

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, June 3, 2021, at 7:30 a.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
Mary Albaugh	Board Member	Present
Scott Randall	Board Member	Present
Jeff Wamsley	Waste Department Supervisor	Present
Jay Hollen	City Engineer	Present
Jerry Arnold	Director of Public Works	Present
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Tom O'Neill	City Attorney	Absent

Guests: None

*To participate in a Utility Board meeting virtually, regular participants and members of the public are invited to contact City Hall at 304-472-1651 for the GoToMeeting link/access.*

***City of Buckhannon Waste Collection Board Meeting– 7:30 a.m. in the Council Chambers of City Hall –  
Meeting Agenda for Thursday, June 3, 2021***

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- A. Call to Order**  
A.1 Moment of Silence  
A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**  
B.1
- C. Financial Report-Amby Jenkins**  
C.1 May 2021
- D. Department Report**  
D.1 Recycling Center Report  
D.2 Transfer Station Report
- E. Correspondence and Information**  
E.1 Letter of Credit at First Community Bank \$64,000.00 for 12 Years as Required by WV Landfill Closure Assistance Program
- F. Consent Agenda**  
F.1 Approval of Minutes: 05/06/2021
- G. Strategic Issues for Discussion and/or Vote**  
G.1 Approval to Select Bank for Financing of 2021 International Refuse Truck & Compactor  
G.2 Discussion Garbage Truck  
G.3 Approval Waste Collection Board Budget Revision
- H. Board Members Comments and Announcements**
- I. Adjournment**

Posted 05/28/2021 Revised 06/01/2021

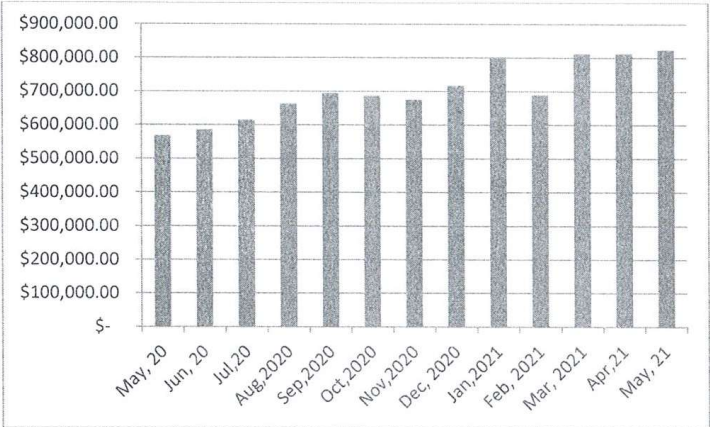
- A. Call to Order** - The meeting was called to order by Mayor Robbie Skinner.
- A.1 Moment of Silence** – The Mayor asked us to join him in a moment of silence.
- A.2 Pledge to the Flag of the United States of America** - The Pledge was led by the Mayor.
- B. Recognized Guests:**
- B.1 None**
- C. Financial Report - Amby Jenkins**
- C.1 May 2021** – Amby Jenkins presented the following financial report.

WASTE BOARD  
CITY OF BUCKHANNON  
BALANCE SHEET

Balance May 31, 2021

Money Market & Checking	\$ 823,841.45
CD opened 3-11-20 1.19%	\$ 30,855.63
CDAR (CD Balances)	\$ 27,680.44

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

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CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	1,000	0.00	4,919.15	0.00 (	3,919.15)	491.92
404-303-003-00 RECYCLE-OCC-CARDBOARD	1,000	0.00	8,937.35	0.00 (	7,937.35)	893.74
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	0	0.00	881.25	0.00 (	881.25)	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	0	0.00	2,730.00	0.00 (	2,730.00)	0.00
404-316-000-00 DUMPSTERS	0	2,955.00	7,585.00	0.00 (	7,585.00)	0.00
404-317-000-00 DUMPSTER RENTAL	82,000	7,836.01	84,502.97	0.00 (	2,502.97)	103.05
TOTAL TAXES	84,000	10,791.01	109,555.72	0.00 (	25,555.72)	130.42
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	100,000	7,939.95	72,418.10	0.00	27,581.90	72.42
TOTAL OTHER FEES	100,000	7,939.95	72,418.10	0.00	27,581.90	72.42
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,335,000	231,891.25	2,431,911.56	0.00 (	96,911.56)	104.15
TOTAL UTILITY BILLINGS	2,335,000	231,891.25	2,431,911.56	0.00 (	96,911.56)	104.15
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	268,000	42,679.00	388,419.31	0.00 (	120,419.31)	144.93
TOTAL HEALTH AND SAFETY	268,000	42,679.00	388,419.31	0.00 (	120,419.31)	144.93
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES(BANK-S	200	0.00	175.00	0.00	25.00	87.50
TOTAL INTRAFUND CONTR/CHARGES	200	0.00	175.00	0.00	25.00	87.50
OTHER REVENUE						
404-380-000-00 INTEREST	200	502.42	858.55	0.00 (	658.55)	429.28
404-381-000-00 MAINT BILLING OTHER DEPTS	1,000	0.00	1,702.24	0.00 (	702.24)	170.22
404-399-000-00 WASTE COLL. MISCELLANEOUS	15,000	3,571.62	111,283.24	0.00 (	96,283.24)	741.89
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	16,200	4,074.04	113,844.03	0.00 (	97,644.03)	702.74
TOTAL REVENUE	2,803,400	297,375.25	3,116,323.72	0.00 (	312,923.72)	111.16

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CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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WASTE DEPARTMENT  
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SALARIES & BENEFITS

404-530-103-00 WASTE EMPLOYEES SALARIES	635,000	47,835.76	563,985.20	0.00	71,014.80	88.82
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	49,000	3,642.23	42,918.81	0.00	6,081.19	87.59
404-530-105-00 WASTE EMPLOYEE INSURANCE	187,071	9,311.75	139,732.81	0.00	47,338.19	74.70
404-530-106-00 WASTE EMPLOYEE RETIREMENT	63,500	4,480.94	55,282.55	0.00	8,217.45	87.06
TOTAL SALARIES & BENEFITS	934,571	65,270.68	801,919.37	0.00	132,651.63	85.81

CONTRACTUAL SERVICES

404-530-213-00 WASTE COLL. UTILITIES	19,000	913.98	11,895.21	0.00	7,104.79	62.61
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	4,964.03	49,150.89	0.00	8,849.11	84.74
TOTAL CONTRACTUAL SERVICES	77,000	5,878.01	61,046.10	0.00	15,953.90	79.28

