

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Water Board was held on Thursday, April 8, 2021 at 4:00 p.m. at City Hall in Council Chambers. The following were in attendance (GTM – GoToMeeting):

Robbie Skinner	Mayor	Absent
Randy Sanders	City Recorder	Present
Jack Reger	Board Member	Present – by phone
David Thomas	Board Member	Present
Don Nestor	Board Member	Present
Erasmio Rizo	Board Member	Present
Kelly Arnold	Water Superintendent	Present
Jay Hollen	City Engineer	Present – by GTM
Jerry Arnold	Director of Public Works	Absent
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Tom O'Neill	City Attorney	Present – by GTM

Guests: Todd Dingess, CPA, Smith Cochran Hicks PLLC - by phone.

To Participate in a Utility Board meeting during the COVID-19 Stay at Home Order, participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

***City of Buckhannon Water Board – 4:00pm by GoToMeeting, Phone and In Person
Meeting Agenda for Thursday, April 8, 2021***

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
 - B.1 Todd Dingess, CPA -Smith Cochran Hicks PLLC
- C. Financial Report-Amby Jenkins**
 - C.1 March 2021
- D. Department Report**
 - D.1 Water Department Report-Kelly Arnold
 - D.2 Elkins Road P.S.D. Backflow Preventer Update
- E. Correspondence and Information**
 - E.1 Mt Hope Water Association Meeting Minutes-February 2021
 - E.2 The Pipeline Newsletter from the Public Service Commission of WV
 - E.3 Notice of Special Water Board Meeting on 4/20/21 at 4pm RE: Bid Opening Emergency Generator Project
- F. Consent Agenda**
 - F.1 Approval of Minutes 03/11/2021
- G. Strategic Issues for discussion and vote**
 - G.1 Water Rate Study
 - G.2 Water Plant Operator in Training Position- Approval to Hire from Previous Interviews (Kelly)
 - G.3 Approval Draft Budget FY 2021-2022
 - G.4 Tennerton Booster Station Property Acquisition (Jay)
- H. Board Members Comments and Announcements**
- I. Mayor’s Comments and Announcements**
- J. Adjournment**

Posted 04/05/2021 Next Water Board Meeting is scheduled for May 13, 2021 at City Hall

A. Call to Order – The meeting was called to order by City Recorder Sanders.

A.1 Moment of Silence - Recorder Sanders invited all those in attendance to join him in a moment of silence keeping Council and Board Member Jack Reger (who has joined us by phone today) along with Mayor Skinner, who is feeling a bit under the weather today, in our thoughts and prayers.

A.2 The Pledge to the Flag of the United States of America – The pledge was led by Recorder Sanders.

B. Recognized Guests:

B.1 Todd Dingess, CPA - Smith Cochran Hicks PLLC - Sanders recognized both Amby Jenkins and Todd Dingess who presented an overview of the recommended rate increase that was determined from the recent rate study conducted by Mr. Dingess and discussed at the recent working session of this Water Board. Amby asked Mr. Dingess to review the most recent Water Rate Review that shows FYE June 30, 2020 revenues were \$2,232,217 and with the proposed increase and additional \$641,402 will be collected (based on the same consumption patterns as FY 2020) for a total of \$2,873,619. The proposed increase includes the resale rate increasing from \$1.76 per 1,000 gallons to \$2.50 per 1,000 gallons; the minimum bill for City customers who use 2,000 gallons or less will see an increase of \$3.26 a month; the average customer who use 3,400 gallons a month will see a monthly increase of \$5.45. This will still leave Buckhannon as one of the lowest priced water providers in the State of West Virginia.

Amby also reported that other fees that need increased were vendors who come in with tanker trucks at the plant; there would be a minimum of 3,000 gallons per purchase; and raise the leak adjustment to .50 per 1,000 gallons.

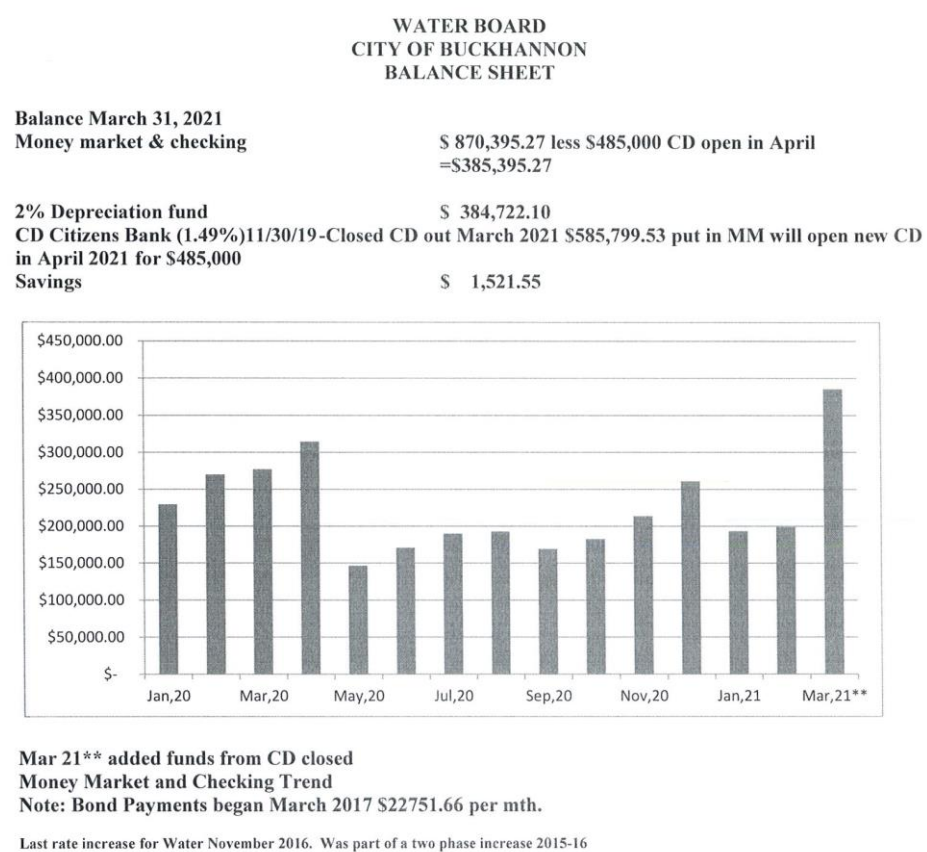
Discussion took place as to how to rollout the rate increase to the public. City Attorney O'Neill explained that it is a three-reading ordinance.

Without objection, the Chair moved G.1 Water Rate Study to the table for action.

Motion to accept the Water Rate Study recommendations of increasing the commercial and residential customer water rates 25%; water resale rates 42%; the leak adjustment rate to .50 per 1,000 gallons, and the tanker vendor purchase to a minimum of 3,000 gallons per purchase, and further recommend the Buckhannon City Council approve the same, noting that Buckhannon is still one of the lowest priced water providers in the State of West Virginia, was made by Thomas/Rizo. Motion carried unanimously.

C. Financial Report-Amby Jenkins

C.1 March 2021 – Amby reported on the balances on hand as of March 31, 2021 and provided a review of financial matters as follows:



4-08-2021 09:35 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

400-WATER

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
UTILITY BILLINGS						
400-350-000-00 RESIDENTIAL SALES	880,000	69,578.58	658,362.20	0.00	221,637.80	74.81
400-350-000-01 COMMERCIAL/INDUSTRIAL SAL	580,000	44,102.01	366,061.93	0.00	213,938.07	63.11
400-350-000-03 PRIVATE FIRE PROTECTION	15,000	1,317.50	11,947.50	0.00	3,052.50	79.65
400-350-000-04 PUBLIC FIRE PROTECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY BILLINGS	1,475,000	114,998.09	1,036,371.63	0.00	438,628.37	70.26
OUTSIDE DISTRICTS						
400-360-000-00 MT HOPE WATER (MASTER MET	130,000	10,708.72	91,543.76	0.00	38,456.24	70.42
400-360-000-01 HODGESVILLE PSD (MASTER M	219,000	18,048.25	168,078.90	0.00	50,921.10	76.75
400-360-000-02 ELKINS ROAD PSD (MASTER M	130,000	12,998.66	115,243.75	0.00	14,756.25	88.65
400-360-000-03 ADRIAN PSD (MASTER METER)	214,000	18,648.26	150,412.96	0.00	63,587.04	70.29
TOTAL OUTSIDE DISTRICTS	693,000	60,403.89	525,279.37	0.00	167,720.63	75.80
GRANTS						
400-366-000-01 STATE GRANTS	0	0.00	64,067.00	0.00 (64,067.00)	0.00
400-366-000-02 GRANT -BOAT & AIRCOND	0	0.00	0.00	0.00	0.00	0.00
400-368-000-00 TAP FEES	5,000	0.00	8,250.00	0.00 (3,250.00)	165.00
400-368-000-01 RECLASSIFY REVENUE-ARMORY	0	0.00	0.00	0.00	0.00	0.00
400-368-000-02 RECLASSIFY REVENUE	0	0.00	0.00	0.00	0.00	0.00
400-368-100-00 PROJECTS NOT 5.5 RULE	2,000	0.00	0.00	0.00	2,000.00	0.00
400-368-100-03 CONTRIB IN AID CONST 5.5R	0	0.00	9,008.65	0.00 (9,008.65)	0.00
400-368-200-00 CAPITALIZE PROJ EQIP CSTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	7,000	0.00	81,325.65	0.00 (74,325.65)	1,161.80
INTRAFUND CONTR/CHARGES						
400-370-000-01 LATE CHARGES	19,000	1,354.32	16,694.93	0.00	2,305.07	87.87
400-370-000-02 WATER BILLING-NEW SERVICE	0	0.00	0.00	0.00	0.00	0.00
400-370-000-03 CUSTOMER BILL FEES(BANK-S	2,000	425.00	2,712.00	0.00 (712.00)	135.60
400-370-000-04 C J MARTIN WATER LINE EXT	0	0.00	0.00	0.00	0.00	0.00
400-370-000-05 ATLANTIC CST PIPLINE REV	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTRAFUND CONTR/CHARGES	21,000	1,779.32	19,406.93	0.00	1,593.07	92.41
OTHER REVENUE						
400-379-000-00 GAIN ON SALE	0	0.00	0.00	0.00	0.00	0.00
400-380-000-00 INTEREST INCOME	1,000	6,566.70	6,566.70	0.00 (5,566.70)	656.67
400-399-000-00 MISC. NONOPERATING INCOME	32,801	28,795.46	73,090.55	0.00 (40,289.55)	222.83
TOTAL OTHER REVENUE	33,801	35,362.16	79,657.25	0.00 (45,856.25)	235.67
TOTAL REVENUE	2,229,801	212,543.46	1,742,040.83	0.00	487,760.17	78.13

