

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, November 4, 2021, at 7:30 a.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
Shelia Lewis-Sines	Board Member	Present- by GTM
Scott Randall	Board Member	Present
Jay Hollen	City Engineer	Present - by GTM
Jerry Arnold	Director of Public Works	Present
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Tom O’Neill	City Attorney	Absent

*To participate in a Utility Board meeting virtually, regular participants and members of the public are invited to contact City Hall at 304-472-1651 for the GoToMeeting link/access.*

***City of Buckhannon Waste Collection Board  
7:30AM at City Hall in Council Chambers  
Meeting Agenda for Thursday, November 4, 2021***

- 
- A. Call to Order**
    - A.1 Moment of Silence**
    - A.2 Pledge to the Flag of the United States of America**
  - B. Recognized Guests**
    - B.1**
  - C. Financial Report-Amby Jenkins**
    - C.1 October 2021**
  - D. Department Report**
    - D.1 Recycling Center Report**
    - D.2 Transfer Station Report**
    - D.3 Waste Collection Report**
  - E. Correspondence and Information**
  - F. Consent Agenda**
    - F.1 Approval of Minutes: 10/07/2021**
  - G. Strategic Issues for Discussion and/or Vote**
    - G.1 Authorization to Renew Polycart Lease/Loan with First Community Bank**
    - G.2 Approval- Employee Pay Increase Danny Hornbeck**
    - G.3 Approval- Employee Ron Swindler from Part-Time to Full-Time Status**
  - H. Board Members Comments and Announcements**
  - I. Adjournment**

Posted 10/29/2021

- A. Call to Order:** The meeting was called to order by Mayor Skinner, followed by a moment of silence and pledge to the flag.
- B. Recognized Guests:** None
- C. Financial Report-Amby Jenkins**
  - C.1. October 2021** -Mrs. Jenkins presented and explained the following information:

WASTE BOARD  
CITY OF BUCKHANNON  
BALANCE SHEET

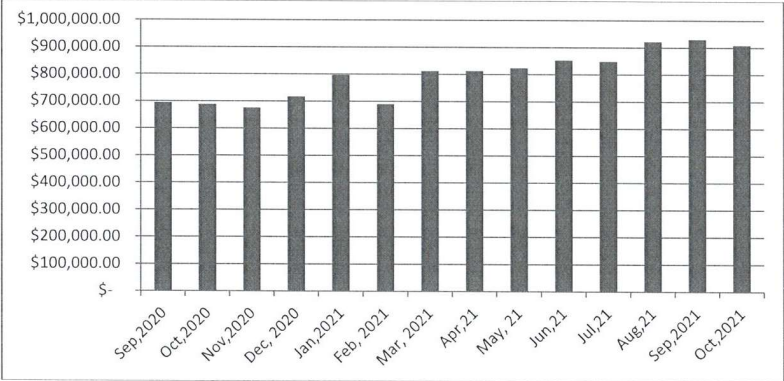
Balance October 31, 2021

Money Market & Checking \$ 908,989.99

CD opened 3-11-20 1.19% \$ 30,855.63

CDAR (CD Balances) \$ 27,680.44

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

An agreement or MOU needs to be executed between the City and Waste Collection Board on the amount of lease or rent to pay to the City for use of the Mudlick property. City Council agreed to \$2000 per month and will begin August 2022. The amount credited toward Upper Pecks Run Property will be used until then.

Need to renew polycart renewal loan. Balance is \$69,113.44 payments will be at \$5900 per month. 3% interest

11-03-2021 03:46 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	1,500	0.00	1,289.28	0.00	210.72	85.95
404-303-003-00 RECYCLE-OCC-CARDBOARD	2,000	0.00	8,552.84	0.00 (	6,552.84)	427.64
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	3,882.60	3,882.60	0.00 (	3,882.60)	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	27,477	0.00	31,189.60	0.00 (	3,712.60)	113.51
404-303-006-00 RECYCLE-ONP-NEWSPAPER	2,000	0.00	2,384.09	0.00 (	384.09)	119.20
404-316-000-00 DUMPSTERS	2,000	1,310.00	1,310.00	0.00	690.00	65.50
404-317-000-00 DUMPSTER RENTAL	85,000	8,130.66	31,959.99	0.00	53,040.01	37.60
TOTAL TAXES	119,977	13,323.26	80,568.40	0.00	39,408.60	67.15
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	69,000	8,651.95	32,641.33	0.00	36,358.67	47.31
TOTAL OTHER FEES	69,000	8,651.95	32,641.33	0.00	36,358.67	47.31
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,534,000	252,976.89	953,015.47	0.00	1,580,984.53	37.61
TOTAL UTILITY BILLINGS	2,534,000	252,976.89	953,015.47	0.00	1,580,984.53	37.61
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	300,263	40,710.00	165,769.83	0.00	134,493.17	55.21
TOTAL HEALTH AND SAFETY	300,263	40,710.00	165,769.83	0.00	134,493.17	55.21
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES (BANK-S	200	0.00	50.00	0.00	150.00	25.00
TOTAL INTRAFUND CONTR/CHARGES	200	0.00	50.00	0.00	150.00	25.00
OTHER REVENUE						
404-380-000-00 INTEREST	200	0.00	55.76	0.00	144.24	27.88
404-381-000-00 MAINT BILLING OTHER DEPTS	600	0.00	0.00	0.00	600.00	0.00
404-399-000-00 WASTE COLL. MISCELLANEOUS	30,000	3,638.32	12,722.24	0.00	17,277.76	42.41
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	30,800	3,638.32	12,778.00	0.00	18,022.00	41.49
TOTAL REVENUE	3,054,240	319,300.42	1,244,823.03	0.00	1,809,416.97	40.76