COMMODITIES

404-530-341-00 SHOP MAINTENANCE	50,000	11,970.18	45,854.78	0.00	4,145.22	91.71
404-530-341-05 SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
404-530-343-00 TRUCK MAINTENANCE	60,000	6,447.08	76,669.97	0.00 (	16,669.97)	127.78
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	92,000	10,006.35	63,034.16	0.00	28,965.84	68.52
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,000	0.00	1,617.09	0.00	382.91	80.85
404-530-345-00 WASTE COLL. UNIFORMS	12,000	795.44	10,958.75	0.00	1,041.25	91.32
TOTAL COMMODITIES	216,000	29,219.05	198,134.75	0.00	17,865.25	91.73

CAPITAL OUTLAY

404-530-459-00 WASTE COLL. NEW EQUIPMENT	92,000	3,612.33	91,517.30	0.00	482.70	99.48
404-530-459-01 TOTER SYSTEM	64,000	36,965.29	92,101.01	0.00 (	28,101.01)	143.91
TOTAL CAPITAL OUTLAY	156,000	40,577.62	183,618.31	0.00 (	27,618.31)	117.70

CONTRIBUTIONS

404-530-561-00 DUMPSTERS (NEW)	20,000	0.00	12,386.00	0.00	7,614.00	61.93
TOTAL CONTRIBUTIONS	20,000	0.00	12,386.00	0.00	7,614.00	61.93

NON-OPERATING EXPENSES

404-530-999-00 COLLECTION MISCELLANEOUS	16,000	2,125.68	14,588.08	0.00	1,411.92	91.18
TOTAL NON-OPERATING EXPENSES	16,000	2,125.68	14,588.08	0.00	1,411.92	91.18

TOTAL WASTE DEPARTMENT 1,419,571 143,071.04 1,271,692.61 0.00 147,878.39 89.58

RECYCLING DEPARTMENT  
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SALARIES & BENEFITS

404-531-103-00 RECYCLING SALARIES	97,000	6,952.38	86,753.13	0.00	10,246.87	89.44
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	7,450	529.01	6,608.37	0.00	841.63	88.70

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CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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404-531-105-00 GROUP INSURANCE	20,786	819.95	19,620.41	0.00	1,165.59	94.39
404-531-106-00 GROUP RETIREMENT	9,700	695.24	8,675.36	0.00	1,024.64	89.44
TOTAL SALARIES & BENEFITS	134,936	8,996.58	121,657.27	0.00	13,278.73	90.16

CONTRACTUAL SERVICES

404-531-213-00 UTILITIES	4,900	423.09	5,422.95	0.00 (	522.95)	110.67
404-531-226-00 INSURANCE & BONDS	7,200	0.00	2,908.93	0.00	4,291.07	40.40
TOTAL CONTRACTUAL SERVICES	12,100	423.09	8,331.88	0.00	3,768.12	68.86

COMMODITIES

404-531-343-00 TRUCK MAINTENANCE	10,000	1,252.11	4,356.13	0.00	5,643.87	43.56
404-531-343-01 FUEL - RECYCLING CENTER	8,000	899.53	5,129.50	0.00	2,870.50	64.12
404-531-343-02 EQUIPMENT MAINTENANCE	9,500	0.00	3,667.23	0.00	5,832.77	38.60
404-531-399-00 MISCELLANEOUS	5,000	0.00	5,465.87	0.00 (	465.87)	109.32
TOTAL COMMODITIES	32,500	2,151.64	18,618.73	0.00	13,881.27	57.29

CAPITAL OUTLAY

404-531-459-00 CAPITAL OUTLAY - NEW EQUI	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

TOTAL RECYCLING DEPARTMENT 179,536 11,571.31 148,607.88 0.00 30,928.12 82.77

LANDFILL  
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CONTRACTUAL SERVICES

404-532-216-00 TESTING/MONITOR WELLS	0	0.00	228.47	0.00 (	228.47)	0.00
404-532-216-01 TREATMENT OF LEACHATE	39,000	3,331.98	26,531.61	0.00	12,468.39	68.03
TOTAL CONTRACTUAL SERVICES	39,000	3,331.98	26,760.08	0.00	12,239.92	68.62

CAPITAL OUTLAY

404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

CONTRIBUTIONS

404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

TOTAL LANDFILL 39,000 3,331.98 26,760.08 0.00 12,239.92 68.62

TRANSFER STATION  
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SALARIES & BENEFITS

404-533-103-00 SALARIES TRANSFER STATION	99,000	6,775.87	81,121.51	0.00	17,878.49	81.94
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	7,600	520.07	6,226.40	0.00	1,373.60	81.93
404-533-105-00 GROUP INSURANCE	20,786	971.30	14,113.26	0.00	6,672.74	67.90



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CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	9,900	677.57	8,111.94	0.00	1,788.06	81.94
TOTAL SALARIES & BENEFITS	137,286	8,944.81	109,573.11	0.00	27,712.89	79.81
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	7,700	593.88	6,852.93	0.00	847.07	89.00
404-533-216-00 DRAINAGE EXPENSE TRANSFER	1,600	0.00	900.00	0.00	700.00	56.25
404-533-226-00 INSURANCE & BONDS	22,000	4,964.03	16,026.67	0.00	5,973.33	72.85
TOTAL CONTRACTUAL SERVICES	31,300	5,557.91	23,779.60	0.00	7,520.40	75.97
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	17,000	10,025.79	30,063.61	0.00 (	13,063.61)	176.84
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	47,000	5,038.44	40,646.17	0.00	6,353.83	86.48
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	4,005.06	27,957.85	0.00	12,042.15	69.89
404-533-345-00 UNIFORMS	4,000	221.46	2,705.69	0.00	1,294.31	67.64
TOTAL COMMODITIES	108,000	19,290.75	101,373.32	0.00	6,626.68	93.86
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	67,992	5,665.08	86,478.68	0.00 (	18,486.68)	127.19
404-533-460-00 TIPPING FEES	830,000	76,241.41	791,639.79	0.00	38,360.21	95.38
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	6,000	0.00	0.00	0.00	6,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	903,992	81,906.49	878,118.47	0.00	25,873.53	97.14
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,000	148.15	905.72	0.00	4,094.28	18.11
TOTAL NON-OPERATING EXPENSES	5,000	148.15	905.72	0.00	4,094.28	18.11

