#### STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, October 21, 2021, at 7:00pm in City Hall. The following were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Absent
Council Member	Shelia Lewis-Sines	Present
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present - by Phone
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present - by GTM
BPD	Lt. Doug Loudin	Present
Director of Public Works	Jerry Arnold	Present
Channel 3	Dennis Cortes	Present
Channel 3	Rodney Irvin	Absent
MyBuckhannon.com	Katie Kuba	Present - by GTM
MyBuckhannon.com	Beth Broschart	Present
Record Delta	Macie Queen	Present

Guests: Matt Kerner; Heather Schneider; John Antolini.

To participate in a City Council meeting participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

#### City Council of Buckhannon - 7:00 pm in Council Chambers Meeting Agenda for Thursday, October 21, 2021

#### Call to Order

- A.1 Moment of SilenceA.2 Pledge to the Flag of the United States of America
- A.3 Mayor's Greetings

- B.1 Dr. Joseph Reed-Upshur County Health Department-Harm Reduction Program
- B.2 Dennis Cortes-Upshur County Parks & Recreation Board

#### **Department & Board Reports**

- C.1 Public Works Director- Jerry Arnold
- C.2 Finance Director- Amberle Jenkins
- C.3 Police Chief- Matthew Gregory
- C.4 City Attorney- Tom O'Neill

#### **Correspondence & Information**

- $D.1 \quad \bar{Thank} \ You \ Letter \ from \ Create \ Buckhannon \ RE: \ Budget \ Allocation \ of \$5,000 \ Financial \ Support$
- D.2 Proclamation-Red Ribbon Week October 25-29, 2021
- D.3 WV Dept. of Arts Culture & History-Colonial Theatre Basement ADA Improvements Grant Project-Final Report
- D.4 Notice Special Session of City Council-Probationary Firefighter Interviews- October 25, 2021 at 9:30am

#### Consent Agenda

- E.1 Approval of Minutes -Regular Meeting 09/16/21 & 10/07/2021
  E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills

#### Strategic Issues for Discussion and/or Vote

- F.1 Approval Ordinance No. 453 Residency Requirements for Municipal Court Judge 2nd Final/Reading
  F.2 Event Request-BAES Storybook Character Parade on 10/28/21-Street Closure College Ave from Florida to Kanawha
- F.3 Approval to Accept Bid Opening Results -Construction Utility Vehicle for Street Department
- F.4 Approval Appointments FY 2021/22 for Television Cable Board 2 Vacancies & Charles Gibson Library 1 Vacancy
- F.5 Discussion/Possible Vote Colonial Arts Center Staffing-MOU with the UCBOE- Position of Fine Arts & Culture Facilitator/Educator

#### **Comments and Announcements**

- G.1 Pamela Bucklew
- G.2 CJ Rylands
- G.3 David Thomas
- G.4 Jack Reger
- Shelia Lewis-Sines
- G.6 Randall Sanders

#### H. Mayor's Comments and Announcements

- Executive Session per WV Code § 6-9A-4- Property Matters
- Adiournment

Posted 10/18/2021 Next Regular Scheduled City Council Meeting Thursday, November 4, 2021

A. Call to Order - Mayor Robbie Skinner called the regular meeting of the Buckhannon City Council

for Thursday, October 21, 2021, to order and asked all present to join him in a Moment of Silence. He then led all those in attendance in the Pledge to the Flag of the United States of America.

#### **B.** Recognized Guests

**B.1 Dr. Joseph Reed-Upshur County Health Department-Harm Reduction Program** - The Mayor announced that he had been notified by Dr. Reed that he would not be able to attend the meeting.

**B.2 Dennis Cortes-Upshur County Parks & Recreation Board** - The Mayor recognized Dennis Cortes who is a City Representative on the Upshur County Parks & Recreation Board who provided the following report to City Council:

### REPORT FROM UPSHUR COUNTY PARKS & RECREATION ADVISORY BOARD

For 11 Oct. 2021

In attendance were; Brandon Williams, Dennis P. Cortes, Julia Kastner, Josh Hinchman, Rachel Weber with non-board members, Adam Brumley and Kristy Tenney. Absent were J.J. Ford and Mike Donato.

After the minutes were read there was a TRAIL UPDATE: a \$3,000.00 donation was made by a private citizen. Also, the Upshur County Trails raised \$560.00 in T-shirt sales. The last public work day for the trail in September had 12 college volunteers helping, the next work day is scheduled for 17 October 2021. They will start preparing a new trail segment. Trail volunteer hours for 2021 are at 548.5 hours with 38 volunteers, so far. Four individuals have contributed 325 of these hours. The section of progressive drops is currently on hold.

The Fairy-Gnome trail will be taken up by 17 October and will be returned in the spring of 2022. (A note from Dennis, this part is not in the minutes but this needs to be said; please do NOT let your children play with the items in the fairy-gnome trail. These spots are assigned to individual persons or families. The displays are not toys; they can cost a fair amount of money to display. They are meant for your viewing pleasure only.)

Adam Brumley reported that motorcycles have been seen on the bike and hiking trails. He spoke with one of them and informed that rider that these trails are for non-motorized use only and that law enforcement SHALL be involved in the future.

Disc golf is ready to go with signs added to the tees. A sign with the rules has been installed near the first tee. There is hope that a disc golf tournament will take place here in the spring. Once the Upshur County Trail maps are updated, the disc golf course will be added to the map.

Tennis court resurfacing quotes are being obtained. Once they are available they will be taken to the Upshur County B.O.E.

In pool news; the maintenance department is finishing work on the baby pool. Also there is a possibility that the diving boards will be replaced. The pool will be painted in the spring and the lockers will probably be removed.

A new electronic gate is being made for the park area. And lastly, we are currently looking into automated doorknob for the bathrooms.

The next meeting is scheduled for 08 November 2021 at 5:30 PM in the County Commission building. These meetings are open to the public.

Respectfully submitted by; Dennis P. Cortes

Mayor Skinner then recognized Matt Kerner who had signed up to address the Council. Mr. Kerner read to the City Council from a petition that objects to the appointment of Sheila Sines to fill the unexpired term of a recently vacated council seat. He reported that to date the petition had been signed by about 250 local persons. Within the petition, "We" is used often and Council member Rylands asked if the word "We" was referring to the people who had signed the petition and Mr. Kerner indicated yes. Mr. Kerner then presented the Mayor with a copy of the petition, signatures and screen shots of social media posts made by Mrs. Sines that he had referenced during his presentation.

In September of 2021 the Buckhannon city council appointed a woman named Sheila Sines to fill the unexpired term of a recently vacated council seat. This happened without even considering anyone else and with the full knowledge of the remaining council members that Sines is well known for posting racist, bigoted, and xenophobic posts on social media, even going so far as to encourage and support calls for violence to be carried out against those who hold views different than hers. When city employee Laura Foulks went to a council meeting to question that decision, she was fired from her job the following day.

We would demand her (Sines) resignation and for the members who voted for her to acknowledge that they used poor judgement in how they filled that seat.

The city ordinances and state code for filling elected municipal positions in the event of a vacancy are extremely vague. We also demand that the city create an ordinance to address the filling of vacancies that at a minimum contains provisions that include:

- 1. Public notice of the vacancy.
- 2. An opportunity for everyone who is interested to apply
- 3. A fair opportunity for everyone interested to be interviewed and considered for appointment.

That will ensure that openings are handled uniformly moving forward.

We also demand that all elected officials and city employees undergo regular training to ensure cultural competency including an understanding of poverty, gender issues, race, gender identity and sexual orientation.