11-03-2021 03:46 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT =====						
SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	629,000	67,594.51	202,385.81	0.00	426,614.19	32.18
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	48,200	5,160.50	15,424.76	0.00	32,775.24	32.00
404-530-105-00 WASTE EMPLOYEE INSURANCE	153,000	8,908.00	62,296.84	0.00	90,703.16	40.72
404-530-106-00 WASTE EMPLOYEE RETIREMENT	61,000	6,360.32	18,774.77	0.00	42,225.23	30.78
TOTAL SALARIES & BENEFITS	891,200	88,023.33	298,882.18	0.00	592,317.82	33.54
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	17,000	891.86	3,940.89	0.00	13,059.11	23.18
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	4,546.04	21,780.90	0.00	36,219.10	37.55
TOTAL CONTRACTUAL SERVICES	75,000	5,437.90	25,721.79	0.00	49,278.21	34.30
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	40,000	3,646.57	8,446.21	2,269.17	29,284.62	26.79
404-530-341-05 SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
404-530-343-00 TRUCK MAINTENANCE	60,000	6,796.44	38,073.70	741.29	21,185.01	64.69
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	80,000	7,141.61	30,818.27	0.00	49,181.73	38.52
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,000	0.00	0.00	0.00	2,000.00	0.00
404-530-345-00 WASTE COLL. UNIFORMS	13,000	970.00	3,176.53	0.00	9,823.47	24.43
TOTAL COMMODITIES	195,000	18,554.62	80,514.71	3,010.46	111,474.83	42.83
CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	109,000	3,626.33	38,824.68	0.00	70,175.32	35.62
404-530-459-01 TOTER SYSTEM	69,000	5,744.06	22,976.24	0.00	46,023.76	33.30
TOTAL CAPITAL OUTLAY	178,000	9,370.39	61,800.92	0.00	116,199.08	34.72
CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	20,000	29,651.00	29,651.00	0.00	( 9,651.00)	148.26
TOTAL CONTRIBUTIONS	20,000	29,651.00	29,651.00	0.00	( 9,651.00)	148.26
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	1,971.41	10,227.74	18.52	5,753.74	64.04
TOTAL NON-OPERATING EXPENSES	16,000	1,971.41	10,227.74	18.52	5,753.74	64.04
TOTAL WASTE DEPARTMENT	1,375,200	153,008.65	506,798.34	3,028.98	865,372.68	37.07

RECYCLING DEPARTMENT  
=====

SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	100,000	11,127.63	32,947.31	0.00	67,052.69	32.95
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	7,650	850.10	2,511.02	0.00	5,138.98	32.82

11-03-2021 03:46 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE						
404-531-105-00 GROUP INSURANCE	24,900	1,427.50	10,150.70	0.00	14,749.30	40.77
404-531-106-00 GROUP RETIREMENT	10,000	1,112.77	3,294.75	0.00	6,705.25	32.95
TOTAL SALARIES & BENEFITS	142,550	14,518.00	48,903.78	0.00	93,646.22	34.31
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	4,900	420.67	1,757.10	0.00	3,142.90	35.86
404-531-226-00 INSURANCE & BONDS	4,500	209.16	1,392.04	0.00	3,107.96	30.93
TOTAL CONTRACTUAL SERVICES	9,400	629.83	3,149.14	0.00	6,250.86	33.50
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	10,000	114.15	4,758.95	0.00	5,241.05	47.59
404-531-343-01 FUEL - RECYCLING CENTER	8,000	691.01	2,896.54	0.00	5,103.46	36.21
404-531-343-02 EQUIPMENT MAINTENANCE	9,000	0.00	3,471.81	0.00	5,528.19	38.58
404-531-399-00 MISCELLANEOUS	5,000	0.00	1,868.70	0.00	3,131.30	37.37
TOTAL COMMODITIES	32,000	805.16	12,996.00	0.00	19,004.00	40.61
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL RECYCLING DEPARTMENT	183,950	15,952.99	65,048.92	0.00	118,901.08	35.36
LANDFILL =====						
CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	139.00	0.00	( 139.00)	0.00
404-532-216-01 TREATMENT OF LEACHATE	33,000	373.00	4,636.74	0.00	28,363.26	14.05
TOTAL CONTRACTUAL SERVICES	33,000	373.00	4,775.74	0.00	28,224.26	14.47
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	33,000	373.00	4,775.74	0.00	28,224.26	14.47
TRANSFER STATION =====						
SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	105,000	10,281.06	30,733.87	0.00	74,266.13	29.27
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	8,033	784.42	2,351.85	0.00	5,681.15	29.28
404-533-105-00 GROUP INSURANCE	17,200	977.00	7,201.80	0.00	9,998.20	41.87



