

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, October 7, 2021, at 7:00pm in City Hall. The following were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	Shelia Lewis-Sines	Present
Council Member	Jack Reger	Present - by GTM
Council Member	CJ Rylands	Present
Council Member	David Thomas	Absent
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present - by GTM
BFD	Chief JB Kimble	Present
Director of Public Works	Jerry Arnold	Absent
Channel 3	Dennis Cortes	Present
Channel 3	Rodney Irvin	Absent
MyBuckhannon.com	Katie Kuba	Present
MyBuckhannon.com	Beth Broschart	Present
Record Delta	Macie Queen	Present

Guests: Jennifer Bostian, UCDA; Tammy Reger, Chamber of Commerce; Jody Light, Almost Heaven BBQ; Craig Presar, WVU Extension Service; Brett Dusenbury, US Congressman Mooney's Representative

To Participate in a City Council meeting participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, October 7, 2021¹

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- A. Call to Order**
A.1 Moment of Silence
A.2 Pledge to the Flag of the United States of America
A.3 Mayor's Greetings
- B. Recognized Guests**
B.1 Upshur County Development Authority-Executive Director Jennifer M. Tanner-Bostian, MBA
B.2 Jody Light-Almost Heaven Spooktacular Backyard BBQ
B.3 Dennis Cortes-Upshur County Parks & Recreation Board
B.4 Tammy Reger-Executive Director Buckhannon-Upshur Chamber of Commerce
- C. Department & Board Reports**
C.1 Public Works Director- Jerry Arnold
C.2 Finance Director- Amberle Jenkins
C.3 Fire Chief- JB Kimble
C.4 City Attorney- Tom O'Neill
- D. Correspondence & Information**
D.1 Stockert Youth & Community Center-Notice Accepting Application for Activities Coordinator/Administrative Position
D.2 Report of Cat & Dog Activity –Upshur County Commission-August 2021
D.3 Upshur County Regional Airport –2020 West Virginia Aviation Economic Impact Study
D.4 Ethics Newsletter by the WV Ethics Commission –October 2021
D.5 Mayoral Proclamation Christian Heritage Week in WV Proclaimed by Governor Jim Justice November 21-27, 2021
D.6 U.S. Army Corps of Engineers Buckhannon River Routine Inspection Report & Final Determination Letters
D.7 Notice Advertisement for Bids-Construction Utility Vehicle for Street Department
- E. Consent Agenda**
E.1 Approval of Minutes- Regular Meeting 09/16/21
E.2 Approval of Building and Wiring Permits
E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote**
F.1 Request Financial Funding for the Almost Heaven BBQ Competition
F.2 CPWB Recommendation Funding of \$5,000.00 for Holiday Decorations
F.3 Christmas Downtown Theme “Old Fashioned Christmas”
F.4 Approval Resolution 2021-09 Budget Revision #2 General Fund FY 2021/22
F.5 Approval Event Request 4-H Scavenger Hunt –Use of Jawbone Park, NBRFP & City Park on 10/23/2021
F.6 Approval Ordinance No. 453 Residency Requirements for Municipal Court Judge 1st Reading
F.7 Approval Appointments FY 2021/22 for Television Cable Board 2 Vacant Seats
F.8 Approval Recommendation from Façade Committee to Approve Expenditures: Foster Marketing Group 10 N. Spring Street
F.9 Resignation of Martha Edgell-Charles W. Gibson Library & To Name a Replacement
F.10 Discussion/Possible Vote Colonial Arts Center Staffing-MOU with the UCBOE- Position of Fine Arts & Culture Facilitator/Educator
F.11 Discussion/Possible Vote Acceptance of Antique Fire Truck from the Estate of Harold Berthey
F.12 Approval to Support Buckhannon-Upshur Chamber of Commerce Award/Recognition Virtual Event-\$1,000 Sponsorship
F.13 Approval CPA Jeremy Drennen to Perform the External Financial Statement for FY Ending 06/30/2021
- G. Comments and Announcements**
G.1 Pamela Bucklew
G.2 C J Rylands
G.3 David Thomas
G.4 Jack Reger
G.5 Shelia Lewis-Sines

H. Mayor's Comments and Announcements

I. Adjournment

Posted 10/04/2021 - REVISED 10/05/21 Next Regular Scheduled City Council Meeting Thursday, October 21, 2021

A. Call to Order - Mayor Robbie Skinner called the regular meeting of the Buckhannon City Council for Thursday, October 7, 2021, to order and asked all present to join him in a Moment of Silence. He then led all those in attendance in the Pledge to the Flag of the United States of America.

The Mayor provided an opening statement regarding the fire that took place on Tuesday, October 5, 2021 on Main Street. He recognized all of the City Departments, the several business owners, organizations, and civic leaders that provided support to the Fire Department during this challenging time. He extended his thanks to all involved and reiterated his ongoing pride in our community.

B. Recognized Guests

B.1 Upshur County Development Authority-Executive Director Jennifer M. Tanner-Bostian, MBA - The Mayor introduced Jennifer Bostian who gave an overview of her past several weeks serving as the new Executive Director of the Upshur County Development Authority. She has been visiting the different businesses and organizations to let all know that she is looking forward to working with the community moving forward. She extended this same message to City Council.

B.2 Jody Light-Almost Heaven Spooktacular Backyard BBQ - The Mayor recognized Jody Light who thanked the Mayor for his leadership during the fire on October 5, 2021. She then gave an update on the Backyard BBQ event that is planned for October 30, 2021, which will be the competition and the food concession sales, which will be November 6, 2021. She also requested the Council consider funding, by way of a sponsorship, for the Event. (See F.1)

At this time the Mayor asked for a motion to move Strategic Issues for Discussion and/or Vote to the table as necessary throughout the meeting.

Motion to move Strategic Issues for Discussion and/or Vote to the table as necessary throughout the meeting was made by Sanders/Lewis-Sines. Motion carried.

Motion to approve funding of \$2,000 for the Almost Heaven BBQ Competition was made by Reger/Lewis-Sines. Motion carried.

B.3 - Dennis Cortes-Upshur County Parks & Recreation Board - The Mayor recognized Dennis Cortes of the Upshur County Parks & Recreation Board who did not have a report at this time but did compliment the Mayor and the City for the successful response to the October 5, 2021 fire. He also complimented the City for the recent paving completed on Gum Street.

B.4 Tammy Reger-Executive Director Buckhannon-Upshur Chamber of Commerce - The Mayor recognized Tammy Reger, the Executive Director Buckhannon-Upshur Chamber of Commerce, who provided an update on the Buckhannon-Upshur Chamber of Commerce Award/Recognition Virtual Event and requested the City provide a \$1000 Sponsorship for the Business Woman of the Year Award, which will be a part of the Event. (See F.12)

Motion to approve a \$1,000 Sponsorship for the Business Woman of the Year Award for the Buckhannon-Upshur Chamber of Commerce Award/Recognition Virtual Event was made by Sanders/Bucklew. Motion carried.

Craig Presar, WVU Extension Service was recognized who spoke about the National 4-H Week and the Event Request for the 4-H Scavenger Hunt –Use of Jawbone Park, NBRFP & City Park on 10/23/2021. He provided an overview of the request to Council. (See F.5)

Motion to approve the Event Request 4-H Scavenger Hunt –Use of Jawbone Park, NBRFP & City Park on 10/23/2021 was made by Rylands/Bucklew. Motion carried.

Dear City Hall,

The Upshur County 4-H group is working on trying to increase our enrollment. Over the last year and a half, it has been hard for us to hold events due to COVID. This year instead of hosting a traditional event where everyone gathers in one place, we are working on an event that is spaced throughout the county. Our plan is to host a scavenger hunt that would begin at Jawbone Park. While at Jawbone, we will hand out the starting packets for the hunt along with the rules and different station locations. Then we will have different stations set up through the area for the youth and families to drive to and complete an activity. When they are finished, they will return their completed boards to our office. We are wanting to use Jawbone just as the starting point to hand out the packets to get the kids on their way. We could also have a station set up at city park or Cleveland Ave park as well but that is undecided at this time. The youth and families would move around to the different stations with the plan that they would not be at one spot for more than 15 minutes to help keep crowd size down. This activity has been planned for us to be able to maintain social distancing. Feel free to contact myself, Mimi Riffle, or Craig Presar at 304-473-4208 with any questions that you might have.

Mimi Riffle

Mimi Riffle

Program Assistant at WVU Upshur County Extension Office

304-473-4208

Mimi.riffle@mail.wvu.edu

COVID-19 Plan for Scavenger Hunt

- Masks and Hand Sanitizer will be available at each station for the use of the youth and families in attendance
- We will require that masks be worn by participants when social distancing is not possible. If a station is located inside a building, then masks will be required by all persons in attendance.
- Stations will be spaced out to allow social distancing measures for all participants
- When picking up their scavenger hunt boards, maps and rules all youth will need to be signed in. During this process a COVID-19 self-monitoring questionnaire will be present (see attached), and all participants must initial that they have not answered any of those questions with a yes.

Rhett Dusenbury, US Congressman Mooney's Representative, was recognized who brought greetings from the Congressman and extended his best wishes for the City's recovery from the October 5, 2021 fire.

C.1 Public Works Director- Jerry Arnold - Jerry was not in attendance and did not submit a report.

C.2 Finance Director - Amberle Jenkins – Amby Jenkins provided the following report:

Amby report 10-7-21

Balances September 30, 2021

General Fund mm checking \$1,398,283.55 CD \$86,093
Need to transfer \$100,000 to Municipal Stabilization Fund and \$70,000 to Flood Control have finished the financial statement and revision we entered so this can now be transferred.

Historic Landmark savings	\$3,026	
Fire truck savings	\$38,451	
Stockert Youth Center Capitol Campaign	\$428,430 + 12,000 pledge	= \$440,430.
Coal Tax	\$52,415	
Municipal Stabilization Fund	\$814,817	(GF will contribute \$100,000 in OCTOBER)
Flood Control Acct	\$8248.	(GF to contribute \$70,000)
Consolidated Public Works Board	\$138,641	Cem CD \$234,186
Sales Tax	\$1,424,460	

Reminder that ARPA – 1st tranch of funds was received in July \$1,191,332. The Treasury Department has extended the first report to be due April 2022.

