

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, December 2, 2021, at 7:30 a.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

| | | |
|--------------------|--|-----------------|
| Robbie Skinner | Mayor | Absent |
| Randy Sanders | City Recorder | Present |
| Shelia Lewis-Sines | Board Member | Present |
| Scott Randall | Board Member | Present -by GTM |
| Jay Hollen | City Engineer | Absent |
| Jerry Arnold | Director of Public Works | Present |
| Amberle Jenkins | Assistant Recorder/Director of Finance | Present |
| Tom O'Neill | City Attorney | Absent |
| Barbara Hinkle | Office Manager | Present |

Guest-CJ Rylands

**To Participate in a Utility Board meeting virtually,
please join the meeting from your computer, tablet or smartphone:**

<https://global.gotomeeting.com/join/382929125>

You can also dial in using your phone: United States: [+1 \(669\) 224-3412](tel:+16692243412) Access Code: 382-929-125

*City of Buckhannon Waste Collection Board
7:30AM at City Hall in Council Chambers
Meeting Agenda for Thursday, December 2, 2021*

-
- A. **Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
 - B. **Recognized Guests**
 - B.1
 - C. **Financial Report-Amby Jenkins**
 - C.1 November 2021
 - D. **Department Report**
 - D.1 Recycling Center Report
 - D.2 Transfer Station Report
 - D.3 Waste Collection Report
 - E. **Correspondence and Information**
 - E.1 Letters from Cummins Sales & Service- Updated Shipment Delay Dates & Reasons for the Delays
RE: FEMA Region III Hazard Mitigation Project Emergency Power Generators
 - E.2 Letter from WVDEP RE: Received 2020 Annual Operational Report & Acceptable
 - F. **Consent Agenda**
 - F.1 Approval of Minutes: 11/04/2021
 - G. **Strategic Issues for Discussion and/or Vote**
 - G.1 Financial Statement Period Ending 06/30/2021
 - G.2 Discussion/Possible Action PSC General Order 183.12 Rate Increase
 - H. **Board Members Comments and Announcements**
 - I. **Adjournment**

Posted 11/24/2021

A. Call to Order: The meeting was called to order by Recorder Sanders, followed by a moment of silence and pledge to the flag.

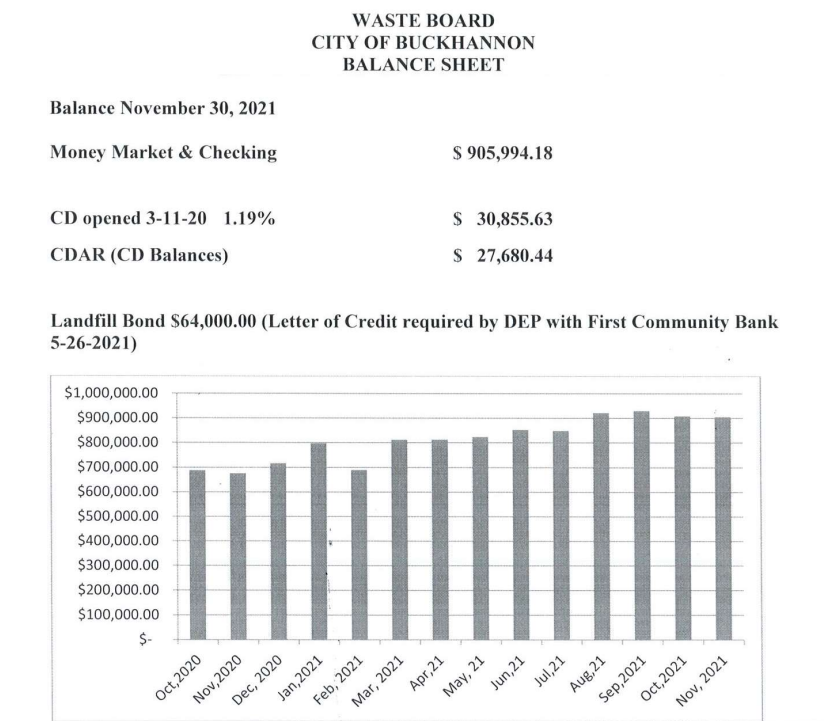
B. Recognized Guests: CJ Rylands.

Recorder Sanders recognized Guest-CJ Rylands. Mr. Rylands attended to speak on the fees for commercial garbage pickup. He explained that his restaurant in Elkins has a dumpster that is picked up 3 times per week and he pays \$450.00 per month. The same service in Buckhannon is much higher. His recent bill from Buckhannon Utility Boards was \$1600.00 (of which \$937 is waste). He asked the Board to keep this in mind while reviewing the future rate increase. Also, customers in the city limits must pay 2% utility tax. He would like to see commercial and residential service costs a little more equal.

The group discussed the subject. Mr. Arnold commented that weighing the dumpster contents would be much fairer, but that the trucks would need a certified scale attached which have not previously been approved by the PSC. He has recently learned that the PSC may have authorized a scale that can be used on front loading trucks. The city does not own a front-loading truck. Drivers currently must estimate the number of bags in the dumpster which could cause a difference of up to 5 bags per dumpster. Mr. Arnold would like to eventually get to a point that commercial garbage pickup with dumpsters is charged by weight.

C. Financial Report-Amby Jenkins

C.1 November 2021- Mrs. Jenkins presented and explained the following information:



Money Market & Checking Trend

An agreement or MOU needs to be executed between the City and Waste Collection Board on the amount of lease or rent to pay to the City for use of the Mudlick property. City Council agreed to \$2000 per month and will begin August 2022. The amount credited toward Upper Pecks Run Property will be used until then.

| 12-01-2021 02:09 PM | | CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: NOVEMBER 30TH, 2021 | | | | |
|---|----------------|--|---------------------|------------------|----------------|--------------|
| 404-WASTE COLLECTION | | % OF YEAR COMPLETED: 41.67 | | | | |
| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
| TAXES | | | | | | |
| 404-303-002-00 RECYCLE-ALUMINUM | 1,500 | 0.00 | 1,289.28 | 0.00 | 210.72 | 85.95 |
| 404-303-003-00 RECYCLE-OCC-CARDBOARD | 2,000 | 3,776.40 | 12,329.24 | 0.00 | (10,329.24) | 616.46 |
| 404-303-004-00 RECYCLE-MGCP/SCW-OFFICE P | 0 | 0.00 | 3,882.60 | 0.00 | (3,882.60) | 0.00 |
| 404-303-005-00 RECYCLE-HDPE-MILK JUGS | 27,477 | 0.00 | 31,189.60 | 0.00 | (3,712.60) | 113.51 |
| 404-303-006-00 RECYCLE-ONP-NEWSPAPER | 2,000 | 0.00 | 2,384.09 | 0.00 | (384.09) | 119.20 |
| 404-316-000-00 DUMPSTERS | 2,000 | 0.00 | 1,310.00 | 0.00 | 690.00 | 65.50 |
| 404-317-000-00 DUMPSTER RENTAL | 82,000 | 7,850.66 | 39,810.65 | 0.00 | 45,189.35 | 46.84 |
| TOTAL TAXES | 119,977 | 11,627.06 | 92,195.46 | 0.00 | 27,781.54 | 76.84 |
| OTHER FEES | | | | | | |
| 404-341-000-00 FUEL SURCHARGE | 69,000 | 8,058.79 | 40,700.12 | 0.00 | 28,299.88 | 58.99 |
| TOTAL OTHER FEES | 69,000 | 8,058.79 | 40,700.12 | 0.00 | 28,299.88 | 58.99 |
| UTILITY BILLINGS | | | | | | |
| 404-350-000-00 WASTE COLLECTION BILLINGS | 2,534,000 | 235,057.65 | 1,188,073.12 | 0.00 | 1,345,926.88 | 46.89 |
| TOTAL UTILITY BILLINGS | 2,534,000 | 235,057.65 | 1,188,073.12 | 0.00 | 1,345,926.88 | 46.89 |
| HEALTH AND SAFETY | | | | | | |
| 404-355-000-00 TRANSFER ST/LANDFILL RECE | 300,263 | 32,117.00 | 197,886.83 | 0.00 | 102,376.17 | 65.90 |
| TOTAL HEALTH AND SAFETY | 300,263 | 32,117.00 | 197,886.83 | 0.00 | 102,376.17 | 65.90 |
| GRANTS | | | | | | |
| 404-366-000-00 STATE GRANTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-368-000-00 CONTRIBUTION FROM UCSWA | 0 | 900.00 | 900.00 | 0.00 | (900.00) | 0.00 |
| TOTAL GRANTS | 0 | 900.00 | 900.00 | 0.00 | (900.00) | 0.00 |
| INTRAFUND CONTR/CHARGES | | | | | | |
| 404-370-000-01 LATE CHARGES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-370-000-02 CUSTOMER BILL FEES (BANK-S | 200 | 0.00 | 50.00 | 0.00 | 150.00 | 25.00 |
| TOTAL INTRAFUND CONTR/CHARGES | 200 | 0.00 | 50.00 | 0.00 | 150.00 | 25.00 |
| OTHER REVENUE | | | | | | |
| 404-380-000-00 INTEREST | 200 | 0.00 | 76.16 | 0.00 | 123.84 | 38.08 |
| 404-381-000-00 MAINT BILLING OTHER DEPTS | 600 | 0.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| 404-399-000-00 WASTE COLL. MISCELLANEOUS | 30,000 | 1,173.66 | 13,895.90 | 0.00 | 16,104.10 | 46.32 |
| 404-399-000-02 GAIN ON DISPOSAL OF ASSET | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL OTHER REVENUE | 30,800 | 1,173.66 | 13,972.06 | 0.00 | 16,827.94 | 45.36 |
| TOTAL REVENUE | 3,054,240 | 288,934.16 | 1,533,777.59 | 0.00 | 1,520,462.41 | 50.22 |

