

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, March 4, 2021, at 4:00 p.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
Mary Albaugh	Board Member	Present
Scott Randall	Board Member	Present
Jeff Wamsley	Waste Department Supervisor	Present
Jay Hollen	City Engineer	Present – by GTM
Jerry Arnold	Director of Public Works	Present
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Tom O’Neill	City Attorney	Absent

Guests: Doug Bush- Tygarts Valley Conservation District Supervisor, by GTM

To Participate in a Utility Board meeting during the COVID-19 Stay at Home Order, participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

City of Buckhannon Waste Collection Board Meeting– 4:00 pm in the Council Chambers of City Hall – Meeting Agenda for Thursday, March 4, 2021

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
 - B.1 Doug Bush- Tygarts Valley Conservation District Supervisor
Make It Shine Event- Support re: Cleanup Finks Run Area
- C. Financial Report-Amby Jenkins**
 - C.1 February 2021
- D. Department Report**
 - D.1 Recycling Center Report
 - D.2 Transfer Station Report
- E. Correspondence and Information**
 - E.1
- F. Consent Agenda**
 - F.1 Approval of Minutes: 02/04/2021
- G. Strategic Issues for Discussion and/or Vote**
 - G.1 Approval 2021 Make It Shine Event
 - G.2 Approval Purchase of 2006 International Tractor Trailer Truck
 - G.3 Approval to Bid for Purchase of a New Garbage Truck
 - G.4 Approval Waste Budget Revision
 - G.5 Discussion Main Street Garbage Collection
 - G.6 Approval Employees Pay Increase
- H. Board Members Comments and Announcements**
- I. Adjournment**

Posted: 03/01/2021 Next Meeting will be held on April 1, 2021

A. Call to Order - The Mayor called the meeting to order.

A.1 Moment of Silence – Mayor Skinner asked us to join him in a moment of silence keeping Council Member Jack Reger, who is suffering from COVID-19, and Mary Albaugh, who has surgery scheduled in the near future, both in our thoughts and prayers.

A.2 Pledge to the Flag of the United States of America - The Pledge was led by Board Member Mary Albaugh.

B. Recognized Guests:
B.1 Doug Bush- Tygarts Valley Conservation District Supervisor - Make It Shine Event- Support re: Cleanup Finks Run Area – The Mayor recognized Mr. Bush who discussed the Finks

Run Area (the area around Sheetz, Super Splash Car Wash, Burger King, etc.), which has had garbage accumulate particularly from the recent flooding. Mr. Bush has reached out to various entities to coordinate an effort to clean the area up as part of the “Make It Shine Event”. Jerry Arnold, Director of Public Works, explained the “Make It Shine Event” of the past, which was a special collection for Waste Department customers each Saturday of April, but he also reminded us that this event had been canceled in 2020 because of Covid-19 and had not yet been addressed for this year. This does not mean another group could not initiate a cleanup effort. The consistent concern mentioned was finding the volunteers necessary for this type of effort could be difficult. Several ideas were discussed, and various organizations were mentioned. Different people in the discussion agreed to reach out for volunteers. Mr. Bush asked that a date be set for the event. April 17, 2021 was determined to be the best date for all concerned. It was also agreed that the Tygarts Valley Conservation District would sponsor the cleanup event and provide the liability waivers/coverage, etc. Mr. Bush determined that those who will want to help can meet in the Walmart parking lot at 9:00 a.m., the morning of April 17, 2021. Jeff Wamsley offered to pre-set an open top dumpster that morning for the debris collected and plan to have it removed that afternoon.

C. Financial Report

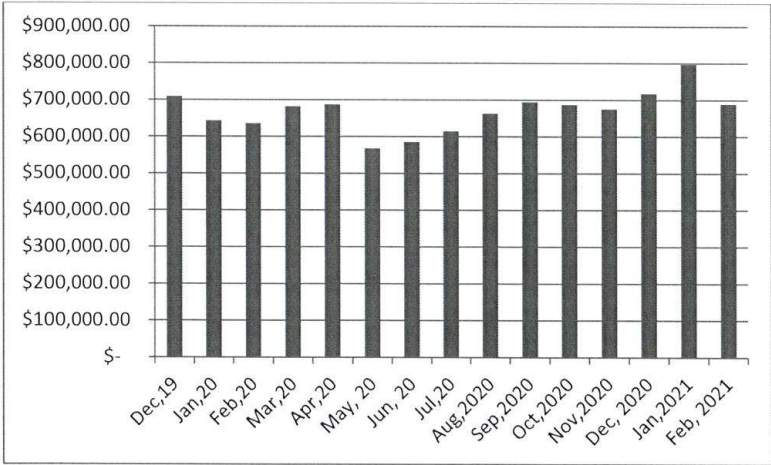
C.1 February 2021 – Amby Jenkins provided the following financial report:

WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance February 28, 2021

Money Market & Checking	\$ 689,719.38
CD opened 3-11-20 1.19%	\$ 30,491.18
CDAR (CD Balances)	\$ 27,542.47

Landfill Bond \$64,000.00 (not included in above CD total)



