.31	5,772.25	0.00	8,227.75	45.15
TOTAL CONTRACTUAL SERVICES	44,200	2,593.46	13,406.95	0.00	30,793.05	30.33
<b>COMMODITIES</b>						
404-534-353-00 PSC ASSESSMENTS	9,800	0.00	6,981.74	0.00	2,818.26	71.24
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	9,800	0.00	6,981.74	0.00	2,818.26	71.24
<b>CAPITAL OUTLAY</b>						
404-534-459-00 NEW COMPUTER CAPITAL OUTL	7,500	385.83	2,314.98	0.00	5,185.02	30.87
TOTAL CAPITAL OUTLAY	7,500	385.83	2,314.98	0.00	5,185.02	30.87
<b>NON-OPERATING EXPENSES</b>						
404-534-999-00 GEN & ADM MISC BILLING EX	51,000	2,291.45	25,203.54	0.00	35,796.46	49.42
TOTAL NON-OPERATING EXPENSES	51,000	2,291.45	25,203.54	0.00	35,796.46	49.42
<b>TOTAL WASTE OFFICE/BOARD</b>	<b>373,254</b>	<b>22,295.17</b>	<b>164,322.90</b>	<b>0.00</b>	<b>208,931.10</b>	<b>44.02</b>
<b>BAD DEBT</b>						
*****						
<b>NON-OPERATING EXPENSES</b>						
404-550-676-00 BAD DEBT EXPENSE (return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL BAD DEBT</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>3,196,939</b>	<b>229,992.32</b>	<b>1,526,012.61</b>	<b>0.00</b>	<b>1,670,926.39</b>	<b>47.73</b>
REVENUE OVER/(UNDER) EXPENDITURES	( 393,539)	33,826.45	143,579.68	0.00	( 537,119.69)	36.48



FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	RELIANCE LABORATORIES INC	533-216-00	DRAINAGE EXPENSE TRA	WASTE TR STA TEST	185.00
		533-216-00	DRAINAGE EXPENSE TRA	WASTE TR STA TEST	106.00
	NAPA-AUTOMER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	FILTERS	91.33
		533-343-02	EQUIPMENT MAINTENANC	RETAINER, PIN, DIRT TOOTH	1.92
		533-343-02	MAINTENANCE TRUCK/TR	FILTERS, CARINSTR, FUEL	342.88
		533-343-02	MAINTENANCE TRUCK/TR	CLAMP, BLK MARKER	7.56
	WESTFIELD INSURANCE	533-226-00	INSURANCE & BONDS	4-1-20 TO 4-1-2021 QTRLY P	102.21
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	352.77
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	334.65
	WASTE MANAGEMENT INC	533-460-00	TIPPING FEES	PCRD-TIP FEES SEPT2020	56,287.71
	JOHN BOGGS'S GDA VNG ASSOCIA	533-999-00	MISCELLANEOUS TRANSF	GLOVES	377.46
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	WASTE DEC 2020 GARBAGE TRK	2,239.50
		533-459-00	NEW EQUIPMENT	WAS DEC 2020 CLOSED TOP TR	1,120.87
	SPRINT	533-213-00	UTILITIES	ALL DEPT DEC 2020 GEOTAB P	139.79
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	CAPS, CASINGS	143.10
		533-343-02	MAINTENANCE TRUCK/TR	CAPS	354.00
	COMMUNITY BANK	533-459-00	NEW EQUIPMENT	DEC 2020 ROAD TRACTOR PYMT	2,304.61
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	219.42
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	208.18
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	51.30
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.69
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200808164349 WASTE COIL	145.55
	USI INSURANCE SERVICES LLC	533-105-00	GROUP INSURANCE	GRP BENEFIT FEE 3RD INSTAL	116.24
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	NOV2020 TIRE CD DISPOSAL	14,091.21
	PAYFLEX	533-105-00	GROUP INSURANCE	WAS DEC 2020 HSA FEE	6.50
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	61.35
	TRAVELERS INSURANCE	533-226-00	INSURANCE & BONDS	JAN 2021 INS PREMIUM AUTO	917.37
	**PAYROLL EXPENSES			12/01/2020 - 12/31/2020	6,874.39
				TOTAL:	91,805.40