TOTAL TRANSFER STATION 1,185,578 115,848.11 1,113,750.22 0.00 71,827.78 93.94

WASTE OFFICE/BOARD  
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SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	10,600.00	0.00	1,400.00	88.33
404-534-103-00 CLERK, ATTORNEY, ENGINEER	197,200	12,462.58	153,300.78	0.00	43,899.22	77.74
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	16,004	1,027.88	12,520.14	0.00	3,483.86	78.23
404-534-105-00 GROUP INSURANCE	15,590	939.05	14,937.05	0.00	652.95	95.81
404-534-106-00 GROUP RETIREMENT	19,960	1,221.91	15,434.96	0.00	4,525.04	77.33
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	260,754	16,651.42	206,792.93	0.00	53,961.07	79.31
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	9,200	788.35	9,630.45	0.00 (	430.45)	104.68
404-534-219-00 RENT	10,000	0.00	10,000.00	0.00	0.00	100.00
404-534-223-00 PROFESSIONAL SERVICES (LE	10,000	1,416.82	6,864.07	0.00	3,135.93	68.64

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CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	15,000	4,964.03	12,258.58	0.00	2,741.42	81.72
TOTAL CONTRACTUAL SERVICES	44,200	7,169.20	38,753.10	0.00	5,446.90	87.68
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	9,800	0.00	6,981.74	0.00	2,818.26	71.24
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	9,800	0.00	6,981.74	0.00	2,818.26	71.24
CAPITAL OUTLAY						
404-534-459-00 NEW COMPUTER CAPITAL OUTL	7,500	385.83	4,629.96	0.00	2,870.04	61.73
TOTAL CAPITAL OUTLAY	7,500	385.83	4,629.96	0.00	2,870.04	61.73
NON-OPERATING EXPENSES						
404-534-999-00 GEM & ADM MISC BILLING EX	51,000	3,355.11	43,840.64	0.00	7,159.36	85.96
TOTAL NON-OPERATING EXPENSES	51,000	3,355.11	43,840.64	0.00	7,159.36	85.96

TOTAL WASTE OFFICE/BOARD 373,254 27,561.56 300,998.37 0.00 72,255.63 80.64

BAD DEBT  
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NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL BAD DEBT 0 0.00 0.00 0.00 0.00 0.00

TOTAL EXPENDITURES 3,196,939 301,384.00 2,861,809.16 0.00 335,129.84 89.52

REVENUE OVER/(UNDER) EXPENDITURES ( 393,539) ( 4,008.75) 254,514.56 0.00 ( 648,053.56) 64.67-

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MPL CORPORATION	530-999-00	COLLECTION MISCELLAN	APR 2021 TOWER ACCESS FEE	100.00
		530-999-00	COLLECTION MISCELLAN	MAY 2021 TOWER ACCESS FEE	100.00
	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	305.04
	RECORD-DELTA NEWSPAPER	530-999-00	COLLECTION MISCELLAN	WASTE BIDS-CAB & CHASSIS A	24.94
		530-999-00	COLLECTION MISCELLAN	WASTE BIDS-PACKER BODY AD	24.94
	LYKINS OIL COMPANY	530-343-01	GAS & OIL EXPENSE 1,	WASTE APR 2021 FUEL BILL	6,393.85
	UNIFIRST CORP.	530-345-00	WASTE COLL. UNIFORMS	ALL DEPT APRIL UNIFORMS	795.44
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	SLACK AUTO	364.98
		530-341-00	SHOP MAINTENANCE	TUBES DOT CONN	23.88
		530-343-00	TRUCK MAINTENANCE	LONG STROKE	307.24
		530-343-00	TRUCK MAINTENANCE	MALE CON TUBE,ST TUBE	24.28
		530-343-00	TRUCK MAINTENANCE	R 12 VALVE	75.92
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	PARTS	313.24
		530-341-00	SHOP MAINTENANCE	ELBO, BUSHING, CON,DISK	336.80
	JEFFERD'S CORP	530-341-00	SHOP MAINTENANCE	DIRECTIONAL SWITCH	136.40
	SOUTHERN STATES COOP INC	530-341-00	SHOP MAINTENANCE	ALL BOOTS FOR DEPT	2,644.85
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	STEEL MIX	98.73
		530-341-00	SHOP MAINTENANCE	TANK LEASE/ HAZMAT	224.65
		530-341-00	SHOP MAINTENANCE	TANK LEASE/HAZMAT	134.65
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE MAY 2021 SUBSIDY	2,400.00
		530-105-00	WASTE EMPLOYEE INSUR	WASTE MAY 2021 HEALTH INS	6,863.00
	MATHENY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	VALVE, A/C HOSE	297.79
	WORLDWIDE-JANE LEW	530-343-00	TRUCK MAINTENANCE	Belt and tensoner R7	198.40
		530-343-00	TRUCK MAINTENANCE	DEF dosing module	1,618.76
	NAPA-AMTOWER AUTO SUPPLY	530-341-00	SHOP MAINTENANCE	FUSE, RELAY	63.58

\$ 2,644.85 - Southern States - Boots for Dept.  
\$ 1,618.76 - World Wide Equipment - DEF Dosing Module  
\$ 31,157.60 - Total Equipment Solutions - 580 Toter Cans  
\$ 1,389.00 - Reliable Tire - Hankook Tires  
\$ 2,984.40 - Valley Steel Service - 4x8 Steel Plate  
\$ 5,100.00 - Brechbuhler - Upgrade Scale  
\$ 1,659.45 - State Equipment - Adap, Pump, Coupling  
\$ 20,063.82 - Tire & Rubber - Tire & CD Disposal  
\$ 56,177.59 - WM Corporate Services - April Tipping Fees

