

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, May 06, 2021, at 4:00 p.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
Mary Albaugh	Board Member	Absent
Scott Randall	Board Member	Present
Jeff Wamsley	Waste Department Supervisor	Present
Jay Hollen	City Engineer	Present
Jerry Arnold	Director of Public Works	Present
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Tom O'Neill	City Attorney	Present – by GTM

Guests: Linda Smith and Roger Messenger, representing: Wanless Street Residents.

To Participate in a Utility Board meeting during the COVID-19 Stay at Home Order, participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

City of Buckhannon Waste Collection Board Meeting– 4:00 pm in the Council Chambers of City Hall – Meeting Agenda for Thursday, May 6, 2021

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

B. Recognized Guests

- B.1

C. Bid Opening

- One (1) New 2021 Class 7 Cab & Chassis
- One (1) New 2021 13 Yd Packer Body
- C.1 Notice Class II Legal Advertisement Accepting Sealed Bids
- C.2 Bid Opening Results

D. Financial Report-Amby Jenkins

- D.1 April 2021

E. Department Report-Jeff Wamsley

- E.1 Recycling Center Report
- E.2 Transfer Station Report
- E.3 REAP Tire Amnesty Day Update

F. Correspondence and Information

- F.1 Agreement & Release Eric Andrew-Loudin’s MHP LLC
- F.2 Notice Accepting Application Full-time Laborer/Truck Driver
- F.3 DMR 1st Quarter 2021

G. Consent Agenda

- G.1 Approval of Minutes 04/01/2021

H. Strategic Issues for discussion and/or vote

- H.1 Approval of Bid Opening- One (1) New 2021 Class 7 Cab & Chassis
- H.2 Approval of Bid Opening- One (1) New 2021 13 Yd Packer Body
- H.3 Approval to Re-open a letter of credit in the amount of \$64,000.00 for a period of 12 years as required by the DEP Landfill Closure Program & Approval of Mayor & Director of Finance as Authorized Signatories
- H.4 Wanless Street Waste Pickup Issues RE: Garbage Truck unable to collect due to street situation
- H.5 Approval Waste Collection Board Budget FY 2021-2022
- H.6 Discussion/Possible Action to change monthly meeting time from 4PM to 7:30AM on the 1st Thursday of each month

I. Board Members Comments and Announcements

J. Adjournment

Posted 05/03/2021

A. Call to Order - The meeting was called to order by Mayor Robbie Skinner.

A.1 Moment of Silence – The Mayor asked us to join him in a moment of silence.

A.2 Pledge to the Flag of the United States of America - The Pledge was led by the Mayor.

B. Recognized Guests:

B.1 Linda Smith and Roger Messenger; representing the Wanless Street residents.

The Mayor recognized Linda Smith and Roger Messenger who were representing residents of Wanless Street who have difficulties with the new poly carts (toters). The street is not accessible by our regular garbage trucks. Up until now, the residents have been placing their garbage in a common area as a collection point on property owned by a Mr. Loudin.

Without objection, *H.4 Wanless Street Waste Pickup Issues RE: Garbage Truck unable to collect due to street situation* was moved to the table for discussion and/or vote. Discussion took place and it was determined that there was an area near a Mr. Coberly's property which would work well for the City to place the toters, where they could remain permanently. Jerry Arnold will see if this area is part of the WV State ROW and if so, if we can get permission to do so. If it is not part of the State ROW, the residents can check with Mr. Coberly to see if he will give us the permission to set them on his property. This will allow the residents to still have a common point to bring their garbage and still participate in the City's Totor usage program. No Board action was necessary.



April 16, 2021

Mayor of Buckhannon
Buckhannon City Counsel
Buckhannon Utility Boards

The residents of Wanless Street, Buckhannon are requesting that the Buckhannon Utility Board send a garbage truck onto Wanless Street (this is a county road not a private driveway), to pick up residents trash. We have always taken the trash to the end of the street in bags (which are easier for us to handle and haul) or cans (small cans), but since we are being issued cans and you are asking us to bring the said cans to the end of the street this presents a problem.

Several residents on Wanless St. have called the Utility Boards Office and have received the following replies when ask about our situation:pull the can to the end of the street” this is a hill and most of us are\able to drag the can down the hill and pull it back up11
“leave the can at the end of the street” there is no place to leave the cans
“nothing we can do” someone needs to come and look at Wanless Street and see our situation
“no place for the truck to turn” there is room enough at the end of the street for the truck to turn

These cans are 96 gallon containers, they weigh 35 lbs. empty, and are 29 ¾ inches wide and 43 ½ inches tall. (these cans will not fit in our cars, not everyone has a truck to haul the can in).

We have a resident who is almost 80 years old, lives alone and has had hip replacement surgery and other health problems. (unable to handle can, lives alone)

A disabled male, late 50's who walks with a walker. (unable to handle can)

A female (61 years old) with weakness in the left arm. (unable to handle can, lives alone)

As you can see these people are not capable of “dragging” the can down the hill full of trash or pull the can back up the hill. Also, most residents have cars and the can does not fit in a car (even if the person could lift the can).

There are 9 houses on our street. The younger two couples pull their can up and down the hill while that is not an option for us older residents.

Please review our request for a Garbage Truck to come onto Wanless Street. Please reply in writing to:

Linda Smith for the residents of Wanless Street
128 Wanless Street
Buckhannon, WV 26201

The Mayor then moved Agenda Items C to the table for discussion and/or vote:

C. Bid Opening

One (1) New 2021 Class 7 Cab & Chassis

One (1) New 2021 13 Yd Packer Body

C.1 Notice Class II Legal Advertisement Accepting Sealed Bids

- The City of Buckhannon Waste Collection Board will accept sealed bids to provide 1- New 2021 Class 7 Cab & Chassis until Thursday, May 6, 2021 @ 4:00 pm where all bids will be opened and read aloud at the regularly scheduled meeting. Complete Bid Specifications may be obtained at Buckhannon City Hall, 70 E. Main St., Buckhannon, WV 26201 between the hours of 8:30 am – 4:30 pm Monday thru Friday. The City of Buckhannon reserves the right to reject any and all bids.

Publish RD Newspaper 4/20/21 & 4/27/2021

- The City of Buckhannon Waste Collection Board will accept sealed bids to provide 1- New 2021 13 yd packer body until Thursday, May 6, 2021 @ 4:00 pm where all bids will be opened and read aloud at the regularly scheduled meeting. Complete Bid Specifications may be obtained at Buckhannon City Hall, 70 E. Main St., Buckhannon, WV 26201 between the hours of 8:30 am – 4:30 pm Monday thru Friday. The City of Buckhannon reserves the right to reject any and all bids.

Publish RD Newspaper 4/20/21 & 4/27/2021

C.2 Bid Opening Results

The Mayor opened the bids from Newlon International Sales and recognized Beau Newlon of Newlon International Sales to offer explanations on each bid.

First discussed were the bids for the New 2021 13 Yd Packer Body:
Option #1 was a Curbtender - 13 yd Quantum MD Rear Loader bid at \$72,395.
Option #2 was a Pac-Mac - RLM 13 yd Residential Rear Loader bid at \$75,639.
Discussion took place and the consensus was the Curbtender was the most versatile and offered a little more productivity of the two.