11-03-2021 03:46 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	10,400	1,028.08	3,073.32	0.00	7,326.68	29.55
TOTAL SALARIES & BENEFITS	140,633	13,070.56	43,360.84	0.00	97,272.16	30.83
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	10,500	405.51	1,702.52	0.00	8,797.48	16.21
404-533-216-00 DRAINAGE EXPENSE TRANSFER	1,600	139.00	2,344.44	0.00	744.44	146.53
404-533-226-00 INSURANCE & BONDS	20,000	1,408.69	7,178.33	0.00	12,821.67	35.89
TOTAL CONTRACTUAL SERVICES	32,100	1,953.20	11,225.29	0.00	20,874.71	34.97
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	17,000	1,297.48	7,657.95	0.00	9,342.05	45.05
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	47,000	5,112.36	22,360.60	0.00	24,639.40	47.58
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	1,091.11	4,458.00	0.00	35,542.00	11.15
404-533-345-00 UNIFORMS	4,000	207.03	666.21	0.00	3,333.79	16.66
TOTAL COMMODITIES	108,000	7,707.98	35,142.76	0.00	72,857.24	32.54
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	124,000	5,665.08	54,090.20	0.00	69,909.80	43.62
404-533-460-00 TIPPING FEES	858,000	81,671.54	324,266.12	0.00	533,733.88	37.79
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	982,000	87,336.62	378,356.32	0.00	603,643.68	38.53
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	4,000	1,000.00	2,438.60	74.00	1,487.40	62.82
TOTAL NON-OPERATING EXPENSES	4,000	1,000.00	2,438.60	74.00	1,487.40	62.82
TOTAL TRANSFER STATION						
	1,266,733	111,068.36	470,523.81	74.00	796,135.19	37.15
WASTE OFFICE/BOARD						
=====						
SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	4,000.00	0.00	8,000.00	33.33
404-534-103-00 CLERK, ATTORNEY, ENGINEER	178,000	21,684.25	55,703.76	0.00	122,296.24	31.29
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	13,617	1,505.56	4,335.66	0.00	9,281.34	31.84
404-534-105-00 GROUP INSURANCE	17,200	1,144.75	6,827.70	0.00	10,372.30	39.70
404-534-106-00 GROUP RETIREMENT	18,040	1,843.85	5,172.82	0.00	12,867.18	28.67
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	238,857	27,178.41	76,039.94	0.00	162,817.06	31.83
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	9,200	930.71	3,350.31	0.00	5,849.69	36.42
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LE	7,800	0.00	169.75	1,000.00	6,630.25	15.00

11-03-2021 03:46 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2021

404-WASTE COLLECTION

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	15,000	1,008.78	5,324.70	0.00	9,675.30	35.50
TOTAL CONTRACTUAL SERVICES	42,000	1,939.49	8,844.76	1,000.00	32,155.24	23.44
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	8,000	0.00	6,609.91	0.00	1,390.09	82.62
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	8,000	0.00	6,609.91	0.00	1,390.09	82.62
CAPITAL OUTLAY						
404-534-459-00 NEW COMPUTER CAPITAL OUTL	7,500	385.83	4,345.15	0.00	3,154.85	57.94
TOTAL CAPITAL OUTLAY	7,500	385.83	4,345.15	0.00	3,154.85	57.94
NON-OPERATING EXPENSES						
404-534-999-00 GEM & ADM MISC BILLING EX	51,000	4,973.65	24,790.07	39.64	26,170.29	48.69
TOTAL NON-OPERATING EXPENSES	51,000	4,973.65	24,790.07	39.64	26,170.29	48.69
TOTAL WASTE OFFICE/BOARD						
	347,357	34,477.38	120,629.83	1,039.64	225,687.53	35.03
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT						
	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES						
	3,206,240	314,880.38	1,167,776.64	4,142.62	2,034,320.74	36.55
REVENUE OVER/(UNDER) EXPENDITURES						
( 152,000)		4,420.04	77,046.39	( 4,142.62)	( 224,903.77)	47.96-

Waste October 2021 Payment of Bills

- \$4,689.00– RELIABLE TIRE – TIRES & CAPS
- \$29,651.00- NORTHEAST INDUSTRIAL MFG.- DUMPSTERS
- \$1,000.00 – INDEPENDENT WASTE HAULERS – MEMBERSHIP DUES 6-10 TRUCKS
- \$22,124.38 – RUBBER & TIRE – SEPTEMBER 2021 TIRE & CD DISPOSAL
- \$57,947.16 – WM CORPORATE SERVICES INC – SEPTEMBER 2021 TIPPING FEES
- \$1,860.31 –TYLER TECHNOLOGIES – AUTOPAY, IVR, BILLING SITE MAINT FEE