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-341-00	SHOP MAINTENANCE	TIP CLEANER, FLINTS	11.34
		530-343-00	TRUCK MAINTENANCE	FULE FILTER	25.77
		530-343-00	TRUCK MAINTENANCE	AIR,OIL FILTER, ,OIL	70.47
		530-341-00	SHOP MAINTENANCE	FUSES,SUPER GULE, OIL DYE	42.75
		530-343-00	TRUCK MAINTENANCE	BREAK SHOE KIT	344.92
		530-343-00	TRUCK MAINTENANCE	MIRRORS 2	20.80
		530-341-00	SHOP MAINTENANCE	UNIVERSAL CEMENT	10.99
		530-341-00	SHOP MAINTENANCE	GAT FITTINGS	83.84
		530-341-00	SHOP MAINTENANCE	BATTERY CABLE, WIRE	122.00
		530-343-00	TRUCK MAINTENANCE	BELTS,	63.72
		530-343-00	TRUCK MAINTENANCE	OIL, OIL FILTER	58.22
		530-343-00	TRUCK MAINTENANCE	ANTIFREEZ	486.31
		530-343-00	TRUCK MAINTENANCE	HOSE,SPARK PL, AID, FILTE	34.10
		530-343-00	TRUCK MAINTENANCE	BELT, BATTERY-R17	131.26
		530-341-00	SHOP MAINTENANCE	35 TON SERVICE JACK	229.00
		530-341-00	SHOP MAINTENANCE	22 TON ENG JACK	659.00
		530-341-00	SHOP MAINTENANCE	FITTINGS,ADAPTER,FREIGHT	511.69
		530-343-00	TRUCK MAINTENANCE	Air filter and battery	116.86
		530-343-00	TRUCK MAINTENANCE	Adapters and battery	7.04
		530-343-00	TRUCK MAINTENANCE	Air filter and battery	10.96
		530-343-00	TRUCK MAINTENANCE	Adapters and battery R-8	94.99
		530-341-00	SHOP MAINTENANCE	Coupler &super duty greas	8.71
	CRITES ELECTRICAL INC	530-341-00	SHOP MAINTENANCE	LIGHT BULBS	146.15
	HARBOR FREIGHT TOOLS	530-341-00	SHOP MAINTENANCE	PCRD-HEAVY DUTY SAWHORSE	59.96
		530-341-00	SHOP MAINTENANCE	PCRD-WELDER WIRE	298.93
	LOWES BUSINESS ACCOUNTS	530-341-00	SHOP MAINTENANCE	PCRD-HEAT TAPE FOR WAT LIN	58.22
		530-341-00	SHOP MAINTENANCE	REGAL RED PAINT 2	8.32
	DODSON BROS EXTERMINATING CO	530-341-00	SHOP MAINTENANCE	WASTE PEST SERVICE 43021	70.00
	CRISS SALES & SERVICE	530-341-00	SHOP MAINTENANCE	CHAIN SAW	269.99
	ATCO INTERNATIONAL	530-341-00	SHOP MAINTENANCE	TRUCK WASH	1,223.75
	FIRST COMMUNITY BANK	530-459-01	TOTER SYSTEM	WAS MAY 2021 TOTER PYMT	5,744.06
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,787.54
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,694.67
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	513.53
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	485.20
	SYLVESTER W. LOWTHER	530-343-00	TRUCK MAINTENANCE	Hyd. fitting for R-8	38.29
		530-341-00	SHOP MAINTENANCE	2-A-31 Belts for shop fan	15.68
	TOTAL EQUIPMENT SOLUTIONS	530-459-01	TOTER SYSTEM	580 TOTER CANS & PINS	63.63
		530-459-01	TOTER SYSTEM	580 TOTER CANS & PIN	31,157.60
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	22WCPJ 2019 RAM 1500 PYMT	635.79
		530-459-00	WASTE COLL. NEW EQUI	22RKXV 2019 FORD F-150 PYM	371.39
		530-459-00	WASTE COLL. NEW EQUI	22RKWX 2018 FORD EXPLORER	293.48
	JOHN BOGGESS dba VJG ASSOCIA	530-341-00	SHOP MAINTENANCE	DRIVER GLOVES	183.60
		530-341-00	SHOP MAINTENANCE	ELK WELDER GLOVES	144.00
		530-341-00	SHOP MAINTENANCE	GLOVES, HOODIE, JACKET	609.42
		530-999-00	COLLECTION MISCELLAN	Yell grip & driver gloves	372.30
	US CELLULAR	530-213-00	WASTE COLL. UTILITIE	642-1651 613-0113 0002	51.22
		530-213-00	WASTE COLL. UTILITIE	677-4586 3862 3867	175.42
	SPRINT	530-213-00	WASTE COLL. UTILITIE	ALL DEPT MAY GEOTABS	119.57
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	4-11R22.5 MDII Caps	648.00
		530-343-00	TRUCK MAINTENANCE	4 HANKOOK	1,389.00
	WV DIV OF MOTOR VEHICLES	530-999-00	COLLECTION MISCELLAN	LICENSE CHECK MARK ROMER	7.50
		530-999-00	COLLECTION MISCELLAN	Commercial Decals	164.00
	THE SIGN GUY LLC	530-341-00	SHOP MAINTENANCE	VINYL SIGN, COMM DECALS	164.00



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disbursements 05-01-2021- 05-31-2021

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	STEVEN C RODEHEAVER	530-999-00	COLLECTION MISCELLAN	Brooms and mop heads	522.00
	WOODFORD OIL COMPANY	530-343-01	GAS & OIL EXPENSE 1,	OIL, HYD OIL	3,612.50
	COMMUNITY BANK	530-459-00	WASTE COLL. NEW EQUI	WAS MAY 2021 FREIGHLNR PYM	2,311.67
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	PARTS	206.00
		530-341-00	SHOP MAINTENANCE	WRENCH,PRY BAR, RELEASE	174.00
		530-341-00	SHOP MAINTENANCE	MWK 1/4 Ratchet kit	403.00
		530-999-00	COLLECTION MISCELLAN	Bandsaw blades	810.00
		530-341-00	SHOP MAINTENANCE	MWK Metal saw & grinder	783.00
	ST JOSEPH HOSPITAL OF BUCKHA	530-341-00	SHOP MAINTENANCE	LAB TEST PAUL LEICHLITER	70.00
		530-341-00	SHOP MAINTENANCE	LAB TEST MARK ROMER	50.00
	WALMART STORES INC -BUCKHANN	530-341-00	SHOP MAINTENANCE	CLEANING SUPPLIES	221.64
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,484.51
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,467.36
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	347.17
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	343.19
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCRD- LENSES FOR WELDING H	22.58
		530-341-00	SHOP MAINTENANCE	PCRD-MARKERS STAPLER STAPL	74.72
		530-341-00	SHOP MAINTENANCE	PCRD-INK TONER	112.19
	PAYFLEX	530-105-00	WASTE EMPLOYEE INSUR	WASTE MAY HSA FEE	48.75
	FLEET HOSTER LLC	530-343-00	TRUCK MAINTENANCE	PCRD-MNTHLY CAMERA SERV R8	19.00
	AKON	530-341-00	SHOP MAINTENANCE	PCRD-CURTAIN FOR PAINT BAY	944.93
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	304-677-3862 JERRY ARNOLD	104.38
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	68.52
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	65.65
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.18
	TRAVELERS INSURANCE	530-226-00	COMP, UNEMPL & INSUR	MAY 2021 INS PREMIUM	4,964.03
	**PAYROLL EXPENSES			5/01/2021 - 5/31/2021	47,835.76
				TOTAL:	143,071.04
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	251.56
	LYKINS OIL COMPANY	531-343-01	FUEL - RECYCLING CEN	DEF DRUM	254.10
		531-343-01	FUEL - RECYCLING CEN	WASTE APR 2021 FUEL BILL	539.33
	COLE TRUCK PARTS INC	531-343-00	TRUCK MAINTENANCE	FILTERS	63.70
		531-343-00	TRUCK MAINTENANCE	Heldex Auto Slack	59.98
	SOUTHERN STATES COOP INC	531-343-01	FUEL - RECYCLING CEN	PROPANE 38.4 LB	106.10
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE MAY 2021 SUBSIDY	320.00
		531-105-00	GROUP INSURANCE	WASTE MAY 2021 HEALTH INS	490.20
	NAPA-AMTOWER AUTO SUPPLY	531-343-00	TRUCK MAINTENANCE	OIL, AIR FILTERS	79.61
		531-343-00	TRUCK MAINTENANCE	A/C belt & serpentine	65.78
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	343.12
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	352.12
	SPRINT	531-213-00	UTILITIES	ALL DEPT MAY GEOTABS	119.58
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	211.58
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	217.16
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.48
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	50.79
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CENTE	51.95
	PAYFLEX	531-105-00	GROUP INSURANCE	WASTE MAY HSA FEE	9.75
	NEWLONS INTERNATIONAL SALESL	531-343-00	TRUCK MAINTENANCE	FILTERS	398.72
		531-343-00	TRUCK MAINTENANCE	Tenisoner and belt	333.50
		531-343-00	TRUCK MAINTENANCE	Tenisoner and belt	250.82