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE OFFICE/BOARD	RALSTON PRESS INC	534-999-00	GEM & ADM MISC BILLI	PURCHASE ORDERS 5000	144.89
		534-999-00	GEM & ADM MISC BILLI	WINDOW ENVELOPES 5000	99.10
		534-999-00	GEM & ADM MISC BILLI	CUSTOMER SIGN UP CAR	22.94
	AMBERLE JENKINS	534-999-00	GEM & ADM MISC BILLI	REIMBURSE MAILING PRINTERS	24.27
	DIGITALCOURTHOUSE.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-SUBSCRIPTION	74.75
	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WCB1005474 11-2-20 TO 12-	
	PITNEY BOWES INC	534-213-00	POSTAGE	DEC 30 POSTAGE	1,599.15
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WAS DEC 2020 HEALTH INS	744.20
		534-105-00	GROUP INSURANCE	WAS DEC 2020 RETIREE'S INS	320.00
	WAST OFFICE SOLUTIONS INC	534-999-00	GEM & ADM MISC BILLI	STAPLES FOR COPIER	23.92
	WESTFIELD INSURANCE	534-226-00	INSURANCE & BONDS	4-1-20 TO 4-1-2021 QTRLY P	56.77
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	530.64
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	530.26
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	98.40
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	116.00
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	NOV 2020 AA FEES	182.99
		534-999-00	GEM & ADM MISC BILLI	OCT 2020 AA FEES	201.71
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	NOV 2020 CREDIT CARD FEES	687.15
	YOSHIBA FINANCIAL SERVICES	534-999-00	GEM & ADM MISC BILLI	CITY HALL COPIER LEASE DEC	139.03
	DOLLAR GENERAL CORPORATION	534-999-00	GEM & ADM MISC BILLI	CITY HALL SUPPLIES	16.13
	RAVEN ROCK NETWORKS INC	534-999-00	GEM & ADM MISC BILLI	DEC 2020 SERVICE CONTRACT	212.50
	COMMUNITY BANK	534-459-00	NEW COMPUTER CAPITAL ACCT#	771901071 JUL COMP SR	385.83
	WALMART STORES INC -BUCKHANH	534-999-00	GEM & ADM MISC BILLI	CLEANING SUPPLIES	8.49
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	369.20

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	449.47
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	91.80
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	105.10
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-POSTAGE INK	22.49
		534-999-00	GEM & ADM MISC BILLI	PCRD-INK CART;FILTER;CALEN	27.59
		534-999-00	GEM & ADM MISC BILLI	PCRD-POSTAGE INK	60.11
		534-999-00	GEM & ADM MISC BILLI	PCRD-ADD ROLLS	22.01
		534-999-00	GEM & ADM MISC BILLI	PCRD-POSTAGE SOLUTION	9.98
	USI INSURANCE SERVICES LLC	534-105-00	GROUP INSURANCE	GRP BENEFIT FEE 3RD INSTAL	87.60
	PAYFLEX	534-105-00	GROUP INSURANCE	WAS DEC 2020 HSA FEE	9.75
	ROTARY CLUB OF BUCKHANNON-UP	534-999-00	GEM & ADM MISC BILLI	EMPLOYEE'S ROTARY BLOOD SC	110.00
	TYLER TECHNOLOGIES INC	534-999-00	GEM & ADM MISC BILLI	HARDWARE ANNUAL FEES	81.74
	ROSSMAN & CO/PCOR CORE	534-999-00	GEM & ADM MISC BILLI	WASTE BILLING 1220	43.65
	PITNEY BOWES INC	534-999-00	GEM & ADM MISC BILLI	ESD INK OVERNIGHT	44.24
	TRAVELERS INSURANCE	534-226-00	INSURANCE & BONDS	JAN 2021 INS PREMIUM AUTO	917.37
	SUBDENTLINE	534-999-00	GEM & ADM MISC BILLI	DEC 2020 INTERNET	31.67
	**PAYROLL EXPENSES			12/01/2020 - 12/31/2020	13,582.81
				TOTAL:	22,295.17

She also discussed the CARES monies that have been received and the upcoming rate study.

**A motion to approve the December 2020 Financial Report was made by Skinner/Randall. Motion carried.**

**D. Department Reports – Jeff Wamsley reported that the truck that was out of service, needing a new transmission is now back in service. The move to Meadowfill Landfill in Bridgeport has gone very well thus far. All employees are now back to work.**

**D.1 Recycling Center Report – Jeff gave his Recycling Report as follows:**

City of Buckhannon  
 Recycling Center  
 DATE: December-20

Inventory & Balance Sheet

	Uproc.	Proc.	Total
ONP	1.25	3.83	5.08
OCC	2.75	16.21	18.96
MGOP	0.65	20.31	20.96
STEEL	0.75	17.95	18.7
ALUM.	0.18	1.29	1.47
E-WASTE	0.4	0	0.4
Pete #1	0.1	6.9	7
No. 2	0.15	13.2	13.35
Total	6.23	79.69	85.92

