STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Stockert Youth & Community Center Board was held on Tuesday, September 7, 2021, at 4:00 p.m., in City Hall Council Chambers with the following in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Absent
City Recorder	Randy Sanders	Present
Assistant Recorder/Finance Director	Amberle Jenkins	Present
Board Member	Pam Bucklew	Absent
Board Member	Sam Nolte	Present -by GTM, then arrived
		later in person
Board Member	Troy "Buddy" Brady	Present
Board Member	Tammy Samples	Present- by GTM
Board Member	Melissa Franke	Present -by GTM
Board Member	Don Nestor	Present
Board Member	Robert Rupp	Absent
Board Member	Nancy C. Shobe	Present

Also in attendance Dr. Susan Aloi, News Media Monica Zalanik of My Buckhannon and Macie Queen of Record Delta Newspaper.

Debora Brockleman

Present

Present

Pamela Martin

City of Buckhannon Stockert Youth & Community Center Board of Directors Meeting – 4:00 pm in City Hall Council Chambers Meeting Agenda for Tuesday, September 7, 2021

A. Call to Order

Board Member

SYCC Executive Director

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
 - B.1 Dr. Susan Aloi, Community Engagement Specialist, Community Care of WV
- C. Financial Report
- D. Department Report- Debora Brockleman
 - D.1 Staff Report: Upcoming Events and Current Programs
 - **D.2** Coordination of Youth Services
 - Stockert Technology Survey-Kids & Adults
- E. Correspondence & Information
 - **E.1** Notice Accepting Application for Maintenance/Bus Driver Position
- F. Consent Agenda
 - F.1 Approval of Minutes: 08/02/2021
- G. Strategic Issues for discussion and vote
 - G.1 Presentation -Dr. Aloi-Upshur Youth & Community Coalition
 - G.2 Update Children's Festival September 18, 2021 Modifications due to COVID-19
 - G.3 Continued Discussion Multi-Purpose Building/Gym-Building Options/Cost/Envision
- H. Board Members Comments and Announcements
- I. Mayor's Comments and Announcements
- J. Adjournment

Posted 09/02/2021

- **A. Call to Order**: The meeting was called to order by Recorder Sanders followed by a moment of silence and pledge to the flag.
- **B.** Recognized Guests:

B.1 Dr. Susan Aloi, Community Engagement Specialist, Community Care of WV

Dr. Aloi explained that she has a new position with Community Care as Community Engagement Specialist. For one year, half of her time will be used to get the Upshur Youth and Community Coalition up and running.

Board Member Nestor reminded the Board of past conversations and the evolution of the group. Much of the first conversations were about the potential new building uses and the needs of the youth in the community. The Board of Education became involved in the conversations expanded

to ideas such as career counseling and mental health support. It exposed the larger need in the community to coordinate the activities for youth and families. SYCC plays a very big role in this. Dr. Aloi will be a major resource to help get this done. Community Care wanted to be a part of this endeavor.

Dr. Aloi presented and explained the following mission statement:



Upshur Youth & Community Coalition

~ The mission of the Upshur Youth and Community Coalition is to unite the various entities and organizations of Upshur County to serve our youth by providing resources, opportunities, activities, and personal and professional guidance to enhance positive growth and development.

Coalition Goals:

- 1. Improve student engagement in school and community in order to...
- Produce changes in student attitudes and behaviors that will..
- 3. Lead to outcomes that will prepare students to be successful in life and work

Coalition Initial Focus Areas:

- 1. Mental and Physical Wellness
- 2. Technology Applications
- 3. Career Readiness for All Types of Students

Profile of an Upshur County Graduate

(Outcomes for West Virginia Ready Graduate)

World-Class Knowledge Life Characteristics College & Career Skills

Coalition Partners*

Upshur County Schools Mountain CAP of WV Stockert Youth & Community Center St. Joseph's Hospital Community Care of West Virginia Fred Eberle Technical Center *Other partners will be welcomed!