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FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			5/01/2021 - 5/31/2021	6,952.38
				TOTAL:	11,571.31
LANDFILL	BUCKHANNON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	MUDLICK LEACHATE MAY 2021	2,360.33
	FIRST COMMUNITY BANK	532-216-01	TREATMENT OF LEACHAT	LANDFILL CLOSE LETTER CR F	750.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	MUDLICK POWER 5/21	221.65
				TOTAL:	3,331.98
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110088931610 MUD LICK RD	176.36
	LYKINS OIL COMPANY	533-343-01	FUEL/OIL TRANSFER ST	WASTE APR 2021 FUEL BILL	5,038.44
	UNIFIRST CORP.	533-345-00	UNIFORMS	ALL DEPT APRIL UNIFORMS	221.46
	COLE TRUCK PARTS INC	533-343-02	MAINTENANCE TRUCK/TR	MIC KEEPER	16.99
		533-343-02	MAINTENANCE TRUCK/TR	WHEEL SEAL	36.80
		533-343-02	MAINTENANCE TRUCK/TR	HUB CAP	8.09
	VALLEY STEEL SERVICE	533-343-02	MAINTENANCE TRUCK/TR	PLATE 4x8 STEEL	2,984.40
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WASTE MAY 2021 SUBSIDY	320.00
		533-105-00	GROUP INSURANCE	WASTE MAY 2021 HEALTH INS	644.80
	NAPA-AMTOWER AUTO SUPPLY	533-343-00	EQUIPMENT MAINTENANC	SLIME TIRE SEALANT	11.99
		533-343-02	MAINTENANCE TRUCK/TR	BUNGEE CORD SET	10.78
		533-343-00	EQUIPMENT MAINTENANC	V BELT	21.24
		533-343-00	EQUIPMENT MAINTENANC	Starter for 580 Skidsteer	396.44
		533-343-00	EQUIPMENT MAINTENANC	Air fuel and oil filters	353.84
	BRECHBUHLER SCALES INC	533-343-00	EQUIPMENT MAINTENANC	UPGRADE TO SCALE SOFT	5,100.00
	STATE EQUIPMENT INC.	533-343-00	EQUIPMENT MAINTENANC	ADAP,PUMP, COUPLING	1,659.45
		533-343-00	EQUIPMENT MAINTENANC	2 KEYS	25.70
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	334.65
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	342.92
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	WASTE MAY 2021 GARBAGE TRK	2,239.50
		533-459-00	NEW EQUIPMENT	WAS JUN 2021 CLOSED TOP TR	1,120.97
	SPRINT	533-213-00	UTILITIES	ALL DEPT MAY GEOTABS	119.58
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	CAPS, CASINGS	948.00
		533-343-00	EQUIPMENT MAINTENANC	4 PNEUMATIC	2,436.00
	THE SIGN GUY LLC	533-999-00	MISCELLANEOUS TRANSF	COB TRK SECAL, TRK SIGN	148.15
	COMMUNITY BANK	533-459-00	NEW EQUIPMENT	WASTE JUN 21 ROAD TRACTOR	2,304.61
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	208.18
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	213.31
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.69
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.89
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	232.30
	CLEVELAND BROTHERS EQUIPMENT	533-343-00	EQUIPMENT MAINTENANC	SLEEVE,WASHER,NUT,BOLT	7.64
		533-343-00	EQUIPMENT MAINTENANC	SLEEVE,WASHER,NUT,BOLT	13.49
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	APRIL 21 TIRE REMOVAL	20,063.82
	PAYFLEX	533-105-00	GROUP INSURANCE	WASTE MAY HSA FEE	6.50
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	APR 2021 TIPPING FEES	56,177.59
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	65.64
	TRAVELERS INSURANCE	533-226-00	INSURANCE & BONDS	MAY 2021 INS PREMIUM	4,964.03
	**PAYROLL EXPENSES			5/01/2021 - 5/31/2021	6,775.87
				TOTAL:	115,848.11
WASTE OFFICE/BOARD	RALSTON PRESS INC	534-999-00	GEM & ADM MISC BILLI	WINDOW ENVELOPES	89.10
	CASTO AND HARRIS	534-999-00	GEM & ADM MISC BILLI	WASTE MINUTE BOOK	197.76
	PITNEY BOWES INC	534-218-00	POSTAGE	MAY 2021 PERMIT POSTAGE	788.35
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE MAY 2021 SUBSIDY	320.00
		534-105-00	GROUP INSURANCE	WASTE MAY 2021 HEALTH INS	612.55