						Durlhaman	1407	26201	0/26/2021
Name	City	State	Postal Code:	Signed On	Jamie Smith	Buckhannon Buckhannon	WV WV	26201 26201	9/26/2021 9/26/2021
matthew kerner	Buckhannon	WV		9/26/2021	Garrett Friend	Buckhannon	WV	26201	9/26/2021
John Boskovic	Buckhannon	WV	26201	9/26/2021	Robert Carr	Buckhannon	WV	26201	9/26/2021
Chrssy Sandy	Buckhannon	WV	26201	9/26/2021	Anne Chopyak	Adrian	WV	26210	9/26/2021
Amanda Vezinat	Buckhannon	WV	26201	9/26/2021	Ronald Timm	Cedarville	WV		9/26/2021
Nicolas Coleman	Rosedale	WV	26636	9/26/2021	Sherry Carr	mount morris	PA	15349	9/26/2021
Seth Stemple	Dayton	ОН	45432	9/26/2021	anny miller		WV	25428	9/26/2021
Sarah Malinchak	Buckhannon	WV	26201	9/26/2021	Mackenzie Halterman	Inwood	WV	26201	9/26/2021
Kiara Williams	Rock Cave	WV	26234	9/26/2021	Anthony Valentino	Buckhannon	WV	24991	9/26/2021
Sasha Hibbs	Tallmansville	WV	26237	9/26/2021	Eddie Fletcher	Grafton	WV	26354	9/26/2021
Betsy Fabbricatore	Buckhannon	WV	26201	9/26/2021	Alicia Lyons		WV	26508	9/26/2021
Elizabeth Shahan	Buckhannon	WV	26201	9/26/2021	Travis Wells Matthew Kisner	Morgantown Buckhannon	WV	26201	9/26/2021
Anna Kimble	Clarksburg	WV	26301	9/26/2021		Mt. Holly Springs	PA	17065	9/27/2021
Amy Parks	Buckhannon Washington	WV	26201	9/26/2021	Jerry Keene Thomas Burrows	Atlanta	GA	30339	9/27/2021
Robert Quarles	Richmond	VA	23224	9/26/2021	heather schneider	Buckhannon	WV	26201	9/27/2021
Pamela Garrison	Lookout	WV	25868	9/26/2021	Susan Halterman	Buckhannon,	wv	20186	9/27/2021
Julia Brady	Buckhannon	WV	26201	9/26/2021	Misty Chidester	French Creek	WV	26218	9/27/2021
Melissa Williams	Rock Cave	WV	26234	9/26/2021	Dawn Warfield	Charleston	WV	25311	9/27/2021
Clarissa Kelly	Buckhannon	WV	26201	9/26/2021	Groaning @ Racists & Bigots Bias		wv	25702	9/27/2021
Laura J. Meese	Buckhannon	WV	26201	9/26/2021	Damon Cater	Buckhannon	wv	26201	9/27/2021
Peggy Robinson	Elkins	WV	26241	9/26/2021	Lori Gould	Buckhannon	WV	26241	9/27/2021
Kallista Winemiller	California	PA	15419	9/26/2021	Daniel Stiles	Buckhannon	WV	26201	9/27/2021
Julie Ruppenthal	Buckhannon	WV	26201	9/26/2021	Melanie Riffle	Buckhannon	WV	26201	9/27/2021
Teagan Winemiller	Buckhannon	WV	26201	9/26/2021	Wendi Rice	Buckhannon	WV	26201	9/27/2021
Maria Davidson	Pittsburgh	PA	15219	9/26/2021	Ronald Robinson lii	Grafton	WV	26354	9/27/2021
Ash Orr	Morgantown	WV	26508	9/26/2021	Eric Roy	Buckhannon	WV	26201	9/27/2021
Shauna Anderson	Buckhannon	WV	26201	9/26/2021	Meggan Long	Buckhannon	WV	26201	9/27/2021
Elissa Linger	BUCKHANNON	WV	26201	9/26/2021	Mary Hilliard	Washington	PA	15301	9/27/2021
Amanda Ward	Buckhannon	WV	26201	9/26/2021	Mary Jones	Charleston	WV	25302	9/27/2021
Mason Himes	Oak Hill	WV	25901	9/25/2021	Justin Knotts	Buckhannon	WV	26201	9/27/2021
Nelson Hays	Buckhannon	WV	26201	9/26/2021	Terry Rice				9/27/2021
Allie Hays	Buckhannon	WV	26201	9/26/2021	Brandon Chidester	French Creek	WV	26218	9/27/2021
Aaron Clark	Wana	WV	26590	9/26/2021	Diana Cooper	Shepherdstown	WV	25443	9/27/2021
Braden Hoffman	Elkins	WV	26241	9/26/2021	Jacqueline Stocker	Buckhannon	WV	26201	9/27/2021
Jerry Collins	Buckhannon	WV	26201	9/26/2021	Anthony Moore	Buckhannon	WV	26201	9/27/2021
Shauna Jones	Buckhannon	WV	26201	9/26/2021	John Maher	Huntington	WV	25701	9/27/2021
Jaina Jones	Buckhannon	WV	26201	9/26/2021	shaylie augustine	California	PA	15419	9/27/2021
Daniel Colthart	Columbus	ОН	43207	9/26/2021	Nicole Ton	Stanton		90680	9/27/2021
Mark Beathe	Fairmont	WV	26554	9/26/2021	Jennifer Higham	Buckhannon	WV	26201	9/27/2021
brycen allen	Fairmont	WV	26554	9/26/2021	Mehr Javed				9/27/2021
Vickie Shaver	Grantsville	WV	26147	9/26/2021	Leslie Wright	Buckhannon	WV	26201	9/27/2021
Jonathan Hicks	Buckhannon	WV	26201	9/26/2021	Kristin Donnellan	Elkins	WV	26241	9/27/2021
Jessica Lee	Buckhannon	WV	26201	9/26/2021	Austin Smith	Somerset	PA	15531	9/27/2021
Buckhannon Citizen	Buckhannon	WV	26201	9/26/2021	Kari Frye	Buckhannon	WV	26201	9/27/2021
Adam Moyer	Buckhannon	WV	26201	9/25/2021	Mary Ann Spears	Clarksburg	WV	26301	9/27/2021
T. Erickson	Buckhannon	WV	26201	9/26/2021	Maggie Bramer	Morgantown	WV	26508	9/27/2021
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Madison Kirk	Connellsville	PA	15425	9/27/2021		-		50040	0/20/2024
joe keller	Bedford		47421	9/27/2021	Eric Gonzalez	Ottumwa	1407	50210	9/29/2021
Jason Jett	Buckhannon	WV	26201	9/27/2021	Haylee Stanton	Buckhannon	WV	26201	9/30/2021
Nancy Bevins	Washington	DC	20003	9/27/2021	Brian Lasinski	Buckhannon	WV WV	26201 26201	9/30/2021 9/30/2021
Cole Crunk	Warren		48088	9/27/2021	Holly Canfield	Buckhannon			9/30/2021
AtomicEJ Subtome	Titusville		32780	9/27/2021	David Lee	Elkins	WV	26241	A
Rachel Phillips	Buckhannon	WV	26201	9/27/2021	Megan Manning	Buckhannon	WV	26201	9/30/2021
kb saine	Shepherdstown	WV	25443	9/27/2021	Carlos Manning	Clarksburg	WV	26301	9/30/2021
Maria Maietta-riker	SCARBOROUGHT	IA	4074	9/27/2021	Stephanie Talerico	Buckhannon	WV	26201	9/30/2021
Clover Wright	Morgantown	WV	26508	9/27/2021	Juan Ayala	-1011		6024	9/30/2021
Logan Lindsey	Clarksburg	WV	26301	9/28/2021	Emiliano Carrera	Fairfield		6824	9/30/2021
Valerie Wright	Morgantown	WV	26508	9/28/2021	Roxanne Carr	Bridgeport	WV	26330	10/1/2021
Lisa Gum	Arlington	VA	22201	9/28/2021	John B	Kaneohe		96744	10/1/2021
Larry tenney	clarksburg	WV	26301	9/28/2021	Kimberly Grogg	Alexandria	VA	22314	10/1/2021
Caleb Manley	Buckhannon	WV	26201	9/28/2021	David Rodriguez	Chicago		60630	10/2/2021
Fauzia Abbasi	Lahore			9/28/2021	Aiden barcume	Big Rapids		49307	10/2/2021
Andrea Day	Bowling Green		42103	9/28/2021	Mae Tenney	Elkins	WV	26241	10/2/2021
Dianna Strickland	Charleston	WV	25320	9/28/2021	Zackery Bellah	Ellington		63638	10/3/2021
Christina Duarte	Buckhannon	WV	26201	9/28/2021	Mark Lucchino	New York	NY	10010	10/3/2021
Stephanie Wright	Buckhannon	WV	26201	9/28/2021	Kathryn MacDonald	Exchange	WV	26619	10/3/2021
Thomas Blackmore	Coventry	***	6238	9/28/2021	Shelley Banuelos	Marietta		30064	10/3/2021
Lori Oloughlin	Weston	WV	26452	9/28/2021	Robert Harris				10/4/2021
_	Morgantown	WV	26501	9/28/2021	Ryan DuBois Dubois	Tulsa	OK	74104	10/4/2021
Mary Rye Patrick Quire	New Castle	***	40050	9/28/2021	Emilie Lindberg	Chicago		60625	10/4/2021
Michelle Wright	Pittsburgh	PA	15207	9/28/2021	Julie Punzak	Amherst		1002	10/4/2021
Hannah Snyder	Buckhannon	WV	26201	9/28/2021	Christian Cole	Belleville	MI	48111	10/5/2021
Cat Saporito	Philippi	WV	26416	9/28/2021	Angela hyman	Culver City		90230	10/5/2021
Chris Smith	Las Vegas	NV	89144	9/28/2021	Cameron McCoy	Indianapolis		46214	10/5/2021
Sheri Walton	Buckhannon	WV	26201	9/28/2021	Kayla Wynn	Colorado Springs		10011	10/5/2021
	Huntington	WV	25702	9/28/2021	Mary jacobs	Twin Falls		83301	10/5/2021
Joyce Collins	9	AZ	85284	9/28/2021	Cat Ken	Elkview		25071	10/5/2021
Katie De La Vega	Tempe	WV	26201	9/28/2021	Lauren Edwards	Clearfield		16830	10/6/2021
John Antolini	Buckhannon				Big Donger	Shorewood		60404	10/6/2021
Kim Howard	Buckhannon	WV	26201	9/28/2021	Jonathan Wright	Effort		18330	10/6/2021
Zachary Withersty	Buckhannon	WV	26201	9/28/2021	Karah Umbenhower	Indianapolis		46131	10/6/2021
Julio Duarte	Buckhannon	WV	26201	9/29/2021	Austin Zsedely	Buffalo		14224	10/6/2021
Justice Patton	The Colony	TX	75056	9/29/2021	Lelany Jimenez				10/6/2021
Morgan Wright	Pittsburgh	PA	15210	9/29/2021	Brianna Eary	Kimberly		25118	10/7/2021
Kate Belt	Buckhannon	WV	26201	9/29/2021	Kasandra Smith	Beckley		25801	10/7/2021
Analiese Kicherer	Appleton		54914	9/29/2021	Madison Robinson	Glen Allen	VA	23059	10/7/2021
Natalie Luna	Natchitoches		70448	9/29/2021	Peyton murphy	Youngsville		70592	10/7/2021
Sammy Odbert	Bradenton	1407	34203	9/29/2021	Damian Wilson	Moreno Valley		92553	10/7/2021
Theresa Poling	Buckhannon	WV	26201	9/29/2021	Ita Roa	Bellwood		60104	10/7/2021
Diana Gillispie	Monterville	WV	26282	9/29/2021	John Bertram	Elizabethtown		42701	10/7/2021
Brenda Meese	Elkins	WV	26241	9/29/2021	angelique gomez	Wilkes Barre		18702	10/7/2021
Tamra Eary	Montgomery		25136	9/29/2021	Esosa Izevbigie	Miami		33169	10/7/2021
Lucie Owens	Croon coup enringe							27834	10/7/2021
Eddle Owells	Green cove springs		32043	9/29/2021	Tyler Mitchell	Greenville		27034	10///2021
Glenda Merritt	Hermitage	PA	32043 16148	9/29/2021	Tyler Mitchell Cara Burgess	Greenville Huntington		25701	
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Yet another hate-filled Racist muslim. Sad that people living in the best country on earth, who benefit from the citizens here, are free to spew hate and feel the need to attack America, just because of those that they side with are terrorists. America really does need to start standing up against the real racists, the people who come here for a 'better' life, get a better life, curse the very people who made that possible, and then always claim to be the victim of the very hate that they show others. It is really unbelievable, especially when it is so obvious like here.



We should be kind to all people, but that doesn't mean that we should be foolish and hand our Government over to those who don't even care to fix their own misguided people. Say what you will, but this is exactly what they told us they were planning, in order to infiltrate our Nation. We already see the horrible actions of some who are in congress, showing hatred for Israel, and supporting Hamas Just foolishness. Please pray that we stop allowing this. Als pray for the Beekepers.





WOWKTV.COM

Kaepernick calls US airstrike another terrorist attack against non white world

THECUBENEWS COM

Muslims running in U.S. Elections (2019-2020) – The Cube News



Yes, here is the guy that others say is "a good guy" helping to poison the minds of the children in our community! How dare you defend anyone who is steering childen away from God's word! WOE to anyone who misleads the children! I am so fed up with this sickness invading our town. We need to stand up, and fight this, as a community! This absolutely made me sick, and shame on any parent who would have their children there, just because of your sickening fetishes! This is worth fight for!



Game over!!!!

It is time to end this madness right now!!!

BLM has zero credibility and zero humanity!!

It is time for people to stand up, for their family, the police, their city, and these innocent people who are getting hurt!

All this "movement" is about is LAZY, criminal, animals wanting to harm, loot and make others pay for what they "perceive" as being oppressed! Get over yourselves, grow up, you are starting to make me a racist! Should we now burn all black businesses down? A black pig shot a White LITTLE boy...so I guess, Using Your Logic, all blacks should be blamed, right?

BET? Shut it down!!!

Shut down the Black caucus?

How about black college groups?

Black funds for college? Defund!!!!





Black funds for college? Defund!!!!

NAACP? NBJC?

National Action Network?

CORE?

Miss Black USA?

NACME?

Rainbow Coalition?

NUL?

NSBE?

National registry of BLACK baby names?

NBCDI?

NAMD?

NABCJ?

BIG?

BCA?

Black Wall Street USA?

BISA?

AASB?

Black Wall Street USA?

BISA?

AASB?

AAPC?

100 Black men of America?

NABHOOD?