Contact Susan Aloi, Community Engagement Specialist at susan.aloi@ccwv.org and 304.439.4334 - or - Don Nestor at donnestor67@gmail.com; 304.439.0568

Upshur Youth & Community Coalition Work Team Suggestions

1. Physical and Mental Wellness

- Farm-to-School
- Fun Run 5K kick-off to longer-term physical activity emphasis
- Expand Stockert recreational activities additional activities, more age groups, engage families

 PAX Good Behavior Game positive behavior modification program in the schools expand to after-school activities (afterschool care, sports, etc.) Training for parents at Mountain CAP CDC, coaches, school support staff, etc.
- Alliance for a Healthier Generation evidence-based physical wellness programs in schools and in after-school programs includes ongoing measures of wellness
- SMART recovery programs for variety of ages and groups

2. Technology Applications

- Help Desk at Stockert
- Tech workshops to seniors/parents, etc.,
- Coding classes in schools and after school programs
- Esports
- $Workshops/classes \ on \ technology \ for \ work-Excel, \ etc.$

3. Career Readiness for all types of kids

- Leadership/soft-skills development
- Business plan competition entrepreneurship training
- Maker space/hacker space
- Rotary Peace in Action program develops leadership and other soft skills, requires HS students to develop and implement a
 community project; uses local mentors (Rotarians, WVWC Center for Restorative Justice students and faculty).
- Work-based learning program with Education Alliance HS teacher, Angie Westfall, is piloting a class at BUHS. Students will be exposed to various industries/businesses in WV will lead to job shadowing and internships next semester need help connecting students to businesses willing to host shadowing and internships
- Potential program with Chamber of Commerce identifying local employers' job needs and requisite skills and matching to special needs and regular seniors and recent grads. Could include job shadowing, internships, but focus on part-time jobs while in school and longer-term hiring after grad.

Dr. Aloi reported that she first met with the individuals involved in the meetings and ask specifically for their ideas and challenges they faced in their organization or unit. She wanted to identify any duplication of services and how these groups can work together toward the same goals. The Coalition Goals were identified.

Dr. Aloi asked during these meetings what the ultimate outcome was, other than wanting things to be better for the youth and for them to be successful.

She commented that some may recall participation in "Portrait of a BU Grad" meetings. During those meetings specific life skills and career goals were discussed.

From that three focus categories were identified. The Board of Education has decided that the project would fall under one of the following three categories:

Coalition Initial Focus Areas:

- 1. Mental and Physical Wellness
- 2. Technology Applications
- 3. Career Readiness for All Types of Students

The value of the outcomes will need to be evaluated in order to receive future funding to support the coalition.

Dr. Aloi gave an example of a project that the Rotary Club initiated to promote diversity. A group of students at the High School will work with Rotary International. The Coalition role will be to bring people from the community as mentors to the students and work with them on projects. Another project is through WV Ready in which two identified businesses will develop videos of the types of jobs these businesses do and how to prepare to work at these jobs and industries. Exposing the students to these jobs by shadowing is another part of this project later in the year.

Dr. Aloi concluded the presentation by taking questions and comments from the group.

Dr. Aloi is also exploring a Youth Council in the community for future input.

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Dr. Aloi is very willing to engage in more specific discussions of SYCC's role in this direction. When SYCC decides what they want to do and how to contribute and make plans, she is willing to help.

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C. Financial Report - Amberle Jenkins

Mrs. Jenkins submitted the following information.

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03/03/2020	Citizens Bank	donation	705430	\$	243.00				
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	book interest	3-31-20		\$	25.22		\$	25.22	
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00/30/2021	book litteres	10/30/21		\$	276,108.30		Þ	20.63	
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capital campaign	\$	428,387.16							
from Utility Bills			needs updated						
nom othicy bins			ceus apaated						D Thomas Pledge not
								\$12,000,00	received yet
								712,000.00	received yet
Total receive	\$	428,387.16							
with pledges		440,387.16						\$12,000.00	
picages	-	5,557.10						, IL,000.00	