Money Market & Checking Trend

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	1,000	0.00	2,268.65	0.00 (1,268.65)	226.87
404-303-003-00 RECYCLE-OCC-CARDBOARD	1,000	1,405.95	7,537.25	0.00 (6,537.25)	753.73
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	0	0.00	881.25	0.00 (881.25)	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	0	0.00	2,730.00	0.00 (2,730.00)	0.00
404-316-000-00 DUMPSTERS	0	0.00	3,350.00	0.00 (3,350.00)	0.00
404-317-000-00 DUMPSTER RENTAL	82,000	7,570.01	61,314.94	0.00	20,685.06	74.77
TOTAL TAXES	84,000	8,975.96	78,082.09	0.00	5,917.91	92.95
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	100,000	7,620.69	48,105.06	0.00	51,894.94	48.11
TOTAL OTHER FEES	100,000	7,620.69	48,105.06	0.00	51,894.94	48.11
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,335,000	215,736.22	1,738,281.81	0.00	596,718.19	74.44
TOTAL UTILITY BILLINGS	2,335,000	215,736.22	1,738,281.81	0.00	596,718.19	74.44
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	268,000	20,259.83	253,976.70	0.00	14,023.30	94.77
TOTAL HEALTH AND SAFETY	268,000	20,259.83	253,976.70	0.00	14,023.30	94.77
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES (BANK-S	200	(25.00)	150.00	0.00	50.00	75.00
TOTAL INTRAFUND CONTR/CHARGES	200	(25.00)	150.00	0.00	50.00	75.00
OTHER REVENUE						
404-380-000-00 INTEREST	200	0.00	321.25	0.00 (121.25)	160.63
404-381-000-00 MAINT BILLING OTHER DEPTS	1,000	1,083.61	1,702.24	0.00 (702.24)	170.22
404-399-000-00 WASTE COLL. MISCELLANEOUS	15,000	1,526.15	72,167.82	0.00 (57,167.82)	481.12
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	16,200	2,609.76	74,191.31	0.00 (57,991.31)	457.97
TOTAL REVENUE	2,803,400	255,177.46	2,192,786.97	0.00	610,613.03	78.22

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT						
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SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	635,000	46,330.46	399,581.32	0.00	235,418.68	62.93
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	49,000	3,525.59	30,386.89	0.00	18,613.11	62.01
404-530-105-00 WASTE EMPLOYEE INSURANCE	187,071	9,471.75	110,751.40	0.00	76,319.60	59.20
404-530-106-00 WASTE EMPLOYEE RETIREMENT	63,500	4,633.10	39,408.53	0.00	24,091.47	62.06
TOTAL SALARIES & BENEFITS	934,571	63,960.90	580,128.14	0.00	354,442.86	62.07
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	19,000	847.72	8,830.55	0.00	10,169.45	46.48
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	3,524.12	38,236.61	0.00	19,763.39	65.93
TOTAL CONTRACTUAL SERVICES	77,000	4,371.84	47,067.16	0.00	29,932.84	61.13
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	50,000	6,063.57	21,597.51	0.00	28,402.49	43.20
404-530-341-05 SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
404-530-343-00 TRUCK MAINTENANCE	60,000	11,776.81	61,944.14	1,240.56 (3,184.70)	105.31
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	92,000	4,926.20	40,336.81	0.00	51,663.19	43.84
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,000	363.90	1,366.13	0.00	633.87	68.31
404-530-345-00 WASTE COLL. UNIFORMS	12,000	1,029.52	7,695.83	0.00	4,304.17	64.13
TOTAL COMMODITIES	216,000	24,160.00	132,940.42	1,240.56	81,819.02	62.12
CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	92,000	4,337.00	80,680.31	0.00	11,319.69	87.70
404-530-459-01 TOTER SYSTEM	64,000	5,744.06	43,647.60	0.00	20,352.40	68.20
TOTAL CAPITAL OUTLAY	156,000	10,081.06	124,327.91	0.00	31,672.09	79.70
CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	20,000	0.00	12,386.00	0.00	7,614.00	61.93
TOTAL CONTRIBUTIONS	20,000	0.00	12,386.00	0.00	7,614.00	61.93
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	2,086.22	10,999.18	519.06	4,481.76	71.99
TOTAL NON-OPERATING EXPENSES	16,000	2,086.22	10,999.18	519.06	4,481.76	71.99
TOTAL WASTE DEPARTMENT	1,419,571	104,660.02	907,848.81	1,759.62	509,962.57	64.08
RECYCLING DEPARTMENT						
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SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	97,000	6,999.29	62,256.74	0.00	34,743.26	64.18
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	7,450	532.59	4,741.39	0.00	2,708.61	63.64