Discussed next were the bids for the New 2021 13 Yd Packer Body:
Option #1 Model Profile 2021 HV607 SBA with specifications referred to as Flat Nose Model - \$78,475.
Option #2 Model Profile 2021 HV607 SBA with specifications referred to as Slope Nose Model - \$78,400.

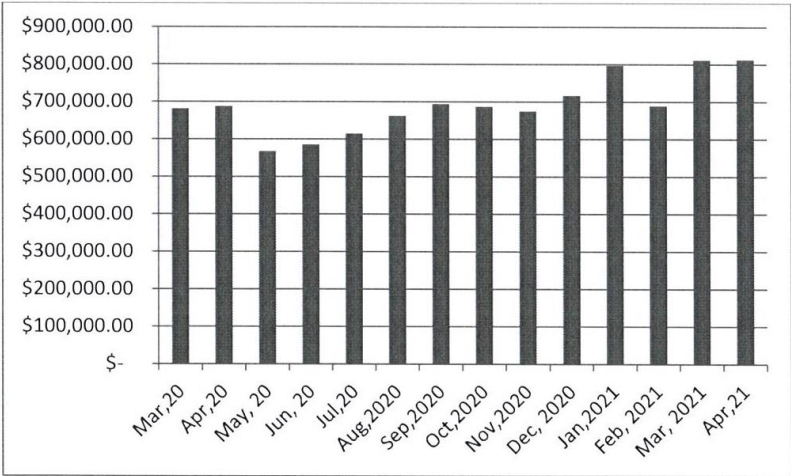
Motion to accept the bid of the Curbtender - 13 yd Quantum MD Rear Loader bid for \$72,395 and the Model Profile 2021 HV607 SBA with specifications referred to as the Flat Nose Model for \$78,475, provided that a full inspection of the bids by the Supervisor show that they meet all required specifications, and ask the Director of Finance, Amberle Jenkins, to present the appropriate financing information for the purchase of the same at the next Board meeting, was made by Randall/Skinner. Motion carried.

D. Financial Report

D.1 April 2021 – Amby Jenkins presented the following financial report.

**WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

Balance April 30, 2021		
Money Market & Checking		\$ 812,618.41
CD opened 3-11-20 1.19%		\$ 30,491.18
CDAR (CD Balances)		\$ 27,542.47
Landfill Bond \$64,000.00 (Pending for Letter of Credit required by DEP)		



Money Market & Checking Trend

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	1,000	0.00	4,919.15	0.00 (3,919.15)	491.92
404-303-003-00 RECYCLE-OCC-CARDBOARD	1,000	0.00	8,937.35	0.00 (7,937.35)	893.74
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	0	0.00	881.25	0.00 (881.25)	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	0	0.00	2,730.00	0.00 (2,730.00)	0.00
404-316-000-00 DUMPSTERS	0	1,280.00	4,630.00	0.00 (4,630.00)	0.00
404-317-000-00 DUMPSTER RENTAL	82,000	7,816.01	76,666.96	0.00	5,333.04	93.50
TOTAL TAXES	84,000	9,096.01	98,764.71	0.00	14,764.71)	117.58
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	100,000	8,615.96	64,478.15	0.00	35,521.85	64.48
TOTAL OTHER FEES	100,000	8,615.96	64,478.15	0.00	35,521.85	64.48
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,335,000	247,826.46	2,200,020.31	0.00	134,979.69	94.22
TOTAL UTILITY BILLINGS	2,335,000	247,826.46	2,200,020.31	0.00	134,979.69	94.22
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	268,000	43,038.62	345,740.31	0.00 (77,740.31)	129.01
TOTAL HEALTH AND SAFETY	268,000	43,038.62	345,740.31	0.00	77,740.31)	129.01
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES(BANK-S	200	25.00	175.00	0.00	25.00	87.50
TOTAL INTRAFUND CONTR/CHARGES	200	25.00	175.00	0.00	25.00	87.50
OTHER REVENUE						
404-380-000-00 INTEREST	200	0.00	338.17	0.00 (138.17)	169.09
404-381-000-00 MAINT BILLING OTHER DEPTS	1,000	0.00	1,702.24	0.00 (702.24)	170.22
404-399-000-00 WASTE COLL. MISCELLANEOUS	15,000	1,686.42	107,711.62	0.00 (92,711.62)	718.08
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	16,200	1,686.42	109,752.03	0.00	93,552.03)	677.48
TOTAL REVENUE	2,803,400	310,288.47	2,818,930.51	0.00 (15,530.51)	100.55

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT						
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SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	635,000	70,856.30	516,149.44	0.00	118,850.56	81.28
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	49,000	5,410.79	39,276.58	0.00	9,723.42	80.16
404-530-105-00 WASTE EMPLOYEE INSURANCE	187,071	9,311.75	130,421.06	0.00	56,649.94	69.72
404-530-106-00 WASTE EMPLOYEE RETIREMENT	63,500	6,870.89	50,801.61	0.00	12,698.39	80.00
TOTAL SALARIES & BENEFITS	934,571	92,449.73	736,648.69	0.00	197,922.31	78.82
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	19,000	952.82	10,981.23	0.00	8,018.77	57.80
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	2,438.17	44,186.86	0.00	13,813.14	76.18
TOTAL CONTRACTUAL SERVICES	77,000	3,390.99	55,168.09	0.00	21,831.91	71.65
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	50,000	1,752.22	33,884.60	1,143.51	14,971.89	70.06
404-530-341-05 SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
404-530-343-00 TRUCK MAINTENANCE	60,000	3,362.24	70,222.89	2,480.27 (12,703.16)	121.17
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	92,000	7,228.77	53,027.81	0.00	38,972.19	57.64
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,000	158.74	1,617.09	0.00	382.91	80.85
404-530-345-00 WASTE COLL. UNIFORMS	12,000	1,119.29	10,163.31	0.00	1,836.69	84.69
TOTAL COMMODITIES	216,000	13,621.26	168,915.70	3,623.78	43,460.52	79.88
CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	92,000	3,612.33	87,904.97	0.00	4,095.03	95.55
404-530-459-01 TOTER SYSTEM	64,000	5,744.06	55,135.72	0.00	8,864.28	86.15
TOTAL CAPITAL OUTLAY	156,000	9,356.39	143,040.69	0.00	12,959.31	91.69
CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	20,000	0.00	12,386.00	0.00	7,614.00	61.93
TOTAL CONTRIBUTIONS	20,000	0.00	12,386.00	0.00	7,614.00	61.93
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	641.19	12,462.40	0.00	3,537.60	77.89
TOTAL NON-OPERATING EXPENSES	16,000	641.19	12,462.40	0.00	3,537.60	77.89
TOTAL WASTE DEPARTMENT	1,419,571	119,459.56	1,128,621.57	3,623.78	287,325.65	79.76
RECYCLING DEPARTMENT						
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SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	97,000	10,391.05	79,800.75	0.00	17,199.25	82.27
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	7,450	793.62	6,079.36	0.00	1,370.64	81.60