11-02-2021 09:57 AM		DISBURSEMENT 10-01-21 TO 10-31-21			
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MPL CORPORATION	530-999-00	COLLECTION MISCELLAN	TOWER ACCESS FEE OCT 2021	100.00
	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	318.46
	LYKINS OIL COMPANY	530-343-01	GAS & OIL EXPENSE 1,	WASTE SEP 2021 FUEL BILL	7,141.61
	MILLER SUPPLY	530-999-00	COLLECTION MISCELLAN	24 PADLOCKS	348.00
	UNIFIRST CORP.	530-341-00	SHOP MAINTENANCE	ALL DEPT SEP 21 UNIFORMS	1,023.07
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	LED 10 SERIES LAMP R8	24.18
		530-343-00	TRUCK MAINTENANCE	AD-IS CARTRIDGE FOR R-3	74.04
		530-343-00	TRUCK MAINTENANCE	4" LAP JOINT FOR R-3	62.32
	ENCOVA INSURANCE	530-226-00	COMP, UNEMPL & INSUR	WCB1005474 9-2-21 TO 10-3-	3,555.66
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	PCRD-OXYGEN ACETYLENE REFI	192.15
	J T MARTIN COMPANY INC	530-341-00	SHOP MAINTENANCE	FIRE EXTINGUISHER INSPECT	191.25
	HOTSY EQUIPMENT CO	530-341-00	SHOP MAINTENANCE	PRESSURE WASHER GUNS	823.34
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE OCT 2021 INSURANCE	7,193.00
		530-105-00	WASTE EMPLOYEE INSUR	WASTE OCT 2021 RETIREE'S I	1,624.00

11-02-2021 09:57 AM		DISBURSEMENT 10-01-21 TO 10-31-21			
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	MATHENY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	PCRD-ROCKER SWITCH R8	56.58
		530-343-00	TRUCK MAINTENANCE	DOOR CHECK ASSEMB R7	17.77
		530-343-00	TRUCK MAINTENANCE	AIR COMP. TUBE FOR R-3	114.12
	NAPA-AMTOWER AUTO SUPPLY	530-343-00	TRUCK MAINTENANCE	CHAMBER CAN FOR R-3	98.98
		530-343-00	TRUCK MAINTENANCE	WIPER BLADES - ALL TRUCKS	197.28
	CUMMINS SALES AND SERVICE	530-343-00	TRUCK MAINTENANCE	PCRD-1YR LIC FOR MOTOR SCA	806.32
	LOWES BUSINESS ACCOUNTS	530-343-00	TRUCK MAINTENANCE	12-UBOLTS FOR SHOP	22.56
		530-341-00	SHOP MAINTENANCE	PEAT MOSS FOR OIL DRY	22.76
	DODSON BROS EXTERMINATING CO	530-341-00	SHOP MAINTENANCE	WASTE PEST CONTROL SEP 202	70.00
	JENKINS FORD INC	530-999-00	COLLECTION MISCELLAN	PCRD-REAR WIPER BLADE	15.73
	FIRST COMMUNITY BANK	530-459-01	TOTER SYSTEM	OCT 2021 TOTER PAYMENT	5,744.06
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,408.10
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,518.16
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,434.86
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	587.62
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	720.85
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	690.73
	SYLVESTER W. LOWTHER	530-343-00	TRUCK MAINTENANCE	HDY.HOSE FOR R-1	55.98
		530-459-00	WASTE COLL. NEW EQUI	22WCPJ 2019 RAM 1500 PYMT	635.79
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	22RKXV 2019 FORD F-150 PYM	371.39
		530-459-00	WASTE COLL. NEW EQUI	22RKWX 2018 FORD EXPLORER	307.48
	JOHN BOGGESS dba VJG ASSOCIA	530-999-00	COLLECTION MISCELLAN	GLOVES & RAIN SUIT	1,157.68
	US CELLULAR	530-213-00	WASTE COLL. UTILITIE	ALL DEPT CELL PHONES OCT 2	60.20
		530-213-00	WASTE COLL. UTILITIE	ALL DEPT CELL PHONES OCT 2	132.99
	SPRINT	530-213-00	WASTE COLL. UTILITIE	ALL DEPT OCT 2021 GEOTAB	119.57
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	TIRES FOR ALL TRUCKS	1,011.00
		530-343-00	TRUCK MAINTENANCE	TIRES FOR ALL TRUCKS	902.00
		530-343-00	TRUCK MAINTENANCE	(13)11R22.5 CAPS ALL TRKS	980.00
		530-343-00	TRUCK MAINTENANCE	13 11R22.5 CAPS ALL TRKS	1,796.00
	THE SIGN GUY LLC	530-341-00	SHOP MAINTENANCE	COMMERCIAL DECALS-TOTERS	164.00
		530-343-00	TRUCK MAINTENANCE	DRYER FOR R-3	458.78
	FLEET PRIDE	530-459-00	WASTE COLL. NEW EQUI	WAS OCT 21 FREIGHTLINER PY	2,311.67
	COMMUNITY BANK	530-341-00	SHOP MAINTENANCE	4LB HAMMER; SCREWDRVR SET	178.00
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	ALLEN WRENCHES	107.00
	ST JOSEPH HOSPITAL OF BUCKHA	530-999-00	COLLECTION MISCELLAN	LAB RESULTS LOGAN SHANNON	70.00
		530-999-00	COLLECTION MISCELLAN	LAB RESULTS DAKOTA ARNOLD	70.00
		530-999-00	COLLECTION MISCELLAN	LAB RESULTS KURT NORMAN	70.00
		530-999-00	COLLECTION MISCELLAN	LAB RESULTS RON SAMPLES	70.00
		530-999-00	COLLECTION MISCELLAN	LAB RESULTS PAUL LEICHLITE	70.00
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,326.94
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,465.48
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,389.92
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	310.34
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	342.75
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	325.07
	IWORQ	530-341-00	SHOP MAINTENANCE	SOFTWARE ADD-ONS	875.00
	PAYFLEX	530-105-00	WASTE EMPLOYEE INSUR	WASTE SEPT 2021 HSA FEES	45.50
		530-105-00	WASTE EMPLOYEE INSUR	WASTE OCT HSA FEE	45.50
		530-343-00	TRUCK MAINTENANCE	ELEMENT FOR R-8	118.57
	NEWLONS INTERNATIONAL SALESL	530-213-00	WASTE COLL. UTILITIE	304-677-3862 JERRY ARNOLD	104.32
	AT&T MOBILITY	530-345-00	WASTE COLL. UNIFORMS	PCRD-SAFETY SHIRTS	970.00
	HOMETOWN OUTFITTERS	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	67.89
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	64.25
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.18