Bills to be approved – see list

10-07-2021 10:53 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
001-301-000-01 AD VALOREM TAXES	837,290	363,792.37	446,353.87	0.00	390,936.13	53.31
001-301-000-02 PRIOR YEAR TAXES	25,000	3,077.08	10,895.62	0.00	14,104.38	43.58
001-303-000-00 GAS & OIL SEVERANCE TAX	10,000	0.00	0.00	0.00	10,000.00	0.00
001-304-000-00 2% UTILITY TAX	240,000	15,757.60	49,486.64	0.00	190,513.36	20.62
001-305-000-00 B & O TAX	1,250,000	71,212.41	396,916.96	0.00	853,083.04	31.75
001-305-000-01 B&O CONTRACTORS	95,000	420.00	14,342.25	0.00	80,657.75	15.10
001-306-000-00 LIQUOR TAX	75,000	0.00	21,649.39	0.00	53,350.61	28.87
001-307-000-00 ANIMAL CONTROL TAXES	1,100	302.40	634.50	0.00	465.50	57.68
001-308-000-00 HOTEL MOTEL TAX	115,000	11,568.33	37,444.45	0.00	77,555.55	32.56
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	2,648,390	466,130.19	977,723.68	0.00	1,670,666.32	36.92
FINES AND FEES						
001-320-000-00 COURT COSTS, FEES & CHARG	23,000	2,007.00	3,431.86	0.00	19,568.14	14.92
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	200.00	300.00	0.00 (300.00)	0.00
001-320-000-02 POLICE FEE -CITATION	6,000	750.00	1,340.00	0.00	4,660.00	22.33
001-320-000-03 POLICE/FINGERPRINT REVENU	50	10.00	10.00	0.00	40.00	20.00
001-320-000-04 SUMMONS FEE FOR PARKING T	0	0.00	60.00	0.00 (60.00)	0.00
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00
TOTAL FINES AND FEES	29,050	2,967.00	5,141.86	0.00	23,908.14	17.70
LIC PERMITS & FRANCHISE						
001-325-000-00 CITY BUSINESS LICENSE	17,000	1,325.00	20,342.00	0.00 (3,342.00)	119.66
001-326-000-00 BUILDING PERMIT FEES	35,000	6,803.17	14,724.70	0.00	20,275.30	42.07
001-326-000-10 PROPERTY REGIST -VACANT	0	0.00	0.00	0.00	0.00	0.00
001-328-000-00 FRANCHISE FEES	55,000	0.00	12,426.34	0.00	42,573.66	22.59
001-330-000-00 IRP TRUCK FEE	45,000	8,365.59	20,673.56	0.00	24,326.44	45.94
TOTAL LIC PERMITS & FRANCHISE	152,000	16,493.76	68,166.60	0.00	83,833.40	44.85
OTHER FEES						
001-340-000-00 DONATION THEATRE UTLBILL	1,000	10.00	5,030.00	0.00 (4,030.00)	503.00
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	25.50	25.50	0.00	25.50	0.00
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00
001-345-000-00 RENTS	30,000	2,500.00	3,500.00	0.00	26,500.00	11.67
TOTAL OTHER FEES	31,000	2,484.50	8,504.50	0.00	22,495.50	27.43
HEALTH AND SAFETY						
001-351-000-00 POLICE PROTECTION FEES	75,000	6,144.60	18,509.24	0.00	56,490.76	24.68
001-352-000-00 FIRE PROTECTION FEES	152,000	12,530.32	37,734.99	0.00	114,265.01	24.83
TOTAL HEALTH AND SAFETY	227,000	18,674.92	56,244.23	0.00	170,755.77	24.78
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	20,000.00	0.00	25,000.00	44.44
001-362-000-01 SYC UTILITY REVENUE	2,500	181.00	563.00	0.00	1,937.00	22.52
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	1,142.00	8,514.50	0.00	9,685.50	46.78
001-362-000-03 SYC DRILL TEAM FEES	4,500	0.00	0.00	0.00	4,500.00	0.00
001-362-000-04 SYC BASKETBALL FEES	20,000	0.00	0.00	0.00	20,000.00	0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-362-000-05 SYC ROOM RENTAL FEES						
001-362-000-05 SYC ROOM RENTAL FEES	6,000	150.00	210.00	0.00	5,790.00	3.50
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	35,000	43,034.50	64,684.50	0.00 (29,684.50)	184.81
001-362-000-08 SYC DRINK/SNACK MACHINE	0	511.85	511.85	0.00 (511.85)	0.00
001-362-000-09 SYC DONATIONS	2,000	60.00	12,060.00	0.00 (10,060.00)	603.00
001-362-000-10 SYC KARATE FEES	1,000	200.00	560.00	0.00	440.00	56.00
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	50.00	350.00	0.00 (350.00)	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	140.00	485.00	0.00	1,515.00	24.25
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	0	0.00	0.00	0.00	0.00	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	136,200	45,469.35	107,938.85	0.00	28,261.15	79.25
GRANTS						
001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	0	28,519.74	56,407.37	0.00 (56,407.37)	0.00
001-365-000-36 FEMA GRANT #1 GENERATOR	0	1,141.48	1,626.12	0.00 (1,626.12)	0.00
001-366-000-00 POLICE DEPT. - GRANTS	23,000	0.00	0.00	0.00	23,000.00	0.00
001-366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 SAFE ROUTES POLICE GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	0	3,363.80	44,693.30	0.00 (44,693.30)	0.00
001-366-000-13 LAND WATR CONS GRT(LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	39,000	0.00	0.00	0.00	39,000.00	0.00
001-366-000-15 REAP-CLEAN UP GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-16 CULTURE ARTS GRANT(ADA THE	10,000	0.00	0.00	0.00	10,000.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	72,000	33,025.02	102,726.79	0.00 (30,726.79)	142.68

10-07-2021 10:53 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00 (3,879.88)	0.00	3,879.88	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	1,361,366	0.00	0.00	0.00	1,361,366.00	0.00
001-370-000-00 LATE CHARGES - GEN FUND	200	39.11	139.89	0.00	60.11	69.95
TOTAL INTRAFUND CONTR/CHARGES	1,361,566	39.11 (3,739.99)	0.00	1,365,305.99	0.27
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	10,000	944.88	2,850.68	0.00	7,149.32	28.51
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	3.33	62.59	0.00	337.41	15.65
001-381-000-00 STREET DEPT. BILLING/PCAR	4,000	0.00	4,125.00	0.00 (125.00)	103.13
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	762.80	0.00	2,737.20	21.79
001-394-000-00 POLICE FORFEITURE CONFISC	0	290.80	579.40	0.00 (579.40)	0.00
001-397-000-00 VIDEO LOTTERY	17,000	1,888.24	6,019.08	0.00	10,980.92	35.41
001-399-000-00 MISCELLANEOUS REVENUE	20,000	486.48	3,994.63	0.00	16,005.37	19.97
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	0	0.00	250.00	0.00 (250.00)	0.00
TOTAL OTHER REVENUE	54,900	3,613.73	18,644.18	0.00	36,255.82	33.96
TOTAL REVENUE	4,712,106	588,897.58	1,341,350.70	0.00	3,370,755.30	28.47

10-07-2021 10:53 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT						
=====						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	40,000	0.00	15,000.00	0.00	25,000.00	37.50
TOTAL CONTRIBUTIONS	40,000	0.00	15,000.00	0.00	25,000.00	37.50

TOTAL ECONOMIC DEVELOPMENT	40,000	0.00	15,000.00	0.00	25,000.00	37.50
MAYOR'S OFFICE						
=====						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	750.00	0.00	2,250.00	25.00
001-409-103-00 MAYOR'S ASSISTANT SALARY	32,000	2,018.74	5,747.33	0.00	26,252.67	17.96
001-409-104-00 MAYOR'S F.I.C.A.	2,450	171.79	491.75	0.00	1,958.25	20.07
001-409-105-00 MAYOR'S INSURANCE	22,300	1,290.00	8,202.80	0.00	14,097.20	36.78
001-409-106-00 MAYOR'S RETIREMENT	3,200	159.80	448.51	0.00	2,751.49	14.02
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	62,950	3,890.33	15,640.39	0.00	47,309.61	24.85
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	225.07	772.24	0.00	2,227.76	25.74
001-409-214-00 MAYOR'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-409-218-00 MAYOR'S POSTAGE	10,000	830.26	2,419.61	0.00	7,580.39	24.20
001-409-220-00 MAYOR'S LEGAL PUBLICATION	5,000	0.00	187.56	0.00	4,812.44	3.75
001-409-222-00 MAYOR'S DUES	1,500	0.00	1,115.02	0.00	384.98	74.33
001-409-223-00 PROFESSIONAL SERVICES	11,000	0.00	5,000.00	0.00	6,000.00	45.45
001-409-223-01 PROFESSIONAL (surveys)	25,000	0.00	0.00	0.00	25,000.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	10.09	23.25	0.00	1,476.75	1.55
TOTAL CONTRACTUAL SERVICES	57,000	1,065.42	9,517.68	0.00	47,482.32	16.70
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	2,630.26	11,660.24	0.00	39,639.76	22.73
001-409-341-05 EVENT/FIREWORK EXPENSE	39,000	5,000.00	9,000.00	0.00	30,000.00	23.08
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	90,300	7,630.26	20,660.24	0.00	69,639.76	22.88
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

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001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	25,000	25,000.00	25,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	25,000	25,000.00	25,000.00	0.00	0.00	100.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL MAYOR'S OFFICE	235,250	37,586.01	70,818.31	0.00	164,431.69	30.10
COUNCIL						
=====						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	3,000.00	0.00	9,000.00	25.00
001-410-103-00 CAT CONTROL SALARY	1,000	40.00	100.00	0.00	900.00	10.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	79.57	237.18	0.00	762.82	23.72
001-410-106-00 COUNCIL'S RETIREMENT	340	23.90	69.68	0.00	270.32	20.49
TOTAL SALARIES & BENEFITS	14,340	1,143.47	3,406.86	0.00	10,933.14	23.76
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	0	0.00	0.00	0.00	0.00	0.00
001-410-226-00 COUNCIL INSURANCE (PROPER	9,100	1,667.44	4,059.76	0.00	5,040.24	44.61
TOTAL CONTRACTUAL SERVICES	9,100	1,667.44	4,059.76	0.00	5,040.24	44.61
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAPITAL	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE ADA GRANT EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	724.25	0.00	724.25	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	500	50.00	50.00	0.00	450.00	10.00
TOTAL CAPITAL OUTLAY	500	50.00	774.25	0.00	274.25	154.85
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS(facade)	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL CONTRIBUTIONS	5,000	0.00	0.00	0.00	5,000.00	0.00

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL COUNCIL	28,940	2,860.91	8,240.87	0.00	20,699.13	28.48
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RECORDER
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SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	1,500.00	0.00	4,500.00	25.00
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	114.75	0.00	345.25	24.95
001-411-106-00 RECORDER'S RETIREMENT	600	19.21	57.63	0.00	542.37	9.61
TOTAL SALARIES & BENEFITS	7,060	557.46	1,672.38	0.00	5,387.62	23.69
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	300.00	0.00	300.00	50.00
001-411-222-00 RECORDER DUES	50	0.00	35.00	0.00	15.00	70.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	0.27	0.93	0.00	999.07	0.09
TOTAL CONTRACTUAL SERVICES	1,650	0.27	335.93	0.00	1,314.07	20.36

TOTAL RECORDER	8,710	557.73	2,008.31	0.00	6,701.69	23.06
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TREASURER
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SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	8,150	626.36	1,879.35	0.00	6,270.65	23.06
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	625	47.92	143.78	0.00	481.22	23.00
001-413-105-00 TREASURER'S GROUP INSURAN	2,050	118.00	520.40	0.00	1,529.60	25.39
001-413-106-00 TREASURER'S RETIREMENT	815	62.64	187.94	0.00	627.06	23.06
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	11,640	854.92	2,731.47	0.00	8,908.53	23.47
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	3,500	0.00	169.75	1,000.00	2,330.25	33.42
001-413-226-00 TREASURER'S INSURANCE & B	1,000	1.00	3.69	0.00	996.31	0.37
TOTAL CONTRACTUAL SERVICES	4,500	1.00	173.44	1,000.00	3,326.56	26.08

TOTAL TREASURER	16,140	855.92	2,904.91	1,000.00	12,235.09	24.19
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT						
=====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	1,875.00	0.00	5,625.00	25.00
001-416-104-00 POLICE JUDGE FICA	575	47.81	143.43	0.00	431.57	24.94
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	2,018.43	0.00	6,056.57	25.00
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	150	0.00	0.00	0.00	150.00	0.00
001-416-226-00 POLICE JUDGE INS BONDS	300	33.42	35.08	0.00	264.92	11.69
TOTAL CONTRACTUAL SERVICES	450	33.42	35.08	0.00	414.92	7.80

TOTAL COURT	8,525	706.23	2,053.51	0.00	6,471.49	24.09
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CITY ATTORNEY
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SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	13,619	5,283.86	13,884.65	0.00 (265.65)	101.95
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	1,045	404.21	1,062.16	0.00 (17.16)	101.64
001-417-105-00 CITY ATTORNEY INSURANCE	4,000	0.00	500.00	0.00	3,500.00	12.50
001-417-106-00 CITY ATTORNEY RETIREMENT	1,362	528.38	1,388.45	0.00 (26.45)	101.94
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	20,026	6,216.45	16,835.26	0.00	3,190.74	84.07
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	500	0.00	346.18	0.00	153.82	69.24
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	325	1.06	3.92	0.00	321.08	1.21
TOTAL CONTRACTUAL SERVICES	825	1.06	350.10	0.00	474.90	42.44

TOTAL CITY ATTORNEY	20,851	6,217.51	17,185.36	0.00	3,665.64	82.42
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CITY ENGINEER
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SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	20,000	1,550.47	4,651.41	0.00	15,348.59	23.26
001-420-104-00 CITY ENGINEER FICA TAX	1,530	119.76	359.28	0.00	1,170.72	23.48
001-420-106-00 CITY ENGINEER RETIREMENT	2,000	155.04	465.12	0.00	1,534.88	23.26
TOTAL SALARIES & BENEFITS	23,530	1,825.27	5,475.81	0.00	18,054.19	23.27