Inventory 1/1/21	85.92	
Inventory 12/1/20	101.24	
Diff.	-15.32	
Loads Shipped	44.04	
Total Diff. Inventory & Loads Shipped	28.72	
Total Received	28.72	Total received 20-Dec 34.02 Tons
Less Garbage	0	
Total	28.72	

**Crossroads Totals** Garbage  
 0 0

**Residential Curbside** Garbage  
 1300 100

Appliances from Total Total \$  
 29880 0 \$1,195.20

Yard Debris  
 10000

**D.2 Transfer Station Report – Jeff reviewed the following Transfer Station Report:**

City of Buckhannon  
 Transfer Station Totals

December 2020

Total Transactions	2606	
Total Weight	1218.63	
Total Cash Received	\$24,390.52	
Total City Trucks	\$66,620.20	800.2 tons
Total Charge	\$21,213.04	
Grand total	\$112,223.76	
Total C/D Material	222.63	
Total Commercial/Residential	990.73	
Bulky Goods	Steel	Waste Total
		1 3.84 4.84

**City of Buckhannon**  
Transfer Station 2020 Yearly Totals

	Jan.	Feb.	Mar.	Apr.	May	June
<b>Total Transactions</b>	2482	2259	2781	2933	3427	3525
<b>Total Weight</b>	1346.75	1234.11	1430.55	1450.58	1581.63	1564.93
<b>Total Cash Received</b>	\$23,346.51	\$22,878.33	\$33,626.65	\$42,698.81	\$45,417.54	\$45,212.49
<b>Total City Trucks</b>	\$74,692.84	\$63,199.28	\$67,448.84	\$64,175.83	\$65,970.64	\$69,974.27
<b>Total Charge</b>	\$18,072.39	\$20,172.22	\$28,560.28	\$24,479.51	\$33,974.42	\$28,727.14
<b>Grand total</b>	\$116,111.74	\$106,249.83	\$129,634.77	\$131,354.15	\$145,362.60	\$143,913.90
<b>Total C/D Material</b>	170.69	190.86	329.08	361.06	410.9	388.83
<b>Total Commercial/Residential</b>	1167.49	1036.61	1089.87	1073.88	1159.31	1168.12
<b>Bulky Goods</b>	Total	Total	Total	Total	Total	Total
	5.3	4.71	5.57	0	0	0

**City of Buckhannon**  
Transfer Station 2020 Yearly Totals

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Yearly Totals
<b>Total Transactions</b>	3258	3347	3146	3088	2544	2606	35396
<b>Total Weight</b>	1422.62	1623.58	1511.38	1357.94	1222.68	1218.63	16865.38
<b>Total Cash Received</b>	\$38,904.23	\$38,679.48	\$39,437.45	\$36,942.17	\$27,177.14	\$24,390.52	\$418,710.32
<b>Total City Trucks</b>	\$65,977.36	\$69,048.52	\$68,863.66	\$63,561.59	\$63,659.69	\$66,620.20	\$803,192.72
<b>Total Charge</b>	\$26,187.94	\$32,878.98	\$30,023.40	\$19,907.10	\$19,954.69	\$21,213.04	\$304,151.11
<b>Grand total</b>	\$121,069.53	\$140,606.98	\$138,324.51	\$120,410.86	\$110,791.52	\$112,223.76	\$1,526,054.15
<b>Total C/D Material</b>	321.53	387.97	385.04	273.85	218.09	222.63	3660.53
						990.73	
<b>Total Commercial/Residential</b>	1081.47	1115.49	1113.79	1084.09	990.31	1086.14	13166.57
<b>Bulky Goods</b>	Total	Total	Total	Total	Total	Total	Total
	14.56	14.29	6.49	5.98	6.85	4.84	53.01

MONTHLY TONNAGE REPORT													
Submit according to 33CSR1 (4.12.b)													
Facility Name: Waste Collection Dept-City of Buckhannon													
Address: 70 E Main St. Buckhannon, WV 26031													
Number: SWF6025-69													
Telephone: 304-472-4820													
Fax: 304-472-4820													
Month: November 2020													
Year: 2020													
Source of Solid Waste (city or county or state)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Baltimore County	0	0	0	0	0	0	0	0	0	0	0	0	0
Braun County	0	0	0	0	0	0	0	0	0	0	0	0	0
Garner County	0	0	0	0	0	0	0	0	0	0	0	0	0
Harrison County	0	0	0	0	0	0	0	0	0	0	0	0	0
Lincoln County	0	0	0	0	0	0	0	0	0	0	0	0	0
Out of State	0	0	0	0	0	0	0	0	0	0	0	0	0
Randolph County	0	0	0	0	0	0	0	0	0	0	0	0	0
Upshur County	0	0	0	0	0	0	0	0	0	0	0	0	0
Wetzel County	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>In State Total</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Out of State Total</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Tonnage</b>	0	0	0	0	0	0	0	0	0	0	0	0	0