12-01-2021 02:09 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 41.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| WASTE DEPARTMENT ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 404-530-103-00 WASTE EMPLOYEES SALARIES | 629,000 | 45,572.38 | 247,958.19 | 0.00 | 381,041.81 | 39.42 |
| 404-530-103-01 WASTE COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-530-104-00 WASTE COLL. F.I.C.A. | 48,200 | 3,470.97 | 18,895.73 | 0.00 | 29,304.27 | 39.20 |
| 404-530-105-00 WASTE EMPLOYEE INSURANCE | 153,000 | 8,497.00 | 70,793.84 | 0.00 | 82,206.16 | 46.27 |
| 404-530-106-00 WASTE EMPLOYEE RETIREMENT | 61,000 | 4,323.50 | 23,098.27 | 0.00 | 37,901.73 | 37.87 |
| TOTAL SALARIES & BENEFITS | 891,200 | 61,863.85 | 360,746.03 | 0.00 | 530,453.97 | 40.48 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-530-213-00 WASTE COLL. UTILITIES | 17,000 | 893.50 | 4,834.39 | 0.00 | 12,165.61 | 28.44 |
| 404-530-226-00 COMP, UNEMPL & INSURANCE | 58,000 | 4,546.04 | 26,326.94 | 0.00 | 31,673.06 | 45.39 |
| TOTAL CONTRACTUAL SERVICES | 75,000 | 5,439.54 | 31,161.33 | 0.00 | 43,838.67 | 41.55 |
| COMMODITIES | | | | | | |
| 404-530-341-00 SHOP MAINTENANCE | 40,000 | 4,174.86 | 12,621.07 | 0.00 | 27,378.93 | 31.55 |
| 404-530-341-05 SAFETY EQUIPMENT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-530-343-00 TRUCK MAINTENANCE | 60,000 | 7,674.55 | 45,748.25 | 0.00 | 14,251.75 | 76.25 |
| 404-530-343-01 GAS & OIL EXPENSE 1,2,3,4 | 80,000 | 8,464.58 | 39,282.85 | 0.00 | 40,717.15 | 49.10 |
| 404-530-344-00 MAINTENANCE OTHER DEPTS. | 2,000 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 404-530-345-00 WASTE COLL. UNIFORMS | 13,000 | 1,014.68 | 4,191.21 | 0.00 | 8,808.79 | 32.24 |
| TOTAL COMMODITIES | 195,000 | 21,328.67 | 101,843.38 | 0.00 | 93,156.62 | 52.23 |
| CAPITAL OUTLAY | | | | | | |
| 404-530-459-00 WASTE COLL. NEW EQUIPMENT | 109,000 | 53,090.67 | 91,915.35 | 0.00 | 17,084.65 | 84.33 |
| 404-530-459-01 TOTER SYSTEM | 69,000 | 5,946.83 | 28,923.07 | 0.00 | 40,076.93 | 41.92 |
| TOTAL CAPITAL OUTLAY | 178,000 | 59,037.50 | 120,838.42 | 0.00 | 57,161.58 | 67.89 |
| CONTRIBUTIONS | | | | | | |
| 404-530-561-00 DUMPSTERS (NEW) | 20,000 | 0.00 | 29,651.00 | 0.00 | (9,651.00) | 148.26 |
| TOTAL CONTRIBUTIONS | 20,000 | 0.00 | 29,651.00 | 0.00 | (9,651.00) | 148.26 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-530-999-00 COLLECTION MISCELLANEOUS | 16,000 | 1,297.89 | 11,525.63 | 0.00 | 4,474.37 | 72.04 |
| TOTAL NON-OPERATING EXPENSES | 16,000 | 1,297.89 | 11,525.63 | 0.00 | 4,474.37 | 72.04 |
| TOTAL WASTE DEPARTMENT | 1,375,200 | 148,967.45 | 655,765.79 | 0.00 | 719,434.21 | 47.69 |

RECYCLING DEPARTMENT
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| | | | | | | |
|--|---------|----------|-----------|------|-----------|-------|
| SALARIES & BENEFITS | | | | | | |
| 404-531-103-00 RECYCLING SALARIES | 100,000 | 7,391.55 | 40,338.86 | 0.00 | 59,661.14 | 40.34 |
| 404-531-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-531-104-00 FICA TAX | 7,650 | 562.48 | 3,073.50 | 0.00 | 4,576.50 | 40.18 |

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 41.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 404-531-105-00 GROUP INSURANCE | 24,900 | 1,408.00 | 11,558.70 | 0.00 | 13,341.30 | 46.42 |
| 404-531-106-00 GROUP RETIREMENT | 10,000 | 739.15 | 4,033.90 | 0.00 | 5,966.10 | 40.34 |
| TOTAL SALARIES & BENEFITS | 142,550 | 10,101.18 | 59,004.96 | 0.00 | 83,545.04 | 41.35 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-531-213-00 UTILITIES | 4,900 | 386.24 | 2,143.34 | 0.00 | 2,756.66 | 43.74 |
| 404-531-226-00 INSURANCE & BONDS | 4,500 | 209.16 | 1,601.20 | 0.00 | 2,898.80 | 35.56 |
| TOTAL CONTRACTUAL SERVICES | 9,400 | 595.40 | 3,744.54 | 0.00 | 5,655.46 | 39.84 |
| COMMODITIES | | | | | | |
| 404-531-343-00 TRUCK MAINTENANCE | 10,000 | 705.26 | 5,464.21 | 0.00 | 4,535.79 | 54.64 |
| 404-531-343-01 FUEL - RECYCLING CENTER | 8,000 | 873.59 | 3,770.13 | 0.00 | 4,229.87 | 47.13 |
| 404-531-343-02 EQUIPMENT MAINTENANCE | 9,000 | 0.00 | 3,471.81 | 0.00 | 5,528.19 | 38.58 |
| 404-531-399-00 MISCELLANEOUS | 5,000 | 130.99 | 1,999.69 | 0.00 | 3,000.31 | 39.99 |
| TOTAL COMMODITIES | 32,000 | 1,709.84 | 14,705.84 | 0.00 | 17,294.16 | 45.96 |
| CAPITAL OUTLAY | | | | | | |
| 404-531-459-00 CAPITAL OUTLAY - NEW EQUI | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL RECYCLING DEPARTMENT | 183,950 | 12,406.42 | 77,455.34 | 0.00 | 106,494.66 | 42.11 |
| LANDFILL ===== | | | | | | |
| CONTRACTUAL SERVICES | | | | | | |
| 404-532-216-00 TESTING/MONITOR WELLS | 0 | 139.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-532-216-01 TREATMENT OF LEACHATE | 33,000 | 571.07 | 5,207.81 | 0.00 | 27,792.19 | 15.78 |
| TOTAL CONTRACTUAL SERVICES | 33,000 | 432.07 | 5,207.81 | 0.00 | 27,792.19 | 15.78 |
| CAPITAL OUTLAY | | | | | | |
| 404-532-461-00 BONDING (LANDFILL) | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTRIBUTIONS | | | | | | |
| 404-532-599-00 WASTE DEPRECIATION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL LANDFILL | 33,000 | 432.07 | 5,207.81 | 0.00 | 27,792.19 | 15.78 |

TRANSFER STATION
=====

| | | | | | | |
|--|---------|----------|-----------|------|-----------|-------|
| SALARIES & BENEFITS | | | | | | |
| 404-533-103-00 SALARIES TRANSFER STATION | 105,000 | 6,863.49 | 37,597.36 | 0.00 | 67,402.64 | 35.81 |
| 404-533-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-104-00 FICA TAX | 8,033 | 522.05 | 2,873.90 | 0.00 | 5,159.10 | 35.78 |
| 404-533-105-00 GROUP INSURANCE | 17,200 | 964.00 | 8,165.80 | 0.00 | 9,034.20 | 47.48 |

