

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon City Council was held on Thursday, December 2, 2021, at 7:00pm in City Hall. The following were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	Shelia Lewis-Sines	Present
Council Member	Jack Reger	Present - by Phone
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
BFD	Chief JB Kimble	Present
Director of Public Works	Jerry Arnold	Present
Channel 3	Dennis Cortes	Absent
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
MyBuckhannon.com	Beth Broschart	Absent
Record Delta	Macie Queen	Present

Guests: Tammy Reger; Maria Elaine Potter & Family; Shane Jenkins & Family; Emma Reger; Zack Conrad; Volunteer and Full-Time members of BFD.

*To participate in a City Council meeting participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.*

***City Council of Buckhannon – 7:00 pm in Council Chambers  
Meeting Agenda for Thursday, December 2, 2021***

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- A. Call to Order**
  - A.1 Moment of Silence
  - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
  - B.1 Maria Elaine Potter & Shane Michael Jenkins- Official Oath Probationary Firefighter
  - B.2 Recognition of the 3 New Members- Volunteer Firefighters
- C. Department & Board Reports**
  - C.1 Public Works Director- Jerry Arnold
  - C.2 Finance Director- Amberle Jenkins
  - C.3 Fire Chief- JB Kimble
  - C.4 City Attorney- Tom O'Neill
- D. Correspondence & Information**
  - D.1 First Energy Foundation Grant \$5K Donation for Colonial Theatre Project-Façade Installation
  - D.2 Letters from Cummins Sales & Service- Updated Shipment Delay Dates & Reasons for the Delays  
RE: FEMA Region III Hazard Mitigation Project Emergency Power Generators
- E. Consent Agenda**
  - E.1 Approval of Minutes -Regular Meeting 11/04/2021, 11/18/21 & Special 11/15/2021
  - E.2 Approval of Building and Wiring Permits
  - E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote**
  - F.1 Approval Resolution 2021-10 Budget Revision #3 General Fund FY 2021/22 City Hall Sound System
  - F.2 Discussion/ Possible Vote Assistance to Firefighter Grant (AFG)
- G. Comments and Announcements**
  - G.1 Pamela Bucklew
  - G.2 C J Rylands
  - G.3 David Thomas
  - G.4 Jack Reger
  - G.5 Shelia Lewis-Sines
  - G.6 Randall Sanders
- H. Mayor's Comments and Announcements**
- I. Executive Session Per WV Code § 6-9A-4- Property Matters**
- J. Adjournment**





Posted 11/29/2021      Next Regular Scheduled City Council Meeting Thursday, December 16, 2021

**A. Call to Order** - Mayor Robbie Skinner called the regular meeting of the Buckhannon City Council

for Thursday, December 2, 2021, to order. He then asked all to join him in a Moment of Silence after which he led all those in attendance in the Pledge to the Flag of the United States of America.

**B. Recognized Guests**

**B.1 Maria Elaine Potter & Shane Michael Jenkins- Official Oath Probationary Firefighter -** Mayor Skinner noted that one of the most enjoyable activities for the City Council is to be able to welcome new members to a City Department and this evening we welcome two new probationary firefighters to the Buckhannon Fire Department. He then recognized Maria Elaine Potter to be sworn in as a member of the Buckhannon Fire Department. Once she took the Oath of Office, her family joined her as her daughter, Riley “pinned” her with the official BFD badge. Next, he recognized Shane Michael Jenkins to be sworn in as a member of the Buckhannon Fire Department. Once he took the Oath of Office, his family joined him as his girlfriend, Sara Tobin “pinned” him with the official BFD badge.

<p>City of Buckhannon 70 East Main Street Buckhannon, WV 26201</p>		<p>Phone: 304.472.1651 TDD# 304.472.9550 Fax# 304.472.0934</p>	<p>City of Buckhannon 70 East Main Street Buckhannon, WV 26201</p>		<p>Phone: 304.472.1651 TDD# 304.472.9550 Fax# 304.472.0934</p>
<p>CITY OF BUCKHANNON</p>			<p>CITY OF BUCKHANNON</p>		
<p>OFFICIAL OATH FIRE FIGHTER</p>			<p>OFFICIAL OATH FIRE FIGHTER</p>		
<p>State of West Virginia, County of Upshur, City of Buckhannon,</p>			<p>State of West Virginia, County of Upshur, City of Buckhannon,</p>		
<p>I, <u>Maria Elaine Potter</u>, do hereby declare, that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and the Charter, Ordinances and Resolutions of the City of Buckhannon, West Virginia, and that, as a member of the Buckhannon Fire Department, my fundamental duty is to serve the people I swear to protect, to safeguard and preserve life, health, and property against fire and other perils, and to maintain a proficiency and professionalism in the fire service.</p>			<p>I, <u>Shane Michael Jenkins</u>, do hereby declare, that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and the Charter, Ordinances and Resolutions of the City of Buckhannon, West Virginia, and that, as a member of the Buckhannon Fire Department, my fundamental duty is to serve the people I swear to protect, to safeguard and preserve life, health, and property against fire and other perils, and to maintain a proficiency and professionalism in the fire service.</p>		
<p>I recognize the badge of my office as a symbol of public faith and trust, and I accept so long as I am true to the ethics of the fire service and make these promises so solemnly, freely, and upon my honor.</p>			<p>I recognize the badge of my office as a symbol of public faith and trust, and I accept so long as I am true to the ethics of the fire service and make these promises so solemnly, freely, and upon my honor.</p>		
<p>Signed <u>Maria Elaine Potter</u></p>			<p>Signed <u>Shane Michael Jenkins</u></p>		
<p>Subscribed and sworn to before me this 2<sup>nd</sup> of December, 2021.</p>			<p>Subscribed and sworn to before me this 2<sup>nd</sup> of December, 2021.</p>		
<p> Mayor <u>Robert Newkirk</u></p>			<p> Mayor <u>Robert Newkirk</u></p>		

**B.2 Recognition of the 3 New Members- Volunteer Firefighters -** Mayor Skinner then recognized Chief JB Kimble who introduced Emma Reger and Zackary Conrad who are 2 of the 3 new members of the Buckhannon Volunteer Firefighters.

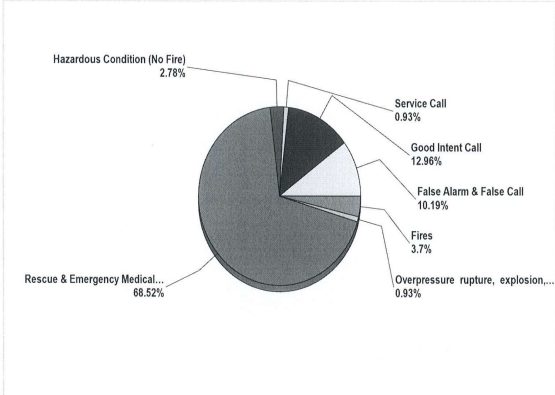
**C. Department & Board Reports**

Without objection, Mayor Skinner asked that we first allow Fire Chief JB Kimble to present his department report next so that he could join the new members and their families for a gathering at the Fire Department.

**C.3 Fire Chief- JB Kimble -** Chief Kimble provided the following report to Council highlighting the departments October responses; YTD responses; the upcoming Christmas Parade, Friday, December 3rd; BFD Christmas Dinner, Saturday, December 11th; and, the department new members volunteer/career update.

**Buckhannon**  
*Buckhannon, WV*  
This report was generated on 12/1/2021 8:11:22 AM

**Breakdown by Major Incident Types for Date Range**  
Zone(s): All Zones | Start Date: 10/01/2021 | End Date: 10/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	3.7%
Overpressure rupture, explosion, overheating - no fire	1	0.93%
Rescue & Emergency Medical Service	74	68.52%
Hazardous Condition (No Fire)	3	2.78%
Service Call	1	0.93%
Good Intent Call	14	12.96%
False Alarm & False Call	11	10.19%
TOTAL	108	100%

**Incident Count for Zone for Date Range**  
Zone: All Zones | Start Date: 10/01/2021 | End Date: 10/31/2021

ZONE	NUMBER OF CALLS
Adrian - Mutual Aid - Adrian	1
Banks Dist. - Mutual Aid - Banks District	1
City Limits - City Limits	88
Ellamore - Mutual Aid - Ellamore	2
First Due - First Due Response Area	16
TOTAL:	108

**Buckhannon**  
*Buckhannon, WV*  
This report was generated on 12/1/2021 8:10:07 AM

**Incident Count for Zone for Date Range**  
Zone: All Zones | Start Date: 01/01/2021 | End Date: 10/31/2021

ZONE	NUMBER OF CALLS
Adrian - Mutual Aid - Adrian	27
Banks Dist. - Mutual Aid - Banks District	2
Belington - Mutual Aid - Belington	6
City Limits - City Limits	741
Ellamore - Mutual Aid - Ellamore	21
First Due - First Due Response Area	246
Junior - Mutual Aid - Junior	1
Philippi - Mutual Aid - Philippi	2
Warren Dist. - Mutual Aid - Warren District	40
Wash. Dist. - Mutual Aid - Washington District	12
Weston - Mutual Aid - Weston	14
TOTAL:	1112

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
736 - CO detector activation due to malfunction	3	0.27%
741 - Sprinkler activation, no fire - unintentional	1	0.09%
743 - Smoke detector activation, no fire - unintentional	21	1.89%
744 - Detector activation, no fire - unintentional	1	0.09%
745 - Alarm system activation, no fire - unintentional	16	1.44%
812 - Flood assessment	5	0.45%
813 - Wind storm, tornado/hurricane assessment	9	0.81%
TOTAL INCIDENTS:	1112	100%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.85%
131 - Passenger vehicle fire	2	1.85%
221 - Overpressure rupture of air or gas pipe/pipeline	1	0.93%
311 - Medical assist, assist EMS crew	1	0.93%
321 - EMS call, excluding vehicle accident with injury	51	47.22%
322 - Motor vehicle accident with injuries	3	2.78%
324 - Motor vehicle accident with no injuries	18	16.67%
331 - Lock-in (if lock out, use 511 )	1	0.93%
412 - Gas leak (natural gas or LPG)	1	0.93%
445 - Arcing, shorted electrical equipment	2	1.85%
561 - Unauthorized burning	1	0.93%
611 - Dispatched & cancelled en route	10	9.26%
622 - No incident found on arrival at dispatch address	2	1.85%
631 - Authorized controlled burning	2	1.85%
700 - False alarm or false call, other	3	2.78%
710 - Malicious, mischievous false call, other	1	0.93%
743 - Smoke detector activation, no fire - unintentional	5	4.63%
745 - Alarm system activation, no fire - unintentional	2	1.85%
TOTAL INCIDENTS:	108	100%

Without objection, Mayor Skinner moved agenda item *F.2 Discussion/ Possible Vote Assistance to Firefighter Grant (AFG)* to the table for discussion and possible action. Chief Kimble explained that this grant was being submitted from the Buckhannon Volunteer Fire Department by Region VII; the grant request is for air packs & station exhaust system. Chief Kimble is asking permission for the BVFD to have Region VII do this under the City of Buckhannon account. The Mayor explained there would be no financial cost to the City.

