

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, September 2, 2021, at 7:00pm in City Hall. The following were in attendance (GTM – GoToMeeting):

| | | |
|--|--------------------|-----------------|
| Mayor | Robbie Skinner | Absent |
| City Recorder | Randy Sanders | Present |
| Council Member | Pam Bucklew | Present |
| Council Member | Jack Reger | Present –by GTM |
| Council Member | CJ Rylands | Present |
| Council Member | David Thomas | Present |
| Council Member | Shelia Lewis-Sines | Present |
| Assistant Recorder & Director of Finance | Amberle Jenkins | Present |
| City Attorney | Tom O’Neill | Present |
| BFD | Chief JB Kimble | Present |
| Director of Public Works | Jerry Arnold | Present |
| Channel 3 | Dennis Cortes | Present |
| Channel 3 | Rodney Irvin | Present |
| MyBuckhannon.com | Katie Kuba | Present |
| MyBuckhannon.com | Beth Broschart | Present |
| Record Delta | Macie Queen | Present |

The following guests were also in attendance:Jody Light, Geraldine Henderson, Ray Sines and Laura Foulks.

To Participate in a City Council meeting participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, September 2, 2021***

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
 - A.3 Mayor’s Greetings
- B. Recognized Guests**
 - B.1 Hank Phillips, BUHS Student Council
- C. Department & Board Reports**
 - C.1 Public Works Director- Jerry Arnold
 - C.2 Finance Director- Amberle Jenkins
 - C.3 Fire Chief- JB Kimble
 - C.4 City Attorney- Tom O’Neill
- D. Correspondence & Information**
 - D.1 Official Oath of Office Council Member Shelia Lewis-Sines
 - D.2 CityPR: Shelia Lewis-Sines Sworn In As Buckhannon’s Newest City Council Member
 - D.3 CityPR: Police Department Adds Two Certified Officers To The Force
 - D.4 Notice Accepting Applications for Water Plant Operator Position Deadline Date of 09/10/21
 - D.5 Notice Accepting Applications for Maintenance/Bus Driver Position Deadline Date of 09/10/21
 - D.6 FOIA Request from Kesner & Kesner, PLLC Attorney at Law RE: Accident Report
 - D.7 FOIA Request from Key Zoning Assessments, LLC RE: Taco Bell Planning/Zoning/Development Plans
 - D.8 Notice Accepting Letters of Intent for Competitive Examination for Position of the Rank of Captain in the BFD
 - D.9 Notice of Fire Civil Service Commission Accepting Applications for Position of Probationary Firefighter
 - D.10 Letter of Verification to Buckhannon Housing Authority RE: Kelson Drive & Hinkle Drive are in the City Limits for theirFederal Inspection Requirements
 - D.11 UCBOE’s News Release: Upshur Co Schools Vision of the Future-Pubic Meeting Schedule
 - D.12 2021 State Auditor’s Training Seminar for Municipal Officials & Assistants –Registration & Schedule
 - D.13 FEMA Generator Project: Confirmation of approval of change of scope letter no. 3 budget revision no. 2
 - D.14 Fire Civil Service Commission Meeting Schedule for October 2021
- E. Consent Agenda**
 - E.1 Approval of Minutes -Regular Meeting 07/15/21, 08/03/21, 08/19/21
 - E.2 Approval of Building and Wiring Permits
 - E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote**
 - F.1 Fire Civil Service Commission Recommendation of Top 3 Candidates to Council for Consideration of Hiring & to Set Date of Interviews for Position of Probationary Firefighter
 - F.2 Fire Civil Service Commission Recommendation Approval of the Updated Fireman’s Civil Service Commission Rule And Regulations
 - F.3 Event Request Firefighter Association Bell Ceremony 20yr Memorial of 9/11 Virtual-No Public Gathering due to COVID-19
 - F.4 Approval Appointment of Council Member Shelia Lewis-Sines to the Waste Collection Board
 - F.5 Approval Addressing/Mapping Renumbering of Beech Street

F.6 Approval Purchase of a Light Equipment Utility Vehicle -Street Department
F.7 Approval Demolition of Madison Street Structure & The Associated Asbestos Inspection Fees
F.8 Approval to Renew Annual Renewal Loan for Fiori Concrete Truck
F.9 Approval Appointments FY 2021/22 for UCCVB Council Member Representative- Randall Sanders
And Television Cable Board 2 Vacant Seats
F.10 Approval Event Request BUHS Homecoming Parade 09/29/21-Closure of Main Street & Use of Jawbone Park
for Pep Rally

G. Comments and Announcements

G.1 Pamela Bucklew
G.2 C J Rylands
G.3 David Thomas
G.4 Jack Reger
G.5 Shelia Lewis-Sines
G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 08/30/2021 Next Regular Scheduled City Council Meeting Thursday, September 16, 2021

A. Call to Order – Recorder Randy Sanders called the meeting to order.

A.1 Moment of Silence-

A.2 Pledge to the Flag of the United States of America –Recorder Sanders asked all present to join him in a Moment of Silence and the Pledge to the Flag.

B. Recognized Guests

B.1 Hank Phillips, BUHS Student Council -Recorder Sanders recognized guest Hank Phillips. Hanks Phillips explained that plans have been discussed the past two weeks for the BU High School Homecoming activities. Currently plans are to close Main Street for a parade ending at Jawbone Park. Date of the event is September 29, 2021 5:00pm-6:30pm. If plans need to change due to Covid guidelines or Health Department recommendations, then the event will be held at the High School as a reverse parade drive thru.

F.10 Approval Event Request BUHS Homecoming Parade 09/29/21-Closure of Main Street & Use of Jawbone Park for Pep Rally:

Motion Rylands/Thomas to approve the request.

Council members Sanders and Bucklew commented that other recent event requests have been cancelled due to the spike in COVID infections. Council member Rylands commented that group states they will comply with any guidelines required at the time of the event and have a backup plan. Hank Phillips confirmed that there may be about 1000 people in attendance. Council members Rylands, Thomas, Sines, Bucklew voted yes, Recorder Sanders voted no, as other like events have been denied recently due to COVID. **Motion carried.**

Recorder Sanders recognized guest Laura Foulks: Ms. Foulks asked what Council's position was pertaining to health and safety? Council asked clarification of question. Ms. Foulks asked about the use of masks. Council members commented that recommended guidelines are followed otherwise it is personal choice at this time. Ms. Foulks stated that at least one member of Council has publicly commented that masks are the mark of the beast.

Ms. Foulks asked what Council's position is on minority rights. One member of Council has expressed opposition to minorities.

City Attorney O'Neill interrupted the comments to make the points that any public comment period granted by the Council is to be used by the public for making comments, not to interrogate the members of council on hot-button issues, and that members of council should not feel obligated to respond to questions inappropriately proffered during public comments.

C. Department & Board Reports

C.1 Public Works Director- Jerry Arnold- Director Arnold reported and explained the following information:

**Buckhannon City Council
Public Works Director Report
September 2, 2021**

Director:

- We have cancelled Truck Fest and I have notified the Strawberry Festival that the CPWB voted to cancel all events scheduled for September 17th & 18th at Jawbone. The SYCC Children's Festival will be discussed at the September 7, 2021 SYCC Board Meeting.

Street:

- We have started demolition of the old sidewalks on N. Spring St.
- The painting contractor continues to paint curbs as weather permits.

Sewer:

- Nothing new to report.

Water:

- Nothing new to report.

Waste:

- Nothing new to report.

Engineer:

- Vicksburg Utility Development – Updated waterline and sanitary sewer line cost estimates were provided to the developers on Friday, August 27, 2021, for their review and comment. The developers have downsized the initial phase of the development so as to development only four (4) of the 17 lots at this time.
- City Hall Roof Replacement – City Hall Roof Replacement – The Notice of Award and Notice to Proceed were issued on Friday, August 20, 2021 to Tri-State Roofing. The total amount of the project, including the two (2) additive alternates, is \$110,859.60. The contractor has ordered the materials and once the materials arrive, they will advise the City as to when the roof replacement will take place. The City will retain the observation services of Cira & Associates, who will monitor the asbestos removal phase of the project. The anticipated cost of the Observation Services will be approximately \$3,000.00.
- US EPA Risk Assessment and Emergency Response Plan – J H Consulting began work on the EPA-required Emergency Response Plan (ERP) on July 7, 2021.

Council Rylands asked on status of Spring St project. Mr. Arnold reported the last manhole was installed and the Street Department will continue with sidewalk and drains.

Council Thomas inquired on how trash should be disposed of in the trash receptacle. To keep debris from littering and liquids coming out of the garbage trucks. Mr. Arnold stated that all garbage needs to be bagged. Bagged garbage does not stop liquids from draining from trucks. Dumpsters will often have liquids from either rain or garbage. He recently talked with a DEP officer who was looking into a complaint by a resident regarding liquids coming from garbage trucks. There is really nothing that can be done to completely stop this from happening.

C.2 Finance Director- Amberle Jenkins- Director-Jenkins reported and explained the following information:

Amby report 9-2-21

Balances August 31, 2021

| | | |
|--|---|------------------|
| General Fund mm checking | \$1,152,546 | CD \$86,093 |
| Need to transfer \$100,000 to Municipal Stabilization Fund and \$70,000 to Flood Control | | |
| Historic Landmark savings | \$3,026 | |
| Fire truck savings | \$38,424 | |
| Stockert Youth Center Capitol Campaign | \$428,430 + 12,000 pledge =\$440,430. | |
| Coal Tax | \$52,415 | |
| Municipal Stabilization Fund | \$814,776 (GF will contribute \$100,000 in SEPTEMBER) | |
| Flood Control Acct | \$8247. (GF to contribute \$70,000) | |
| Consolidated Public Works Board | \$132,476 | Cem CD \$234,182 |
| Sales Tax | \$1,424,389 | |
| ARPA – 1 st traunch of funds were received in July \$1,192,267 | | |

Bills to be approved – see list

Children’s Festival group met and would like to modify the event and change it from a social gathering to a drive through event at Jawbone on Saturday September 18th.