Suddenlink lease \$1000
Insurance refunds \$26345

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

400-WATER

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
BAD DEBT =====						
NON-OPERATING EXPENSES						
400-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
DEPRECIATION =====						
CONTRIBUTIONS						
400-580-500-00 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
RESERVIOR MANGMT DAM =====						
SALARIES & BENEFITS						
400-601-103-00 RESERVIOR MANAGEMENT LABO	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
400-601-211-00 UTILITIES - ELEC,GAS,PHON	18,760	1,439.68	14,368.40	0.00	4,391.60	76.59
400-601-226-00 PAYROLL OVERHEAD (FICA,RE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	18,760	1,439.68	14,368.40	0.00	4,391.60	76.59
COMMODITIES						
400-601-342-00 MAINTENANCE RIVER INTAKE&	5,000	0.00	449.22	0.00	4,550.78	8.98
400-601-346-00 WATERSHED MANAGEMENT	0	0.00	0.00	0.00	0.00	0.00
400-601-347-00 MAINTENANCE DAM	5,000	0.00	84.28	0.00	4,915.72	1.69
400-601-399-00 WATERSHED, DAM MISC	7,000	0.00	0.00	0.00	7,000.00	0.00
TOTAL COMMODITIES	17,000	0.00	533.50	0.00	16,466.50	3.14
TOTAL RESERVIOR MANGMT DAM	35,760	1,439.68	14,901.90	0.00	20,858.10	41.67
WATER PLANT =====						
SALARIES & BENEFITS						
400-642-103-00 WATER PUMPERS SALARIES	315,808	16,695.16	197,758.59	0.00	118,049.41	62.62
400-642-104-00 FICA TAX	24,160	1,280.60	15,170.81	0.00	8,989.19	62.79

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-642-105-00 HEALTH INSURANCE	51,964	2,748.80	34,732.10	0.00	17,231.90	66.84
400-642-106-00 RETIREMENT	31,580	1,669.52	18,079.06	0.00	13,500.94	57.25
400-642-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	423,512	22,394.08	265,740.56	0.00	157,771.44	62.75
CONTRACTUAL SERVICES						
400-642-211-00 UTILITIES - ELEC, GAS, PH	133,000	10,118.02	84,707.36	0.00	48,292.64	63.69
400-642-221-00 TRAINING & CONTINUED EDUC	4,500	0.00	678.00	0.00	3,822.00	15.07
400-642-226-00 UNEMPLOYMENT/COMPENSATION	9,000	371.71	4,010.52	0.00	4,989.48	44.56
TOTAL CONTRACTUAL SERVICES	146,500	10,489.73	89,395.88	0.00	57,104.12	61.02
COMMODITIES						
400-642-341-00 OFFICE EXPENSE	3,000	109.94	1,270.83	0.00	1,729.17	42.36
400-642-342-00 MAINT TREATMENT PLANT BLD	21,000	1,725.65	11,265.00	0.00	9,735.00	53.64
400-642-343-00 VEHICLE MAINTENANCE	1,500	0.00	15.00	0.00	1,485.00	1.00
400-642-343-01 PLANT VEHICLE FUEL	4,400	208.94	2,282.11	0.00	2,117.89	51.87
400-642-344-00 GENERAL EQUIPMENT MAINTEN	2,000	0.00	1,647.81	0.00	352.19	82.39
400-642-345-00 UNIFORMS PERSONAL SAFETY	3,500	373.90	2,376.73	0.00	1,123.25	67.91
400-642-346-00 MAINT TREATMENT PLANT EQU	75,000	315.19	21,989.45	0.00	53,010.55	29.32
400-642-347-00 PLANT LAB MAINT & SUPPLIE	15,000	1,556.49	7,477.27	0.00	7,522.73	49.85
400-642-348-00 CHEMICAL COSTS	200,000	7,195.00	94,010.52	0.00	105,989.48	47.01
400-642-349-00 COMPLIANCE MONITORING	15,000	70.00	3,224.19	0.00	11,775.81	21.49
400-642-350-00 TELEMETRY COSTS	12,000	0.00	8,097.32	0.00	3,902.68	67.48
400-642-399-00 PLANT MISCELLANEOUS	3,000	0.00	2,391.43	0.00	608.57	79.71
TOTAL COMMODITIES	355,400	11,555.11	156,047.68	0.00	199,352.32	43.91

TOTAL WATER PLANT

925,412 44,438.92 511,184.12 0.00 414,227.88 55.24

WATER LINES

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SALARIES & BENEFITS

400-660-103-00 T & D LINE CREW SALARIES	307,600	26,279.13	235,012.11	0.00	72,587.89	76.40
400-660-103-10 LABOR&BENEFITS CAPITALIZE	0	0.00	0.00	0.00	0.00	0.00
400-660-104-00 FICA TAX	23,532	2,021.83	18,086.34	0.00	5,445.66	76.86
400-660-105-00 HEALTH INSURANCE	75,348	5,170.98	56,683.92	0.00	18,664.08	75.23
400-660-106-00 RETIREMENT	30,760	2,627.92	23,453.23	0.00	7,306.77	76.25
400-660-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	437,240	36,099.86	333,235.60	0.00	104,004.40	76.21

CONTRACTUAL SERVICES

400-660-211-00 UTILITIES - ELEC,GAS,PHON	28,000	2,764.42	18,563.12	0.00	9,436.88	66.30
400-660-221-00 TRAINING & CONTINUED EDUC	1,700	0.00	0.00	0.00	1,700.00	0.00
400-660-226-00 UNEMPLOYMENT/COMPENSATION	14,000	743.42	7,487.16	0.00	6,512.84	53.48
TOTAL CONTRACTUAL SERVICES	43,700	3,507.84	26,050.28	0.00	17,649.72	59.61

COMMODITIES

400-660-341-00 OFFICE EXPENSE	4,000	470.00	4,822.93	0.00 (822.93)	120.57
400-660-342-00 MAINTENANCE GARAGE BLDG	3,000	229.13	2,676.16	0.00	323.84	89.21

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

400-WATER

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-660-343-00 VEHICLE MAINTENANCE	4,000	0.00	2,941.32	0.00	1,058.68	73.53
400-660-343-01 LINE VEHICLE FUEL	11,000	1,128.14	7,101.18	0.00	3,898.82	64.56
400-660-344-00 GENERAL EQUIPMENT MAINTEN	17,000	305.22	11,375.29	0.00	5,624.71	66.91
400-660-345-00 UNIFORMS-PERSONAL SAFETY	7,000	373.90	2,376.73	0.00	4,623.27	33.95
400-660-347-00 BOOSTER PUMP BLDG EQUIP M	10,000	0.00	0.00	0.00	10,000.00	0.00
400-660-348-00 DISTRIBUTION TANK MAINTEN	25,000	0.00	2,071.29	0.00	22,928.71	8.29
400-660-349-00 LINE MAINTENANCE MATERIAL	0	0.00	150.00	0.00 (150.00)	0.00
400-660-350-00 LINE MAINT PERMITS (DOH)	500	0.00	0.00	0.00	500.00	0.00
400-660-351-00 COMPLIANCE MONITORING	5,000	0.00	0.00	0.00	5,000.00	0.00
400-660-352-00 NEW SERVICES, UPGRADE MAT	108,801	4,974.22	84,266.17 (1,000.00)	25,534.83	76.53
400-660-353-00 MAPPING & LINE LOCATING E	3,500	202.32	1,154.55	32.75	2,312.70	33.92
400-660-354-00 FIRE SERVICE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	198,801	7,682.93	118,935.62 (967.25)	80,832.63	59.34
NON-OPERATING EXPENSES						
400-660-999-00 TRAN DISTRIB MISCELLANEOU	1,200	0.00	1,991.92	0.00 (791.92)	165.99
TOTAL NON-OPERATING EXPENSES	1,200	0.00	1,991.92	0.00 (791.92)	165.99

TOTAL WATER LINES

680,941 47,290.63 480,213.42 (967.25) 201,694.83 70.38

WATER METERS

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SALARIES & BENEFITS

400-902-103-00 METER ON/OFF & MAINT LABO	0	0.00	0.00	0.00	0.00	0.00
400-902-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
400-902-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
400-902-106-00 RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
400-902-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

CONTRACTUAL SERVICES

400-902-221-00 TRAINING & CONTINUED EDUC	0	0.00	0.00	0.00	0.00	0.00
400-902-226-00 WORKERS COMP/ INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

COMMODITIES

400-902-342-00 MAINTENANCE OF METER SHOP	0	0.00	0.00	0.00	0.00	0.00
400-902-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
400-902-343-01 METER VEHICLE FUEL	0	0.00	0.00	0.00	0.00	0.00
400-902-344-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
400-902-345-00 UNIFORMS-PESONAL SAFETY E	0	0.00	0.00	0.00	0.00	0.00
400-902-346-00 REPLACEMENT NEW METERS, P	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00

NON-OPERATING EXPENSES

400-902-999-00 CUST SERVICE-METER READ -	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL WATER METERS

0 0.00 0.00 0.00 0.00 0.00 0.00

4-08-2021 09:35 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

400-WATER

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OFFICE/ADMIN =====						
SALARIES & BENEFITS						
400-920-101-00 AD & GE SALARIES BOARD	24,800	2,015.38	18,446.11	0.00	6,353.89	74.38
400-920-103-00 AD & GE OFFICE SALARIES	169,000	9,763.30	102,085.97	0.00	66,914.03	60.41
400-920-104-00 FICA TAX	15,000	900.40	9,218.73	0.00	5,781.27	61.46
400-920-105-00 HEALTH INSURANCE	23,384	1,102.28	14,295.62	0.00	9,088.38	61.13
400-920-106-00 RETIREMENT	19,380	1,013.84	10,655.59	0.00	8,724.41	54.98
400-920-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	251,564	14,795.20	154,702.02	0.00	96,861.98	61.50
CONTRACTUAL SERVICES						
400-920-211-00 UTILITIES - ELEC,GAS,PHON	1,750	233.67	1,364.87	0.00	385.13	77.99
400-920-221-00 TRAINING & CONTINUED EDUC	500	0.00	0.00	0.00	500.00	0.00
400-920-226-00 UNEMPLOYMENT/COMPENSATION	8,100	154.68	1,735.12	0.00	6,364.88	21.42
400-920-232-00 BOND ANNUAL FEE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	10,350	388.35	3,099.99	0.00	7,250.01	29.95
COMMODITIES						
400-920-341-00 MATERIALS & SUPPLIES EXPE	25,000	1,899.53	19,112.48	0.00	5,887.52	76.45
400-920-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
400-920-347-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
400-920-348-00 MAINTENANCE & RENT-OFFICE	10,950	0.00	0.00	0.00	10,950.00	0.00
400-920-349-00 AUDITING EXPENSE	3,000	0.00	662.25	0.00	2,337.75	22.08
400-920-350-00 LEGAL EXPENSE	6,500	0.00	8,235.00	0.00 (1,735.00)	126.69
400-920-351-00 ENGINEERING EXPENSE	0	0.00	0.00	0.00	0.00	0.00
400-920-352-00 PROPERTY INSURANCE	34,000	0.00	21,755.30	0.00	12,244.70	63.99
400-920-353-00 PSC ASSESSMENTS	6,200	0.00	4,963.83	0.00	1,236.17	80.06
400-920-369-00 CUSTOMER DEP INTEREST PAI	700	3.24	893.57	0.00 (193.57)	127.65
TOTAL COMMODITIES	86,350	1,902.77	55,622.43	0.00	30,727.57	64.42
CAPITAL OUTLAY						
400-920-459-00 CAPITAL OUTLAY COMPUTER	7,500	771.68	4,583.06	0.00	2,916.94	61.11
TOTAL CAPITAL OUTLAY	7,500	771.68	4,583.06	0.00	2,916.94	61.11
NON-OPERATING EXPENSES						
400-920-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
400-920-999-00 ADM BOARD-BILLING MISC	37,500	1,821.12	28,344.10	0.00	9,155.90	75.58
TOTAL NON-OPERATING EXPENSES	37,500	1,821.12	28,344.10	0.00	9,155.90	75.58
TOTAL OFFICE/ADMIN	393,264	19,679.12	246,351.60	0.00	146,912.40	62.64