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CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	500	0.00	0.00	0.00	500.00	0.00
001-420-223-00 CITY ARCHITECT	6,000	0.00	3,000.00	0.00	3,000.00	50.00
001-420-226-00 CITY ENGINEER INS & BONDS	600	0.00	0.00	0.00	600.00	0.00
TOTAL CONTRACTUAL SERVICES	7,100	0.00	3,000.00	0.00	4,100.00	42.25
TOTAL CITY ENGINEER	30,630	1,825.27	8,475.81	0.00	22,154.19	27.67
REGIONAL DUES						
=====						
CONTRACTUAL SERVICES						
001-435-222-00 REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	6,485	0.00	6,485.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
HOUSING						
=====						
COMMODITIES						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	702.80	0.00	4,297.20	14.06
001-436-354-00 HOUSING ENFORCEMENT	30,000	1,415.22	5,315.57	1,000.00	23,684.43	21.05
TOTAL COMMODITIES	35,000	1,415.22	6,018.37	1,000.00	27,981.63	20.05
TOTAL HOUSING	35,000	1,415.22	6,018.37	1,000.00	27,981.63	20.05
ZONING						
=====						
SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	37,035	2,860.30	8,584.10	0.00	28,450.90	23.18
001-437-104-00 ZONING F.I.C.A.	2,840	218.82	656.70	0.00	2,183.30	23.12
001-437-105-00 ZONING HEALTH INS	6,200	319.00	2,123.40	0.00	4,076.60	34.25
001-437-106-00 ZONING RETIREMENT	3,710	286.04	858.44	0.00	2,851.56	23.14
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	49,785	3,684.16	12,222.64	0.00	37,562.36	24.55
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,450	0.00	231.84	0.00	1,218.16	15.99
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	70.14	259.78	0.00	1,490.22	14.84
TOTAL CONTRACTUAL SERVICES	4,200	70.14	491.62	0.00	3,708.38	11.71

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COMMODITIES						
001-437-341-00 ZONING SUPPLIES	1,500	0.00	75.99	0.00	1,424.01	5.07
TOTAL COMMODITIES	1,500	0.00	75.99	0.00	1,424.01	5.07
TOTAL ZONING	55,485	3,754.30	12,790.25	0.00	42,694.75	23.05
ELECTION						
=====						
SALARIES & BENEFITS						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-230-00 ELECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTION	0	0.00	0.00	0.00	0.00	0.00
DATA PROCESSING						
=====						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	24,000	244.62	11,212.01	0.00	12,787.99	46.72
TOTAL CONTRACTUAL SERVICES	24,000	244.62	11,212.01	0.00	12,787.99	46.72
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL O	12,000	2,801.84	3,959.36	0.00	8,040.64	32.99
TOTAL CAPITAL OUTLAY	12,000	2,801.84	3,959.36	0.00	8,040.64	32.99
NON-OPERATING EXPENSES						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	36,000	3,046.46	15,171.37	0.00	20,828.63	42.14
CITY HALL						
=====						
SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	37,000	2,479.18	7,483.38	0.00	29,516.62	20.23
001-440-104-00 CITY HALL FICA	2,831	187.41	565.73	0.00	2,265.27	19.98
001-440-105-00 CITY HALL JANITOR INSURAN	2,100	249.75	915.65	0.00	1,184.35	43.60
001-440-106-00 GROUP RETIREMENT	3,700	247.92	748.34	0.00	2,951.66	20.23
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	45,631	3,164.26	9,713.10	0.00	35,917.90	21.29

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CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	21,000	1,277.59	5,259.58	0.00	15,740.42	25.05
001-440-216-00 CITY HALL MAINTENANCE & R	6,000	914.47	1,508.26	0.00	4,491.74	25.14
001-440-226-00 CITY HALL INSURANCE & BON	1,500	66.11	244.86	0.00	1,255.14	16.32
TOTAL CONTRACTUAL SERVICES	28,500	2,258.17	7,012.70	0.00	21,487.30	24.61
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	1,000	38.07	173.17	0.00	826.83	17.32
TOTAL COMMODITIES	1,000	38.07	173.17	0.00	826.83	17.32
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	160,100	0.00	5,070.97	0.00	155,029.03	3.17
TOTAL CAPITAL OUTLAY	160,100	0.00	5,070.97	0.00	155,029.03	3.17
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	235,231	5,460.50	21,969.94	0.00	213,261.06	9.34
MUN FINANCE CONTRIB						
=====						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAB	100,000	0.00	0.00	0.00	100,000.00	0.00
001-444-000-01 TRANSF TO FLOOD CONTROL	70,000	0.00	0.00	0.00	70,000.00	0.00
TOTAL SALARIES & BENEFITS	170,000	0.00	0.00	0.00	170,000.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	170,000	0.00	0.00	0.00	170,000.00	0.00
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

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CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY						
=====						
CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	26,490	0.00	0.00	0.00	26,490.00	0.00
TOTAL CONTRIBUTIONS	26,490	0.00	0.00	0.00	26,490.00	0.00
TOTAL CONTINGENCY	26,490	0.00	0.00	0.00	26,490.00	0.00
POLICE						
=====						
SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	752,360	50,413.72	157,525.35	0.00	594,834.65	20.94
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	57,556	3,790.50	11,850.52	0.00	45,705.48	20.59
001-700-105-00 POLICE DEPT. GROUP INSURA	100,000	5,917.00	39,415.00	0.00	60,585.00	39.42
001-700-106-00 POLICE DEPT. RETIREMENT	75,236	4,829.86	15,071.48	0.00	60,164.52	20.03
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	985,152	64,951.08	223,862.35	0.00	761,289.65	22.72
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	11,000	1,102.86	3,199.79	0.00	7,800.21	29.09
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	0.00	0.00	0.00	3,000.00	0.00
001-700-221-00 POLICE DEPT. TRAINING	15,500	0.00	1,408.23	0.00	14,091.77	9.09
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	500	0.00	0.00	0.00	500.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	40,000	3,001.86	14,069.79	0.00	25,930.21	35.17
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	72,000	4,104.72	18,677.81	0.00	53,322.19	25.94
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	29,800	1,140.89	6,319.00	0.00	23,481.00	21.20
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	10,000	509.86	543.86	0.00	9,456.14	5.44

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	17,000	750.00	1,750.00	0.00	15,250.00	10.29
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	32,000	2,250.47	6,423.11	0.00	25,576.89	20.07
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	8,000	0.00	449.31	97.50	7,453.19	6.84
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	96,800	4,651.22	15,485.28	97.50	81,217.22	16.10
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	127,856	9,556.82	57,402.70	0.00	70,453.30	44.90
TOTAL CAPITAL OUTLAY	127,856	9,556.82	57,402.70	0.00	70,453.30	44.90
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL POLICE	1,281,808	83,263.84	315,428.14	97.50	966,282.36	24.62
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FIRE
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SALARIES & BENEFITS						
001-706-103-00 FIRE DEPT. SALARIES	567,000	29,934.15	95,014.99	0.00	471,985.01	16.76
001-706-104-00 FIRE DEPT. FICA TAX	43,475	2,280.85	7,241.26	0.00	36,233.74	16.66
001-706-105-00 FIRE DEPT. GROUP INSURANC	65,300	3,537.00	22,775.80	0.00	42,524.20	34.88
001-706-106-00 FIRE DEPT. GROUP RETIREME	54,450	2,766.88	8,787.25	0.00	45,662.75	16.14
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	730,225	38,518.88	133,819.30	0.00	596,405.70	18.33
CONTRACTUAL SERVICES						
001-706-211-00 FIRE DEPT. TELEPHONES	2,000	159.01	523.46	0.00	1,476.54	26.17
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	2,500	0.00	0.00	0.00	2,500.00	0.00
001-706-216-00 FIRE DEPT. MAINTENANCE	7,500	326.87	326.87	0.00	7,173.13	4.36
001-706-221-00 FIRE DEPT. TRAINING	10,000	0.00	0.00	0.00	10,000.00	0.00
001-706-226-00 FIRE DEPT. INSURANCE & BO	48,105	6,537.70	11,063.35	0.00	37,041.65	23.00
TOTAL CONTRACTUAL SERVICES	70,105	7,023.58	11,913.68	0.00	58,191.32	16.99

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CITY OF BUCKHANNON
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AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	22,500	684.04	1,031.04	0.00	21,468.96	4.58
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	25,000	1,477.47	7,685.81	0.00	17,314.19	30.74
001-706-345-00 FIRE DEPT. UNIFORMS	3,500	0.00	0.00	0.00	3,500.00	0.00
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	500	0.00	0.00	0.00	500.00	0.00
TOTAL COMMODITIES	51,500	2,161.51	8,716.85	0.00	42,783.15	16.93
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	140,938	3,678.20	21,697.79	0.00	119,240.21	15.40
001-706-461-00 NEW FIRE STATION PAYMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	140,938	3,678.20	21,697.79	0.00	119,240.21	15.40
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FIRE	992,768	51,382.17	176,147.62	0.00	816,620.38	17.74
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DOG WARDEN - CONTRACTED
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CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00

TOTAL DOG WARDEN - CONTRACTED	1,100	0.00	0.00	0.00	1,100.00	0.00
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FLOOD CONTROL
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CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FLOOD CONTROL	0	0.00	0.00	0.00	0.00	0.00
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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE - CONTRACTED						
	0	0.00	0.00	0.00	0.00	0.00
STREET						
=====						
SALARIES & BENEFITS						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	532,000	31,655.19	104,417.71	0.00	427,582.29	19.63
001-750-104-00 STREET DEPT. FICA TAX	40,698	2,409.99	7,952.75	0.00	32,745.25	19.54
001-750-105-00 STREET DEPT. GROUP INSURA	87,000	4,544.00	29,295.10	0.00	57,704.90	33.67
001-750-106-00 STREET DEPT. GROUP RETIRE	50,400	3,165.53	9,538.35	0.00	40,861.65	18.93
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	710,098	41,774.71	151,203.91	0.00	558,894.09	21.29
CONTRACTUAL SERVICES						
001-750-211-00 STREET DEPT. TELEPHONES	7,100	589.04	1,825.81	0.00	5,274.19	25.72
001-750-213-00 STREET DEPT. UTILITIES	12,800	1,341.60	4,684.95	0.00	8,115.05	36.60
001-750-215-00 CONTRIBUTION TO FLOWER CP	135,000	0.00	0.00	0.00	135,000.00	0.00
001-750-226-00 STREET DEPT. INSURANCE &	50,000	3,659.43	13,215.75	0.00	36,784.25	26.43
TOTAL CONTRACTUAL SERVICES	204,900	5,590.07	19,726.51	0.00	185,173.49	9.63
COMMODITIES						
001-750-341-00 STREET DEPT. MAT & SUPPLI	100,000	3,020.93	18,567.61	694.13	80,738.26	19.26
001-750-343-00 STREET DEPT. AUTO SUPPLIE	40,000	3,538.87	9,142.74	138.26	30,719.00	23.20
001-750-345-00 STREET DEPT. UNIFORMS	6,000	546.52	1,093.04	0.00	4,906.96	18.22
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	146,000	7,106.32	28,803.39	832.39	116,364.22	20.30
CAPITAL OUTLAY						
001-750-458-00 WALK TRAIL	0	0.00	0.00	0.00	0.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 TRANSPORTATION ENHANCE GR	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	196,515	5,082.71	33,370.78	1,767.75	161,376.47	17.88
001-750-458-06 PROJECT?	0	0.00	0.00	5,076.50	5,076.50	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	0	0.00	0.00	217.98	217.98	0.00
001-750-459-00 STREET DEPT. CAPITAL OUTL	98,100	6,918.27	29,376.80	128,899.00	60,175.80	161.34
001-750-459-22 PROPERTY PAYMENT MUDLICK	117,300	9,774.80	29,294.40	0.00	88,005.60	24.97
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	282,000	0.00	352.59	0.00	281,647.41	0.13
TOTAL CAPITAL OUTLAY	693,915	21,775.78	92,394.57	135,961.23	465,559.20	32.91

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREET						
	1,754,913	76,246.88	292,128.38	136,793.62	1,325,991.00	24.44
STREET LIGHTS						
=====						
CONTRACTUAL SERVICES						
001-751-213-00 STREET LIGHTS	70,000	5,565.43	16,501.73	0.00	53,498.27	23.57
TOTAL CONTRACTUAL SERVICES	70,000	5,565.43	16,501.73	0.00	53,498.27	23.57
TOTAL STREET LIGHTS						
	70,000	5,565.43	16,501.73	0.00	53,498.27	23.57
TRAFFIC SIGNALS & SIGNS						
=====						
CONTRACTUAL SERVICES						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	227.78	677.69	0.00	2,822.31	19.36
001-752-230-00 SIGNS & SIGNALS	16,000	208.99	457.79	0.00	15,542.21	2.86
TOTAL CONTRACTUAL SERVICES	19,500	436.77	1,135.48	0.00	18,364.52	5.82
TOTAL TRAFFIC SIGNALS & SIGNS						
	19,500	436.77	1,135.48	0.00	18,364.52	5.82
SNOW REMOVAL						
=====						
COMMODITIES						
001-753-341-00 SNOW REMOVAL	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL COMMODITIES	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL SNOW REMOVAL						
	20,000	0.00	0.00	0.00	20,000.00	0.00