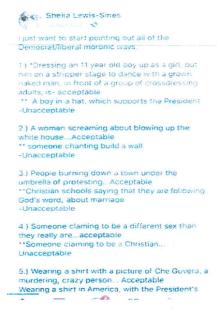
NABA?

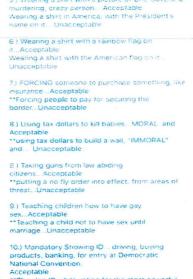
NABS?

YOU ARE THE ONES WHO ARE SEPARATING US!!!!!!!!! One of my grandsons is this little guys age, it could've been him in this photo, I AM DONE!!! You want me to hate you? Well you are sure doing a fine job of it! The government better not give you pigs a dollor of our taxes, we need every dollar we can spare, to clean up after your filthy mess!!! May God forgive me for the anger that I feel right now. This

precious little innocent boy was shot by a disgusting pig!!











#### **Donnie Lewis**

3 mutual friends including Mark Spencer and Ali Khan

Heavy equipment operator at Arch Coal Studied Life's bessons at The Old School Of Hard Knocks Lives in Rock Cave, West Virginia

thats my family your running down,you worthless piece of shit,better hope I don't run into you anytime soon

3



#### **C.1 Public Works Director- Jerry Arnold -** Jerry Arnold presented the following to City Council:

# Buckhannon City Council Public Works Director Report October 21, 2021

Jerry Arnold

#### **Director:**

• I am working on razing structures. We have completed the KOP house and the bank drive thru. We will begin demolition on 31 Upper Drive next week.

#### Street:

• The crews continue to work on sidewalks on N. Spring Street.

#### Sewer:

- Crew 1- Finishing up some drop inlets on N. Spring Street.
- Crew 2 Installing a couple sewer taps on N. Kanawha Street.
- Maintenance Crew- Replaced flow meter at landfill and performed routine maintenance.
- Plant- All tests are within normal range.

#### Water:

- Continue flushing hydrants.
- Installed a section of new 4" water main along S. Kanawha St. near Feola's Greenhouse.

#### Waste:

• Nothing new to report.

#### **Engineer:**

- Tennerton Booster Station Preliminary layout and upgrade discussions with Potesta have begun.
- Gateway West Phase III Construction Wheeling / Charleston Diocese is wanting to discuss the purchasing of property at the bottom of Amelia Drive to allow for the installation of the pedestrian refuge island. This property would eventually be transferred to the WVDOH. However, the WVDOH will not pay for the property. Trying to contact the WVDOH's Project Manager to discuss this new development.
- WVWC Solar Array Project Permit drawings have been reviewed and approved. Perimeter fencing has been installed around the project site.
- City Hall Roof Replacement Materials have been ordered for the project and are due to arrive at the end of October. The contractor anticipates starting the first week of November and completing the project within two weeks.
- Vicksburg Utility Development The developers have made the water and sanitary sewer line extension deposits. The developers are going to develop four lots (out of 17) at this time. The 2"Ø waterline will be installed prior to the sanitary sewer line as the question as to who owns two streets near the development must be resolved prior to the installation of the sanitary sewer line.
- Introduced Potesta & Associates (Engineers) and The Mills Group (Architectural Sub-consultant) to Charles W. Gibson Library and the Stockert Youth & Community Center Boards to begin discussion on their projects.

A Q&A regarding the completion of the Sanitary Department work on N. Kanawha Street, as well as the Spring Street sidewalks and paving took place, led by Recorder Sanders, with Mr. Arnold. Mr. Arnold explained that the Sanitary Department's work on N. Kanawha Street is complete; the Street Department is working to complete the sidewalks on N. Spring Street and plan to pave N. Spring Street before the asphalt plants close for the season. The sidewalk work on N. Kanawha Street will continue through the winter and the plan is to have that project complete and be ready to pave N. Kanawha Street in the spring.

**C.2 Finance Director - Amberle Jenkins** – Amby Jenkins provided the following report:

Balances in the Enterprise Funds September 30, 2021

Waste Collection Board mm/cking \$930,222 cd/sav \$58,536.

Plus a letter of credit for \$64,000

Water Board mm/cking \$351,433 work/capital \$871,816

(note includes \$255,800

added in Sept.)

Sanitary Board mm/cking \$561,404 work/capital \$457,076

Storm water Fund mm/cking \$95,993

#### IMPORTANT: Subsequent Distribution of NEU Funding

grantreview@wv.gov <grantreview@wv.gov>
To: mayor@buckhannonwv.org

Wed, Oct 20, 2021 at 10:27 AM

Good morning,

We are writing to inform you of a subsequent distribution of American Rescue Plan Coronavirus State and Local Fiscal Recovery Funding for Non-Entitlement Units that has been awarded to your non-entitlement unit (NEU) of local government in the amount of \$1,894.32. This subsequent distribution is from amounts left in the NEU fund because other West Virginia NEUs either declined their distribution or were non-responsive. The US Treasury directs the State to re-allocate any funds not accepted by any NEUs for distribution among the NEUs that did respond and accept their funds, up to eligible amounts per NEU.

This amount should be included with your previous allocation and should be considered as part of your total NEU allocation. This is part of tranche 1 and you will receive this amount again as part of your second tranche.

In 2022, each NEU will receive their second tranche of NEU funding which shall either equal the amount received for both your initial distribution and this subsequent distribution or nearly equal the amount if the distribution was unable to be evenly divided between first and second tranche. It is possible that tranche 2 could be one cent more or one cent less than tranche 1 in this circumstance. Please keep in mind that this subsequent distribution is subject to reporting requirements to the United States Department of Treasury under the Coronavirus State and Local Fiscal Recovery funds as discussed in previous communications from our office.

If you have any questions or concerns please feel free to reach out to Dakota Morris at dakota.r.morris@wv.gov or Hunter Roberts at hunter.j.roberts@wv.gov. Thank you.

Dakota R. Morris Dakota.R.Morris@wv.gov

**C.3 Police Chief- Matthew Gregory -** Lt. Doug Loudin appeared on behalf of Chief Gregory and provided the following report to City Council:

#### City Council Report

#### 10/21/21

- On 10/21/21, we have received a letter of resignation from Ptlm. Kraemer resigning
  his position with the Buckhannon Police Dept. Ptlm. Kraemer has accepted a position
  with the Clarksburg PD, effective 11/1/21.
- 2. On Nov. 8, Sgt. Courtney will undergo annual certification for K-9 Erros. This certification will occur at Shallow Creek Kennels in Pennsylvania.
- 3. Ptlm. Garrison is in his final phase of FTO training and is expected to begin working on his own at the end of October.
- 4. The police department will partner with the Family Resource Network for a drive through Trunk or Treat event at BUHS on October 28.



## Buddhannon Police Department

24 S Florida St \* Buckhannon, WV 26201 Phone 304-472-5723 \* Fax 304-473-7911



Chief Gregory,

It is with a somber heart that I right this letter in regards to my employment with the Buckhannon Police Department. At the beginning of my employment with this department you took a chance on hiring me, not knowing what you were getting and I couldn't be more thankful. Over the past several years I have made a lot of new relationships within the department and have had the opportunity to experience events that I would have otherwise not been able to. This department, and its employees (my new family) has taught me a lot about not only being a great police officer but also being a better me.

That being said I have decided to expand horizons and take the knowledge I've learned here and to assist others. As of 10/20/2021 I accepted an employment offer with the Clarksburg Police Department with a start date of November 1<sup>st</sup> 2021. I apologize for the short notice as I just received the acceptance on 10/20/2021.

I again want to thank you and everyone in this department for teaching me things that I had no idea I could do and I will still be available to assist in any way necessary as I will still be living in Buckhannon. If any questions arise please feel free to contact me at anytime.

Sincerely	
Alexander 1	
Donald (Sam) Kraemer	10/21/2021

POLICE ACTIVITIES

MONTHLY ACTIVITY REPORT September 2021

MONTH: Septemb	er					(	Septer	nber	2021					
YEAR: <u>2021</u>	_		301	302	303	304	305	306	307	308	309	310	311	TOTAL
TD/IIC <u>avai</u>		Calls Answered	14	41	58	118	18	58		32	15	42	58	454
ACTIVITIES:		Community Policing		5			2					12		19
Parking Tickets Issued:		Road Patrol	4	43	84	76	44	101	61	55	103	43	101	715
By Parking Enforcement Officer:	75	Traffic Hours	4	7	64		2					40		117
By Officers:	2	Criminal Inv.	7	47	11	57	20	55	10	24	20	27	55	333
TOTAL ISSUED:	77	Court Hours		2					5					7
	23	Report Writing	20	57	8	19	2	2		36	53	28	2	227
Citations Issued:	23	Other Hours	130	3	1	24	4	2		21		12		197
Misdemeanor Arrests:	15	Miles												7,047
Felony Arrests:	1	Accidents - Prop.		1	4	4				2		3	1	15
Calls Answered:	454	Injury			3	2								5
Complaint Reports:	47	Fatality												
Accidents Investigated:	20	Parking Tickets				1				1				2
		Criminal Reports		11		10		4		5	5	7	5	47
Community Policing Hours:	19	Reports Cleared		6		0		2		4	4	5	2	23
Patrol Mileage:	7,047	Clearance Rate		55%		0%		50%		80%	80%	71%	40%	40%

#### September 2021 Accidents

Report #	Date Of Crash	Time Of Day	Day Of Week	Street	Intersecting Street	Other Location	Manner Of Collision	Officer Name
1	9/1/2021 0:00	* 1456	Wednesday	Rt. 33		MORTON AVE	Rear End	T.M. STEWART
2	9/5/2021 0:00	1632	Sunday	S KANAWHA ST	PRESTON ST		Rear End	THOMAS POSEY
3	9/8/2021 0:00	2011	Wednesday	10 PINELL ST	MEADOW ST		Single Vehicle Crash	GARRISON
4	9/9/2021 0:00	1011	Thursday	SOUTH KANAWHA ST	LOCUST STREET	WENDY'S	Rear End	SGT. T.M. STEWART
5	9/9/2021 0:00	1103	Thursday	MARION STREET	CAMDEN AVENUE		Right Angle	LT. DOUGLAS N. LOUDIN
6	9/10/2021 0:00	1807	Friday	SOUTH KANAWHA	EASY LINCOLN		Angle (Front to Side) Same Direct	JAMES FISHER
7	9/10/2021 0:00	2300	Friday	SEDGWICK	LIGHTBURN		Right Angle	JAMES FISHER
8	9/11/2021 0:00	* 1500	Saturday	MARION ST	RANDOLPH ST		Right Angle	THOMAS POSEY
9	9/13/2021 0:00	1715	Monday	RT 33 WEST	BRUSHY FORK CROSSIN	IG	Sideswipe, Same Direction	THOMAS POSEY
10	9/20/2021 0:00	921	Monday	EAST MAIN STREET	LIGHTBURN STREET		Right Angle	T.M. STEWART
11	9/19/2021 0:00	1100	Sunday	SOUTH KANAWHA	REGER AVE		Right Angle	MCCAULEY
12	9/20/2021 0:00	1213	Monday	SOUTH KANAWHA	N/A		Sideswipe, Same Direction	MCCAULEY
13	9/23/2021 0:00	* 1039	Thursday	W MAIN ST	N LOCUST	IN FRONT OF CVS PARKING	Rear End	THOMAS POSEY
14	9/19/2021 0:00	0	Sunday	MEADE ST	S FLORIDA ST	JUST EAST OF INTERSECTI	Single Vehicle Crash	THOMAS POSEY
15	9/27/2021 0:00	* 1156	Monday	Rt. 33		BRUSHY FORK INTERSECT	Angle (Front to Side) Opposite D	SGT. T.M. STEWART
16	9/27/2021 0:00	* 1714	Monday	RT 33 EXIT	W MAIN ST		Rear End	THOMAS POSEY
17	9/28/2021 0:00	1553	Tuesday	E MAIN ST	SPRING ST	WEST OF INTERSECTION	Sideswipe, Same Direction	THOMAS POSEY
18	9/28/2021 0:00	1413	Tuesday	NORTH KANAWHA ST	ALLEY BY DAYA WRIGH	DAYA WRIGHT ALLEY	Single Vehicle Crash	SGT. T.M. STEWART
19	9/30/2021 0:00	# 45	Thursday	SOUTH FLORIDA	N/A		Angle (Front to Side) Opposite D	JAMES FISHER
20	9/30/2021 0:00	1502	Thursday	SOUTH KANAWHA ST	COLLEGE AVE		Right Angle	SGT. T.M. STEWART
		* = Injury						
		# = Alcohol / [	Drug Related					
		~ = Fatality						

A Q&A regarding the departure of Officer Kraemer took place focusing on why he left and if we had an exit interview policy in place. Lt. Loudin referred to Officer Kraemer's letter of resignation and discussed the department's current policy on handling resignations.