12-01-2021 02:09 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 41.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 404-533-106-00 GROUP RETIREMENT | 10,400 | 686.36 | 3,759.68 | 0.00 | 6,640.32 | 36.15 |
| TOTAL SALARIES & BENEFITS | 140,633 | 9,035.90 | 52,396.74 | 0.00 | 88,236.26 | 37.26 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-533-213-00 UTILITIES | 10,500 | 407.38 | 2,109.90 | 0.00 | 8,390.10 | 20.05 |
| 404-533-216-00 DRAINAGE EXPENSE TRANSFER | 1,600 | 3,564.28 | 5,908.72 | 0.00 | 4,308.72 | 369.30 |
| 404-533-226-00 INSURANCE & BONDS | 20,000 | 1,408.69 | 8,587.02 | 0.00 | 11,412.98 | 42.94 |
| TOTAL CONTRACTUAL SERVICES | 32,100 | 5,380.35 | 16,605.64 | 0.00 | 15,494.36 | 51.73 |
| COMMODITIES | | | | | | |
| 404-533-343-00 EQUIPMENT MAINTENANCE | 17,000 | 287.50 | 7,945.45 | 0.00 | 9,054.55 | 46.74 |
| 404-533-343-01 FUEL/OIL TRANSFER STA. 7, | 47,000 | 5,085.88 | 27,446.48 | 0.00 | 19,553.52 | 58.40 |
| 404-533-343-02 MAINTENANCE TRUCK/TRAILER | 40,000 | 0.00 | 4,458.00 | 0.00 | 35,542.00 | 11.15 |
| 404-533-345-00 UNIFORMS | 4,000 | 207.03 | 873.24 | 0.00 | 3,126.76 | 21.83 |
| TOTAL COMMODITIES | 108,000 | 5,580.41 | 40,723.17 | 0.00 | 67,276.83 | 37.71 |
| CAPITAL OUTLAY | | | | | | |
| 404-533-459-00 NEW EQUIPMENT | 124,000 | 5,665.08 | 59,755.28 | 0.00 | 64,244.72 | 48.19 |
| 404-533-460-00 TIPPING FEES | 858,000 | 83,190.05 | 407,456.17 | 0.00 | 450,543.83 | 47.49 |
| 404-533-461-00 BONDING TRANSFER STATION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-464-00 STATE GRANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-470-00 TIRE DISPOSAL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-478-00 ROAD MAINTENANCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-479-00 RECLASSIFY PAYMENTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 982,000 | 88,855.13 | 467,211.45 | 0.00 | 514,788.55 | 47.58 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-533-999-00 MISCELLANEOUS TRANSFER ST | 4,000 | 164.09 | 2,602.69 | 0.00 | 1,397.31 | 65.07 |
| TOTAL NON-OPERATING EXPENSES | 4,000 | 164.09 | 2,602.69 | 0.00 | 1,397.31 | 65.07 |
| <hr/> | | | | | | |
| TOTAL TRANSFER STATION | 1,266,733 | 109,015.88 | 579,539.69 | 0.00 | 687,193.31 | 45.75 |
| WASTE OFFICE/BOARD | | | | | | |
| ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 404-534-101-00 WASTE BOARD OFFICERS SALA | 12,000 | 1,000.00 | 5,000.00 | 0.00 | 7,000.00 | 41.67 |
| 404-534-103-00 CLERK, ATTORNEY, ENGINEER | 178,000 | 13,494.35 | 69,198.11 | 0.00 | 108,801.89 | 38.88 |
| 404-534-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-534-104-00 FICA TAX | 13,617 | 1,108.17 | 5,443.83 | 0.00 | 8,173.17 | 39.98 |
| 404-534-105-00 GROUP INSURANCE | 17,200 | 1,005.75 | 7,833.45 | 0.00 | 9,366.55 | 45.54 |
| 404-534-106-00 GROUP RETIREMENT | 18,040 | 1,325.12 | 6,497.94 | 0.00 | 11,542.06 | 36.02 |
| 404-534-107-00 INT EXP EXCAVATOR LOAN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 238,857 | 17,933.39 | 93,973.33 | 0.00 | 144,883.67 | 39.34 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-534-218-00 POSTAGE | 9,200 | 931.81 | 4,282.12 | 0.00 | 4,917.88 | 46.54 |
| 404-534-219-00 RENT | 10,000 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 404-534-223-00 PROFESSIONAL SERVICES (LE | 7,800 | 696.75 | 866.50 | 1,000.00 | 5,933.50 | 23.93 |

12-01-2021 02:09 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 41.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 404-534-226-00 INSURANCE & BONDS | 15,000 | 1,008.78 | 6,333.48 | 0.00 | 8,666.52 | 42.22 |
| TOTAL CONTRACTUAL SERVICES | 42,000 | 2,637.34 | 11,482.10 | 1,000.00 | 29,517.90 | 29.72 |
| COMMODITIES | | | | | | |
| 404-534-353-00 PSC ASSESSMENTS | 8,000 | 0.00 | 6,609.91 | 0.00 | 1,390.09 | 82.62 |
| 404-534-399-00 MISCELLANEOUS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COMMODITIES | 8,000 | 0.00 | 6,609.91 | 0.00 | 1,390.09 | 82.62 |
| CAPITAL OUTLAY | | | | | | |
| 404-534-459-00 NEW COMPUTER CAPITAL OUTL | 7,500 | 385.83 | 4,730.98 | 444.93 | 2,324.09 | 69.01 |
| TOTAL CAPITAL OUTLAY | 7,500 | 385.83 | 4,730.98 | 444.93 | 2,324.09 | 69.01 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-534-999-00 GEM & ADM MISC BILLING EX | 51,000 | 2,705.43 | 27,495.50 | 300.00 | 23,204.50 | 54.50 |
| TOTAL NON-OPERATING EXPENSES | 51,000 | 2,705.43 | 27,495.50 | 300.00 | 23,204.50 | 54.50 |
| <hr/> | | | | | | |
| TOTAL WASTE OFFICE/BOARD | 347,357 | 23,661.99 | 144,291.82 | 1,744.93 | 201,320.25 | 42.04 |
| BAD DEBT | | | | | | |
| ===== | | | | | | |
| NON-OPERATING EXPENSES | | | | | | |
| 404-550-676-00 BAD DEBT EXPENSE(return c | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <hr/> | | | | | | |
| TOTAL BAD DEBT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <hr/> | | | | | | |
| TOTAL EXPENDITURES | 3,206,240 | 294,483.81 | 1,462,260.45 | 1,744.93 | 1,742,234.62 | 45.66 |
| REVENUE OVER/(UNDER) EXPENDITURES | (152,000) | (5,549.65) | 71,517.14 | (1,744.93) | (221,772.21) | 45.90- |

Waste November 2021 Payment of Bills

\$48,587.72- MERCEDES BENZ FINANCIAL -FINAL PYMT ON 2 FRIEGHTLINER GARBAGE TRKS

\$4,550.28- RELIABLE TIRE- TIRES & CAPS

\$32,853.06 – TIRE & RUBBER – OCTOBER 2021 TIRE & CD DISPOSAL

\$49,111.99 – WM CORPORATE SERVICES – OCTOBER 2021 TIPPING FEES

\$3,298.28 – BUCKHANNON UTILITY BOARDS – OCT & NOV LEACHATE TREATMENT

12-01-2021 12:31 AM

DISBURSEMENT 11-01-21 TO 11-30-21

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------------|------------------------------|------------|----------------------|----------------------------|----------|
| WASTE DEPARTMENT | MPL CORPORATION | 530-999-00 | COLLECTION MISCELLAN | TOWER NETWORK ACCESS NOV 2 | 100.00 |
| | MON POWER | 530-213-00 | WASTE COLL. UTILITIE | 110088931545 WASTE GARAGE | 313.30 |
| | UNIFIRST CORP. | 530-345-00 | WASTE COLL. UNIFORMS | ALL DEPT OCT 21 UNIFORMS | 1,014.68 |
| | COLE TRUCK PARTS INC | 530-343-00 | TRUCK MAINTENANCE | DEF TANK FILTER FOR R-8 | 499.82 |
| | | 530-343-00 | TRUCK MAINTENANCE | AIR DRYER FOR R-8 | 595.00 |
| | VALLEY STEEL SERVICE | 530-343-00 | TRUCK MAINTENANCE | STEEL FOR TUB ON R-1 | 630.10 |
| | SOUTHERN STATES COOP INC | 530-999-00 | COLLECTION MISCELLAN | BOOTS FOR DANNY HORNBECK | 239.99 |
| | ENCOVA INSURANCE | 530-226-00 | COMP, UNEMPL & INSUR | WCB1005474 10/4/21 TO 11/1 | 3,555.66 |
| | AIRGAS USA, LLC | 530-341-00 | SHOP MAINTENANCE | MIG WIRE FOR WELD SHOP | 107.17 |
| | J T MARTIN COMPANY INC | 530-341-00 | SHOP MAINTENANCE | 5- FIRE EXTINGU RECHARGED | 128.34 |
| | WV PUBLIC EMPLOYEES INSURANC | 530-105-00 | WASTE EMPLOYEE INSUR | WASTE NOV 2021 INSURANCE | 6,873.00 |
| | | 530-105-00 | WASTE EMPLOYEE INSUR | WASTE NOV RETIREE'S SUB IN | 1,624.00 |
| | MATHENY MOTOR TRUCK CO | 530-343-00 | TRUCK MAINTENANCE | CONTROL ASSY.FOR R-2&8 | 188.93 |
| | | 530-343-00 | TRUCK MAINTENANCE | CONTROL ASSY.FOR R-2&8 | 102.51 |
| | | 530-343-00 | TRUCK MAINTENANCE | CONTROL ASSY.FOR R-2&8 | 25.94 |
| | | 530-343-00 | TRUCK MAINTENANCE | CONTROL ASSY.FOR R-2&8 | 9.69 |
| | | 530-343-00 | TRUCK MAINTENANCE | GASKET CONNOC FOR R-8 | 9.69 |
| | NAPA-AMTOWER AUTO SUPPLY | 530-341-00 | SHOP MAINTENANCE | TRAILER WIRE & STOP LEAK | 61.47 |
| | | 530-343-00 | TRUCK MAINTENANCE | BEDLINER FOR R-20 | 128.98 |
| | | 530-343-00 | TRUCK MAINTENANCE | HYD HOSE FOR SHOP | 546.00 |
| | | 530-343-00 | TRUCK MAINTENANCE | HYD HOSE FOR SHOP | 67.12 |
| | | 530-341-00 | SHOP MAINTENANCE | AIR HOSE FOR SHOP | 144.40 |
| | | 530-343-00 | TRUCK MAINTENANCE | UNDERCOATING FOR R-1 | 57.98 |