001-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-----------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES | 2,648,390 | 177,922.06 | 511,593.49 | 0.00 | 2,136,796.51 | 19.32 |
| FINES AND FEES | 29,050 | 1,550.86 | 2,174.86 | 0.00 | 26,875.14 | 7.49 |
| LIC PERMITS & FRANCHISE | 152,000 | 10,222.68 | 51,672.84 | 0.00 | 100,327.16 | 34.00 |
| OTHER FEES | 31,000 | 510.00 | 6,020.00 | 0.00 | 24,980.00 | 19.42 |
| HEALTH AND SAFETY | 227,000 | 18,784.87 | 37,569.31 | 0.00 | 189,430.69 | 16.55 |
| CHARGES FOR SERVICES | 136,200 | 20,206.00 | 62,469.50 | 0.00 | 73,730.50 | 45.87 |
| GRANTS | 73,000 | 340.66 | 62,656.99 | 0.00 | 10,343.01 | 85.83 |
| INTRAFUND CONTR/CHARGES | 1,361,566 (| 3,830.98) (| 3,779.10) | 0.00 | 1,365,345.10 | 0.28- |
| OTHER REVENUE | 54,900 | 9,652.49 | 15,000.84 | 0.00 | 39,899.16 | 27.32 |
| TOTAL REVENUES | 4,713,106 | 235,358.64 | 745,378.73 | 0.00 | 3,967,727.27 | 15.82 |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| <u>ECONOMIC DEVELOPMENT</u> | | | | | | |
| CONTRIBUTIONS | 40,000 | 0.00 | 15,000.00 | 0.00 | 25,000.00 | 37.50 |
| TOTAL ECONOMIC DEVELOPMENT | 40,000 | 0.00 | 15,000.00 | 0.00 | 25,000.00 | 37.50 |
| <u>MAYOR'S OFFICE</u> | | | | | | |
| SALARIES & BENEFITS | 62,950 | 3,908.64 | 11,750.06 | 0.00 | 51,199.94 | 18.67 |
| CONTRACTUAL SERVICES | 32,000 | 5,941.59 | 8,452.26 | 0.00 | 23,547.74 | 26.41 |
| COMMODITIES | 70,300 | 3,630.39 | 13,029.98 | 0.00 | 57,270.02 | 18.53 |
| CAPITAL OUTLAY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MAYOR'S OFFICE | 165,250 | 13,480.62 | 33,232.30 | 0.00 | 132,017.70 | 20.11 |
| <u>COUNCIL</u> | | | | | | |
| SALARIES & BENEFITS | 14,340 | 1,166.89 | 2,263.39 | 0.00 | 12,076.61 | 15.78 |
| CONTRACTUAL SERVICES | 9,100 | 0.20 | 2,392.32 | 0.00 | 6,707.68 | 26.29 |
| COMMODITIES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLAY | 500 | 724.25 | 724.25 | 0.00 (| 224.25) | 144.85 |
| CONTRIBUTIONS | 5,000 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COUNCIL | 28,940 | 1,891.34 | 5,379.96 | 0.00 | 23,560.04 | 18.59 |
| <u>RECORDER</u> | | | | | | |
| SALARIES & BENEFITS | 7,060 | 557.46 | 1,114.92 | 0.00 | 5,945.08 | 15.79 |
| CONTRACTUAL SERVICES | 1,650 | 35.18 | 335.66 | 0.00 | 1,314.34 | 20.34 |
| TOTAL RECORDER | 8,710 | 592.64 | 1,450.58 | 0.00 | 7,259.42 | 16.65 |
| <u>TREASURER</u> | | | | | | |
| SALARIES & BENEFITS | 11,640 | 968.10 | 1,876.55 | 0.00 | 9,763.45 | 16.12 |
| CONTRACTUAL SERVICES | 4,500 | 0.73 | 172.44 | 0.00 | 4,327.56 | 3.83 |
| TOTAL TREASURER | 16,140 | 968.83 | 2,048.99 | 0.00 | 14,091.01 | 12.70 |

001-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>COURT</u> | | | | | | |
| SALARIES & BENEFITS | 8,075 | 672.81 | 1,345.62 | 0.00 | 6,729.38 | 16.66 |
| CONTRACTUAL SERVICES | 450 | 0.45 | 1.66 | 0.00 | 448.34 | 0.37 |
| TOTAL COURT | 8,525 | 673.26 | 1,347.28 | 0.00 | 7,177.72 | 15.80 |
| <u>CITY ATTORNEY</u> | | | | | | |
| SALARIES & BENEFITS | 20,026 | 6,572.46 | 10,618.81 | 0.00 | 9,407.19 | 53.03 |
| CONTRACTUAL SERVICES | 825 | 346.96 | 349.04 | 0.00 | 475.96 | 42.31 |
| TOTAL CITY ATTORNEY | 20,851 | 6,919.42 | 10,967.85 | 0.00 | 9,883.15 | 52.60 |
| <u>CITY ENGINEER</u> | | | | | | |
| SALARIES & BENEFITS | 23,530 | 1,825.26 | 3,650.54 | 0.00 | 19,879.46 | 15.51 |
| CONTRACTUAL SERVICES | 7,100 | 0.00 | 3,000.00 | 0.00 | 4,100.00 | 42.25 |
| TOTAL CITY ENGINEER | 30,630 | 1,825.26 | 6,650.54 | 0.00 | 23,979.46 | 21.71 |
| <u>REGIONAL DUES</u> | | | | | | |
| CONTRACTUAL SERVICES | 6,485 | 0.00 | 6,485.00 | 0.00 | 0.00 | 100.00 |
| TOTAL REGIONAL DUES | 6,485 | 0.00 | 6,485.00 | 0.00 | 0.00 | 100.00 |
| <u>HOUSING</u> | | | | | | |
| COMMODITIES | 35,000 | 2,546.19 | 4,603.15 | 0.00 | 30,396.85 | 13.15 |
| TOTAL HOUSING | 35,000 | 2,546.19 | 4,603.15 | 0.00 | 30,396.85 | 13.15 |
| <u>ZONING</u> | | | | | | |
| SALARIES & BENEFITS | 49,785 | 3,797.31 | 8,538.48 | 0.00 | 41,246.52 | 17.15 |
| CONTRACTUAL SERVICES | 4,200 | 283.37 | 421.48 | 0.00 | 3,778.52 | 10.04 |
| COMMODITIES | 1,500 | 25.99 | 75.99 | 0.00 | 1,424.01 | 5.07 |
| TOTAL ZONING | 55,485 | 4,106.67 | 9,035.95 | 0.00 | 46,449.05 | 16.29 |
| <u>ELECTION</u> | | | | | | |
| SALARIES & BENEFITS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTRACTUAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ELECTION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>DATA PROCESSING</u> | | | | | | |
| CONTRACTUAL SERVICES | 24,000 | 1,228.43 | 10,967.39 | 0.00 | 13,032.61 | 45.70 |
| CAPITAL OUTLAY | 12,000 | 385.84 | 1,157.52 | 0.00 | 10,842.48 | 9.65 |
| NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL DATA PROCESSING | 36,000 | 1,614.27 | 12,124.91 | 0.00 | 23,875.09 | 33.68 |
| <u>CITY HALL</u> | | | | | | |
| SALARIES & BENEFITS | 45,631 | 3,304.37 | 6,548.84 | 0.00 | 39,082.16 | 14.35 |
| CONTRACTUAL SERVICES | 28,500 | 1,896.41 | 4,754.53 | 0.00 | 23,745.47 | 16.68 |
| COMMODITIES | 1,000 | 135.10 | 135.10 | 0.00 | 864.90 | 13.51 |
| CAPITAL OUTLAY | 120,000 | 0.00 | 5,070.97 | 0.00 | 114,929.03 | 4.23 |
| CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CITY HALL | 195,131 | 5,335.88 | 16,509.44 | 0.00 | 178,621.56 | 8.46 |

001-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| MUN FINANCE CONTRIB | | | | | | |
| SALARIES & BENEFITS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MUN FINANCE CONTRIB | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| BAD DEBT | | | | | | |
| NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL BAD DEBT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ELECTRICIAN - CONTRACTED | | | | | | |
| CONTRACTUAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ELECTRICIAN - CONTRACTED | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTINGENCY | | | | | | |
| CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTINGENCY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| POLICE | | | | | | |
| SALARIES & BENEFITS | 985,152 | 68,427.71 | 158,911.27 | 0.00 | 826,240.73 | 16.13 |
| CONTRACTUAL SERVICES | 72,000 | 4,241.40 | 14,573.09 | 0.00 | 57,426.91 | 20.24 |
| COMMODITIES | 96,800 | 6,992.34 | 10,834.06 | 217.40 | 85,748.54 | 11.42 |
| CAPITAL OUTLAY | 127,856 | 5,487.09 | 47,845.88 | 0.00 | 80,010.12 | 37.42 |
| CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL POLICE | 1,281,808 | 85,148.54 | 232,164.30 | 217.40 | 1,049,426.30 | 18.13 |
| FIRE | | | | | | |
| SALARIES & BENEFITS | 549,800 | 42,784.43 | 95,300.42 | 0.00 | 454,499.58 | 17.33 |
| CONTRACTUAL SERVICES | 64,000 | 994.69 | 4,890.10 | 0.00 | 59,109.90 | 7.64 |
| COMMODITIES | 51,500 | 4,778.58 | 6,555.34 | 0.00 | 44,944.66 | 12.73 |
| CAPITAL OUTLAY | 140,938 | 4,163.19 | 18,019.59 | 0.00 | 122,918.41 | 12.79 |
| CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FIRE | 806,238 | 52,720.89 | 124,765.45 | 0.00 | 681,472.55 | 15.48 |
| DOG WARDEN - CONTRACTED | | | | | | |
| CONTRACTUAL SERVICES | 1,100 | 0.00 | 0.00 | 0.00 | 1,100.00 | 0.00 |
| TOTAL DOG WARDEN - CONTRACTED | 1,100 | 0.00 | 0.00 | 0.00 | 1,100.00 | 0.00 |
| FLOOD CONTROL | | | | | | |
| CONTRACTUAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FLOOD CONTROL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FIRE - CONTRACTED | | | | | | |
| CONTRACTUAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FIRE - CONTRACTED | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

001-GENERAL FUND
FINANCIAL SUMMARY

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| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| STREET | | | | | | |
| SALARIES & BENEFITS | 710,098 | 48,714.77 | 109,429.20 | 0.00 | 600,668.80 | 15.41 |
| CONTRACTUAL SERVICES | 204,900 | 2,985.21 | 14,136.44 | 0.00 | 190,763.56 | 6.90 |
| COMMODITIES | 146,000 | 10,398.77 | 21,697.07 | 0.00 | 124,302.93 | 14.86 |
| CAPITAL OUTLAY | 620,400 | 43,384.57 | 70,618.79 | 0.00 | 549,781.21 | 11.38 |
| CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL STREET | 1,681,398 | 105,483.32 | 215,881.50 | 0.00 | 1,465,516.50 | 12.84 |
| STREET LIGHTS | | | | | | |
| CONTRACTUAL SERVICES | 70,000 | 5,411.83 | 10,936.30 | 0.00 | 59,063.70 | 15.62 |
| TOTAL STREET LIGHTS | 70,000 | 5,411.83 | 10,936.30 | 0.00 | 59,063.70 | 15.62 |
| TRAFFIC SIGNALS & SIGNS | | | | | | |
| CONTRACTUAL SERVICES | 19,500 | 216.53 | 698.71 | 0.00 | 18,801.29 | 3.58 |
| TOTAL TRAFFIC SIGNALS & SIGNS | 19,500 | 216.53 | 698.71 | 0.00 | 18,801.29 | 3.58 |
| SNOW REMOVAL | | | | | | |
| COMMODITIES | 20,000 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| TOTAL SNOW REMOVAL | 20,000 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| AIRPORT | | | | | | |
| CONTRIBUTIONS | 15,000 | 17,500.00 | 17,500.00 | 0.00 | (2,500.00) | 116.67 |
| TOTAL AIRPORT | 15,000 | 17,500.00 | 17,500.00 | 0.00 | (2,500.00) | 116.67 |
| PUBLIC TRANSIT | | | | | | |
| CONTRIBUTIONS | 10,000 | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 50.00 |
| TOTAL PUBLIC TRANSIT | 10,000 | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 50.00 |
| HEALTH DEPT | | | | | | |
| CONTRIBUTIONS | 5,000 | 2,500.00 | 2,500.00 | 0.00 | 2,500.00 | 50.00 |
| TOTAL HEALTH DEPT | 5,000 | 2,500.00 | 2,500.00 | 0.00 | 2,500.00 | 50.00 |
| STORM WATER | | | | | | |
| COMMODITIES | 150,000 | 0.00 | 0.00 | 0.00 | 150,000.00 | 0.00 |
| TOTAL STORM WATER | 150,000 | 0.00 | 0.00 | 0.00 | 150,000.00 | 0.00 |
| PARK 25% TO CPWB | | | | | | |
| SALARIES & BENEFITS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| COMMODITIES | 34,500 | 3,685.21 | 3,685.21 | 0.00 | 30,814.79 | 10.68 |
| CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL PARK 25% TO CPWB | 34,500 | 3,685.21 | 3,685.21 | 0.00 | 30,814.79 | 10.68 |
| CVB 75% TO CVB | | | | | | |
| CONTRACTUAL SERVICES | 80,500 | 8,598.80 | 8,598.80 | 0.00 | 71,901.20 | 10.68 |
| TOTAL CVB 75% TO CVB | 80,500 | 8,598.80 | 8,598.80 | 0.00 | 71,901.20 | 10.68 |