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2021

% OF YEAR COMPLETED: 16.67

AS OF: AUGUST 31ST, 2021

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ACTUMENT OF THE PARTY OF THE PA	221,000	10,104.01	31,303.31	0.00	109,430.09	16.55
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	20,000.00	0.00	25,000.00	44.44
001-362-000-01 SYC UTILITY REVENUE	2,500	191.00	382.00	0.00		
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	3,090.00	7,372.50		2,118.00	15.28
001-362-000-03 SYC DRILL TEAM FEES	5,000	0.00	0.00	0.00	10,827.50	40.51
001-362-000-04 SYC BASKETBALL FEES	20,000	0.00		0.00	5,000.00	0.00
	20,000	3737-737	0.00	0.00	20,000.00	0.00
001-362-000-05 SYC ROOM RENTAL FEES	6,000	30.00	60.00	0.00	5,940.00	1.00
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	124,900	4,285.00	21,650.00	0.00	103,250.00	17.33
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	12,000.00	12,000.00	0.00 ((10,000.00)	600.00
0.01-362-000-10 SYC KARATE FEES	1,000	200.00	360.00	0.00	640.00	36.00
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	500	300.00	300.00	0.00	200.00	60.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	110.00	345.00	0.00	1,655.00	17.25
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	100	0.00	0.00	0.00	100.00	0.00
001-362-000-99 SYC BEOUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	227,200	20,206.00	62,469.50	0.00	164,730.50	27.50
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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2021

001-GENERAL FUND

				% OF	YEAR COMPLETED	: 16.67
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STOCKERT YOUTH CENTER						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	158,340	12,760.99	27,738.19	0.00	130,601.81	17.52
001-907-103-00 CAMP BUCANNEER SALARIES	24,000	3,714.39	9,103.10	0.00	14,896.90	37.93
001-907-103-01 SYC BUS DRIVERS	1,000	255.00	375.00	0.00	625.00	37.50
001-907-104-00 FICA TAX	14,070	1,279.88	2,847.00	0.00	11,223.00	20.23
001-907-105-00 GROUP INSURANCE	20,000	1,337.30	6,554.80	0.00	13,445.20	32.77
001-907-106-00 GROUP RETIREMENT	9,984	776.40	1,568.33	0.00	8,415.67	15.71
001-907-109-00 COMPENSATED ABSENCE TOTAL SALARIES & BENEFITS	227,394	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	221,394	20,123.96	48,186.42	0.00	179,207.58	21.19
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	247.93	716.80	0.00	2,883.20	19.91
001-907-213-00 UTILITIES	17,000	1,309.61	3,759.15	0.00	13,240.85	22.11
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	1,289.31	1,772.43	0.00	5,227.57	25.32
001-907-218-00 POSTAGE 001-907-221-00 TRAINING	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING 001-907-226-00 INSURANCE & BONDS	275	0.00	0.00	0.00	275.00	0.00
001-907-220-00 INSURANCE & BONDS 001-907-230-00 SYC CONTRACTURAL BUS SER	13,000	60.68	1,818.70	0.00	11,181.30	13.99
001-907-230-01 WORK ST. J/AMERICORP	3,000	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	44,625	2,907.53	8,067.08	0.00	3,000.00	0.00
John John John John John John John John	11,025	2,907.55	0,007.00	0.00	36.557.92	18 08
COMMODITIES				2.20		
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	100.00	975.36	0.00	5,024.64	16.26
001-907-341-01 OPERATING EXPENSES	2,500	170.21	365.42	274.46	1,860.12	25.60
001-907-343-00 SYC AUTO SUPPLIES	2,500	0.00	0.00	0.00	2,500.00	0.00
001-907-354-00 DRILL TEAM	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-355-00 DANCE TEAM	3,000	0.00 375.00	0.00 375.00	0.00	2,625.00	12.50
001-907-356-00 YOUTH BASKETBALL	250	0.00	0.00	0.00	250.00	0.00
001-907-357-00 TUTORING	500	0.00	0.00	0.00	500.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-359-00 ART/DRAMA PROGRAM 001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	282.03	651.14	0.00	3,848.86	14.47
001-907-360-00 CAMP BUCANNEER SUPPLIES	5,000	416.85	416.85	0.00	4,583.15	8.34
001-907-362-00 DRINK/SNACK MACHINE	0,000	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	1,500	128.00	404.00	0.00	1,096.00	26.93
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,500	188.00	416.00	0.00	1,084.00	27.73
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	35,250	1,660.09	3,603.77	274.46	31,371.77	11.00

A donation of \$12,000 was received from River Valley Child Development Center. This was used toward the purchase of an air-conditioned bus for youth activity travel.