12-01-2021 12:31 AM

DISBURSEMENT 11-01-21 TO 11-30-21

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------|------------------------------|------------|----------------------|----------------------------|-----------|
| | HOLTZ INDUSTRIES INC | 530-341-00 | SHOP MAINTENANCE | BLOCK ASSY & SLIDE SHOE | 1,083.00 |
| | HARBOR FREIGHT TOOLS | 530-343-00 | TRUCK MAINTENANCE | PCRD-BLUE TARP | 18.99 |
| | | 530-341-00 | SHOP MAINTENANCE | PCRD-PAINT BRUSHES AND AIR | 144.49 |
| | LOWES BUSINESS ACCOUNTS | 530-341-00 | SHOP MAINTENANCE | BLACK PIPE FITTINGS | 41.16 |
| | | 530-999-00 | COLLECTION MISCELLAN | CLEANING SUPP & WASHERS | 18.52 |
| | MERCEDES BENZ FINANCIAL SERV | 530-459-00 | WASTE COLL. NEW EQUI | FREIGHTLINER GARB 2 TRKS F | 48,587.72 |
| | DODSON BROS EXTERMINATING CO | 530-341-00 | SHOP MAINTENANCE | OCT 2021 PEST CONTROL WAST | 70.00 |
| | ATCO INTERNATIONAL | 530-341-00 | SHOP MAINTENANCE | PARTS WASHER FLUID | 1,029.00 |
| | FIRST COMMUNITY BANK | 530-459-01 | TOTER SYSTEM | WAS NOV 2021 TOTER PYMT | 5,854.68 |
| | | 530-459-01 | TOTER SYSTEM | Loan#25393086 Renewal INT | 92.15 |
| | WV PUBLIC EMPLOYEES RETIREME | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIREMENT CONTRIBUTION | 1,470.19 |
| | | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIREMENT CONTRIBUTION | 1,572.76 |
| | | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIRE TIER2 CONTRIBUTI | 652.63 |
| | | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIRE TIER2 CONTRIBUTI | 627.92 |
| | SYLVESTER W. LOWTHER | 530-343-00 | TRUCK MAINTENANCE | HYD.HOSE FOR R-1 | 157.91 |
| | ENTERPRISE FM TRUST | 530-459-00 | WASTE COLL. NEW EQUI | 22WCPJ 2019 RAM 1500 PYMT | 903.77 |
| | | 530-459-00 | WASTE COLL. NEW EQUI | 22RRKV 2019 FORD F-150 PYM | 734.37 |
| | | 530-459-00 | WASTE COLL. NEW EQUI | 22RRWX 2018 FORD EXPLORER | 553.14 |
| | JOHN BOGGESS dba VJG ASSOCIA | 530-999-00 | COLLECTION MISCELLAN | GLOVES AND SAFETY GLASSES | 478.18 |
| | US CELLULAR | 530-213-00 | WASTE COLL. UTILITIE | 642-1651 613-0113 0002 | 60.20 |
| | | 530-213-00 | WASTE COLL. UTILITIE | 677-4586 3862 3867 | 132.99 |
| | SPRINT | 530-213-00 | WASTE COLL. UTILITIE | ALL DEPT NOV 2021 GEOTAB | 128.54 |
| | RELIABLE TIRE COMPANY | 530-343-00 | TRUCK MAINTENANCE | TIRES & CAPS | 2,303.00 |
| | | 530-343-00 | TRUCK MAINTENANCE | TIRES & CAPS | 2,247.28 |
| | COMMUNITY BANK | 530-459-00 | WASTE COLL. NEW EQUI | WAS NOV 21 FREIGHTLINER PY | 2,311.67 |
| | TOOLS ETC | 530-341-00 | SHOP MAINTENANCE | TRNSFER PUMP; GRINDER | 812.00 |
| | | 530-341-00 | SHOP MAINTENANCE | SAW BLADE; SOCKT RLS | 191.00 |
| | WALMART STORES INC -BUCKHANN | 530-999-00 | COLLECTION MISCELLAN | CLEANING SUPPLIES FOR SHO | 428.70 |
| | | 530-341-00 | SHOP MAINTENANCE | DRY ERASE BOARDS SHOP | 15.86 |
| | INTERNAL REVENUE SERVICE | 530-104-00 | WASTE COLL. F.I.C.A. | FICA WITHHELD AND MATCHED | 1,370.71 |
| | | 530-104-00 | WASTE COLL. F.I.C.A. | FICA WITHHELD AND MATCHED | 1,442.35 |
| | | 530-104-00 | WASTE COLL. F.I.C.A. | MEDICARE WITHHELD & MATCHE | 320.57 |
| | | 530-104-00 | WASTE COLL. F.I.C.A. | MEDICARE WITHHELD & MATCHE | 337.34 |
| | AMAZON.COM | 530-341-00 | SHOP MAINTENANCE | PCRD-MILW HACKZALL | 148.00 |
| | | 530-341-00 | SHOP MAINTENANCE | PCRD-WIRE WHLS FOR GRINDER | 30.98 |
| | | 530-341-00 | SHOP MAINTENANCE | PCRD-GRINDER WHLS | 37.99 |
| | | 530-343-00 | TRUCK MAINTENANCE | PCRD-TAIL LIGHT FOR R4 | 5.77 |
| | FASTENAL INDUSTRIAL | 530-343-00 | TRUCK MAINTENANCE | SCREWS FOR GARBAGE TRKS | 19.74 |
| | FLEET HOSTER LLC | 530-343-00 | TRUCK MAINTENANCE | PCRD-CAMERA SERVICE FOR R8 | 19.00 |
| | AT&T MOBILITY | 530-213-00 | WASTE COLL. UTILITIE | 304-677-3862 JERRY ARNOLD | 104.32 |
| | WORLD FUEL SERVICES, INC. | 530-341-00 | SHOP MAINTENANCE | PUMP FOR DEF FLUID | 130.00 |
| | | 530-343-00 | TRUCK MAINTENANCE | DEF FLUID | 41.10 |
| | | 530-343-01 | GAS & OIL EXPENSE 1, | DEF FLUID | 277.20 |
| | | 530-343-01 | GAS & OIL EXPENSE 1, | WASTE FUEL BILL OCT 2021 | 8,187.38 |
| | FRONTIER | 530-213-00 | WASTE COLL. UTILITIE | 472-1651-101515-4 CITY HAL | 66.83 |
| | | 530-213-00 | WASTE COLL. UTILITIE | 472-4443-101915-4 WASTE | 63.15 |
| | | 530-213-00 | WASTE COLL. UTILITIE | 304-003-2273-060600-4 | 24.17 |
| | TRAVELERS INSURANCE | 530-226-00 | COMP, UNEMPL & INSUR | INS PREM AUTO LIAB NOV 202 | 990.38 |
| | IDENTOGO | 530-999-00 | COLLECTION MISCELLAN | BACKGROUND CK AMOS TENNEY | 32.50 |

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DISBURSEMENT 11-01-21 TO 11-30-21