**C.4 City Attorney - Tom O'Neill** – Mr. O'Neill reported to City Council that he was in the process of developing certain drafts of policies for the City, which have been requested by the Mayor, and he reminded the City Council Members and Department Supervisors that they were welcome to weigh in on those drafts as they are being created.

**D. Correspondence & Information** – The Mayor reviewed the following with Council:

D.1 Thank You Letter from Create Buckhannon RE: Budget Allocation of \$5,000 Financial Support

13 October 2021

Create Buckhannon

City of Buckhannon 70 East Main Street Buckhannon, WV 26201

Dear City Council,

Thank you, so very much, for your budget allocation of \$5,000 to Create Buckhannon. We appreciate your financial and moral support for our organization and the projects we implement in the community. For the past 12 years, Create Buckhannon has engaged the community in ongoing dialogues about their ideas to make Buckhannon a vibrant, safe, and inclusive place to live and work

With the assistance of the City, our regular chicken dinner fundraisers, and local donors, Create Buckhannon has been able to install valor banners at Jawbone Park, implement the volunteer-run Festival Fridays, install Little Free Libraries throughout our community, and initiate many other projects and programs to make Buckhannon a better place for all. In all these efforts, we have welcomed all voices, encouraged ideas, engaged the community in planning, and welcomed all participants.

Many thanks for your generous assistance in enabling Create Buckhannon to sponsor our important community projects. We truly appreciate your support!

Sincerely

Susan Aloi, Secretary Create Buckhannon PO Box 991 Buckhannon, WV 26201

#### D.2 Proclamation-Red Ribbon Week October 25-29, 2021

https://buckhannonwv.org/national-red-ribbon-campaign-receives-mayors-proclamation/

October 21, 2021, BUCKHANNON, WV: Mayor Robbie Skinner welcomed local representatives of the

Red Ribbon Campaign, which began in 1985 and has touched the lives of millions of people around the world, to City Hall today. The Red Ribbon serves as a catalyst to mobilize communities to educate youth and encourage participation in drug prevention activities. The National Family Partnership (NFP) and its network of individuals and organizations continue to deliver his message of hope to millions of people every year, through the National Red Ribbon Campaign™. Joining Mayor Skinner in Council Chambers today were Suzanne Bohman, Carla McCoy, Larry Lance, Ashley Woody, Kirsten Coit-Fetty, Anthony McDaniels, Hope Hickman, Danielle Rexroad, and City Recorder Randy Sanders.

The proclamation declares October 25 - 29, 2021, as Red Ribbon Week and encourages its citizens to participate in drug prevention education activities, making a visible statement that we are strongly committed to a healthy, drug free state.

To learn more about the National Red Ribbon Campaign and the National Family Partnership, go to <a href="https://www.redribbon.org/">https://www.redribbon.org/</a>.

(In the attached photo - L to R: Suzanne Bohman, Carla McCoy, Larry Lance, Ashley Woody, Mayor Robbie Skinner, Kirsten Coit-Fetty, Anthony McDaniels, Hope Hickman)

Randy Sanders City of Buckhannon, WV City Recorder & Information Coordinator Chairman of WAMSB 2023 Organizing Committee City Hall - 304/472-1651 Ext: 1052



#### **Red Ribbon Week Proclamation**

Whereas, recovery and abstinence from alcohol and other drug use is emphasized in West Virginia; It is imperative that visible, unified prevention education efforts by community members be continued to eliminate the effects of drugs and their use; and

Whereas, the National Red Ribbon Campaign is offering citizens the opportunity to demonstrate their commitment to healthy lifestyles including no drug use; and will be celebrating such during National Red Ribbon Week, October 25 – 29, 2021.

Whereas, the City of Buckhannon further commits its resources to ensure the success of the Red Ribbon Campaign;

Now therefore be it resolved,

That the City of Buckhannon does hereby proclaim October 25 – 29, 2021, as Red Ribbon Week and encourages its citizens to participate in drug prevention education activities, making a visible statement that we are strongly committed to a healthy, drug free state.

Mayor Eld Neef Skinner 3

### D.3 WV Dept. of Arts Culture & History-Colonial Theatre Basement ADA Improvements Grant Project-Final Report

	Do not write in this space Date received:	PART II: Final Report Narrative
PART I: Cover Sheet	Application #:	Applicant Name (Organization): City of Buckhannon
	PRN:	Project Location: Colonial Theatre - Basement ADA Improvements Start Date – End Date: 7/16/2020-
	TKIN:	9/30/2021
Applicant Legal Name (Organization): City of Buckhannor	1	
Mailing Address: 70 East Main Street City: Buckhannon		PROJECT IMPACT
County: Upshur State: WV Zip: 26201		Discuss any impacts of the completed project on
Contact Person: Robert Neal Skinner, III, Mayor		Educational opportunities and public access to the arts
Phone: 304-472-1651		An ADA accessible route will now be provided to the program spaces in the basement and the 2nd
E-mail: mayor@buckhannonwv.org Website: buckhanno	onwv.org	floor of the Colonial Theatre (now known as the Colonial Arts Center).
FEIN Number: 556000162		The sustainable fiscal operation of the organization
Final Report Budget Summary		N/A
A) Tota	l Grant Amount Awarded \$10,000	Reaching new audiences in rural, underserved, or marginalized communities
В)	otal Grant Amount Spent \$10,000	N/A
C) Total Applic	cant Matching Cash Funds \$27,106	Addressing known health and safety deficiencies  ADA access to the basement and the 2nd floor was not previously provided.
D)	Total Project Expenses \$37,106	Improving access to facilities for audiences or artists/historians with disabilities
		Wheelchair access will now be provided to the program spaces in the basement and the auditorium
Certification:		on the 2nd floor.
I certify that I have reviewed the grant receipts and expe to the best of my knowledge and belief, this report repre receipt, use and expenditure of funds granted by the WN Arts, Culture and History, and that the expenditures repre compliance with applicable laws, regulations and the ter report of grant receipts and expenditures is presented o State Code) basis of accounting and is supported by our Name: Robert Neal Skinner, III Title: Mayor	esents all financial activities related to the / Commission on the Arts/WV Department of orted were for the purposes intended and in ms and conditions of the grant documents. The n the ACCRUAL/ CASH (circle one — required by	The community and/or the applicant organization and its long-term goals  Renovations to the basement and the 2nd floor auditorium continue to occur, and we expect to begin art programing in the Spring of 2022.  Complete this question ONLY if you are a history museum: Discuss the impact of the project on public programming, securing your permanent collection or advancing historical museum presentation and practice.  N/A
Signature: Applicants EXCEPT governmental STATE OF WEST VIRGINIA COUNTY OF LIPS hur  Lips and the same before me.  Given under my he	Date: 9/29/2021 entities.  public in and for the said state, do hereby certify name is signed to the writing above, has this day and this 19 day of 30ember , 2021 pires March 22, 2023	THE BUDGET  How were the matching funds obtained? Please specify amounts, source and date acquired.  The matching funds were provided by the General Fund of the City of Buckhannon.  Discuss the fundraising plan for this project. Discuss successes and areas that need improvement.  N/A  If your organizational did not spend the full grant amount awarded, please describe the circumstances requiring the change.  N/A  Please attach a current project budget reflecting the grant award and matching amounts. If there were changes in the estimates of cost or match included in the application, describe them here.  N/A
Hotary Public State of West Virgidia A LICE R TEETS Service Buckhanson, WY 25201 My commission expires March 22, 1923		IN YOUR OWN WORDS  Describe any unexpected benefits or complications experienced during the completion of the project.

The impacts from the Covid-19 epidemic continue to be felt in major and minor ways. The overall cost of equipment has increased approximately 15% over the past year, and delivery times have also increased due to supply chain delays. The grant funds have been completely applied to the purchase and installation of (2) ADA compliant platform lifts. Together, the cost of the lifts is \$37,106. One lift will provide ADA access to the basement and the other lift will provide ADA access to the 2nd floor.

### D.4 Notice Special Session of City Council-Probationary Firefighter Interviews- October 25, 2021 at 9:30am

Special Session of City Council of Buckhannon at 9:30 A.M. at the Public Safety Complex, Two Friendly Way, Buckhannon, WV 26201 Meeting Agenda for Monday, October 25, 2021

- A. Call to Order
  - A.1 Moment of Silence
  - A.2 Pledge to the Flag of the United States of America
- B. Executive Session Per WV Code § 6-9A-4
  - B.1 Interview Candidates for Possible Hire of Additional Probationary Firefighter(s)
- C. Strategic Issues for Discussion and/or Vote
  - C.1 After Executive Session: Possible Hire of Additional Probationary Firefighter(s)
- D. Adjournment

Posted 10/15/2021

- E. Consent Agenda
- E.1 Approval of Minutes- Regular Meeting Regular Meetings 09/16/21 & 10/07/2021
- E.2 Approval of Building and Wiring Permits