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

400-WATER

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
SALARIES & BENEFITS						
400-955-109-00 BAD DEBTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBTS	0	0.00	0.00	0.00	0.00	0.00
BOND PAYMENTS =====						
CONTRACTUAL SERVICES						
400-970-221-00 WATER BOND A 2016	270,000	22,481.88	203,919.93	0.00	66,080.07	75.53
400-970-221-01 WATER BOND 2016 RESERVE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	270,000	22,481.88	203,919.93	0.00	66,080.07	75.53
TOTAL BOND PAYMENTS	270,000	22,481.88	203,919.93	0.00	66,080.07	75.53
CAPITAL/PROJECTS =====						
SALARIES & BENEFITS						
400-999-110-00 PAINT WATER TANKS	9,000	0.00	7,620.00	0.00	1,380.00	84.67
400-999-120-00 METER READER HANDHELD UPG	0	0.00	0.00	0.00	0.00	0.00
400-999-130-00 BOAT&AC GRANT 2020	0	0.00	0.00	0.00	0.00	0.00
400-999-140-00 ISLAND AVE 6" TO REPLACE	0	0.00	0.00	0.00	0.00	0.00
400-999-163-00 PLANT LAB UPGRADE	0	0.00	0.00	0.00	0.00	0.00
400-999-170-00 ATLANTIC CST PIPEL PASSTH	0	0.00	44,439.30	0.00 (44,439.30)	0.00
400-999-172-00 KENNEDY HYDRANT REPLACEME	0	0.00	0.00	0.00	0.00	0.00
400-999-173-00 MEADE - COLLEGE TO CAMDEN	0	0.00	0.00	0.00	0.00	0.00
400-999-176-00 LIGHTBURN STREET	0	0.00	0.00	0.00	0.00	0.00
400-999-177-00 RILEY HEIGHTS	0	0.00	0.00	0.00	0.00	0.00
400-999-178-00 HYDRANT UPGRADE TO STEAME	0	0.00	0.00	0.00	0.00	0.00
400-999-187-00 BRIDGE METER SHOP TO CHEM	0	0.00	0.00	0.00	0.00	0.00
400-999-188-00 BRUSHY FORK LANE WIDENING	40,000	0.00	0.00	0.00	40,000.00	0.00
400-999-189-00 RENEW 84 METER SERVICES	0	0.00	0.00	0.00	0.00	0.00
400-999-190-00 VARIOUS OTHER PROJECTS	4,000	758.16	8,494.39	0.00 (4,494.39)	212.36
400-999-191-00 HOUSING AUTHORITY METERIN	0	0.00	0.00	0.00	0.00	0.00
400-999-197-00 PAINTING INT N. BKH TANK	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	53,000	758.16	60,553.69	0.00 (7,553.69)	114.25
NON-OPERATING EXPENSES						
400-999-602-00 INTAKE LARGE COMPRESSOR	0	0.00	0.00	0.00	0.00	0.00
400-999-612-00 WATER PLANT PROJ PHASE 1	0	0.00	0.00	0.00	0.00	0.00
400-999-613-00 KNOLLWOOD 4" TAP	0	0.00	0.00	0.00	0.00	0.00
400-999-619-00 24 MISC VALVES TO REPLACE	0	0.00	0.00	0.00	0.00	0.00
400-999-620-00 EMERG GEN @ BOOSTER STATI	0	0.00	0.00	0.00	0.00	0.00
400-999-621-00 PAINT INT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-622-00 LEWIS LINE EXTENTION	0	0.00	0.00	0.00	0.00	0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

400-WATER

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-999-623-00 CORR H SOUTH WATER LINE	0	0.00	0.00	0.00	0.00	0.00
400-999-624-00 PAINT EXT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-625-00 14 NEW CITY/COUNTY HYDRAN	0	0.00	0.00	0.00	0.00	0.00
400-999-626-00 COMMERCIAL LAWNMOWER	0	0.00	0.00	0.00	0.00	0.00
400-999-627-00 GPS & LAPTOP	0	0.00	0.00	0.00	0.00	0.00
400-999-628-00 ST JOE CHECK VALVE SYSTEM	0	0.00	0.00	0.00	0.00	0.00
400-999-665-00 DEPRECIATION FUND (NEW PL	0	0.00	0.00	0.00	0.00	0.00
400-999-666-00 VICTORIA HILL TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-667-00 FILTER MEDIA REPLACEMENT	0	0.00	0.00	0.00	0.00	0.00
400-999-668-00 REBUILD ALTITUDE AND PRV	0	0.00	0.00	0.00	0.00	0.00
400-999-669-00 EWMS GRANT EXP EARLYWARNI	11,000	0.00	0.00	0.00	11,000.00	0.00
400-999-670-00 ARMORY-BRUSHY FORK LINE	0	0.00	0.00	0.00	0.00	0.00
400-999-671-00 REPLACE FLAT METER LIDS	0	0.00	0.00	0.00	0.00	0.00
400-999-672-00 LEAK DETECTION EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
400-999-673-00 CLOW TANK BIO FILM REMOVA	0	0.00	0.00	0.00	0.00	0.00
400-999-674-00 REPLACE CREW TRUCK	0	0.00	0.00	0.00	0.00	0.00
400-999-675-00 BOOM TRUCK/SLUDGE	0	0.00	0.00	0.00	0.00	0.00
400-999-676-00 PLANT AIR COMPRESSOR	25,000	0.00	0.00	0.00	25,000.00	0.00
400-999-677-00 SLUDGE PUMPS	0	0.00	0.00	0.00	0.00	0.00
400-999-678-00 PLANT FLOW METER	0	0.00	0.00	0.00	0.00	0.00
400-999-679-00 LIME/SODA ASH FEEDER	0	0.00	0.00	0.00	0.00	0.00
400-999-680-00 VFD-H.S PUMP	0	0.00	0.00	0.00	0.00	0.00
400-999-681-00 SCADA TANK/PUMP STATION	155,872	12,989.32	116,903.88	0.00	38,968.12	75.00
400-999-681-01 ADRIAN HODGESVILLE SCADA	0	0.00	0.00	0.00	0.00	0.00
400-999-682-00 RAW WATER TURB METER	0	0.00	0.00	0.00	0.00	0.00
400-999-682-01 PROPERTY PURCHASE 161 WOO	0	0.00	0.00	0.00	0.00	0.00
400-999-682-02 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
400-999-682-03 XREA PUMPS FOR PUMPSTATIO	0	0.00	0.00	0.00	0.00	0.00
400-999-682-04 SUPERVISOR TRUCK	29,700	2,472.11	24,809.60	0.00	4,890.40	83.53
400-999-682-05 BACKHOE	11,783	0.00	11,801.44	0.00	18.44	100.16
400-999-682-06 CAPSTONE REPAIR WTP BLDGS	0	0.00	0.00	0.00	0.00	0.00
400-999-682-07 ROOFING SEAM REPAIR	0	0.00	0.00	0.00	0.00	0.00
400-999-682-08 CADD SOFTWARE LICENSE	0	0.00	0.00	0.00	0.00	0.00
400-999-682-09 TANK MIXERS TENNERTON TAN	0	0.00	0.00	0.00	0.00	0.00
400-999-682-10 N BUCKHANNON TANK CAGE	0	0.00	0.00	0.00	0.00	0.00
400-999-682-11 CHEMICAL PUMP	0	0.00	0.00	0.00	0.00	0.00
400-999-682-12 DEER CREEK ONEIL LINE	0	0.00	0.00	0.00	0.00	0.00
400-999-683-00 SECURITY GATE	0	0.00	0.00	0.00	0.00	0.00
400-999-684-00 TANK INSPECTIONS	0	0.00	0.00	0.00	0.00	0.00
400-999-685-00 SECURITY FENCING ALL TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-686-00 REBUILD ALTITUDE AND PRV	0	0.00	0.00	0.00	0.00	0.00
400-999-687-00 FLOW METER TENNERTON	0	0.00	0.00	0.00	0.00	0.00
400-999-688-00 MASTER METERS COLLEGE	0	0.00	0.00	0.00	0.00	0.00
400-999-689-00 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
400-999-690-00 EXTRA PUMPS FOR PS	0	0.00	0.00	0.00	0.00	0.00
400-999-691-00 SECURITY FOR TANKS/PS	0	0.00	0.00	0.00	0.00	0.00
400-999-692-00 BACKHOE	0	0.00	0.00	0.00	0.00	0.00
400-999-693-00 CAPSTONE REPAIR WTP	0	0.00	0.00	0.00	0.00	0.00
400-999-694-00 18' SILENT CHECK VALVE	0	0.00	0.00	0.00	0.00	0.00
400-999-695-00 3 & 4 FILTER REHAB	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	233,355	15,461.43	153,514.92	0.00	79,840.08	65.79

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

400-WATER

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL CAPITAL/PROJECTS	286,355	16,219.59	214,068.61	0.00	72,286.39	74.76
TOTAL EXPENDITURES	2,591,732	151,549.82	1,670,639.58	(967.25)	922,059.67	64.42
REVENUE OVER/(UNDER) EXPENDITURES	(361,931)	60,993.64	71,401.25	967.25	(434,299.50)	20.00-

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DISBURSEMENTS 3-01-21 TO 3-31-21