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	20,786	1,302.95	18,800.46	0.00	1,985.54	90.45
404-531-106-00 GROUP RETIREMENT	9,700	1,039.11	7,980.12	0.00	1,719.88	82.27
TOTAL SALARIES & BENEFITS	134,936	13,526.73	112,660.69	0.00	22,275.31	83.49
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	4,900	502.43	4,999.86	0.00	(99.86)	102.04
404-531-226-00 INSURANCE & BONDS	7,200	534.10	2,908.93	0.00	4,291.07	40.40
TOTAL CONTRACTUAL SERVICES	12,100	1,036.53	7,908.79	0.00	4,191.21	65.36
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	10,000	409.82	3,104.02	0.00	6,895.98	31.04
404-531-343-01 FUEL - RECYCLING CENTER	8,000	424.35	4,229.97	0.00	3,770.03	52.87
404-531-343-02 EQUIPMENT MAINTENANCE	9,500	0.00	3,667.23	0.00	5,832.77	38.60
404-531-399-00 MISCELLANEOUS	5,000	0.00	5,465.87	0.00	(465.87)	109.32
TOTAL COMMODITIES	32,500	834.17	16,467.09	0.00	16,032.91	50.67
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL RECYCLING DEPARTMENT	179,536	15,397.43	137,036.57	0.00	42,499.43	76.33
LANDFILL						
=====						
CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	228.47	0.00	(228.47)	0.00
404-532-216-01 TREATMENT OF LEACHATE	39,000	1,914.33	23,199.63	0.00	15,800.37	59.49
TOTAL CONTRACTUAL SERVICES	39,000	1,914.33	23,428.10	0.00	15,571.90	60.07
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	39,000	1,914.33	23,428.10	0.00	15,571.90	60.07
TRANSFER STATION						
=====						
SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	99,000	10,039.74	74,345.64	0.00	24,654.36	75.10
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	7,600	770.61	5,706.33	0.00	1,893.67	75.08
404-533-105-00 GROUP INSURANCE	20,786	971.30	13,141.96	0.00	7,644.04	63.23

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	9,900	1,003.95	7,434.37	0.00	2,465.63	75.09
TOTAL SALARIES & BENEFITS	137,286	12,785.60	100,628.30	0.00	36,657.70	73.30
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	7,700	484.18	6,259.05	0.00	1,440.95	81.29
404-533-216-00 DRAINAGE EXPENSE TRANSFER	1,600	0.00	900.00	0.00	700.00	56.25
404-533-226-00 INSURANCE & BONDS	22,000	487.66	11,062.64	0.00	10,937.36	50.28
TOTAL CONTRACTUAL SERVICES	31,300	971.84	18,221.69	0.00	13,078.31	58.22
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	17,000	694.54	20,037.82	2,447.99	(5,485.81)	132.27
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	47,000	6,158.47	35,607.73	0.00	11,392.27	75.76
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	751.72	23,952.79	72.66	15,974.55	60.06
404-533-345-00 UNIFORMS	4,000	257.66	2,484.23	0.00	1,515.77	62.11
TOTAL COMMODITIES	108,000	7,862.39	82,082.57	2,520.65	23,396.78	78.34
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	67,992	5,665.08	80,813.60	0.00	(12,821.60)	118.86
404-533-460-00 TIPPING FEES	830,000	79,902.00	715,398.38	0.00	114,601.62	86.19
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	6,000	0.00	0.00	0.00	6,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	903,992	85,567.08	796,211.98	0.00	107,780.02	88.08
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,000	0.00	757.57	148.15	4,094.28	18.11
TOTAL NON-OPERATING EXPENSES	5,000	0.00	757.57	148.15	4,094.28	18.11
TOTAL TRANSFER STATION	1,185,578	107,186.91	997,902.11	2,668.80	185,007.09	84.40
WASTE OFFICE/BOARD						
=====						
SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	9,600.00	0.00	2,400.00	80.00
404-534-103-00 CLERK, ATTORNEY, ENGINEER	197,200	18,437.39	140,838.20	0.00	56,361.80	71.42
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	16,004	1,485.71	11,492.26	0.00	4,511.74	71.81
404-534-105-00 GROUP INSURANCE	15,590	939.05	13,998.00	0.00	1,592.00	89.79
404-534-106-00 GROUP RETIREMENT	19,960	1,819.40	14,213.05	0.00	5,746.95	71.21
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	260,754	23,681.55	190,141.51	0.00	70,612.49	72.92
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	9,200	785.79	8,842.10	0.00	357.90	96.11
404-534-219-00 RENT	10,000	10,000.00	10,000.00	0.00	0.00	100.00
404-534-223-00 PROFESSIONAL SERVICES (LE	10,000	0.00	5,447.25	0.00	4,552.75	54.47

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
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404-WASTE COLLECTION

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	15,000	455.75	7,294.55	0.00	7,705.45	48.63
TOTAL CONTRACTUAL SERVICES	44,200	11,241.54	31,583.90	0.00	12,616.10	71.46
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	9,800	0.00	6,981.74	0.00	2,818.26	71.24
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	9,800	0.00	6,981.74	0.00	2,818.26	71.24
CAPITAL OUTLAY						
404-534-459-00 NEW COMPUTER CAPITAL OUTL	7,500	385.83	4,244.13	0.00	3,255.87	56.59
TOTAL CAPITAL OUTLAY	7,500	385.83	4,244.13	0.00	3,255.87	56.59
NON-OPERATING EXPENSES						
404-534-999-00 GEM & ADM MISC BILLING EX	51,000	3,909.50	40,485.53	0.00	10,514.47	79.38
TOTAL NON-OPERATING EXPENSES	51,000	3,909.50	40,485.53	0.00	10,514.47	79.38
TOTAL WASTE OFFICE/BOARD	373,254	39,218.42	273,436.81	0.00	99,817.19	73.26
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,196,939	283,176.65	2,560,425.16	6,292.58	630,221.26	80.29
REVENUE OVER/(UNDER) EXPENDITURES	(393,539)	27,111.82	258,505.35	(6,292.58)	(645,751.77)	64.09-

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disbursements 4-01-21 to 4-30-21

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	336.61
	LYKINS OIL COMPANY	530-343-01	GAS & OIL EXPENSE 1,	WASTE MARCH 2021 FUEL BILL	7,228.77
	UNIFIRST CORP.	530-345-00	WASTE COLL. UNIFORMS	ALL DEPT MARCH UNIFORMS	1,119.29
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	FUEL LINE	35.70
	JEFFERD'S CORP	530-343-00	TRUCK MAINTENANCE	Brake disc for forklift	453.43
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	SUPPLIES	416.50
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE APR 2021 INSURANCE	6,863.00
		530-105-00	WASTE EMPLOYEE INSUR	WASTE APR 2021 SUBSIDY	2,400.00
	WORLDWIDE-JANE LEW	530-343-00	TRUCK MAINTENANCE	SENSOR	177.65
	TATE COMMUNICATIONS	530-341-00	SHOP MAINTENANCE	Speakermaterials and labo	644.76
	HOLTZ INDUSTRIES INC	530-343-00	TRUCK MAINTENANCE	MONITOR,SHIPPING	343.32
		530-343-00	TRUCK MAINTENANCE	LAMER,MONITOR, COAXAL	546.49
	HARBOR FREIGHT TOOLS	530-341-00	SHOP MAINTENANCE	PCRD-WRK LGHT HOSE NOZZLE	172.46
	SHEETZ	530-343-00	TRUCK MAINTENANCE	PCRD-GAS FOR RUNING PARTS	88.45
	ATCO INTERNATIONAL	530-341-00	SHOP MAINTENANCE	ASSAULT BEE KILLER	123.75
	JENKINS FORD INC	530-344-00	MAINTENANCE OTHER DE	OIL COOLER, OIL	158.74
	FIRST COMMUNITY BANK	530-459-01	TOTER SYSTEM	WASTE APR 2021 TOTER PYMT	5,744.06

