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***City of Buckhannon Colonial Arts Center Board  
5:00PM at City Hall in Council Chambers  
Meeting Agenda for Tuesday, December 7, 2021***

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- A. Call to Order
  - A.1 Moment of Silence
  - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
  - B.1 Mayor Skinner
- C. Consent Agenda
  - C.1 Approval of Minutes: 11/02/2021
- D. Correspondence & Information
  - D.1 ART26201 Presents "Love Letters to Appalachia" Exhibit by Jessie McClanahan & Nevada Tribble at M.I.B. Gallery
  - D.2 First Energy Foundation Grant \$5K Donation for Colonial Theatre Project-Façade Installation
  - D.3 Letter to City Council 11/18/21 RE: To Launch the Search Process for the Full-Time Position of the Managing Director for the Colonial Arts Center
  - D.4 City Council Meeting Minutes 11/04/2021 RE: Approval of Authorization to obtain Artwork Exhibition Insurance per Quote received by Markel Ins. Co./Westfield Specialty
- E. Strategic Issues for Discussion and/or Vote
  - E.1 Recap of City Council Meeting on 11/18/2021
  - E.2 Next Steps for Managing Director Search Process/Timeline
  - E.3 Construction Updates
  - E.4 M.I.B. Gallery Updates
  - E.5 Grants & Fundraising
  - E.6 Website, T-Shirt & Merchandise Sale Concept
  - E.7 Food and Beverage Presentation/Discussion (January)
- F. Board Members Comments and Announcements
  - F.1 Next Regular Scheduled Meeting Date: Tuesday, January 4, 2022 at 5:00PM
- G. Adjournment

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