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
RESERVIOR MANGMT DAM	MON POWER	601-211-00	UTILITIES - ELEC,GAS	110088822306 OHIO LIFT STA	1,404.48
		601-211-00	UTILITIES - ELEC,GAS	110136713804 EWMS 262 TALL	35.20
				TOTAL:	1,439.68
WATER PLANT	MON POWER	642-211-00	UTILITIES - ELEC, GA	110087859879 NEW WATER TRE	8,701.95
	LYKINS OIL COMPANY	642-343-01	PLANT VEHICLE FUEL	WATER FEB 2021 FUEL BILL	208.94
	UNIFIRST CORP.	642-345-00	UNIFORMS PERSONAL SA	ALL DEPT FEB 2021 UNIFORMS	373.90
	ENCOVA INSURANCE	642-226-00	UNEMPLOYMENT/COMPENS	WCB1005474 2-1-21 TO 3-1-2	371.71
	WV PUBLIC EMPLOYEES INSURANC	642-105-00	HEALTH INSURANCE	WAT MARCH 2021 INSURANCE	1,645.20
		642-105-00	HEALTH INSURANCE	WATER MARCH 2021 SUBSIDY	800.00
	MOUNTAINEER GAS COMPANY	642-211-00	UTILITIES - ELEC, GA	356643-423105 WOOD ST	198.81
		642-211-00	UTILITIES - ELEC, GA	265523-309439 WOOD ST NEW	615.80
	RELIANCE LABORATORIES INC	642-349-00	COMPLIANCE MONITORIN	CHEMICALS	70.00
	DENNIS L FREEMAN	642-342-00	MAINT TREATMENT PLAN	19 KEYS FOR WATER PLANT	1,700.00
	WV PUBLIC EMPLOYEES RETIREME	642-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	689.12
		642-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	617.50
		642-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	242.90
		642-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	120.00
	PHOENIX SOLUTIONS LLC	642-348-00	CHEMICAL COSTS	CHEMICALS PAC,LIME	7,195.00
	RAVEN ROCK NETWORKS INC	642-211-00	UTILITIES - ELEC, GA	MARCH 2021 ANTENNA RENTAL	30.00
	USA BLUE BOOK/ HD SUPPLY FAC	642-347-00	PLANT LAB MAINT & SU	GLOVES	89.10
		642-347-00	PLANT LAB MAINT & SU	BUFF, PILLOW, ACID	1,467.39
	US CELLULAR	642-211-00	UTILITIES - ELEC, GA	613-0153 7363 642-5828 514	170.88
	SPRINT	642-211-00	UTILITIES - ELEC, GA	ALL DEPT MAR 2021 GEOTAB P	86.76
	CRITES ELECTRICAL SUPPLY INC	642-342-00	MAINT TREATMENT PLAN	PCRD-25AMP 600VOLT FUSE	25.65

1700.00 Dennis Lock new keys plant
7195.00 Phocnix Solutions chemicals
2628.00 Core & Main Copper for new service

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DISBURSEMENTS 3-01-21 TO 3-31-21

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WALMART STORES INC -BUCKHANN MATTHEWS LUBRICANTS, INC. INTERNAL REVENUE SERVICE	642-341-00	OFFICE EXPENSE	PCARD-PENS PENCILS MOUSE	48.76
		642-346-00	MAINT TREATMENT PLAN	PCRD-JAX FGH AW32 OIL	315.19
		642-104-00	FICA TAX	FICA WITHHELD AND MATCHED	579.30
		642-104-00	FICA TAX	FICA WITHHELD AND MATCHED	459.58
		642-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	135.47
	AMAZON.COM USI INSURANCE SERVICES LLC PAYFLEX AT&T MOBILITY FRONTIER	642-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	107.25
		642-341-00	OFFICE EXPENSE	PCRD-BLK TONER	61.18
		642-105-00	HEALTH INSURANCE	GRP BENEFIT 4TH INSATLLMEN	290.60
		642-105-00	HEALTH INSURANCE	WATER MARCH 2021 HSA FEE	13.00
		642-211-00	UTILITIES - ELEC, GA	304-2530-101615-4 WATER	62.67
	AT&T MOBILITY FRONTIER	642-211-00	UTILITIES - ELEC, GA	472-2530-101615-4 WATER	63.63
		642-211-00	UTILITIES - ELEC, GA	30401156600826024 WAT TELE	43.87
		642-211-00	UTILITIES - ELEC, GA	472-8628-030719-4 WAT FAX	36.15
		642-211-00	UTILITIES - ELEC, GA	472-2530-101615-4 WATER	63.63
		642-211-00	UTILITIES - ELEC, GA	30401156600826024 WAT TELE	43.87
	**PAYROLL EXPENSES	642-211-00	UTILITIES - ELEC, GA	3/01/2021 - 3/31/2021	16,695.16
				TOTAL:	44,438.52
WATER LINES	MON POWER	660-211-00	UTILITIES - ELEC,GAS	110083759404 BRUSHY FORK	5.00
		660-211-00	UTILITIES - ELEC,GAS	110085340724 BRUSHY FORKP	129.80
		660-211-00	UTILITIES - ELEC,GAS	110088895773 TANK #3	7.62
		660-211-00	UTILITIES - ELEC,GAS	11011519980 2425 BRUSHY F	5.23
		660-211-00	UTILITIES - ELEC,GAS	110085818216 DEERCKBOOSTER	124.14
		660-211-00	UTILITIES - ELEC,GAS	110085973250 RT 3	8.53
		660-211-00	UTILITIES - ELEC,GAS	110085813894 DEERCKTANK	7.06
		660-211-00	UTILITIES - ELEC,GAS	110088788390 HIGH SCHOOL	1,067.37
		660-211-00	UTILITIES - ELEC,GAS	110100156634 ST JOE TOWER	8.13
		660-211-00	UTILITIES - ELEC,GAS	110114638833 VICTORIA HILL	8.09
		660-211-00	UTILITIES - ELEC,GAS	110117519956 2412 RTE 20 S	6.71
	LYKINS OIL COMPANY A F WENDLING INC UNIFIRST CORP.	660-343-01	LINE VEHICLE FUEL	WATER FEB 2021 FUEL BILL	1,087.36
		660-342-00	MAINTENANCE GARAGE B	PAPER TOWELS	67.71
		660-345-00	UNIFORMS-PERSONAL SA	ALL DEPT FEB 2021 UNIFORMS	373.90
		660-352-00	NEW SERVICES, UPGRAD	STRAW, SEED	133.91
		660-352-00	NEW SERVICES, UPGRAD	FERNCOS	93.97
	SOUTHERN STATES COOP INC RITE-WAY HEATING & PLUMBING ENCOVA INSURANCE ATRGSA USA, LLC WV PUBLIC EMPLOYEES INSURANC	660-226-00	UNEMPLOYMENT/COMPENS	WCB1005474 2-1-21 TO 3-1-2	743.42
		660-344-00	GENERAL EQUIPMENT MA	CYLINDER LEASE	134.65
		660-105-00	HEALTH INSURANCE	WAT MARCH 2021 INSURANCE	3,280.15
		660-105-00	HEALTH INSURANCE	WATER MARCH 2021 SUBSIDY	1,440.00
		660-211-00	UTILITIES - ELEC,GAS	356643-423105 WOOD ST	198.81
	MOUNTAINEER GAS COMPANY	660-211-00	UTILITIES - ELEC,GAS	265523-309439 WOOD ST NEW	615.80
		660-344-00	GENERAL EQUIPMENT MA	BATTERY W 10	116.57
		660-353-00	MAPPING & LINE LOCAT	LOCATES AUG 2011	21.70
		660-353-00	MAPPING & LINE LOCAT	MARKING PAINT	180.62
		660-342-00	MAINTENANCE GARAGE B	FISH TAPE, LIGHTS,LED	161.42
	BRUFFEY TRUCKING INC	660-352-00	NEW SERVICES, UPGRAD	CRUSHER STONE	828.75
		660-352-00	NEW SERVICES, UPGRAD	STONE CRU, 57	865.57
		660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,267.00
		660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,191.42
		660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	120.00
	WV PUBLIC EMPLOYEES RETIREME	660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	109.50
		660-352-00	NEW SERVICES, UPGRAD	BLND,FLG SET, AIRPORT	323.02
		660-341-00	OFFICE EXPENSE	COVID-19 TESTING	50.00
		660-344-00	GENERAL EQUIPMENT MA	BACK HOE TIRE	54.00
		660-341-00	OFFICE EXPENSE	BATTERY BACK UP	420.00

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DISBURSEMENTS 3-01-21 TO 3-31-21