Permit Number	Submitted By and Locatio	Contractor	Description of Work to be Performed	Building Value	Electrical Code	Total Electrical Fees Paid	otal Building Fees Paid	Zoning	Asbestos	Flood Zone	Elev. Certificate	Non Conversion Use Historic District
75290	Dannielle Ware  3 W Lincoln St	Kelley Brothers LLP	Replacement Ceiling			_	200.44		•	_	1	<u>=   =  </u>
	First Community Bank		Replacement HVAC	\$2,400.00			\$26.41				1	
75291	2 W Main St Buckhannon Manor	Darnold Mechanical	Roof Top Units	\$88,750.00			\$576.88				$\dashv$	X
75292	10 Nona St	List	Renovation Project	\$788,980.00	Α	\$788.98	\$3,550.41				$\dashv$	+
75293	Willie Miller 1 Gilbert St	Dan Neels Fence Home Depot	Fence 4' Hgt Storage Building 12'x16'	\$23,000.00			\$207.00	X				
75294	Janet Lonas 4 Morning Drive	John Small Paving	Pave Existing Driveway	\$3,000.00			\$33.00					
75295	Tanning Hut-Lonas 1 Bobcat Lane	John Small Paving	Pave Existing Parking	\$10,000.00			\$85.00					
75296	Caroline Baxa 72 S Florida St	North Central Building Solutions	Re-Roof Metal to Shingle	\$3,750.00			\$41.25					х
75297	David Baxa	North Central	Re-Roof Metal to								1	X
	73 S Florida St Josh Andrews	Building Solutions North Central	Shingle	\$4,000.00			\$44.00				$\dashv$	
75298	17 Sedgwick St Joy Loudin	Building Solutions	Re-Roof Shingle Re-Roof Shingle over	\$4,900.00			\$53.90		X		1	Х
75299	1 Iden Lane Katelyn Phillips	Self Steve Corder	Shingle Concrete Existing	\$1,000.00			\$11.00	$\vdash$			$\dashv$	+
75300	9 Elizabeth St	Contracting	Driveway  New Meter Install	\$3,000.00			\$33.00				4	X
75301	Top Line Properties 67B Coleman Place	Twisted Wire Ed Ware	Inspection for Reconnect	\$100.00	Α	\$100.00						
			New Meter Install					H		1	$\dashv$	+
75302	Top Line Properties 50 N Florida St Apt 2	Twisted Wire Ed Ware	Inspection for Reconnect	#100.00	_	0400.00						
	Bryan Beets	Owens Site		\$100.00	Α	\$100.00					1	
75303	120 Randolph St Scott Randall	Construction	Inside Remodel Concrete Pad & Pavilion	\$30,000.00			\$225.00				$\dashv$	+
75304	1 Lincoln Heights Bill Wilson	Self Gary Woody	20'x12'	\$2,000.00			\$22.00	Х			4	-
75305	11 W Lincoln St	Construction	Re-Roof Shingles	\$12,400.00			\$136.40		X		_	
75306	Sherri Hoover 198 Randolph St	Gary Woody Construction	Re-Roof Metal over Shingle	\$5,900.00			\$64.90					
	Chapel Hill UMC	Final Grade-	Replacement Existing Retaining Wall &									
75307	88 S Kanawha St Top Line Properties	Brockleman Twisted Wire	Sidewalk Cut Repairs Electrical Inspection for	\$22,000.00			\$187.00				4	X
75308	104 Barbour St Apt 3	Ed Ware	Reconnect	\$100.00	Α	\$100.00					_	
75309	Top Line Properties 104 Barbour St Apt 4	Twisted Wire Ed Ware	Electrical Inspection for Reconnect	\$100.00	Α	\$100.00						
75310	Top Line Properties 31 N Florida St Apt 3	Twisted Wire Ed Ware	Electrical Inspection for Reconnect	\$100.00	Α	\$100.00						
75311	Top Line Properties 31 N Florida St Apt 4	Twisted Wire Ed Ware	Electrical Inspection for Reconnect	\$100.00	Α	\$100.00						
	Top Line Properties	Twisted Wire	Electrical Inspection for								7	
75312	42 S Florida St Apt 2 Nelson Forry	Ed Ware	Reconnect	\$100.00	Α	\$100.00					$\dashv$	+
75313	10 Cardinal St Joyce Wilt	Main Line LLC	Razing House & Garage Re-Roof Metal over				\$20.00		X		4	+
75314	154 Camden Ave Joe McKisic	G Force Contacting	Shingle Re-Roof Metal over	\$2,500.00	<u> </u>		\$27.50	$\vdash$			4	#
75315	177 Camden Ave	Self	Shingle	\$6,397.00			\$70.37	Ц			$\perp$	Ш
75316	Robert Cook 150 Barbour St	Titan Roofing	Re-Roof Shingles	\$24,000.00			\$216.00		X			
75317	Angel Casto 54 N Florida St	Self	New Electrical Service	\$3,000.00	В3	\$100.00						
75318	Linda Navare 53 W Lincoln St	Self	Storage Building 8'x12'	\$4,500.00			\$49.50	х			1	
	Stephanie Rockwell	North Central									7	
75319	75 S Florida St Soul Peace Holistic	Building Solutions	Re-Roof Shingles	\$4,600.00			\$50.60	H	X		$\dashv$	X
75320	Wellness 137 Florida St	The Sign Guy	In Home Occupation 12 sqft Signage	\$200.00			\$15.00	x				х
75321	Jerry Casto 102 Fayette St	Self	Replacement Vinyl Siding	\$1,500.00			\$16.50	Ħ			7	
	Francis Light		Re-Roof Metal over					Н			$\dagger$	+
75322	18 Carol St Scott Williams	K&Z Construction Tradeworz Rozelle	Shingle Repair Front & Back	\$7,000.00			\$77.00				$\dashv$	+
75323	7 Lightburn St UCC (Old Jail)	Enterprises Shield Roofing &	Porch Roof	\$2,000.00			\$19.00	H	X		$\dashv$	X
75324	14 S Locust St Joadle Enterprises	Construction Twisted Wire	Re-Roof Shingles Electrical Inspection for	\$60,957.07			n/c		X		$\dashv$	X
75325	134 Wood St	Ed Ware	Reconnect	\$100.00	Α	\$100.00					$\perp$	Ш
75326	Mike Knabenshue 150 Pocahontas St	Steve Corder Contracting	Concrete Existing Driveway	\$6,000.00			\$66.00					
75327	Geraldine Henderson 56 Cleveland Ave	Reliable Roofing	Re-Roof Shingles	\$9,856.00			\$93.64		X			
			gcc	, - 30.00			7.5.04				7	
											$\exists$	
TOTAL				\$1,138,390.07		\$1,688.98	\$6,018.26				$\dashv$	+
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### E.3 Approval of Payment of the Bills

OCTOBER 21, 2021 GENERAL FUND PAYMENT OF BILLS

\$3,775.00 – IWORQ – SOFTWARE ADD-ONS FOR HOUSING ENF. & STREETS \$1,924.09 – TYLER TECHNOLOGY – AUTOPAY, IVR, BILLING SITE MAINTENANCE FEF

 $\$100,\!000.00$  – MUNICIPAL STABILIZATION FUND – FY 21-22 TRANSFER TO MUNICIPAL STABILIZATION FUND

\$70,000.00 – FLOOD CONTROL – FY 21-22 TRANSFER TO FLOOD CONTROL

\$1,767.75 - CENTRAL SUPPLY - CONCRETE FOR SPRING STREET PROJECT

\$1,395.00 - STOP STICK LTD - 12' STOP STICK

#### PAYMENT OF BILLS 10/21/2021

Vendor	Amount	Account #	Description		
HERITAGE FIRE EQUIPMENT	\$ 107.76	001-706-343-00	GUAGE 2.5 CLASS 1 FOR ENGINE 1		
			SOFTWARE ADD ON ( CAPITAL ASSESTS; PERMIT		
IWORQ	\$ 2,150.00	001-436-354-00	MANAGEMENT; PUBLIC WORKS PACKAGE)		
			SOFTWARE ADD ON ( CAPITAL ASSESTS; PERMIT		
IWORQ	\$ 1,625.00	001-750-458-05	MANAGEMENT; PUBLIC WORKS PACKAGE)		
JENKINS FORD	\$ 70.00	70.00 001-700-343-00 REPAIR CAR #2			
LOWE'S	\$ 1,044.62	001-906-459-00	CERAMIC TILE SUPPLIES FOR THEATRE		
MARSHALL O'CONNOR	\$ 507.36	001-700-214-00	REIMBURSE MILEAGE TO STREET COP CONFERENCE		
MOUNTAIN STATE ELECTRICAL					
CONTRACTORS	\$ 1,506.60	001-976-459-35	FEMA GRANT 2 - ELECTRICAL SERVICE CONNECTION		
			UNIFORMS; HAND CUFF POUCH; OC SPRAY POUCH;		
MUNICIPAL EMERGENCY SERVICES	\$ 737.49	001-700-345-00	VEST PANEL		
RECORD - DELTA NEWSPAPER	\$ 150.00	001-907-341-00	AD HIRING BUS DRIVER/ MAINTENANCE		
RECORD - DELTA NEWSPAPER	\$ 60.00	001-907-341-00	AD HIRING SYC FULL TIME POSITION		
RECORD - DELTA NEWSPAPER	\$ 260.00	001-706-341-00	AD HIRING FIRE FIGHTER		
RECORD - DELTA NEWSPAPER	\$ 96.64	001-706-341-00	FIRE CIVIL SERVICE COMMISSION		
RECORD - DELTA NEWSPAPER	\$ 832.85	001-409-220-00	FINANCIAL STATEMENT		
STOP STICK LTD	\$ 1,395.00	001-700-459-00	12' STOP STICK		
VINCENT SMITH	\$ 222.88	001-437-214-00	CODE ENFORCEMENT MILEAGE FOR AUG & SEP		
WALMART	\$ 119.95	001-907-361-00	AFTER SCHOOL SUPPLIES		
WALMART	\$ 15.11	001-440-341-00	SUPPLIES FOR CITY HALL		
WATCH GUARD VIDEO	\$ 94.50	001-700-459-00	EVIDENCE LIBRARY		

10-20-2021 11:02 AM

DISBURSEMENT 10-7-21 TO 10-19-21

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	RECORD-DELTA NEWSPAPER ENCOVA INSURANCE CITY OF BUCKHANNON GENERAL F	409-220-00 409-226-00 409-341-00 409-341-00	MAYOR'S SUPPLIES & M MAYOR'S SUPPLIES & M	WCB1005474 9-2-21 TO 10-3- AUG 2021 LETTER OF CREDIT SEP 2021 LETTER OF CREDIT	832.85 4.84 76.25 76.25
2	WV PUBLIC EMPLOYEES INSURANC WV PUBLIC EMPLOYEES RETIREME COLLECTION ACCOUNT WALMART STORES INC -BUCKHANN INTERNAL REVENUE SERVICE AMAZON.COM	409-105-00 409-341-00	MAYOR'S INSURANCE MAYOR'S SUPPLIES & M MAYOR'S SUPPLIES & M MAYOR'S F.I.C.A. MAYOR'S F.I.C.A. MAYOR'S SUPPLIES & M MAYOR'S SUPPLIES & M	GF OCT 2021 HEALTH INS GF OCT RETIREE FEE SEP 2021 CREDIT CARD FEES PCRD-USB CHARGER VEHICLE C FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE PCRD-INK POSTAGE MACHINE PCRD-NAME PLATE HOLDER CHE	1,058.00 232.00 1,009.92 7.96 44.18 10.34 46.98 1.92
	PAYFLEX UPSHUR COUNTY CLERK **PAYROLL EXPENSES	409-341-00 409-341-00 409-341-00 409-105-00 409-341-00	MAYOR'S SUPPLIES & M MAYOR'S SUPPLIES & M MAYOR'S SUPPLIES & M MAYOR'S INSURANCE	PCRD-NAME PLATE HOLDER CHE PCRD-NAME PLATE HOLDER CHE PCRD-DESK CALENDAR RPL BAT GF OCT HSA FEE LIEN FOR DEBRIS 23 E MAIN 10/07/2021 - 10/19/2021 TOTAL:	8.93 5.40 23.12 6.50 12.00 724.30 4,181.74
COUNCIL		410-226-00 410-104-00 410-104-00	COUNCIL'S F.I.C.A. COUNCIL'S F.I.C.A.	WCB1005474 9-2-21 TO 10-3- FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE 10/07/2021 - 10/19/2021 TOTAL:	0.27 13.70 3.20 220.00 237.17
RECORDER	ENCOVA INSURANCE	411-226-00	INSURANCE/COMPENSATI	WCB1005474 9-2-21 TO 10-3 TOTAL:	0.27
TREASURER	ENCOVA INSURANCE WV PUBLIC EMPLOYEES INSURANC WV PUBLIC EMPLOYEES RETTREME INTERNAL REVENUE SERVICE	413-226-00 2 413-105-00 3 413-105-00 413-104-00	TREASURER'S GROUP IN	WCB1005474 9-2-21 TO 10-3- GF OCT 2021 HEALTH INS GF OCT RETIREE FEE FICA WITHHELD AND MATCHED	1.00 2.00 116.00 19.42