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FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PITNEY BOWES	534-999-00	GEM & ADM MISC BILLI	LEASE 3313503479 61521	661.03
	LOWES BUSINESS ACCOUNTS	534-999-00	GEM & ADM MISC BILLI	CITY HALL CARPET CLEANER	47.76
	CITY DIRECTORIES	534-999-00	GEM & ADM MISC BILLI	CITY DIRECTORY	110.00
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	498.58
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	501.36
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	96.00
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	125.97
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	APRIL 2021 AA FEES	204.52
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	APRIL 2021 CREDIT CARD FEE	818.54
	TOSHIBA FINANCIAL SERVICES	534-999-00	GEM & ADM MISC BILLI	COPIER LEASE CITYHALL	139.03
	RAVEN ROCK NETWORKS INC	534-999-00	GEM & ADM MISC BILLI	MAY 2021 SERVICE CONTRACT	212.50
		534-999-00	GEM & ADM MISC BILLI	BIT DEFENDER RENEWAL 3Y	397.36
	BADZIK PRINTING SERVICE, INC	534-999-00	GEM & ADM MISC BILLI	PAYROLL CHECKS 421	52.31
	DAVID L HOWELL CPA	534-223-00	PROFESSIONAL SERVICE	1ST BILLING 2019-20 AUDIT	408.38
		534-223-00	PROFESSIONAL SERVICE	2ND BILLING 2019-20 AUDIT	1,008.44
	COMMUNITY BANK	534-459-00	NEW COMPUTER CAPITAL	ACCT#771901071 JUN COMP SR	385.83
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	CLEANING SUPPLIES	2.12
		534-999-00	GEM & ADM MISC BILLI	CLEANING SUPPLIES	26.40
		534-999-00	GEM & ADM MISC BILLI	CUPS TRASH BAGS PAPER TOW	24.52
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	367.83
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	465.24
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	86.00
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	108.81
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD- IPAD CASE STICKY NOT	15.52
	PAYFLEX	534-105-00	GROUP INSURANCE	WASTE MAY HSA FEE	6.50
	DAYCAD	534-999-00	GEM & ADM MISC BILLI	REPAIR PLOTTER	281.25
	UPSHUR COUNTY CLERK	534-999-00	GEM & ADM MISC BILLI	HAYWARD LEIWS ESTATE CLAIM	5.00
		534-999-00	GEM & ADM MISC BILLI	WILLIAM WHITELEY ESTATE CL	5.00
	ROSSMAN & CO/PCB CORP	534-999-00	GEM & ADM MISC BILLI	DEBT COLLECTION	33.02
	TRAVELERS INSURANCE	534-226-00	INSURANCE & BONDS	MAY 2021 INS PREMIUM	4,964.03
	SUDDENLINK	534-999-00	GEM & ADM MISC BILLI	MAY 2021 INTERNET	32.37
	**PAYROLL EXPENSES			5/01/2021 - 5/31/2021	13,462.58
				TOTAL:	27,561.56

Without objection, the Mayor moved *G.3 Approval Waste Collection Board Budget Revision* to the table for Discussion and/or Vote. Amby explained the revisions necessary to the Board.

Waste Budget Revision					
06/03/2021					
revenues		Budget	Increase	Final Budget	
404-355-000-00	Transfer Station Receipts	268000	94300	362300	
expenditure					
404-530-343-00	Truck Maintenance	60000	23000	83000	Rebuild Motor Aug20 \$15336; Transmission \$8200; Wire harness \$6800
404-530-459-01	Toter System	64000	34000	98000	Bought 530 new polycarts \$31000
404-531-213-00	Utilities Recycle center	4900	1100	6000	
404-533-459-00	New Equipment Trans Sta	67992	21200	89192	purchase of 2006 International tractor trailer & one payment on current equipment
404-533-343-00	Equipment Maintenance	17000	15000	32000	Upgrade to Scale software \$5100; Square tube plate guardrail \$8193
			94300		

A motion to approve the Waste Collection Board Budget Revision was made by Albaugh/Randall. Motion carried.

A motion to approve the May 2021 Financial Report was made by Albaugh/Randall. Motion carried.

Without objection, the Mayor moved *F.1 Approval of Minutes: 05/06/2021* to the table for action.

Motion to approve the Minutes of 05/06/2021 was made by Randall/Albaugh. Motion carried.

Without objection, the Mayor moved *G.1 Approval to Select Bank for Financing of 2021 International Refuse Truck & Compactor* to the table for Discussion and/or Vote. Amby explained the rates that were quoted by three local banks for the Financing of 2021 International Refuse Truck & Compactor, for a total of \$150,870. The rates quoted were Community Bank - 2.97% fixed rate for 10 years; First Community Bank - 2.36% fixed rate for 10 years; and Citizens Bank - 2.24% fixed rate for 10 years. The better rates were from Citizens Bank.

Motion to approve the City of Buckhannon-Waste Collection Board financing of the 2021 International Refuse Truck & Compactor for \$150,870 with Citizens Bank at 2.24% fixed rate for 10 years and to authorize the Mayor, Chairman to sign documents was made by Randall/Albaugh. Motion carried.

**D. Department Reports** – Jeff Wamsley reported that one garbage truck was sent out for possible repairs. The estimate for repairs is higher than he and Jerry Arnold, Director of Public Works, feel that it is worth. Jerry explained that it was crucial that we have a backup truck and discussed the idea of looking for a used one that the Board could purchase, equip it with items from the truck that is currently broken down, and then we would have a reliable backup truck. Jerry has been looking for such a truck and will continue the search should the Board approve a potential purchase.

**Without objection, the Mayor moved item G.2 *Discussion Garbage Truck* to the table for Discussion and/or Vote.**

**Motion to approve the purchase of a used garbage truck for no more than \$20,000 was made by Randall/Albaugh. Motion carried.**

Jeff also reported that one of the garbage trailers has a broken frame. He is recommending that we plan to purchase a new trailer soon. He reminded the Board that the delivery of new equipment is about 6 months out. Discussion took place that the Board will need to look at additional equipment purchases in the future.

**D.1 Recycling Center Report** – Jeff gave his Recycling Report as follows:

City of Buckhannon Recycling Center			
DATE:		May-21	
Inventory & Balance Sheet			
	Uproc.	Proc.	Total
ONP	3.25	13.88	17.13
OCC	1.4	16.66	18.06
MGOP	0.4	0	0.4
STEEL	0.1	0.64	0.74
ALUM.	0.1	1.02	1.12
E-WASTE	0	0	0
Pete #1	0.1	10	10.1
No. 2	0.8	13.91	14.71
Total	6.15	56.11	62.26
Inventory 6/1/21			62.26
Inventory 5/1/21			78.52
Diff.			-16.26
Loads Shipped			43.27
Total Diff. Inventory & Loads Shipped			27.01
Total Received		27.01	Total received 20-May
Less Garbage		0	
Total		27.01	
Crossroads Totals			Garbage
0			0
Residential Curbside			Garbage
1100			100
Appliances Iron	Total	Total \$	
57860	0	\$2,768.40	
Yard Debris			
5000			