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	CORE & MAIN LP US CELLULAR SPRINT INTERNAL REVENUE SERVICE	660-352-00	NEW SERVICES, UPGRAD	3/4 K COPPER	2,628.00
		660-211-00	UTILITIES - ELEC,GAS	613-0153 7363 642-5828 514	170.88
		660-211-00	UTILITIES - ELEC,GAS	ALL DEPT MAR 2021 GEOTAB P	86.76
		660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	827.33
		660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	811.27
	USI INSURANCE SERVICES LLC	660-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	193.49
		660-105-00	HEALTH INSURANCE	MEDICARE WITHHELD & MATCHE	189.74
		660-105-00	HEALTH INSURANCE	GRP BENEFIT 4TH INSATLLMEN	348.72
		660-105-00	HEALTH INSURANCE	GRP BENEFIT 4TH INSATLLMEN	72.86
		660-105-00	HEALTH INSURANCE	WATER MARCH 2021 HSA FEE	26.00
	PAYFLEX	660-105-00	HEALTH INSURANCE	WATER MARCH 2021 HSA FEE	3.25
		660-343-01	LINE VEHICLE FUEL	PCRD-UNLEADED GAS	40.78
		660-211-00	UTILITIES - ELEC,GAS	304-642-5819 KELLY ARNOLD	63.34
		660-211-00	UTILITIES - ELEC,GAS	472-2530-101615-4 WATER	63.63
		660-211-00	UTILITIES - ELEC,GAS	30401156600826024 WAT TELE	43.87
	VICKSBURG FOOD MART AT&T MOBILITY FRONTIER	660-211-00	UTILITIES - ELEC,GAS	472-8628-030719-4 WAT FAX	36.15
		660-211-00	UTILITIES - ELEC,GAS	472-2530-101615-4 WATER	63.63
		660-211-00	UTILITIES - ELEC,GAS	30401156600826024 WAT TELE	43.87
		660-211-00	UTILITIES - ELEC,GAS	3/01/2021 - 3/31/2021	26,279.13
				TOTAL:	47,290.63
OFFICE/ADMIN	RALSTON PRESS INC ENCOVA INSURANCE PITNEY BOWES INC WV PUBLIC EMPLOYEES INSURANC	920-341-00	MATERIALS & SUPPLIES	WINDOW ENVELOPES, TAGS	89.10
		920-226-00	UNEMPLOYMENT/COMPENS	WCB1005474 2-1-21 TO 3-1-2	154.68
		920-999-00	ADM BOARD-BILLING MI	MARCH 2021PERMIT POSTAGE	835.17
		920-105-00	HEALTH INSURANCE	WAT MARCH 2021 INSURANCE	644.80
		920-105-00	HEALTH INSURANCE	WATER MARCH 2021 SUBSIDY	320.00
	ELECSYS INTERNATIONAL CORP	920-999-00	ADM BOARD-BILLING MI	MCON MONTHLY MAINT CONTRAC	76.00
		920-999-00	ADM BOARD-BILLING MI	MAR 2021 MCON MNTHLY MAINT	76.00
		920-341-00	MATERIALS & SUPPLIES	FIX TERESA'S COMP TO PRINT	11.87
		920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	495.90
		920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	497.94
	PAYROLL ACCOUNT (ALL DEPTS) COLLECTION ACCOUNT TOSHIBA FINANCIAL SERVICES RAVEN ROCK NETWORKS INC US CELLULAR	920-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	20.00
		920-341-00	MATERIALS & SUPPLIES	FEB 2021 AA FEES	170.77
		920-341-00	MATERIALS & SUPPLIES	FEBRUARY 2021 CREDIT CARD	841.73
		920-999-00	ADM BOARD-BILLING MI	CITY HALL COPIER LEASE	139.03
		920-999-00	ADM BOARD-BILLING MI	PLOTTER REPAIR DEPLOY MACH	42.50
	BADZIK PRINTING SERVICE, INC COMMUNITY BANK	920-211-00	UTILITIES - ELEC,GAS	642-1651 613-0113 0002	51.17
		920-999-00	ADM BOARD-BILLING MI	UTILITY BILLS	582.56
		920-459-00	CAPITAL OUTLAY COMPU	ACCT#771901071 JUL COMP SR	385.84
		920-459-00	CAPITAL OUTLAY COMPU	ACCT#771901071 JUL COMP SR	385.84
		920-341-00	MATERIALS & SUPPLIES	WEB HOSTING 3RD QTR 2021	18.75
	WVNET WALMART STORES INC -BUCKHANN	920-341-00	MATERIALS & SUPPLIES	CITY HALL SUPPLIES	28.81
		920-341-00	MATERIALS & SUPPLIES	PCRD-MONITOR CLN KIT LETTE	3.79
		920-341-00	MATERIALS & SUPPLIES	CITY HALL SUPPLIES	40.36
		920-341-00	MATERIALS & SUPPLIES	PCRD-1095C FORMS	58.35
		920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	320.84
	DELUX BUSINESS FORMS INTERNAL REVENUE SERVICE	920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	408.91
		920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	75.03
		920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	95.62
		920-341-00	MATERIALS & SUPPLIES	4/21-3/22 CITZ ENGAGEMENT	636.00
		920-105-00	HEALTH INSURANCE	GRP BENEFIT 4TH INSATLLMEN	130.98
	USI INSURANCE SERVICES LLC PAYFLEX ROSSMAN & CO/PCB CORP FRONTIER	920-105-00	HEALTH INSURANCE	WATER MARCH 2021 HSA FEE	6.50
		920-999-00	ADM BOARD-BILLING MI	DEBT COLLECTION	37.75
		920-211-00	UTILITIES - ELEC,GAS	472-1651-101515-4 CITY HAL	66.73

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DISBURSEMENTS 3-01-21 TO 3-31-21

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		920-211-00	UTILITIES - ELEC,GAS	304-003-2273-060600-4	24.17
		920-211-00	UTILITIES - ELEC,GAS	472-1651-101515-4 CITY HAL	67.42
		920-211-00	UTILITIES - ELEC,GAS	304-003-2273-060600-4	24.18
		920-999-00	ADM BOARD-BILLING MI	3621-4521 SERVICE	32.11
				3/01/2021 - 3/31/2021	11,778.68
	SUDDENLINK **PAYROLL EXPENSES			TOTAL:	19,675.88
BOND	MUNICIPAL BOND COMM OF WV	970-221-00	WATER BOND A 2016	MAR 2021 WATER BOND A PYMT	22,481.88
				TOTAL:	22,481.88
CAPITAL/PROJECTS	J.P. MORGAN EQUIPMENT FINAN PATRICK MARTIN ENTERPRISE FM TRUST	999-681-00	SCADA TANK/PUMP STAT	WAT MAR 2021 SCADA/METER P	12,989.32
		999-190-00	VARIOUS OTHER PROJEC	LEESONDR 6WAT ACCT REMBI	758.16
		999-682-04	SUPERVISOR TRUCK	22GCPD 2017 FORD F150 LEAS	582.20
		999-682-04	SUPERVISOR TRUCK	22GCR2 2017 NISSAN LEASE P	474.54
		999-682-04	SUPERVISOR TRUCK	22GCWC 2017 NISSAN LEASE P	471.79
		999-682-04	SUPERVISOR TRUCK	22GCWP 2017 NISSA LEASE PY	471.79
		999-682-04	SUPERVISOR TRUCK	22GDSQ 2017 NISSA LEASE PY	471.79
				TOTAL:	16,219.59

Discussion on keeping certain money in savings rather than establishing any new CDs was led by Mr. Nestor. Amby will review.

Motion to approve the financial report was made by Nestor/Rizo. Motion carried.

Mr. Nestor also asked about Cyber Security and Amby explained that we have a substantial firewall and cyber security systems (i.e., ransomware) in place. While nothing is 100% safe, we have implemented all available measures necessary at this point.

D. Department Report

D.1 Water Dept. Report – Kelly Arnold reviewed the following with the Board:

CITY OF BUCKHANNON WATER DEPARTMENT
Monthly Report for March 2021

- Water leaks – 0
- Weekly safety meetings took place
- Locates
- Renewed service – 3
- New Services – 0
- Replaced new line on Newlon Street
- Residential meters changed – 4
- Residential meters tested – 0
- Backwash valve on # 1 filter - still working on it
- Plant Fuses and transformer repair around \$5000
- Installed connection in Jawbone Park
- Intake lines
- Replacing valves in Airport Booster
- Planning to pull water pump and motor send it off to be rebuilt
- Replaced bolts in pit at Tennerton tank
- Victoria Hill tank repairs
- Abandon services WVWC bought
- Panning hydrant flushing starting 4-19-21
- Public Service District meters tested-0
- All meters were read in system
- Clearing brush from ROW’s and tank sites
- Clearing meter barrel lids.
- Cleaning out valve boxes
- Repair meter barrels
- Maintenance booster stations
- GPS valves, services, leaks for past year
- 63 million gallons of water treated for month of March - 2.03 million a day
- Cost per million gallons were treated for March was \$149.30
- 15,335 gallons of water hauled from plant
- Off & On Reports / Customer complaints answered -264
- Non-Payments
- Continue to work on back-flow/cross-conn program
- Maintenance equipment

Month: Mar-21

			Monthly Total	Y-T-D	
Million Gallons Treated:			63	584.445	
Total Chemical Treatment Cost:			7011.5	87262.24	
Cost per Million Gallons:			111.2937	149.3079	
Chemical	Cost	Unit	Amount Used (lbs)	Monthly Cost	Y-T-D Cost
Carbon	1.064	lb	0	0	3545.168
Chlorine	0.375	lb	1380	517.5	5418
Fluoride	0.55	lb	400	220	1897.5
KMnO4	3.00	lb	132	396	9399
NaMnO4	1.4	lb		0	0
Lime	0.15	lb	1250	187.5	2043
Premier Pac	0.35	lb	8555	2994.25	36186.57
Soda Ash	0.295	lb	6250	1843.75	21488
Sodium Hex	1.55	lb	550	852.5	7285
Smart-Phos	14.16	GAL	0	0	0
				7011.5	87262.24

Kelly reviewed in detail several of the above items and explained the significant costs involved with each, which further supports the need for the upcoming rate increase. One has to do with the damage that took place to the Victoria Hill Water Tank. It has been hit by what appears to have been a bullet recently. The outside has been patched but the inside is still in need of repair. To replace the panel would cost around \$2,000. Jay Hollen expressed concern about its warranty if we didn't complete the repair properly so the Board agreed to have the panel replaced rather than have any further patching done.

Kelly explained the Airport Booster Station valves that will need to be replaced and Kelly is looking into the cost of those. He also has to have the raw water pump #1 rebuilt, which will be pulled on the 27th of April 2021. It will take about a week to have it back in service.

Included in the packet was a condensed version of the lead and copper makeup of our system, which Kelly discussed.

WATER & WASTES DIGEST MARCH 2021

[HTTPS://WWW.WWDMAG.COM/LEGISLATION/WHATS-LEAD-COPPER-RULE-REVISION](https://www.wwdmag.com/legislation/whats-lead-copper-rule-revision)

WHAT'S IN THE LEAD & COPPER RULE REVISION?

On Dec. 22, 2020, the final version of the [Lead & Copper Rule Revision \(LCRR\)](#) was finalized and approved. It was then published in the Federal Register Jan. 15, 2021, but just five days later, on President Joe Biden's first day in office, White House Chief of Staff Ron Klain issued a presidential memo to pause all unpublished regulations, pending review. In addition, the order called for any regulations published in the Federal Register to be opened for review for 60 days, including a 30-day comment period, so long as the published rule had not yet taken effect.

The published version of the LCRR indicated it would be effective March 16, 2021, and this left [water and wastewater industry](#) leaders wondering what the future of the rule would be. The wording of the memo indicates delaying the effective date by 60 days from the date of the order, which would mean the LCRR would be effective March 21, 2021 if the review goes smoothly.

There are many agencies, organizations and activists who believe the final LCRR published in January does not go far enough to protect U.S. citizens from [lead in drinking water](#). Meanwhile, other associations, organizations and leaders are concerned that making the rule even more strict will place undue burden and hardship on utilities that are already struggling to maintain and follow a host of regulations.

As of this writing, the future of the LCRR is not clear, but below are five critical points that were published Jan. 15, 2021, in the Federal Register. The finer details of these elements — threshold levels, notification timing and service line replacement timetables — may change during a potential 30-day public comment period. But the core aspects — public notification, increased sampling and lead service line replacement programs — are still critical aspects for which utilities should plan.