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|----------------------|------------------------------|------------|----------------------|----------------------------|------------|
| | **PAYROLL EXPENSES | | | 11/01/2021 - 11/30/2021 | 45,572.38 |
| | | | | TOTAL: | 148,967.45 |
| RECYCLING DEPARTMENT | MON POWER | 531-213-00 | UTILITIES | 110088931701 RECYCLING CEN | 245.21 |
| | COLE TRUCK PARTS INC | 531-343-00 | TRUCK MAINTENANCE | SWITCH FOR R-18 | 27.62 |
| | ENCOVA INSURANCE | 531-226-00 | INSURANCE & BONDS | WCB1005474 10/4/21 TO 11/1 | 209.16 |
| | WV PUBLIC EMPLOYEES INSURANC | 531-105-00 | GROUP INSURANCE | WASTE NOV 2021 INSURANCE | 1,060.00 |
| | | 531-105-00 | GROUP INSURANCE | WASTE NOV RETIREE'S SUB IN | 348.00 |
| | NAPA-AMTOWER AUTO SUPPLY | 531-343-00 | TRUCK MAINTENANCE | BATTERY FOR R18 | 243.36 |
| | | 531-343-00 | TRUCK MAINTENANCE | FUSE HOLDERS FOR R-18 | 34.28 |
| | WV PUBLIC EMPLOYEES RETIREME | 531-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 340.52 |
| | | 531-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 398.63 |
| | RAVEN ROCK NETWORKS INC | 531-399-00 | MISCELLANEOUS | TROUBLE SHOOT RECYCLING | 85.00 |
| | SPRINT | 531-213-00 | UTILITIES | ALL DEPT NOV 2021 GEOTAB | 128.53 |
| | INTERNAL REVENUE SERVICE | 531-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 209.91 |
| | | 531-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 245.94 |
| | | 531-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 49.10 |
| | | 531-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 57.53 |
| | PEOPLES NATURAL GAS | 531-213-00 | UTILITIES | 200008184083 RECYCLE CENTE | 12.50 |
| | AMAZON.COM | 531-399-00 | MISCELLANEOUS | PCRD-LED BULB FOR RECYL CE | 45.99 |
| | WORLD FUEL SERVICES, INC. | 531-343-01 | FUEL - RECYCLING CEN | WASTE FUEL BILL OCT 2021 | 873.59 |
| | DALE MOYERS ENTERPRISES LLC | 531-343-00 | TRUCK MAINTENANCE | PCRD-REPAIRED SEAT IN R18 | 400.00 |
| | **PAYROLL EXPENSES | | | 11/01/2021 - 11/30/2021 | 7,391.55 |
| | | | | TOTAL: | 12,406.42 |
| LANDFILL | STURM ENVIRONMENTAL SERVICES | 532-216-01 | TREATMENT OF LEACHAT | LAB SAMPLES | 266.00 |
| | HARRISON RURAL ELECTRIC | 532-216-01 | TREATMENT OF LEACHAT | TURKEY RUN LNDFILL ELEC 11 | 166.07 |
| | | | | TOTAL: | 432.07 |
| TRANSFER STATION | BUCKHANNON UTIL BOARDS | 533-216-00 | DRAINAGE EXPENSE TRA | MUDLICK LEACHATE NOV 2021 | 1,636.84 |
| | | 533-216-00 | DRAINAGE EXPENSE TRA | MUDLICK LEACHATE OCT 2021 | 1,661.44 |
| | MON POWER | 533-213-00 | UTILITIES | 110088931610 MUD LICK RD | 192.74 |
| | UNIFIRST CORP. | 533-345-00 | UNIFORMS | ALL DEPT OCT 21 UNIFORMS | 207.03 |
| | ENCOVA INSURANCE | 533-226-00 | INSURANCE & BONDS | WCB1005474 10/4/21 TO 11/1 | 418.31 |
| | WV PUBLIC EMPLOYEES INSURANC | 533-105-00 | GROUP INSURANCE | WASTE NOV 2021 INSURANCE | 732.00 |
| | | 533-105-00 | GROUP INSURANCE | WASTE NOV RETIREE'S SUB IN | 232.00 |
| | JERRY W RICE | 533-460-00 | TIPPING FEES | 49 UNITS FOR REFRIG EVAC | 1,225.00 |
| | STURM ENVIRONMENTAL SERVICES | 533-216-00 | DRAINAGE EXPENSE TRA | LAB SAMPLES | 266.00 |
| | BRECHBUHLER SCALES INC | 533-343-00 | EQUIPMENT MAINTENANC | REMOTE SYSTEMS LABOR | 287.50 |
| | WV PUBLIC EMPLOYEES RETIREME | 533-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 339.97 |
| | | 533-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 346.39 |
| | RODNEY WOODS | 533-999-00 | MISCELLANEOUS TRANSF | REIMB FOR SAFETY TOED BOOT | 90.09 |
| | CITIZENS BANK OF WV | 533-459-00 | NEW EQUIPMENT | WAS 2018 GRBGE TRK NOV 21 | 2,239.50 |
| | | 533-459-00 | NEW EQUIPMENT | WAS DEC 2021 CLOSED TOP TR | 1,120.97 |
| | SPRINT | 533-213-00 | UTILITIES | ALL DEPT NOV 2021 GEOTAB | 128.53 |
| | STEVEN C RODEHEAVER | 533-999-00 | MISCELLANEOUS TRANSF | 36" PUSH BROOM | 74.00 |
| | COMMUNITY BANK | 533-459-00 | NEW EQUIPMENT | WAS RD TRACTOR DEC 21 PYMT | 2,304.61 |
| | INTERNAL REVENUE SERVICE | 533-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 209.56 |
| | | 533-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 213.54 |
| | | 533-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 49.01 |
| | | 533-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 49.94 |
| | PEOPLES NATURAL GAS | 533-213-00 | UTILITIES | 200008184349 WASTE COLL | 22.97 |
| | TIRE AND RUBBER INC | 533-460-00 | TIPPING FEES | OCT 2021 TIRE & CD DISPOSA | 32,853.06 |
| | WM CORPORATE SERVICES, INC. | 533-460-00 | TIPPING FEES | OCT 2021 TIPPING FEES | 49,111.99 |

12-01-2021 12:31 AM

DISBURSEMENT 11-01-21 TO 11-30-21

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|--------------------|------------------------------|------------|----------------------|----------------------------|------------|
| | WORLD FUEL SERVICES, INC. | 533-343-01 | FUEL/OIL TRANSFER ST | WASTE FUEL BILL OCT 2021 | 5,085.88 |
| | FRONTIER | 533-213-00 | UTILITIES | 472-4443-101915-4 WASTE | 63.14 |
| | TRAVELERS INSURANCE | 533-226-00 | INSURANCE & BONDS | INS PREM AUTO LIAB NOV 202 | 990.38 |
| | **PAYROLL EXPENSES | | | 11/01/2021 - 11/30/2021 | 6,863.49 |
| | | | | TOTAL: | 109,015.88 |
| WASTE OFFICE/BOARD | OFFICESUPPLY.COM | 534-999-00 | GEM & ADM MISC BILLI | PCRD-ADDING MACHINE WHITE | 24.86 |
| | ENCOVA INSURANCE | 534-226-00 | INSURANCE & BONDS | WCB1005474 10/4/21 TO 11/1 | 18.40 |
| | PITNEY BOWES INC | 534-218-00 | POSTAGE | NOV 21 PERMIT PSTG & OVERA | 931.81 |
| | WV PUBLIC EMPLOYEES INSURANC | 534-105-00 | GROUP INSURANCE | WASTE NOV 2021 INSURANCE | 733.75 |
| | | 534-105-00 | GROUP INSURANCE | WASTE NOV RETIREE'S SUB IN | 272.00 |
| | PITNEY BOWES | 534-999-00 | GEM & ADM MISC BILLI | LEASE 9/16/21-12/15/21 | 661.04 |
| | WV PUBLIC EMPLOYEES RETIREME | 534-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 508.34 |
| | | 534-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 533.57 |
| | | 534-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 130.28 |
| | | 534-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 152.93 |
| | PAYROLL ACCOUNT (ALL DEPTS) | 534-999-00 | GEM & ADM MISC BILLI | OCT 2021 AA FEES | 204.56 |
| | COLLECTION ACCOUNT | 534-999-00 | GEM & ADM MISC BILLI | OCT 2021 CC FEES | 1,059.40 |
| | TOSHIBA FINANCIAL SERVICES | 534-999-00 | GEM & ADM MISC BILLI | CITY HALL COPIER NOV 2021 | 144.01 |
| | RAVEN ROCK NETWORKS INC | 534-999-00 | GEM & ADM MISC BILLI | INCODE SERVER ASSISTANCE | 31.87 |
| | | 534-999-00 | GEM & ADM MISC BILLI | IT SERVICE CONTRACT NOV 21 | 212.50 |
| | DAVID L HOWELL CPA | 534-223-00 | PROFESSIONAL SERVICE | 1ST BILLING 2020-21 AUDIT | 696.75 |
| | COMMUNITY BANK | 534-459-00 | NEW COMPUTER CAPITAL | DEC 2021 COMPUTER SERV PYM | 385.83 |
| | WALMART STORES INC -BUCKHANN | 534-999-00 | GEM & ADM MISC BILLI | SUPP FOR CITY HALL | 39.64 |
| | | 534-999-00 | GEM & ADM MISC BILLI | PCRD-ADHESIVE CONTACT PAPE | 4.62 |
| | | 534-999-00 | GEM & ADM MISC BILLI | SUPPLIES FOR CITY HALL | 44.25 |
| | INTERNAL REVENUE SERVICE | 534-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 395.65 |
| | | 534-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 502.46 |
| | | 534-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 92.54 |
| | | 534-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 117.52 |
| | TYLER TECHNOLOGIES INC | 534-999-00 | GEM & ADM MISC BILLI | MAINT BAR CODE SCANNER ANN | 181.57 |
| | | 534-999-00 | GEM & ADM MISC BILLI | PROJECT ACCTING TRAINING | 65.00 |
| | TRAVELERS INSURANCE | 534-226-00 | INSURANCE & BONDS | INS PREM AUTO LIAB NOV 202 | 990.38 |
| | SUDDENLINK | 534-999-00 | GEM & ADM MISC BILLI | CITY HALL INTERNET NOV 202 | 32.11 |
| | **PAYROLL EXPENSES | | | 11/01/2021 - 11/30/2021 | 14,494.35 |
| | | | | TOTAL: | 23,661.99 |

Motion Sines/Randall to approve the financial report as submitted.

D. Department Report:

Director of Public Works-Jerry Arnold presented and explained the following information:

D.1 Recycling Center Report

| | | | | |
|--|--------|-------|-------|-------------|
| City of Buckhannon Recycling Center | | | DATE: | November-21 |
| Inventory & Balance Sheet | | | | |
| | Uproc. | Proc. | Total | |
| ONP | 3.6 | 7.3 | 10.9 | |
| OCC | 2.9 | 27.1 | 30 | |
| MGOP | 0.7 | 1.48 | 2.18 | |
| STEEL | 0.35 | 2.57 | 2.92 | |
| ALUM. | 0.28 | 0.65 | 0.93 | |
| E-WASTE | 0 | 0.86 | 0.86 | |
| Pete #1 | 0.02 | 3.44 | 3.46 | |
| No. 2 | 0.45 | 0.73 | 1.18 | |
| Total | 8.3 | 44.13 | 52.43 | |
| | | | | |
| Inventory 12/1/21 | | | 52.43 | |
| Inventory 11/1/21 | | | 28.69 | |
| Diff. | | | 23.74 | |
| Loads Shipped | | | 28.02 | |
| Total Diff. Inventory & Loads Shipped | | | 51.76 | |
| Total Received | | | 51.76 | |
| Less Garbage | | | 0 | |
| Total | | | 51.76 | |

| | | | |
|----------------------|------|-------|----------|
| Residential Curbside | | | |
| 1080 | | | |
| Appliances | Iron | Total | Total \$ |
| 9080 | 0 | 9080 | \$635.60 |
| Yard Debris | | | |
| 5000 | | | |