**Motion to approve the City of Buckhannon authorize Region VII to use the City’s account for writing the Firefighter Grant (AFG) for Buckhannon Volunteer Fire Department was made by Bucklew/Reger. Motion carried.**

**C.1 Public Works Director - Jerry Arnold** – Mr. Arnold presented the following to Council:

Buckhannon City Council  
Public Works Director Report  
Jerry Arnold

**Director:**

- I have been working on the removal of the concrete at the Public Safety Complex and helping with pavement repairs.
- The paving contractor is working on Lincoln St. and is anticipating completing it this week. They are planning on paving Spring Street next week.

**Street:**

- The crews continue to work N. Spring St. and Willard Way.
- Working on pavement repairs.
- We will be working on the installation of the greenhouse over the next couple weeks.

**Sewer:**

- Nothing new to report.

**Water:**

- Nothing new to report.

**Waste:**

- We hired a new waste collection truck driver, Amos Tenney.

**Engineer:**

- Tennerton Booster Station – Potesta continues to work on preliminary layout and upgrade.
- US EPA Risk Assessment and Emergency Response Plan – Kelly and I have completed the 75% review of the USEPA Emergency Response Plan (ERP). The ERP is due on or before December 10, 2021.
- FEMA Generator Hazard Mitigation Grant No. 2 – Contractor will start installation of electrical conduit and construction of generator pad at the Water Treatment Plant this week (weather permitting).
- FEMA Generator Hazard Mitigation Grant No. 1 – FEMA is nearly complete with their review of Change of Scope 4 Budget Revision 3. I hope to have an update within the next two (2) weeks.
- Gateway West Phase III Construction – Still waiting to hear back from the Holy Rosary Catholic Church regarding the Memorandum of Understanding (MOU).
- WVWC Solar Array Project – The construction and installation of the solar arrays began about 2.5 weeks ago. The perimeter fence has been installed. The solar panels are being installed on the support stands at this time.
- City Hall Roof Replacement – Tri State Roofing is approximately 90% complete with the roof replacement activities and is anticipating completing the project this week. The rubber roofing membrane installation activities should have been completed on Tuesday, November 30, 2021 and the aluminum parapet wall caps and metal work should be completed by Friday, December 3, 2021. The replacement schedule is weather dependent.
- Vicksburg Utility Development – Waiting for execution of Rights-of-Way Agreements from the property owners along Valley and Green Streets and the unnamed alley near the Vicksburg development.
- Charles W. Gibson Library Remediation Project – A meeting with the Library's Board of Trustees and The Mills Group is scheduled for December 12, 2021 to discuss the renovation and repair project in more detail.
- WAMSB Facility Site Tours – Currently working with multiple bleacher rental companies to determine the maximum seating capacity at both Ross Field (WVWC) and Crites Field (BUHS). One bleacher rental company anticipates that they can install 5,055 temporary seats at WVWC, bringing the total number of seats to 6,081 (less any additional ADA seats that may be required).

**C.2 Finance Director - Amberle Jenkins** – Mrs. Jenkins provided the following report:



Amby report 12-2-21

Balances November 30, 2021

General Fund mm checking	\$954,546.22	CD \$86,093
Historic Landmark savings	\$3,026	
Fire truck savings	Closed out \$38496 on 11/30/21 to make the down payment on fire truck financing. Total cost of Fire truck was \$544,882. Payments will be \$4790 for 10 years with annual renewals of the financing.	
Stockert Youth Center Capitol Campaign	\$428,430 + 12,000 pledge = \$440,430.	
Coal Tax	\$56,155	
Municipal Stabilization Fund	\$914,839	
Flood Control Acct	\$78,250.	
Consolidated Public Works Board	\$190,061	Cem CD \$234,188
Sales Tax	\$1,901,397	
American Rescue Plan Acct	\$1,193,325	

Roof repair is 95% complete. Metal trim needs to be finished. City Hall is open to the public at regular hours.

That other section of the roof was installed in 1998 is also showing signs of deterioration. It had a 15 year warranty and is now 23 yrs old. The City Engineer has inspected this portion of the roof. We will be recommending that Council authorize a change order to include replacing the 1998 section of the roof as well and to install walk pads on the roof so maintenance of utilities can be performed without walking on the newly replaced roof. The estimate for this will be about \$87,000 and will be brought before Council in the near future.

12-02-2021 03:56 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: NOVEMBER 30TH, 2021				
001-GENERAL FUND		% OF YEAR COMPLETED: 41.67				
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
001-301-000-01 AD VALOREM TAXES	837,290	45,164.12	558,402.68	0.00	278,887.32	66.69
001-301-090-02 PRIOR YEAR TAXES	25,000	6,140.61	28,800.70	0.00 (	3,800.70)	115.20
001-303-000-00 GAS & OIL SEVERANCE TAX	10,000	0.00	9,568.01	0.00	431.99	95.68
001-304-000-00 2% UTILITY TAX	240,000	24,571.23	82,984.17	0.00	157,015.83	34.58
001-305-000-00 B & O TAX	1,250,000	181,540.49	728,138.25	0.00	521,861.75	58.25
001-305-000-01 B&O CONTRACTORS	95,000	3,875.10	89,910.53	0.00	5,089.47	94.64
001-306-000-00 LIQUOR TAX	75,000	0.00	41,640.28	0.00	33,359.72	55.52
001-307-000-00 ANIMAL CONTROL TAXES	1,100	72.90	826.20	0.00	273.80	75.11
001-308-000-00 HOTEL MOTEL TAX	115,000	13,131.05	66,358.54	0.00	48,641.46	57.70
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	2,648,390	274,495.50	1,606,629.36	0.00	1,041,760.64	60.66
FINES AND FEES						
001-320-000-00 COURT COSTS, FEES & CHARG	23,000	528.00	4,553.86	0.00	18,446.14	19.80
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	0.00	700.00	0.00 (	700.00)	0.00
001-320-000-02 POLICE FEE -CITATION	6,000	265.00	1,930.00	0.00	4,070.00	32.17
001-320-000-03 POLICE/FINGERPRINT REVENUE	50	0.00	20.00	0.00	30.00	40.00
001-320-000-04 SUMMONS FEE FOR PARKING T	0	60.00	140.00	0.00 (	140.00)	0.00
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00
TOTAL FINES AND FEES	29,050	853.00	7,343.86	0.00	21,706.14	25.28
LIC PERMITS & FRANCHISE						
001-325-000-00 CITY BUSINESS LICENSE	17,000	555.00	21,422.00	0.00 (	4,422.00)	126.01
001-326-000-00 BUILDING PERMIT FEES	35,000	3,381.03	29,014.91	0.00	5,985.09	82.90
001-326-000-10 PROPERTY REGIST -VACANT	0	0.00	0.00	0.00	0.00	0.00
001-328-000-00 FRANCHISE FEES	55,000	0.00	24,536.69	0.00	30,463.31	44.61
001-330-000-00 IRP TRUCK FEE	45,000	3,433.10	24,106.66	0.00	20,893.34	53.57
TOTAL LIC PERMITS & FRANCHISE	152,000	7,369.13	99,080.26	0.00	52,919.74	65.18
OTHER FEES						
001-340-000-00 DONATION THEATRE UTLBILL	1,000	5,010.00	10,050.00	0.00 (	9,050.00)	1,005.00
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00 (	25.50)	0.00	25.50	0.00
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00
001-345-000-00 RENTS	30,000	1,500.00	5,500.00	0.00	24,500.00	18.33
TOTAL OTHER FEES	31,000	6,510.00	15,524.50	0.00	15,475.50	50.08
HEALTH AND SAFETY						
001-351-000-00 POLICE PROTECTION FEES	75,000	6,132.48	30,842.04	0.00	44,157.96	41.12
001-352-000-00 FIRE PROTECTION FEES	152,000	12,512.14	62,883.46	0.00	89,116.54	41.37
TOTAL HEALTH AND SAFETY	227,000	18,644.62	93,725.50	0.00	133,274.50	41.29
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	20,000.00	0.00	25,000.00	44.44
001-362-000-01 SYC UTILITY REVENUE	2,500	181.00	925.00	0.00	1,575.00	37.00
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	0.00	8,584.50	0.00	9,615.50	47.17
001-362-000-03 SYC DRILL TEAM FEES	4,500	0.00	5.01	0.00	4,494.99	0.11
001-362-000-04 SYC BASKETBALL FEES	20,000	3,040.00	8,500.00	0.00	11,500.00	42.50

12-02-2021 03:56 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-362-000-05 SYC ROOM RENTAL FEES	6,000	520.00	1,360.00	0.00	4,640.00	22.67
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	35,000	34,017.00	120,172.39	0.00 (	85,172.39)	343.35
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	511.85	0.00 (	511.85)	0.00
001-362-000-09 SYC DONATIONS	14,000	100.00	12,260.00	0.00	1,740.00	87.57
001-362-000-10 SYC KARATE FEES	1,000	130.00	800.00	0.00	200.00	80.00
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	350.00	0.00 (	350.00)	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	80.00	665.00	0.00	1,335.00	33.25
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	0	0.00	0.00	0.00	0.00	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	148,200	38,068.00	174,133.75	0.00 (	25,933.75)	117.50

GRANTS

001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	1,052,465	0.00	58,288.96	0.00	994,176.04	5.54
001-365-000-36 FEMA GRANT #1 GENERATOR	1,179,044	529.98	2,262.09	0.00	1,176,781.91	0.19
001-366-000-00 POLICE DEPT. - GRANTS	23,000	0.00	0.00	0.00	23,000.00	0.00
001-366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 SAFE ROUTES POLICE GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	0	0.00	44,693.30	0.00 (	44,693.30)	0.00
001-366-000-13 LAND WATR CONS GRT (LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	39,000	0.00	0.00	0.00	39,000.00	0.00
001-366-000-15 REAP-CLEAN UP GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	10,000	0.00	10,000.00	0.00	0.00	100.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	2,303,509	529.98	115,244.35	0.00	2,188,264.65	5.00