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CITY OF BUCKHANNON
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	20,786	1,302.95	16,078.32	0.00	4,707.68	77.35
404-531-106-00 GROUP RETIREMENT	9,700	699.93	6,225.71	0.00	3,474.29	64.18
TOTAL SALARIES & BENEFITS	134,936	9,534.76	89,302.16	0.00	45,633.84	66.18
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	4,900	1,146.68	3,908.55	0.00	991.45	79.77
404-531-226-00 INSURANCE & BONDS	7,200	206.59	2,168.24	0.00	5,031.76	30.11
TOTAL CONTRACTUAL SERVICES	12,100	1,353.27	6,076.79	0.00	6,023.21	50.22
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	10,000	44.30	2,694.20	0.00	7,305.80	26.94
404-531-343-01 FUEL - RECYCLING CENTER	8,000	366.41	3,374.99	0.00	4,625.01	42.19
404-531-343-02 EQUIPMENT MAINTENANCE	9,500	1,081.35	3,667.23	0.00	5,832.77	38.60
404-531-399-00 MISCELLANEOUS	5,000	0.00	5,465.87	0.00	(465.87)	109.32
TOTAL COMMODITIES	32,500	1,492.06	15,202.29	0.00	17,297.71	46.78
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL RECYCLING DEPARTMENT	179,536	12,380.09	110,581.24	0.00	68,954.76	61.59
LANDFILL =====						
CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	228.47	0.00	(228.47)	0.00
404-532-216-01 TREATMENT OF LEACHATE	39,000	2,075.60	18,042.39	0.00	20,957.61	46.26
TOTAL CONTRACTUAL SERVICES	39,000	2,075.60	18,270.86	0.00	20,729.14	46.85
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	39,000	2,075.60	18,270.86	0.00	20,729.14	46.85
TRANSFER STATION =====						
SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	99,000	6,693.16	57,343.57	0.00	41,656.43	57.92
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	7,600	513.74	4,401.38	0.00	3,198.62	57.91
404-533-105-00 GROUP INSURANCE	20,786	971.30	11,083.12	0.00	9,702.88	53.32

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404-533-106-00 GROUP RETIREMENT	9,900	669.30	5,734.20	0.00	4,165.80	57.92
TOTAL SALARIES & BENEFITS	137,286	8,847.50	78,562.27	0.00	58,723.73	57.23
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	7,700	1,352.14	4,982.01	0.00	2,717.99	64.70
404-533-216-00 DRAINAGE EXPENSE TRANSFER	1,600	0.00	900.00	0.00	700.00	56.25
404-533-226-00 INSURANCE & BONDS	22,000	425.23	10,161.79	0.00	11,838.21	46.19
TOTAL CONTRACTUAL SERVICES	31,300	1,777.37	16,043.80	0.00	15,256.20	51.26
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	17,000	796.85	9,475.89	0.00	7,524.11	55.74
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	47,000	3,886.04	25,466.91	0.00	21,533.09	54.18
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	10,231.81	19,347.77	748.78	19,903.45	50.24
404-533-345-00 UNIFORMS	4,000	257.66	1,907.87	0.00	2,092.13	47.70
TOTAL COMMODITIES	108,000	15,172.36	56,198.44	748.78	51,052.78	52.73
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	67,992	5,665.08	66,556.84	0.00	1,435.16	97.89
404-533-460-00 TIPPING FEES	830,000	113,390.22	586,873.64	0.00	243,126.36	70.71
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	6,000	0.00	0.00	0.00	6,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	903,992	119,055.30	653,430.48	0.00	250,561.52	72.28
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,000	0.00	653.86	0.00	4,346.14	13.08
TOTAL NON-OPERATING EXPENSES	5,000	0.00	653.86	0.00	4,346.14	13.08
TOTAL TRANSFER STATION	1,185,578	144,852.53	804,888.85	748.78	379,940.37	67.95
WASTE OFFICE/BOARD =====						
SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	7,600.00	0.00	4,400.00	63.33
404-534-103-00 CLERK, ATTORNEY, ENGINEER	197,200	12,694.99	110,649.16	0.00	86,550.84	56.11
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	16,004	1,045.61	9,033.07	0.00	6,970.93	56.44
404-534-105-00 GROUP INSURANCE	15,590	1,070.70	12,033.90	0.00	3,556.10	77.19
404-534-106-00 GROUP RETIREMENT	19,960	1,262.94	11,198.48	0.00	8,761.52	56.10
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	260,754	17,074.24	150,514.61	0.00	110,239.39	57.72
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	9,200	727.17	7,221.15	0.00	1,978.85	78.49
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LE	10,000	0.00	5,447.25	0.00	4,552.75	54.47

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	15,000	30.21	6,820.63	0.00	8,179.37	45.47
TOTAL CONTRACTUAL SERVICES	44,200	757.38	19,489.03	0.00	24,710.97	44.09
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	9,800	0.00	6,981.74	0.00	2,818.26	71.24
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	9,800	0.00	6,981.74	0.00	2,818.26	71.24
CAPITAL OUTLAY						
404-534-459-00 NEW COMPUTER CAPITAL OUTL	7,500	385.83	3,086.64	0.00	4,413.36	41.16
TOTAL CAPITAL OUTLAY	7,500	385.83	3,086.64	0.00	4,413.36	41.16
NON-OPERATING EXPENSES						
404-534-999-00 GEM & ADM MISC BILLING EX	51,000	3,424.38	33,760.22	89.10	17,150.68	66.37
TOTAL NON-OPERATING EXPENSES	51,000	3,424.38	33,760.22	89.10	17,150.68	66.37
TOTAL WASTE OFFICE/BOARD	373,254	21,641.83	213,832.24	89.10	159,332.66	57.31
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,196,939	285,610.07	2,055,422.00	2,597.50	1,138,919.50	64.37
REVENUE OVER/(UNDER) EXPENDITURES	(393,539)	(30,432.61)	137,364.97	(2,597.50)	(528,306.47)	34.25-