19,018.35 Tire & Rubber - March Tire & CD Disposal
60,883.65 - WM Corporate Services- March Tipping Fees
10,000.00 - City of Buckhannon - FY 2020-21 Rent

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disbursements 4-01-21 to 4-30-21

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WV MUNICIPAL LEAGUE	530-226-00	COMP, UNEMPL & INSUR	WASTE 1ST QTR 2021 UNEMPLO	2,438.17
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,822.99
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,740.56
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,856.96
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	488.43
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	509.25
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	432.70
	PUBLIC SERVICE COMMISSION	530-343-00	TRUCK MAINTENANCE	WAS VEH REGIS 2021-22	354.00
	SYLVESTER W. LOWTHER	530-343-00	TRUCK MAINTENANCE	WINCH LINE, CLAMPS	1,120.50
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	22WCPJ 2019 RAM 1500 PYMT	635.79
		530-459-00	WASTE COLL. NEW EQUI	22RKXV 2019 FORD F-150 PYM	293.48
		530-459-00	WASTE COLL. NEW EQUI	22RKWX 2018 FORD EXPLORER	371.39
	RAVEN ROCK NETWORKS INC	530-999-00	COLLECTION MISCELLAN	REPL BATTERY FOR TOWER-WAS	143.75
	JOHN BOGGESS dba VJG ASSOCIA	530-999-00	COLLECTION MISCELLAN	Yellow grip gloves	342.30
	US CELLULAR	530-213-00	WASTE COLL. UTILITIE	642-1651 613-0113 0002	51.22
		530-213-00	WASTE COLL. UTILITIE	677-4586 3862 3867	175.42
	SPRINT	530-213-00	WASTE COLL. UTILITIE	ALL DEPT APR 2021 GEOTAB P	128.50
	COMMUNITY BANK	530-459-00	WASTE COLL. NEW EQUI	WAS APR 2021 FREIGHTLNR PY	2,311.67
	WALMART STORES INC -BUCKHANM	530-999-00	COLLECTION MISCELLAN	PRCD-APPLE IPAD FOR GIS WO	122.39
		530-341-00	SHOP MAINTENANCE	CLEANING SUPPLIES	234.07
	DUNCAN PARNELL INC	530-999-00	COLLECTION MISCELLAN	GPS BATTERY CHARGER	32.75
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,460.47
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,431.03
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,493.70
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	341.56
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	334.68
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	349.35
	AMAZON.COM	530-343-00	TRUCK MAINTENANCE	PCRD-WORK LED LIGHTS FOR T	175.40
		530-341-00	SHOP MAINTENANCE	PCRD-ICE MAKER	124.98
	PAYFLEX	530-105-00	WASTE EMPLOYEE INSUR	WASTE APR 2021 HSA FEES	48.75
	FLEET HOSTER LLC	530-343-00	TRUCK MAINTENANCE	PCRD-OBID II KITS	65.00
		530-343-00	TRUCK MAINTENANCE	PCRD-FEB CAMERA SERV ON R-	19.00
		530-343-00	TRUCK MAINTENANCE	PCRD-MAR CAMERA SERV R-8	19.00
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	304-677-3862 JERRY ARNOLD	104.38
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	67.89
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	64.62
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.18
	**PAYROLL EXPENSES			4/01/2021 - 4/30/2021	70,856.30
				TOTAL:	119,459.56
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	322.79
	LYKINS OIL COMPANY	531-343-01	FUEL - RECYCLING CEN	WASTE MARCH 2021 FUEL BILL	424.35
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE APR 2021 INSURANCE	973.20
		531-105-00	GROUP INSURANCE	WASTE APR 2021 SUBSIDY	320.00
	NAPA-AMTOWER AUTO SUPPLY	531-343-00	TRUCK MAINTENANCE	BATTERY R-21	189.98
	WESTFIELD INSURANCE	531-226-00	INSURANCE & BONDS	4-1-21 TO 4-1-22 QTRLY PLA	208.25
	WV MUNICIPAL LEAGUE	531-226-00	INSURANCE & BONDS	WASTE 1ST QTR 2021 UNEMPLO	325.85
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	350.62
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	356.62
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	331.87
	SPRINT	531-213-00	UTILITIES	ALL DEPT APR 2021 GEOTAB P	128.50
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	216.23
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	219.95
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	207.02

05-04-2021 03:45 PM		disbursements 4-01-21 to 4-30-21			
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	50.57
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	51.44
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.41
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CENTE	51.14
	PAYFLEX	531-105-00	GROUP INSURANCE	WASTE APR 2021 HSA FEES	9.75
	NEWLONS INTERNATIONAL SALESL	531-343-00	TRUCK MAINTENANCE	DOOR HINGES	219.84
	**PAYROLL EXPENSES			4/01/2021 - 4/30/2021	10,391.05
				TOTAL:	15,397.43
LANDFILL	BUCKHANNON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	MUDLICK LEACHATE APR 2021	1,661.44
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	POWER AT MUDLICK 4/21	252.89
				TOTAL:	1,914.33
TRANSFER STATION	LYKINS OIL COMPANY	533-343-02	MAINTENANCE TRUCK/TR	SHELL 40W OIL	498.64
		533-343-01	FUEL/OIL TRANSFER ST	DEFF	246.40
		533-343-01	FUEL/OIL TRANSFER ST	WASTE MARCH 2021 FUEL BILL	5,912.07
	UNIFIRST CORP.	533-345-00	UNIFORMS	ALL DEPT MARCH UNIFORMS	257.66
	VALLEY STEEL SERVICE	533-343-00	EQUIPMENT MAINTENANC	FLAT STEEL	274.16
	WV PUBLIC EMPLOYEES INSURANCE	533-105-00	GROUP INSURANCE	WASTE APR 2021 INSURANCE	644.80
		533-105-00	GROUP INSURANCE	WASTE APR 2021 SUBSIDY	320.00
	NAPA-AMTOWER AUTO SUPPLY	533-343-00	EQUIPMENT MAINTENANC	OIL DYE	20.70
		533-343-00	EQUIPMENT MAINTENANC	FITTINGS	66.18
		533-343-02	MAINTENANCE TRUCK/TR	FILTERS,GASKET,BOLTSET	253.08
	WESTFIELD INSURANCE	533-226-00	INSURANCE & BONDS	4-1-21 TO 4-1-22 QTRLY PLA	193.74
	STATE EQUIPMENT INC.	533-343-00	EQUIPMENT MAINTENANC	CUTTING EDGE	333.50
	WV MUNICIPAL LEAGUE	533-226-00	INSURANCE & BONDS	WASTE 1ST QTR 2021 UNEMPLO	293.92
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	334.65
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	334.65
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	334.65
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	WASTE APR 2021 GARBAGE TRK	2,239.50
		533-459-00	NEW EQUIPMENT	WAS MAY 2021 CLOSED TOP TR	1,120.97
	SPRINT	533-213-00	UTILITIES	ALL DEPT APR 2021 GEOTAB P	128.50
	COMMUNITY BANK	533-459-00	NEW EQUIPMENT	WAS MAY 2021 RD TRACTOR PY	2,304.61
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	208.18
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	208.18
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	208.18
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.69
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.69
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.69
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	291.06
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	MARCH 21 REMOVAL	19,018.35
	PAYFLEX	533-105-00	GROUP INSURANCE	WASTE APR 2021 HSA FEES	6.50
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	MARCH 2021 TIPPING FEES	60,883.65
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	64.62
	**PAYROLL EXPENSES			4/01/2021 - 4/30/2021	10,039.74
				TOTAL:	107,186.91
WASTE OFFICE/BOARD	CITY OF BUCKHANNON	534-219-00	RENT	FY 2020-21 WASTE RENT	10,000.00
	PITNEY BOWES INC	534-218-00	POSTAGE	APRIL 2021 PERMIT POSTAGE	785.79
	WV PUBLIC EMPLOYEES INSURANCE	534-105-00	GROUP INSURANCE	WASTE APR 2021 INSURANCE	612.55
		534-105-00	GROUP INSURANCE	WASTE APR 2021 SUBSIDY	320.00
	WESTFIELD INSURANCE	534-226-00	INSURANCE & BONDS	4-1-21 TO 4-1-22 QTRLY PLA	207.50
	WV MUNICIPAL LEAGUE	534-226-00	INSURANCE & BONDS	WASTE 1ST QTR 2021 UNEMPLO	248.25
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	484.45