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CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00 (	3,879.88)	0.00	3,879.88	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	1,539,091	0.00	0.00	0.00	1,539,091.00	0.00
001-370-000-00 LATE CHARGES - GEN FUND	200	54.42	248.22	0.00 (	48.22)	124.11
TOTAL INTRAFUND CONTR/CHARGES	1,539,291	54.42 (	3,631.66)	0.00	1,542,922.66	0.24
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	10,000	967.23	4,720.74	0.00	5,279.26	47.21
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	17.42	188.68	0.00	211.32	47.17
001-381-000-01 CAT TAG REGISTRATION	4,000	25.00	4,150.00	0.00 (	150.00)	103.75
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	1,229.53	0.00	2,270.47	35.13
001-394-000-00 POLICE FORFEITURE CONFISC	0	0.00	579.40	0.00 (	579.40)	0.00
001-397-000-00 VIDEO LOTTERY	17,000	0.00	7,955.85	0.00	9,044.15	46.80
001-399-000-00 MISCELLANEOUS REVENUE	20,000	24,668.75	41,026.82	0.00 (	21,026.82)	205.13
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	0	20.00	270.00	0.00 (	270.00)	0.00
TOTAL OTHER REVENUE	54,900	25,698.40	60,121.02	0.00 (	5,221.02)	109.51

TOTAL REVENUE 7,133,340 372,223.05 2,168,170.94 0.00 4,965,169.06 30.39

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REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	40,000	0.00	15,000.00	0.00	25,000.00	37.50
TOTAL CONTRIBUTIONS	40,000	0.00	15,000.00	0.00	25,000.00	37.50
TOTAL ECONOMIC DEVELOPMENT	40,000	0.00	15,000.00	0.00	25,000.00	37.50
MAYOR'S OFFICE						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	1,250.00	0.00	1,750.00	41.67
001-409-103-00 MAYOR'S ASSISTANT SALARY	32,000	2,075.44	10,599.75	0.00	21,400.25	33.12
001-409-104-00 MAYOR'S F.I.C.A.	2,450	176.14	897.68	0.00	1,552.32	36.64
001-409-105-00 MAYOR'S INSURANCE	22,300	1,290.00	10,795.80	0.00	11,504.20	48.41
001-409-106-00 MAYOR'S RETIREMENT	3,200	165.47	849.60	0.00	2,350.40	26.55
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	62,950	3,957.05	24,392.83	0.00	38,557.17	38.75
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	203.86	1,181.03	0.00	1,818.97	39.37
001-409-214-00 MAYOR'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-409-218-00 MAYOR'S POSTAGE	10,000	931.82	4,282.13	0.00	5,717.87	42.82
001-409-220-00 MAYOR'S LEGAL PUBLICATION	5,000	13.48	1,033.89	0.00	3,966.11	20.68
001-409-222-00 MAYOR'S DUES	1,500	0.00	3,115.02	0.00 (	1,615.02)	207.67
001-409-223-00 PROFESSIONAL SERVICES	21,000	0.00	5,000.00	0.00	16,000.00	23.81
001-409-223-01 PROFESSIONAL (surveys)	25,000	0.00	0.00	0.00	25,000.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	4.84	32.93	0.00	1,467.07	2.20
TOTAL CONTRACTUAL SERVICES	67,000	1,154.00	14,645.00	0.00	52,355.00	21.86
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	4,579.89	20,052.66	250.00	30,997.34	39.58
001-409-341-05 EVENT/FIREWORK EXPENSE	47,000	3,000.00	12,000.00	0.00	35,000.00	25.53
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	98,300	7,579.89	32,052.66	250.00	65,997.34	32.86
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00



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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	25,000	0.00	25,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	25,000	0.00	25,000.00	0.00	0.00	100.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	253,250	12,690.94	96,090.49	250.00	156,909.51	38.04
COUNCIL						
=====						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	5,000.00	0.00	7,000.00	41.67
001-410-103-00 CAT CONTROL SALARY	1,000	180.00	500.00	0.00	500.00	50.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	90.33	420.91	0.00	579.09	42.09
001-410-106-00 COUNCIL'S RETIREMENT	340	36.56	145.59	0.00	194.41	42.82
TOTAL SALARIES & BENEFITS	14,340	1,306.89	6,066.50	0.00	8,273.50	42.30
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	0	0.00	0.00	0.00	0.00	0.00
001-410-226-00 COUNCIL INSURANCE (PROPER	9,100	344.62	4,749.00	0.00	4,351.00	52.19
TOTAL CONTRACTUAL SERVICES	9,100	344.62	4,749.00	0.00	4,351.00	52.19
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAPITAL	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE ADA GRANT EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	725	0.00	724.25	0.00	0.75	99.90
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	500	60.00	110.00	0.00	390.00	22.00
TOTAL CAPITAL OUTLAY	1,225	60.00	834.25	0.00	390.75	68.10
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS(facade)	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL CONTRIBUTIONS	5,000	0.00	0.00	0.00	5,000.00	0.00

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REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2021

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	29,665	1,711.51	11,649.75	0.00	18,015.25	39.27
RECORDER						
=====						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	2,500.00	0.00	3,500.00	41.67
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	191.25	0.00	268.75	41.58
001-411-106-00 RECORDER'S RETIREMENT	600	19.21	96.05	0.00	503.95	16.01
TOTAL SALARIES & BENEFITS	7,060	557.46	2,787.30	0.00	4,272.70	39.48
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	300.00	0.00	300.00	50.00
001-411-222-00 RECORDER DUES	50	0.00	35.00	0.00	15.00	70.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	175.27	176.47	0.00	823.53	17.65
TOTAL CONTRACTUAL SERVICES	1,650	175.27	511.47	0.00	1,138.53	31.00
TOTAL RECORDER	8,710	732.73	3,298.77	0.00	5,411.23	37.87
TREASURER						
=====						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	8,150	626.36	3,445.27	0.00	4,704.73	42.27
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	625	47.92	263.58	0.00	361.42	42.17
001-413-105-00 TREASURER'S GROUP INSURAN	2,050	118.00	762.90	0.00	1,287.10	37.21
001-413-106-00 TREASURER'S RETIREMENT	815	62.64	344.54	0.00	470.46	42.27
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	11,640	854.92	4,816.29	0.00	6,823.71	41.38
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	3,500	696.75	866.50	1,000.00	1,633.50	53.33
001-413-226-00 TREASURER'S INSURANCE & B	1,000	1.00	5.69	0.00	994.31	0.57
TOTAL CONTRACTUAL SERVICES	4,500	697.75	872.19	1,000.00	2,627.81	41.60
TOTAL TREASURER	16,140	1,552.67	5,688.48	1,000.00	9,451.52	41.44

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT =====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	3,125.00	0.00	4,375.00	41.67
001-416-104-00 POLICE JUDGE FICA	575	47.81	239.05	0.00	335.95	41.57
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	3,364.05	0.00	4,710.95	41.66
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	150	270.00	270.00	0.00	120.00	180.00
001-416-226-00 POLICE JUDGE INS BONDS	300	0.61	36.30	0.00	263.70	12.10
TOTAL CONTRACTUAL SERVICES	450	270.61	306.30	0.00	143.70	68.07
TOTAL COURT	8,525	943.42	3,670.35	0.00	4,854.65	43.05
CITY ATTORNEY =====						
SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	13,619	1,047.46	5,760.79	0.00	7,858.21	42.30
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	1,045	80.12	1,436.08	0.00	391.08	137.42
001-417-105-00 CITY ATTORNEY INSURANCE	4,000	0.00	503.25	0.00	3,496.75	12.58
001-417-106-00 CITY ATTORNEY RETIREMENT	1,362	104.74	1,877.25	0.00	515.25	137.83
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	20,026	1,232.32	9,577.37	0.00	10,448.63	47.82
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	500	0.00	346.18	0.00	153.82	69.24
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	325	1.06	6.04	0.00	318.96	1.86
TOTAL CONTRACTUAL SERVICES	825	1.06	352.22	0.00	472.78	42.69
TOTAL CITY ATTORNEY	20,851	1,233.38	9,929.59	0.00	10,921.41	47.62
CITY ENGINEER =====						
SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	20,000	1,550.47	8,527.58	0.00	11,472.42	42.64
001-420-104-00 CITY ENGINEER FICA TAX	1,530	119.76	658.68	0.00	871.32	43.05
001-420-106-00 CITY ENGINEER RETIREMENT	2,000	155.04	852.72	0.00	1,147.28	42.64
TOTAL SALARIES & BENEFITS	23,530	1,825.27	10,038.98	0.00	13,491.02	42.66

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	500	165.00	165.00	0.00	335.00	33.00
001-420-223-00 CITY ARCHITECT	6,000	0.00	3,000.00	0.00	3,000.00	50.00
001-420-226-00 CITY ENGINEER INS & BONDS	600	0.00	0.00	0.00	600.00	0.00
TOTAL CONTRACTUAL SERVICES	7,100	165.00	3,165.00	0.00	3,935.00	44.58
TOTAL CITY ENGINEER	30,630	1,990.27	13,203.98	0.00	17,426.02	43.11
REGIONAL DUES =====						
CONTRACTUAL SERVICES						
001-435-222-00 REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	6,485	0.00	6,485.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
HOUSING =====						
COMMODITIES						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	702.80	0.00	4,297.20	14.06
001-436-354-00 HOUSING ENFORCEMENT	30,000	12,508.61	20,774.18	0.00	9,225.82	69.25
TOTAL COMMODITIES	35,000	12,508.61	21,476.98	0.00	13,523.02	61.36
TOTAL HOUSING	35,000	12,508.61	21,476.98	0.00	13,523.02	61.36
ZONING =====						
SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	37,035	2,860.30	15,734.85	0.00	21,300.15	42.49
001-437-104-00 ZONING F.I.C.A.	2,840	218.82	1,203.75	0.00	1,636.25	42.39
001-437-105-00 ZONING HEALTH INS	6,200	319.00	2,767.90	0.00	3,432.10	44.64
001-437-106-00 ZONING RETIREMENT	3,710	286.04	1,573.54	0.00	2,136.46	42.41
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	49,785	3,684.16	21,280.04	0.00	28,504.96	42.74
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,450	100.24	554.96	0.00	895.04	38.27
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	70.14	400.06	0.00	1,349.94	22.86
TOTAL CONTRACTUAL SERVICES	4,200	170.38	955.02	0.00	3,244.98	22.74

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COMMODITIES						
001-437-341-00 ZONING SUPPLIES	1,500	0.00	75.99	0.00	1,424.01	5.07
TOTAL COMMODITIES	1,500	0.00	75.99	0.00	1,424.01	5.07
TOTAL ZONING	55,485	3,854.54	22,311.05	0.00	33,173.95	40.21
ELECTION						
=====						
SALARIES & BENEFITS						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-230-00 ELECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTION	0	0.00	0.00	0.00	0.00	0.00
DATA PROCESSING						
=====						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	24,000	523.06	13,903.77	444.94	9,651.29	59.79
TOTAL CONTRACTUAL SERVICES	24,000	523.06	13,903.77	444.94	9,651.29	59.79
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL O	12,000	385.84	4,731.04	300.00	6,968.96	41.93
TOTAL CAPITAL OUTLAY	12,000	385.84	4,731.04	300.00	6,968.96	41.93
NON-OPERATING EXPENSES						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	36,000	908.90	18,634.81	744.94	16,620.25	53.83
CITY HALL						
=====						
SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	37,000	2,513.56	13,755.82	0.00	23,244.18	37.18
001-440-104-00 CITY HALL FICA	2,831	190.04	1,041.07	0.00	1,789.93	36.77
001-440-105-00 CITY HALL JANITOR INSURAN	2,100	249.75	1,450.90	0.00	649.10	69.09
001-440-106-00 GROUP RETIREMENT	3,700	251.36	1,375.59	0.00	2,324.41	37.18
001-440-105-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	45,631	3,204.71	17,623.38	0.00	28,007.62	38.62