001-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>ARTS & HUMANITIES</u> | | | | | | |
| CONTRACTUAL SERVICES | 10,000 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| CAPITAL OUTLAY | 120,000 | 1,265.18 | 11,646.72 | 0.00 | 108,353.28 | 9.71 |
| TOTAL ARTS & HUMANITIES | 130,000 | 1,265.18 | 11,646.72 | 0.00 | 118,353.28 | 8.96 |
| <u>STOCKERT YOUTH CENTER</u> | | | | | | |
| SALARIES & BENEFITS | 227,050 | 20,123.96 | 48,186.42 | 0.00 | 178,863.58 | 21.22 |
| CONTRACTUAL SERVICES | 44,625 | 2,907.53 | 8,067.08 | 0.00 | 36,557.92 | 18.08 |
| COMMODITIES | 55,250 | 1,660.09 | 3,603.77 | 0.00 | 51,646.23 | 6.52 |
| CAPITAL OUTLAY | 49,650 | 39,499.00 | 43,399.00 | 0.00 | 6,251.00 | 87.41 |
| CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL STOCKERT YOUTH CENTER | 376,575 | 64,190.58 | 103,256.27 | 0.00 | 273,318.73 | 27.42 |
| <u>CONVENTION CENTER</u> | | | | | | |
| CAPITAL OUTLAY | 40,250 | 3,351.00 | 6,702.00 | 0.00 | 33,548.00 | 16.65 |
| TOTAL CONVENTION CENTER | 40,250 | 3,351.00 | 6,702.00 | 0.00 | 33,548.00 | 16.65 |
| <u>HISTORIC LANDMARKS</u> | | | | | | |
| CONTRACTUAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HISTORIC LANDMARKS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>PUBLIC SAFETY</u> | | | | | | |
| CONTRACTUAL SERVICES | 49,000 | 1,447.36 | 4,639.79 | 0.00 | 44,360.21 | 9.47 |
| CAPITAL OUTLAY | 0 | 28,173.60 | 28,173.60 | 0.00 | (28,173.60) | 0.00 |
| TOTAL PUBLIC SAFETY | 49,000 | 29,620.96 | 32,813.39 | 0.00 | 16,186.61 | 66.97 |
| TOTAL EXPENDITURES | 5,418,016 | 424,647.22 | 900,984.60 | 217.40 | 4,516,814.00 | 16.63 |
| REVENUE OVER/(UNDER) EXPENDITURES | (704,910) | (189,288.58) | (155,605.87) | (217.40) | (549,086.73) | 22.11 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>TAXES</u> | | | | | | |
| 001-301-000-01 AD VALOREM TAXES | 837,290 | 82,560.66 | 82,561.50 | 0.00 | 754,728.50 | 9.86 |
| 001-301-000-02 PRIOR YEAR TAXES | 25,000 | 3,213.30 | 7,818.54 | 0.00 | 17,181.46 | 31.27 |
| 001-303-000-00 GAS & OIL SEVERANCE TAX | 10,000 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 001-304-000-00 2% UTILITY TAX | 240,000 | 16,778.36 | 33,729.04 | 0.00 | 206,270.96 | 14.05 |
| 001-305-000-00 B & O TAX | 1,250,000 | 49,924.83 | 325,704.55 | 0.00 | 924,295.45 | 26.06 |
| 001-305-000-01 B&O CONTRACTORS | 95,000 | 11,528.80 | 13,922.25 | 0.00 | 81,077.75 | 14.66 |
| 001-306-000-00 LIQUOR TAX | 75,000 | 0.00 | 21,649.39 | 0.00 | 53,350.61 | 28.87 |
| 001-307-000-00 ANIMAL CONTROL TAXES | 1,100 | 324.00 | 332.10 | 0.00 | 767.90 | 30.19 |
| 001-308-000-00 HOTEL MOTEL TAX | 115,000 | 13,592.11 | 25,876.12 | 0.00 | 89,123.88 | 22.50 |
| 001-310-000-00 Auditor Taxes Accrued | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TAXES | 2,648,390 | 177,922.06 | 511,593.49 | 0.00 | 2,136,796.51 | 19.32 |
| <u>FINES AND FEES</u> | | | | | | |
| 001-320-000-00 COURT COSTS, FEES & CHARG | 23,000 | 1,100.86 | 1,424.86 | 0.00 | 21,575.14 | 6.20 |
| 001-320-000-01 BASIC FEE (POLICE DEPT.) | 0 | 0.00 | 100.00 | 0.00 | (100.00) | 0.00 |
| 001-320-000-02 POLICE FEE -CITATION | 6,000 | 450.00 | 590.00 | 0.00 | 5,410.00 | 9.83 |
| 001-320-000-03 POLICE/FINGERPRINT REVENUE | 50 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| 001-320-000-04 SUMMONS FEE FOR PARKING T | 0 | 0.00 | 60.00 | 0.00 | (60.00) | 0.00 |
| 001-321-000-00 LOT 5 (OLD D&L/CVB PROPER | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FINES AND FEES | 29,050 | 1,550.86 | 2,174.86 | 0.00 | 26,875.14 | 7.49 |
| <u>LIC PERMITS & FRANCHISE</u> | | | | | | |
| 001-325-000-00 CITY BUSINESS LICENSE | 17,000 | 3,695.00 | 19,017.00 | 0.00 | (2,017.00) | 111.86 |
| 001-326-000-00 BUILDING PERMIT FEES | 35,000 | 5,196.11 | 7,921.53 | 0.00 | 27,078.47 | 22.63 |
| 001-326-000-10 PROPERTY REGIST -VACANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-328-000-00 FRANCHISE FEES | 55,000 | 0.00 | 12,426.34 | 0.00 | 42,573.66 | 22.59 |
| 001-330-000-00 IRP TRUCK FEE | 45,000 | 1,331.57 | 12,307.97 | 0.00 | 32,692.03 | 27.35 |
| TOTAL LIC PERMITS & FRANCHISE | 152,000 | 10,222.68 | 51,672.84 | 0.00 | 100,327.16 | 34.00 |
| <u>OTHER FEES</u> | | | | | | |
| 001-340-000-00 DONATION THEATRE UTLBILL | 1,000 | 10.00 | 5,020.00 | 0.00 | (4,020.00) | 502.00 |
| 001-341-000-00 PSC MUNICIPAL SURCHARGE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-341-000-01 PSC MUN SURCHARGE OLD ACC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-345-000-00 RENTS | 30,000 | 500.00 | 1,000.00 | 0.00 | 29,000.00 | 3.33 |
| TOTAL OTHER FEES | 31,000 | 510.00 | 6,020.00 | 0.00 | 24,980.00 | 19.42 |
| <u>HEALTH AND SAFETY</u> | | | | | | |
| 001-351-000-00 POLICE PROTECTION FEES | 75,000 | 6,181.93 | 12,364.64 | 0.00 | 62,635.36 | 16.49 |
| 001-352-000-00 FIRE PROTECTION FEES | 152,000 | 12,602.94 | 25,204.67 | 0.00 | 126,795.33 | 16.58 |
| TOTAL HEALTH AND SAFETY | 227,000 | 18,784.87 | 37,569.31 | 0.00 | 189,430.69 | 16.55 |
| <u>CHARGES FOR SERVICES</u> | | | | | | |
| 001-362-000-00 SYC CONTRIB. UCC AND BOE | 45,000 | 0.00 | 20,000.00 | 0.00 | 25,000.00 | 44.44 |
| 001-362-000-01 SYC UTILITY REVENUE | 2,500 | 191.00 | 382.00 | 0.00 | 2,118.00 | 15.28 |
| 001-362-000-02 SYC CAMP BUCANNEER FEES | 18,200 | 3,090.00 | 7,372.50 | 0.00 | 10,827.50 | 40.51 |
| 001-362-000-03 SYC DRILL TEAM FEES | 4,500 | 0.00 | 0.00 | 0.00 | 4,500.00 | 0.00 |
| 001-362-000-04 SYC BASKETBALL FEES | 20,000 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 001-362-000-05 SYC ROOM RENTAL FEES | 6,000 | 30.00 | 60.00 | 0.00 | 5,940.00 | 1.00 |
| 001-362-000-06 SYC ART/DRAMA FEES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-362-000-07 SYC AFTER SCHOOL FEES | 35,000 | 4,285.00 | 21,650.00 | 0.00 | 13,350.00 | 61.86 |
| 001-362-000-08 SYC DRINK/SNACK MACHINE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-362-000-09 SYC DONATIONS | 2,000 | 12,000.00 | 12,000.00 | 0.00 (| 10,000.00) | 600.00 |
| 001-362-000-10 SYC KARATE FEES | 1,000 | 200.00 | 360.00 | 0.00 | 640.00 | 36.00 |
| 001-362-000-11 RED RIBBON WEEK | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-362-000-12 SYC GIRLS GO GOLFING | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-362-000-13 UCARE/SYC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-362-000-14 SYC BINGO FUND RAISER | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-362-000-15 SYC CHILDRENS FESTIVAL DO | 0 | 300.00 | 300.00 | 0.00 (| 300.00) | 0.00 |
| 001-362-000-16 SYC TEEN DANCES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-362-000-17 ZUMBA REVENUE | 2,000 | 110.00 | 345.00 | 0.00 | 1,655.00 | 17.25 |
| 001-362-000-18 YOGA FITNESS CLASS REVENU | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-362-000-19 GUITAR LESSONS REVENUE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-362-000-20 SYC MISC ACTV REVENUE 1TI | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-362-000-99 SYC BREQUEST | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CHARGES FOR SERVICES | 136,200 | 20,206.00 | 62,469.50 | 0.00 | 73,730.50 | 45.87 |