D.2 Transfer Station Report

| City of Buckhannon | | | |
|------------------------------|-------|--------------|-------------|
| Transfer Station Totals | | | |
| November | | 2021 | |
| | | | |
| Total Transactions | | 3163 | |
| Total Weight | | 1527.89 | |
| Total Cash Received | | \$31,726.00 | |
| Total City Trucks | | \$72,938.17 | 871.07 tons |
| Total Charge | | \$31,656.11 | |
| Grand total | | \$136,320.28 | |
| | | | |
| Total C/D Material | | 367.22 | |
| Total Commercial/Residential | | 1160.67 | |
| Bulky Goods | Steel | Waste | Total |
| | | 3.1 | 5.63 |
| | | | 8.73 |

MONTHLY TONNAGE REPORT

Submit according to 33CSR1 (4.12.b)

Revised June 2005
Effective July 1, 2005
Due by the 20th of the following month

| | | | | | | | | | | | | | | | | | | |
|--|----------------------|---------------------|---------------------|-------------------------------------|---|----------------------|----------------------|---------------------------|------|---|---|---------------------|--------------------------------|-----------------------------|----------------------------|------|--|----------------------------|
| Facility Name Waste Collection Board-City of Buckhannon | | | | | | Number SWF5025-99 | | | | | | Fax 304-472-4620 | | Month OCTOBER | | | | |
| Address 70 E Main St., Buckhannon, WV 26201 | | | | | | Telephone | | | | | | Year 2021 | | | | | | |
| Source of Solid Waste (city or county or state) | Residential Waste | Commercial Waste | Industrial Waste | Construction Demolition (C/D) | Petroleum Contaminated Soil (PCS)* | Sewage Sludge | Industrial Sludge | Other Special Waste | Misc | Bulky Goods Disposed in Landfill | Waste Tires (tons) Disposed in Landfill ** | Free Day Tons | Other Fee Exempt Tons | Total Tons Disposed | Alternative Daily Cover | | No. Of Waste Tires Hauled Away | |
| | | | | | | | | | | | | | | In State | Out of State | PCS* | Shredded WasteTires | Bulky Goods Recycled |
| Barbour County | 3.52 | 1.16 | | 5.11 | | | | 0 | | | | | | 9.79 | | | | 0 |
| Braxton County | 3.28 | 1.12 | | 6.75 | | | | | | | | | | 11.15 | | | | 0 |
| Gilmer County | 4.89 | 1.28 | | 6 | | | | | | | | | | 12.17 | | | | 0 |
| Harrison County | 7.04 | 0 | 0 | 7.26 | | | | | | | | | | 14.3 | | | | 0 |
| Lewis County | 45.64 | 4.75 | | 32.84 | | | | 0.95 | | | | | | 84.18 | | | | 0.07 |
| Out of Shed | 2.96 | 0 | 0 | 25.49 | | | | 0 | | | | | | 28.45 | | | | 0 |
| Randolph County | 1.13 | 0 | | 3.42 | | | | | | | | | | 4.55 | | | | 0 |
| Upshur County | 587.74 | 430.21 | | 304.81 | | | | 2.98 | 0 | 4.1 | | | | 1329.84 | | | | 1.64 |
| Webster County | 0.16 | | | 0 | 0 | | | | | | | | | 0.16 | | | | 0 |
| | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
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| In State Tons | 656.36 | 436.52 | | 391.68 | | | | 3.93 | 0 | 4.1 | 0 | | | 1494.59 | | | | 1.71 |
| Out of State Tons | 0 | | | | | | | | | | | | | | | | | |
| Total Tons Disposed | | | | | | | | | | | | | | 1496.30 | | | | |
| Hazardous waste exclusion efforts and results: | | | | | | | | | | | | | | Total Fee Exempt Tons | | | | |
| | | | | | | | | | | | | | | Total Tons Disposed Against | | | | |
| | | | | | | | | | | | | | | Monthly Permitted Capacity | | | | |

*If Petroleum Contaminated Soil is used as alternative daily cover, do not double count it in your monthly tonnage totals . For information, consult the Department of Environmental Protection's Special Waste Policy.

**Waste Tires by Tons - Disposed in Landfill - Whole waste tires collected by the Department of Environmental Protection may be disposed of in a landfill, in accordance with 33CSR5 Subdivision 3.1.e.
Waste Tires are not exempt from the calculation of monthly tonnage limits or any solid waste disposal assessment fees, except shredded waste tires or tire derived material used as alternative daily cover or select waste .

Submit completed monthly tonnage report to: Original - WVDEP, Solid Waste Permitting Unit, 601 57th Street, Charleston, WV 25304
Copy - Solid Waste Management Board, 601 57th Street, Charleston WV 25304 or jborowski@wvswmb.org
Questions? Call the DEP at (304) 926-0465, ext 1295 Copy - Public Service Commission, Utility Division, 201 Brooks Street, Charleston, WV 25323-0812 or pfleener@PSC.state.wv.us
Copy - Applicable County or Regional Solid Waste Authority

Based upon my inquiry, I, the undersigned, hereby certify under penalty of law, that the information on this report is true, accurate and complete.

Signature of Principal Officer in charge of facility 11-11-21 Date

MONTHLY TONNAGE REPORT

Submit according to 33CSR1 (4.12.b)

Revised June 2005
Effective July 1, 2005
Due by the 20th of the following month

| | | | | | | | | | | | | | | | | | | |
|--|----------------------|---------------------|---------------------|-------------------------------------|---|----------------------|----------------------|---------------------------|------|---|---|---------------------|--------------------------------|-----------------------------|----------------------------|------|--|----------------------------|
| Facility Name Waste Collection Board-City of Buckhannon | | | | | | Number SWF5025-99 | | | | | | Fax 304-472-4620 | | Month NOVEMBER | | | | |
| Address 70 E Main St., Buckhannon, WV 26201 | | | | | | Telephone | | | | | | Year 2021 | | | | | | |
| Source of Solid Waste (city or county or state) | Residential Waste | Commercial Waste | Industrial Waste | Construction Demolition (C/D) | Petroleum Contaminated Soil (PCS)* | Sewage Sludge | Industrial Sludge | Other Special Waste | Misc | Bulky Goods Disposed in Landfill | Waste Tires (tons) Disposed in Landfill ** | Free Day Tons | Other Fee Exempt Tons | Total Tons Disposed | Alternative Daily Cover | | No. Of Waste Tires Hauled Away | |
| | | | | | | | | | | | | | | In State | Out of State | PCS* | Shredded WasteTires | Bulky Goods Recycled |
| Barbour County | 2.57 | 0.12 | | 2.26 | | | | 0 | | | | | | 4.95 | | | | 0 |
| Braxton County | 2.18 | 2.02 | | 1.52 | | | | | | | | | | 5.72 | | | | 0 |
| Gilmer County | 2.21 | 0 | | 1.32 | | | | | | | | | | 3.53 | | | | 0 |
| Harrison County | 1.82 | 0 | 0 | 1.86 | | | | | | | | | | 3.68 | | | | 0 |
| Lewis County | 45.16 | 6.94 | | 20.63 | | | | 0.76 | | | | | | 73.49 | | | | 0.04 |
| Out of Shed | 3.76 | 0.54 | 0 | 6.75 | | | | 0 | | | | | | 11.05 | | | | 0 |
| Randolph County | 1.11 | 0 | | 0.37 | | | | | | | | | | 1.48 | | | | 0 |
| Upshur County | 630.89 | 447.72 | | 332.51 | | | | 5.77 | 0 | 5.63 | | | | 1422.52 | | | | 0.98 |
| Webster County | 0.45 | | | 0 | 0 | | | | | | | | | 0.45 | | | | 0 |
| | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
| In State Tons | 690.15 | 457.34 | | 367.22 | | | | 6.53 | 0 | 5.63 | 0 | | | 1526.82 | | | | 1.02 |
| Out of State Tons | | | | | | | | | | | | | | | | | | |
| Total Tons Disposed | | | | | | | | | | | | | | 1527.89 | | | | |
| Hazardous waste exclusion efforts and results: | | | | | | | | | | | | | | Total Fee Exempt Tons | | | | |
| | | | | | | | | | | | | | | Total Tons Disposed Against | | | | |
| | | | | | | | | | | | | | | Monthly Permitted Capacity | | | | |

*If Petroleum Contaminated Soil is used as alternative daily cover, do not double count it in your monthly tonnage totals . For information, consult the Department of Environmental Protection's Special Waste Policy.

**Waste Tires by Tons - Disposed in Landfill - Whole waste tires collected by the Department of Environmental Protection may be disposed of in a landfill, in accordance with 33CSR5 Subdivision 3.1.e.
Waste Tires are not exempt from the calculation of monthly tonnage limits or any solid waste disposal assessment fees, except shredded waste tires or tire derived material used as alternative daily cover or select waste .

Submit completed monthly tonnage report to: Original - WVDEP, Solid Waste Permitting Unit, 601 57th Street, Charleston, WV 25304
Copy - Solid Waste Management Board, 601 57th Street, Charleston WV 25304 or jborowski@wvswmb.org
Questions? Call the DEP at (304) 926-0465, ext 1295 Copy - Public Service Commission, Utility Division, 201 Brooks Street, Charleston, WV 25323-0812 or pfleener@PSC.state.wv.us
Copy - Applicable County or Regional Solid Waste Authority

D.3 Waste Collection Report:

Mr. Arnold also commented the tires on the garbage trucks seem to wear out quicker.

He also reported that a new driver (Amos Tenney) was hired and is doing very well.