11-02-2021 09:57 AM

DISBURSEMENT 10-01-21 TO 10-31-21

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TRAVELERS INSURANCE	530-226-00	COMP, UNEMPL & INSUR	INS PREMIUM AUTO LIAB OCT	990.38
	NORTHEAST INDUSTRIAL MFG., I	530-561-00	DUMPSTERS (NEW)	DUMPSTERS	29,651.00
	**PAYROLL EXPENSES			10/01/2021 - 10/31/2021	67,594.51
				TOTAL:	153,008.65
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	288.59
	LYKINS OIL COMPANY	531-343-01	FUEL - RECYCLING CEN	WASTE SEP 2021 FUEL BILL	619.66
	SOUTHERN STATES COOP INC	531-343-01	FUEL - RECYCLING CEN	PROPANE FOR FORKLIFTS	71.35
	ENCOVA INSURANCE	531-226-00	INSURANCE & BONDS	WCB1005474 9-2-21 TO 10-3-	209.16
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE OCT 2021 INSURANCE	1,060.00
		531-105-00	GROUP INSURANCE	WASTE OCT 2021 RETIREE'S I	348.00
	NAPA-AMTOWER AUTO SUPPLY	531-343-00	TRUCK MAINTENANCE	SCREW EXT KIT; TOGG SWITC	29.21
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	379.75
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	383.34
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	349.68
	TRACTOR SUPPLY CREDIT PLAN	531-343-00	TRUCK MAINTENANCE	PCRD-MATERIALS FOR R8 TRAI	84.94
	SPRINT	531-213-00	UTILITIES	ALL DEPT OCT 2021 GEOTAB	119.58
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	234.35
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	238.93
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	215.70
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	54.80
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	55.88
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	50.44
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CENTE	12.50
	PAYFLEX	531-105-00	GROUP INSURANCE	WASTE SEPT 2021 HSA FEES	9.75
		531-105-00	GROUP INSURANCE	WASTE OCT HSA FEE	9.75
	**PAYROLL EXPENSES			10/01/2021 - 10/31/2021	11,127.63
				TOTAL:	15,952.99
LANDFILL	STURM ENVIRONMENTAL SERVICES	532-216-01	TREATMENT OF LEACHAT	SEPT 2021 SAMPLE TESTING	110.00
		532-216-01	TREATMENT OF LEACHAT	SEPT 2021 SAMPLE TESTING	50.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	WASTE ELECTRIC 10/15/21	213.00
				TOTAL:	373.00
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110088931610 MUD LICK RD	205.16
	LYKINS OIL COMPANY	533-343-01	FUEL/OIL TRANSFER ST	WASTE SEP 2021 FUEL BILL	5,112.36
	UNIFTRST CORP.	533-345-00	UNIFORMS	ALL DEPT SEP 21 UNIFORMS	207.03
	COLE TRUCK PARTS INC	533-343-02	MAINTENANCE TRUCK/TR	MUD FLAPS & FENDERS R-10	253.03
		533-343-02	MAINTENANCE TRUCK/TR	AIR SPRING FOR R-9	180.45
		533-343-02	MAINTENANCE TRUCK/TR	HUB CAP FOR TRAILER	26.56
	ENCOVA INSURANCE	533-226-00	INSURANCE & BONDS	WCB1005474 9-2-21 TO 10-3-	418.31
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WASTE OCT 2021 INSURANCE	732.00
		533-105-00	GROUP INSURANCE	WASTE OCT 2021 RETIREE'S I	232.00
	NAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	MUD FLAP HANGERS R 10	28.84
		533-343-02	MAINTENANCE TRUCK/TR	FUEL FILTERS FOR R-9	36.90
	JERRY W RICE	533-460-00	TIPPING FEES	32 UNITS REFRIG EVAC	800.00
		533-460-00	TIPPING FEES	32 UNITS REFRIG EVAC	800.00
	STURM ENVIRONMENTAL SERVICES	533-216-00	DRAINAGE EXPENSE TRA	SEPT 2021 SAMPLE TESTING	139.00
	PRECISION MACHINE & HYDRAULI	533-343-00	EQUIPMENT MAINTENANC	HYD CYL REPAIR FOR BACKHO	306.18
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	338.32
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	349.83
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	339.93
	MERLOT	533-343-02	MAINTENANCE TRUCK/TR	TARP STOP ASSY FOR TRAILE	444.00
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	WAS 2018 GARBAGE TRK 10/21	2,239.50