15 ppb Action Level & 10 ppb Trigger Level

- Under the published rules of the LCRR, the 90th percentile action level and trigger level for lead in drinking water are 15 ppb and 10 ppb, respectively. The 90th percentile action level for copper in water is 1.3 ppm.
- Action Level
- The action level remains the same as the 1991 promulgation of the LCR, but it introduces a Maximum Contaminant Level Goal of 0 ppb. This goal is not a requirement, but rather a level to strive toward while meeting other requirements of the rule.
- Trigger Level
- In the version published Jan. 15, the LCRR indicates this trigger level is not a health-based standard. Instead, this level was chosen because it is below the action level of 15 ppb while remaining above the "Practical Quantitation Level" of 5 ppb. This 10 ppb level triggers a set of actions for the utility to conduct so as to address lead levels in water in accordance with the LCRR noted below.

Lead & Copper Tap Monitoring Sample Site Collection

The sample site collection provision of the rule places an increased focus on sampling from locations known to have [lead service lines \(LSLs\)](#). All samples must be collected from sites with LSLs if those sites are available for sampling. Included in this section is a note that there is no priority difference for [copper pipe](#) with lead solder when determining LSLs for sampling sites.

▪ Fifth Liter Collection Procedure

When collecting water for sampling in homes served by LSLs, the sample must come from the fifth liter produced by the sample site tap after the water has sat stagnant for at least six hours. This change only affects sampling at homes with LSLs, meaning sampling for homes without LSLs would maintain current collection procedures and first liter sampling.

Additionally, the collection procedure for LSL-served homes “prohibits sampling instructions that include recommendations for [aerator](#) cleaning/removal and pre-stagnation flushing prior to sample collection.” As such, samples must be taken directly from the tap in homes served by LSLs without interference from aerators or flushing to ensure the sampling is the most representative example of the water in the home it can be.

▪ Monitoring Frequency

When lead sampling is more frequent than copper, samples may be tested for only lead instead of both, with sampling for copper following the rules promulgated in 1991. The monitoring frequency for lead follows 90th percentile with the following specifics.

- Semi-annual testing is required at the standard number of sites for 90th percentile of 15 ppb.
- Annual testing is required at the standard number of sites for 90th percentile of 10 to 15 ppb.

For sites testing 90th percentile of less than 10 ppb, testing is annual at the standard number of sites and triennial at a reduced number of sites using the testing criteria of the 1991 rule. In the case of

- **Lead Service Line Replacement**
 - The lead service line replacement regulations are likely to be among the most difficult with which to comply. With this provision, utilities will be required to create a Lead Service Line Replacement Program that includes how it will inventory the pipes in its network and how it will replace all the lead ones.
 - Within three years of the effective date of the LCRR, utilities must develop such a plan or show the absence of LSLs in their network. For those creating a plan, inventory of LSLs must be conducted annually or triennially, depending on tap sampling frequency.
 - 3,300 Population or More
 - For community water systems serving more than 3,300 people that reach the action level of 15 ppb, the system is required to replace 3% of its LSLs per year.
 - Opposition to the LCRR in this published form states the 3% replacement is too low, so this is a potential portion of the rule that would receive additional comment or adjustment given the Jan. 21 memo.
 - For those above the trigger level but below the action level, the [community water system](#) will be required to initiate a LSL replacement program that includes replacement goals coordinated with the primacy agency for two consecutive one-year monitoring periods.
 - Private LSL Replacement Triggers Utility LSL Replacement
 - With the LCRR rules, if a homeowner in the service area replaces LSLs on their property and notifies the utility of this replacement, the utility must replace utility-owned LSLs within 45 days of the notification. If that timeframe is too tight, however, the utility may notify the state and replace the utility-owned lines within 180 days instead.
 - Providing Pitcher Filters & Cartridges
 - For six months after the utility has replaced a LSL, it must provide pitcher filters and filter cartridges to each customer for six months. These must be provided within 24 hours of full or partial LSL replacement. This will likely require partnerships with water treatment dealerships or larger manufacturers of pitcher filters to provide these items at scale.

Testing Schools & Childcare Facilities

- To comply with the current language of the LCRR, water utilities will be required to test the water of 20% of elementary schools and 20% of childcare facilities within its servicing area annually. Secondary schools can request sampling at their facilities as well, and the language indicates the testing cycle for this is once every five years. The results of any samples tested in this way must be made available to the school or child care facility, the primacy agency overseeing the sampling programs, and local and state agencies.
- Notably, however, any facility that was built brand new from Jan. 1, 2014 onward does not fall into the bucket of schools or facilities that must be sampled in accordance with this provision of the LCRR.

LSL Reporting to the Public

- Under this portion of the LCRR, utilities will be required to update educational materials for the public with current health effects information, and the utilities must also provide that information upon request in any language the requester would like. These materials must also be distributed to households within 24 hours of a sample meeting the action level of 15 ppb.
- Additionally, any request for LSL inventory — including pipe location, pipe replacements, and the LSLR plan — must be fulfilled. The same goes for requests regarding the sampling procedures mentioned earlier. All records, essentially, must be made transparent and available to the public at its request.
- Finally, water systems will be required to deliver notice and educational materials to households in areas where there have been LSL disruptions due to utility work. If a household’s home tap sample exceeds 15 ppb, the utility must also provide the educational materials to that household within three days.
- And lastly, this information must also be provided to state and local health agencies so they may also distribute it.

Funding & Financing Options

- One of the primary concerns for utilities with this LCRR language is ensuring they remain compliant with it. Some of the provisions will require tremendous administrative work in addition to capital expenditures to not only replace pipe, but take inventory of that pipe.

- Large utilities — such as [Chicago](#) — have vast networks of lead pipe that must be replaced, and that scale will present challenges for replacement. As such, it will be critical that solutions providers have answers for these utilities. Perhaps more importantly, however, the thousands of small systems — 3,300 population or fewer served, according to U.S. EPA — will need aid to find the capital for inventory of and replacement of this pipe, not to mention the cost to take and run all the samples required by the rule.
- With this in mind, below are some financial vehicles that the U.S. EPA has noted in its messaging and infographics that will be of critical use to utilities in meeting the standards of the LCRR. This list is not exhaustive and more information is available on the U.S. EPA website for additional grant opportunities.
- [Drinking Water State Revolving Loan Fund \(DWSRF\)](#)
- State revolving loans are at the core of funding for water and wastewater utilities. On average from 2018 to 2020, \$1.1 billion has been appropriated for DWSRF nationally. This includes all states, territories, and Washington, D.C., with each state having different appropriations based on the allocations made by Congress. Projects that use this fund get a 20% match from the U.S. EPA for qualified work, which includes projects for treatment and distribution. According to documentation from the U.S. EPA regarding its FY 2021 budget, the expected budget obligation for DWSRF will be reduced to \$863 million.
- [Water Infrastructure Improvements for the Nation Act \(WIIN\)](#)
- This grant program was created and designed to specifically address drinking water issues throughout the U.S. Three provisions were added to this grant program to tackle some of the LCRR items noted above: assistance for small systems and disadvantaged communities, reducing lead in drinking water, and testing for lead in schools and child care facilities.
- First, the allotment for the small systems portion was \$42 million in FY 2019, and according to the U.S. EPA website, applications for grants affecting FY 2019 are being accepted through June 30, 2021.
- For the grants tied to reducing lead in drinking water, however, the timing has concluded. The U.S. EPA announced in October 2020 nearly \$40 million in projects to tackle lead service line replacements and lead in schools. The FY 2021 EPA budget document does, however, included \$20 million to extend this grant program.
- And for testing of lead in schools and childcare facilities, the appropriation in 2019 was \$42 million. It was further funded in 2020 and according to the FY 2021 budget document from the U.S. EPA, the agency requested \$15 million for the lead testing in schools and childcare facilities portion of WIIN.
- [Water Infrastructure Finance & Innovation Act \(WIFIA\)](#)
- In a press release Jan. 12, 2021, the U.S. EPA announced \$5.1 billion across 55 projects in 20 states are invited to apply for funding assistance through this program. In total, the agency expects this will account for \$12 billion in total project costs throughout the U.S. in 2021 for both drinking water and clean water projects. For the first time, Alabama, Iowa, Ohio, Texas, and West Virginia projects are included in the list of projects invited to apply for WIFIA assistance. Assuming this allocation continues, it will be critical for utilities to contact the U.S. EPA Office of Water to get their projects on the agency's radar for this program.
- [HUD Community Development Block Grants](#)
- The Community Development Block Grants through U.S. Housing & Urban Development would apply to new construction projects for affordable housing in disadvantaged communities. Utilities may be able to tap these grants for additional funding or assistance to ensure the LSLs in an area where new housing is being constructed are replaced. As these grants have a more narrow scope than the previously mentioned, they may be more difficult to use, but the U.S. EPA lists them as one of the vehicles utilities should consider when looking for assistance to meet the LCRR.

Hydrant flushing will begin April 19, 2021; Kelly explained the procedures his crews follow. It can take up to two-weeks to complete.

D.2 Elkins Road P.S.D. Backflow Preventer Update - Kelly reported that it looks promising to have them starting their Backflow Preventer program soon.

E. Correspondence and Information – The Recorder reviewed the following:

E.1 Mt Hope Water Association Meeting Minutes-February 2021

Mt Hope Water Association Minutes
Board of Directors Meeting Monday February 15, 2021

The Regular Board of Directors Meeting of the Mt Hope Water Association was held on Monday, February 15, 2021 at 6:00 pm, at the Mt Hope Water Office. The meeting was called to order by Donnie Tenney, board members in attendance were Brock Perkins, Brian Elmore, Tom Davis, Deborah Cvechko, Navonda Tenney and Marcella Kelley. Also in attendance were Secretary/Treasurer Laurie Adams, Office/Billing Clerk Jessie Fumerola, Delmuth Kelley, Sally Treadway and Alan Westfall from Quality Water Services. Minutes from the previous Regular Meeting were approved, a motion was made by Marcella, motion carried. The Treasurer's Report was presented along with the past month's bank statements, they were accepted for audit. The Water Loss Report was presented and approved. The Truck Report was presented and approved. The Mt Hope Monthly Report was presented and approved. The Operator's Report was presented by Jeff. The leak adjustments were approved, a motion was made by Brock, motion carried. Sally Treadway asked about

her recent bills which reflected a leak. It was explained to her that the leak affected 2 billings and approved adjustments had been made.

Quality Water Services has a sub-contractor presently working on our system, their management has decided that until he is employed with them, he will not be driving the Mt Hope Water truck. The board agreed with that decision. The area in Tenmile near the mine has prompted another emergency leak. Donnie will forward information to Laurie to possibly acquire assistance to replace that area. The board reviewed an "End of Contract" proposal from Extreme Endeavors. They agreed they would like to have Mr. Masterman attend an upcoming meeting to discuss the proposal. The internet/phone bill has increased again and there was discussion about using Micrologic. Laurie is to check with CUSI to see what speed requirements are needed for our billing system. There being no further business, the meeting was adjourned at 7:22, motion made by Brock, motion carried.