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DISBURSEMENTS 2-01-21 TO 2-28-21

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FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MPL CORPORATION	530-999-00	COLLECTION MISCELLAN	FEB 2021 TOWER NETWORK FEE	100.00
	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	377.14
	LYKINS OIL COMPANY	530-343-01	GAS & OIL EXPENSE 1,	WASTE JAN 2021 FUEL BILL	4,926.20
	UNIFIRST CORP.	530-345-00	WASTE COLL. UNIFORMS	JAN 2021 UNIFORMS	1,029.52
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	TIES, CLAMP, TERMINAL	151.54
	JOHNNY'S RADIATOR REPAIR INC	530-343-00	TRUCK MAINTENANCE	NEW RADIATOR R7	693.00
	VALLEY STEEL SERVICE	530-341-00	SHOP MAINTENANCE	ANGLES, SQARE TUBE	157.33
	SOUTHERN STATES COOP INC	530-999-00	COLLECTION MISCELLAN	BOOTS, SILICONE	351.27
	ENCOVA INSURANCE	530-226-00	COMP, UNEMPL & INSUR	WCB1005474 1-4- TO 2-1-202	3,512.08
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WAS FEB 2021 HEALTH & LIFE	6,863.00
		530-105-00	WASTE EMPLOYEE INSUR	WAS FEB 2021 RETIREE SUB	2,560.00
	TOTAL EQUIPMENT CO	530-343-00	TRUCK MAINTENANCE	PARTS	714.00
	WATER BD-CITY OF BUCKHANNON	530-999-00	COLLECTION MISCELLAN	CORR ON FEE POSTING	50.00
	STATE ELECTRIC SUPPLY CO INC	530-341-00	SHOP MAINTENANCE	HUBS, RCPT, CONN,CON	152.03
		530-341-00	SHOP MAINTENANCE	LKG RCPT	75.61
		530-341-00	SHOP MAINTENANCE	MAG BOLT	185.12
	NAPA-AMTOWER AUTO SUPPLY	530-344-00	MAINTENANCE OTHER DE	SWITCH,CABLE,WIRE,PIN	238.41
		530-344-00	MAINTENANCE OTHER DE	BATTERY, BOLT,ADPT	125.49
		530-341-00	SHOP MAINTENANCE	SLEEVED RETAINER	8.97
		530-343-00	TRUCK MAINTENANCE	OIL DYE	24.70
		530-341-00	SHOP MAINTENANCE	SGAL BL BUCKET	15.96
	HARBOR FREIGHT TOOLS	530-341-00	SHOP MAINTENANCE	PCRD-TOOLS;BLAST CAB;MEMBE	285.31
		530-341-00	SHOP MAINTENANCE	PCRD-WELD CART;SCOOP;FUNNE	86.95
		530-341-00	SHOP MAINTENANCE	PCRD-CHAIN;HOSES;TOOLS	107.92
	PRECISION MACHINE & HYDRAULI	530-343-00	TRUCK MAINTENANCE	4 HYD CYLINDER REBUILD	754.60

#6,868.09 Cleveland Brothers - Replace Wire Harness R-3
51,953.95 - Waste Management Dec Tipping Fees
45,547.49- WM Corporate Services- Jan 2021 Tipping Fees