05-04-2021 03:45 PM		disbursements 4-01-21 to 4-30-21			
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	487.48
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	499.65
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	139.17
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	97.80
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	110.85
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	MARCH 2021 AA FEES	231.89
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	MARCH 2021 CREDIT CARD FEE	1,008.00
	TOSHIBA FINANCIAL SERVICES	534-999-00	GEM & ADM MISC BILLI	CITY HALL COPIER LEASE	139.03
	RAVEN ROCK NETWORKS INC	534-999-00	GEM & ADM MISC BILLI	MARCH 2021 SERVICE CONTRAC	212.50
		534-999-00	GEM & ADM MISC BILLI	APR 2021 SERVICE CONTRACT	212.50
	COMMUNITY BANK	534-459-00	NEW COMPUTER CAPITAL	ACCT#771901071 MAY COMP SR	385.83
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	CITY HALL SUPPLIES	24.26
		534-999-00	GEM & ADM MISC BILLI	POTTING SOIL	5.90
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	462.94
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	362.05
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	379.13
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	108.26
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	84.67
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	88.66
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-WATPROOF PENS	4.00
		534-999-00	GEM & ADM MISC BILLI	PCRD-TONER;FOLDERS;BATT;MO	59.14
		534-999-00	GEM & ADM MISC BILLI	PCRD-CALCULATOR; PENS;CALC	28.74
		534-999-00	GEM & ADM MISC BILLI	PCRD-COLORED PAPER	16.99
	PAYFLEX	534-105-00	GROUP INSURANCE	WASTE APR 2021 HSA FEES	6.50
	TYLER TECHNOLOGIES INC	534-999-00	GEM & ADM MISC BILLI	INSITE TRANSACTION FEES UT	1,821.57
		534-999-00	GEM & ADM MISC BILLI	UTILITY BILLING NOTIFICATI	55.70
	ROSSMAN & CO/PCB CORP	534-999-00	GEM & ADM MISC BILLI	DEBT COLLECTION	89.28
	**PAYROLL EXPENSES			4/01/2021 - 4/30/2021	19,437.39
				TOTAL:	39,218.42

Amby also discussed the Poly cart (toters) situation - there have been 5,648 delivered; there are 57 requests for delivery; 26 are to be picked up for non-payment; and there are 106 waiver requests. We have received a new shipment of poly carts.

A motion to approve the April 2021 Financial Report was made by Randall/Skinner. Motion carried.

E. Department Reports – Jeff Wamsley reported that he has received the 580 toters that were ordered. Jerry Arnold explained personnel hires that included a temporary waste collection employee.

E.1 Recycling Center Report – Jeff gave his Recycling Report as follows:

Inventory & Balance Sheet

	Uproc.	Proc.	Total
ONP	1.5	11.54	13.04
OCC	0.9	16.72	17.62
MGOP	0.3	21.83	22.13
STEEL	0.3	0.64	0.94
ALUM.	0.26	0.68	0.94
E-WASTE	0	0	0
Pete #1	0.15	9.39	9.54
No. 2	0.4	13.91	14.31
Total	3.81	74.71	78.52

Inventory 4/1/21	78.52		
Inventory 3/1/21	73.12		
Diff.	5.4		
Loads Shipped	21.46		
Total Diff. Inventory & Loads Shipped	26.86		
Total Received	26.86	Total received	20-Feb
Less Garbage	0		
Total	26.86		

Crossroads Totals	Garbage
0	0

Residential Curbside	Garbage
1340	100

Appliances Iron	Total	Total \$
15280	0	\$687.60

Yard Debris
5000

REAP Grant audit has been completed and turned in.

E.2 Transfer Station Report – Jeff reviewed the following Transfer Station Report:

City of Buckhannon Transfer Station Totals			
April		2021	
Total Transactions		3505	
Total Weight		23507.96	
Total Cash Received		\$43,038.62	
Total City Trucks		\$68,907.91 825.08 tons	
Total Charge		\$26,853.74	
Grand total		\$138,800.27	
Total C/D Material		336.49	
Total Commercial/Residential		1152.18	
Bulky Goods	Steel	Waste	Total
		3	6.06
			9.06

MONTHLY TONNAGE REPORT

Submit according to 33CSR1 (4.12.b)

Revised June 2005

Effective July 1, 2005

Due by the 20th of the following month

Facility Name

Waste Collection Board-City of Buckhannon

Number

SWF5025-99

Month

March

Address

70 E Main St., Buckhannon, WV 26201

Telephone

304-472-4620

Fax

304-472-4620

Year

2021

Source of Solid Waste (city or county or state)	Residential Waste	Commercial Waste	Industrial Waste	Construction Demolition (C/D)	Petroleum Contaminated Soil (PCS)*	Sewage Sludge	Industrial Sludge	Other Special Waste	Misc	Bulky Goods Disposed in Landfill	Waste Tires (tires) Disposed in Landfill**	Free Day Tons	Other Fee Exempt Tons	Total Tons Disposed	Alternative Daily Cover	Shredded Waste Tires	Recycled Materials	Waste Tires Rejected
														In State	Out of State	PCS*		
Barbour County	8.96	0		0.46				0						9.42				0
Braxton County	1.68	1.43		1.34										4.45				0
Gilmer County	8.15	0		1.94										10.09				0
Harrison County	3.38	0.76	0	5				0						9.14				0
Lewis County	60.19	6.85	0	44.01				0.02						111.07				0.39
Out of Shed	0.69	0	0	14.21										14.9				0
Randolph County	1.37	0		0.29				0						1.66				0
Upshur County	775.57	422.47		274.19				3.31	0	3.89				1479.43				1.79
Webster County	0.75			0.25		0								1				0
In State Tons	860.74	431.51		341.69				3.33	0	3.89	0			1641.16				2.18
Out of State Tons																		
Total Tons Disposed														1643.34				
Hazardous waste exclusion efforts and results:															Total Fee Exempt Tons			
															Total Tons Disposed Against Monthly Permitted Capacity			