Hazardous waste exclusion efforts and results:

Waste Tonnage by Tons - Deposited in Landfill - When waste is collected by the Department of Environmental Protection, it is disposed of in a landfill, in accordance with 33CSR1 Subsection 9.1.6. Waste Tonnage does not exempt from the calculation of monthly tonnage limits or the solid waste disposal assessment fees, except unreacted waste and/or the debris material used as alternative daily cover or select waste.

Submit completed monthly tonnage reports to: Original - WVDEP, Solid Waste Permitting Unit, 601 57th Street, Charleston, WV 25304  
Copy - Solid Waste Management Board, 801 57th Street, Charleston WV 25304 or [swm@wvde.gov](mailto:swm@wvde.gov)  
Copy - Public Service Commission, Easy Center, 201 Broad Street, Charleston, WV 25302-0412 or [psc@wvde.gov](mailto:psc@wvde.gov)  
Copy - Applicable County or Regional Solid Waste Authority

Questions? Call the DEP at (504) 925-0463, ext 1235



**MONTHLY TONNAGE REPORT**

Submit according to 33CSR1 (4.12.b)

Revised June 2005  
Effective July 1, 2006  
Due by the 20th of the following month

Facility Name		Waste Collection Board: City of Buckhannon										Number		Month		
Address		70 E Main St., Buckhannon, WV 26201										Telephone		Year		
		SWF5025-99										Fax		December 2020		
Source of Solid Waste (City or County of origin)	Residential Waste	Commercial Waste	Industrial Waste	Construction Debris (CD)	Petroleum Contaminants Sol (PCS)	Sewage Sludge	Industrial Sludge	Other Special Waste	Bulky Goods Disposed in Landfill	Waste Tires Disposed in Landfill	Other Tires	Other	Total Tons Disposed		YCS	Waste Type
													In State	Out of State		
Berkeley County	37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	0.00		0.00
Berkeley County	1	2.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.21	0.00		0.00
Boone County	3.28	0.00	0.00	1.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00		0.00
Harrison County	0.28	0.00	0.00	1.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.53	0.00		0.00
Lewis County	57.00	4.77	0.00	17.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84.77	0.00		0.00
Out of State	0.00	0.00	0.00	10.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.77	0.00		0.00
Marion County	0.4	0.00	0.00	2.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.93	0.00		0.00
Marion County	200.07	205.01	0.00	174.70	0.00	1.40	0.00	3.84	0.00	0.00	0.00	0.00	574.98	0.00		6.00
Westchester County	0.85	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.10	0.00		0.00
<b>In State Tons</b>	<b>641.71</b>	<b>202.66</b>	<b>0.00</b>	<b>222.60</b>	<b>0.00</b>	<b>1.40</b>	<b>0.00</b>	<b>3.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1074.98</b>	<b>0.00</b>		<b>6.00</b>
<b>Out of State Tons</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20.77</b>	<b>0.00</b>		<b>0.00</b>
<b>Total Tons Disposed</b>													<b>1095.75</b>	<b>0.00</b>		<b>6.00</b>

Hazardous waste exclusion efforts and results:

\*If Petroleum Contaminated Soil is used as alternative daily cover, do not double count it in your monthly tonnage totals. For information, consult the Department of Environmental Protection's Special Waste Policy.

\*\*Waste Tires by Tons - Disposed in Landfill - Whole waste tires collected by the Department of Environmental Protection may be disposed of in a landfill, in accordance with 33CSR1 Subdivision 3.1.c. Waste Tires are not exempt from the calculation of monthly tonnage limits or any solid waste disposal assessment fees, except extended waste tires or the derived material used as alternative daily cover or solid waste.

Submit completed monthly tonnage report to: Original - WVDOP, Solid Waste Permitting Unit, 601 57th Street, Charleston, WV 25304  
Copy - Solid Waste Management Board, 901 57th Street, Charleston, WV 25304 or [permits@wvsnmb.org](mailto:permits@wvsnmb.org)  
Copy - Public Service Commission, Utility Division, 201 Brooks Street, Charleston, WV 25325-0812 or [planning@psc.state.wv.us](mailto:planning@psc.state.wv.us)  
Copy - Applicable County or Regional Solid Waste Authority

Questions? Call the DEP at (304) 926-0465, ext 1295

The Mayor ask if Christmas Trees counted as bulky goods. Jeff noted that the street department picks those up. Artificial trees can be put out with regular garbage.