11-02-2021 09:57 AM

DISBURSEMENT 10-01-21 TO 10-31-21

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		533-459-00	NEW EQUIPMENT	WAS NOV 21 CLOSED TOP TRL	1,120.97
	SPRINT	533-213-00	UTILITIES	ALL DEPT OCT 2021 GEOTAB	119.58
	THE SIGN GUY LLC	533-343-02	MAINTENANCE TRUCK/TR	TRUCK DECALS FOR ROAD TRA	95.80
	INDEPENDENT WASTE HAULERS &	533-999-00	MISCELLANEOUS TRANSF	MEMBERSHIP DUES 6-10 TRKS	1,000.00
	COMMUNITY BANK	533-459-00	NEW EQUIPMENT	WAS RD TRACTOR NOV 21 PYMT	2,304.61
	JERRY HEARD ASSC.	533-343-00	EQUIPMENT MAINTENANC	8 1/2 X 11 COPY PAPER;	991.30
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	208.58
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	217.59
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	209.58
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	48.78
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	50.88
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.01
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	16.53
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	SEP 2021 TIRE & CD DISPOSA	22,124.38
	PAYFLEX	533-105-00	GROUP INSURANCE	WASTE SEPT 2021 HSA FEES	6.50
		533-105-00	GROUP INSURANCE	WASTE OCT HSA FEE	6.50
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	SEP 2021 TIPPING FEES	57,947.16
	NEWLONS INTERNATIONAL SALESL	533-343-02	MAINTENANCE TRUCK/TR	RADIATOR CAP FOR R-9	25.53
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	64.24
	TRAVELERS INSURANCE	533-226-00	INSURANCE & BONDS	INS PREMIUM AUTO LIAB OCT	990.38
	**PAYROLL EXPENSES			10/01/2021 - 10/31/2021	10,281.06
				TOTAL:	111,068.36
WASTE OFFICE/BOARD	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WCB1005474 9-2-21 TO 10-3-	18.40
	PITNEY BOWES INC	534-218-00	POSTAGE	OCT 21 PERMIT PSFG & OVERG	930.71
	CITY OF BUCKHANNON GENERAL F	534-103-00	CLERK, ATTORNEY, ENG	CORRECT POST O'NEILL PAY	3,002.78
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE OCT 2021 INSURANCE	819.75
		534-105-00	GROUP INSURANCE	WASTE OCT 2021 RETIREE'S I	312.00
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	515.62
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	511.06
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	453.47
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	114.58
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	141.12
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	108.00
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	SEPTEMBER 2021 AA FEES	200.79
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	SEP 2021 CREDIT CARD FEES	1,009.93
	TOSHIBA FINANCIAL SERVICES	534-999-00	GEM & ADM MISC BILLI	CITY HALL COPIER LEASE OCT	144.01
	WASTE COLLECTION BOARD	534-999-00	GEM & ADM MISC BILLI	LETTER OF CREDIT FEES AUG	228.75
		534-999-00	GEM & ADM MISC BILLI	LETTER OF CREDIT FEES JUL	228.75
		534-999-00	GEM & ADM MISC BILLI	LETTER OF CREDIT FEES SEP	228.75
		534-999-00	GEM & ADM MISC BILLI	OCT 2021 LETTER OF CREDIT	228.75
	RAVEN ROCK NETWORKS INC	534-999-00	GEM & ADM MISC BILLI	IT SERVICE CONTRACT OCT 20	212.50
	COMMUNITY BANK	534-459-00	NEW COMPUTER CAPITAL	NOV 2021 COMPUTER SERVER P	385.83
	JERRY HEARD ASSC.	534-999-00	GEM & ADM MISC BILLI	COPY PAPER; PERF PAPER	425.89
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	PCRD-USB CHARGER VEHICLE C	7.94
		534-999-00	GEM & ADM MISC BILLI	CLEANING SUPP @ CITY HALL	15.11
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	390.44
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	481.91
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	347.84
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	91.31
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	112.71
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	81.35
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-INK POSTAGE MACHINE	46.96
		534-999-00	GEM & ADM MISC BILLI	PCRD-NAME PLATE HOLDER CHE	1.92