| | | | | | | |
|--|--------|--------|-----------|--------|------------|-------|
| GRANTS | | | | | | |
| 001-365-000-00 POLICE DEPT.- RECOVERY GR | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-365-000-01 USDA GRANT-FARMERS MARKET | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-365-000-02 LWCF GRANT/ NB PARK | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-365-000-35 FEMA GRANT #2 GENERATOR | 0 | 0.00 | 20,842.85 | 0.00 (| 20,842.85) | 0.00 |
| 001-365-000-36 FEMA GRANT #1 GENERATOR | 0 | 340.66 | 484.64 | 0.00 (| 484.64) | 0.00 |
| 001-366-000-00 POLICE DEPT. - GRANTS | 23,000 | 0.00 | 0.00 | 0.00 | 23,000.00 | 0.00 |
| 001-366-000-01 SYCC FAMILIES LEAD CHNG G | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-02 RIVER WALK TRAIL GRANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-04 SAFE WAYS TO SCHOOL GRANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-05 HISTORIC LAND MARK GRANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-06 STREET DEPT. GRANTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-07 POLICE HMLAND GRANT TRAIN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-08 SAFE ROUTES POLICE GRANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-09 VOLUNTEER COORDINATOR GRA | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-10 Reclassify grant/donation | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-11 Reclassify grant/donation | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-12 GATEWAY WEST GRANT REV | 0 | 0.00 | 41,329.50 | 0.00 (| 41,329.50) | 0.00 |
| 001-366-000-13 LAND WATR CONS GRT(LWCF)F | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-14 CULTURE ARTS GRNT (THEATR | 50,000 | 0.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| 001-366-000-15 REAP-CLEAN UP GRANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-16 CULTURE ARTS GRNT(ADA THE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-366-000-99 FIRE TRUCK GRANT/LOAN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-368-000-01 CONTRIBUTION VOL. FIRE DE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-368-000-02 2010 BOND ISSUE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-368-000-03 CONTRIBUTIONS BOE-PRO OFF | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-368-000-04 SANITARY REPAY LOAN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL GRANTS | 73,000 | 340.66 | 62,656.99 | 0.00 | 10,343.01 | 85.83 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| INTRAFUND CONTR/CHARGES | | | | | | |
| 001-369-000-00 CONTRIBUTION FUNDS-BRUSHY | 0 (| 3,879.88) (| 3,879.88) | 0.00 | 3,879.88 | 0.00 |
| 001-369-000-01 CONTRIBUTION FRM MUN STAB | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-369-000-02 CONTRIB FROM SALESTAX FU | 1,361,366 | 0.00 | 0.00 | 0.00 | 1,361,366.00 | 0.00 |
| 001-370-000-00 LATE CHARGES - GEN FUND | 200 | 48.90 | 100.78 | 0.00 | 99.22 | 50.39 |
| TOTAL INTRAFUND CONTR/CHARGES | 1,361,566 (| 3,830.98) (| 3,779.10) | 0.00 | 1,365,345.10 | 0.28- |
| OTHER REVENUE | | | | | | |
| 001-376-000-00 GAMING TAX INCOME | 10,000 | 1,053.38 | 1,905.80 | 0.00 | 8,094.20 | 19.06 |
| 001-377-000-00 RECRD CAPITAL TRNS FRM CS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-379-000-00 GAIN/LOSS SALE OF FIXED A | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-380-000-00 GENERAL FUND INTEREST | 400 | 0.00 | 29.65 | 0.00 | 370.35 | 7.41 |
| 001-381-000-00 STREET DEPT. BILLING/PCAR | 4,000 | 3,051.50 | 4,125.00 | 0.00 (| 125.00) | 103.13 |
| 001-382-000-00 REBATES-REFUNDS PCARD | 3,500 | 762.80 | 762.80 | 0.00 | 2,737.20 | 21.79 |
| 001-394-000-00 POLICE FORFEITURE CONFISC | 0 | 0.00 | 288.60 | 0.00 (| 288.60) | 0.00 |
| 001-397-000-00 VIDEO LOTTERY | 17,000 | 2,108.10 | 4,130.84 | 0.00 | 12,869.16 | 24.30 |
| 001-399-000-00 MISCELLANEOUS REVENUE | 20,000 | 2,426.71 | 3,508.15 | 0.00 | 16,491.85 | 17.54 |
| 001-399-000-01 CAT TAG REGISTRATION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-399-000-02 HISTORIC LANDMARKS REV | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-399-000-05 EVENT/FIREWORK REVENUE | 0 | 250.00 | 250.00 | 0.00 (| 250.00) | 0.00 |
| TOTAL OTHER REVENUE | 54,900 | 9,652.49 | 15,000.84 | 0.00 | 39,899.16 | 27.32 |
| TOTAL REVENUE | 4,713,106 | 235,358.64 | 745,378.73 | 0.00 | 3,967,727.27 | 15.82 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| ECONOMIC DEVELOPMENT ===== | | | | | | |
| CONTRIBUTIONS | | | | | | |
| 001-402-567-00 ECONOMIC DEVELOPMENT | 40,000 | 0.00 | 15,000.00 | 0.00 | 25,000.00 | 37.50 |
| TOTAL CONTRIBUTIONS | 40,000 | 0.00 | 15,000.00 | 0.00 | 25,000.00 | 37.50 |
| TOTAL ECONOMIC DEVELOPMENT | 40,000 | 0.00 | 15,000.00 | 0.00 | 25,000.00 | 37.50 |
| MAYOR'S OFFICE ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 001-409-101-00 MAYOR'S ELECTED SALARY | 3,000 | 250.00 | 500.00 | 0.00 | 2,500.00 | 16.67 |
| 001-409-103-00 MAYOR'S ASSISTANT SALARY | 32,000 | 1,841.95 | 3,728.59 | 0.00 | 28,271.41 | 11.65 |
| 001-409-104-00 MAYOR'S F.I.C.A. | 2,450 | 158.27 | 319.96 | 0.00 | 2,130.04 | 13.06 |
| 001-409-105-00 MAYOR'S INSURANCE | 22,300 | 1,516.30 | 6,912.80 | 0.00 | 15,387.20 | 31.00 |
| 001-409-106-00 MAYOR'S RETIREMENT | 3,200 | 142.12 | 288.71 | 0.00 | 2,911.29 | 9.02 |
| 001-409-109-00 COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 62,950 | 3,908.64 | 11,750.06 | 0.00 | 51,199.94 | 18.67 |
| CONTRACTUAL SERVICES | | | | | | |
| 001-409-211-00 MAYOR'S TELEPHONE | 3,000 | 205.13 | 547.17 | 0.00 | 2,452.83 | 18.24 |
| 001-409-214-00 MAYOR'S TRAVEL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-409-218-00 MAYOR'S POSTAGE | 10,000 | 545.34 | 1,589.35 | 0.00 | 8,410.65 | 15.89 |
| 001-409-220-00 MAYOR'S LEGAL PUBLICATION | 5,000 | 187.56 | 187.56 | 0.00 | 4,812.44 | 3.75 |
| 001-409-222-00 MAYOR'S DUES | 1,500 | 0.00 | 1,115.02 | 0.00 | 384.98 | 74.33 |
| 001-409-223-00 PROFESSIONAL SERVICES | 11,000 | 5,000.00 | 5,000.00 | 0.00 | 6,000.00 | 45.45 |
| 001-409-223-01 PROFESSIONAL (ARCHITECT) | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-409-226-00 MAYOR'S INSURANCE & BONDS | 1,500 | 3.56 | 13.16 | 0.00 | 1,486.84 | 0.88 |
| TOTAL CONTRACTUAL SERVICES | 32,000 | 5,941.59 | 8,452.26 | 0.00 | 23,547.74 | 26.41 |
| COMMODITIES | | | | | | |
| 001-409-341-00 MAYOR'S SUPPLIES & MATERI | 51,300 | 3,630.39 | 9,029.98 | 0.00 | 42,270.02 | 17.60 |
| 001-409-341-05 EVENT/FIREWORK EXPENSE | 19,000 | 0.00 | 4,000.00 | 0.00 | 15,000.00 | 21.05 |
| 001-409-341-06 VOLUNTEER COORDINATOR EXP | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COMMODITIES | 70,300 | 3,630.39 | 13,029.98 | 0.00 | 57,270.02 | 18.53 |
| CAPITAL OUTLAY | | | | | | |
| 001-409-457-00 MAYOR'S CAPITAL OUTLAY MI | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-409-458-00 MAYOR'S REPAY SANITARY/WA | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-409-458-01 TRANSFER TO SANITARY FUND | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-409-460-00 SANITARY BD (BRUSHY FOR)L | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| CONTRIBUTIONS | | | | | | |
| 001-409-568-00 CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NON-OPERATING EXPENSES | | | | | | |
| 001-409-670-00 PROG BNK NOTE PAYABLE INT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MAYOR'S OFFICE | 165,250 | 13,480.62 | 33,232.30 | 0.00 | 132,017.70 | 20.11 |
| COUNCIL ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 001-410-101-00 COUNCIL'S ELECTED SALARIE | 12,000 | 1,000.00 | 2,000.00 | 0.00 | 10,000.00 | 16.67 |
| 001-410-103-00 CAT CONTROL SALARY | 1,000 | 60.00 | 60.00 | 0.00 | 940.00 | 6.00 |
| 001-410-104-00 COUNCIL'S F.I.C.A. | 1,000 | 81.11 | 157.61 | 0.00 | 842.39 | 15.76 |
| 001-410-106-00 COUNCIL'S RETIREMENT | 340 | 25.78 | 45.78 | 0.00 | 294.22 | 13.46 |
| TOTAL SALARIES & BENEFITS | 14,340 | 1,166.89 | 2,263.39 | 0.00 | 12,076.61 | 15.78 |
| CONTRACTUAL SERVICES | | | | | | |
| 001-410-211-00 CLOSE CAP OUTLAY EXP | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-410-214-00 COUNCIL TRAVEL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-410-223-00 PROFESSIONAL (LEGAL) | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-410-226-00 COUNCIL INSURANCE (PROPER | 9,100 | 0.20 | 2,392.32 | 0.00 | 6,707.68 | 26.29 |
| TOTAL CONTRACTUAL SERVICES | 9,100 | 0.20 | 2,392.32 | 0.00 | 6,707.68 | 26.29 |
| COMMODITIES | | | | | | |
| 001-410-341-00 CLOSE CAP OUTLAY EXP | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COMMODITIES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL OUTLAY | | | | | | |
| 001-410-450-01 THEATRE BUILDING | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-410-450-02 THEATRE CAPITAL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-410-450-03 THEATRE ADA GRANT EXP | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-410-457-00 CAP PUBLIC SAFETY COMP RE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-410-459-00 COUNCIL CAPITAL OUTLAY | 0 | 724.25 | 724.25 | 0.00 | 724.25 | 0.00 |
| 001-410-459-01 PROPERTY PURCHASE 48EMAIN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-410-459-02 PROPERTY PURCHASE MADISON | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-410-460-00 CAT CONTROL EXPENSE | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 500 | 724.25 | 724.25 | 0.00 | 224.25 | 144.85 |
| CONTRIBUTIONS | | | | | | |
| 001-410-568-00 CONTRIBUTIONS(facade) | 5,000 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 5,000 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| NON-OPERATING EXPENSES | | | | | | |
| 001-410-999-00 Reclassify SanNote Ord 36 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-410-999-50 RecordCapPavCostPdByCoalT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COUNCIL | 28,940 | 1,891.34 | 5,379.96 | 0.00 | 23,560.04 | 18.59 |
| RECORDER | | | | | | |
| ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 001-411-101-00 RECORDER'S ELECTED SALARY | 6,000 | 500.00 | 1,000.00 | 0.00 | 5,000.00 | 16.67 |
| 001-411-104-00 RECORDER'S F.I.C.A. | 460 | 38.25 | 76.50 | 0.00 | 383.50 | 16.63 |
| 001-411-106-00 RECORDER'S RETIREMENT | 600 | 19.21 | 38.42 | 0.00 | 561.58 | 6.40 |
| TOTAL SALARIES & BENEFITS | 7,060 | 557.46 | 1,114.92 | 0.00 | 5,945.08 | 15.79 |
| CONTRACTUAL SERVICES | | | | | | |
| 001-411-214-00 RECORDER TRAVEL | 600 | 0.00 | 300.00 | 0.00 | 300.00 | 50.00 |
| 001-411-222-00 RECORDER DUES | 50 | 35.00 | 35.00 | 0.00 | 15.00 | 70.00 |
| 001-411-226-00 INSURANCE/COMPENSATION/bo | 1,000 | 0.18 | 0.66 | 0.00 | 999.34 | 0.07 |
| TOTAL CONTRACTUAL SERVICES | 1,650 | 35.18 | 335.66 | 0.00 | 1,314.34 | 20.34 |
| TOTAL RECORDER | 8,710 | 592.64 | 1,450.58 | 0.00 | 7,259.42 | 16.65 |
| TREASURER | | | | | | |
| ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 001-413-101-00 TREASURER'S SALARY | 8,150 | 626.39 | 1,252.99 | 0.00 | 6,897.01 | 15.37 |
| 001-413-103-00 TREASURER'S ASSISTANT SAL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-104-00 TREASURER'S F.I.C.A. | 625 | 47.92 | 95.86 | 0.00 | 529.14 | 15.34 |
| 001-413-105-00 TREASURER'S GROUP INSURAN | 2,050 | 231.15 | 402.40 | 0.00 | 1,647.60 | 19.63 |
| 001-413-106-00 TREASURER'S RETIREMENT | 815 | 62.64 | 125.30 | 0.00 | 689.70 | 15.37 |
| 001-413-109-00 COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 11,640 | 968.10 | 1,876.55 | 0.00 | 9,763.45 | 16.12 |
| CONTRACTUAL SERVICES | | | | | | |
| 001-413-214-00 TREASURER'S TRAVEL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-413-224-00 AUDIT | 3,500 | 0.00 | 169.75 | 0.00 | 3,330.25 | 4.85 |
| 001-413-226-00 TREASURER'S INSURANCE & B | 1,000 | 0.73 | 2.69 | 0.00 | 997.31 | 0.27 |
| TOTAL CONTRACTUAL SERVICES | 4,500 | 0.73 | 172.44 | 0.00 | 4,327.56 | 3.83 |
| TOTAL TREASURER | 16,140 | 968.83 | 2,048.99 | 0.00 | 14,091.01 | 12.70 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| COURT | | | | | | |
| ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 001-416-103-00 POLICE JUDGE SALARY | 7,500 | 625.00 | 1,250.00 | 0.00 | 6,250.00 | 16.67 |
| 001-416-104-00 POLICE JUDGE FICA | 575 | 47.81 | 95.62 | 0.00 | 479.38 | 16.63 |
| 001-416-105-00 POLICE JUDGE INSURANCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 8,075 | 672.81 | 1,345.62 | 0.00 | 6,729.38 | 16.66 |
| CONTRACTUAL SERVICES | | | | | | |
| 001-416-221-00 POLICE JUDGE TRAINING | 150 | 0.00 | 0.00 | 0.00 | 150.00 | 0.00 |
| 001-416-226-00 POLICE JUDGE INS BONDS | 300 | 0.45 | 1.66 | 0.00 | 298.34 | 0.55 |
| TOTAL CONTRACTUAL SERVICES | 450 | 0.45 | 1.66 | 0.00 | 448.34 | 0.37 |
| TOTAL COURT | 8,525 | 673.26 | 1,347.28 | 0.00 | 7,177.72 | 15.80 |
| CITY ATTORNEY | | | | | | |
| ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 001-417-101-00 CITY ATTORNEY | 13,619 | 5,586.46 | 8,600.79 | 0.00 | 5,018.21 | 63.15 |
| 001-417-103-00 CITY ATTORNEY (ASSISTANT) | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-417-104-00 CITY ATTORNEY FICA | 1,045 | 427.36 | 657.95 | 0.00 | 387.05 | 62.96 |
| 001-417-105-00 CITY ATTORNEY INSURANCE | 4,000 | 0.00 | 500.00 | 0.00 | 3,500.00 | 12.50 |
| 001-417-106-00 CITY ATTORNEY RETIREMENT | 1,362 | 558.64 | 860.07 | 0.00 | 501.93 | 63.15 |
| 001-417-109-00 COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 20,026 | 6,572.46 | 10,618.81 | 0.00 | 9,407.19 | 53.03 |
| CONTRACTUAL SERVICES | | | | | | |
| 001-417-221-00 CITY ATTORNEY TRAINING | 500 | 346.18 | 346.18 | 0.00 | 153.82 | 69.24 |
| 001-417-222-00 CITY ATTORNEY DUES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-417-226-00 CITY ATTORNEY INS UNEMPL | 325 | 0.78 | 2.86 | 0.00 | 322.14 | 0.88 |
| TOTAL CONTRACTUAL SERVICES | 825 | 346.96 | 349.04 | 0.00 | 475.96 | 42.31 |
| TOTAL CITY ATTORNEY | 20,851 | 6,919.42 | 10,967.85 | 0.00 | 9,883.15 | 52.60 |
| CITY ENGINEER | | | | | | |
| ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 001-420-103-00 CITY ENGINEER SALARY | 20,000 | 1,550.46 | 3,100.94 | 0.00 | 16,899.06 | 15.50 |
| 001-420-104-00 CITY ENGINEER FICA TAX | 1,530 | 119.76 | 239.52 | 0.00 | 1,290.48 | 15.65 |
| 001-420-106-00 CITY ENGINEER RETIREMENT | 2,000 | 155.04 | 310.08 | 0.00 | 1,689.92 | 15.50 |
| TOTAL SALARIES & BENEFITS | 23,530 | 1,825.26 | 3,650.54 | 0.00 | 19,879.46 | 15.51 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 001-420-221-00 ENGINEER TRAINING | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 001-420-223-00 CITY ARCHITECT | 6,000 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 50.00 |
| 001-420-226-00 CITY ENGINEER INS & BONDS | 600 | 0.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| TOTAL CONTRACTUAL SERVICES | 7,100 | 0.00 | 3,000.00 | 0.00 | 4,100.00 | 42.25 |
| | | | | | | |
| TOTAL CITY ENGINEER | 30,630 | 1,825.26 | 6,650.54 | 0.00 | 23,979.46 | 21.71 |
| <u>REGIONAL DUES</u> | | | | | | |
| ===== | | | | | | |
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 001-435-222-00 REGIONAL DUES | 6,485 | 0.00 | 6,485.00 | 0.00 | 0.00 | 100.00 |
| TOTAL CONTRACTUAL SERVICES | 6,485 | 0.00 | 6,485.00 | 0.00 | 0.00 | 100.00 |
| | | | | | | |
| TOTAL REGIONAL DUES | 6,485 | 0.00 | 6,485.00 | 0.00 | 0.00 | 100.00 |
| <u>HOUSING</u> | | | | | | |
| ===== | | | | | | |
| <u>COMMODITIES</u> | | | | | | |
| 001-436-341-99 CLEAN UP ASSISTANCE EXP | 5,000 | 646.19 | 702.80 | 0.00 | 4,297.20 | 14.06 |
| 001-436-354-00 HOUSING ENFORCEMENT | 30,000 | 1,900.00 | 3,900.35 | 0.00 | 26,099.65 | 13.00 |
| TOTAL COMMODITIES | 35,000 | 2,546.19 | 4,603.15 | 0.00 | 30,396.85 | 13.15 |
| | | | | | | |
| TOTAL HOUSING | 35,000 | 2,546.19 | 4,603.15 | 0.00 | 30,396.85 | 13.15 |
| <u>ZONING</u> | | | | | | |
| ===== | | | | | | |
| <u>SALARIES & BENEFITS</u> | | | | | | |
| 001-437-103-00 ZONING SALARY | 37,035 | 2,860.30 | 5,723.80 | 0.00 | 31,311.20 | 15.46 |
| 001-437-104-00 ZONING F.I.C.A. | 2,840 | 218.82 | 437.88 | 0.00 | 2,402.12 | 15.42 |
| 001-437-105-00 ZONING HEALTH INS | 6,200 | 432.15 | 1,804.40 | 0.00 | 4,395.60 | 29.10 |
| 001-437-106-00 ZONING RETIREMENT | 3,710 | 286.04 | 572.40 | 0.00 | 3,137.60 | 15.43 |
| 001-437-109-00 COMPENSATED ABSENCE ZONIN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 49,785 | 3,797.31 | 8,538.48 | 0.00 | 41,246.52 | 17.15 |
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 001-437-214-00 TRAVEL EXPENSE | 1,450 | 231.84 | 231.84 | 0.00 | 1,218.16 | 15.99 |
| 001-437-221-00 ZONING TRAINING | 1,000 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 001-437-226-00 ZONING INSURANCE & BONDS | 1,750 | 51.53 | 189.64 | 0.00 | 1,560.36 | 10.84 |
| TOTAL CONTRACTUAL SERVICES | 4,200 | 283.37 | 421.48 | 0.00 | 3,778.52 | 10.04 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>COMMODITIES</u> | | | | | | |
| 001-437-341-00 ZONING SUPPLIES | 1,500 | 25.99 | 75.99 | 0.00 | 1,424.01 | 5.07 |
| TOTAL COMMODITIES | 1,500 | 25.99 | 75.99 | 0.00 | 1,424.01 | 5.07 |
| | | | | | | |
| TOTAL ZONING | 55,485 | 4,106.67 | 9,035.95 | 0.00 | 46,449.05 | 16.29 |
| <u>ELECTION</u> | | | | | | |
| ===== | | | | | | |
| <u>SALARIES & BENEFITS</u> | | | | | | |
| 001-438-103-00 ELECTION SALARIES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 001-438-230-00 ELECTION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRACTUAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | |
| TOTAL ELECTION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>DATA PROCESSING</u> | | | | | | |
| ===== | | | | | | |
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 001-439-230-00 DATA PROCESSING | 24,000 | 1,228.43 | 10,967.39 | 0.00 | 13,032.61 | 45.70 |
| TOTAL CONTRACTUAL SERVICES | 24,000 | 1,228.43 | 10,967.39 | 0.00 | 13,032.61 | 45.70 |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 001-439-459-00 DATA PROCESSING CAPITAL O | 12,000 | 385.84 | 1,157.52 | 0.00 | 10,842.48 | 9.65 |
| TOTAL CAPITAL OUTLAY | 12,000 | 385.84 | 1,157.52 | 0.00 | 10,842.48 | 9.65 |
| <u>NON-OPERATING EXPENSES</u> | | | | | | |
| 001-439-670-00 RDT SERVER ACCRD INT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | |
| TOTAL DATA PROCESSING | 36,000 | 1,614.27 | 12,124.91 | 0.00 | 23,875.09 | 33.68 |
| <u>CITY HALL</u> | | | | | | |
| ===== | | | | | | |
| <u>SALARIES & BENEFITS</u> | | | | | | |
| 001-440-103-00 CITY HALL JANITOR SALARY | 37,000 | 2,502.10 | 5,004.20 | 0.00 | 31,995.80 | 13.52 |
| 001-440-104-00 CITY HALL FICA | 2,831 | 189.16 | 378.32 | 0.00 | 2,452.68 | 13.36 |
| 001-440-105-00 CITY HALL JANITOR INSURAN | 2,100 | 362.90 | 665.90 | 0.00 | 1,434.10 | 31.71 |
| 001-440-106-00 GROUP RETIREMENT | 3,700 | 250.21 | 500.42 | 0.00 | 3,199.58 | 13.52 |
| 001-440-109-00 COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 45,631 | 3,304.37 | 6,548.84 | 0.00 | 39,082.16 | 14.35 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 001-440-213-00 CITY HALL UTILITIES | 21,000 | 1,285.05 | 3,981.99 | 0.00 | 17,018.01 | 18.96 |
| 001-440-216-00 CITY HALL MAINTENANCE & R | 6,000 | 562.79 | 593.79 | 0.00 | 5,406.21 | 9.90 |
| 001-440-226-00 CITY HALL INSURANCE & BON | 1,500 | 48.57 | 178.75 | 0.00 | 1,321.25 | 11.92 |
| TOTAL CONTRACTUAL SERVICES | 28,500 | 1,896.41 | 4,754.53 | 0.00 | 23,745.47 | 16.68 |
| <u>COMMODITIES</u> | | | | | | |
| 001-440-341-00 CITY HALL SUPPLIES | 1,000 | 135.10 | 135.10 | 0.00 | 864.90 | 13.51 |
| TOTAL COMMODITIES | 1,000 | 135.10 | 135.10 | 0.00 | 864.90 | 13.51 |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 001-440-459-00 CITY HALL CAPITAL | 120,000 | 0.00 | 5,070.97 | 0.00 | 114,929.03 | 4.23 |
| TOTAL CAPITAL OUTLAY | 120,000 | 0.00 | 5,070.97 | 0.00 | 114,929.03 | 4.23 |
| <u>CONTRIBUTIONS</u> | | | | | | |
| 001-440-570-00 DEPRECIATION EXP CURR YR | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CITY HALL | 195,131 | 5,335.88 | 16,509.44 | 0.00 | 178,621.56 | 8.46 |