E. Correspondence and Information:

E.1 (This items was mistakenly put on Waste agenda and removed by Board)

E.2 Letter from WVDEP Re: Received 2020 Annual Operational Report and Acceptable:

November 8, 2021

Mr. Jeff Wamsley
Waste Collection Supervisor
City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

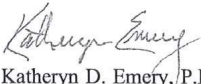
RE: 2020 Annual Operational
Report

Dear Mr. Wamsley:

On March 12, 2021, this office received the 2020 Annual Operational Report for the City of Buckhannon Solid Waste Transfer Station. Our technical staff has reviewed the report and it is acceptable.

If you have any questions, please do not hesitate to call Kevin Dye, of my staff, at (304) 926-0499, ext. 43806, or email at kevin.dye@wv.gov.

Sincerely,


Kathryn D. Emery, P.E.
Acting Director

F. Consent agenda

F.1 Approval of Minutes 11/04/21

Motion Sines/Randall to approve the minutes of the meeting held 11/04/21. Motion carried.

G. Strategic Issues for discussion and/or vote:

G.1 Financial Statement period ending 06/30/21

| CITY OF BUCKHANNON WASTE COLLECTION BOARD STATEMENT OF NET ASSETS JUNE 30, 2021 | | | RD T ONLY |
|--|--------------|--------------|---------------------------------|
| ASSETS | 06/30/2021 | 06/30/2020 | -Differences- |
| ----- | | | |
| Current assets: | | | |
| Cash | \$ 853,227 | \$ 581,393 | 271,834 ckg-30,724;mm-822,203 |
| Investments (CD's) | 58,536 | 58,034 | 502 1.18%/ 0.50% |
| Accounts receivable | 462,913 | 428,874 | 34,039 |
| Prepaid expenses | 32,900 | 1,892 | 31,008 Trvirs Ins/Raven Rock |
| Total current assets | 1,407,576 | 1,070,193 | |
| Restricted: | | | |
| Restricted - Landfill (30 year CD) | 64,000 | 64,000 | cd-0.181% |
| Total restricted assets | 64,000 | 64,000 | |
| Fixed assets: | | | |
| Property, plant & equipment | 4,133,838 | 4,257,827 | (123,989) List attached |
| Accumulated depreciation | (3,429,146) | (3,350,801) | (78,545) |
| Total fixed assets | 704,692 | 907,226 | |
| Other non-current assets: | | | |
| Deferred outflow-pensions | 9,452 | 9,452 | 6/2020 Balances: |
| Deferred outflow-opeb | 3,455 | 3,455 | GASB-Pensions |
| Deferred outflow-pensions | 84,374 | 84,374 | GASB-OPEB |
| Deferred outflow-OPEB | 19,707 | 19,707 | GASB-Pensions |
| | | | GASB-OPEB |
| Total other assets | 116,988 | 116,988 | |
| Total Assets | \$ 2,293,256 | \$ 2,158,407 | 134,849 |
| ===== | | ===== | |
| LIABILITIES | | | |
| ----- | | | |
| Current liabilities payable from current assets: | | | |
| Accounts payable | \$ 15,022 | \$ 15,383 | (371) Lykins/PSC |
| Interest payable | 820 | 1,815 | (795) Mercedes note |
| Accrued payroll & benefits | 37,079 | 30,067 | 7,012 |
| Current portion of notes payable | 216,222 | 210,395 | 5,827 See attached list |
| Total current liabilities payable from current assets | 269,143 | 257,470 | |
| Long term liabilities: | | | |
| Compensated absences payable | 102,893 | 115,744 | (12,851) |
| Notes payable, net of current portion | 126,360 | 343,732 | (217,372) See attached list |
| Net pension liability | 118,122 | 118,122 | GASB-Pensions |
| Net OPEB liability | 167,604 | 167,604 | GASB-OPEB |
| Deferred inflows-pension | 97,650 | 97,650 | GASB-Pensions |
| Deferred inflows-OPEB | 69,245 | 69,245 | GASB-OPEB |
| Total long term liabilities | 681,874 | 912,097 | |
| Total Liabilities | 951,017 | 1,169,567 | (218,550) |
| NET ASSETS | | | |
| ----- | | | |
| Investments in capital assets, net of related debt | 362,110 | 353,099 | 9,011 Total FA less related deb |
| Restricted | 64,000 | 64,000 | Landfill |
| Unrestricted | 916,129 | 571,741 | 344,388 |
| Total net assets | 1,342,239 | 988,840 | 353,399 |
| Total Liabilities and Fund Equity | \$ 2,293,256 | \$ 2,158,407 | 134,849 |
| ===== | | ===== | |

CITY OF BUCKHANNON
WASTE COLLECTION BOARD
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2021

| | 06/30/2021 | 06/30/2020 | Increase (Decrease) |
|--|--------------|--------------|-------------------------------------|
| Operating Revenues | | | |
| Charges for services-residential/commercial/industrial | \$ 2,854,464 | \$ 2,799,809 | 54,655 |
| Charges for transfer station | 435,327 | 387,903 | 47,424 |
| Grant income-State of WV/SWA | 3,600 | 3,600 | 0 |
| Recycling income | 20,214 | 4,618 | 15,596 |
| Other income | 59,616 | 36,271 | 23,345 |
| | | | Ins rebate/Salvage, Tags/misc |
| Total operating revenues | 3,373,221 | 3,232,201 | 141,020 |
| | 4.36% | #REF! | |
| Operating Expenditures | | | |
| Personnel | \$ 976,108 | \$ 1,002,240 | (26,132) |
| Tipping fees | 869,445 | 883,306 | (13,861) |
| Materials and supplies | 182,200 | 183,197 | (997) |
| Maintenance | 160,407 | 132,932 | 27,475 |
| Heat, light, and power | 19,776 | 23,463 | (3,687) |
| Depreciation | 285,921 | 291,734 | (5,813) |
| Administration and general | 545,340 | 611,216 | (65,876) |
| Landfill | 28,358 | 32,483 | (4,125) |
| Transfer station | 24,993 | 26,593 | (1,600) |
| | | | 2020 reduced for Ret/OPED adjstm |
| Total operating expenditures | 3,092,548 | 3,187,164 | (94,616) |
| | -2.97% | #REF! | |
| Operating income (loss) | 280,673 | 45,037 | |
| Non-operating revenues (expenditures) | | | |
| Interest income | 898 | 2,295 | (1,397) |
| Miscellaneous income | 89,702 | 0 | 89,702 |
| Capital grants | 0 | 20,000 | |
| Interest expense | (19,712) | (24,695) | |
| Gain (loss) on disposal of capital assets | 1,838 | 1,745 | 93 |
| | | | Sched Attached |
| Total non-operating revenues (expenditures) | 72,726 | (655) | 73,381 |
| Net income (loss) before contributions and transfers | 353,399 | 44,382 | |
| Transfer to general fund | 0 | 0 | 0 |
| | | | 0 |
| Net income (loss) | 353,399 | 44,382 | |
| Total net assets - beginning of year | 988,840 | 974,525 | 14,315 |
| Prior period adjustments | | (30,067) | 30,067 |
| GASB 68 adjustment | N/A | N/A | |
| Total net assets - end of year | \$ 1,342,239 | \$ 988,840 | 353,399 |
| | ===== | ===== | |

CITY OF BUCKHANNON
WASTE COLLECTION BOARD
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2021

| | 06/30/2021 | 06/30/2020 |
|---|-------------|-------------|
| Cash flows from operating activities: | | |
| Cash received from customers | 3,335,582 | 3,246,004 |
| Grants received | 3,600 | 3,600 |
| Cash paid for goods and services | (1,861,898) | (1,963,491) |
| Cash paid to employees | (981,947) | (983,548) |
| Net cash provided (used) by operating activities | 495,337 | 302,565 |
| Cash flows from capital and related financing activities: | | |
| Purchase of fixed assets | (83,386) | (218,276) |
| Gain (loss) on sale of assets | 1,838 | 1,745 |
| Contributed capital/transfers | 0 | 20,000 |
| Refunds of customers deposits | 0 | 0 |
| Miscellaneous (non-operating) income | 89,702 | 0 |
| | 8,154 | (196,531) |
| Cash flows from investing activities: | | |
| Proceeds from loans | 0 | 61,233 |
| Payments on loans (principal) | (211,545) | (192,204) |
| Interest received | 898 | 2,295 |
| Interest paid | (20,507) | (25,465) |
| Net cash used by investing activities | (231,154) | (154,141) |
| Net increase (decrease) in cash | 272,337 | (48,107) |
| Cash and cash equivalents at beginning of year (including \$64,000 in restricted accounts) | 703,427 | 751,534 |
| Cash and cash equivalents at end of year (including \$64,000 in restricted accounts) | 975,764 | 703,427 |
| | ===== | ===== |
| | 06/30/2021 | 06/30/2020 |
| Cash balances: | | |
| Cash account | 853,228 | 581,393 |
| Investments | 122,536 | 122,034 |
| | 975,764 | 703,427 |
| | ===== | ===== |

CITY OF BUCKHANNON
WASTE COLLECTION BOARD
RECONCILIATION OF OPERATING INCOME TO NET CASH
PROVIDED BY OPERATING ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2021

| | 06/30/2021 | 06/30/2020 |
|---|------------|------------|
| Operating income (loss) | 280,673 | 45,037 |
| Adjustments to reconcile operating income to net cash provided by operating activities: | | |
| Depreciation expense | 285,921 | 291,734 |
| Decrease (increase) in receivables | (34,039) | 17,403 |
| Decrease (increase) in prepaid expenses | (31,008) | 4,587 |
| Increase (decrease) in accounts payable | (371) | 7,682 |
| Increase (decrease) in accrued payroll | 7,012 | --- |
| Increase (decrease) in compensated absences payable | (12,851) | 18,692 |
| Increase (decrease) in deferred revenues | 0 | 0 |
| Increase (decrease) in net gasb 68 asset/liab | 0 | (82,570) |
| | ----- | ----- |
| Net cash provided (used) by operating activities | 495,337 | 302,565 |
| | ===== | ===== |

G.2 Discussion/Possible Action **PSC General Order 183-12 Rate Increase:**

Mrs. Jenkins explained the following orders:

PUBLIC SERVICE COMMISSION
OF WEST VIRGINIA
CHARLESTON

At a session of the PUBLIC SERVICE COMMISSION OF WEST VIRGINIA in the City of Charleston on the 22nd day of October 2021.