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		534-999-00	GEM & ADM MISC BILLI	PCRD-NAME PLATE HOLDER CHE	8.91
		534-999-00	GEM & ADM MISC BILLI	PCRD-NAME PLATE HOLDER CHE	5.39
		534-999-00	GEM & ADM MISC BILLI	PCRD-DESK CALENDAR RPL BAT	23.11
	PAYFLEX	534-105-00	GROUP INSURANCE	WASTE SEPT 2021 HSA FEES	6.50
		534-105-00	GROUP INSURANCE	WASTE OCT HSA FEE	6.50
	TYLER TECHNOLOGIES INC	534-999-00	GEM & ADM MISC BILLI	AUTOPAY, IVR, BILLING SITE	1,860.31
		534-999-00	GEM & ADM MISC BILLI	UTILITY BILLING NOTIFICATI	63.77
	TRAVELERS INSURANCE	534-226-00	INSURANCE & BONDS	INS PREMIUM AUTO LIAB OCT	990.38
	SUDDENLINK	534-999-00	GEM & ADM MISC BILLI	CITY HALL INTERNET OCT 202	32.11
	**PAYROLL EXPENSES			10/01/2021 - 10/31/2021	19,681.47
				TOTAL:	34,477.38

D. Department Report:

Director of Public Works-Jerry Arnold presented and explained the following information:

D.1 Recycling Center Report

City of Buckhannon Recycling Center				DATE:	October-21
Inventory & Balance Sheet					
	Uproc.	Proc.	Total		
ONP	1.5	7.3	8.8		
OCC	2.6	7.25	9.85		
MGOP	0.45	1.48	1.93		
STEEL	0.08	2.57	2.65		
ALUM.	0.13	0.65	0.78		
E-WASTE	0	0.59	0.59		
Pete #1	0.13	2.8	2.93		
No. 2	0.43	0.73	1.16		
Total	5.32	23.37	28.69		
Inventory 10/1/21				26.09	
Inventory 11/1/21				28.69	
Diff.				2.6	
Loads Shipped				45.9	
Total Diff. Inventory & Loads Shipped				48.5	
Total Received				48.5	
Less Garbage				0	
Total				48.5	
Residential Curbside					
1140					
Appliances	Iron	Total		Total \$	
45280	5520			50800	\$2,760.80
Yard Debris					
5000					

D.2 Transfer Station Report

City of Buckhannon				
Transfer Station Totals				
October		2021		
Total Transactions				3163
Total Weight				1496.3
Total Cash Received				\$42,022.00
Total City Trucks				\$65,931.20
				790.06 tons
Total Charge				\$26,090.77
Grand total				\$134,043.97
Total C/D Material				391.68
Total Commercial/Residential				1104.62
Bulky Goods	Steel	Waste	Total	
		3.6	4.1	7.7

MONTHLY TONNAGE REPORT

Submit according to 33CSR1 (4.12.b)

Revised June 2005

Effective July 1, 2005

Due by the 20th of the following month

Facility Name

Waste Collection Board-City of Buckhannon

Address

70 E Main St., Buckhannon, WV 26201

Number

Telephone

SWF5025-99

Fax

304-472-4620

Month

SEPTEMBER

Year

2021

Source of Solid Waste (city or county or state)	Residential Waste	Commercial Waste	Industrial Waste	Construction Demolition (C/D)	Petroleum Contaminated Soil (PCS)*	Sewage Sludge	Industrial Sludge	Other Special Waste	Misc	Bulky Goods Disposed in Landfill	Waste Tires (tons) Disposed in Landfill**	Free Day Tons	Other Fee Exempt Tons	Total Tons Disposed		Alternative Daily Cover		Bulky Goods Recycled	No. Of Waste Tires Hauled Away
														In State	Out of State	PCS*	Shredded Waste Tires		
Barbour County	2.26	5.49		1.54					0						9.29				0
Braxton County	5.35	0		2.72											8.07				0.06
Glimer County	3.36			4.01											7.37				0
Harrison County	1.82	0	0	1.43											3.25				0
Lewis County	49.84	5.5		37.16					0.03						92.53				0.68
Out of Shed	2.27	0	0	17.43					0						19.7				0
Randolph County	1.18	0		6.6											7.78				0
Upshur County	768.29	385.36		328.19				4.22	0	4.12					1490.18				1.74
Webster County	1.09			0	0										1.09				0
In State Tons	835.46	396.35		399.08				4.25	0	4.12	0				1639.26				2.48
Out of State Tons															1641.74				
Total Tons Disposed																			
Hazardous waste exclusion efforts and results:															Total Free Exempt Tons	Total Tons Disposed Against Monthly Permitted Capacity			

\*If Petroleum Contaminated Soil is used as alternative daily cover, do not double count it in your monthly tonnage totals

For information, consult the Department of Environmental Protection's Special Waste Policy.