FUND: GENERAL FUND

FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PAYFLEX **PAYROLL EXPENSES	413-104-00 413-105-00	TREASURER'S F.I.C.A. TREASURER'S GROUP IN	MEDICARE WITHHELD & MATCHE GF OCT HSA FEE 10/07/2021 - 10/19/2021 TOTAL:	4.54 3.25 313.20 459.41
COURT	ENCOVA INSURANCE	416-226-00	POLICE JUDGE INS BON	WCB1005474 9-2-21 TO 10-3- TOTAL:	0.61
CITY ATTORNEY	ENCOVA INSURANCE INTERNAL REVENUE SERVICE	417-226-00 417-104-00 417-104-00 417-105-00	CITY ATTORNEY INS UN CITY ATTORNEY FICA CITY ATTORNEY FICA CITY ATTORNEY INSURA	WCB1005474 9-2-21 TO 10-3- FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE	1.06 32.47 7.59 3.25
	PAYFLEX **PAYROLL EXPENSES	417-105-00	CIII AIIORNEI INSORA	10/07/2021 - 10/19/2021 TOTAL:	523.70 568.07
CITY ENGINEER	INTERNAL REVENUE SERVICE **PAYROLL EXPENSES	420-104-00 420-104-00		FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE 10/07/2021 - 10/19/2021 TOTAL:	48.53 11.35 775.23 835.11
HOUSING	IWORQ	436-354-00	HOUSING ENFORCEMENT	SOFTWARE ADD-ONS TOTAL:	2,150.00 2,150.00
ZONING	ENCOVA INSURANCE WV PUBLIC EMPLOYEES INSURANC VINCENT SMITH  WV PUBLIC EMPLOYEES RETIREME INTERNAL REVENUE SERVICE  PAYFLEX **PAYROLL EXPENSES	437-214-00 437-214-00	ZONING INSURANCE & B ZONING HEALTH INS TRAVEL EXPENSE TRAVEL EXPENSE ZONING HEALTH INS ZONING F.I.C.A. ZONING F.I.C.A. ZONING HEALTH INS	WCB1005474 9-2-21 TO 10-3- GF OCT 2021 HEALTH INS CODE ENF MILEAGE AUG 2021 CODE ENF MILEAGE SEP 2021 GF OCT RETIREE FEE FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE GF OCT HSA FEE 10/07/2021 - 10/19/2021	70.14 203.00 118.16 104.72 116.00 88.67 20.74 3.25 1,430.15 2,154.83
DATA PROCESSING	RAVEN ROCK NETWORKS INC TYLER TECHNOLOGIES INC SUDDENLINK	439-230-00 439-230-00 439-230-00 439-230-00	DATA PROCESSING DATA PROCESSING DATA PROCESSING DATA PROCESSING	IT SERVICE CONTRACT OCT 20 AUTOPAY, IVR, BILLING SITE UTILITY BILLING NOTIFICATI CITY HALL INTERNET OCT 202 _ TOTAL:	212.50 1,860.32 63.77 32.11 2,168.70
CITY HALL	UNIFIRST CORP. ENCOVA INSURANCE WV PUBLIC EMPLOYEES INSURANC MOUNTAINEER GAS COMPANY WV PUBLIC EMPLOYEES RETIREME WALMART STORES INC -BUCKHANN INTERNAL REVENUE SERVICE PAYFLEX	440-213-00 440-105-00 440-341-00 440-104-00 440-104-00 440-105-00	CITY HALL INSURANCE CITY HALL JANITOR IN CITY HALL JANITOR IN CITY HALL SUPPLIES CITY HALL FICA CITY HALL FICA CITY HALL JANITOR IN	SUPPLIES FOR CITY HALL FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE	130.65 66.11 133.75 33.70 116.00 15.11 76.30 17.84 32.50
10-20-2021 11:02 AM	DISB	URSEMENT 10-7-21	TO 10-19-21		
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			10/07/2021 - 10/19/2021 _ TOTAL:	1,245.32 1,867.28
CONTRIBUTION TO OTHR F	MUNICIPAL STABILIZATION FUND CITY OF BUCKHANNON FLOOD CON			FY 21-22 BUDGET MUN STAB F FY 21-22 BUDGET FLOOD CONT _ TOTAL:	
POLICE	JENKINS FORD INC WV PUBLIC EMPLOYEES RETIREME TOSHIBA FINANCIAL SERVICES ENTERPRISE FM TRUST  STERICYCLE INC INTERNAL REVENUE SERVICE STOP STICK LTD AMAZON.COM  10-42 TACTICAL LLC	700-226-00 700-105-00 700-341-00 700-459-00 700-343-00 700-105-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-343-00 700-343-00 700-343-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-459-00 700-341-00 700-104-00 700-104-00 700-104-00 700-341-00 700-341-00 700-341-00 700-341-00 700-341-00 700-341-00	POLICE DEPT. UNIFORM POLICE DEPT. GROUP I POLICE DEPT. MAT & S POLICE DEPT. NEW EQU POLICE DEPT. AUTO SU POLICE DEPT. NEW EQU POLICE DEPT. AUTO SU POLICE DEPT. NEW EQU POLICE DEPT. FICA TA POLICE DEPT. FICA TA POLICE DEPT. FICA TA POLICE DEPT. MAT & S	PCRD-STREAMLIGHT BATTERIES PCRD-FLASHLIGHT BATTERIES TIE CLIP; NAME TAG; INSIG	796.87 78.84 1,596.44 373.36 1,395.00
	FRONTIER **PAYROLL EXPENSES	700-105-00 700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX 10/07/2021 - 10/19/2021 TOTAL:	74.58 26,092.31 46,576.94
	RECORD-DELTA NEWSPAPER LYKINS OIL COMPANY	706-341-00 706-341-00 706-341-00 706-341-00 706-341-00 706-343-00	FIRE DEPT. MATERIAL FIRE DEPT. MATERIAL FIRE DEPT. MATERIAL FIRE DEPT. MATERIAL	AD HIRING FIRE FIGHTER AD FIRE CIVIL SRVC COMMISS AD HIRING FIRE FIGHTER AD HIRING FIRE FIGHTER AD HIRING FIRE FIGHTER FIRE TRK 1101 SEP 2021 FUE	65.00 96.64 65.00 65.00 65.00
	ENCOVA INSURANCE WV PUBLIC EMPLOYEES INSURANC	706-343-00 706-226-00 706-105-00	FIRE DEPT. AUTO SUPP FIRE DEPT. INSURANCE FIRE DEPT. GROUP INS	FIRE SEP 2021 FUEL BILL WCBLO05474 9-2-21 TO 10-3- GF OCT 2021 HEALTH INS ROAD CALL MAXI BRAKE PCRD-STATE INSPECTION GF OCT RETIREE FEE PCRD- HELP AD FOR FIRE AND	600.57 1,165.97 2,725.00