Jeff added that he included the yearly reports in this month's packet and gave a quick review of those.

**E. Correspondence and Information**

**E.1 WV PSC Final Order-Tariff- Inflation Rate Adjustment-WVPS House Bill 4587**

MF-P.S.C. W. Va. No. 6  
Canceling MF-P.S.C. W. Va. No. 5

**CITY OF BUCKHANNON**  
OF  
BUCKHANNON, WEST VIRGINIA  
Certificate No. F-6137  
RATES, RULES AND REGULATIONS GOVERNING  
TRANSPORTATION OF SOLID WASTE  
Filed with THE PUBLIC SERVICE COMMISSION  
OF  
WEST VIRGINIA

Issued November 17, 2020      Effective for service rendered on and after January 1, 2021  
or as otherwise provided herein

Adopted by Waste Board of the City of Buckhannon

Issued by CITY OF BUCKHANNON  
By Robert Neal  
Mayor, City of Buckhannon  
Chair, Waste Board

STATEMENT OF AUTHORITY

P.S.C. M.C. CERTIFICATE NO. F- 6137

authorizing operation as a common carrier by motor vehicle in the transportation of solid waste from certain portions of Upshur County that are located outside the corporate limits of the City

PART I: RATES AND PROVISIONS APPLICABLE TO MOST SERVICE UNDER P.S.C. M.C. CERTIFICATE NO. F-6137:

A. RATES FOR RESIDENTIAL AND COMMERCIAL SERVICE:

<b>**RATES</b>	
( ) Residential within Corporation (up to two containers per week)	\$18.23 per month
( ) Residential outside Corporation (up to two containers per week)	\$20.41 per month
( ) Residential-per additional container in excess of two containers per week (must purchase add'l tags at City Hall)	\$1.86 per container
( ) Residential Recycle Items - curbside pickup (service available only to residents within corporation)	No charge
( ) Residential Recycle Items - dropoff (service available at Crossroads Recycling Center and at Mudlick facility)	No charge
( ) Commercial within Corporation (up to three containers per week)	\$26.15 per month
( ) Commercial outside Corporation (up to three containers per week)	\$30.50 per month
( ) Commercial - per additional container in excess of three containers per week	\$1.86 per container
( )	Indicates increase

PART I: RATES AND PROVISIONS APPLICABLE TO MOST SERVICE UNDER P.S.C. M.C. CERTIFICATE NO. F-6137: (continued)

A. RATES FOR RESIDENTIAL AND COMMERCIAL SERVICE: (continued)

<b>**RATES (continued)</b>	
( ) Commercial - per additional container in excess of 103 containers per week for next 100 containers, i.e., up to 203	
( ) Commercial - per additional container in excess of 203 containers per week for all additional containers	
( ) Commercial Recycle Items - pickup (service available only to commercial customers with volume exceeding five containers per week)	\$1.12 per container
( ) Commercial Recycle Items - dropoff	No Charge

\*\*includes current PSC authorized bulk goods collection charge and current fuel surcharge

( ) Indicates omission  
( ) Indicates increase

PART I: RATES AND PROVISIONS APPLICABLE TO MOST SERVICE UNDER P.S.C. M.C. CERTIFICATE NO. F-6137: (Continued)

B. OTHER PROVISIONS APPLICABLE TO RESIDENTIAL AND COMMERCIAL CUSTOMERS:

1. New Customer Deposit: Prior to receiving service, each residential customer will pay this carrier a deposit not to exceed one-twelfth (1/12) of the annual estimated charge for residential service. Prior to receiving service, each commercial customer will pay this carrier a deposit not to exceed one-sixth (1/6) of the annual estimated charge for commercial service. After the residential or commercial customer has paid bills for twelve (12) consecutive months, this carrier will promptly refund the deposit, plus accrued interest calculated at ten percent (10%) per annum.
2. Delayed Payment Penalty: The above schedule is net. On all accounts not paid in full when due, ten percent (10%) be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

PART II: ADDITIONAL PROVISIONS RELATING TO RESIDENTIAL SERVICE UNDER P.S.C. M.C. CERTIFICATES NO. F-6137:

A. DUTY OF CARRIER TO NOTIFY RESIDENTIAL CUSTOMERS THAT COMMISSION'S RATE JURISDICTION EXTENDS TO NEGOTIABLE RATES AND CHARGES:

When negotiating a rate or charge with a residential customer, and before receiving payment for any negotiated rate or charge from that customer, this carrier shall first inform the customer that the Commission has jurisdiction over rates and charges for the collection and transportation of solid waste, including both fixed and negotiable rates and charges for such service, and that complaints about both fixed and negotiable rates and charges may be directed to the Commission.