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CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	21,000	1,102.22	7,514.60	0.00	13,485.40	35.78
001-440-216-00 CITY HALL MAINTENANCE & R	6,000	1,137.43	2,807.34	0.00	3,192.66	46.79
001-440-226-00 CITY HALL INSURANCE & BON	1,500	66.11	377.08	0.00	1,122.92	25.14
TOTAL CONTRACTUAL SERVICES	28,500	2,305.76	10,699.02	0.00	17,800.98	37.54
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	1,000	83.89	272.17	0.00	727.83	27.22
TOTAL COMMODITIES	1,000	83.89	272.17	0.00	727.83	27.22
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	160,100	22,329.00	27,399.97	0.00	132,700.03	17.11
TOTAL CAPITAL OUTLAY	160,100	22,329.00	27,399.97	0.00	132,700.03	17.11
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	235,231	27,923.36	55,994.54	0.00	179,236.46	23.80
MUN FINANCE CONTRIB						
=====						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAB	100,000	0.00	100,000.00	0.00	0.00	100.00
001-444-000-01 TRANSF TO FLOOD CONTROL	70,000	0.00	70,000.00	0.00	0.00	100.00
TOTAL SALARIES & BENEFITS	170,000	0.00	170,000.00	0.00	0.00	100.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	170,000	0.00	170,000.00	0.00	0.00	100.00
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

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AS OF: NOVEMBER 30TH, 2021

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY						
=====						
CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	18,490	0.00	0.00	0.00	18,490.00	0.00
TOTAL CONTRIBUTIONS	18,490	0.00	0.00	0.00	18,490.00	0.00
TOTAL CONTINGENCY	18,490	0.00	0.00	0.00	18,490.00	0.00
POLICE						
=====						
SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	752,360	53,229.67	293,086.18	0.00	459,273.82	38.96
001-700-105-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	57,556	4,005.94	21,789.21	0.00	35,766.79	37.86
001-700-105-00 POLICE DEPT. GROUP INSURA	100,000	5,917.00	51,304.25	0.00	48,695.75	51.30
001-700-106-00 POLICE DEPT. RETIREMENT	75,236	5,099.65	27,670.61	0.00	47,565.39	36.78
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 POLICE DEPT. INSURANCE &	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	985,152	68,252.26	393,850.25	0.00	591,301.75	39.98
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	11,000	955.30	5,173.89	0.00	5,826.11	47.04
001-700-215-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	206.08	713.44	0.00	2,286.56	23.78
001-700-221-00 POLICE DEPT. TRAINING	15,500	0.00	1,408.23	0.00	14,091.77	9.09
001-700-221-01 POLICE HMLAND GRANT TRAIN	500	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	40,000	5,874.38	22,909.25	0.00	17,090.75	57.27
001-700-226-00 POLICE DEPT. INSURANCE &	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	72,000	7,035.76	30,204.81	0.00	41,795.19	41.95
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	29,800	1,363.15	8,783.43	0.00	21,016.57	29.47
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	10,000	148.00	1,524.86	0.00	8,475.14	15.25



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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	17,000	2,944.50	4,694.50	0.00	12,305.50	27.61
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	32,000	2,729.49	11,157.49	0.00	20,842.51	34.87
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	8,000	0.00	1,284.30	0.00	6,715.70	16.05
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	96,800	7,185.14	27,444.58	0.00	69,355.42	28.35
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	127,856	9,513.45	74,622.95	0.00	53,233.05	58.36
TOTAL CAPITAL OUTLAY	127,856	9,513.45	74,622.95	0.00	53,233.05	58.36
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,281,808	91,986.61	526,122.59	0.00	755,685.41	41.05
FIRE						
=====						
SALARIES & BENEFITS						
001-706-103-00 FIRE DEPT. SALARIES	567,000	32,990.38	175,062.10	0.00	391,937.90	30.88
001-706-104-00 FIRE DEPT. FICA TAX	43,475	2,514.63	13,346.56	0.00	30,128.44	30.70
001-706-105-00 FIRE DEPT. GROUP INSURANC	65,300	3,537.00	29,905.05	0.00	35,394.95	45.80
001-706-106-00 FIRE DEPT. GROUP RETIREME	54,450	3,040.58	16,168.22	0.00	38,281.78	29.69
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	730,225	42,082.59	234,481.93	0.00	495,743.07	32.11
CONTRACTUAL SERVICES						
001-706-211-00 FIRE DEPT. TELEPHONES	2,000	174.72	872.90	0.00	1,127.10	43.65
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-224-00 FIRE DEPT. TRAVEL EXPENSE	2,500	0.00	0.00	0.00	2,500.00	0.00
001-706-216-00 FIRE DEPT. MAINTENANCE	7,500	0.00	3,144.80	0.00	4,355.20	41.93
001-706-221-00 FIRE DEPT. TRAINING	10,000	0.00	0.00	0.00	10,000.00	0.00
001-706-226-00 FIRE DEPT. INSURANCE & BO	48,105	2,104.08	14,794.90	0.00	33,310.10	30.76
TOTAL CONTRACTUAL SERVICES	70,105	2,278.80	18,812.60	0.00	51,292.40	26.83

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AS OF: NOVEMBER 30TH, 2021

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	22,500	1,829.71	3,496.27	0.00	19,003.73	15.54
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	25,000	1,559.71	10,926.68	0.00	14,073.32	43.71
001-706-345-00 FIRE DEPT. UNIFORMS	3,500	0.00	0.00	0.00	3,500.00	0.00
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	500	0.00	0.00	0.00	500.00	0.00
TOTAL COMMODITIES	51,500	3,389.42	14,422.95	0.00	37,077.05	28.01
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	140,938	42,174.70	67,550.69	0.00	73,387.31	47.93
001-706-461-00 NEW FIRE STATION PAYMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	140,938	42,174.70	67,550.69	0.00	73,387.31	47.93
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	992,768	89,925.51	335,268.17	0.00	657,499.83	33.77
DOG WARDEN - CONTRACTED						
=====						
CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL DOG WARDEN - CONTRACTED	1,100	0.00	0.00	0.00	1,100.00	0.00
FLOOD CONTROL						
=====						
CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FLOOD CONTROL	0	0.00	0.00	0.00	0.00	0.00

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<u>CONTRACTUAL SERVICES</u>						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
<u>STREET</u>						
=====						
<u>SALARIES &amp; BENEFITS</u>						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	532,000	37,690.37	194,987.17	0.00	337,012.83	36.65
001-750-104-00 STREET DEPT. FICA TAX	40,698	2,872.68	14,863.29	0.00	25,834.71	36.52
001-750-105-00 STREET DEPT. GROUP INSURA	87,000	4,546.00	39,426.10	0.00	47,573.90	45.32
001-750-106-00 STREET DEPT. GROUP RETIRE	50,400	3,703.40	18,464.92	0.00	31,935.08	36.64
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	710,098	48,812.45	267,741.48	0.00	442,356.52	37.70
<u>CONTRACTUAL SERVICES</u>						
001-750-211-00 STREET DEPT. TELEPHONES	7,100	586.92	2,989.17	0.00	4,110.83	42.10
001-750-213-00 STREET DEPT. UTILITIES	12,800	1,359.28	8,385.17	0.00	4,414.83	65.51
001-750-215-00 CONTRIBUTION TO FLOWER CP	135,000	95,000.00	95,000.00	0.00	40,000.00	70.37
001-750-226-00 STREET DEPT. INSURANCE &	50,000	8,385.61	24,095.47	0.00	25,904.53	48.19
TOTAL CONTRACTUAL SERVICES	204,900	105,331.81	130,469.81	0.00	74,430.19	63.67
<u>COMMODITIES</u>						
001-750-341-00 STREET DEPT. MAT & SUPPLI	100,000	8,285.49	34,485.68	5,000.00	60,514.32	39.49
001-750-342-00 STREET DEPT. AUTO SUPPLIE	40,000	3,952.61	16,319.12	0.00	23,680.88	40.80
001-750-345-00 STREET DEPT. UNIFORMS	6,000	1,070.93	2,722.85	0.00	3,277.15	45.38
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	146,000	13,309.03	53,527.65	5,000.00	87,472.35	40.09
<u>CAPITAL OUTLAY</u>						
001-750-458-00 WALK TRAIL	0	0.00	0.00	0.00	0.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 TRANSPORTATION ENHANCE GR	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	196,515	82,064.15	134,355.96	0.00	62,159.04	68.37
001-750-458-06 PROJECTS STREET DEPT MISC	0	8,494.39	8,494.39	0.00	8,494.39	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	0	0.00	217.98	0.00	217.98	0.00
001-750-459-00 STREET DEPT. CAPITAL OUTL	252,100	6,271.99	48,057.11	128,899.00	75,143.89	70.19
001-750-459-22 PROPERTY PAYMENT MUDLICK	117,300	0.00	39,069.20	0.00	78,230.80	33.31
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	282,000	0.00	56,152.59	0.00	225,847.41	19.91
TOTAL CAPITAL OUTLAY	847,915	96,830.53	286,347.23	128,899.00	432,668.77	48.97

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<u>CONTRIBUTIONS</u>						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
<u>NON-OPERATING EXPENSES</u>						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	1,908,913	264,283.82	738,086.17	133,899.00	1,036,927.83	45.68
<u>STREET LIGHTS</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
001-751-213-00 STREET LIGHTS	70,000	5,492.22	27,474.24	0.00	42,525.76	39.25
TOTAL CONTRACTUAL SERVICES	70,000	5,492.22	27,474.24	0.00	42,525.76	39.25
TOTAL STREET LIGHTS	70,000	5,492.22	27,474.24	0.00	42,525.76	39.25
<u>TRAFFIC SIGNALS &amp; SIGNS</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	237.38	1,154.15	0.00	2,345.85	32.98
001-752-230-00 SIGNS & SIGNALS	16,000	224.00	681.79	0.00	15,318.21	4.26
TOTAL CONTRACTUAL SERVICES	19,500	461.38	1,835.94	0.00	17,664.06	9.42
TOTAL TRAFFIC SIGNALS & SIGNS	19,500	461.38	1,835.94	0.00	17,664.06	9.42
<u>SNOW REMOVAL</u>						
=====						
<u>COMMODITIES</u>						
001-753-341-00 SNOW REMOVAL	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL COMMODITIES	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL SNOW REMOVAL	20,000	0.00	0.00	0.00	20,000.00	0.00