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
AIRPORT =====						
CONTRIBUTIONS						
001-758-567-00 AIRPORT	15,000	(10,000.00)	7,500.00	0.00	7,500.00	50.00
TOTAL CONTRIBUTIONS	15,000	(10,000.00)	7,500.00	0.00	7,500.00	50.00
TOTAL AIRPORT						
	15,000	(10,000.00)	7,500.00	0.00	7,500.00	50.00
PUBLIC TRANSIT =====						
CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	10,000	0.00	5,000.00	0.00	5,000.00	50.00
TOTAL CONTRIBUTIONS	10,000	0.00	5,000.00	0.00	5,000.00	50.00
TOTAL PUBLIC TRANSIT						
	10,000	0.00	5,000.00	0.00	5,000.00	50.00
HEALTH DEPT =====						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL CONTRIBUTIONS	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL HEALTH DEPT						
	5,000	0.00	2,500.00	0.00	2,500.00	50.00
STORM WATER =====						
COMMODITIES						
001-805-348-00 STORM WATER TO SANITARY	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL COMMODITIES	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL STORM WATER						
	150,000	0.00	0.00	0.00	150,000.00	0.00
PARK 25% TO CPWB =====						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

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COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	34,500	4,077.64	7,762.85	0.00	26,737.15	22.50
TOTAL COMMODITIES	34,500	4,077.64	7,762.85	0.00	26,737.15	22.50
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB						
	34,500	4,077.64	7,762.85	0.00	26,737.15	22.50
CVB 75% TO CVB =====						
CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	80,500	9,514.47	18,113.27	0.00	62,386.73	22.50
TOTAL CONTRACTUAL SERVICES	80,500	9,514.47	18,113.27	0.00	62,386.73	22.50
TOTAL CVB 75% TO CVB						
	80,500	9,514.47	18,113.27	0.00	62,386.73	22.50
ARTS & HUMANITIES =====						
CONTRACTUAL SERVICES						
001-906-216-00 THEATRE MAINTENANCE/UTILI	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CONTRACTUAL SERVICES	10,000	0.00	0.00	0.00	10,000.00	0.00
CAPITAL OUTLAY						
001-906-450-01 THEATRE BUILDING	20,000	405.30	12,052.02	0.00	7,947.98	60.26
001-906-459-00 THEATRE CAPITAL	89,000	17,106.00	17,106.00	0.00	71,894.00	19.22
001-906-459-01 CULTURE ARTS GRANT (ADA T	20,000	20,000.00	20,000.00	0.00	0.00	100.00
TOTAL CAPITAL OUTLAY	129,000	37,511.30	49,158.02	0.00	79,841.98	38.11
TOTAL ARTS & HUMANITIES						
	139,000	37,511.30	49,158.02	0.00	89,841.98	35.37
STOCKERT YOUTH CENTER =====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	150,000	10,768.97	38,507.16	0.00	111,492.84	25.67
001-907-103-00 CAMP BUCANNEER SALARIES	24,000	907.40	10,010.50	0.00	13,989.50	41.71
001-907-103-01 SYC BUS DRIVERS	1,000	0.00	375.00	0.00	625.00	37.50
001-907-104-00 FICA TAX	13,500	893.10	3,740.10	0.00	9,759.90	27.70
001-907-105-00 GROUP INSURANCE	27,950	1,111.00	7,665.80	0.00	20,284.20	27.43
001-907-106-00 GROUP RETIREMENT	10,600	827.01	2,395.34	0.00	8,204.66	22.60
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	227,050	14,507.48	62,693.90	0.00	164,356.10	27.61

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	250.70	967.50	0.00	2,632.50	26.88
001-907-213-00 UTILITIES	17,000	1,275.53	5,034.68	0.00	11,965.32	29.62
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	483.29	2,255.72	194.82	4,549.46	35.01
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	1,571.13	3,389.83	0.00	9,610.17	26.08
001-907-230-00 SYNC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	44,625	3,580.65	11,647.73	194.82	32,782.45	26.54
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	417.33	1,392.69	0.00	4,607.31	23.21
001-907-341-01 OPERATING EXPENSES	2,500	274.46	639.88	172.81	1,687.31	32.51
001-907-343-00 SYNC AUTO SUPPLIES	2,500	262.46	262.46	0.00	2,237.54	10.50
001-907-354-00 DRILL TEAM	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	0.00	375.00	0.00	17,625.00	2.08
001-907-357-00 TUTORING	250	0.00	0.00	0.00	250.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	500	0.00	0.00	0.00	500.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	88.37	739.51	0.00	3,760.49	16.43
001-907-361-00 AFTER SCHOOL SUPPLIES	5,000	644.88	1,061.73	0.00	3,938.27	21.23
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	1,500	184.00	588.00	0.00	912.00	39.20
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,500	104.00	520.00	0.00	980.00	34.67
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	55,250	1,975.50	5,579.27	172.81	49,497.92	10.41
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYNC CHILDRENS FESTIVAL	1,250	238.86	238.86	0.00	1,011.14	19.11
001-907-458-02 SYCC BUILDING	38,400	0.00	0.00	0.00	38,400.00	0.00
001-907-459-00 CAPITAL OUTLAY	34,500	0.00	43,399.00	0.00	(8,899.00)	125.79
001-907-477-00 SYNC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	74,150	238.86	43,637.86	0.00	30,512.14	58.85
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

10-07-2021 10:53 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL STOCKERT YOUTH CENTER						
	401,075	20,302.49	123,558.76	367.63	277,148.61	30.90
CONVENTION CENTER =====						
CAPITAL OUTLAY						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	10,053.00	0.00	30,197.00	24.98
TOTAL CAPITAL OUTLAY	40,250	3,351.00	10,053.00	0.00	30,197.00	24.98
TOTAL CONVENTION CENTER						
	40,250	3,351.00	10,053.00	0.00	30,197.00	24.98
HISTORIC LANDMARKS =====						
CONTRACTUAL SERVICES						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL HISTORIC LANDMARKS						
	0	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY =====						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	24,000	1,346.72	5,184.31	0.00	18,815.69	21.60
001-976-216-00 SAFETY COMPLEX MAINT	16,000	161.09	353.04	0.00	15,646.96	2.21
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	602.21	1,212.46	0.00	7,787.54	13.47
TOTAL CONTRACTUAL SERVICES	49,000	2,110.02	6,749.81	0.00	42,250.19	13.78
CAPITAL OUTLAY						
001-976-459-35 FEMA GRANT#2 GENERATOR EX	0	0.00	28,173.60	0.00	(28,173.60)	0.00
001-976-459-36 FEMA GRANT#1 GENERATOR EX	0	0.00	0.00	0.00	0.00	0.00
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	28,173.60	0.00	(28,173.60)	0.00
TOTAL PUBLIC SAFETY						
	49,000	2,110.02	34,923.41	0.00	14,076.59	71.27
TOTAL EXPENDITURES						
	6,018,151	348,048.07	1,249,032.67	139,258.75	4,629,859.58	23.07
REVENUE OVER/(UNDER) EXPENDITURES						
	(1,306,045)	240,849.51	92,318.03	(139,258.75)	(1,259,104.28)	3.59

F.4 Approval Resolution 2021-09 Budget Revision #2 General Fund FY 2021/22 - Amby explained the reasons for the 2021-09 Budget Revision #2 General Fund FY 2021/22.

General Fund Budget Revision2 10-7-21		original budget	adjustment	proposed budget	
Expenses					
001-409-223-00	Professional Services	\$ 11,000.00	\$ 10,000.00	\$ 21,000.00	\$10T JHConsult(original budget \$5T for JHConsult); \$6T CPA; \$5T lawsuit deductible
001-409-341-05	Event Expense	\$ 39,000.00	\$ 5,000.00	\$ 44,000.00	\$25T StrawFest;\$5T FestFri; \$6T Fireworks;\$3T Wamsb travel; \$5T Christmas dec;
001-410-459-00	Council Cap.Outlay	\$ -	\$ 725.00	\$ 725.00	725 sound equip jawbone
001-750-459-00	Street Dept Capitol	\$ 98,100.00	\$ 154,000.00	\$ 252,100.00	\$129TWheel Loader apprpv by CC sep2021; \$25T side by side CC apprvid advertise
001-976-459-35	FEMA GRANT#2 Generator Exp		\$ 1,052,465.00	\$ 1,052,465.00	
001-976-459-36	FEMA GRANT#1 Generator Exp		\$ 1,179,044.00	\$ 1,179,044.00	
001-907-459-00	SYCC Capitol Outlay	\$ 34,500.00	\$ 29,000.00	\$ 63,500.00	\$3900 RecDesk;\$25T bus;\$14.5 Asbestos removal;\$10T debris removal
				\$ -	
			\$ 2,430,234.00		
Revenues					
001-362-000-09	SYC Donations	\$ 2,000.00	\$ 12,000.00	\$ 14,000.00	donation from River Valley CDS used toward bus purchase apprvd by CC 8-19-21
001-366-000-35	FEMA Generator Grant #2		\$ 1,052,465.00	\$ 1,052,465.00	Grants approved in previous yrs. Should have all expensed this year. Grant 1
001-366-000-36	FEMA Generator Grant #1		\$ 1,179,044.00	\$ 1,179,044.00	Grant 1 is for sewer plant, raw water intake, Public Safety Complex generators
					Grant 2 is for 16 sewer sites ie:booster stations& water plant generator
001-369-000-02	Contribution From SalesTax	\$ 1,361,566.00	\$ 186,725.00	\$ 1,548,291.00	
			\$ 2,430,234.00		

LGSD BR (Ver. 2020)

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5114
Fax: 304-340-5090
Email: lgs@wvsao.gov

Person To Contact Regarding Request:

Name: Amberle Jenkins
Phone: 304-472-1651
Fax: 304-472-0934
Email: amby.jenkins@buckhannonwv.org

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

City of Buckhannon
GOVERNMENT ENTITY

70 E Main St
STREET OR PO BOX

Buckhannon 26201
CITY ZIP CODE

CONTROL NUMBER

Fiscal Year Ending 06/30/2022

Fund: 1

Revision Number: 2

Pages: 1 of 1

Municipality

Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
362	Charges to Other Entities	136,200	12,000		148,200
366	State Government Grants	72,000	2,231,509		2,303,509
369	Contributions from other Funds - Must Provide Explanation below	1,361,366	186,725		1,548,091
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

2,430,234

Explanation for Account # 378, Municipal Specific:
Explanation for Account # 369, Contributions from Other Funds:

From Sales Tax for Equipment,event,study

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
409	Mayor's Office	235,250	15,000		250,250
410	City Council	28,940	725		29,665
750	Streets and Highways	1,754,913	154,000		1,908,913
976	Public Safety		2,231,509		2,231,509
907	Youth Program	401,075	29,000		430,075
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

2,430,234

APPROVED BY THE STATE AUDITOR

BY: Deputy State Auditor, Local Government Services Division Date _____

AUTHORIZED SIGNATURE
OF ENTITY

APPROVAL
DATE

F.2 CPWB Recommendation Funding of \$5,000.00 for Holiday Decorations - The Mayor explained the reason for this request and that the CPWB had recommended that the Council approve this request.

F.3 Christmas Downtown Theme “Old Fashioned Christmas - The Mayor explained the reason for this request and that BURMA was also in favor of this idea.

Motion to approve the CPWB recommendation of funding of up to \$5,000.00 for new holiday decorations was made by Rylands/Bucklew. Motion carried

Motion to approve the Christmas Downtown Theme “Old Fashioned Christmas was made by Sanders/Lewis-Sines. Motion carried

Motion to approve the Resolution 2021-09 Budget Revision #2 General Fund FY 2021/22 as presented by Amby Jenkins was made by Rylands/Reger. Motion carried.

A roll call vote was required as well:
Lewis-Sines - Yes Rylands - Yes
Bucklew - Yes Sanders - Yes
Reger - Yes Skinner - Yes

Motion carried.