Submit completed monthly tonnage report to:

Original - WVDEP, Solid Waste Permitting Unit, 601 57th Street, Charleston, WV 25304

Copy - Solid Waste Management Board, 601 57th Street, Charleston WV 25304 or jborowski@wvswmb.org

Copy - Public Service Commission, Utility Division, 201 Brooks Street, Charleston, WV 25323-0812 or bflenner@PSC.state.wv.us

Copy - Applicable County or Regional Solid Waste Authority

Questions? Call the DEP at (304) 926-0465, ext 1295

Original - WVDEP, Solid Waste Permitting Unit, 601 57th Street, Charleston, WV 25304

Copy - Solid Waste Management Board, 601 57th Street, Charleston WV 25304 or jborowski@wvswmb.org

Copy - Public Service Commission, Utility Division, 201 Brooks Street, Charleston, WV 25323-0812 or bflenner@PSC.state.wv.us

Copy - Applicable County or Regional Solid Waste Authority

Based upon my inquiry, I, the undersigned, hereby certify under penalty of law, that the information on this report is true, accurate and complete.

Signature of Principal Officer in charge of facility

Date

MONTHLY TONNAGE REPORT

Submit according to 33CSR1 (4.12.b)

Revised June 2005

Effective July 1, 2005

Due by the 20th of the following month

Facility Name

Waste Collection Board-City of Buckhannon

Number

SWF5025-99

Month

April

Address

70 E Main St., Buckhannon, WV 26201

Telephone

304-472-4620

Fax

304-472-4620

Year

2021

Source of Solid Waste (city or county or state)	Residential Waste	Commercial Waste	Industrial Waste	Construction Demolition (C/D)	Petroleum Contaminated Soil (PCS)*	Sewage Sludge	Industrial Sludge	Other Special Waste	Misc	Bulky Goods Disposed in Landfill	Waste Tires (tires) Disposed in Landfill**	Free Day Tons	Other Fee Exempt Tons	Total Tons Disposed	Alternative Daily Cover	Shredded Waste Tires	Recycled Materials	Waste Tires Rejected
														In State	Out of State	PCS*		
Barbour County	4.01	1.75		3.96				0						9.72				0.06
Braxton County	1.37	0.66		0.55										2.58				0.63
Gilmer County	4.41	0		0.24										4.65				0.04
Harrison County	3.98	0.13	0	7.4				0						11.51				0
Lewis County	60.46	10.69	0	37.72				0						108.87				0.04
Out of Shed	1.53	0	0	0.7										2.23				0
Randolph County	0.76	0		5.65				0						6.41				0.19
Upshur County	689.58	432.81		280.27				3.68	0	6.06				1412.4				2.37
Webster County	0.26			0		0								0.26				0
In State Tons	766.36	446.04		336.49				3.68	0	6.06	0			1558.63				3.33
Out of State Tons																		
Total Tons Disposed														1561.96				
Hazardous waste exclusion efforts and results:															Total Fee Exempt Tons			
															Total Tons Disposed Against Monthly Permitted Capacity			

Submit completed monthly tonnage report to:

Original - WVDEP, Solid Waste Permitting Unit, 601 57th Street, Charleston, WV 25304

Copy - Solid Waste Management Board, 601 57th Street, Charleston WV 25304 or jborowski@wvswmb.org

Copy - Public Service Commission, Utility Division, 201 Brooks Street, Charleston, WV 25323-0812 or bflenner@PSC.state.wv.us

Copy - Applicable County or Regional Solid Waste Authority

Questions? Call the DEP at (304) 926-0465, ext 1295

Original - WVDEP, Solid Waste Permitting Unit, 601 57th Street, Charleston, WV 25304

Copy - Solid Waste Management Board, 601 57th Street, Charleston WV 25304 or jborowski@wvswmb.org

Copy - Public Service Commission, Utility Division, 201 Brooks Street, Charleston, WV 25323-0812 or bflenner@PSC.state.wv.us

Copy - Applicable County or Regional Solid Waste Authority

Based upon my inquiry, I, the undersigned, hereby certify under penalty of law, that the information on this report is true, accurate and complete.

Signature of Principal Officer in charge of facility

Date

It was reported that collection and revenue is up and that is largely due to the mandatory toter program deadline being implemented.

Motion to accept the Recycling and Transfer reports was made by Randall/Skinner. Motion Carried.

E.3 REAP Tire Amnesty Day Update - Waiting for an update from REAP.

F. Correspondence and Information – The Mayor reviewed the following with the Board:

F.1 Agreement & Release Eric Andrew-Loudin’s MHP LLC - Mr. Wamsley reported that this was working out well. Available at City Hall. Indexed as Waste AR #25.

F.2 Notice Accepting Application Full-time Laborer/Truck Driver - Discussed earlier.

The City of Buckhannon Waste Collection Department is accepting applications until Friday, May 14, 2021 for the position of full-time laborer/truck driver.

[illegible]

G. Consent Agenda

G.1 Approval of Minutes of 04/01/2021

Motion to approve the Minutes of 04/01/2021 was made by Randall/Albaugh. Motion carried.

H. Strategic Issues for discussion and/or vote

H.1 Approval of Bid Opening- One (1) New 2021 Class 7 Cab & Chassis - Action taken earlier in the meeting,

H.2 Approval of Bid Opening- One (1) New 2021 13 Yd Packer Body - Action taken earlier in the meeting,

H.3 Approval to Re-open a letter of credit in the amount of \$64,000.00 for a period of 12 years as required by the DEP Landfill Closure Program & Approval of Mayor & Director of Finance as Authorized Signatories - Amby explained that in 1993 the first letter of credit required by the DEP Landfill Closure Program was obtained and one has been in force ever since. The most recent letter of credit has expired and after a recent review by both Amby and City Attorney O'Neill, it has been confirmed the DEP Landfill Closure Program is still requiring that the same be in effect today. The Board was advised they need to approve that a Letter of Credit in the amount of \$64,000 be re-opened for a period of 12 years and approve the Mayor and the Director of Finance as the authorized signatories per the requirement of the DEP Landfill Closure Program.

Motion to open a Letter of Credit in the amount of \$64,000 at First Community Bank, for a period of 12 years and designate the Mayor and the Director of Finance of the City of Buckhannon as the authorized signatories, per the requirement of the DEP Landfill Closure Program, was made by Skinner/Randall. Motion carried.

H.4 Wanless Street Waste Pickup Issues RE: Garbage Truck unable to collect due to street situation - Discussed earlier in the meeting; no action necessary.

H.5 Approval Waste Collection Board Budget FY 2021-2022 - Amby Jenkins provided an overview of the proposed Waste Collection Board Budget FY 2021-2022, which had been distributed to the Board at the last Board meeting for review.