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AIRPORT =====						
CONTRIBUTIONS						
001-758-567-00 AIRPORT	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL CONTRIBUTIONS	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL AIRPORT	15,000	0.00	7,500.00	0.00	7,500.00	50.00
PUBLIC TRANSIT =====						
CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	10,000	0.00	5,000.00	0.00	5,000.00	50.00
TOTAL CONTRIBUTIONS	10,000	0.00	5,000.00	0.00	5,000.00	50.00
TOTAL PUBLIC TRANSIT	10,000	0.00	5,000.00	0.00	5,000.00	50.00
HEALTH DEPT =====						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL CONTRIBUTIONS	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL HEALTH DEPT	5,000	0.00	2,500.00	0.00	2,500.00	50.00
STORM WATER =====						
COMMODITIES						
001-805-348-00 STORM WATER TO SANITARY	150,000	0.00	75,000.00	0.00	75,000.00	50.00
TOTAL COMMODITIES	150,000	0.00	75,000.00	0.00	75,000.00	50.00
TOTAL STORM WATER	150,000	0.00	75,000.00	0.00	75,000.00	50.00
PARK 25% TO CPWB =====						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

12-02-2021 03:56 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	34,500	4,734.92	15,205.95	0.00	19,294.05	44.08
TOTAL COMMODITIES	34,500	4,734.92	15,205.95	0.00	19,294.05	44.08
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	34,500	4,734.92	15,205.95	0.00	19,294.05	44.08
CVB 75% TO CVB =====						
CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	80,500	11,048.12	35,480.48	0.00	45,019.52	44.08
TOTAL CONTRACTUAL SERVICES	80,500	11,048.12	35,480.48	0.00	45,019.52	44.08
TOTAL CVB 75% TO CVB	80,500	11,048.12	35,480.48	0.00	45,019.52	44.08
ARTS & HUMANITIES =====						
CONTRACTUAL SERVICES						
001-906-216-00 THEATRE MAINTENANCE/UTILI	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CONTRACTUAL SERVICES	10,000	0.00	0.00	0.00	10,000.00	0.00
CAPITAL OUTLAY						
001-906-450-01 THEATRE BUILDING	20,000	4,763.48	18,592.71	0.00	1,407.29	92.96
001-906-459-00 THEATRE CAPITAL	89,000	34,152.87	56,833.29	0.00	32,166.71	63.86
001-906-459-01 CULTURE ARTS GRANT (ADA T	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL CAPITAL OUTLAY	129,000	38,916.35	95,426.00	0.00	33,574.00	73.97
TOTAL ARTS & HUMANITIES	139,000	38,916.35	95,426.00	0.00	43,574.00	68.65
STOCKERT YOUTH CENTER =====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	150,000	11,707.86	67,684.01	0.00	82,315.99	45.12
001-907-103-00 CAMP BUCANNEER SALARIES	24,000	822.06	12,078.19	0.00	11,921.81	50.33
001-907-103-01 SYC BUS DRIVERS	1,000	0.00	375.00	0.00	625.00	37.50
001-907-104-00 FICA TAX	13,500	958.56	6,130.19	0.00	7,369.81	45.41
001-907-105-00 GROUP INSURANCE	27,950	1,869.00	11,652.30	0.00	16,297.70	41.69
001-907-107-00 GROUP RETIREMENT	10,600	838.05	4,443.52	0.00	6,156.48	41.92
001-907-108-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	227,050	16,195.53	102,363.21	0.00	124,686.79	45.08



DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	248.74	1,464.17	0.00	2,135.83	40.67
001-907-213-00 UTILITIES	17,000	843.29	6,893.59	0.00	10,106.41	40.55
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	974.95	3,746.19	0.00	3,253.81	53.52
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	383.15	4,156.13	0.00	8,843.87	31.97
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	44,625	2,450.13	16,260.08	0.00	28,364.92	36.44
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	530.25	2,182.94	0.00	3,817.06	36.38
001-907-341-01 OPERATING EXPENSES	2,500	191.30	1,003.99	0.00	1,496.01	40.16
001-907-343-00 SYC AUTO SUPPLIES	2,500	2,411.67	3,154.13	0.00	654.13	126.17
001-907-354-00 DRILL TEAM	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	45.00	645.00	0.00	17,355.00	3.58
001-907-357-00 TUTORING	250	0.00	0.00	0.00	250.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	500	0.00	0.00	0.00	500.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	0.00	739.59	0.00	3,760.41	16.44
001-907-361-00 AFTER SCHOOL SUPPLIES	5,000	428.30	1,629.98	0.00	3,370.02	32.60
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	1,500	88.00	812.00	0.00	688.00	54.13
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,500	80.00	696.00	0.00	804.00	46.40
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	55,250	3,774.52	10,863.63	0.00	44,386.37	19.66
CAPITAL OUTLAY						
001-907-451-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-451-01 SYC CHILDRENS FESTIVAL	1,250	0.00	619.12	0.00	630.88	49.53
001-907-451-02 SYCC BUILDING	38,400	0.00	0.00	0.00	38,400.00	0.00
001-907-451-00 CAPITAL OUTLAY	59,500	3,706.02	47,105.02	0.00	12,394.98	79.17
001-907-471-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	99,150	3,706.02	47,724.14	0.00	51,425.86	48.13
CONTRIBUTIONS						
001-907-571-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL STOCKERT YOUTH CENTER						
	426,075	26,126.20	177,211.06	0.00	248,863.94	41.59
CONVENTION CENTER						
=====						
CAPITAL OUTLAY						
001-910-451-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	16,755.00	0.00	23,495.00	41.63
TOTAL CAPITAL OUTLAY	40,250	3,351.00	16,755.00	0.00	23,495.00	41.63
TOTAL CONVENTION CENTER	40,250	3,351.00	16,755.00	0.00	23,495.00	41.63
HISTORIC LANDMARKS						
=====						
CONTRACTUAL SERVICES						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY						
=====						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	24,000	1,141.83	6,525.69	0.00	17,474.31	27.19
001-976-216-00 SAFETY COMPLEX MAINT	16,000	146.98	649.27	0.00	15,350.73	4.06
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	1,835.00	3,047.46	0.00	5,952.54	33.86
TOTAL CONTRACTUAL SERVICES	49,000	3,123.81	10,222.42	0.00	38,777.58	20.86
CAPITAL OUTLAY						
001-976-459-35 FEMA GRANT#2 GENERATOR EX	1,052,465	0.00	29,680.20	0.00	1,022,784.80	2.82
001-976-459-36 FEMA GRANT#1 GENERATOR EX	1,179,044	3,200.00	3,200.00	0.00	1,175,844.00	0.27
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	2,231,509	3,200.00	32,880.20	0.00	2,198,628.80	1.47
TOTAL PUBLIC SAFETY	2,280,509	6,323.81	43,102.62	0.00	2,237,406.38	1.89
TOTAL EXPENDITURES	8,439,385	608,700.27	2,555,402.01	135,893.94	5,748,089.05	31.89
REVENUE OVER/(UNDER) EXPENDITURES	( 1,306,045)	( 236,477.22)	( 387,231.07)	( 135,893.94)	( 782,919.99)	40.05

Without objection Mayor moved *F.1 Approval Resolution 2021-10 Budget Revision #3 General Fund FY 2021/22 City Hall Sound System* to the table for discussion and/or vote. Mrs. Jenkins explained that she didn't need to present Resolution 2021-10 Budget Revision #3 General Fund FY 2021/22

at that point but she did need approval for the purchase of a City Hall sound system, which will be for the Council Chambers. The quote is from United Sound for a total of \$14,809.14. Recorder Sanders provided an overview of the sound system and noted that it will help the City provide much better access for those who call in or join the meetings through the GoToMeeting program . This will allow us to continue offering the public complete access to our meetings without the need for them to come to the meetings in person.

Motion to approve the purchase of the City Hall Sound System as presented in the quote of 11/22/2021 by United Sound & Electronics for a total of \$14,809.14 was made by Rylands/Lewis-Sines. Motion carried.



DATE 11/22/2021

NAME / ADDRESS

City of Buckhannon  
70 East Main St.  
Buckhannon, WV 26201

ATTN: Randy Sanders

Custom System Quotation

QTY	PART #	DESCRIPTION
		Estimate on sound system for Council Chamber
		This quote includes:
		-new digital mixer with front panel control, iPad, iPhone, or Android remote control
		-hi definition coaxial ceiling speakers
		-complete wireless gooseneck desktop microphones
		-equipment rack
		-audio feed from Council Room sound system to live stream
		-PTZ camera with video switcher for live streaming
		-complete installation, setup, and training for a turn key system
		AUDIO:
1	AH-QU-PAC-32	Allen & Heath 32 channel rack mount digital, 16 Mic/Line + 3 stereo inputs, expandable with dSNAKE, 10 mix outputs, 4 FX Engines, onboard 18 track recording, built in 18ch USB I/O, built in dSNAKE, Network Port 5.5" Touch screen, 16 Soft Keys
2	Control26C	JBL Pro Ceiling Speaker with Backcan. 150 watt 6.5" white grill.
1	CRN	Crown DSI1000 2-Channel, 500W at 4 Ohm Cinema Power Amplifier
100	225	Wire #16-2 Jacketed
1	Merchandise	Furman M-8X2 15A Power Conditioner with 8 Outlets
1	RK12	12 space black rack by Middle Atlantic Products
5	ElectroVoice	EV RE3-BPNID-5L, Bodypack set, no input device 488-524 MHz
5	ElectroVoice	EV RE3-ACC-PCA, Polar Choice adapter for RE3-BPT
5	ElectroVoice	EV PC SATELLITE-18, Freestanding wireless gooseneck multi-pattern condenser mic. Mic on/off switch, mic status LED. (Works only with EV RE-1 or RE-2, and Telex FMR-1000, FMR-500 or Safe-1000 wireless systems.) 18-inch gooseneck
1	ElectroVoice	EV RE3-ND76-5L, Handheld set with ND76 head 488-524 MHz
1	GN-19E	Gooseneck, Ebony
1	AD-12BE	Flange, male Ebony
1	Misc	Installation supplies and hardware- includes plugs and wire mold (if required)
16	Labor 2 Tech	Two technicians on site.