MC GENERAL ORDER NO. 64.5

In the Matter of Revisions to the Rules Governing Motor Carriers, Private Commercial Carriers, and the Filing of Evidence of Insurance and Financial Responsibility by Motor Carriers, 150 C.S.R. 9

GENERAL ORDER NO. 183.12

In the Matter of Revisions to the Rules for the Construction and Filing of Tariffs, 150 C.S.R. 2

COMMISSION ORDER

The Commission provides guidance to motor carriers of solid waste regarding how to proceed under W. Va. Code §24A-5-2a(d) to implement a rate increase under that statute to go into effect on or after January 1, 2022.

BACKGROUND AND DISCUSSION

On November 6, 2020, pursuant to W. Va. Code §24A-5-2a(d), the Commission issued a General Order providing the 2020 percentage increase in the United States Department of Labor, Bureau of Labor Statistics, Garbage and Trash Collection Index (Index) as 3.58% and an inflation factor of 1.0358 for solid waste motor carriers to apply to their current residential and negotiated commercial rates to calculate the maximum rate increase authorized by the statute. See, MC GO 64.5 and GO 183.12, Comm’n Order at Ordering ¶ 1 (Nov. 6, 2020).

On April 10, 2021, the West Virginia Legislature passed Enrolled Committee Substitute for House Bill 3129 (HB 3129) effective ninety days from passage. Among other things, HB 3129 amended subsection (d) of W. Va. Code §24A-5-2a pertaining to the calculation of the allowable rate increase under the Index.

W. Va. Code §24A-5-2a(d) permits a motor carrier collecting and hauling solid waste to change its rates on or after January 1 of each year, without filing an application for Commission approval, based on the change in the Index between September of the year preceding the effective date of the intended rate increase and September of the year

prior to the year preceding the effective date of the intended rate increase (Relevant Time Period). The Commission has calculated the change in the Index for the Relevant Time Period for carriers seeking to revise rates on or after January 1, 2022. Specifically, the Commission has calculated an Index change from September 2020 to September 2021 of 5.62% or an inflation factor of 1.0562. Under the statute, a carrier cannot increase current residential or negotiated commercial rates in excess of 5.62%, but may increase rates to be equal to or less than the change in the Index: However, such rate change should be clearly stated in the notice to customers and revised tariff. See, W. Va. Code §24A-5-2a(d).

Any motor carrier collecting and hauling solid waste that desires to increase its current rate pursuant to W. Va. Code §24A-5-2a(d) should (i) provide its customers with adequate and timely notice of the rate increase and (ii) file a revised tariff and proof of notice with the Commission. See, W. Va. Code §24A-5-2a(d)(2)-(3). Carriers should use the “Notice to Customers of a Rate Increase,” Attachment A to this Order, fill in the information, including the effective date, and mail it to its customers at least thirty days prior to the rate increase taking effect. For a rate increase to take effect on January 1, 2022, notice must be provided to customers no later than Thursday, December 2, 2021. If a carrier is late in notifying customers, it may set the effective date for the rate increases thirty days after the date of notice.

After notifying customers, the carrier should file with the Commission (i) a verified statement as to when notice was mailed to the customers and (ii) a revised tariff containing an increase of no more than the Index increase of 5.62% or inflation factor of 1.0562 over current rates. If the Commission determines a rate exceeds the increase in the Index for the Relevant Time Period, then the Commission may enter an order suspending the rate increase and the motor carrier will be entitled to a hearing pursuant to W. Va. Code §24A-5-2a(c) or may correct its rates, and the Commission will lift the suspension and allow the corrected rates to go into effect.

CONCLUSIONS OF LAW

1. For rate increases made pursuant to W. Va. Code §24A-5-2a(d) and which are to be effective on or after January 1, 2022, the statutorily allowed percentage increase based on the United States Department of Labor, Bureau of Labor Statistics, Garbage and Trash Collection Index is 5.62% or an inflation factor of 1.0562.

2. Motor Carriers collecting and hauling solid waste may increase their residential and previously negotiated commercial rates on or after January 1 of each year without filing an application with the Commission provided the increase does not exceed the annual (year over year) percentage increase in the Index published in September prior to the year of the rate increase and the motor carrier provides notice as directed by the Commission. See, W. Va. Code §24A-5-2a(d).

3. The notice of the new rates should be given to customers prior to the effective date of the increase and to the Commission in sufficient time to allow the Commission to review the rates to assure they comply with the statute. See id.

4. The notice attached to this Order conforms with W. Va. Code §24A-5-2a(d)(3) and is pre-approved for motor carriers to use in providing adequate notice to its customers of its intention to increase rates under W. Va. Code §24A-5-2a(d).

5. To provide the Commission sufficient time to review the rates to assure that they comply with the statute and to review the actual notice given to customers, after notifying customers, but no later than thirty days prior to the effective date of the increased rates, the carrier should file with the Commission (i) a verified statement as to when notice was mailed to the customers and (ii) a revised tariff.

6. If the Commission determines a rate increase filed pursuant to W. Va. Code §24A-5-2a(d) is in excess of the increase in the Index for the Relevant Time Period as prescribed in the statute, it may enter an order suspending the rate increase. W. Va. Code §24A-5-2a(d)(3).

ORDER

IT IS THEREFORE ORDERED that a rate increase in 2022 for any motor carrier of solid waste that elects to increase rates under W. Va. Code §24A-5-2a(d) shall not exceed the Index increase of 5.62% or an inflation factor of 1.0562 over current rates.

IT IS FURTHER ORDERED that the Commission approves the notice attached as Attachment A for use by motor carriers of solid waste seeking to increase rates under W. Va. Code §24A-5-2a(d) until further Order of the Commission.

IT IS FURTHER ORDERED that any motor carrier of solid waste that elects to increase rates under W. Va. Code §24A-5-2a(d) to take effect on January 1, 2022, shall provide notice to its customers in the form of Attachment A to this Order, by mail no later than Thursday, December 2, 2021. Thereafter, all intended rate increases shall take effect thirty days after the date of notice.

IT IS FURTHER ORDERED that immediately after providing notice to its customers, the motor carrier shall provide notice of its intent to increase rates under W. Va. Code §24A-5-2a(d) to the Commission by filing (i) a verified statement as to when notice was mailed to its customers, and (ii) a revised tariff.

[Name of carrier]

NOTICE TO CUSTOMERS OF RATE INCREASE

_____ (carrier name) provides notice that it will increase its rates (excluding fuel and tipping fee surcharges) to not exceed the 5.62 percentage increase in the United States Department of Labor, Bureau of Labor Statistics, Garbage and Trash Collection Index from September 2020 to September 2021, as calculated by the Public Service Commission in M.C. General Order No. 64.5 and General Order No. 183.12. The increased residential and negotiated commercial tariff rates will take effect on _____ as shown in the table below:

| | <u>Present</u> <u>Rate</u> | <u>Proposed</u> <u>Rate</u> | <u>\$\$\$</u> <u>Increase</u> | <u>Percent</u> <u>Increase</u> |
|------------------------|-------------------------------|--------------------------------|----------------------------------|-----------------------------------|
| RATES: | | | | |
| Residential Base Rates | | | | |
| Commercial Rates | | | | |

This increase will be implemented pursuant to West Virginia Code §24A-5-2a(d) which specifies that an annual rate increase shall be permitted without the filing of an application for approval by the Public Service Commission provided that notice is given to customers and the increase is not greater than the preceding September year over year increase in the Garbage and Trash Collection Index.

Mrs. Jenkins reported that the Waste Collection Board took advantage of this index based rate increase last year. However, there are some other items that need to be addressed by ordinance. Mrs. Jenkins has submitted questions to the Public Service Commission about this order. The Waste Collection Board has been considering a rate increase that potentially could also include deposits, late fees, poly cart fees, shutoff fees, bin pull fees and rental fees, increase per bag disposal at the transfer station and expanding delivery of roll off dumpsters more than one mile out of city limits.

Mr. Dingess can begin the rate study since the financial statements have been completed. She wants to know if the Waste Collection Board chooses to use the index rate increase, can other fees be implemented by ordinance. Customers must be notified at least 30 days prior to the increase. An increase of some type will need to be implemented. Mrs. Hinkle has worked on a draft budget for next year that includes the new truck payment, the close top trailer payment and an inflation factor. Mrs. Jenkins recommends that Mr. Dingess continue with a rate study and in the mean time she will get some clarification from the PSC. This matter concerning rate increase will be continued to the next meeting.

Board Members Comments and Announcements- None.

There being no further business to be transacted, meeting adjourned at 8:24 am.

Mayor Robert Skinner III _____

City Recorder Randall H. Sanders _____