PART II: ADDITIONAL PROVISIONS RELATING TO RESIDENTIAL SERVICE UNDER P.S.C. M.C. CERTIFICATES NO. F-6137; (Continued)B. BAG LIMIT APPLICABLE TO RESIDENTIAL CUSTOMERS:

For residential service, this carrier may, but is not required to, assess an additional charge for the collection and disposal of more than six (6) bags of solid waste, or an equivalent amount of solid waste, per week. This charge, if assessed, shall be nine-two cents (\$0.92) per bag, or the equivalent, after the first six (6) bags of solid waste, or the equivalent. This carrier shall add that extra charge to the next bill that is issued to the subscribing residential customer.

C. CHARGES FOR THE COLLECTION AND TRANSPORTATION OF BULKY GOODS FROM RESIDENTIAL HOUSEHOLDS:

## 1. Subscribing Households:

For subscribing residential customers, the applicable base rate and surcharges are set forth elsewhere in this tariff.

This carrier shall, once per month, on the scheduled day of bulky goods collection, subject to the following exceptions, collect and transport, free of any additional charge, all discarded "bulky goods", as defined in Motor Carrier Rule 1.8, that have been generated by the household of the subscribing residential customer.

## Exceptions:

- (1) This carrier may, but is not required to, assess that subscribing residential customer an additional, negotiable charge for each large bulky goods item (equivalent in size to a normal refrigerator or washing machine) after the first two (2) large bulky goods items, generated by that subscribing household, that this carrier collects and transports on a scheduled day of pickup. This carrier shall add that extra charge to the next bill that is issued to that customer.

PART II: ADDITIONAL PROVISIONS RELATING TO RESIDENTIAL SERVICE UNDER P.S.C. M.C. CERTIFICATES NO. F-6137; (Continued)C. CHARGES FOR THE COLLECTION AND TRANSPORTATION OF BULKY GOODS FROM RESIDENTIAL HOUSEHOLDS; (Continued)

## 1. Subscribing Households: (Continued)

## Exceptions: (Continued)

- (2) This carrier may, but is not required to, assess that subscribing residential customer an additional, negotiable charge for each used or waste tire after the first eight (8) used or waste tires, off the rim, having a radius of no more than 16.5 inches, generated by that subscribing household, that this carrier collects and transports during a twelve-month period. Once such an extra charge is assessed, this carrier shall add that extra charge to the next bill that it issues to that customer.

- (3) Bulky goods generated by a subscribing residential household do not include any bulky goods resulting from commercial activities that may occur on the premises of that residential household. With respect to such bulky goods, the applicable business entity shall be treated as a commercial customer of this carrier.

- (4) With respect to any bulky goods generated by a subscribing residential household, that are collected on a date other than the regularly scheduled day of bulky-goods collection, this carrier may, but is not required to, assess the subscribing residential customer an additional, negotiable charge for each such bulky goods item. This carrier shall add the extra charge to the next bill that is issued to that customer.

PART II: ADDITIONAL PROVISIONS RELATING TO RESIDENTIAL SERVICE UNDER P.S.C. M.C. CERTIFICATES NO. F-6137; (Continued)C. CHARGES FOR THE COLLECTION AND TRANSPORTATION OF BULKY GOODS FROM RESIDENTIAL HOUSEHOLDS; (Continued)

## 2. Nonsubscribing Households:

For nonsubscribing residential households, the applicable charge is \$15.00 per pickup.

This carrier shall, once per month, on the day of bulky goods collection, subject to the following exceptions, collect and transport, free of any additional charge, all discarded "bulky goods", as defined in Motor Carrier Rule 1.8, that have been generated by the nonsubscribing residential household.

## Exceptions:

- (1) This carrier may, but is not required to, assess that nonsubscribing residential household an additional, negotiable charge for each large bulky goods item (equivalent in size to a normal refrigerator or washing machine) after the first two (2) large bulky goods items, generated by that household, that this carrier collects and transports on that day.
- (2) This carrier may, but is not required to, assess that nonsubscribing residential household an additional, negotiable charge for each used or waste tire, generated by that household, that this carrier collects and transports on that day. The charge per tire is not to exceed the sum of fifty cents (\$0.50) plus the Commission-approved charge for the acceptance of that tire by the landfill which this carrier uses for the disposal of solid waste.
- (3) For each nonsubscribing residential household, this carrier may require payment of all charges prior to the collection and transportation of these items. In the alternative, this carrier may issue a bill for these charges to the appropriate individual after the collection and transportation of these items.