Thank you for allowing us to serve you!!  
\*\*CCTV-Fire Alarms-Intercom-Sound-Access Control\*\*

TOTAL SYSTEM COST:



DATE 11/22/2021

NAME / ADDRESS

City of Buckhannon  
70 East Main St.  
Buckhannon, WV 26201

ATTN: Randy Sanders

Custom System Quotation

QTY	PART #	DESCRIPTION
		VIDEO:
1	Merchandise	Blackmagic Design ATEM Mini
1	Merchandise	Video Conferencing Camera, PTZ, HDMI, 3G-SDI, USB 3.0, IP Outputs, POE, 20X optical zoom
1	Merchandise	ceiling mount bracket for PTZ Camera
1	Merchandise	Elgato H60S Capture Card
2	Merchandise	Blackmagic Design Micro Converter - SDI to HDMI 3G with Power Supply (one from camera, one from ATEM output to streaming laptop)
1	Merchandise	Blackmagic Design Micro Converter - HDMI to SDI 3G with Power Supply (to streaming laptop)
1	Merchandise	HDMI Extender 1080P over CAT6 (splitter for video signal to both TV displays)
100	4246	CAT 6 PVC Jacket
100	815	RG 59 Coax Copper braid
1	Misc	Miscellaneous installation parts / HDMI cables
8	Labor 2 Tech	Two technicians on site.
1	SCBuckhannon	Service call to Buckhannon. 72 miles, 1 hour round trip.
		Randy 304-472-4026 randy.sanders@buckhannonwv.org

Thank you for allowing us to serve you!!  
\*\*CCTV-Fire Alarms-Intercom-Sound-Access Control\*\*

TOTAL SYSTEM COST:

\$14,809.14

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from this estimate may become an extra charge. All agreements contingent upon strikes, accidents, or delays beyond our control.  
\*Warranty: All equipment and installation is warranted for a period of one year from date of purchase. Additional warranties from manufacturers also apply  
\*This quote is valid for 60 days.  
\*WV009698 Our Technicians are WV Licensed and Insured



C.4 City Attorney- Tom O'Neill - Mr. O'Neill did not have a formal report for Council.

D. Correspondence & Information – The Mayor reviewed the following with Council:

D.1 First Energy Foundation Grant \$5K Donation for Colonial Theatre Project-Façade Installation



Lorna Wisham  
President

76 South Main Street  
Akron, Ohio 44308

Phone: 330-384-5752  
Fax: 330-315-8621

November 9, 2021

Mr. Bryson VanNostrand  
Executive Director  
ART26201  
29 East Main Street, Suite #4  
Buckhannon, WV 26201

Dear Mr. VanNostrand:

Congratulations! The FirstEnergy Foundation is pleased to partner with ART26201 and is providing a grant of \$5,000 for the Colonial Theatre Project.

Your initiatives align with FirstEnergy Foundation's priorities to help support key safety initiatives, advance workforce development and education initiatives, promote local and regional economic development, and support FirstEnergy employees' community leadership and volunteer interests that align with our business interests.

The FirstEnergy Foundation grant funds shall only be used for charitable and educational purposes consistent with your tax-exempt status as a section 501(c)(3) organization. The grant may not be used to influence any election for public office, to support or oppose any political party or candidate for public office, or to influence legislation, advocate with respect to ballot initiatives or otherwise support lobbying.

Please acknowledge the FirstEnergy Foundation in all written and electronic marketing materials related to the grant. If you have any questions regarding the grant, please contact Andrea Bortoluzzi, Consultant, Community Involvement at (724) 838-3082.

On behalf the FirstEnergy Foundation, thank you for your efforts to improve the quality of life for all who live and work in our communities. We wish you continued success in your initiatives.

Sincerely,

D.2 Letters from Cummins Sales & Service- Updated Shipment Delay Dates & Reasons for the Delays RE: FEMA Region III Hazard Mitigation Project Emergency Power Generators



RECEIVED NOV 09 2021

City of Buckhannon

November 9, 2021

Dear Mr. Hollen,

Please find updated ship dates below for each site:

- **Brook Street** - Generator to Ship February 15, 2022 and Automatic Transfer Switch to Ship August 23 2021.
- **WTP** – 450kw to Ship December 20, 2021
- **East Main Street** – Generator to Ship February 15, 2022and Automatic Transfer Switch to ship August 21, 2021
- **Elias Lift Station** – Generator to Ship February 15, 2022 and Automatic Transfer Switch to ship August 21, 2021
- **Vicksburg Lift Station** – Generator to Ship February 15, 2022 and Automatic Transfer Switch to ship August 23, 2021
- **Wood Ritchie Street Lift Station** - Generator to Ship February 15, 2022 and Automatic Transfer Switch to ship August 23, 2021

I apologize for these delays and will keep you informed as we near the dates. Please let me know if you have any questions.

Sincerely,

Alan Beasley  
Senior Sales Executive, Power Generation

Cummins Sales and Service  
602 New Goff Mountain Road  
Cross Lanes, WV 25313

Phone 304.769.1012 ext 58321  
Mobile 304.964.3007  
[alan.beasley@cummins.com](mailto:alan.beasley@cummins.com)



City of Buckhannon-Elias Street Lift Station P#231317  
City of Buckhannon-East Main Street Lift Station P#231316  
City of Buckhannon-Vicksburg Lift Station P#231576  
City of Buckhannon-Wood Ritchie Street Lift Station P#231577  
City of Buckhannon-Brooke Street Lift Station P#231736  
City of Buckhannon-DHS/FEMA Project-WTP P#231757

11-09-2021

Dear Customer,

Cummins, along with many industries and markets, is currently experiencing supply disruptions impacting many areas of our business. These disruptions are driven primarily by one of the largest and most rapid increases of demand in Cummins history. The continuing effects of the ongoing COVID-19 pandemic continue to drive disruptions at our distribution facilities and the facilities of our key suppliers.

We have been working diligently with our supplier networks to bring our manufacturing facilities to pre-Covid-19 production levels. With all proactive efforts we are still experiencing supply chain issues and logistics constraints of our Power Generation products, including:

- Extensive material shortages and production capacity delays from our enclosure manufacturers and steel suppliers
- Component and raw material shortages needed to complete wiring harnesses, busbar, and radiator cores have heavily impacted Cummins ability to manufacture complete bill of materials
- Container shortages and freight carrier capacity have led to major global logistics constraint
- Absenteeism of global manufacturing facilities due to increased COVID delta variant cases.

Current corrective actions are being taken to resolve these challenges, including:

• Increasing workforce capacity and accelerating flow at our manufacturing facilities and distribution centers to address current and future COVID absenteeism.

• Adding additional supply base for critical shortages by utilizing dual sourcing of materials or product/engineering alternatives

We understand the impact that this has on your business and we greatly appreciate your patience as we work to address these issues in a priority sequence.

Sincerely,

**Mallory Hudgins**  
Project Manager, Power Generation

Cummins Sales and Service  
5400 Rialto Rd.

Cincinnati, OH 45069

Office: 513-956-3069  
Cell: 513-859-9252  
Fax: 513-956-3067  
Email: [mallory.hudgins@cummins.com](mailto:mallory.hudgins@cummins.com)

E. Consent Agenda

E.1 Approval of Minutes -Regular Meeting 11/04/2021, 11/18/2021 & Special 11/15/2021  
E.2 Approval of Building and Wiring Permits

# 75362- 75369

City Council Report Building, Electrical, Demolition Permits

11/19/2021 - 12/01/2021													
Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
Group: Building Permit Fee													
75366	Sandy Kraynok	26 Lincoln Way	Sunny Side Construction	3' Hght Retaining Wall, Install French Drains, Replace Rear Porch w/ Roof 15'x34'	28,000.00	252.00			11/29/2021	No		No	
75368	Leah Stankus	43 S Florida St		Gravel Parking Lot in rear at the end of Third Ave	200.00	10.00			11/15/2021	Yes	Zone X	Yes- Elevation Cert. Not Required	
75365	KBAM BUILDERS FOR CRYSTAL SHAW	187 RANDOLPH ST		42'X 27' 1/2 PRE-FAB MODULAR W/ATTACHED 12'X24' ATTACHED GARAGE 8'X10' PORCH	177,000.00	1,062.00	B1 Single Family Residential (New Construction)		9/8/2021	No		No	
75362	GARY BROWN FOR BETTY JO SIMMONS	50 MARION ST		SHINGLE OVER SHINGLE; NOT REMOVING ANYTHING	500.00	10.00		No			Zone AE	Yes- Elevation Cert. Not Required	
75363	Karen Nine	382 Beech Street		12'x14' Storage	1,700.00	18.70			11/17/2021	No		No	

				Building & 25'x15' Brick Paver Patio									
					207,400.00	1,352.70							
Group Total: 5													
Group: Commercial Permit Fee													
75369	Blades & Fades Barber Shop & Colorful Scars Tattooing	10 N Spring St	CASEY EARL'S LLC	Window Decals	200.00	15.00			11/30/2021	Yes		No	
75367	CJ Martin RPC Fifth Street LLC		J F Allen Company	Paving Lot of RPC Fifth Street Complex	20,000.00	170.00				No	Zone AE	Yes- Elevation Cert. Not Required	
					20,200.00	185.00							
Group Total: 2													
Group: Electrical Fee													
75364	KINGS ELECTRIC FOR RANDY LEVINE	9 MEADE ST	KINGS ELECTRIC, INC	DISCONNECT & RECONNECT FOR INSPECTION	500.00	100.00	B2 Single Family Residential (500 sq ft)				Zone X	Yes- Elevation Cert. Not Required	
75365	KBAM BUILDERS FOR CRYSTAL SHAW	187 RANDOLPH ST		42'X 27' 1/2 PRE-FAD MODULAR W/ATTACHED 12'X24' ATTACHED GARAGE 8'X10' PORCH	177,000.00	177.00	B1 Single Family Residential (New Construction)		9/8/2021	No		No	
					177,500.00	277.00							
Group Total: 2													
75369	Blades & Fades Barber Shop & Colorful Scars Tattooing	10 N Spring St	CASEY EARL'S LLC	Window Decals	200.00	20.00			11/30/2021	Yes		No	
75368	Leah Stankus	43 S Florida St		Gravel Parking Lot in rear at the end of Third Ave	200.00	20.00			11/15/2021	Yes	Zone X	Yes- Elevation Cert. Not Required	
75366	Sandy Kraynok	26 Lincoln Way	Sunny Side Construction	3' Hght Retaining Wall, Install French Drains, Replace Rear Porch w/ Roof 15'x34'	28,000.00	20.00			11/29/2021	No		No	
75365	KBAM BUILDERS FOR CRYSTAL SHAW	187 RANDOLPH ST		42'X 27' 1/2 PRE-FAD MODULAR W/ATTACHED 12'X24' ATTACHED GARAGE 8'X10' PORCH	177,000.00	20.00	B1 Single Family Residential (New Construction)		9/8/2021	No		No	
75363	Karen Nine	382 Beech Street		12'x14' Storage Building & 25'x15' Brick Paver Patio	1,700.00	20.00			11/17/2021	No		No	
					207,100.00	100.00							
					612,200.00	1,914.70							
Group Total: 5													
Total Records: 14													
12/1/2021													