MUN FINANCE CONTRIB
=====

| | | | | | | |
|--|---|------|------|------|------|------|
| <u>SALARIES & BENEFITS</u> | | | | | | |
| 001-444-000-00 TRANSF TO MUN FINANC STAB | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>CONTRIBUTIONS</u> | | | | | | |
| 001-444-566-00 CONTRIBUTION TO RAINY DAY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MUN FINANCE CONTRIB | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

BAD DEBT
=====

| | | | | | | |
|---------------------------------|---|------|------|------|------|------|
| <u>NON-OPERATING EXPENSES</u> | | | | | | |
| 001-550-676-00 BAD DEBT EXPENSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL BAD DEBT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

9-02-2021 03:02 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2021

PAGE: 16

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 001-565-230-00 ELECTRICIAN - CONTRACTED | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRACTUAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ELECTRICIAN - CONTRACTED | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>CONTINGENCY</u> | | | | | | |
| ===== | | | | | | |
| <u>CONTRIBUTIONS</u> | | | | | | |
| 001-699-568-00 CONTINGENCY COUNCIL DETER | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTINGENCY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

POLICE
=====

| | | | | | | |
|--|---------|-----------|------------|------|------------|-------|
| <u>SALARIES & BENEFITS</u> | | | | | | |
| 001-700-000-00 AUDITOR OPEB | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-103-00 POLICE DEPT. SALARIES | 752,360 | 52,422.18 | 107,111.63 | 0.00 | 645,248.37 | 14.24 |
| 001-700-103-25 POLICE DEPT PRO | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-104-00 POLICE DEPT. FICA TAX | 57,556 | 3,942.42 | 8,060.02 | 0.00 | 49,495.98 | 14.00 |
| 001-700-105-00 POLICE DEPT. GROUP INSURA | 100,000 | 7,048.50 | 33,498.00 | 0.00 | 66,502.00 | 33.50 |
| 001-700-106-00 POLICE DEPT. RETIREMENT | 75,236 | 5,014.61 | 10,241.62 | 0.00 | 64,994.38 | 13.61 |
| 001-700-106-25 POLICE RET PRO | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-108-00 RECOVERY GRANT OVERTIME E | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-109-00 COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 985,152 | 68,427.71 | 158,911.27 | 0.00 | 826,240.73 | 16.13 |
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 001-700-211-00 POLICE DEPT. TELEPHONES | 11,000 | 1,004.66 | 2,096.93 | 0.00 | 8,903.07 | 19.06 |
| 001-700-213-00 POLICE DEPT UTILITIES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-214-00 POLICE DEPT. TRAVEL EXPEN | 3,000 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 001-700-221-00 POLICE DEPT. TRAINING | 15,500 | 958.23 | 1,408.23 | 0.00 | 14,091.77 | 9.09 |
| 001-700-221-01 POLICE HMLAND GRANT TRAIN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-225-00 POLICE DEPT. UNIFORM MAIN | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 001-700-226-00 POLICE DEPT. INSURANCE & | 40,000 | 2,278.51 | 11,067.93 | 0.00 | 28,932.07 | 27.67 |
| 001-700-233-00 POLICE DEPT. CRIMINAL INV | 2,000 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| TOTAL CONTRACTUAL SERVICES | 72,000 | 4,241.40 | 14,573.09 | 0.00 | 57,426.91 | 20.24 |
| <u>COMMODITIES</u> | | | | | | |
| 001-700-341-00 POLICE DEPT. MAT & SUPPLI | 29,800 | 3,796.06 | 5,178.11 | 0.00 | 24,621.89 | 17.38 |
| 001-700-341-01 POLICE HMLAND GRANT RADIO | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-341-02 POLICE GRANT-(AUDIO SURVE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-341-03 POLICE GRANTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-341-04 CVR-LET-RJ FEES EXPENSED | 10,000 | 34.00 | 34.00 | 0.00 | 9,966.00 | 0.34 |

001-GENERAL FUND
% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 001-700-341-05 POLICE VIPS EXPENSES | 17,000 | 1,000.00 | 1,000.00 | 0.00 | 16,000.00 | 5.88 |
| 001-700-341-06 POLICE FORFEITURE EXPENSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-343-00 POLICE DEPT. AUTO SUPPLIE | 32,000 | 1,712.97 | 4,172.64 | 217.40 | 27,609.96 | 13.72 |
| 001-700-344-00 POLICE DEPT. FEEDING PRIS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-345-00 POLICE DEPT. UNIFORMS | 8,000 | 449.31 | 449.31 | 0.00 | 7,550.69 | 5.62 |
| 001-700-353-00 RECOVERY GRANT SOFT/HARDW | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-379-00 DISPOSAL/SALE ASSETS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COMMODITIES | 96,800 | 6,992.34 | 10,834.06 | 217.40 | 85,748.54 | 11.42 |
| CAPITAL OUTLAY | | | | | | |
| 001-700-459-00 POLICE DEPT. NEW EQUIP. | 127,856 | 5,487.09 | 47,845.88 | 0.00 | 80,010.12 | 37.42 |
| TOTAL CAPITAL OUTLAY | 127,856 | 5,487.09 | 47,845.88 | 0.00 | 80,010.12 | 37.42 |
| CONTRIBUTIONS | | | | | | |
| 001-700-570-00 DEPRECIATION EXP CURR YR | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NON-OPERATING EXPENSES | | | | | | |
| 001-700-670-00 FORD NOTE PAYABLE INT EXP | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-670-01 LEASE PYMNT CRUISER RDT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-670-02 RDT LEASE CRUISER EXP | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-700-672-00 BOND PAYABLE INT EXP | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

TOTAL POLICE 1,281,808 85,148.54 232,164.30 217.40 1,049,426.30 18.13

FIRE
=====

| | | | | | | |
|--|---------|-----------|-----------|------|------------|-------|
| SALARIES & BENEFITS | | | | | | |
| 001-706-103-00 FIRE DEPT. SALARIES | 417,000 | 32,900.38 | 65,080.84 | 0.00 | 351,919.16 | 15.61 |
| 001-706-104-00 FIRE DEPT. FICA TAX | 32,000 | 2,507.74 | 4,960.41 | 0.00 | 27,039.59 | 15.50 |
| 001-706-105-00 FIRE DEPT. GROUP INSURANC | 59,100 | 4,329.05 | 19,238.80 | 0.00 | 39,861.20 | 32.55 |
| 001-706-106-00 FIRE DEPT. GROUP RETIREME | 41,700 | 3,047.26 | 6,020.37 | 0.00 | 35,679.63 | 14.44 |
| 001-706-109-00 COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 549,800 | 42,784.43 | 95,300.42 | 0.00 | 454,499.58 | 17.33 |
| CONTRACTUAL SERVICES | | | | | | |
| 001-706-211-00 FIRE DEPT. TELEPHONES | 2,000 | 138.04 | 364.45 | 0.00 | 1,635.55 | 18.22 |
| 001-706-213-00 FIRE DEPT. UTILITIES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-706-214-00 FIRE DEPT. TRAVEL EXPENSE | 2,500 | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 001-706-216-00 FIRE DEPT. MAINTENANCE | 7,500 | 0.00 | 0.00 | 0.00 | 7,500.00 | 0.00 |
| 001-706-221-00 FIRE DEPT. TRAINING | 10,000 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 001-706-226-00 FIRE DEPT. INSURANCE & BO | 42,000 | 856.65 | 4,525.65 | 0.00 | 37,474.35 | 10.78 |
| TOTAL CONTRACTUAL SERVICES | 64,000 | 994.69 | 4,890.10 | 0.00 | 59,109.90 | 7.64 |
| COMMODITIES | | | | | | |
| 001-706-341-00 FIRE DEPT. MATERIAL & SUP | 22,500 | 347.00 | 347.00 | 0.00 | 22,153.00 | 1.54 |
| 001-706-343-00 FIRE DEPT. AUTO SUPPLIES | 25,000 | 4,431.58 | 6,208.34 | 0.00 | 18,791.66 | 24.83 |