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-343-00	TRUCK MAINTENANCE	4 HYD CYLINDER REBUILD	754.60
		530-343-00	TRUCK MAINTENANCE	4 HYD CYLINDER REBUILD	754.60
		530-343-00	TRUCK MAINTENANCE	4 HYD CYLINDER REBUILD	754.60
	LOWES BUSINESS ACCOUNTS	530-341-00	SHOP MAINTENANCE	6 HOOK CHROME RAIL	24.66
	DODSON BROS EXTERMINATING CO	530-341-00	SHOP MAINTENANCE	WASTE JAN 2021 PEST INSPEC	70.00
	FIRST COMMUNITY BANK	530-459-01	TOTER SYSTEM	WASTE FEB 2021 TOTER PYMT	5,744.06
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,796.09
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,892.65
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	442.30
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	502.06
	SYLVESTER W. LOWTHER	530-343-00	TRUCK MAINTENANCE	HYD HOSE	302.25
		530-343-00	TRUCK MAINTENANCE	HYD HOSE	126.37
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	22WCPJ 2019 RAM 1500 PYMT	635.79
		530-459-00	WASTE COLL. NEW EQUI	22RKXV 2019 FORD F-150 PYM	371.39
		530-459-00	WASTE COLL. NEW EQUI	22RKWX 2018 FORD EXPLORER	293.48
	RAVEN ROCK NETWORKS INC	530-341-00	SHOP MAINTENANCE	DELL OPTIPLEX 5080	1,222.28
		530-459-00	WASTE COLL. NEW EQUI	Computer for Jerry A.	724.67
	US CELLULAR	530-213-00	WASTE COLL. UTILITIE	642-1651 613-0113 0002	51.17
		530-213-00	WASTE COLL. UTILITIE	677-4586 3862 3867	175.27
	SPRINT	530-213-00	WASTE COLL. UTILITIE	ALL DEPT FEB 2021 GEOTAB P	139.78
	CRITES ELECTRICAL SUPPLY INC	530-341-00	SHOP MAINTENANCE	Deep box and photo Eyes	14.63
		530-341-00	SHOP MAINTENANCE	Deep box and photo Eyes	55.82
	COMMUNITY BANK	530-459-00	WASTE COLL. NEW EQUI	WAS FEB 2021 FREIGHTLNR PY	2,311.67
	ST JOSEPH HOSPITAL OF BUCKHA	530-341-00	SHOP MAINTENANCE	LAB TEST JEFF WAMSLEY	70.00
		530-999-00	COLLECTION MISCELLAN	LAB TEST RON SAMPLES	70.00
		530-341-00	SHOP MAINTENANCE	LAB TEST TERRY HAWKINS	70.00
		530-341-00	SHOP MAINTENANCE	COVID 19 TESTING	210.00
		530-341-00	SHOP MAINTENANCE	COVID 19 TESTING	385.00
		530-341-00	SHOP MAINTENANCE	COVID 19 TESTING	385.00
		530-341-00	SHOP MAINTENANCE	COVID 19 TESTING	210.00
		530-341-00	SHOP MAINTENANCE	COVID 19 TESTING	210.00
		530-999-00	COLLECTION MISCELLAN	COVID 19 TESTING	210.00
		530-999-00	COLLECTION MISCELLAN	COVID 19 TESTING	210.00
		530-341-00	SHOP MAINTENANCE	COVID 19 TESTING	210.00
		530-999-00	COLLECTION MISCELLAN	COVID 19 TESTING	210.00
		530-999-00	COLLECTION MISCELLAN	COVID 19 TESTING	210.00
		530-341-00	SHOP MAINTENANCE	COVID 19 TESTING	385.00
		530-999-00	COLLECTION MISCELLAN	COVID 19 TESTING	385.00
		530-341-00	SHOP MAINTENANCE	COVID 19 TESTING	385.00
		530-999-00	COLLECTION MISCELLAN	COVID 19 TESTING	210.00
		530-999-00	COLLECTION MISCELLAN	COVID 19 TESTING	210.00
	WALMART STORES INC -BUCKHANN	530-341-00	SHOP MAINTENANCE	CLEANING SUPPLIES	63.47
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,380.47
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,476.88
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	322.84
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	345.40
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCRD-BATTERIES	124.99
		530-341-00	SHOP MAINTENANCE	PCRD-BULBS	34.99
		530-341-00	SHOP MAINTENANCE	PCRD-TIMECLOCKS	64.99
		530-341-00	SHOP MAINTENANCE	PCRD-WATER FOUNTAIN	476.01
		530-999-00	COLLECTION MISCELLAN	PCRD-HIVIS GATOR MASKS	79.95
		530-341-00	SHOP MAINTENANCE	PCRD-LED LIGHTS FOR SHOP	164.99
	CLEVELAND BROTHERS EQUIPMENT	530-343-00	TRUCK MAINTENANCE	R-3 REPLACE WIREHARNES	6,868.09
	PAYFLEX	530-105-00	WASTE EMPLOYEE INSUR	WAS FEB 2021 HSA FEE	48.75
	FLEET HOSTER LLC	530-343-00	TRUCK MAINTENANCE	PCRD-JAN2021 SERVCE FEE	30.00