Amby Jenkins is recommending CPA Jeremy Drennen be selected to perform the City’s External Financial Statement for FY ending 06/30/2021. (See F.13)

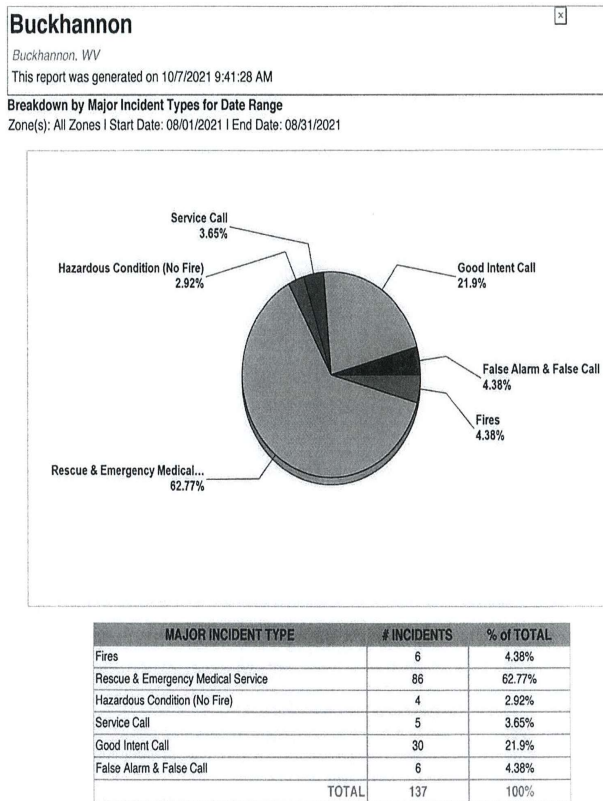
Motion to approve CPA Jeremy Drennen to perform the External Financial Statement for FY Ending 06/30/2021 was made by Rylands/Bucklew. Motion carried.

C.3 Fire Chief- JB Kimble - The Chief appreciated all the good words expressed by so many people and for the support provided by the many colleagues who also are with the City; the citizens and the many first responders from within the county and the surrounding areas. He is proud of the efforts put forward by his firefighters and feels very blessed for their dedication. He went on to provide his normal report to council.

After the Chief’s report, there was a discussion with the Council Members regarding the various nuances of the October 5, 2021 fire including the importance of preplanning for extreme fires such as this; plans that take into consideration the actual structures within the area; how to incorporate additional departments as they arrive on scene to assist, etc.

Buckhannon	
Buckhannon, WV	
This report was generated on 10/7/2021 9:40:26 AM	
Incident Count for Zone for Date Range	
Zone: All Zones Start Date: 08/01/2021 End Date: 08/31/2021	
ZONE	NUMBER OF CALLS
Adrian - Mutual Aid - Adrian	2
City Limits - City Limits	86
Ellamore - Mutual Aid - Ellamore	3
First Due - First Due Response Area	33
Junior - Mutual Aid- Junior	1
Philippi - Mutual Aid - Philippi	1
Warren Dist. - Mutual Aid - Warren District	8
Weston - Mutual Aid - Weston	3
TOTAL:	137

Buckhannon	
Buckhannon, WV	
This report was generated on 10/7/2021 9:40:51 AM	
Incident Count for Zone for Date Range	
Zone: All Zones Start Date: 01/01/2021 End Date: 12/31/2021	
ZONE	NUMBER OF CALLS
Adrian - Mutual Aid - Adrian	25
Banks Dist. - Mutual Aid - Banks District	1
Belington - Mutual Aid - Belington	5
City Limits - City Limits	626
Ellamore - Mutual Aid - Ellamore	19
First Due - First Due Response Area	228
Junior - Mutual Aid- Junior	1
Philippi - Mutual Aid - Philippi	2
Warren Dist. - Mutual Aid - Warren District	40
Wash. Dist. - Mutual Aid - Washington District	12
Weston - Mutual Aid - Weston	14
TOTAL:	973



MISTRAS

Asset Protection Solutions

Services Division

ACCREDITED

ISO 17020:2012

CERTIFICATION OF INSPECTION

AERIAL LIFT DEVICE

Certification Number: BL2042-40978424

Owner: Buckhannon Fire Department

Address: 22 South Florida Street, Buckhannon, WV.

Type of Unit: Sutphen Corporation

Year: 2007

Serial Number: HS 4255

Owner's ID Number: Truck 11

Boom Type: SPH 100 Telescopic Platform

I certify that on, September 15, 2021 the above described device was inspected and tested in reference to NFPA 1911 to include the 5 year Non-Destructive Testing.

Complete test results are recorded in the Mistras Group Inc. Aerial Lift Device inspection report number BL2042-40978424.

The effectiveness of such certification shall in no event exceed one-year from the above date.

Inspector: A. Loft

Company Official:

1480 James Parkway | Heath, OH 43046 | Phone: (800) 334-8200

F.11 Discussion/Possible Vote Acceptance of Antique Fire Truck from the Estate of Harold Berthey – This was moved to the table for discussion and or action while the Chief was still addressing Council. Mayor Skinner explained the gift being offered is from the Estate of Harold Berthey. Chief Kimble assisted with the explanation that is an antique Fire Truck from his collection.

Motion to authorize the acceptance of an antique Fire Truck from the Estate of Harold Berthey provided that the gift is free and clear of all encumbrances was made by Rylands/Bucklew. Motion carried.

C.4 City Attorney - Tom O'Neill – Mr. O'Neill did not have a formal report for Council at this time.

D. Correspondence & Information – The Mayor reviewed the following with Council:

D.1 Stockert Youth & Community Center-Notice Accepting Application for Activities Coordinator/Administrative Position

CITY OF BUCKHANNON STOCKERT YOUTH & COMMUNITY CENTER ACCEPTING APPLICATIONS:

The City of Buckhannon is accepting applications to fill one activities coordinator/administrative full-time position at the Stockert Youth and Community Center. This position includes retirement and health benefits. Candidates that are considered for the position will be subject to background check, drug test, and physical exam.

Applications and a complete job description may be obtained at City Hall, 70 E Main St, Buckhannon WV, Mon-Fri 8:30 am to 4:30 pm, or call 304-472-1651 for information. The deadline for applications with resume is October 8, 2021 at 4:30 pm. The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons, and employs without regard to any individual’s creed, race, color, ethnicity, national origin, religion, gender, age, handicap, familial status, or sexual orientation.

Stockert Youth and Community Center-Activities Coordinator/Administrative Position

The City of Buckhannon is accepting applications to fill one activities coordinator/administrative full-time position at the Stockert Youth and Community Center. This position includes retirement and health benefits. Candidates that are considered for the position will be subject to background check, drug test, and physical exam.

Candidates must:

- Enjoy working with school age children
- At least 21 years of age with at least a high school diploma or GED equivalent

- Capable of lifting up to 50 pounds
- Willing to adapt to a flexible work schedule

Candidates must have:

- At least one year of leadership experience in a school age program or similar setting.
- General knowledge of computers and office programs including social media marketing
- Good communication skills and ability to work with the public and multiple organizations
- Valid Driver license
- WV Stars Child Care Certificate is preferred or must be obtained upon employment

Job duties will include, but not limited to:

- Being well organized and detail oriented
- Managing daily operations of programs, staff and youth
- Planning and organization of SYCC events
- Coordinating multiple programs and groups
- Performing administrative associated duties

Applications may be obtained at City Hall, 70 E Main St, Buckhannon WV, Mon-Fri 8:30 am to 4:30 pm, or call 304-472-1651 for information. The deadline for applications with resume is October 8, 2021 at 4:30 pm. The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons, and employs without regard to any individual’s creed, race, color, ethnicity, national origin, religion, gender, age, handicap, familial status, or sexual orientation.

Stockert Youth Center position 2021

D.2 Report of Cat & Dog Activity –Upshur County Commission-August & September 2021

- Cats brought in by City Trapper
 - Cats brought in by Animal Control Officer
 - Cats brought in by County Residents
- Dogs brought by Animal Control Officer
 - Dogs brought in by County Residents

D.3 Upshur County Regional Airport –2020 West Virginia Aviation Economic Impact Study

W22

UPSHUR COUNTY REGIONAL AIRPORT

Upshur County Regional Airport is a general aviation (GA) facility which provides services to Upshur and Lewis counties. The airport is located at an elevation of 1,635 feet above sea level, providing a nearly fog-free airport with visibility up to 20 miles in all directions. The current facility replaced the original landing strip in 1998, which was located at the base of the hill the airport currently sits on. The original landing strip was used by the nearby West Virginia Wesleyan College as a pilot pre-flight training facility for World War II. Today, Upshur County Regional Airport is used as a regional hub for multiple daily medical flights conducted by its tenant, HealthNet Aeromedical Services. HealthNet houses a 24/7 emergency response team at the airport to quickly transport patients to nearby medical facilities, cutting down transportation time to a quarter of what it would take by ground transport. The airport also serves as a base for operations related to interstate improvement coordination, aerial sawing, and rabies population control methods across the region.

Medical Transport/ Evacuation

Sightseeing

Corporate/ Business Activity

Aerial Inspections

Police/Law Enforcement

City: Buckhannon
(W22 is approximately 2 miles west)

County: Upshur

Tourism Region: Mountain Lakes

Ownership: Public

Primary Runway 11/29: 4,201' x 75'

AIRPORT CLASSIFICATION

Upshur County Regional Airport is one of 17 GA facilities in West Virginia's aviation system. GA airports serve as integral gateways to communities across the state and accommodate activities such as emergency medical operations, business and recreational operations, mail and cargo transportation, remote access, and many more emergency medical services, civil air patrol, and land surveying. The airport is classified by the Federal Aviation Administration (FAA) as a Nonprimary – Unclassified airport and is eligible for federal aviation funding through the Airport Improvement Program (AIP).

AVIATION'S ECONOMIC IMPACT

The 2020 West Virginia Aviation Economic Impact Study (WV AEIS) was conducted using 2019 data to quantify the economic contributions of West Virginia's airport system to the state's economy. The 24 publicly owned airports in the state support the transportation of people, goods, and services to, from, and within the Mountain State. This generates quantitative economic value in the form of jobs, payroll, value added, and business revenues, but airports also enhance the quality of life for West Virginians by supporting air ambulance operations, remote access and evacuation, just-in-time deliveries of freight, aerial firefighting, aviation career opportunities, and much more.

Economic benefits are generated by on-airport activities including employment (e.g., airport administration and tenants) and capital improvements (e.g., construction). Economic impacts are also generated off-airport when money is spent by out-of-state visitors traveling to West Virginia via the state's seven commercial service airports and 17 GA airports, and when air cargo transported via the state's airports supports the operation of off-airport businesses.

This initial economic activity, known as direct impacts, generates additional impacts as money flows through the economy. These "multiplier" effects result when a portion of direct business revenues are used to purchase goods and services in West Virginia (called supplier sales) and payroll is re-spent within the state (called income re-spending). In addition, direct impacts for on-airport activities and visitor spending also generate \$75.5 million in tax impacts annually.

Economic Impact Indicators

- Jobs:** The number of employed people
- Payroll:** The sum of compensation to workers (salaries, wages, and benefit and proprietor income)
- Value Added:** The value contributed to a product or service provided by a firm or group of firms. Value added is an aviation contribution to West Virginia's Gross State Product (GSP)
- Business Revenues:** An airport's total aviation-supported output including the sum of business sales and budget expenditures

Statewide Economic Impacts

Direct Impacts	Multiplier Impacts	Total Impacts
On-Airport Activity \$1.04 billion	Supplier Sales \$158.99 million	Jobs: 10,729
Visitor Spending \$38.16 million	Income Re-spending \$303.20 million	Payroll: \$550.11 million
Air Cargo \$17.35 million		Value Added: \$816.49 million
		Business Revenues: \$1.63 billion

Upshur County Regional Airport's Economic Impacts

	Jobs	Payroll	Value Added	Business Revenues
On-Airport Activity	25	\$1,887,000	\$2,512,000	\$5,024,000
Visitor Spending	2	\$52,000	\$83,000	\$173,000
Total Direct Impacts	27	\$1,939,000	\$2,595,000	\$5,198,000
Supplier Sales	8	\$363,000	\$628,000	\$1,305,000
Income Re-spending	12	\$459,000	\$686,000	\$1,509,000
Total Multiplier Impacts	20	\$842,000	\$1,314,000	\$2,815,000
Total	48	\$2,781,000	\$3,908,000	\$8,012,000

Notes: Totals may not add due to rounding. Metrics (jobs, payroll, value added, and business revenues) represent various components of an airport's economic impact and are not additive. Sources: WV AEIS Airport Manager Survey, Airport Tenant Survey, Transient GA Pilot & Passenger Survey, 2020; FAA 5010 Airport Master Record, FAA Terminal Area Forecast, Airline Data, Inc., 2016; Longwoods International, 2016; Calculations by EBP-US using IMPLAN V3 2018, 2021.