001-GENERAL FUND
% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 001-706-345-00 FIRE DEPT. UNIFORMS | 3,500 | 0.00 | 0.00 | 0.00 | 3,500.00 | 0.00 |
| 001-706-348-00 FIRE DEPT HAZARDOUS MAT R | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| TOTAL COMMODITIES | 51,500 | 4,778.58 | 6,555.34 | 0.00 | 44,944.66 | 12.73 |
| CAPITAL OUTLAY | | | | | | |
| 001-706-459-00 FIRE DEPT. CAPITAL OUTLAY | 140,938 | 4,163.19 | 18,019.59 | 0.00 | 122,918.41 | 12.79 |
| 001-706-461-00 NEW FIRE STATION PAYMENT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 140,938 | 4,163.19 | 18,019.59 | 0.00 | 122,918.41 | 12.79 |
| CONTRIBUTIONS | | | | | | |
| 001-706-570-00 DEPRECIATION EXP CURR YR | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NON-OPERATING EXPENSES | | | | | | |
| 001-706-670-00 FIRE TRK NOTE PAYABLE INT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-706-672-00 BOND PAYABLE INT EXP | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

TOTAL FIRE 806,238 52,720.89 124,765.45 0.00 681,472.55 15.48

DOG WARDEN - CONTRACTED
=====

| | | | | | | |
|--|-------|------|------|------|----------|------|
| CONTRACTUAL SERVICES | | | | | | |
| 001-707-230-00 DOG WARDEN CONTRACTED SER | 1,100 | 0.00 | 0.00 | 0.00 | 1,100.00 | 0.00 |
| TOTAL CONTRACTUAL SERVICES | 1,100 | 0.00 | 0.00 | 0.00 | 1,100.00 | 0.00 |

TOTAL DOG WARDEN - CONTRACTED 1,100 0.00 0.00 0.00 1,100.00 0.00

FLOOD CONTROL
=====

| | | | | | | |
|--|---|------|------|------|------|------|
| CONTRACTUAL SERVICES | | | | | | |
| 001-714-230-00 FLOOD CONTROL-RIVER CLEAN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRACTUAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

TOTAL FLOOD CONTROL 0 0.00 0.00 0.00 0.00 0.00

FIRE - CONTRACTED
=====

| | | | | | | |
|--|---|------|------|------|------|------|
| CONTRACTUAL SERVICES | | | | | | |
| 001-715-230-00 FIRE DEP CONTRACTED/HYDRA | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRACTUAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

TOTAL FIRE - CONTRACTED 0 0.00 0.00 0.00 0.00 0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| STREET ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 001-750-000-00 AUDITOR OPEB | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-750-103-00 STREET DEPT. SALARIES | 532,000 | 36,978.50 | 72,762.52 | 0.00 | 459,237.48 | 13.68 |
| 001-750-104-00 STREET DEPT. FICA TAX | 40,698 | 2,817.07 | 5,542.76 | 0.00 | 35,155.24 | 13.62 |
| 001-750-105-00 STREET DEPT. GROUP INSURA | 87,000 | 5,674.60 | 24,751.10 | 0.00 | 62,248.90 | 28.45 |
| 001-750-106-00 STREET DEPT. GROUP RETIRE | 50,400 | 3,244.60 | 6,372.82 | 0.00 | 44,027.18 | 12.64 |
| 001-750-109-00 COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 710,098 | 48,714.77 | 109,429.20 | 0.00 | 600,668.80 | 15.41 |
| CONTRACTUAL SERVICES | | | | | | |
| 001-750-211-00 STREET DEPT. TELEPHONES | 7,100 | 582.71 | 1,236.77 | 0.00 | 5,863.23 | 17.42 |
| 001-750-213-00 STREET DEPT. UTILITIES | 12,800 | 1,594.96 | 3,343.35 | 0.00 | 9,456.65 | 26.12 |
| 001-750-215-00 CONTRIBUTION TO FLOWER CP | 135,000 | 0.00 | 0.00 | 0.00 | 135,000.00 | 0.00 |
| 001-750-226-00 STREET DEPT. INSURANCE & | 50,000 | 807.54 | 9,556.32 | 0.00 | 40,443.68 | 19.11 |
| TOTAL CONTRACTUAL SERVICES | 204,900 | 2,985.21 | 14,136.44 | 0.00 | 190,763.56 | 6.90 |
| COMMODITIES | | | | | | |
| 001-750-341-00 STREET DEPT. MAT & SUPPLI | 100,000 | 7,086.89 | 15,546.68 | 0.00 | 84,453.32 | 15.55 |
| 001-750-343-00 STREET DEPT. AUTO SUPPLIE | 40,000 | 2,765.36 | 5,603.87 | 0.00 | 34,396.13 | 14.01 |
| 001-750-345-00 STREET DEPT. UNIFORMS | 6,000 | 546.52 | 546.52 | 0.00 | 5,453.48 | 9.11 |
| 001-750-379-00 DISPOSAL/SALE ASSETS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COMMODITIES | 146,000 | 10,398.77 | 21,697.07 | 0.00 | 124,302.93 | 14.86 |
| CAPITAL OUTLAY | | | | | | |
| 001-750-458-00 WALK TRAIL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-750-458-01 SAFE WAYS TO SCHOOL GRANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-750-458-02 STORM SEWER PROJECTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-750-458-03 DOG PARK | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-750-458-04 TRANSPORTATION ENHANCE GR | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-750-458-05 STREET DEPT PROJECTS | 130,000 | 19,610.14 | 28,288.07 | 0.00 | 101,711.93 | 21.76 |
| 001-750-458-06 PROJECT? | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-750-458-07 LWCF/ NORTH BUCK. PARK | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-750-458-08 GATEWAY WEST GRANT EXPENS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-750-459-00 STREET DEPT. CAPITAL OUTL | 91,100 | 13,999.63 | 22,458.53 | 0.00 | 68,641.47 | 24.65 |
| 001-750-459-22 PROPERTY PAYMENT MUDLUCK | 117,300 | 9,774.80 | 19,519.60 | 0.00 | 97,780.40 | 16.64 |
| 001-750-459-99 STREET PV JE-RDT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-750-461-00 STREET PAVING | 282,000 | 0.00 | 352.59 | 0.00 | 281,647.41 | 0.13 |
| TOTAL CAPITAL OUTLAY | 620,400 | 43,384.57 | 70,618.79 | 0.00 | 549,781.21 | 11.38 |
| CONTRIBUTIONS | | | | | | |
| 001-750-570-00 DEPRECIATION EXP CURR YR | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NON-OPERATING EXPENSES | | | | | | |
| 001-750-670-00 NOTE PAYABLE INT EXP | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-750-670-03 RDT LEASE RAM TRK | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 001-750-670-04 RDT RECORD LEASE PMNT RAM | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL STREET | | | | | | |
| | 1,681,398 | 105,483.32 | 215,881.50 | 0.00 | 1,465,516.50 | 12.84 |
| STREET LIGHTS ===== | | | | | | |
| CONTRACTUAL SERVICES | | | | | | |
| 001-751-213-00 STREET LIGHTS | 70,000 | 5,411.83 | 10,936.30 | 0.00 | 59,063.70 | 15.62 |
| TOTAL CONTRACTUAL SERVICES | 70,000 | 5,411.83 | 10,936.30 | 0.00 | 59,063.70 | 15.62 |
| TOTAL STREET LIGHTS | | | | | | |
| | 70,000 | 5,411.83 | 10,936.30 | 0.00 | 59,063.70 | 15.62 |
| TRAFFIC SIGNALS & SIGNS ===== | | | | | | |
| CONTRACTUAL SERVICES | | | | | | |
| 001-752-213-00 TRAFFIC SIGNALS POWER | 3,500 | 216.53 | 449.91 | 0.00 | 3,050.09 | 12.85 |
| 001-752-230-00 SIGNS & SIGNALS | 16,000 | 0.00 | 248.80 | 0.00 | 15,751.20 | 1.56 |
| TOTAL CONTRACTUAL SERVICES | 19,500 | 216.53 | 698.71 | 0.00 | 18,801.29 | 3.58 |
| TOTAL TRAFFIC SIGNALS & SIGNS | | | | | | |
| | 19,500 | 216.53 | 698.71 | 0.00 | 18,801.29 | 3.58 |
| SNOW REMOVAL ===== | | | | | | |
| COMMODITIES | | | | | | |
| 001-753-341-00 SNOW REMOVAL | 20,000 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| TOTAL COMMODITIES | 20,000 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| TOTAL SNOW REMOVAL | | | | | | |
| | 20,000 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| AIRPORT ===== | | | | | | |
| CONTRIBUTIONS | | | | | | |
| 001-758-567-00 AIRPORT | 15,000 | 17,500.00 | 17,500.00 | 0.00 (| 2,500.00) | 116.67 |
| TOTAL CONTRIBUTIONS | 15,000 | 17,500.00 | 17,500.00 | 0.00 (| 2,500.00) | 116.67 |
| TOTAL AIRPORT | | | | | | |
| | 15,000 | 17,500.00 | 17,500.00 | 0.00 (| 2,500.00) | 116.67 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>CONTRIBUTIONS</u> | | | | | | |
| 001-759-568-00 PUBLIC TRANSIT | 10,000 | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 50.00 |
| TOTAL CONTRIBUTIONS | 10,000 | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 50.00 |
| <hr/> | | | | | | |
| TOTAL PUBLIC TRANSIT | 10,000 | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 50.00 |
| <u>HEALTH DEPT</u> ===== | | | | | | |
| <u>CONTRIBUTIONS</u> | | | | | | |
| 001-803-568-00 BUCKHANNON-UPSHUR HEALTH | 5,000 | 2,500.00 | 2,500.00 | 0.00 | 2,500.00 | 50.00 |
| TOTAL CONTRIBUTIONS | 5,000 | 2,500.00 | 2,500.00 | 0.00 | 2,500.00 | 50.00 |
| <hr/> | | | | | | |
| TOTAL HEALTH DEPT | 5,000 | 2,500.00 | 2,500.00 | 0.00 | 2,500.00 | 50.00 |
| <u>STORM WATER</u> ===== | | | | | | |
| <u>COMMODITIES</u> | | | | | | |
| 001-805-348-00 STORM WATER TO SANITARY | 150,000 | 0.00 | 0.00 | 0.00 | 150,000.00 | 0.00 |
| TOTAL COMMODITIES | 150,000 | 0.00 | 0.00 | 0.00 | 150,000.00 | 0.00 |
| <hr/> | | | | | | |
| TOTAL STORM WATER | 150,000 | 0.00 | 0.00 | 0.00 | 150,000.00 | 0.00 |
| <u>PARK 25% TO CPWB</u> ===== | | | | | | |
| <u>SALARIES & BENEFITS</u> | | | | | | |
| 001-900-000-00 AUDITOR OPEB | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <hr/> | | | | | | |
| <u>COMMODITIES</u> | | | | | | |
| 001-900-341-00 PARK-30% HOT/MOT PD TO CP | 34,500 | 3,685.21 | 3,685.21 | 0.00 | 30,814.79 | 10.68 |
| TOTAL COMMODITIES | 34,500 | 3,685.21 | 3,685.21 | 0.00 | 30,814.79 | 10.68 |
| <hr/> | | | | | | |
| <u>CONTRIBUTIONS</u> | | | | | | |
| 001-900-570-00 DEPRECIATION EXP CURR YR | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <hr/> | | | | | | |
| TOTAL PARK 25% TO CPWB | 34,500 | 3,685.21 | 3,685.21 | 0.00 | 30,814.79 | 10.68 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