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	304-677-3862 JERRY ARNOLD	104.36
	TRAVELERS INSURANCE	530-226-00	COMP, UNEMPL & INSUR	FEB 2021 INS PREMIUM	12.04
	**PAYROLL EXPENSES			2/01/2021 - 2/28/2021	46,330.46
				TOTAL:	104,660.02
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	937.22
	LYKINS OIL COMPANY	531-343-01	FUEL - RECYCLING CEN	WASTE JAN 2021 FUEL BILL	366.41
	ENCOVA INSURANCE	531-226-00	INSURANCE & BONDS	WCB1005474 1-4- TO 2-1-202	206.59
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WAS FEB 2021 HEALTH & LIFE	973.20
		531-105-00	GROUP INSURANCE	WAS FEB 2021 RETIREE SUB	320.00
	NAPA-AMTOWER AUTO SUPPLY	531-343-02	EQUIPMENT MAINTENANC	FILTERS, STARTER, DEPOST	168.64
		531-343-02	EQUIPMENT MAINTENANC	10W30 5 QT 3	34.47
	ACE HARDWARE & CONTRACTOR SU	531-343-02	EQUIPMENT MAINTENANC	PCRD-PROPANE CYL	426.61
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	329.62
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	370.31
	SPRINT	531-213-00	UTILITIES	ALL DEPT FEB 2021 GEOTAB P	139.79
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	203.21
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	228.44
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	47.52
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	53.42
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CENTE	69.67
	AMAZON.COM	531-343-02	EQUIPMENT MAINTENANC	PCRD-OILDRUM PAPER CLIPS	451.63
	FASTENAL INDUSTRIAL	531-343-00	TRUCK MAINTENANCE	WASHERS, BOLTS	44.30
	PAYFLEX	531-105-00	GROUP INSURANCE	WAS FEB 2021 HSA FEE	9.75
	**PAYROLL EXPENSES			2/01/2021 - 2/28/2021	6,999.29
				TOTAL:	12,380.09
LANDFILL	BUCKHANNON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	MUDLICK LEACHATE FEB 2021	1,844.73
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	DEC-1/29/21 POWER MUDLICK	230.87
				TOTAL:	2,075.60
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110088931610 MUD LICK RD	781.20
	LYKINS OIL COMPANY	533-343-01	FUEL/OIL TRANSFER ST	DEF 55 GAL DRUM	246.40
		533-343-01	FUEL/OIL TRANSFER ST	WASTE JAN 2021 FUEL BILL	3,639.64
	UNIFIRST CORP.	533-345-00	UNIFORMS	JAN 2021 UNIFORMS	257.66
	COLE TRUCK PARTS INC	533-343-02	MAINTENANCE TRUCK/TR	PARTS	1,255.12
	RITE-WAY HEATING & PLUMBING	533-343-02	MAINTENANCE TRUCK/TR	CONDUIT, COUPLING	24.93
	ENCOVA INSURANCE	533-226-00	INSURANCE & BONDS	WCB1005474 1-4- TO 2-1-202	413.19
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WAS FEB 2021 HEALTH & LIFE	644.80
		533-105-00	GROUP INSURANCE	WAS FEB 2021 RETIREE SUB	320.00
	NAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	BATTERY, PENET,PX ELEC	224.44
		533-343-02	MAINTENANCE TRUCK/TR	BATTERY, CABLE	253.13
		533-343-02	MAINTENANCE TRUCK/TR	FITTINGS R-19	205.04
	JERRY W RICE	533-460-00	TIPPING FEES	REF EVAC	850.00
	BRECHBUHLER SCALES INC	533-343-00	EQUIPMENT MAINTENANC	SCALE INSPECTION	796.85
	PRECISION MACHINE & HYDRAULI	533-343-02	MAINTENANCE TRUCK/TR	NEW HYD PUMP	586.51
		533-343-02	MAINTENANCE TRUCK/TR	HYD PUMP	586.51
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	334.65
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	334.65
	WASTE MANAGEMENT INC	533-460-00	TIPPING FEES	PCRD-TIP FEES DEC2020	51,953.95
	SYLVESTER W. LOWTHER	533-343-02	MAINTENANCE TRUCK/TR	HYD HOSE	353.90
		533-343-02	MAINTENANCE TRUCK/TR	HYD HOSE	146.70
		533-343-02	MAINTENANCE TRUCK/TR	HYD FITTINGS	41.34
	MERLOT	533-343-02	MAINTENANCE TRUCK/TR	ROLL SIDE PIPE, RELEASE S	863.00

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	WAS FEB 2021 GARBAGE TRK P	2,239.50
		533-459-00	NEW EQUIPMENT	WAS MAR 2021 CLOSED TOP TR	1,120.97
	SPRINT	533-213-00	UTILITIES	ALL DEPT FEB 2021 GEOTAB P	139.79
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	HANKOOK TIRE 2	702.64
	COMMUNITY BANK	533-459-00	NEW EQUIPMENT	WAS FEB 2021 ROAD TRACTOR	2,304.61
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	208.18
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	208.18
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.69
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.69
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	431.15
	FASTENAL INDUSTRIAL	533-343-02	MAINTENANCE TRUCK/TR	T ROD	91.95
	LIPPS WRECKER SERVICE	533-343-02	MAINTENANCE TRUCK/TR	TOW TRUCK TO SHOP	290.00
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	JAN-FEB 5 2021 TIRE DISP	15,038.78
	PAYFLEX	533-105-00	GROUP INSURANCE	WAS FEB 2021 HSA FEE	6.50
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	JANUARY 2021 TIPPING FEES	45,547.49
	NEWLONS INTERNATIONAL SALES	533-343-02	MAINTENANCE TRUCK/TR	R 11 PEDAL, GUGE, TRMSLCL	2,441.01
		533-343-02	MAINTENANCE TRUCK/TR	HEADACHE RACK	1,900.00
		533-343-02	MAINTENANCE TRUCK/TR	PLATE, GAUGE	265.59
	TRAVELERS INSURANCE	533-226-00	INSURANCE & BONDS	FEB 2021 INS PREMIUM	12.04
	**PAYROLL EXPENSES			2/01/2021 - 2/28/2021	6,693.16
				TOTAL:	144,852.53
WASTE OFFICE/BOARD	GATES SUPPLY	534-999-00	GEM & ADM MISC BILLI	BLACK INK	21.38
	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WCB1005474 1-4- TO 2-1-202	18.17
	PITNEY BOWES INC	534-218-00	POSTAGE	POSTAGE FEB 2021	727.17
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WAS FEB 2021 HEALTH & LIFE	744.20
		534-105-00	GROUP INSURANCE	WAS FEB 2021 RETIREE SUB	320.00
	TATE COMMUNICATIONS	534-999-00	GEM & ADM MISC BILLI	KEY FOBS 10/28/19	159.00
	PITNEY BOWES	534-999-00	GEM & ADM MISC BILLI	FEB COPIER LEASE 2021	661.03
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	524.15
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	524.69
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	116.00
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	98.10
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	JAN 2021 AA FEES	189.48
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	JAN 2021 CREDIT CARD FEES	834.90
	TOSHIBA FINANCIAL SERVICES	534-999-00	GEM & ADM MISC BILLI	COPIER LEASE C HALL 2/21	139.03
	DOLLAR GENERAL CORPORATION	534-999-00	GEM & ADM MISC BILLI	CITY HALL SUPPLIES	20.75
		534-999-00	GEM & ADM MISC BILLI	CITY HALL SUPPLIES	22.93
	RAVEN ROCK NETWORKS INC	534-999-00	GEM & ADM MISC BILLI	FEB 2021 SERVICE CONTRACT	212.50
	COMMUNITY BANK	534-459-00	NEW COMPUTER CAPITAL	ACCT#771901071 FEB COMP SR	385.83
	JERRY HEARD ASSC.	534-999-00	GEM & ADM MISC BILLI	PAPER 500 REAMS	691.65
	ST JOSEPH HOSPITAL OF BUCKHA	534-999-00	GEM & ADM MISC BILLI	LAB TEST ALICE TEETS	50.00
		534-999-00	GEM & ADM MISC BILLI	COVID 19 TESTING	210.00
	SURVEY MONKEY	534-999-00	GEM & ADM MISC BILLI	PCRD-ANN MEMBERSHIP	96.00
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	462.15
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	385.30
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	108.08
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	90.08
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-1099NEC SUPPLIES;OFFI	75.49
	PAYFLEX	534-105-00	GROUP INSURANCE	WAS FEB 2021 HSA FEE	6.50
	ROSSMAN & CO/PCB CORP	534-999-00	GEM & ADM MISC BILLI	DEBT COLLECTION	32.33
	TRAVELERS INSURANCE	534-226-00	INSURANCE & BONDS	FEB 2021 INS PREMIUM	12.04
	SUDDENLINK	534-999-00	GEM & ADM MISC BILLI	FEB 2021 INTERNET	31.87