D.4 Ethics Newsletter by the WV Ethics Commission –October 2021

Agency cell phone use The Ethics Commission held that an agency may not allow its employees to use, for free, their agency-provided cell phone as their personal cell phone device and plan. Incidental and de minimis personal use of an agency cell phone which does not result in an additional cost to the agency is still okay. Exception -- an agency may allow its employees to use their agency-provided cellular phone and plan as their personal cell phone if the employees pay a reasonable fee to the agency for the personal use and do not use it for commercial or political campaign purposes. A.O. 2021-15 Blast from the Past Agency employees and officials may not use their agency's Sam's Club card or similar shopping club memberships for personal purchases- even if the agency does not incur any additional costs. A.O. 2010-18

Advisory Opinions-Website Advisory Opinion 2021-20 Nepotism A sheriff's son may be employed as the director of courthouse security if the sheriff's chief deputy is responsible for hiring for this position and supervising the son. Advisory Opinion 2021-19 Town employee who works at the welcome desk at town hall may not have on her desk a cup that has a campaign slogan for a former candidate for federal office visible to the public. Advisory Opinion 2021-17 City employees are prohibited from accepting tips from members of the public when the employees are being fully compensated by the City. To accept additional compensation, including tips, would result in prohibited extra compensation. Advisory Opinion 2021-16 The Ethics Act prohibits a board of education member or employee from using board of education facilities on terms and conditions that are not available to the public. New Advisory Opinions Since its creation in 1989, the Ethics Commission has issued hundreds of advisory opinions. Advisory opinions about the Ethics Act that were issued since 2005 may be viewed here. Older opinions are available upon request. You can also find opinions by the Commission and its Committees on our website about the following: • W. Va. Code § 61-10-15 (relating to county officials' prohibited interests in contracts) • W. Va. Code § 18-5-1a (relating to eligibility to serve on county boards of education and whether BOE members may hold certain other public positions). • The Open Governmental Meetings Act, and • The Standards of Conduct for State Administrative Law Judges Only persons subject to the relevant statute may request an advisory opinion. The identity of the requester, except for Open Meetings Act opinions, will not be disclosed in the opinion

D.5 Mayoral Proclamation Christian Heritage Week in WV Proclaimed by Governor Jim Justice November 21-27, 2021

Mayoral Proclamation

in harmony with
Christian Heritage Week in West Virginia
November 21-27, 2021
as proclaimed by
Governor Jim Justice

WHEREAS, Thanksgiving week marks the thirtieth consecutive *Christian Heritage Week in West Virginia*; thus continuing a tradition of annual proclamations beginning with Governor Gaston Caperton in 1992 thru 1996 and continued by Governor Cecil Underwood from 1997 thru 2000, Governor Bob Wise from 2001 thru 2004, Governor Joe Manchin from 2005 thru 2010, Governor Earl Ray Tomblin from 2011 thru 2016 and Governor Jim Justice in 2017 thru 2021; and,


WHEREAS, 229 mayors from 139 cities, towns and villages throughout the State of West Virginia have proclaimed *Christian Heritage Week* since 2001; and,

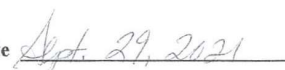
WHEREAS, local churches are encouraged to participate with relevant Sunday School lessons, sermons, patriotic song services, youth programs and prayer meetings.

NOW, THEREFORE, Let it be Known that November 21-27, 2021, Thanksgiving week, is hereby proclaimed as:

Christian Heritage Week *in the* **City of Buckhannon, West Virginia**

and I invite all citizens to join me in this observance each in their own way.

by 
Mayor

date 

D.6 U.S. Army Corps of Engineers Buckhannon River Routine Inspection Report & Final Determination Letters



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
PITTSBURGH DISTRICT, CORPS OF ENGINEERS
WILLIAM S. MOORHEAD FEDERAL BUILDING
1000 LIBERTY AVENUE
PITTSBURGH, PA 15222-4186

RECEIVED SEP 13 2021

September 7, 2021

Dam and Levee Safety Section

City of Buckhannon
Attn: James S. Hollen, III, P.E. – City Engineer
70 East Main Street
Buckhannon, West Virginia 26201

Dear Mr. Hollen:

On June 16, 2021, the U.S. Army Corps of Engineers Pittsburgh District, along with representatives from the City of Buckhannon, performed a routine inspection of the Buckhannon, WV Federal Local Protection Project (Project) along the Buckhannon River. The enclosed inspection report provides a condition rating for each of the Project's features, as well as an overall project rating. The City of Buckhannon, who as the local sponsor is responsible for operation and maintenance of the Project, should review the inspection report and include all identified maintenance and repair items on their maintenance schedule.

As a result of the June 16th inspection, the Project is rated **minimally acceptable**. The Project will remain active in the Public Law 84-99 Rehabilitation Program and will remain eligible for Federal rehabilitation assistance. It is recommended that the City of Buckhannon continue its efforts and look into grant programs in order to remediate any outstanding issues at the Project.

If you have any questions, require additional information, or would like technical assistance with this matter, please contact Kevin Cass at the address above, by telephone at (412) 395-7562, or by email at kevin.r.cass@usace.army.mil.

Sincerely,

Digitally signed by
JONES.MARK.C.1095244889 JONES.MARK.C.1095244889
Date: 2021.09.08 16:34:22 -04'00'

Mark Jones, PE, PMP
Chief, Engineering and Construction Division

D.7 Notice Advertisement for Bids-Construction Utility Vehicle for Street Department.

City of Buckhannon Advertisement for Bids Construction Utility Vehicle

The City of Buckhannon Street Department will be accepting sealed bids for (1) New 4X4 Construction Utility Vehicle. Bids will be received until Wednesday, October 20, 2021, at 1:00 PM. Bid specifications may be obtained at Buckhannon City Hall (Mon.-Fri. 8:30am to 4:30pm). All bids must be placed in a sealed envelope and clearly marked as "Sealed Bid for UTV". Bids may be mailed to:

City of Buckhannon
"Sealed Bid UTV"
70 East Main St.
Buckhannon, WV 26201

All bids shall include delivery to City of Buckhannon. The City of Buckhannon reserves the right to reject any and all bids.

Run Record Delta 10/7/21, 10/14/21

E. Consent Agenda

E.1 Approval of Minutes- Regular Meeting Regular Meeting 09/16/21

E.2 Approval of Building and Wiring Permits

Permit Number	Submitted By and Location	Contractor	Description of Work to be Performed	Building Value	Electrical Code	Total Electrical Fees Paid	Total Building Fees Paid	Zoning	Asbestos	Flood Zone	Elev. Certificate	Non Conversion Use	Historic District
75264	Jacob Hinzman 149 Randolph St	Self	Fence 6' Hgt	\$999.00			\$10.00	X					
75265	Richard Norman 179 Randolph St	Self	Repair Porch Steps	\$200.00			\$10.00						
75266	John Hinchman 44 N Florida St	Self	Fence 5' Hgt & Inside Remodel	\$4,000.00			\$44.00	X					
75267	Debra Harrison 22 Marion St	Neels Fence	Fence 6' Hgt Rear Yard Fence 4' Hgt Front/Side	\$11,835.00			\$130.19	X					
75268	Stephanie Rockwell 75 S Florida St	Worry Free Electric	Electrical Upgrade	\$3,000.00	B2	\$100.00							X
75269	Roy Dean 167 Camden Ave	Self	Front Porch Extension 11'x6'	\$600.00			\$10.00	X					
75270	Stone Tower Brews 5 E Main St	Appalachian Air	Replacement Roof Top HVAC System	\$9,407.00			\$89.37						X
75271	City of Buckhannon 15 Madison St	Self	Razing Structure & Concrete Removal				\$n/c		X				X
75272	Steve Posey 31 Marion St	Self	Gutterwork	\$1,000.00			\$15.00						
75273	Steven Atkins 16 Reger Ave	Final Grade Excavation Services	Repair & Stabilize Existing Retaining Wall	\$10,000.00			\$110.00						
75274	Richard Paugh 43 Meade St	Richard Paugh	Electrical Upgrade	\$600.00	B2	\$100.00							X
75275	Klie Law Offices 21 E Main St	The Sign Guy	Signage (2)	\$4,785.00			\$45.46	X					X
75276	WVWC 59 College Ave	Appalachian Renewable Power	WVWC Solar Array Project & Fencing	\$397,800.00	A	\$397.80	\$2,187.90	X		X	X		
75277	Janice Lantz 13 Gate St	Self	Re-Roof Metal over Shingle	\$3,500.00			\$38.50						
75278	Sonja Flint 7 Reger Ave	Twisted Wire Ed Ware	Replacement Meter Box	\$1,100.00	B2	\$100.00							
75279	City of Buckhannon Smithfield St	Cooper Asphalt Sherrad LLC	Smithfield Street Paving Project	\$55,860.42			\$n/c						X
75280	City of Buckhannon City Streets	Cooper Asphalt Sherrad LLC	Street Paving Project Gum, W Lincoln, Lincoln Way, Lightburn, Latham, Second Sts	\$55,800.00			\$n/c						X
75281	Ray Sines 9 Academy St	Hulls Contacting	Paving Existing Driveway	\$5,000.00			\$55.00						
75282	Matt Bohman 154 Pocahontas St	Self	Inside Flooring Replace Floor & Railing on Existing Porch	\$4,000.00			\$44.00						
75283	WVWC 16 Camden Ave	Self	New Electrical Service to Warehouse	\$500.00	A	\$100.00							
75284	Stephen Jeran 61 S Kanawha St	First Class Construction	Replacement ADA Ramp				\$n/c	X					X
75285	Seth Hoffman 111 Randolph St	Self	Replace Private Sidewalk	\$200.00			\$10.00						
75286	Joanna Webb 32 S Florida St	Self	In Home Occupation 3 Little Buds				\$n/c	X					X
75287	Delmar Light 67A Coleman Place	Twisted Wire Ed Ware	New Meter	\$100.00	A	\$100.00							
75288	Bruce Bennett 10 Fourth St	Self	Razing Structure & Outbuilding				\$20.00		X				
75289	Joanna Webb 32 S Florida St	WV Home Pro LLC Jerry Cochran	Repair Existing Retaining Wall into Basement	\$500.00			\$10.00						X
TOTAL				\$570,786.42		\$897.80	\$2,829.42						

E.3 Approval of Payment of the Bills

OCTOBER 7, 2021 GENERAL FUND PAYMENT OF BILLS

\$5,000.00 – CREATE BUCKHANNON – FY 2021-22 BUDGET

\$1,902.69 - AXON ENTERPRISE – TASERS & HOLSTER

\$2,503.76 – BRUFFEY TRUCKING – MIXING CONCRETE

\$1,800.00 - A&A SAFETY – PAINT FOR CURBS

\$37,106.00 – AMERIGLIDE INC – CHAIR LIFT FOR THEATRE

\$1,767.75 – CENTRAL SUPPLY – 10YDS CONCRETE SPRING STREET SIDEWALKS

Vendor	Amount	Account #	Description
10-42 TACTICAL LLC	\$ 97.50	001-700-345-00	TIE CLIP; BPD INSIGNIA; NAME TAG; SERVING SINCE TA
AYERS, PAUL II	\$ 75.00	001-907-356-00	SYCC BASKET BALL REFEREE 9/4/2021
CARTER, LARRY	\$ 136.00	001-907-363-00	KARATE INSTRUCTOR SEP 2021
CENTRAL SUPPLY CO	\$ 1,767.75	001-750-458-05	10 YDS CONCRETE FOR SPRING ST SIDEWALKS
KIMBLE, ROBERT	\$ 75.00	001-907-356-00	SYCC BASKET BALL REFEREE 9/4/2021
LEXIS NEXIS	\$ 523.11	001-409-341-00	WV CODE 2021 RVOLS 5A, 6 & 6A
LOWE'S	\$ 25.24	001-750-341-00	CAULKING GUNS
NAPA	\$ 138.26	001-750-343-00	WIPER BLADES, AIR & OIL FILTERS FOR S-6
PETONICK, COLLIN	\$ 75.00	001-907-356-00	SYCC BASKET BALL REFEREE 9/4/2021
RITE-WAY HEATING & PLUMBING	\$ 181.15	001-907-216-00	LIGHT BULB & BALLAST; SEAL FOR TOILET
RITE-WAY HEATING & PLUMBING	\$ 3.29	001-907-216-00	SEAL FOR TOILET
SMALL, APRIL	\$ 96.00	001-907-368-01	KICKBOXING INSTRUCTOR SEP 2021
SOUTHERN STATES	\$ 217.98	001-750-458-08	GRASS SEED GATEWAY WEST
STERICYCLE	\$ 78.84	001-700-341-00	HAZMAT PICK UP OCT-DEC 2021
UPSHUR ULTRA POWER BATTERIES, INC	\$ 189.95	001-706-343-00	ROAD CALL, REPLACED MAXI BRAKE ENGINE 2
VJG ASSOCIATES	\$ 668.89	001-750-341-00	CUPS, SPOONS, FORKS & GLOVES
WALMART	\$ 0.08	001-907-360-00	BALANCE DUE ON INVOICE # 01250