E.3 Approval of Payment of the Bills

NOVEMBER 16-30 2021 GENERAL FUND PAYMENT OF BILLS

- \$9,300.00 – UPSHUR COUNTY SHERIFF’S DEPT– PROPERTY PURCHASE 6 AMBROSE ST & 86 RANDOLPH ST
- \$5,626.50 – BOYD COMPANY – RENT FOR EXCAVATOR TO DEMO 65 E MAIN ST, 31 UPPER DRIVE & 15 MADISON ST
- \$22,329.00 – TRI-STATE ROOFING & SHEET METAL – FEE TO STORE MATERIALS FOR CITY HALL ROOF REPLACEMENT
- \$2,944.50 – UNIFORM OUTFITTERS – JACKETS & FLASHLIGHTS FOR VIPS
- \$38,496.50 – CITIZEN’S BANK – FIRE TRK DOWN PAYMENT
- \$2,520.19 – LOWES – CHRISTMAS DECORATIONS
- \$29,313.44– CENTRAL SUPPLY – CONCRETE FOR SPRING STREET PROJECT
- \$5,602.50 – RDR ENERGY RESOURCES – CONCRETE FOR SPRING STREET PROJECT
- \$1,540.00 – ELI’S LAWN CARE – MOW CITY LOTS FROM 10-4-21 TO 11-4-21
- \$1,829.81 – NEWLONS INTERNATIONAL SALES – INJECTORS AND SENSOR FOR SYCC BUS 1
- \$3,200.00 – CSX TRANSPORTAION INC – FEMA GRANT #1 GENERATOR CSX ENGINEERING REVIEW PERMIT FEE

**\*\*Note of expenditures for November**

**\$95,000 to CPWB (\$60,000 flowers, \$35,000 mowing)**

**\$82,000 Street Projects**



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DISBURSEMENT 11-16-21 TO 11-30-21

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	RECORD-DELTA NEWSPAPER	409-341-00	MAYOR'S SUPPLIES & M	SUBSCRIPTION RENEWAL	140.40
	REGION VII PLANNING PDC	409-341-00	MAYOR'S SUPPLIES & M	GIS SERVICES JUL-SEP 2021	412.50
	OFFICESUPPLY.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-ADDING MACHINE WHITE	24.87
	PITNEY BOWES INC	409-218-00	MAYOR'S POSTAGE	NOV 21 PERMIT PSTG & OVERA	931.82
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	70.55
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	74.91
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	20.01
	TOSHIBA FINANCIAL SERVICES	409-341-00	MAYOR'S SUPPLIES & M	CITY HALL COPIER NOV 2021	144.01
	US CELLULAR	409-211-00	MAYOR'S TELEPHONE	642-1651 613-0113 0002	60.20
	WALMART STORES INC -BUCKHANN	409-341-00	MAYOR'S SUPPLIES & M	PCRD-ADHESIVE CONTACT PAPE	4.63
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	99.71
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	23.33
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	304-704-8355 PARKING ENFOR	52.66
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	66.83
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.17
	**PAYROLL EXPENSES			11/16/2021 - 11/30/2021	1,619.91
				TOTAL:	3,770.51
COUNCIL	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	1.98
		410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	34.58
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	71.96
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	16.83

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DISBURSEMENT 11-16-21 TO 11-30-21

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			11/16/2021 - 11/30/2021	1,160.00
				TOTAL:	1,285.35
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	19.21
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			11/16/2021 - 11/30/2021	500.00
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.32
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.32
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
COURT	WV MUNICIPAL LEAGUE	416-221-00	POLICE JUDGE TRAININ	PCRD-REG MUNICIPAL JUDGE T	270.00
	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			11/16/2021 - 11/30/2021	625.00
CITY ATTORNEY	WV PUBLIC EMPLOYEES RETIREME	417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	52.37
		417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	52.37
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	32.47
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	7.59
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	77.52
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	77.52
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	48.53
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	11.35
HOUSING	UPSHUR COUNTY SHERIFF'S DEPT	436-354-00	HOUSING ENFORCEMENT	PropPurchase6Ambrose86Rand	9,300.00
	BOYD COMPANY	436-354-00	HOUSING ENFORCEMENT	DEMO 65 E MAIN UPPER MADI	2,208.61
				TOTAL:	11,508.61
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	143.02
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	143.02
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	186.67
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.74
DATA PROCESSING	COMMUNITY BANK	439-459-00	DATA PROCESSING CAPI	DEC 2021 COMPUTER SERV PYM	385.84
				TOTAL:	385.84
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	1,068.52
	UNIFIRST CORP.	440-216-00	CITY HALL MAINTENANC	ALL DEPT OCT 21 UNIFORMS	113.05
	WILSON GLASS WORKS	440-216-00	CITY HALL MAINTENANC	FRONT DOOR REPAIR CITYHALL	701.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	125.68

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DISBURSEMENT 11-16-21 TO 11-30-21

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TRI-STATE ROOFING & SHEET ME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	125.68
	WALMART STORES INC -BUCKHANN	440-459-00	CITY HALL CAPITAL	STRAIGHTENING MATLS ROOF	22,329.00
	INTERNAL REVENUE SERVICE	440-341-00	CITY HALL SUPPLIES	SUPPLIES FOR CITY HALL	44.26
		440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	77.01
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	18.01
	AMAZON.COM	440-216-00	CITY HALL MAINTENANC	PCRD-LED BULBS FOR COUNCIL	44.97
		440-216-00	CITY HALL MAINTENANC	PCRD-LED BULBS FOR CITY HA	155.94
	**PAYROLL EXPENSES			11/16/2021 - 11/30/2021	1,256.78
				TOTAL:	26,059.90
POLICE	QUICK SLICK OIL CHANGE	700-343-00	POLICE DEPT. AUTO SU	OIL CHNG TSK FORCE VEHICL	59.46
	US POSTAL SERVICE	700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO SHIP EVIDE	5.10
		700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO MAIL EVIDE	5.10
	MARSHALL O'CONNOR	700-214-00	POLICE DEPT. RETIRE	WV RETIREMENT CONTRIBUTION	20.01
	LOWES BUSINESS ACCOUNTS	700-341-00	POLICE DEPT. MAT & S	BLUE PAINT, EDGER	57.96
	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU	CAR WASHES OCT 2021	30.00
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,876.19
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	2,122.94
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	578.99
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	521.53
	WESTON FORD-MERCURY INC	700-343-00	POLICE DEPT. AUTO SU	PCRD-REPL TAIL LAMP CAR #2	434.00
	US CELLULAR	700-211-00	POLICE DEPT. TELEPHO	940-1797 642-5723	374.58
	WALMART STORES INC -BUCKHANN	700-341-00	POLICE DEPT. MAT & S	PCRD-AIR FRESHENER	28.52
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,669.84
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	390.53
	AMAZON.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-DESK CALENDAR	42.10
		700-341-00	POLICE DEPT. MAT & S	PCRD-LED LIGHT BULBS	59.78
		700-341-00	POLICE DEPT. MAT & S	PCRD-MONITOR	204.50
	NATIONAL PRODUCTS INC	700-459-00	POLICE DEPT. NEW EQU	PCRD-COMPUTER MOUNTS FOR C	909.89
	CHEWY.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-DOG FOOD	335.94
	INTACT U.S. HOLDINGS INC	700-226-00	POLICE DEPT. INSURAN	B BRKTN SVC FEE MAR, APR, MA	2,900.80
	SIRCHIE FINGER PRINT LAB INC	700-341-00	POLICE DEPT. MAT & S	PCRD-CRIMINAL RECORD CARDS	62.39
	NORTH AMERICAN POLICE WORK D	700-341-00	POLICE DEPT. MAT & S	PCRD-MEMBERSHIP RENEWAL	50.00
	UNIFORM OUTFITTERS, LLC.	700-341-05	POLICE VIPS EXPENSES	JACKETS; FLASHLIGHTS VIPS	2,944.50
	GEORGE A. SINCLAIR	700-459-00	POLICE DEPT. NEW EQU	POLYGRAPH SCREENING	700.00
	STAPLES ADVANTAGE	700-341-00	POLICE DEPT. MAT & S	CLOROX CLEAN UP SPRAY	261.79
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	100.90
	**PAYROLL EXPENSES			11/16/2021 - 11/30/2021	27,365.21
				TOTAL:	44,298.62
FIRE	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. CAPITAL O	DEC 2021 FIRE TRK PYMT	3,678.20
	LOUDIN INSURANCE AGENCY INC	706-226-00	FIRE DEPT. INSURANCE	VFIS ENDORSEMENT NEW FIRE	476.61
	AUTO ZONE	706-343-00	FIRE DEPT. AUTO SUPP	BLACK & RED PINSTRIPE	33.18
	SPEEDWAY 9218	706-341-00	FIRE DEPT. MATERIAL	PCRD-GATORADE FOR FIREMEN	170.55
	LOWES BUSINESS ACCOUNTS	706-341-00	FIRE DEPT. MATERIAL	PLASTIC; PAINT; TAPE; TRA	195.78
		706-341-00	FIRE DEPT. MATERIAL	SUPP FOR BUNK ROOM RENO	183.73
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	737.43
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	838.44
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	648.90
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	815.81
	INDEED.COM	706-341-00	FIRE DEPT. MATERIAL	PCRD-HELP AD FIRE WATER SY	130.80
		706-341-00	FIRE DEPT. MATERIAL	PCRD-ADS FOR SVC AND FIRE	250.90
	CITIZENS BANK OF WV	706-459-00	FIRE DEPT. CAPITAL O	FIRE TRK DOWN PAYMENT	38,496.50
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,111.19

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DISBURSEMENT 11-16-21 TO 11-30-21