Submitted by: Laurie Adams

E.2 The Pipeline Newsletter from the Public Service Commission of WV

<http://www.psc.state.wv.us/Publications/Pipeline/2021/Pipeline2021QT1.pdf>

**E.3 Notice: Special Water Board Meeting on 4/20/21 at 4pm RE: Bid Opening
Emergency Generator Project**

F. Consent Agenda

F.1 Approval of Minutes - 03/11/2021

Motion to approve the Consent Agenda was made by Nestor/Rizo. Motion carried unanimously.

G. Strategic Issues for discussion and vote

G.1 Water Rate Study - Discussed with action taken earlier in the meeting

G.2 Water Plant Operator in Training Position- Approval to Hire from Previous Interviews (Kelly) - Kelly explained the length of time it takes for a new hire to work through the system before they are eligible to operate the plant on their own. Because of this, the sooner we have a Water Plant Operator in Training in place the better. Discussion took place between Kelly and the Board. Kelly also provided the Board with a general overview of the roster of current employees at the Water Plant to help the Board understand the urgency of the matter. Kelly is asking the Board to consider adding a new position to the Water Plant so that when one of the current operators retires, we have a head start on their replacement.

A motion to create a position of Water Plant Operator in Training and if Mr. Arnold is not able to fill the position from the current list of applicants, he will be able to post and advertise for new applicants was made by Board Member Jack Reger. Discussion took place and the motion died for lack of a second.

Mr. Sanders recommended that we not act today since the Mayor is not here. It was determined to table the matter until the next meeting. The motion died for lack of a second.

Recorder Sanders further discussed looking at staffing overall so that the City has people in place to step into key positions upon the retirement of current key employees.

G.3 Approval Draft Budget FY 2021-2022 - Amby Jenkins presented the Draft Budget FY 2021-2022 and asked the Board to review it prior to the next meeting.

WATER	budget	2014-2015	2015-2016	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22		
		ACTUAL	ACTUAL	ACTUAL	actual	actual	actual	budget	proposed		
	ESTIMATED BALANCE ON HAND			355,650		0	0	361,931		Likely will have to pull approx from CD's during the year	02/28/21 MM/Cking \$199000 plus\$ from CD
-400 350-000-00	RESIDENTIAL SALES	675,208	757,462	847,419	873,970	883,657	870,512	880,000	888,000	last rate nov 2016	
-400 350-000-01	COMMERCIAL/INDUSTRIAL SALES	465,560	524,697	567,817	583,632	592,211	530,005	580,000	478,000	Down due to schools, businesses-Covid	
-400 350-000-03	PRIVATE FIRE PROTECTION	15,210	15,420	19,515	15,600	15,490	15,878	15,000	15,000		
-400 350-000-04							0				
-400 360-000-00	MT HOPE WATER (MASTER METER)	110,042	106,627	153,265	135,173	140,969	126,350	130,000	118,000		
-400 360-000-01	HODGESVILLE PSD (MASTER METER)	192,526	186,179	184,028	222,499	229,221	217,562	219,000	220,000	working to pay off delinquent balance per PSC/agreement	payments are regular. Expect past due balance paid by Sept2021
-400 360-000-02	ELKINS ROAD PSD (MASTER METER)	88,787	106,845	114,182	130,023	140,539	137,606	130,000	150,000		
-400 360-000-03	ADRIAN PSD (MASTER METER)	149,056	164,455	192,127	214,053	251,580	200,062	214,000	196,000		
-400 366-000-01	STATE GRANTS	0	49,983	0		53,077	44,810				
-400 366-000-02	FEMA GRANT -GENERATORS										
-400 368-000-00	TAP FEES	10,457	41,685	4,500	20,234	22,710	6,750	5,000	10,000		
-400 368-100	Contributions Not Rule 5.5			3,070	10,000	8,633	0	2,000	0		
-400 370-000-01	LATE CHARGES	23,462	20,649	44,591	44,190	-8,610	23,360	19,000	19,000	hodgeville cause to inflate, back down 2018-19	
-400 370-000-03	CUSTOMER BILL (nsf BANK FEES)	2,675	3,775	4,625	3,400	3,700	2,325	2,000	2,000		
-400 370-000-05	ATLANTIC CST PIPELINE REV	0	0		96,097	2,179,635	115,200				
-400 380-000-00	INTEREST INCOME	2,842	776	983	1,879	2,832	7,111	1,000	1,000		
-400 399-000-00	MISC. NONOPERATING INCOME	26,582	31,767	28,582	41,633	69,436	38,674	32,801	33,000		
	TOTAL REVENUES	1,762,407	2,010,319	2,164,703	2,392,384	4,585,080	2,336,205	2,229,801	2,130,000		
	TOTAL WITH EST. BAL ON HAND					4,585,080	2,336,205	2,591,732	2,130,000		
	ACP water sys improve										
	CONTRACTUAL SERVICES										
-400 601-211-00	UTILITIES - ELEC,GAS,PHONE	14,000	16,442	14,964	17,056	16,903	17,270	18,760	19,000		
-400 601-226-00	PAYROLL OVERHEAD (FICA RET ETC	0	0		0	0					
-400 601-342-00	MAINTENANCE RIVER INTAKE&PUMP	0	74		208	69,932	2,771	5,000	4,000		
-400 601-346-00	WATERSHED MANAGEMENT	0	0			0	2,390	0			
-400 601-347-00	MAINTENANCE DAM	832	50		25	50	1,805	5,000	4,000	may need to do repairs	
-400 601-399-00	WATERSHED, DAM MISC	149	0			0	0	7,000	5,000		
-400 642-103-00	WATER PUMPERS SALARIES	242,865	254,662	292,322	221,275	240,617	271,457	315,808	298,000		
-400 642-104-00	FICA TAX	18,629	19,525	22,412	16,978	18,482	20,845	24,160	22,800		
-400 642-105-00	HEALTH INSURANCE	57,306	59,838	62,518	55,133	40,369	71,341	51,964	30,000	7-2-20WVPEIA	
-400 642-106-00	RETIREMENT	34,001	34,379	34,044	23,003	23,671	26,734	31,580	29,800	10% jul 1	
-400 642-211-00	UTILITIES - ELEC, GAS, PHONE	108,780	118,810	119,115	127,075	124,583	124,111	133,000	111,000		
-400 642-221-00	TRAINING & CONTINUED EDUCATION	3,023	2,941	3,420	2,803	4,452	1,537	4,500	2,500		
-400 642-226-00	UNEMPLOYMENT/COMPENSATION	11,450	8,376	7,240	6,577	6,745	6,760	9,000	7,000		
-400 642-341-00	OFFICE EXPENSE	1,681	2,605	2,636	2,277	344	1,453	3,000	3,000		
-400 642-342-00	MAINT TREATMENT PLANT BLDG	781	210	3,894	2,731	1,034	3,438	21,000	17,000	\$17T heat/air plant bldg or Maint plan for electric at plant \$5250	
-400 642-343-00	VEHICLE MAINTENANCE	1,607	699	999	2,542	310	250	1,500	500		

-400 642-343-01	FUEL	4,946	4,214	3,491	3,508	4,170	3,766	4,400	4,400		
-400 642-344-00	GENERAL EQUIPMENT MAINTENANCE	1,164	2,172	1,832	1,442	1,226	2,234	2,000	2,000		
-400 642-345-00	UNIFORMS PERSONAL SAFETY EQUIP	2,675	2,103	3,422	3,516	3,466	3,479	3,500	3,500		
-400 642-346-00	MAINT TREATMENT PLANT EQUIP	6,752	7,283	12,435	12,912	26,144	28,803	75,000	70,000	\$15THachmaint monitoring; \$10T repairs;need another feeder \$30T\$5T special oil for flucuator	equip plantfeeder is \$30,000, \$10,000 for infulent flow meter is in 20-21FY
-400 642-347-00	PLANT LAB MAINT & SUPPLIES	11,413	13,731	14,055	15,974	37,001	8,576	15,000	15,000		
-400 642-348-00	CHEMICAL COSTS	110,834	121,716	134,232	144,930	149,917	171,528	200,000	180,000		
-400 642-349-00	COMPLIANCE MONITORING	4,971	6,082	6,216	9,277	13,434	9,324	15,000	23,000	testing Crypto\$11T by itself& Emergency Response Plan \$8T(every 5 yrs) web hosting increase to\$12T went from \$9T to \$12T	
-400 642-350-00	TELEMETRY COSTS(Mission)	149	1,641			7,181	7,241	12,000	12,000		
-400 642-399-00	PLANT MISCELLANEOUS	1,712	1,944	2,065	2,371	3,102	239	3,000	3,000		
-400 660-103-00	T & D LINE CREW SALARIES	197,403	194,492	229,768	296,869	301,034	309,943	307,600	350,500		
-400 660-104-00	FICA TAX	15,178	14,960	17,689	22,871	23,180	23,858	23,532	26,900		
-400 660-105-00	HEALTH INSURANCE	55,724	67,824	76,765	106,308	119,602	103,480	75,348	81,000	902&660 combined	
-400 660-106-00	RETIREMENT	27,555	25,500	24,771	31,625	29,677	30,670	30,760	35,050		
-400 660-211-00	UTILITIES - ELEC,GAS,PHONE	22,948	23,541	27,127	27,846	27,178	25,242	28,000	28,000		
-400 660-221-00	TRAINING & CONTINUED EDUCATION	1,995	1,905	1,576	1,274	1,656	171	1,700	1,700		
-400 660-226-00	UNEMPLOYMENT/COMPENSATION	10,225	7,935	7,157	12,168	8,917	9,145	14,000	13,000		
	COMMODITIES										
-400 660-341-00	OFFICE EXPENSE	3,092	2,415	3,940	1,744	4,056	3,972	4,000	4,000		
-400 660-342-00	MAINTENANCE GARAGE BLDG	2,281	2,837	1,790	2,401	1,394	2,501	3,000	3,000		
-400 660-343-00	VEHICLE MAINTENANCE	3,044	3,908	2756.64	3,124	5,991	1,251	4,000	4,000		
-400 660-343-01	FUEL	8,702	6,497	9655.17	11,388	11,158	8,560	11,000	11,000		
-400 660-344-00	GENERAL EQUIPMENT MAINTENANCE	16,918	16,859	19230.19	26,939	16,758	16,087	17,000	17,000		
-400 660-345-00	UNIFORMS-PERSONAL SAFETY EQUIP	3,117	2,434	2,657	3,108	3,406	4,149	7,000	4,500		
-400 660-347-00	BOOSTER PUMP BLDG EQUIP MAINT	16,925	17,368	640	2,348	7,858	7,503	10,000	15,000	upgrade booster station; generator inspection\$5T tank inspection	
-400 660-348-00	DISTRIBUTION TANK MAINTENANCE	1,466	3,563	126	9,750	10,038	49,296	25,000	25,000		
-400 660-349-00	LINE MAINTENANCE MATERIALS	200	266	120		0	10				
-400 660-350-00	LINE MAINT PERMITS (DOH)	99	398	439	326	34	300	500	0		
-400 660-351-00	COMPLIANCE MONITORING	695	651	1,500	5,000	230	0	5,000	0		
-400 660-352-00	NEW SERVICES, UPGRADE MATERIAL	42,728	78,362	70,757	55,090	99,927	72,245	108,801	100,000	meters&repairs & antennas	
-400 660-353-00	MAPPING & LINE LOCATING EXP	497	494	557	6,196	746	9,161	3,500	8,000	gis software Region7&mapping license	
-400 660-354-00	FIRE SERVICE MATERIALS	0	0	262		0					
-400 660-999-00	TRAN DISTRIB MISCELLANEOUS	414	947	445	849	1,180	849	1,200	1,200		
-400 902-103-00	METER ON/OFF & MAINT LABOR	62,542	85,306	72,365		0				move 902 customer service to 660	
-400 902-104-00	FICA TAX	4,804	6,548	5,543		0					
-400 902-105-00	HEALTH INSURANCE	41,258	33,104	31,505		0					
-400 902-106-00	RETIREMENT	7,799	11,516	8,684		0					
-400 902-221-00	TRAINING EDUCATION	214	2,096	0		0					
-400 902-226-00	PAYROLL OVERHEAD-FICA,RET,INS	3,273	6,274	6,175		0					
-400 902-342-00	MAINT METER SHOP	75	788			0					