**D.2 Transfer Station Report** – Jeff reviewed the following Transfer Station Report:

City of Buckhannon Transfer Station Totals			
May		2021	
Total Transactions		3365	
Total Weight		28689.28	
Total Cash Received		\$43,723.00	
Total City Trucks		\$65,905.66	791.62
Total Charge		\$34,778.20	
Grand total		\$144,406.86	
Total C/D Material		358.88	
Total Commercial/Residential		1198.77	
Bulky Goods	Steel	Waste	Total
	2	5.37	7.37



MONTHLY TONNAGE REPORT															Revised June 2005 Effective July 1, 2005 Due by the 20th of the following month				
Submit according to 33CSR1 (4.12.b)																			
Facility Name		Waste Collection Board-City of Buckhannon				Number		SWF5025-99		Fax		304-472-4620		Month	MAY				
Address		70 E Main St., Buckhannon, WV 26201				Telephone								Year	2021				
Source of Solid Waste (city or county or state)	Residential Waste	Commercial Waste	Industrial Waste	Construction Demolition (C/D)	Petroleum Contaminated Soil (PCS)*	Sewage Sludge	Industrial Sludge	Other Special Waste	Misc	Bulky Goods Disposed in Landfill	Waste Tires (tons) Disposed in Landfill **	Free Day Tons	Other Fee Exempt Tons	Total Tons Disposed	Alternative Daily Cover	No. of WV Permit Required			
														In State	Out of State	PCS*	Shredded Waste/Tires	Recycled	Reused
Barbour County	5.29	0.34		6.16				0						11.79					0.2
Braxton County	1.27	2.08		0.03										3.38					0
Gilmer County	6.46	0		1.24										7.7					0
Harrison County	1.2	0.27	0	4.05				0						5.52					0
Lewis County	59.74	5.99	0	37.25				0						102.96					0.11
Out of Shed	0.99	0.45	0	16.49										17.93					0
Randolph County	1.98	0		9.39				0						11.37					0
Upshur County	693.12	474.68		284.27				6.07	0	5.37				1463.51					2.95
Webster County	2.4			0	0									2.4					0
In State Tons	772.45	483.61		358.88				6.07	0	5.37	0			1626.58					3.26
Out of State Tons																			
Total Tons Disposed														1626.58					
Hazardous waste exclusion efforts and results:														Total Fee Exempt Tons					
*If Petroleum Contaminated Soil is used as alternative daily cover, do not double count it in your monthly tonnage totals. For information, consult the Department of Environmental Protection's Special Waste Policy.														Total Tons Disposed Against Monthly Permitted Capacity					
**Waste Tires by Tons - Disposed in Landfill - Whole waste tires collected by the Department of Environmental Protection may be disposed of in a landfill, in accordance with 33CSR5 Subdivision 3.1.e. Waste Tires are not exempt from the calculation of monthly tonnage limits or any solid waste disposal assessment fees, except shredded waste tires or tire derived material used as alternative daily cover or select waste.																			
Submit completed monthly tonnage report to:					Original - WVDEP, Solid Waste Permitting Unit, 601 57th Street, Charleston, WV 25304 Copy - Solid Waste Management Board, 601 57th Street, Charleston WV 25304 or jborowski@wvswmb.org Copy - Public Service Commission, Utility Division, 201 Brooks Street, Charleston, WV 25323-0812 or pfennner@PSC.state.wv.us Copy - Applicable County or Regional Solid Waste Authority														
Questions? Call the DEP at (304) 926-0465, ext 1295																			
Based upon my inquiry, I, the undersigned, hereby certify under penalty of law that the information on this report is true, accurate and complete.																			
Signature of Principal Officer in charge of facility														Date					

At the conclusion of Jeff Wamsley's reports, the Mayor announced that at noon today, there will be retirement party for Jeff as tomorrow is his last day before he officially retires from the City of Buckhannon. He then opened the floor for comments from the Board Members.

Mary Albaugh reflected on her time working with Jeff and of all the things she learned since serving on this Board, largely because of Jeff. She can't imagine how we will ever replace him and wished him well on his retirement.

Scott Randall reminded us that Jeff was his supervisor when he was young and had worked for the Waste Department in a summer job. He mentioned that Jeff taught him that you had to take your work seriously, but you also needed to take time to enjoy life. He hopes that he will still see him around from time to time, but most of all he wished Jeff a happy retirement.

City Recorder Randy Sanders mentioned that he and Jeff have known each other for many years and that he knew Jeff to be a good friend and has learned that he has been a tremendous asset to the City over his career. He feels Jeff embodies what it means to be a great Supervisor. He wished Jeff and his family all the best for his retirement.

The Mayor complimented Jeff for his dedication to the City and noted that he was one of the reasons the City has such a great reputation around the State. Supervisors like Jeff lead their departments to great success. The Mayor acknowledged that, as the saying goes, we are all replaceable, while maintaining that positions like this will eventually be filled, people like Jeff Wamsley can never truly be replaced. He wished Jeff all the best in his retirement.

Both Jerry Arnold and Jay Hollen congratulated Jeff on his retirement. Amby Jenkins had already left the meeting.

Jeff thanked everyone for their kind words. He mentioned that it was the guys out at the department along with the Board Members and all the folks at City Hall that has made working for the City a true pleasure.

## E. Correspondence and Information

**E.1 Letter of Credit at First Community Bank \$64,000.00 for 12 Years as Required by WV Landfill Closure Assistance Program** – This was reviewed by Amby Jenkins earlier in the meeting.

May 26, 2021

Per Donna Davis at FCB.

This letter of credit is different documentation than the 1990 Letter of Credit.

She explained that this one is like a line of credit. We have a \$64,000 CD that is held as security for this new 2021, letter of credit. The City will not cash in the CD. If the WV Dept of Natural Resources (Landfill Closure) would ever call on this 2021 Letter of Credit then the City would pay it with the \$64,000 CD plus interest.

We will not pay any interest unless it is borrowed on.

\$64,000.00	05-26-2021	05-26-2033	25436562	300		KFC
References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item. Any item above containing "*****" has been omitted due to text length limitations.						

Borrower: CITY OF BUCKHANNON  
70 E MAIN STREET  
BUCKHANNON, WV 26201

Lender: FIRST COMMUNITY BANK  
Buckhannon Branch  
2 West Main Street  
P. O. Box 280  
Buckhannon, WV 26201  
(304) 472-1112

DESCRIPTION

Loan Type: This is a Variable Rate Nondisclosable Revolving Line of Credit Loan to a Government Entity for \$64,000.00 due on demand and, if no demand, on May 26, 2033. The reference rate (Wall Street Journal Prime Rate as Published in the Wall Street Journal, currently 3.250%) is added to the margin of 1.000%, resulting in an initial rate of 4.250.