Department Report - Debora Brockleman:

D.1 Staff Report-Upcoming Events and Current Programs

Debora Brockleman reported on the following:

Programs

Programs are going well. Karate, Little Ninjas, Kickboxing are going well. After School is back in full swing and we are at maximum capacity which is 60 per day. We have started back with the Drill Team as well and we are still accepting sign ups.

After School Snack Program

Our application renewal for the after school snack program has been approved. This is a yearly process and this year the training was online with testing at the end of the course. We had to attend the online classes in order to reapply for the program. The program allows us to be reimbursed for healthy snacks.

Upshur County Youth Coalition

Don and I continue to meet with Board of Education members, School staff and community members to discuss and plan for ways to help students in whatever way we can. SYCC offers activities for all age groups. Beginning this week we will offer an internship to a student from FETC to come to SYCC and facilitate a help desk with technology assistance in the after school program and a call in option for the community. We are also planning a computer class for adults in the future.

Also, Dr. Susan Aloi has created a Technology Survey which we want to distribute to our after school kids and their parents. We are doing this survey to better understand what the needs are with our families and how we can help.

Children's Festival

We are still planning for Children's Festival. We have changed our event this year to a drive through event. It will be at Jaw Bone Park entering from Spring St beside of Fox's Pizza and Exiting on Florida St.

We have several organization who still want to participate and those who want us to hand out their give-away items and information. We will have volunteers to help us as well at the VIPs. Our performances will be previously videoed and uploaded to our Facebook page. The date is September 18, 10am-2pm.

Bus Upgrade

With the help of Jerry Arnold and the approval from City Council we have acquired a "new to us" 34 passenger bus. Our 2000 model is in need of some repairs and the new bus became available at a good price. We have purchased it and it is currently being inspected and made ready for use. We still have one of our big red buses left and will use it primarily in the winter months. It also is in need of a few repairs but not as costly.

Full Time Position

We are still accepting applications for the custodian/maintenance/bus driver position. Applications will be accepted until September 10, 2021

D.2 Coordination of Youth Services

• Stockert Technology Survey - Children and Adults.

The following surveys will be distributed for input from the public and youth.



Stockert Technology Survey ADULTS

With the help of technology specialists at Fred Eberle Technical Center, the staff at

Fee	nat time of the day is most convenient for you to attend a one-hour technology rkshop at Stockert? (check all that work for you) Early morning, right after school starts Mid-morning, before noon Early afternoon, right after noon Mid-afternoon, before school is dismissed Right before after-school pickup Early evening, 6pm or earlier Around 6pm or 6:30pm Mid-evening, 7pm or 7:30pm el free to suggest a specific day/time that would be best for you: you are interested in attending a technology workshop at Stockert, please mplete the following information: me:
Fee	Early morning, right after school starts Mid-morning, before noon Early afternoon, right after noon Mid-afternoon, before school is dismissed Right before after-school pickup Early evening, 6pm or earlier Around 6pm or 6:30pm Mid-evening, 7pm or 7:30pm If free to suggest a specific day/time that would be best for you:
Fee	Early morning, right after school starts Mid-morning, before noon Early afternoon, right after noon Mid-afternoon, before school is dismissed Right before after-school pickup Early evening, 6pm or earlier Around 6pm or 6:30pm Mid-evening, 7pm or 7:30pm If free to suggest a specific day/time that would be best for you:
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Włł	rkshop at Stockert? (check all that work for you) Early morning, right after school starts Mid-morning, before noon Early afternoon, right after noon Mid-afternoon, before school is dismissed Right before after-school pickup
Wh	rkshop at Stockert? (check all that work for you) Early morning, right after school starts Mid-morning, before noon Early afternoon, right after noon Mid-afternoon, before school is dismissed
Wł	rkshop at Stockert? (check all that work for you) Early morning, right after school starts Mid-morning, before noon Early afternoon, right after noon
Wł	rkshop at Stockert? (check all that work for you) Early morning, right after school starts Mid-morning, before noon
Wł	rkshop at Stockert? (check all that work for you)
Wł wo	nat time of the day is most convenient for you to attend a one-hour technology rkshop at Stockert? (check all that work for you)
	Wednesday Saturday
	Tuesday Friday
wo	rkshop at Stockert? (check all that work for you) Monday Thursday
	nich is the most convenient day of the week for you to attend a technology
Stoc	ekert Adult Technology Survey, Cont. September 2021
	Other (please describe)
	Blogging Other (places describe)
	Using Instagram
	Using Facebook
	Keeping my online accounts safe from hacking
	Making better use of mobile phone applications
	Cyberbullying
	Protecting my kid(s) online
	Microsoft Office applications (Word, Excel, etc.)
	Upshur Schools' educational technology
	I'm interested in learning more about:
	member or leave on the entry desk. Thank you!
]	Please check off all of the items in the list below that you would be interested in learning more about. Then, return your completed survey to a Stockert staff