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DISBURSEMENT 9-16-21 TO 10-05-21

PAGE: 1

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	OFFICESUPPLY.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-OFFICE SUPPLIES	84.29
	GATES SUPPLY	409-341-00	MAYOR'S SUPPLIES & M	BLACK INK FOR PLOTTER	42.27
	PITNEY BOWES INC	409-218-00	MAYOR'S POSTAGE	SEP 21 PERMIT PSTG & OVERA	830.26
	WV MUNICIPAL LEAGUE	409-226-00	MAYOR'S INSURANCE &	GF 3RD QTR UNEMPLOYMENT	5.25
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	67.95
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	71.84
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	20.01
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	AUGUST 2021 AA FEES	215.97
	CREATE BUCKHANNON	409-341-05	EVENT/FIREWORK EXPEN	FY 2021-22 BUDGET	5,000.00
	TOSHIBA FINANCIAL SERVICES	409-341-00	MAYOR'S SUPPLIES & M	CITY HALL COPIER LEASE	144.01
	US CELLULAR	409-211-00	MAYOR'S TELEPHONE	642-1651 613-0113 0002	60.29
		409-211-00	MAYOR'S TELEPHONE	PCRD-PHN CASE SCR N PROTECT	20.00
	BADZIK PRINTING SERVICE, INC	409-341-00	MAYOR'S SUPPLIES & M	UTILITY BILLS W/ SCORE	628.60
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	95.40
		409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	43.03
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	22.32
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	10.06

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DISBURSEMENT 9-16-21 TO 10-05-21

PAGE: 2

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-WOOD NAME PLATE HOLDE	40.83
	PAYFLEX	409-105-00	MAYOR'S INSURANCE	GF SEPT AA FEES	6.50
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	304-704-8355 PARKING ENFOR	52.72
	THE WEST VIRGINIA STATE BAR	409-341-00	MAYOR'S SUPPLIES & M	TOM O'NEIL MEMBERSHIP RENE	250.00
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	67.89
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.17
	**PAYROLL EXPENSES			9/16/2021 - 10/05/2021	2,255.99
				TOTAL:	10,059.65
COUNCIL	WESTFIELD INSURANCE	410-226-00	COUNCIL INSURANCE (P	4-1-21 TO 4-1-22 QTRLY PLA	1,360.70
	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	20.00
		410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	3.90
	UPSHUR COUNTY COMMISSION	410-460-00	CAT CONTROL EXPENSE	3 CATS CAUGHT IN AUGUST 20	30.00
		410-460-00	CAT CONTROL EXPENSE	2 CATS CAUGHT IN JULY 2021	20.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	TRAVELERS INSURANCE	410-226-00	COUNCIL INSURANCE (P	INS PREM AUTO LIAB JUL 202	306.47
	**PAYROLL EXPENSES			9/16/2021 - 10/05/2021	1,000.00
				TOTAL:	2,817.57
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	19.21
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			9/16/2021 - 10/05/2021	500.00
				TOTAL:	557.46
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.32
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.32
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	PAYFLEX	413-105-00	TREASURER'S GROUP IN	GF SEPT AA FEES	3.25
	**PAYROLL EXPENSES			9/16/2021 - 10/05/2021	626.36
				TOTAL:	740.17
COURT	WV MUNICIPAL LEAGUE	416-226-00	POLICE JUDGE INS BON	GF 3RD QTR UNEMPLOYMENT	32.81
	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			9/16/2021 - 10/05/2021	625.00
				TOTAL:	705.62
CITY ATTORNEY	WV PUBLIC EMPLOYEES RETIREME	417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	249.06
		417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	279.32
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	154.42
		417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	173.18
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	36.11
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	40.50
	**PAYROLL EXPENSES			9/16/2021 - 10/05/2021	5,283.86
				TOTAL:	6,216.45
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	77.52
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	77.52
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	48.53

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	48.53
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	11.35
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	11.35
				9/16/2021 - 10/05/2021	1,550.47
				TOTAL:	1,825.27
HOUSING	SHERIFF OF UPSHUR COUNTY	436-354-00	HOUSING ENFORCEMENT	15 CLEVELAND AVE TAXES	1,415.22
				TOTAL:	1,415.22
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	143.02
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	143.02
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	88.67
		437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	88.67
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.74
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.74
	PAYFLEX	437-105-00	ZONING HEALTH INS	GF SEPT AA FEES	3.25
	**PAYROLL EXPENSES			9/16/2021 - 10/05/2021	2,860.30
				TOTAL:	3,368.41
DATA PROCESSING	COMMUNITY BANK	439-459-00	DATA PROCESSING CAPI	OCT 2021 COMPUTER SERV PYM	385.84
				TOTAL:	385.84
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	1,243.89
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	SEP PEST CONTROL CITY HALL	31.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	124.53
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	123.39
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	76.30
		440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	77.01
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	17.84
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	18.01
	PAYFLEX	440-105-00	CITY HALL JANITOR IN	GF SEPT AA FEES	3.25
	**PAYROLL EXPENSES			9/16/2021 - 10/05/2021	2,502.10
				TOTAL:	4,217.32
POLICE	AXON ENTERPRISE, INC.	700-459-00	POLICE DEPT. NEW EQU	PCRD-2 TASERS HOLSTER MAGA	1,902.69
	WATCH GUARD VIDEO	700-459-00	POLICE DEPT. NEW EQU	DIGITAL STRGE JUN 21	60.39
		700-459-00	POLICE DEPT. NEW EQU	DIGITAL STRGE JUL 21	74.82
	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU	AUG 2021 CAR WASHES	30.00
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,885.21
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,746.09
	STATE TREASURER CVR LET RJ	700-341-04	CVR-LET-RJ FEES EXPE	SEPT 2021 COURT FEES	833.00
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	640.82
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	557.74
	COMMISSION ON ACCREDITATION	700-341-00	POLICE DEPT. MAT & S	PCRD-DECALS INDOOR OUTDOOR	157.65
	US CELLULAR	700-211-00	POLICE DEPT. TELEPHO	940-1797 642-5723	375.31
	WV DIV OF MOTOR VEHICLES	700-341-00	POLICE DEPT. MAT & S	DRIVER LICENSE CHECK FOR V	37.50
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,609.45
		700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,478.68
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	376.40
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	345.84
	AMAZON.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-SURGE PROTECTOR	24.88
		700-341-00	POLICE DEPT. MAT & S	PCRD-LED LIGHTS	59.78
		700-341-00	POLICE DEPT. MAT & S	PCRD-INDOOR FLAG POLE	129.88
	PAYFLEX	700-105-00	POLICE DEPT. GROUP I	GF SEPT AA FEES	32.50

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES	700-343-00	POLICE DEPT. AUTO SU	PCRD-FLAT REPAIR CAR 2	15.50
		700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	100.90
		700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	146.83
		700-226-00	POLICE DEPT. INSURAN	INS PREM AUTO LIAB JUL 202	1,848.05
				9/16/2021 - 10/05/2021	50,673.32
				TOTAL:	65,143.23
FIRE	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. CAPITAL O	OCT 2021 FIRE TRK PYMT	3,678.20
	FLOYD SIGN CO	706-341-00	FIRE DEPT. MATERIAL	15" "O" FOR SIGN ON BLDG	184.00
	AUTO ZONE	706-343-00	FIRE DEPT. AUTO SUPP	FUSES; CIRCUIT TESTER	21.12
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	757.45
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	725.60
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	688.85
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	594.98
	MY BUCKHANNON	706-341-00	FIRE DEPT. MATERIAL	AD FOR PROB FIREFIGHTER	150.00
	ST JOSEPH HOSPITAL OF BUCKHA	706-341-00	FIRE DEPT. MATERIAL	MEDICAL/SURGICAL SUPPLIES	35.17
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	968.36
		706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	989.30
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	226.48
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	231.36
	AMAZON.COM	706-341-00	FIRE DEPT. MATERIAL	PCRD-ALL WEATHER WV FLAGS	49.00
	PAYFLEX	706-105-00	FIRE DEPT. GROUP INS	GF SEPT AA FEES	22.75
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	304-940-4727 ENG 1 CELL	71.54
	RADIANT PARTS LLC	706-216-00	FIRE DEPT. MAINTENAN	PCRD-HEATER FURNACE FILTER	326.87
	FIRE-DEX GW, LLC DBA GEAR W	706-341-00	FIRE DEPT. MATERIAL	STITCH & PATCH REPAIR	168.37
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	87.47
	TRAVELERS INSURANCE	706-226-00	FIRE DEPT. INSURANCE	INS PREM AUTO LIAB JUL 202	410.73
	**PAYROLL EXPENSES			9/16/2021 - 10/05/2021	31,694.60
				TOTAL:	42,082.20
STREET	BUCKHANNON UTIL BOARDS	750-341-00	STREET DEPT. MAT & S	STREET DEPT WASTE SEP 2021	318.79
	MON POWER	750-213-00	STREET DEPT. UTILITI	110084762464 20 FACTORY ST	24.95
		750-213-00	STREET DEPT. UTILITI	110148096107 15 MADISON ST	64.32
	RITE-WAY HEATING & PLUMBING	750-458-05	STREET DEPT PROJECTS	3" PIPE & FTINGS KANAWHA	196.00
		750-458-05	STREET DEPT PROJECTS	3" PIPE & FTNGS KANAWHA	194.98
	WESTFIELD INSURANCE	750-226-00	STREET DEPT. INSURAN	4-1-21 TO 4-1-22 QTRLY PLA	1,140.63
	HARBOR FREIGHT TOOLS	750-341-00	STREET DEPT. MAT & S	PCRD-TRAILER LGHTS SUCTION	57.36
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	SAFETY GLASSES & BATTERIE	81.63
	BRUFFEY TRUCKING INC	750-458-05	STREET DEPT PROJECTS	3-LOADS 57'S MIXING CONCR	2,503.76
		750-458-05	STREET DEPT PROJECTS	24.31TNS SAND MIX CONCRET	802.23
	CENTRAL SUPPLY CO	750-458-05	STREET DEPT PROJECTS	SCREED KEY FOR KANAWHA ST	254.97
	STATE EQUIPMENT INC.	750-459-00	STREET DEPT. CAPITAL	POLESAW CLEANING RIVER	649.98
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	STREET OCT 21 CONCRETE TRK	2,676.74
	WV MUNICIPAL LEAGUE	750-226-00	STREET DEPT. INSURAN	GF 3RD QTR UNEMPLOYMENT	121.99
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,176.07
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,184.46
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	387.68
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	417.32
	BEST ONE COMM	750-343-00	STREET DEPT. AUTO SU	PCRD-TIRE FOR CONCRETE TRK	935.00
	US CELLULAR	750-211-00	STREET DEPT. TELEPHO	642-1601940-2024 642-4948	251.44
	WALMART STORES INC -BUCKHANN	750-341-00	STREET DEPT. MAT & S	PCRD-CLEANING SUPP PRINTER	324.38
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	STREET DEPT PEST CNTRL SEP	31.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	964.81
		750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	971.38

Mr. O'Neill then presented No. 453 Residency Requirements for Municipal Court Judge to the Council for its 1st reading.

Motion to approve Ordinance No. 453 Residency Requirements for Municipal Court Judge 1st reading was made by Sanders/Lewis-Sines. Motion carried.