Transaction Number: 198201.

Collateral: This transaction is secured by Possessory Collateral.

Officer: KFC Coleman, Katherine F.

Processor: EES Spradlin, Erin E.

Standard Product: Letter of Credit.

Standard Policy: Commercial Closed End Policy.

Branch Number and Name: 022 -- Buckhannon Branch.

General Lending Policy for this transaction is governed by West Virginia law. Collateral documents printed through LASER PRO for this transaction will be governed by the collateral law state as specified on the Collateral Summary Screen for each piece of collateral.

LOAN DOCUMENTS

- Loan Checklist

Disclosure of Right to Receive a Copy of an Appraisal

Application and Agreement for Irrevocable Letter of Credit: 25436562

WV Assignment of Deposit Account: CD Account Number 569711 with Lender with an approximate balance of \$64,000.00; owned by CITY OF BUCKHANNON
- Loan Request Summary

Governmental Certificate: CITY OF BUCKHANNON

Irrevocable Letter of Credit: 25436562

Promissory Note

Commercial Checklist - Document Checklist & Exception Approval

Disbursement Request and Authorization

Boarding Data Sheet: Transaction 198201

This list of documents may not include all the documents needed for this transaction. Applications, verifications, and other specialized documents may be needed.

LENDER STANDARD PRODUCT COMMENTS

On the Payment Calculation Screen- Insert Special Repayment Language, detailing the repayment, should the letter be drawn.

ENTRY OMISSION WARNINGS TO LENDER

In processing this loan, any omission warnings in this "Entry Omissions" section should be reviewed as provided below.

ADVISORY WARNINGS TO LENDER

365/360. A 365/360 interest calculation method has been selected for this loan. This calculation method results in a higher effective interest rate than the numeric interest rate stated in the loan documents. Before committing to this interest calculation method, you should consult your legal counsel or compliance officer. LaserPro offers the option of making the chosen 365/360 interest calculation method more conspicuous by including a line for the borrower to initial the "Interest Calculation Method" paragraph. This option has not been chosen for this loan. Additionally, LaserPro offers the option to add the following statement in the "Interest Calculation Method" paragraph: "This calculation method results in a higher effective interest rate than the numeric interest rate stated in this Note." Including this language alerts your customers to the effect of the 365/360 interest calculation method. This option has also not been chosen for this loan. Consult your legal counsel if you have questions. 3BLEAS0160S

In processing this loan, any warnings in this "Advisory Warnings" section should be reviewed as provided below.

CRITICAL WARNINGS TO LENDER

In processing this loan, any warnings in this "Critical Warnings" section should be reviewed as provided below.

CHECKLIST WARNINGS

In processing this loan, all warnings appearing above should be reviewed. To generate correct closing documents, it is important to visit and make appropriate selections on all applicable details windows, such as collateral details windows. All closing documents should be reviewed by your compliance officer or legal counsel as specified in the LaserPro Setup Guide. If you have questions about why LaserPro has generated any warning, visit the Finastra Customer Center at <https://customercenter.dh.com> to log into our online self-service Case Management system. If you have legal questions about these warnings or this loan or what action to take, you should seek the advice of your compliance officer or legal counsel.

\$64,000.00	05-26-2021	05-26-2033	25436562	300	KFC
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References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item. Any item above containing (b)(6) or (b)(7)(C) has been omitted due to text length limitations.

**Borrower:** CITY OF BUCKHANNON  
70 E MAIN STREET  
BUCKHANNON, WV 26201

**Lender:** FIRST COMMUNITY BANK  
Buckhannon Branch  
2 West Main Street  
P. O. Box 280  
Buckhannon, WV 26201  
(304) 472-1112

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**REVOLVING LINE OF CREDIT**  
(Variable Rate)

	<u>Financed</u>	<u>In Cash</u>
<b>AMOUNT REQUESTED:</b>	\$64,000.00	
<b>PREPAID FINANCE CHARGES:</b>		
Documentation Fee		750.00
<b>SECURITY INTEREST CHARGES:</b>	<u>0.00</u>	
<b>NOTE AMOUNT:</b>	\$64,000.00	\$750.00

**PAYMENT CALCULATION:**

Interest Method:	365/360
Disbursement Date:	05-26-2021
First Int Payment Date:	05-26-2033
Due Date:	05-26-2033
Int Payment Period:	@ Maturity
Variable Interest Rate:	4.250%
Credit Insurance:	None

**Payment Schedule.** Borrower's payment schedule consists of the following: one payment of \$80,558.00 on May 26, 2033, with interest calculated on the unpaid principal balances at an interest rate based on the Wall Street Journal Prime Rate as Published in the Wall Street Journal. (currently 3.250%), plus a margin of 1.000%, resulting in an initial interest rate of 4.250% per annum based on a year of 360 days. This estimated final payment is based on the assumption that all payments will be made exactly as scheduled and that the Index does not change; the actual final payment will be for all principal and accrued interest not yet paid, together with any other unpaid amounts under the Note.

<b>APR</b> 4.612%	<b>FINANCE CHARGE</b> \$17,308.00	<b>AMOUNT FINANCED</b> \$63,250.00	<b>TOTAL OF PAYMENTS</b> \$80,558.00
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e means estimate

**COLLATERAL:** Possessory Collateral.

**TRANSACTION NUMBER:** 198201

**NOTICE:** This Loan Request Summary is for informational purposes only and does not obligate Lender in any way to make this loan or any other loan to Borrower. The fees and charges listed above are estimates only; and, if a loan is made, different or additional fees and charges may be imposed.

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Complete set of documents in  
the CD folder

- F. Consent Agenda

F.1 Approval of Minutes of 05/06/2021 - Action taken earlier in the meeting.
- G. Strategic Issues for discussion and/or vote

G.1 Approval to Select Bank for Financing of 2021 International Refuse Truck & Compactor - Action taken earlier in the meeting.

G.2 Discussion Garbage Truck - Action taken earlier in the meeting.

G.3 Approval Waste Collection Board Budget Revision - Action taken earlier in the meeting.
- H. Board Members Comments and Announcements - Nothing additional to add to the comments already expressed above.
- I. Adjournment

There being no further business to be transacted, motion to adjourn at 8:16 a.m., was made by Randall/Albaugh. Motion carried.

Mayor Robert Skinner III

City Recorder Randall H. Sanders