PART II: ADDITIONAL PROVISIONS RELATING TO RESIDENTIAL SERVICE UNDER P.S.C. M.C. CERTIFICATES NO. F-6137; (Continued)C. CHARGES FOR THE COLLECTION AND TRANSPORTATION OF BULKY GOODS FROM RESIDENTIAL HOUSEHOLDS; (Continued)

## 2. Nonsubscribing Households: (Continued)

## Exceptions: (Continued)

- (4) Bulky goods generated by a nonsubscribing residential household do not include any bulky goods resulting from commercial activities that may occur on the premises of that residential household. With respect to such bulky goods, the applicable business entity shall be treated as a commercial customer of this carrier.

D. CHARGES FOR THE COLLECTION AND TRANSPORTATION OF LARGE AND/OR HEAVY ITEMS THAT ARE NOT DEFINED AS "BULKY GOODS" FROM RESIDENTIAL HOUSEHOLDS:

## Subscribing and Nonsubscribing Households:

For collecting and transporting large and/or heavy items of solid waste that do not fall within the definition of "bulky goods" under Motor Carrier Rule 1.8, this carrier may, but is not required to, assess both subscribing and nonsubscribing residential households additional, negotiable charges. Examples of such items that are not "bulky goods" are construction and demolition debris; automotive components, parts or frames that weigh at least two hundred (200) pounds each; automotive parts, such as motors and transmissions, that have a high density; and used or waste tires, off the rim, that have a radius of more than 16.5 inches.

For a subscribing residential household, this carrier shall add the extra charge to the next bill that is issued to the subscribing residential customer.

For a nonsubscribing residential household, this carrier may require payment of the charge prior to the collection and transportation of these items. In the alternative, this carrier may issue a bill for this charge to the appropriate individual after the collection and transportation of these items.

F. Consent Agenda

F.1 Approval of Minutes 12/03/2021

Motion to approve the minutes of the 12/03/2021 regular meeting was made by Skinner/Randall. Motion carried.

G. Strategic Issues for discussion and/or vote

G.1 Set Final Date for Distribution of the Polycarts (Toters) - Jeff reported that the drop offs and pickups of the Polycarts (Toters) are steady. Discussion took place regarding the program. COVID-19 has disrupted the procedure some. It was determined to carry this item forward; no action was taken.

G.2 Approval of WV PSC Recommendation RE: Fuel Surcharge Extension - Discussion took place, and it was determined that we should continue the Fuel Surcharge.

Motion to accept the WV PSC Recommendation of the Fuel Surcharge Extension was made by Skinner/Randall. Motion carried.

----- Forwarded message -----
From: <docketnotify@psc.state.wv.us>
Date: Wed, Dec 30, 2020 at 2:24 PM
Subject: WV Public Service Commission:
To: <docketnotify@psc.state.wv.us>

This is an automated message from the West Virginia Public Service Commission. Please do not reply to this message. If you have any question or concerns, please contact us at 304-340-0300 or Toll Free at 1-800-344-5113.

Commission Procedural Order that the increase fuel surcharges are approved for common carriers by motor vehicle; that these surcharges apply as of 1/1/2021, to all tariff rates on file for the motor carriers set for above and to all state-wide rates charged by wrecker companies for third-party tows, and will remain in effect through 6/30/2021, or until further Commission Order; these surcharges do not apply to contract carriers, nor do they apply to Medicaid rates;

FUEL SURCHARGE SUPPLEMENT TO CARRIER'S TARIFF

DATE 12/31/2020
NAME OF MOTOR CARRIER Waste Collection Bd-City of Buckhannon
ADDRESS 70 E Main St
Buckhannon, WV 26201
TELEPHONE NO. 304-472-1430
CONTACT PERSON A Jenkins
CERTIFICATE NO.

I hereby file a fuel surcharge supplement to the tariff of the above carrier, in the amount of 3.93%, as authorized by the Public Service Commission of West Virginia, in M.C. General Order No. 56.4 dated December 30, 2020, I understand that this surcharge will expire by the terms of the Commission Order, on June 30, 2021, unless otherwise ordered by the Commission. I further understand that the fuel surcharge does not take effect until this form is received by the Commission and properly filed. I certify that the legal entity or individual actually responsible, by contract or otherwise, for the payment of the fuel surcharges will receive the full increase in revenue to be derived from the proposed surcharge.
Within Corporate Limits \$18.23/mth
Out of State Corporate Limits \$20.41/mth