400	902-343-00	VEH MAINT	5,412	1,509	227		0													
400	902-343-01	METER VEH FUEL	5,700	4,163	1,403		0													
400	902-344-00	GENERAL EQUIP MAINT	2,085	1,352																
400	902-345-00	UNIFORM-SAFETY	2,222	1,968	2,109		0													
400	902-346-00	REPLACE METERS	19,845	22,548																
-400	902-999-00	CUST SERVICE-METER READ - MISC	677	50			0													
-400	920-101-00	AD & GE SALARIES BOARD	34,600	36,510	23,021		26,147	25,678		23,993	24,800		22,462							
-400	920-103-00	AD & GE OFFICE SALARIES	136,098	116,471	116,523		127,282	134,340		146,842	169,000		141,900							
-400	920-104-00	FICA TAX	13,057	11,713	10,695		11,743	12,246		13,074	15,000		12,600						join PEIA don't pay retirees anymore	
-400	920-105-00	HEALTH INSURANCE	65,601	71,296	62,572		68,178	71,296		69,826	23,384		25,000							
-400	920-106-00	RETIREMENT	21,543	18,293	14,440		14,060	13,105		14,983	19,380		14,100							
		CONTRACTUAL SERVICES																		
-400	920-211-00	UTILITIES - ELEC,GAS,PHONE	1,264	1,367	1,689		1,675	1,627		1,559	1,750		1,890							
-400	920-221-00	TRAINING & CONTINUED EDUCATION	2,557	1,848	724		548	31			500		500							
-400	920-226-00	WRKER COMP/UNEMPL/	32,650	33,193	33,407		31,782	16,865		1,184	8,100		2,600						Move Travelers&westfield to 920-352	
		COMMODITIES																		
-400	920-341-00	MATERIALS & SUPPLIES EXPENSE	21,780	24,751	16,950		19,513	22,972		28,588	25,000		25,000							
-400	920-348-00	MAINTENANCE & RENT-OFFICES	10,950	10,950	10,950		10,950	10,950		10,950	10,950		10,950							
-400	920-349-00	AUDITING EXPENSE	1,536	110	3,049			3,203		1,124	3,000		3,000							
-400	920-350-00	LEGAL EXPENSE	6,105	32,157	30,032		18,655	27,401		7,460	6,500		8,500						trent	
-400	920-351-00	ENGINEERING EXPENSE	75,314	49,074	22,033		4,804	0												
-400	920-352-00	PROPERTY INSUR VEH GENLIAB	8,175	7,347	8,978		6,024	16,971		36,640	34,000		38,000							
-400	920-353-00	PSC ASSESSMENTS	5,540	5,741	5,852		6,155	5,945		5,763	6,200		6,000							
-400	920-369-00	DEP INT	48	63	197		347	740		1,315	700		700							
-400	920-459-00	CAPITAL OUTLAY COMPUTER	0	0			2,842	3,711		6,005	7,500		7,500						new server payment	
-400	920-999-00	ADM BOARD-BILLING MISC	34,167	37,578	33,807		37,201	35,796		37,360	37,500		44,000							
400	970-221-000-(BOND A				90,201		269,741	270,592		270,319	270,000		270,000						bond payments	
400	970-221-000-(BOND A interest				1,079			0		0										
400	999-130-00	BOAT & AC GRANT								14,292										
																			took out of budget still needs to be addressed	120000
999-140-00	ISLAND AVE 6		0	0				0												
-400	999-163-00	PLANT LAB UPGRADE	0	0				0												
400	999-170-00	ATLANTIC CS PIPE SYSTEM UPGRADE					95,566	1,901,698		339,849									ACP upgrade expense completed	
-400	999-172-00	KENNEDY HYDRANT REPLACEMENT	0	0				0											\$10000 For Hyd Replacement	10000
400	999-178-00	HYD UPGRADE TO STEAME					10,000													
400	999-188-00	BRUSHY FORK LANE WIDENING						0		0	40,000		40,000						Work done but DOH has not billed for this as of 4-28-20	
-400	999-189-00	RENEW METER SERVICES	3800	1,513				0												
400	999-190-00	VARIOUS OTHER PROJECTS	0	17,479	14,341		3,462	5,159		3,734	4,000		4,000						for repayment of 5.5 rule project	
-400	999-191-00	HOUSING AUTHORITY-METERING	0	0				0												
-400	999-612	WAT PL PROJ PHASE 1	0	3,400				0												
400	999-613-00	KNOLLWOOD 4	0	0	3,000			0												
-400	999-619-00	VALVES TO REPLACE	0	0	2,322		18,198	0												
-400	999-620-00	EMERGENCY GENERATORS	0	57,573				0		1,500										
400	999-623-00	CORRIDOR H SOUTH WATER LINE								60,000										
-400	999-627-00	GPS & LAPTOP	0	200				4,180												
-400	999-666-00	VICTORIA HILL TANK	0	0	333		-333	0		0										
-400	999-667-00	FILTER MEDIA REPLACEMENT	0	0				0												
400	999-668-00	REBUILD ALTITUDE AND PRV	0	0				0											rebuild every few yrs	5000
-400	999-669-00	EWMS Grant Expense(early warning mon	0	0			44,850	47,999		83	11,000		11,000						will need \$11,000 @yr for 5 yrs for warranty calibrationbegin 2020	
-400	999-670-00	ARMORY-LINE	0	0				0												
400	999-671-00	REPLACE FLAT METER LIDS	0	0				0												
400	999-672-00	LEAK DETECTION EQUIP					22,305													
-400	999-673-00	CLOW TANK BIO FILM REMOVAL	0	0				0												
-400	999-675-00	BOOM TRUCK RENTAL/Sludge	0	390	650			0		1,200										
-400	999-676-00	PLANT AIR COMPRESSOR	0	0				0			25,000								KA asked to look at for 2020-21	
-400	999-677-00	SLUDGE PUMPS	0	18,619	547			0												
-400	999-678-00	PLANT FLOW METER	0	0				0												
-400	999-679-00	LIME/SODA ASH FEEDER	0	0				0												
-400	999-681-00	SCADA /RADIO RD METERS LOAN-CHA	0	100,915	162,380		157,432	155,872		156,922	155,872		155,872					radio read loan	Pay off abt Dec22	
400	999-681-01	ADRIAN HODGESVILLE SCADA																		
400	999-110-00	paint tanks	3600	0				0			9,000									
400	999-685-00	SECURITY	0	7,391				0												
400	999-682-00	RAW WATER TURB METER					24,679			5,000										
400	999-682-01	PROPERTY PURCHASE 1611WOOD	0	0				0												
400	999-682-02	DRAINS IN MASTER METER PITS	0	0	3,584			0												
400	999-682-03	XREA PUMPS FOR PUMPSTATION					3,065													
400	999-682-04	SERVICE TRUCKS	0	0			28,161	30,089		32,337	29,700		29,700						nissans&ford150 ent 2473mth pd off feb21	
400	999-682-05	BACKHOE		5,892	17675.16		17,675	17,675		17,675	11,783									
400	999-682-06	CAPSTONE REPAIR WTP BLDGS	0	0	17,740															
400	999-682-07	ROOFING SEAM REPAIR					4,890													
400	999-686-00	REBUILD ALT	0	6,021				0												
400	999-682-08	CAD Software License	0	0				0												
400	999-682-09	TANK MIXERS TENNERTON TANK	0	0				0												
400	999-682-10	Tennnerton TANK CAGE	0	0				0												
400	999-682-11	LAWN TRACTOR			15,000		4,260	3,250												
400	999-682-12	DEER CREEK O'NEIL LINE						0												
400	999-683-00	SECURITY FENCING PER TANKS	0	0			11,929	0											fencing-Airport Bstr&Clos	20000
		FILTER REHAB	2800					0												
		BOOSTER tennerton Upgrade									50,000									
		Install Master Meters at Valley Green & VWWC																	3 master meters	150000
		TOTAL EXPENDITURES	1,708,016	2,007,670	2,092,821		2,402,622	4,306,545		2,775,319	2,591,732		2,470,624							
		REVENUE OVER/(UNDER) EXPENDITURES	54,391				-10,238	278,535		(439,114)	(0)		(340,624)							

G.4 Tennerton Booster Station Property Acquisition (Jay) - City Engineer Jay Hollen provided an update to the Board regarding the land that is needed for the Tennerton Booster Station. The owner, Jonlee Buckhannon LLC, has agreed to donate the property. Jay outlined what steps are necessary to move forward. The City of Buckhannon and The Water Board is appreciative of the donation from Jonlee Buckhannon LLC!

H. Board Members Comments and Announcements:

- **Board Member Reger** – Nothing further to report.
- **Board Member Nestor** – Nothing further to report.
- **Board Member Rizo** – An incentive for weekend work by our employees would be a great idea!
- **Board Member Thomas** – Nothing further.

- **City Recorder Sanders** – Nothing further.
- **Amby Jenkins** – Nothing further to report.
- **Kelly Arnold** – Nothing further to report.
- **Tom O’Neill** – Nothing further.
- **Jay Hollen** - Nothing further.

I. Mayor’s Comments and Announcements – The Mayor was absent.

J. Adjournment

Motion to adjourn the meeting at 5:44 PM was made by Rizo/Thomas. Motion carried.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____