WASTE		2014-2015	2015-2016	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	
		ACTUAL	actual	ACTUAL	actual	ACTUAL	actual	budget	proposed budget	
	ESTIMATE CASH ON HAND July1 begin	0.00	0.00				0.00	393,539.00	152,000.00	
-404 303-002-00	RECYCLE-ALUMINUM	2,372.00	5,746.89	1,252.44	6,466.20	1,121.89	999.60	1,000.00	1,500.00	
-404 303-003-00	RECYCLE-OCC-CARDBOARD	24,481.00	18,954.35	32,068.75	22,451.90	16,020.10	3,648.07	1,000.00	2,000.00	0
-404 303-004-00	RECYCLE-MGCP/SOW-OFFICE PAPER	2,801.00	0.00	0.00	2,870.95		0.00			
-404 303-005-00	RECYCLE-HDPE-MILK JUGS	1,823.00	939.00	29.40		1,859.80	0.00	0.00		0
-404 303-006-00	RECYCLE-ONP-NEWSPAPER	4,682.00	2,991.25	6,688.05	4,203.30	2,948.19	1,808.80	0.00	2,000.00	0
-404 316-000-00	DUMPSTERS	4,410.00	2,550.00	6,105.00	1,885.00	1,580.00	2,070.00	0.00	2,000.00	
-404 317-000-00	DUMPSTER RENTAL	80,479.00	83,734.00	85,416.75	82,764.00	88,675.13	92,896.04	82,000.00	85,000.00	
-404 341-000-00	FUEL SURCHARGE	121,262.00	62,379.12	33,048.61	97,247.29	119,422.00	128,447.81	100,000.00	69,000.00	
-404 350-000-00	WASTE COLLECTION BILLINGS	2,395,843.00	2,460,062.87	2,435,509.70	2,417,912.32	2,555,496.85	2,574,676.75	2,335,000.00	2,534,000.00	0
-404 355-000-00	TRANSFER ST/LANDFILL RECEIPTS	212,092.00	260,521.29	287,314.83	296,256.52	320,324.05	387,902.45	268,000.00	300,263.00	
-404 366-000-00	STATE GRANTS	0.00	45,000.00	30,000.00		30,000.00	20,000.00		0.00	
-404 368-000-00	CONTRIBUTION FROM UCSWA	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	0.00	0.00	
-404 370-000-01	LATE CHARGES	342.00	0.00				0.00		0.00	
-404 370-000-02	CUSTOMER BILL FEES		225.00	325.00	256.09	275.00	350.00	200.00	200.00	
-404 380-000-00	INTEREST	274.00	195.89	364.84	526.51	876.98	2,295.20	200.00	200.00	
-404 381-000-00	MAINT BILLING OTHER DEPTS.	1,075.00	960.34	6,556.65	3,653.15	6,276.93	2,557.56	1,000.00	800.00	
-404 399-000-00	WASTE COLL. MISCELLANEOUS	37,927.00	43,445.93	33,053.34	44,975.61	29,354.05	35,083.95	15,000.00	30,000.00	
	TOTAL REVENUES	2,893,463.00	2,981,305.93	2,961,332.36	2,985,068.84	3,177,830.97	3,256,306.23	2,803,400.00	3,026,763.00	
	TOTAL EST. BAL. ON HAND							3,196,939.00	3,178,763.00	
-404 530-103-00	WASTE EMPLOYEES SALARIES	530,753.00	557,812.12	624,124.62	653,032.37	667,315.74	617,936.53	635,000.00	669,000.00	
-404 530-104-00	WASTE COLL. F.I.C.A.	40,423.00	42,465.37	47,464.27	49,594.49	50,749.19	47,006.36	49,000.00	51,200.00	
-404 530-105-00	WASTE EMPLOYEE INSURANCE	193,409.00	199,235.82	226,083.16	234,149.75	244,500.00	274,838.74	187,071.00	147,000.00	peia july2020 no retirees
-404 530-106-00	WASTE EMPLOYEE RETIREMENT	71,547.00	73,791.09	71,690.33	69,986.60	61,370.51	59,656.65	63,500.00	66,900.00	
-404 530-213-00	WASTE COLL. UTILITIES	13,242.00	15,538.92	14,684.32	14,663.28	19,766.22	16,806.83	19,000.00	17,000.00	added gps
-404 530-226-00	COMP. UNEMPL & INSURANCE	65,016.00	59,304.03	57,218.34	43,794.02	48,552.60	42,828.59	58,000.00	58,000.00	
-404 530-341-00	SHOP MAINTENANCE	45,939.00	47,793.75	39,065.91	37,394.90	48,558.32	32,661.19	50,000.00	40,000.00	
-404 530-341-05	SAFETY EQUIPMENT						0.00			
-404 530-343-00	TRUCK MAINTENANCE	72,986.00	69,793.00	51,747.64	54,136.91	59,936.62	57,870.04	60,000.00	60,000.00	
-404 530-343-01	GAS & OIL EXPENSE 1,2,3,4,5,10	95,025.00	66,974.00	64,448.47	70,732.71	91,120.56	74,343.28	92,000.00	80,000.00	
-404 530-344-00	MAINTENANCE OTHER DEPTS.	974.00	629.60	4,691.84	2,032.75	4,129.04	1,534.62	2,000.00	2,000.00	
-404 530-345-00	WASTE COLL. UNIFORMS	11,018.00	10,393.74	12,825.64	12,086.20	12,278.28	13,257.29	12,000.00	13,000.00	
-404 530-459-00	WASTE COLL. NEW EQUIPMENT	142,626.00	75,097.08	78,582.33	92,357.75	96,848.44	92,367.70	92,000.00	93,000.00	17Frght2312mth .21ks\$48600yr&lea se 3 trucks\$372,8364.\$ 636mth=15624. finance \$292T \$5744 mth
	530-459-01 TOTER SYSTEM			0.00	31,557.00	63,105.69	63,470.19	64,000.00	69,000.00	
	CONTRIBUTIONS									
-404 530-561-00	DUMPSTERS (NEW)	12,484.00	11,246.00	20,565.27	15,104.00	15,794.00	12,530.00	20,000.00	20,000.00	
-404 530-999-00	COLLECTION MISCELLANEOUS EXP	14,354.00	11,957.32	13,025.14	20,828.28	12,952.48	16,506.92	16,000.00	16,000.00	
-404 531-103-00	RECYCLING SALARIES	56,613.00	78,082.14	93,062.00	93,558.70	93,759.52	94,253.03	97,000.00	98,400.00	
-404 531-104-00	FICA TAX	4,340.00	5,962.15	7,074.63	7,110.92	7,133.36	7,179.29	7,450.00	7,530.00	