Solid Waste Carriers Only:
Current Authorized Residential Tariff Rate
New Fuel Surcharge Amount (Residential Tariff Rate times New Fuel Surcharge Percentage)
-3.93%
New Residential Rate (Residential Tariff Rate plus New Fuel Surcharge Amount)
Taxicab Companies Only:
New Rates Reflecting the Applicable Surcharge Rounded to the Nearest Cent.
Initial Charge (Flag Drop)
Additional Distance Increments (describe)

Signature

Director of Finance & Administration
Position with Carrier

PUBLIC SERVICE COMMISSION  
OF WEST VIRGINIA  
CHARLESTON

At a session of the PUBLIC SERVICE COMMISSION OF WEST VIRGINIA in the city of Charleston on the 30th day of December 2020.

CASE NO. MC G.O. 56.4 (REOPENED)

In the matter of Emergency Fuel Surcharge for  
Certificated Common Carriers of Passengers and  
Property of Motor Vehicle.

COMMISSION ORDER

The Commission approves increased fuel cost surcharges. The surcharges authorized by this order will be effective January 1, 2021 through June 30, 2021, unless otherwise ordered by the Commission. Previously authorized surcharges are not extended by this Order and therefore expire effective December 31, 2020 by terms of prior Commission Orders. Staff will continue to monitor fuel prices and update the Commission as the situation warrants, including a revised recommended surcharge if there is an increase or decrease in fuel prices greater than twenty percent.

BACKGROUND

The Commission has from time to time previously approved and implemented fuel surcharges for common carriers by motor vehicle.<sup>1</sup> The surcharges authorized by the June 22, 2020 Commission Order are in effect through December 31, 2020 and expire after that date.

On December 17, 2020, Commission Staff filed a Second Final Joint Staff Memorandum. Staff recommended an increase of the current surcharges based on new data. Staff explained that it reviewed historical gasoline and diesel pricing data from the West Virginia Oil Marketers and Grocers Association (WVOMGA) and from the American Automobile Association (AAA). Staff explained further that it reviewed historical data from the Energy Information Association (EIA) and price forecasts for January 2021 through June 2021. Staff used historical state and EIA price data to adjust the EIA forecasts to be specific to West Virginia.

The resulting forecasted West Virginia average price for the period of January 2021 through June 2021 is \$2.27 per gallon for regular grade gasoline and \$2.66 per gallon for diesel fuel. Staff confirmed the extent to which fuel prices have increased. Staff noted that current forecasted prices of regular grade gasoline and diesel fuel are higher than the prices forecasted in Staff's June 15, 2020 Memorandum. Staff recommended that the Commission enter an order approving the following increased surcharges:

1. Certified carriers of solid waste to implement an across-the-board maximum fuel surcharge of 3.93%;
2. Taxi and limousine operators to implement an across-the-board maximum surcharge of 9.19%; and
3. Wrecker operators to implement an across-the-board maximum surcharge of 4.29% for third-party tows.

(Staff Memorandum December 17, 2020).

Staff stated that the taxicab companies should be authorized to reflect the surcharge (i) by rounding, to the nearest cent, the charge for the initial (flag drop) part of the trip and (ii) by rounding, to the nearest cent, the charge for each additional distance increment of the taxicab trip.

Staff also stated that the recommended fuel surcharge to be implemented by wrecker operators would apply only to charges for the actual tow or equipment used that is powered by fuel. The surcharge should not be applied to tariff charges that are not related to equipment powered by fuel, such as storage or additional manpower riding in the vehicle.

Staff recommended that the surcharges remain in effect through June 30, 2021, or until further Commission Order. Staff noted that the required additional information that the Commission required from its last order dated June 22, 2020 was a successful exercise. Staff checked all submitted forms and found errors. Staff contacted each motor carrier and fixed the errors, which eliminated major issues for those motor carriers in future rate filings and will assess customers the correct fuel surcharge. Staff believes this to be an important exercise to assist these motor carriers and recommends the Commission continue this process.

## H. Board Members Comments and Announcements

**Albaugh – Absent**

**Randall – Board Member Randall mentioned that he was on the lookout for certain used equipment for the Waste Department and he is still checking. Will report more at the next meeting.**

**Cronin-Sams – Callie checked with the Board to confirm that all were okay with the final version of the Bulky Goods handout. All agreed that it was ready to post.**

**Mayor Skinner – The Mayor thanked everyone in the Waste Department for their hard work.**

## I. Adjournment

**There being no further business to be transacted, motion to adjourn at 4:30 PM was made by Randall/Skinner. Motion carried.**

**Mayor Robert Skinner III**

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**City Recorder Randall H. Sanders**

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