10-20-2021 11:02 AM	DISB		40 40 44		
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	HERITAGE FIRE EOUIPMENT LLC	706-343-00	FIRE DEPT. AUTO SUPP	GAUGE 2.5 CLASS 1- ENG 1 FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE PCRD-AMERICAN FLAG GF OCT HSA FEE 10/07/2021 - 10/19/2021	107.76
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	972.84
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	227.50
	AMAZON.COM	706-341-00	FIRE DEPT. MATERIAL	PCRD-AMERICAN FLAG	40.19
	PAYFLEX	706-105-00	FIRE DEPT. GROUP INS	GF OCT HSA FEE	32.50
	**PAYROLL EXPENSES			10/07/2021 - 10/19/2021	15,750.75
				TOTAL:	23,263.24
STREET	MON POWER	750-213-00	STREET DEPT. UTILITI	110123905108 25 N LOCUST S	10.15
		750-213-00	STREET DEPT. UTILITI	110148156588 RT 6 395 MUDL	607.23
		750-213-00	STREET DEPT. UTILITI	110148255778 395 MUDLICK R	462.86
	LYKINS OIL COMPANY	750-343-00	STREET DEPT. AUTO SU	STREET SEP 2021 FUEL BILL	1,583.01
	UNIFIRST CORP.	750-345-00	STREET DEPT. UNIFORM	ALL DEPT SEP 21 UNIFORMS	558.88
	SOUTHERN STATES COOP INC	750-458-08	GATEWAY WEST GRANT E	GRASS SEED GWW PROJ	217.98
	WV PAGING	750-213-00	STREET DEPT. UTILITI	STREET DEPT PAGERS OCT 202	23.00
	ENCOVA INSURANCE	750-226-00	STREET DEPT. INSURAN	WCB1005474 9-2-21 TO 10-3-	1,099.13
	WV PUBLIC EMPLOYEES INSURANC	750-105-00	STREET DEPT. GROUP I	GF OCT 2021 HEALTH INS	3,386.00
	MOUNTAINEER GAS COMPANY	750-213-00	STREET DEPT. UTILITI	341416-404855 1/ 1/2 FACTO	0.00
		750-213-00	STREET DEPT. UTILITY	269255-492564 6 FACTORY ST	0.00
	NADA AMBONED AUDO CUDDIV	750-213-00	CUBERT DERT. UITEIII	WIDED BLADES. FILTERS	92.75
	NAPA-AMIOWER ACIO SOFFEI	750-343-00	STREET DEPT AUTO SU	WIPER BLADES: FILTERS	16.39
		750-343-00	STREET DEPT. AUTO SU	WIPER BLADES: FILTERS	29.12
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	CAULKING GUNS	25.24
	CENTRAL SUPPLY CO	750-458-05	STREET DEPT PROJECTS	10 YRDS CONCRETE SPRING S	1,767.75
	WV PUBLIC EMPLOYEES RETIREME	750-105-00	STREET DEPT. GROUP I	GF OCT RETIREE FEE	1,160.00
	DISBURSEMENTS ACCOUNT-ALL DE	750-105-00	STREET DEPT. GROUP I	PAYFLEX HSA FEE FOR R. JOH	1,000.00
	ENTERPRISE FM TRUST	750-459-00	STREET DEPT. CAPITAL	22WCNZ 2019 RAM 1500	635.79
		750-459-00	STREET DEPT. CAPITAL	22WGHW 5500 CHASSIS DUMP T	961.06
		750-459-00	STREET DEPT. CAPITAL	23P226 2020 RAM 2500	690.58
		750-459-00	STREET DEPT. CAPITAL	23P47T 2020 RAM 2500	684.15
	JOHN BOGGESS dba VJG ASSOCIA	750-341-00	STREET DEPT. MAT & S	CUPS, CUTLERY, GLOVES	668.89
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,236.71
	TMTGON COM	750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	289.21
	AMAZON.COM	750-341-00	STREET DEPT. MAT & S	PCRD-COPY PAPER	164 60
		750-341-00	STREET DEPT MAT & S	PCRD- RAIN JACKETS	353.48
		750-341-00	STREET DEPT. MAT & S	PCRD-RAIN JACKETS	441.85
		750-341-00	STREET DEPT. MAT & S	PCRD-5 HIVIS RAIN JACKETS	240.45
		750-343-00	STREET DEPT. AUTO SU	PCRD-CORDLESS GREASE GUN	211.36
		750-341-00	STREET DEPT. MAT & S	PCRD-10 ROLLS CAUTION TAPE	92.50
		750-341-00	STREET DEPT. MAT & S	PCRD-INK CARTRIDGES OFFICE	231.56
		750-341-00	STREET DEPT. MAT & S	PCRD-1 LARGE HIGH VIS RAIN	89.99
	IWORQ	750-458-05	STREET DEPT PROJECTS	SOFTWARE ADD-ONS	750.00
		750-458-05	STREET DEPT PROJECTS	SOFTWARE ADD-ONS	875.00
	PAYFLEX	750-105-00	STREET DEPT. GROUP I	GF OCT HSA FEE	6.50
	FIRST COMMUNITY BANK CORPORA	750-459-22	PROPERY PAYMENT MUDL	OCT ZUZI PUBLIC WRKS BLDG	9,774.80
	WORTHINGTON DIRECT	/50-341-00	STREET DEPT. MAT & S	10/07/2021 10/10/2021	1,182.66
	**PAYROLL EXPENSES  MON POWER  LYKINS OIL COMPANY UNIFIRST CORP. SOUTHERN STATES COOP INC WV PAGING ENCOVA INSURANCE WV PUBLIC EMPLOYEES INSURANC MOUNTAINEER GAS COMPANY  NAPA-AMTOWER AUTO SUPPLY  LOWES BUSINESS ACCOUNTS CENTRAL SUPPLY CO WV PUBLIC EMPLOYEES RETIREME DISBURSEMENTS ACCOUNT-ALL DE ENTERPRISE FM TRUST  JOHN BOGGESS dba VJG ASSOCIA INTERNAL REVENUE SERVICE AMAZON.COM  IWORQ PAYFLEX FIRST COMMUNITY BANK CORPORA WORTHINGTON DIRECT **PAYROLL EXPENSES			TOTAL:	51,899.34
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 087 818 008 MAIN ST 110 151 101 430 99 W. MAIN	5,174.38
					116.70

10-20-2021 11:02 AM

DISBURSEMENT 10-7-21 TO 10-19-21

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 088 985 459 RT. 119	45.80
TIMETTO DIGINALO W DIGIN		752-213-00	TRAFFIC SIGNALS POWE	110088985624 RT. 20 BKN C	55.07
		752-213-00	TRAFFIC SIGNALS POWE	110081822063 W. MAIN ST	5.21
		752-213-00	TRAFFIC SIGNALS POWE	110088820243 MAIN ST	38.28
		752-213-00	TRAFFIC SIGNALS POWE	110080768291 E. MAIN ST	24.45
				TOTAL:	168.81
PARK 40% TO CPWB	CONSOLIDATED PUBLIC WORKS BD	900-341-00	PARK-30% HOT/MOT PD	SEP 2021 HOTEL-MOTEL TAX	2,708.18
				TOTAL:	2,708.18
CVB 60% TO CVB	UPSHUR COUNTY CVB	901-235-00	HOTEL/MOTEL 70% PAID	SEP 2021 HOTEL- MOTEL TAX	6,319.09
				TOTAL:	6,319.09
ARTS-THEATRE	MON POWER	906-450-01	THEATRE BUILDING	110122154542 48 E. MAIN ST	178.13
	MOUNTAINEER GAS COMPANY	906-450-01	THEATRE BUILDING	268704-483167 48 E. MAIN S	33.70
	LOWES BUSINESS ACCOUNTS	906-459-00		CERAMIC TILE SUPPLS THEAT	488.70
		906-459-00	THEATRE CAPITAL	CERAMIC TILE SUPPLS THEAT	555.92
	FRONTIER	906-450-01	THEATRE BUILDING	473-8987-052821-4 THEATRE	69.72
				TOTAL:	1,326.17
TOCKERT YOUTH CENTER	RALSTON PRESS INC	907-458-01		PCRD-CHILDREN'S FESTIVAL F	37.72
	RECORD-DELTA NEWSPAPER	907-341-00		HIRING BUS DRIVER/ MAINTEN	50.00
		907-341-00		HIRING BUS DRIVER/ MAINTEN	50.00
		907-341-00		HIRING BUS DRIVER/ MAINTEN	50.00
		907-341-00		AD HIRING SYC FT POSITION	60.00
	LYKINS OIL COMPANY	907-216-00	MAINTENANCE	SYC SEP 2021 FUEL BILL	198.74
	UNIFIRST CORP.	907-216-00	MAINTENANCE	ALL DEPT SEP 21 UNIFORMS	95.84
	LEAF	907-341-01		SYCC MONTHLY COPIER LEASE	172.81
	RITE-WAY HEATING & PLUMBING	907-216-00	MAINTENANCE	TOILET REPAIRS	3.29
		907-216-00	MAINTENANCE	TOILET & LIGHT REPAIRS	3.29
		907-216-00	MAINTENANCE	TOILET & LIGHT REPAIRS	177.86
	ENCOVA INSURANCE	907-226-00	INSURANCE & BONDS	WCB1005474 9-2-21 TO 10-3-	82.55
	CARTER: LARRY	907-363-00		KARATE INSTRUCTOR 9/21 GF OCT 2021 HEALTH INS	136.00 879.00
	WV PUBLIC EMPLOYEES INSURANC		GROUP INSURANCE UTILITIES	383925-483167 70 E MAIN ST	0.00
	MOUNTAINEER GAS COMPANY	907-213-00		GF OCT RETIREE FEE	232.00
	WV PUBLIC EMPLOYEES RETIREME DISBURSEMENTS ACCOUNT-ALL DE		GROUP INSURANCE	PAYFLEX HSA FEE FOR R. JOH	1,000.00
	DHHR	907-105-00		PCRD-BACKGRND CK JOHNSON	20.00
	WALMART STORES INC -BUCKHANN			BALANCE DUE ON INVOICE 015	0.08
	WALMART STORES INC -BOCKHANN	907-361-00		AFTER SCHOOL SUPPLIES	106.61
		907-361-00		AFTER SCHOOL SUPPLIES	13.34
		907-458-01		PCRD-SNACKS FOR CHILDRENS	120.00
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	358.15
	INTERNAL REVENUE SERVICE	907-104-00		MEDICARE WITHHELD & MATCHE	83.75
	APRIL E SMALL	907-368-01		KICKBOXING INSTRCTR 9/21	96.00
	LYNX WV INC	907-213-00	UTILITIES	OCT 2021 SYC INTERNET	145.00
	VISTA PRINT	907-458-01		PCRD-SELF INKING STAMPS	33.16
	ATOMI TIME	907-458-01		PCRD-SELF INKING STAMPS	17.66
	PAUL J. AYERS II	907-356-00	YOUTH BASKETBALL		75.00
	COLLIN PETONICK	907-356-00		SYCC BB REF 9/4/21	75.00
	ROBERT J KIMBLE	907-356-00		SYCC BB REF 9/4/21	75.00
	SAMS CLUB	907-458-01		PCRD-SUPPLIES FOR CHILDREN	171.72

10-20-2021 11:02 AM FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			10/07/2021 - 10/19/2021	5,777.68 10,397.25
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER OCT 2021	3,351.00 3,351.00
PUBLIC SAFETY	UNIFIRST CORP. MOUNTAINEER GAS COMPANY MOUNTAIN STATE ELECTRICAL CO	976-216-00 976-213-00 976-459-35 976-213-00	SAFETY COMPLEX UTILI FEMA GRANT#2 GENERAT	ALL DEPT SEP 21 UNIFORMS 383931-483167 20 S FLORIDA FEMA GRANT 2 GEN- ELECTRI OCT 2021 PSC INTERNET	62.25 0.00 1,506.60 150.00

Motion to approve the Consent Agenda items to include the Minutes of the Regular Meeting 09/16/21 as well as E.2 and E.3 was made by Rylands/Lewis-Sines. Motion carried.

#### F. Strategic Issues for Discussion and/or Vote

**F.1 Approval Ordinance No. 453 Residency Requirements for Municipal Court Judge 2nd Final/Reading –** Mr. O'Neill presented No. 453 Residency Requirements for Municipal Court Judge to the Council for its 2nd and final reading.

Motion to approve Ordinance No. 453 Residency Requirements for Municipal Court Judge on its 2nd and final reading was made by Sanders/Reger. Motion carried.

ORDINANCE NO. 453 OF THE CITY OF BUCKHANNON, AN ORDINANCE AMENDING ORDINANCE NO. 242 OF THE CITY OF BUCKHANNON, PROVIDING FOR THE RESIDENCY REQUIREMENTS OF THE JUDGE OF CITY OF BUCKHANNON MUNICIPAL COURT AND MAKING CERTAIN STYLISTIC CHANGES

WHEREAS, the Council of the City of Buckhannon, by Ordinance No. 242 adopted on August 20, 1987, established certain requirements for the Judge of the Municipal Court; particularly, that the Judge of the Municipal Court, at all times during his or her service as Judge, shall be a bona fide resident of the City of Buckhannon; and,

WHEREAS, the Council of the City of Buckhannon wishes to revisit that requirement in light of the growth and integration of the greater Buckhannon-Upshur community, particularly outside of the municipal limits of the City; and,

WHEREAS, the City Council now deems it to be reasonable and appropriate, and in the best interest of the current and future operation of the City and the Municipal Court, to amend the residency requirements of the Judge thereof to permit any bona-fide resident of Upshur County, West Virginia to serve in that role; and,

WHEREAS, the purpose of this Ordinance is also to update certain language contained in Ordinance No. 242.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

a) That Article 3, Section 3-2 of Ordinance No. 242 of the City of Buckhannon is amended to read as follows:

The Judge of the Municipal Court, at the time of his or her appointment and at all times during the term of his or her office, shall be a bona fide resident of Upshur County, West Virginia. In the event that the Judge of the Municipal Court moves his or her residence from Upshur County, West Virginia during his or her term of office, then he or she shall automatically vacate the office.

b) That all other provisions of Ordinance No. 242 remain in full force and effect.