\*\*Waste Tires by Tons - Disposed in Landfill - Whole waste tires collected by the Department of Environmental Protection may be disposed of in a landfill, in accordance with 33CSR5 Subdivision 3.1.e.

Waste Tires are not exempt from the calculation of monthly tonnage limits or any solid waste disposal assessment fees, except shredded waste tires or tire derived material used as alternative daily cover or select waste.

Submit completed monthly tonnage report to:

Original - WVDEP, Solid Waste Permitting Unit, 601 57th Street, Charleston, WV 25304

Copy - Solid Waste Management Board, 601 57th Street, Charleston WV 25304 or jborowski@wvswmb.org

Questions? Call the DEP at (304) 928-0465, ext 1295

Copy - Public Service Commission, Utility Division, 201 Brooks Street, Charleston, WV 25323-0812 or pflechner@psc.state.wv.us

Copy - Applicable County or Regional Solid Waste Authority

Based upon my inquiry, I, the undersigned, hereby certify under penalty of law, that the information on this report is true, accurate and complete.

Signature of Principal Officer in charge of facility

10-11-21

Date

D.3 Waste Collection Report

City of Buckhannon  
Waste Collection Board Report  
November 4, 2021

- Currently all waste collection trucks, and equipment are in service. The mechanics have been performing routine maintenance. They have worked on one of the fire trucks and are working on the SYCC Bus No. 1.
- We will be planning a couple weekends this winter to perform maintenance on the transfer station structure. We have purchased steel and will be reinforcing the western exterior wall due to damage. We will also be re-pouring the concrete apron along the tipping pit.
- Danny Hornbeck was hired in August of 2014 with a starting rate of \$8.00 per hour as a laborer in our Recycling Center. He has since learned to operate the scale house and obtained a class B CDL with a passenger endorsement. He has taken over as driver on one of our county waste collection routes. Danny also is a substitute bus driver for the SYCC Bus. He has advanced from a Class 6 to a Class 8 Waste Collection Employee. I would recommend his hourly compensation be increased from \$15.30 per hour to \$17.00 this is a \$1.70 hourly increase or \$3536.00 annually with benefits about \$6000.00 per year.
- Ron Swindler was hired as a temporary laborer in August of this year at a starting rate of \$12.00 per hour. He is a very good and dependable worker. He has been studying for his commercial driver’s license exam and will obtain his license. I would like to hire Ron on full time with the following stipulation. “He obtains his Class B CDL within 6 months of his full time hire date or be terminated.” He would be replacing the driver position vacated by Danny Bailey who transferred to Street Department.
- We had another drive to quit on Tuesday so we are looking to hire again.

Mr. Arnold also commented that he has been working with the new diagnostic software. It has been helpful so far.

Mr. Arnold also reported on truck driver – Mark Romer quit work this week.

Mr. Arnold commented that he still wants to look into the idea of using small trucks to run areas that are difficult for large truck to navigate. The smaller trucks do not require drivers to have a CDL license.

- E. Correspondence and Information: None
- F. Consent Agenda

F.1 Approval of Minutes 10/07/21.

Motion Sines/Randall to approve the minutes of the meeting held 10/07/21. Motion carried.



**G. Strategic Issues for discussion and/or vote:**

**G.1 Authorization to Renew the Poly Cart Lease/Loan with First Community Bank:**

**Motion to authorize Mayor Skinner to sign a renewal agreement for the poly cart lease/loan for 12 months at a rate of 3% with a current balance of \$69,113.44 with First Community Bank. Motion carried.**

**G.2 Approval-Employee pay increase Danny Hornbeck:**

Mr. Arnold asked approval to increase the pay rate of Danny Hornbeck to \$17.00 per hour.

**Motion Randall/Sines to increase the hourly pay rate of Danny Hornbeck to \$17.00 per hour. Motion carried.**

**G.3 Approval-Employee Ronald Swindler from Part-time to Full-time Status:**

Mr. Arnold asked permission to hire Ronald Swindler in a full-time status, with the condition that Mr. Swindler obtain his Class B Commercial CDL license within 6 months.

**Motion Randall/Sines to hire Ronald Swindler to a full-time status with the condition that he obtain a Class B Commercial CDL license within 6 months. Motion carried.**

There being no further business to be transacted, meeting adjourned at 8:16 am.

**Mayor Robert Skinner III** \_\_\_\_\_

**City Recorder Randall H. Sanders** \_\_\_\_\_