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STREET	AMAZON.COM	706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	259.87
		706-341-00	FIRE DEPT. MATERIAL	PCRD-BRANNIGAN'S BLDG CONS	74.54
		706-341-00	FIRE DEPT. MATERIAL	PCRD-MANAGEMENT IN FIRE SE	96.84
		706-341-00	FIRE DEPT. MATERIAL	PCRD-FIRE OFFICERS HANDBOO	101.65
	TAYLOR TINS	706-341-00	FIRE DEPT. MATERIAL	PCRD-PROBIE FRONTS CAPTAIN	168.00
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	304-940-4727 ENG 1 CELL &	88.77
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	85.95
	**PAYROLL EXPENSES			11/16/2021 - 11/30/2021	17,982.05
				TOTAL:	66,625.69
	UNIFIRST CORP.	750-345-00	STREET DEPT. UNIFORM	ALL DEPT OCT 21 UNIFORMS	550.93
	SOUTHERN STATES COOP INC	750-341-00	STREET DEPT. MAT & S	PROPANE	23.49
		750-341-00	STREET DEPT. MAT & S	PROPANE	17.54
	J T MARTIN COMPANY INC	750-341-00	STREET DEPT. MAT & S	RECHARGED 4 FIRE EXTINGU	91.38
	WATER BD-CITY OF BUCKHANNO	750-458-05	STREET DEPT PROJECTS	6" HYD EXTENSION SPRING S	904.15
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	FUEL PUMP FOR FORKLIFT	64.09
	LOWES BUSINESS ACCOUNTS	750-343-00	STREET DEPT. AUTO SU	2-BOARDS FOR SIDE OF S-10	70.64
STREET		750-341-00	STREET DEPT. MAT & S	BOARDS FRAM WALL OLD SHOP	254.93
		750-341-00	STREET DEPT. MAT & S	LIGHT SETS FOR MAIN ST	155.00
	BRUFFEY TRUCKING INC	750-341-00	STREET DEPT. MAT & S	PCRD-CHRISTMAS DECORATIONS	2,520.19
	CENTRAL SUPPLY CO	750-458-05	STREET DEPT PROJECTS	#57'S FOR SPRING ST	587.52
		750-458-05	STREET DEPT PROJECTS	10 YDS CONCRETE SPRI	1,818.43
		750-458-05	STREET DEPT PROJECTS	30 YDS CONCRETE SPRI	5,732.10
		750-458-05	STREET DEPT PROJECTS	10YDS CONCRETE SPRIN	1,907.93
		750-458-05	STREET DEPT PROJECTS	20YDS CONCRETE SPRIN	3,815.86
		750-458-05	STREET DEPT PROJECTS	10YDS CONCRETE SPRIN	1,910.70
		750-458-05	STREET DEPT PROJECTS	10YDS CONCRETE SPRIN	1,910.70
		750-458-05	STREET DEPT PROJECTS	10YDS CONCRETE SPRIN	1,910.70
		750-458-05	STREET DEPT PROJECTS	20YDS CONCRETE SPRIN	3,821.40
		750-458-05	STREET DEPT PROJECTS	10 YDS CONCRETE	1,993.70
		750-458-05	STREET DEPT PROJECTS	10YDS CONCRETE	1,993.70
		750-458-05	STREET DEPT PROJECTS	10 YDS CONCRETE	1,910.70
STREET	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	DEC 2021 CONCRETE TRK PYMT	2,676.74
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,446.35
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,371.18
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	436.58
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	449.29
	US CELLULAR	750-211-00	STREET DEPT. TELEPHO	642-1601940-2024 642-4948	250.84
	CRITES ELECTRICAL SUPPLY INC	750-458-05	STREET DEPT PROJECTS	TEK SCREWS, CONNECT	36.59
		750-458-05	STREET DEPT PROJECTS	ADAPTERS, REDUCER	23.26
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,143.31
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	267.39
	PEOPLES NATURAL GAS	750-213-00	STREET DEPT. UTILITI	200012037079 395 MUD LICK	272.68
	AMAZON.COM	750-343-00	STREET DEPT. AUTO SU	PCRD-STROBE LGHT BAR FOR S	190.00
		750-343-00	STREET DEPT. AUTO SU	PCRD-FOOT PEDAL SWITCH FOR	25.45
		750-341-00	STREET DEPT. MAT & S	PCRD-LED BULB FOR STREET D	119.98
		750-341-00	STREET DEPT. MAT & S	PCRD-LED BULBS FOR STREET	245.99
STREET		750-341-00	STREET DEPT. MAT & S	PCRD-PRIME MEMBERSHIP FEE	119.00
	RDR ENERGY RESOURCES LLC	750-458-05	STREET DEPT PROJECTS	20YDS CONCRETE FOR SPRING	3,735.00
		750-458-05	STREET DEPT PROJECTS	10 YDS CONCRETE FOR SPRIN	1,867.50
	HINKLE TRUCKING, INC.	750-458-05	STREET DEPT PROJECTS	HAULING BULK CEMENT	802.90
	BOYD COMPANY	750-458-06	PROJECTS STREET DEPT	DEMO 65 E MAIN UPPER MADI	3,417.89
	HOMETOWN OUTFITTERS	750-345-00	STREET DEPT. UNIFORM	PCRD-SAFETY TEE SHIRTS	520.00

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DISBURSEMENT 11-16-21 TO 11-30-21

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STREET	ELI'S LAWN CARE	750-341-00	STREET DEPT. MAT & S	MOW CTY LOTS 10/4-11/4	1,540.00
		750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	85.48
				11/16/2021 - 11/30/2021	18,511.10
				TOTAL:	75,430.98
	MON POWER	751-213-00	STREET LIGHTS	110088782484 E. MAIN ST	71.95
		751-213-00	STREET LIGHTS	110100156733 107 E MAIN ST	127.50
				TOTAL:	199.45
	TRAFFIC SIGNALS & SIGN	752-230-00	SIGNS & SIGNALS	HISTORIC STREETSIGN FACES	224.00
				TOTAL:	224.00
	PARK 40% TO CPWB	900-341-00	PARK-30% HOT/MOT PD	OCT 2021 HOTEL MOTEL TAX	4,734.92
				TOTAL:	4,734.92
	CVB 60% TO CVB	901-235-00	HOTEL/MOTEL 70% PAID	OCT 2021 HOTEL MOTEL TAX	11,048.12
				TOTAL:	11,048.12
	ARTS-THEATRE	906-450-01	THEATRE BUILDING	FTTGS; TAPCONS	156.00
		906-450-01	THEATRE BUILDING	2X4S; 2X6S	721.44
		906-450-01	THEATRE BUILDING	CRNR BEAD; OSB; FTTG	902.15
STOCKERT YOUTH CENTER	PITTSBURGH WINSUPPLY CORP	906-459-00	THEATRE CAPITAL	SUPPLIES FOR SPRINKLER SY	5,575.57
				TOTAL:	7,355.16
	MON POWER	907-213-00	UTILITIES	110084592119 SYC	585.70
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	10.66
	UNIFIRST CORP.	907-216-00	MAINTENANCE	ALL DEPT OCT 21 UNIFORMS	131.08
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	101.93
	MATHENY MOTOR TRUCK CO	907-343-00	SYC AUTO SUPPLIES	DIMMER & ROCKER SWITCH	175.68
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	328.26
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	296.99
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	106.40
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	106.40
	INDEED.COM	907-341-00	MATERIALS & SUPPLIES	PCRD-HELP AD FIRE WATER SY	130.79
		907-341-00	MATERIALS & SUPPLIES	PCRD-ADS FOR SYC AND FIRE	250.90
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	53.80
		907-361-00	MATERIALS & SUPPLIES	PCRD-FIRST AID KIT SUPPLIE	10.44
STOCKERT YOUTH CENTER		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	26.94
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	NOV 2021 PEST CONTROL	36.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	368.63
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	86.22
	AMAZON.COM	907-216-00	MAINTENANCE	PCRD-BUILDING SUPPLIES	64.64
		907-216-00	MAINTENANCE	PCARD-COVID 19 SUPPLIES	39.25
	LYNX WV INC	907-213-00	UTILITIES	SYC INTERNET NOV 2021	145.00
	NEWLONS INTERNATIONAL SALESL	907-343-00	SYC AUTO SUPPLIES	INJECTORS & SENSOR BUS 1	1,829.81
		907-343-00	SYC AUTO SUPPLIES	PARTS FOR BUS #1	189.14
		907-343-00	SYC AUTO SUPPLIES	PART FOR BUS #1	217.04
	CINDY HUGHES	907-356-00	YOUTH BASKETBALL	REFUND BBALL FEE- BROKEN L	45.00
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	190.91
	COMFORTTECH LLC	907-216-00	MAINTENANCE	BLOWER WHEEL HVAC GYM	334.48
	IDENTOGO	907-341-00	MATERIALS & SUPPLIES	BACKGRND CK ZACKERY KARICK	35.75

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DISBURSEMENT 11-16-21 TO 11-30-21

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
PUBLIC SAFETY	**PAYROLL EXPENSES			11/16/2021 - 11/30/2021	5,945.60
				TOTAL:	11,843.94
	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110088783078 22 S FLORIDA	926.42
	UNIFIRST CORP.	976-216-00	SAFETY COMPLEX MAINT	ALL DEPT OCT 21 UNIFORMS	59.98
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	65.41
	CSX TRANSPORTATION INC	976-459-36	FEMA GRANT#1 GENERAT	CSX PRMT ENGINEERING REV	3,200.00
				TOTAL:	4,251.81



**Motion to approve the Consent Agenda items to include only the Minutes of the Regular Meeting 11/04/2021 and Special Meeting of 11/15/2021 as well as E.2 and E.3 was made by Lewis-Sines/Thomas. Motion carried.**

**F. Strategic Issues for Discussion and/or Vote**

**F.1 Approval Resolution 2021-10 Budget Revision #3 General Fund FY 2021/22 City Hall Sound System – Action was taken earlier in the meeting.**

**F.2 Discussion/ Possible Vote Assistance to Firefighter Grant (AFG) - Action was taken earlier in the meeting.**

**G. Comments and Announcements**

- **Council Member Bucklew** - Mrs. Bucklew asked Jerry Arnold if decorations could be put on the poles on the Gateway West project. Mr. Arnold said that they could not this year, but he did provide a brief update on the Christmas decorations work that the Street Department was doing and what was left that could be done, keeping it all under the budget allocation for new Christmas decor.
- **Council Member Rylands** – Mr. Rylands reported on the recent Consolidated Public Works Board meeting and the conversation that took place with Dixie Green, the City’s Horticulturalist, regarding various projects including new trees for Jawbone Park. He also reported that Jay Hollen let him know that Create Buckhannon’s application to landscape the acreage near the westbound entrance ramp to Route 20 had been approved.
- **Council Member Reger** – Nothing further.
- **Council Member Thomas** – Nothing further.
- **Council Member Lewis-Sines** – Nothing further.
- **City Recorder Sanders** - Mr. Sanders provided an update on the WAMSB (World Association of Marching Shows Bands) to Council including a Zoom call that he, Amby Jenkins and Lee Winter had with the producer of the Palm Springs event (Brian Ingleson), the work that was beneficial. He further updated the group on various planning activities of the WAMSB Host Committee.

**H. Mayor’s Comments and Announcements** – Mayor Skinner reminded everyone that we have a brief Executive Session scheduled. He thanked all for a very productive and efficient meeting and reminded all of the upcoming Christmas Parade and various holiday activities.

**I. Executive Session, Per WV Code § 6-9A-4 - Property Matters**

**Motion to adjourn into an Executive Session, per WV Code § 6-9A-4 to discuss property matters, at 7:54 PM was made by Thomas/Lewis-Sines. Motion carried**

At 8:03 PM Council began its Executive Session to discuss property matters. The session concluded at 8:21 PM with no action having been taken.

**Motion to adjourn from the Executive Session at 8:21 PM was made by Lewis-Sines/Rylands. Motion carried.**

**J. Adjournment**

**Motion to adjourn at 8:22 PM was made by Thomas/Reger. Motion carried.**

**Mayor Robert N. Skinner III**

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**City Recorder Randall H. Sanders**

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