-404	531-105-00	GROUP INSURANCE	27,132.00	28,711.00	31,560.00	35,000.00	35,823.60	28,932.00	20,786.00	23,000.00	
-404	531-106-00	GROUP RETIREMENT	7,925.00	10,541.00	11,167.41	10,291.51	9,376.01	9,425.36	9,700.00	9,800.00	
-404	531-213-00	UTILITIES	3,501.00	4,470.82	4,919.64	4,400.62	4,426.29	4,672.84	4,900.00	4,900.00	
-404	531-226-00	INSURANCE & BONDS	5,680.00	6,160.45	5,997.58	4,341.44	6,638.61	4,475.18	7,200.00	4,500.00	
-404	531-343-00	TRUCK MAINTENANCE	4,055.00	6,792.85	8,272.20	5,859.14	9,366.80	8,797.22	10,000.00	10,000.00	
-404	531-343-01	FUEL - RECYCLING CENTER	12,400.00	6,704.45	6,290.79	7,063.77	7,846.94	7,516.17	8,000.00	7,500.00	
-404	531-343-02	EQUIPMENT MAINTENANCE	11,518.00	5,926.55	2,220.73	9,941.02	8,993.82	2,953.38	9,500.00	9,000.00	
-404	531-399-00	MISCELLANEOUS	939.00	5,073.20	4,758.24	4,414.38	4,850.48	2,852.88	5,000.00	5,000.00	
-404	531-459-00	CAPITAL OUTLAY - NEW EQUIP.	0.00	7,308.77	1,500.00		11,000.00	0.00			
-404	532-216-00	TESTING/MONITOR WELLS	0.00	161.96	0.00	500.00		0.00			
-404	532-216-01	TREATMENT OF LEACHATE	10,719.00	15,469.92	22,439.22	27,105.62	35,507.50	32,482.95	39,000.00	33,000.00	
-404	533-103-00	SALARIES TRANSFER STATION	112,240.00	95,307.20	90,131.85	87,005.15	84,369.23	86,161.80	99,000.00	105,000.00	
-404	533-104-00	FICA TAX	8,549.00	7,272.11	6,880.33	6,638.88	6,435.54	6,610.11	7,600.00	8,033.00	
-404	533-105-00	GROUP INSURANCE	31,775.00	22,421.01	20,688.48	22,800.00	22,100.00	28,835.88	20,786.00	15,300.00	
-404	533-106-00	GROUP RETIREMENT	15,713.00	12,866.31	10,815.94	9,570.65	8,385.97	8,615.99	9,900.00	4,900.00	
-404	533-213-00	UTILITIES	7,265.00	6,063.00	6,080.24	7,541.29	7,265.38	6,555.78	7,700.00	10,500.00	
-404	533-216-00	DRAINAGE EXPENSE TRANSFER STA	10,016.00	1,482.00	1,588.00	1,588.00	1,622.00	1,588.00	1,600.00	1,600.00	
-404	533-226-00	INSURANCE & BONDS	26,766.00	24,960.85	23,858.10	18,320.85	19,479.22	18,022.35	22,000.00	20,000.00	
-404	533-343-00	EQUIPMENT MAINTENANCE	28,048.00	24,578.64	9,187.27	16,373.19	24,081.57	20,011.95	17,000.00	17,000.00	
-404	533-343-01	FUEL/OIL TRANSFER STA. 7.11	47,747.00	36,166.13	36,918.99	43,334.77	46,637.06	44,258.56	47,000.00	47,000.00	
-404	533-343-02	MAINTENANCE TRUCK/TRAILERS	51,447.00	35,314.49	40,787.50	37,446.99	40,001.56	29,141.37	40,000.00	40,000.00	
-404	533-345-00	UNIFORMS	4,395.00	3,802.26	4,340.48	3,503.08	3,260.32	3,520.78	4,000.00	4,000.00	
											18 International \$2240mth+\$2305 mthfor truck+\$1121closet optrtr+2305 for a new truck
-404	533-459-00	NEW EQUIPMENT	63,662.00	40,814.74	22,080.76	23,561.00	40,701.66	93,011.78	67,992.00	97,000.00	***
-404	533-460-00	TIPPING FEES	665,774.00	760,339.95	701,340.34	752,747.74	807,125.01	883,305.76	830,000.00	858,000.00	
-404	533-464-00	STATE GRANT	0.00	12,535.00	41,942.00			114,995.00			
-404	533-470-00	TIRE DISPOSAL	0.00	0.00	0.00						
-404	533-478-00	ROAD MAINTENANCE	5,393.00	7,047.98	2,828.84	1,717.02	2,601.24	0.00	6,000.00		blacktop rd ask jeff is still doing this
-404	533-999-00	MISCELLANEOUS TRANSFER STAT	4,083.00	3,938.07	7,364.13	9,882.19	5,115.05	4,993.41	5,000.00	4,000.00	
-404	534-101-00	WASTE BOARD OFFICERS SALARIES	13,100.00	13,600.00	13,700.00	13,836.72	13,367.58	11,400.00	12,000.00	12,000.00	
-404	534-103-00	CLERK, ATTORNEY, ENGINEER SAL	156,207.00	168,354.01	173,224.85	169,131.84	167,501.48	173,797.45	197,200.00	164,000.00	
-404	534-104-00	FICA TAX	12,930.00	13,925.72	14,308.73	13,984.19	13,811.56	14,131.15	16,004.00	13,500.00	
-404	534-105-00	GROUP INSURANCE	20,863.00	21,534.36	19,362.43	31,000.00	29,999.53	24,648.29	15,590.00	17,000.00	
-404	534-106-00	GROUP RETIREMENT	21,918.00	20,843.97	20,032.77	18,168.66	15,913.88	17,264.98	19,960.00	16,700.00	
-404	534-218-00	POSTAGE	0.00	4,928.62	8,587.25	9,197.47	7,928.13	8,872.67	9,200.00	9,200.00	
-404	534-219-00	RENT	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	
-404	534-223-00	PROFESSIONAL SERVICES (LEGAL)	7,146.00	18,126.59	20,926.15	18,195.19	14,304.46	5,714.25	10,000.00	7,800.00	Bks \$5300; Audit\$2500
-404	534-226-00	INSURANCE & BONDS	14,999.00	15,762.51	15,712.67	14,122.08	12,511.76	12,985.51	15,000.00	15,000.00	
-404	534-353-00	PSC ASSESSMENTS	10,301.00	9,665.53	0.00		8,290.12	7,711.17	9,800.00	8,000.00	
-404	534-459-00	NEW COMPUTER CAPITAL OUTLAY	0.00	3,971.01	1,205.42	3,547.43	3,714.95	6,004.96	7,500.00	7,500.00	server payment
-404	534-999-00	GEM & ADM MISC BILLING EXPENSE	50,370.00	47,603.72	47,159.91	41,633.72	46,143.19	51,337.35	51,000.00	51,000.00	
		TOTAL EXPENDITURES	2,855,325.00	2,866,622.88	2,896,533.15	3,005,424.75	3,194,368.07	3,321,751.51	3,196,939.00	3,178,763.00	
		REVENUE OVER/(UNDER) EXPENDITURES							0.00	0.00	

Motion to approve the Waste Collection Board Budget FY 2021-2022 was made by Skinner/Randall. Motion carried.

H.6 Discussion/Possible Action to change monthly meeting time from 4PM to 7:30AM on the 1st Thursday of each month - The Mayor explained the need for this change and requested the Board approve the action.

Motion to change the monthly meeting time from 4:00PM to 7:30AM on the 1st Thursday of each month was made by Skinner/Randall. Motion carried.

I. Board Members Comments and Announcements

Randall – Nothing additional.

Albaugh – Absent.

Jeff Wamsley – Nothing additional.

Jerry Arnold – Nothing additional.

Jay Hollen – Nothing additional.

Tom O’Neill – Nothing additional.

J. Adjournment

There being no further business to be transacted, motion to adjourn at 5:12PM was made by Randall/Skinner. Motion carried.

Mayor Robert Skinner III



City Recorder Randall H. Sanders