ARTICLE II - EFFECTIVE DATE: This Ordinance shall be deemed effective thirty (30) days following the second (2nd) reading, passage and adoption by the Council of the City of Buckhannon, i.e., November 20, 2021.

FIRST READING: October 7, 2021

SECOND READING, PASSAGE AND ADOPTION: October 21, 2021

Robert N. Skinner, III, Mayor

#### **CERTIFICATE OF ENACTMENT**

I, Randall H. Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 453 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on October 21, 2021.

Randall H. Sanders, City Recorder

**F.2 Event Request-BAES Storybook Character Parade on 10/28/21-Street Closure College Ave from Florida to Kanawha** – This item was presented to City Council as the event is being held prior to the next Consolidated Public Works Board meeting. Mayor Skinner explained the Buckhannon Academy Elementary School request to the Council.

Motion to approve the Event Request for the Buckhannon Academy Elementary School Storybook Character Parade on 10/28/21 to require a street closure of College Avenue from Florida Street to Kanawha Street for the duration of the parade was made by Lewis-Sines/Rylands. Motion carried.

**F.3 Approval to Accept Bid Opening Results -Construction Utility Vehicle for Street Department**– Jerry Arnold explained the type of Utility Vehicle the Street Department has determined that it needed for snow removal. The bid requests were sent to three vendors and advertised appropriately. Only one bid was received, which was from State Equipment, compliant with the Bid Package, Drawings and Project Specifications for a Kubota Utility Vehicle (complete description included in Bid Opening Sign-In and Results Sheet - October 20, 2021) for a total of \$18,032.00.

Motion to accept the bid from State Equipment of \$18,032.00, for the Kubota Utility Vehicle described in the Bid Opening Sign-In and Results Sheet - October 20, 2021 for the Street Department was made by Lewis-Sines/Reger. Motion carried.

## City of Buckhannon Advertisement for Bids Construction Utility Vehicle

The City of Buckhannon Street Department will be accepting sealed bids for (1) New 4X4 Construction Utility Vehicle. Bids will be received until Wednesday, October 20, 2021, at 1:00 PM. Bid specifications may be obtained at Buckhannon City Hall (Mon.-Fri. 8:30am to 4:30pm). All bids must be placed in a sealed envelope and clearly marked as "Sealed Bid for UTV". Bids may be mailed to:

City of Buckhannon "Sealed Bid UTV" 70 East Main St. Buckhannon, WV 26201

All bids shall include delivery to City of Buckhannon. The City of Buckhannon reserves the right to reject any and all bids.

Publish Record Delta 10/7/21, 10/14/21

Bid Opening Sign-In and Results Sheet - October 20, 2021 1:00 PM

Company	Email Address	Contact Phone Number	Base Bid Amount
City of Buckhannon, WV	jarnold.buckhannon@gmail.com	304-677-3862	
City of Buckhannon, WV	streetdept@gmail.com	304-642-1601	
City of Buckhannon, WV	shayla.gowers@buckhannonwv.org	304-472-1651, ext 1015	
State Equipment		(304) 776-4405	\$18,032.00
	City of Buckhannon, WV  City of Buckhannon, WV  City of Buckhannon, WV	City of Buckhannon, WV <u>jarnold.buckhannon@gmail.com</u> City of Buckhannon, WV <u>streetdept@gmail.com</u> City of Buckhannon, WV <u>shayla.gowers@buckhannonwv.org</u>	City of Buckhannon, WV jarnold.buckhannon@gmail.com 304-677-3862  City of Buckhannon, WV streetdept@gmail.com 304-642-1601  City of Buckhannon, WV shayla.gowers@buckhannonwv.org 304-472-1651, ext 1015

#### Note:

Upon review of the one received bids for compliance with the Bid Package, Drawings and Project Specifications, the Apparent Low Bidder Is State Equipment Kubota RTV-X1100CW-H, 4x4, Utility Vehicle, Spray In Bed Liner, Heavy-Duty Worksitr Tires, \$18,032.00

ate Equipment,			7					
harleston ,WV 25		STATE E	WIPMENT, INC.					
uote For:	City of Buckannon							
ompany	City of Buckannon	ANDRONOMINA						
ddress	70 East Main St.							
ity/State/Zip	Buckhannon	wv	2	6201				
			Quote Date:	10/19/2021				
hone#			Valid Date:		DTV	X1100C		
ex#	1				DADDIEN, MADE			
ell#			Prepared By:	Seth Gardner	The first	RTV to offer a fac	tory-installed unibody	V-1V
-Mail					cab, the	RTV-X1100C is st	ill the industry leader i	in wo
					comfort	The fully enclose	ed cab features air con	nditio
uantity	Description			Price	defreste	r and heating sys	stems to keep you con	nfor
	1 Kubota RTV-X1100CW-H, 4x4, Utility Vehicle, Spray In Bed Liner, Heavy-			\$18,032.00	in all tan	es of weather for	all types of jobs	
	Duty Worksitr Tires.	,,,		720,002.00	ın alı typ	es of weather for	all types of jobs.	
					, , , , , , , , , , , , , , , , , , ,			
			Sub Total	\$18,032.00				
			Approx Freight				医混合子 自由	700
			Sales Tax	Exempt	11 1 1 1 1 1 1 1		公外 : 所謂別	
			Total	\$18,032.00		21122	《產業》等	BOTA I
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you have any qu	uestions conerning this quo	te please contact:			All the same of the			
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**F.4 Approval Appointments FY 2021/22 for Television Cable Board 2 Vacancies & Charles Gibson Library 1 Vacancy** – There were no recommendations for the Television Cable Board but the Mayor did receive a request from the Charles Gibson Library Board to appoint Kelley Tierney and it was verified that Mrs. Tierney could accept this appointment and remain on the Buckhannon Planning Commission without conflict. The Mayor did make this recommendation to the Council.

 $\label{thm:continuous} \begin{tabular}{ll} Motion to approve the appointment of Kelley Tierney to the Charles Gibson Library Board was made by Thomas/Rylands. Motion carried. \end{tabular}$ 

**F.5 Discussion/Possible Vote Colonial Arts Center Staffing-MOU with the UCBOE- Position of Fine Arts & Culture Facilitator/Educator** – Mayor Skinner explained that this item was presented at the previous City Council meeting and there had been concerns raised by Council Member Lewis-Sines with some of the wording in the first draft. City Attorney O'Neill worked on the wording, which had to do with the City being responsible for employing an individual to fill the position of Managing Director. Discussion took place regarding the re-wording and all found it to be acceptable.

Motion to approve the Colonial Arts Center Staffing-MOU with the UCBOE- Position of Fine Arts & Culture Facilitator/Educator was made by Rylands/Thomas. Motion carried.

#### **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is entered into by the City of Buckhannon (hereinafter "Buckhannon") and the Upshur County Board of Education (hereinafter the "BOE"). Whereas, the parties have a common interest and goal of promoting youth arts education and cultural offerings within Buckhannon, WV, and therefore the parties agree as follows:

- (1) BOE will employ an individual to fill the position of Fine Arts and Culture Facilitator/Educator (hereinafter referred to as "Educator"). BOE will be responsible for advertising for the position of and selecting the individual to fill this position. Said selection will be based upon the BOE's policies and procedures as set forth under the law. BOE will be responsible for paying the salary, benefits, unemployment obligation, worker compensation obligations, and any other costs generally associated with an employee.
- (2) City is responsible for employing an individual to fill the position of Managing Director. City will be responsible for advertising for the position of and selecting the individual to fill this position. Said selection will be based upon the City's policies and procedures as set forth under the law. City will be responsible for paying the salary, benefits, unemployment obligation, worker compensation obligations, and any other costs generally associated with an employee.
- (3) The job responsibilities of the Educator will be as set forth in the attached job posting attached hereto as Exhibit A. It is generally understood that the Educator will be responsible for the implementation and execution of youth art educational programs at the Colonial Arts Center. Said Educator will be stationed primarily at the Colonial Arts Center.
- (4) Managing Director shall be generally responsible for the daily administrative duties of the Colonial Arts Center.
- (5) City will provide support spaces and utilities as reasonably necessary for Educator to execute said youth art education programs.at no cost to the BOE.
- (6) Funding for youth art educational programming and opportunities implemented at the Colonial Arts Center shall be shared by the BOE and City, as negotiated on a case-by-case basis.
- (7) Educator and Managing Director shall work in coordination with one another.
- (8) The Colonial Arts Center Board shall serve as the liaison between the City and BOE.
- (9) The parties agree to indemnify and hold harmless one another for the actions and/or omissions of the others' employees as well as from any injury or harm sustained by said employees.
- (10) The parties to the Memorandum of Understanding agree that each party providing an employee to work at the Colonial Arts Center, shall contribute to ensuring the Colonial Arts Center serves as a community arts hub, facilitating and providing venues for creative and educational opportunities for students, artists, and audience members through diverse programming.

#### G. Comments and Announcements

**Adjournment** 

- Council Member Bucklew Absent
- Council Member Rylands Mr. Rylands spoke about the possibility of the City having its
  own Parks and Recreations Director to oversee the six parks that we have. He also felt that
  we should look into CAPRA, which is the Commission for Accreditation of Park and
  Recreation Agencies and provides a management system of best practices, much like CALEA
  does for law enforcement.
- Council Member Thomas Mr. Thomas agreed with Mr. Rylands about looking at efforts to dedicate more resources towards our Parks and Recreations facilities. He also reiterated the importance of having community involvement with how to spend the future receipts from our City's 1% Sales Tax including having Town Hall meetings to allow for the exchange of ideas.
- **Council Member Reger** Mr. Reger felt great to be out of the house and at the meeting in person.
- **Council Member Lewis-Sines** Mrs. Lewis-Sines also commented that it was good to see Jack Reger at the meeting and that she truly loved the community.
- City Recorder Sanders Mr. Sanders followed-up on the comments by Mr. Rylands regarding the possibility of the City having its own Parks and Recreations Director. He noted that the idea had also been discussed at the recent Buckhannon Planning Commission meeting and that they had appointed an ad hoc committee to explore the recreational needs of the community. Mr. Sanders pointed out that the Parks are currently under the Street Department and that department stays very busy. Any help that we can provide the department would be beneficial to the community overall.
- **H. Mayor's Comments and Announcements** Mayor Skinner spoke about the retirement of Bryan "Buck" Samples who had been with the City of Buckhannon for a total of 43 years. His most recent position had been the Superintendent of the Sanitary Department. Earlier in the day, during the Sanitary Department Board meeting, the Mayor presented Buck with an engraved clock commemorating his many years of service to the City of Buckhannon and the customers of the Buckhannon Sanitary Department.

The Mayor then called for a motion to enter an Executive Session per WV Code § 6-9A-4- Property matters.

At 7:51 PM, a motion to enter in an Executive Session was made by Thomas/Lewis-Sines. Motion carried.

At 8:29 PM, a motion to leave the Executive Session was made by Rylands/Lewis-Sines. **Motion carried.** A discussion on property matters had taken place with no decisions being made.

Motion to adjourn at 8:30 PM was made by Sand	lers/Lewis-Sines. Motion carried.
Mayor Robert N. Skinner III	
City Recorder Randall H. Sanders	