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			2/01/2021 - 2/28/2021	13,694.99
				TOTAL:	21,665.79

She also gave a report on the Polycart reminders that are being mailed out to customers who still do not have one.

February 10, 2021

To: Waste Collection service customers:
From: Waste Collection Board -City of Buckhannon

Re: Poly Cart (toter) and Trash Pickup-Important Information to Customers that Do Not currently utilize the poly cart for waste collection service.

Dear Customer:

For the past three years the City of Buckhannon Waste Department has been distributing poly carts for residential trash pickup.

During this time, we have not made the use of the poly cart mandatory.

Your monthly trash service fee includes service to one poly cart and specially scheduled bulky goods service described below.

The poly carts are designed so that a fully automated arm can lift it for disposal of trash. This method is safer for our employees and reduces injuries such as cuts, punctures and sprains. It also helps to identify non-paying residents.

Poly carts have been distributed to many of our customers, however, a few are still not using them.

We understand there may be a few special circumstances in which the resident cannot use the poly cart and we want to work with that customer to resolve the issue through direct contact between the customer and our Waste Collection Superintendent.

The Buckhannon Waste Collection Board will begin institution of a mandatory use of these poly carts effective April 30, 2021. After April 30, 2021 you will experience a disruption of service if you are not utilizing the poly cart.

If you do not have a poly cart, contact our office to arrange delivery.

After April 30, 2021, the Waste Collection Department will only pick up garbage that is placed in the poly cart, unless:

- a. You have purchased extra tags for excess garbage. Note that the poly carts are 96 gallon containers. Any garbage that does not fit in the poly cart with the lid closed, must be tagged to ensure pick up. These tags are \$1.86 each, for one 30 gallon bag and available at our office.
- b. You have schedule a bulky goods pickup. Bulky goods pick up service is included in the monthly fee you currently pay. You can schedule 4 (four) large items per month to be picked up on the second Friday of each month, unless there is a holiday. You MUST call our office (304-472-1430) by the Wednesday prior to pick up day to schedule this. We will need a list of items you want to dispose of. Note that some items cannot utilize this service.
- c. You have been in direct contact with our Waste Collection Supervisor and he has given a specific waiver in writing in which to identify your service. Call the Utility Office at 304-472-1430 to generate a work order with your information and the Waste Collection Supervisor can contact you.

Other important information:

- Garbage must be set out by the curb the night before the service pickup date. There are circumstances in which our trucks run much earlier than you are accustom to and we do not guarantee a route schedule.
- Garbage must be contained in the provided poly cart with lids properly closed
- If you are in the City Limits, remove your poly cart from the curb within 24 hours.

A motion to approve the February 2021 Financial Report was made by Albaugh/Randall. Motion carried.

D. Department Reports – Jeff Wamsley reported that another truck repair is taking place. They have been using the cardboard truck as a route truck. The Polycarts are going out on a regular basis. The computer upgrade was implemented in the department this month.