ORDINANCE NO. 453 OF THE CITY OF BUCKHANNON, AN ORDINANCE AMENDING ORDINANCE NO. 242 OF THE CITY OF BUCKHANNON, PROVIDING FOR THE RESIDENCY REQUIREMENTS OF THE JUDGE OF CITY OF BUCKHANNON MUNICIPAL COURT AND MAKING CERTAIN STYLISTIC CHANGES

WHEREAS, the Council of the City of Buckhannon, by Ordinance No. 242 adopted on August 20, 1987, established certain requirements for the Judge of the Municipal Court; particularly, that the Judge of the Municipal Court, at all times during his or her service as Judge, shall be a bona fide resident of the City of Buckhannon; and,

WHEREAS, the Council of the City of Buckhannon wishes to revisit that requirement in light of the growth and integration of the greater Buckhannon-Upshur community, particularly outside of the municipal limits of the City; and,

WHEREAS, the City Council now deems it to be reasonable and appropriate, and in the best interest of the current and future operation of the City and the Municipal Court, to amend the residency requirements of the Judge thereof to permit any bona-fide resident of Upshur County, West Virginia to serve in that role; and,

WHEREAS, the purpose of this Ordinance is also to update certain language contained in Ordinance No. 242.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

a) That Article 3, Section 3-2 of Ordinance No. 242 of the City of Buckhannon is amended to read as follows:

The Judge of the Municipal Court, at the time of his or her appointment and at all times during the term of his or her office, shall be a bona fide resident of Upshur County, West Virginia. In the event that the Judge of the Municipal Court moves his or her residence from Upshur County, West Virginia during his or her term of office, then he or she shall automatically vacate the office.

b) That all other provisions of Ordinance No. 242 remain in full force and effect.

ARTICLE II - EFFECTIVE DATE: This Ordinance shall be deemed effective thirty (30) days following the second (2nd) reading, passage and adoption by the Council of the City of Buckhannon, i.e., November 20, 2021.

FIRST READING: October 7, 2021

SECOND READING, PASSAGE AND ADOPTION: October 21, 2021

Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall H. Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 453 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on October 21, 2021.

Randall H. Sanders, City Recorder

F.7 Approval Appointments FY 2021/22 for Television Cable Board 2 Vacant Seats - Tabled for a further meeting.

F.8 Approval Recommendation from Façade Committee to Approve Expenditures: Foster Marketing Group 10 N. Spring Street – As mentioned in Amby Jenkins’ earlier report, this matter will need to be tabled due to lack of information from the Façade Grant applicant.

PRESENTED TO CITY COUNCIL 10/7/2021

BUILDING FAÇADE GRANT REVIEW COMMITTEE

The following Buckhannon Façade Committee members met on October 4, 2021 at 3:30 pm to review the following application from Travis Foster.

Committee members present were Bryson VanNostrand, Amberle Jenkins and CJ Rylands.

One application was presented to the committee for review.

1. Foster’s Marketing Group, Inc. –Travis Foster-10 N. Spring Street

Details of Façade Project: To reface the front of the building consisting of the following: three new doors, new metal on the front, new window, new rock up 4ft tall under the windows, new lighting & electrical of the awning.

The Committee discussed the application but had questions about the details of the project. The applicant will need to submit drawings including details of the materials to be used in this project.

All proposed projects must be in compliance with current City Codes and the Committee will need to confirm this meets those regulations.

Mrs. Jenkins also noted that Mr. Foster currently has an outstanding balance with the Sanitary Department and would like to determine the status of that issue.

F.9 Resignation of Martha Edgell-Charles W. Gibson Library & to Name a Replacement

Motion to accept the resignation of Martha Edgell-Charles W. Gibson Library was made by Rylands/Sanders. Motion carried.

F.10 Discussion/Possible Vote Colonial Arts Center Staffing-MOU with the UCBOE- Position of Fine Arts & Culture Facilitator/Educator – Mr. O’Neill confirmed that he read the MOU and had no problems with the MOU as it is written. Mr. Rylands thought it was a great idea in that the Upshur County School BOE will hire an Art Teacher to hold classes at the Colonial Art Center. Mrs. Lewis-Sines was concerned that the MOU had a requirement that City will employ an individual to fill the position of Managing Director. Discussion took place regarding the wording by Council and Mr. O’Neill.

The Mayor recommended that Mr. O’Neill make some edits to the current MOU to send to Mrs. Lewis-Sines and Mr. Sanders with the hopes of having a new version ready to present to Council at the next meeting. All agreed with this suggestion. No further action was necessary.

F.11 Discussion/Possible Vote Acceptance of Antique Fire Truck from the Estate of Harold Berthey – Action taken earlier in the meeting.

F.12 Approval to Support Buckhannon-Upshur Chamber of Commerce Award/Recognition Virtual Event-\$1,000 Sponsorship – Action taken earlier in the meeting.

F.13 Approval CPA Jeremy Drennen to Perform the External Financial Statement for FY Ending 06/30/2021 – Action taken earlier in the meeting.

G. Comments and Announcements

- **Council Member Bucklew** - Mrs. Bucklew again commended the Buckhannon Fire Department, the business owners and our citizens with how they handled themselves during the fire of October 5, 2021.
- **Council Member Rylands** – Mr. Rylands spoke about the completed demolition of the Knights of Pythias building in preparation for the SYCC building mentioning that there was an additional piece of property that adjoins that he would like us to speak to the owner about possibly purchasing so that we can have the best option for the new Stockert building. He also reported that Create Buckhannon has entered into an agreement with Downstream Strategies to look into a grant that is available to a 501c3 for planning money for communities to profile themselves for larger grants in the future.
- **Council Member Thomas** – Absent
- **Council Member Reger** - Nothing further.
- **Council Member Lewis-Sines** – Mrs. Lewis-Sines also commended the Buckhannon Fire Department and all involved for their remarkable work during the fire of October 5, 2021.
- **City Recorder Sanders** - Mr. Sanders directed his remarks to Fire Chief Kimble and ask him to deliver a message to all the members of his department, both the paid and volunteers, on the tremendous job that they did during the fire of October 5, 2021. He commended them on the fact that they were all professional and executed their response plans flawlessly.

Main Street Fire-The Aftermath!

<https://buckhannonwv.org/main-street-fire-the-aftermath/>

October 5, 2021, BUCKHANNON, WV: The fire at 23-23B East Main Street, at the corner of Spring Street and Main Street, in Buckhannon, is out – but there is much to deal with over the next several hours, days, and weeks to come! Cleanup is underway, evaluations will take place as well as inspections by the proper authorities, and decisions for the current occupants will have to be made.

Assisting the Buckhannon Fire Department today were the Ellamore Fire Department, Elkins Fire Department, Warren District Fire Department, Adrian Volunteer Fire Department, Junior Volunteer Fire Department, Belington Fire Department, Weston Fire Department, Washington District Fire Department, Jane Lew Fire Department, and Banks District Fire Department. (Other departments may have been on the scene but these are the ones identified at this time – our thanks to all!)

Also assisting were members of the Buckhannon Water Department, the Buckhannon Police Department, the Upshur County Sheriff's Department, the Upshur County EMS, the Randolph County EMS, the Buckhannon VIPs, the Buckhannon Street Department, and City employees from various departments. Mayor Skinner was on hand throughout the entire event offering his support to the City of Buckhannon employees and volunteers, and his thanks, on behalf of the City, to all those who came from the surrounding area to assist.

With the skillful work of the firefighters, who dispersed 1 million gallons of water on the blaze, the fire was contained to the 23-23B East Main Street building, although water damage took place to the adjacent 23C Main Street building as well.

Main Street is still closed to all traffic while the cleanup takes place!

Other stories related to this subject:

<https://buckhannonwv.org/340-pm-update-on-main-street-fire-october-5-2021/>

<https://buckhannonwv.org/fire-erupts-on-main-street/>

For media inquiries, contact:

Randy Sanders
City of Buckhannon, WV
City Recorder & Information Coordinator

Press Release From BPD Fire Chief JB Kimble On Fire of October 5, 2021

<https://buckhannonwv.org/press-release-from-bpd-fire-chief-jb-kimble-on-fire-of-october-5-2021/>

**BUCKHANNON FIRE DEPARTMENT
OFFICE OF FIRE CHIEF
22 S. Florida Street
Buckhannon, WV 26201
(0) 304-472-2868
Jb.kimble@buckhannonwv.org**

PRESS RELEASE

October 8, 2021

At 14:05 hours on October 5, 2021, the Buckhannon Fire Department (BFD), along with multiple agencies from within Upshur County and the surrounding counties, were dispatched for a commercial structure fire in the area of 23 East Main Street in Buckhannon. Upon arrival we saw heavy smoke showing from a building on the corner of Main and Spring Streets. Upon completing a view of all sides of the building, the fire was upgraded to a second and then a third alarm fire. A third alarm fire is the largest response in the (BFD) dispatch policy.

Engine I arrived with a Captain, an off-duty Firefighter and a driver/operator and they immediately pulled a 2.5-inch attack line and then entered the structure to search the second and third story apartment area looking for residents still in the building. The initial crew, with the assistance of an additional crew of two, were able to locate and assist with the removal of four residents from the building.

At 14:22 hours, Truck 11 (ladder truck) was put into service giving us a bird's eye view. At that point, from the recommendation of the command, we initiated an evacuation of the building due to rapidly growing fire conditions. The interior crews and command identified three apartments that had not been searched before exiting the building. The communication of this information couldn't take place prior to withdrawal due to radio communication issues.

The decision was made to complete the search to clear the apartments via windows on the Spring Street side and on the rear of the building. Upon clearing the final apartment, the interior search crew found difficulty in exiting via the window they had entered. The crew attempted to exit via the interior stairwell but ultimately became disoriented due to the layout of the building and the extremely limited visibility. The situation went from bad to worse as one member of the crew became low on air. The other firefighter transmitted the "mayday" (firefighter in trouble) immediately. Other crews who had assisted in the operation from the exterior also tried to notify command of the urgent situation. Ultimately, the situation had a favorable outcome as the crew was able to locate a nearby window and take refuge on a roof. A ladder was moved to their location for their use. The firefighter who suffered the low air emergency was evaluated by EMS and released at the scene. The training and experience of all members involved during this point of the emergency allowed for the best outcome possible.

The following is a timeline of events during the operation. We have also included a total list of all organizations involved.

23 East Main Street Structure Fire Timeline

- 14:05 hours – First Alarm assignment Station 1, Station 2, Station 3, Station 6
- 14:07 hours – 1150 and Engine 1 arrive on scene
- 14:08 hours – Second Alarm struck
- 14:09 hours – Third Alarm struck
- 14:10 hours – Interior crews deployed 2.5 attack line to the second floor
- 14:12 hours – Truck 11 arrived on scene
- 14:22 hours – Truck 11 was up surveying
- 14:26 hours – Command requesting additional assistance to second floor

- 14:29 hours – Command requesting additional help to second floor again
- 14:33 hours – Lewis Truck 1 advising part of the structure is collapsing
- Command orders an evacuation of the building
- After evaluating the structure, command orders crews to reenter the building to search possible occupied apartments
- 14:56 hours – “Mayday” is called by an interior crew for low air and zero visibility
- Firefighting crew was removed by additional crews
- 15:18 hours – Building cleared and defensive mode is initiated
- 19:28 hours – Scene is turned over to the West Virginia State Fire Marshal

Organizations involved

Upshur County

- Buckhannon Fire Department
- Adrian Fire Department
- Ellamore Fire Department
- Warren District Fire Department
- Washington District Fire Department
- Banks District EMS
- Upshur County 911
- Upshur County EMS
- Upshur County OEM
- Upshur Health Department
- Upshur County Sheriff Department
- Buckhannon Police Department
- Numerous City Utility Departments including Parking Enforcement and Buckhannon VIPS

Lewis County

- Weston Fire Department
- Jane Lew Fire Department

Barbour County

- Belington Fire Department
- Junior Fire Department

Randolph County

- Elkins Fire Department
- Randolph County EMS

Final Remarks

- We used approximately 1.3 million gallons of water on the fire.
- Four residents were removed during operations.
- No transportable injuries were reported.
- Two fire department vehicles were damaged.
- One set of turnout gear was damaged, a ventilation saw, one 2.5 inch nozzle and 5 sections of hose were destroyed.

The Buckhannon Fire Department would like to thank all organizations that assisted in this operation. We would like to also thank all the individuals and organizations in our community that brought water, food and everything else we needed to mitigate this response in a safe manner.

H. Mayor's Comments and Announcements – Mayor Skinner spoke about the strength of the community and how he knew that the beauty of the Main Street will be back soon because that is what Buckhannon is all about. He provided a bit of the history about the building that we lost to the fire and again, commended all who were involved in the efforts.

The Mayor then called for an Executive Session per WV Code § 6-9A-4- Personnel matters.

At 8:48 PM, a motion to enter in an Executive Session was made by Rylands/Sanders. Motion carried.

At 10:08 PM, a motion to leave Executive Session was made by Rylands/Lewis-Sines. Motion carried. No decisions were made.

I. Adjournment

Motion to adjourn at 10:09PM was made by Rylands/Sanders. Motion carried.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