Stockert Technology Survey KIDS					
The staff at Stockert Youth & Community Center want to provide you with technology help you may need to complete your homework and do well in school.					
Please check off any of the items in the list below that you would like help with while at Stockert. Check as many as you want!					
Then, return your completed survey to any staff member at Stockert. Thank you!					
I need help:					
using my tablet for schoolwork					
connecting to the Internet at Stockert or at home					
finding homework assignments on my tablet					
using Word to write papers					
submitting completed assignments					
using the Internet to do research for schoolwork					
sending a message to my teacher					
making a PowerPoint or other kind of presentation					
Below and on the other side, you can write in other technology help you may need that could be taken care of while you are at Stockert:					

E. Correspondence:

E. 1 Notice Accepting Applications for maintenance/bus driver position:

CITY OF BUCKHANNON ACCEPTING APPLICATIONS FOR MAINTENANCE/BUS DRIVER POSITION

The City of Buckhannon is accepting applications for (1) Full-time benefited position until Friday, September 10, 2021.

The position will include light maintenance, custodial duties, and bus driving.

Applicants must have a valid WV CDL driver license with a passenger endorsement and capable of climbing stairs and lifting 50 pounds.

Applicants will be subject to a background check and drug test.

Applications may be obtained at Buckhannon City Hall, 70 E Main St, Buckhannon WV 26201 between the hours of 8:30 am until 4:30 pm Monday - Friday.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons.

F. Consent Agenda:

F.1 Approval of minutes 08-02-21:

Motion Nestor/Brady to approve the minutes of the meeting held August 2, 2021. Motion carried.

G. Strategic Issues for discussion and vote:

G.1 Presentation- Dr Aloi- Upshur Youth and Community Coalition: (Addressed Earlier-See Presentation under Guests)

G.2 Update Children's Festival September 18, 2021 Modifications due to COVID 19:

Director Brockleman reported that the event has been modified from a public gathering to be a drive-thru event. Parents will transport the children in vehicles to drive through Jawbone Park. Free items will be distributed to the children.

G.3 Continued Discussion Multi-Purpose Building/Gym Building Options/Cost/Envision

Recorder-Sanders informed the Board Members that Orion Strategies facilitated two separate virtual meetings for WAMSB Committee with Senator Capito and Senator Manchin's offices. During the meetings, Recorder Sanders brought forth three possible capital infrastructure projects that would be beneficial for the WAMSB event. One of the projects was a request to help with the funding toward the Stockert Youth multi-purpose building. Information will be sent to these offices about those projects.

Several Board Members expressed their confusion and frustration in regard to the recent Board of Education public meeting regarding a new high school.

There was discussion about the possibility of a new high school building. During the meeting a recreational complex was discussed. Board Members felt there were comments during the meeting that confused the public and took any focus away from the Stockert Youth facility and youth coalition. Board Members want to have more specific discussions in moving forward with the multi-purpose building and asked for a meeting to be scheduled to discuss this topic specifically.

Recorder Sanders stated that emails could be exchanged on possible meeting dates.

H	Roard	member	comments and	Lannouncen	ients: None

There being no further business to be transacted, motion Shobe/Nestor to adjourn the meeting at 4:58 pm. Motion carried.

Mayor Robert N. Skinner III	
Assistant Recorder Amberle Jenkins	