D.1 Recycling Center Report – Jeff gave his Recycling Report as follows:

City of Buckhannon Recycling Center			DATE:	February-21	
Inventory & Balance Sheet					
	Uproc.	Proc.	Total		
ONP	2.25	9.97	12.22		
OCC	2.25	6.9	9.15		
MGOP	0.45	20.31	20.76		
STEEL	0.05	0.31	0.36		
ALUM.	0.15	0.35	0.5		
E-WASTE	0	0	0		
Pete #1	0.02	8.14	8.16		
No. 2	0.6	13.2	13.8		
Total	5.77	59.18	64.95		
Inventory 3/1/21			64.95		
Inventory 2/1/21			83.98		
Diff.			-19.03		
Loads Shipped			43.09		
Total Diff. Inventory & Loads Shipped			24.06		
Total Received			24.06	Total received	20-Feb
Less Garbage			0		
Total			24.06		
Crossroads Totals				Garbage	
0					0
Residential Curbside				Garbage	
1255					100
Appliances Iron		Total	Total \$		
16820		0			\$672.80
Yard Debris					
2000					

D.2 Transfer Station Report – Jeff reviewed the following Transfer Station Report:

City of Buckhannon				
Transfer Station Totals				
February		2021		
Total Transactions				2175
Total Weight				12726.23
Total Cash Received				\$21,333.83
Total City Trucks				\$58,656.46 704.52 tons
Total Charge				\$14,386.95
Grand total				\$94,377.24
Total C/D Material				181.32
Total Commercial/Residential				862.61
Bulky Goods	Steel	Waste	Total	
		2.1	3.78	5.88

A Q & A took place with the Board Members regarding the trash being set out on Main Street. Without objection **G.5 Discussion Main Street Garbage Collection** was moved to the table. It was determined to have the City Zoning Officer deliver a warning with another explanation of the City Ordinance pertaining to Waste Collection on Main Street to the property owner.

City of Buckhannon Zoning Ordinance No. 244

SECTION 628. GARBAGE, TRASH AND OTHER REFUSE MATERIAL CONTAINMENT AND CONCEALMENT:

Owners of all commercial buildings and structures shall be required to provide adequate facilities for the containment and concealment of all garbage, trash and other refuse materials, including the receptacles and containers thereof, such as but not limited to garbage cans and dumpsters.

The owners of all residential buildings and structures shall be required to provide adequate facilities for the containment of all garbage, trash and other refuse materials, and further shall be required to provide for the placement of such facilities in a manner which is the least unattractive to the lot and surrounding neighborhood, and in any event, garbage, trash and other refuse materials’ containers shall not be kept or stored in front yard areas except upon appropriate waste collection days.

E. Correspondence and Information – There was none to share.

F. Consent Agenda

F.1 Approval of Minutes 02/04/2021

Motion to approve the minutes of the 02/04/2021 regular meeting was made by Randall/Albaugh. Motion carried.

G. Strategic Issues for discussion and/or vote

G.1 Approval 2021 Make It Shine Event - This event was referenced earlier in the meeting while discussing the cleanup of the Finks Run Area.

Motion to not have a City wide 2021 Make It Shine Event, due to Covid-19, was made by Albaugh/Randall. Motion carried.

G.2 Approval Purchase of 2006 International Tractor Trailer Truck - Discussion took place regarding this action.

Motion to approve the purchase of a 2006 International Tractor Trailer Truck was made by Randall/Albaugh. Motion carried.

G.3 Approval to Bid for Purchase of a New Garbage Truck - Discussion took place regarding the need for a new garbage truck.

Motion to request bids for the purchase of a new Garbage Truck noting that no purchase will be made until the Board reviews all bids and discusses the Waste Department’s position at that time was made by Albaugh/Randall. Motion carried.

G.4 Approval Waste Budget Revision - Amby Jenkins presented a budget revision for the purchase of the 2006 International Tractor Trailer Truck that was approved earlier in the meeting.

Waste Budget Revision					
02/04/2021					
revenues		Budget	Increase	Final Budget	
404-399-000-00	Miscellaneous	15000	21200	36200	received CARES for OT
expenditure					
404-533-459-00	New Equipment Trans Sta	67992	21200	89192	purchase of 2006 International tractor trailer & one payment on current equipment

Motion to approve a budget revision for the purchase of the 2006 International Tractor Trailer Truck was made by Albaugh/Randall. Motion carried.

G.5 Discussion Main Street Garbage Collection - Discussion took place and action was recommended earlier in the meeting.

G.6 Approval Employees Pay Increase - Discussion took place.

Motion to approve the Employee Pay increases that were outlined by Jerry Arnold and Jeff Wamsley in the February Executive Session, to take effect April 1, 2021, was made by Albaugh/Randall. Motion carried.

H. Board Members Comments and Announcements

Albaugh – Nothing additional.

Randall – Mentioned complaints of water draining from garbage trucks. Jerry & Jeff explained why this happens and that it is unavoidable.

Jerry Arnold - Jerry reported that the Upshur County Solid Waste Authority will be holding a Free Residential Paper-Shredding Event at 395 Mudlick Road on Saturday, April 17, 2021, from 9:00 a.m. to 12:00 noon. He also reported on a personnel issue.

I. Adjournment

There being no further business to be transacted, motion to adjourn at 5:20 PM was made by Albaugh/Randall. Motion carried.

Mayor Robert Skinner III _____

City Recorder Randall H. Sanders _____