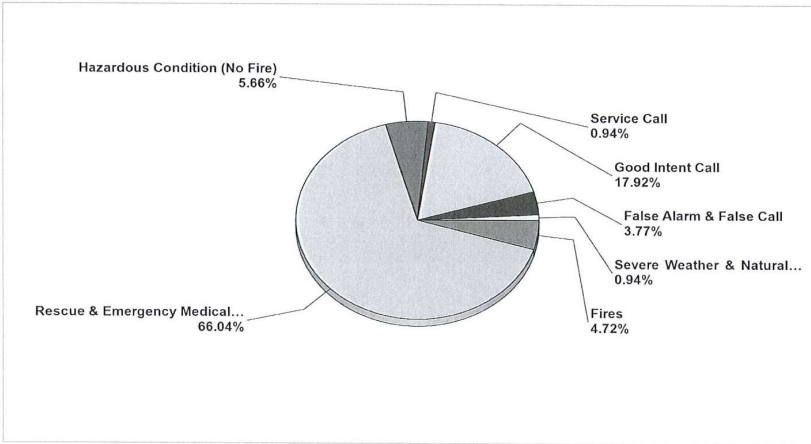
| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 001-901-235-00 HOTEL/MOTEL 70% PAID TO C | 80,500 | 8,598.80 | 8,598.80 | 0.00 | 71,901.20 | 10.68 |
| TOTAL CONTRACTUAL SERVICES | 80,500 | 8,598.80 | 8,598.80 | 0.00 | 71,901.20 | 10.68 |
| <hr/> | | | | | | |
| TOTAL CVB 75% TO CVB | 80,500 | 8,598.80 | 8,598.80 | 0.00 | 71,901.20 | 10.68 |
| <u>ARTS & HUMANITIES</u> ===== | | | | | | |
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 001-906-216-00 THEATRE MAINTENANCE/UTILI | 10,000 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| TOTAL CONTRACTUAL SERVICES | 10,000 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| <hr/> | | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 001-906-450-01 THEATRE BUILDING | 20,000 | 1,265.18 | 11,646.72 | 0.00 | 8,353.28 | 58.23 |
| 001-906-459-00 THEATRE CAPITAL | 100,000 | 0.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 120,000 | 1,265.18 | 11,646.72 | 0.00 | 108,353.28 | 9.71 |
| <hr/> | | | | | | |
| TOTAL ARTS & HUMANITIES | 130,000 | 1,265.18 | 11,646.72 | 0.00 | 118,353.28 | 8.96 |
| <u>STOCKERT YOUTH CENTER</u> ===== | | | | | | |
| <u>SALARIES & BENEFITS</u> | | | | | | |
| 001-907-101-00 STOCKERT YOUTH CENTER SAL | 150,000 | 12,760.99 | 27,738.19 | 0.00 | 122,261.81 | 18.49 |
| 001-907-103-00 CAMP BUCANNEER SALARIES | 24,000 | 3,714.39 | 9,103.10 | 0.00 | 14,896.90 | 37.93 |
| 001-907-103-01 SYC BUS DRIVERS | 1,000 | 255.00 | 375.00 | 0.00 | 625.00 | 37.50 |
| 001-907-104-00 FICA TAX | 13,500 | 1,279.88 | 2,847.00 | 0.00 | 10,653.00 | 21.09 |
| 001-907-105-00 GROUP INSURANCE | 27,950 | 1,337.30 | 6,554.80 | 0.00 | 21,395.20 | 23.45 |
| 001-907-106-00 GROUP RETIREMENT | 10,600 | 776.40 | 1,568.33 | 0.00 | 9,031.67 | 14.80 |
| 001-907-109-00 COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 227,050 | 20,123.96 | 48,186.42 | 0.00 | 178,863.58 | 21.22 |
| <hr/> | | | | | | |
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 001-907-211-00 TELEPHONES | 3,600 | 247.93 | 716.80 | 0.00 | 2,883.20 | 19.91 |
| 001-907-213-00 UTILITIES | 17,000 | 1,309.61 | 3,759.15 | 0.00 | 13,240.85 | 22.11 |
| 001-907-214-00 TRAVEL EXPENSE | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 001-907-216-00 MAINTENANCE | 7,000 | 1,289.31 | 1,772.43 | 0.00 | 5,227.57 | 25.32 |
| 001-907-218-00 POSTAGE | 250 | 0.00 | 0.00 | 0.00 | 250.00 | 0.00 |
| 001-907-221-00 TRAINING | 275 | 0.00 | 0.00 | 0.00 | 275.00 | 0.00 |
| 001-907-226-00 INSURANCE & BONDS | 13,000 | 60.68 | 1,818.70 | 0.00 | 11,181.30 | 13.99 |
| 001-907-230-00 SYC CONTRACTURAL BUS SER | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-907-230-01 WORK STUDY/AMERICORP | 3,000 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| TOTAL CONTRACTUAL SERVICES | 44,625 | 2,907.53 | 8,067.08 | 0.00 | 36,557.92 | 18.08 |

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

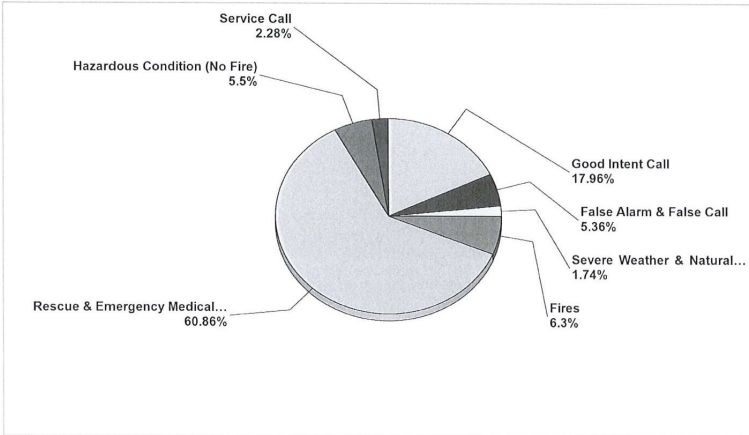
| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| COMMODITIES | | | | | | |
| 001-907-341-00 MATERIALS & SUPPLIES EXPE | 6,000 | 100.00 | 975.36 | 0.00 | 5,024.64 | 16.26 |
| 001-907-341-01 OPERATING EXPENSES | 2,500 | 170.21 | 365.42 | 0.00 | 2,134.58 | 14.62 |
| 001-907-343-00 SYC AUTO SUPPLIES | 2,500 | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 001-907-354-00 DRILL TEAM | 5,000 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 001-907-355-00 DANCE TEAM | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-907-356-00 YOUTH BASKETBALL | 18,000 | 375.00 | 375.00 | 0.00 | 17,625.00 | 2.08 |
| 001-907-357-00 TUTORING | 250 | 0.00 | 0.00 | 0.00 | 250.00 | 0.00 |
| 001-907-358-00 MISC. DANCE/PARTIES | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 001-907-359-00 ART/DRAMA PROGRAM | 1,000 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 001-907-360-00 CAMP BUCANNEER SUPPLIES | 4,500 | 282.03 | 651.14 | 0.00 | 3,848.86 | 14.47 |
| 001-907-361-00 AFTER SCHOOL SUPPLIES | 5,000 | 416.85 | 416.85 | 0.00 | 4,583.15 | 8.34 |
| 001-907-362-00 DRINK/SNACK MACHINE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-907-363-00 KARATE CLASS INSTRUCTION | 1,500 | 128.00 | 404.00 | 0.00 | 1,096.00 | 26.93 |
| 001-907-364-00 SKATEPARK | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-907-365-00 RED RIBBON WEEK EXPENSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-907-366-00 FUND RAISER | 5,000 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 001-907-367-00 GIRLS GO GOLFING | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-907-368-00 UCARE/SYC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-907-368-01 ZUMBA | 1,500 | 188.00 | 416.00 | 0.00 | 1,084.00 | 27.73 |
| 001-907-368-02 YOGA FITNESS CLASS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-907-368-03 GUITAR LESSONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-907-368-04 MISC ACTIVITIES-ONE TIME | 2,000 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 001-907-368-05 GRANT EXP SYCC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COMMODITIES | 55,250 | 1,660.09 | 3,603.77 | 0.00 | 51,646.23 | 6.52 |
| CAPITAL OUTLAY | | | | | | |
| 001-907-458-00 CAPITAL CAMPAIGN (BOE & U | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-907-458-01 SYC CHILDRENS FESTIVAL | 1,250 | 0.00 | 0.00 | 0.00 | 1,250.00 | 0.00 |
| 001-907-458-02 SYCC BUILDING | 38,400 | 0.00 | 0.00 | 0.00 | 38,400.00 | 0.00 |
| 001-907-459-00 CAPITAL OUTLAY | 10,000 | 39,499.00 | 43,399.00 | 0.00 (| 33,399.00) | 433.99 |
| 001-907-477-00 SYC TEEN DANCES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 49,650 | 39,499.00 | 43,399.00 | 0.00 | 6,251.00 | 87.41 |
| CONTRIBUTIONS | | | | | | |
| 001-907-570-00 DEPRECIATION EXP CURR YR | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL STOCKERT YOUTH CENTER | 376,575 | 64,190.58 | 103,256.27 | 0.00 | 273,318.73 | 27.42 |
| CONVENTION CENTER | | | | | | |
| ===== | | | | | | |
| CAPITAL OUTLAY | | | | | | |
| 001-910-457-00 CONFERENCE CENTER PAYMENT | 40,250 | 3,351.00 | 6,702.00 | 0.00 | 33,548.00 | 16.65 |
| TOTAL CAPITAL OUTLAY | 40,250 | 3,351.00 | 6,702.00 | 0.00 | 33,548.00 | 16.65 |
| TOTAL CONVENTION CENTER | 40,250 | 3,351.00 | 6,702.00 | 0.00 | 33,548.00 | 16.65 |
| 9-02-2021 03:02 PM | | | | | | |
| CITY OF BUCKHANNON | | | | | | |
| REVENUE & EXPENSE REPORT (UNAUDITED) | | | | | | |
| AS OF: AUGUST 31ST, 2021 | | | | | | |
| PAGE: 24 | | | | | | |
| 001-GENERAL FUND | | | | | | |
| % OF YEAR COMPLETED: 16.67 | | | | | | |
| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
| HISTORIC LANDMARKS | | | | | | |
| ===== | | | | | | |
| CONTRACTUAL SERVICES | | | | | | |
| 001-911-223-00 HISTORIC LAND MARK EXPENS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRACTUAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HISTORIC LANDMARKS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| PUBLIC SAFETY | | | | | | |
| ===== | | | | | | |
| CONTRACTUAL SERVICES | | | | | | |
| 001-976-213-00 SAFETY COMPLEX UTILITIES | 24,000 | 1,342.41 | 3,837.59 | 0.00 | 20,162.41 | 15.99 |
| 001-976-216-00 SAFETY COMPLEX MAINT | 16,000 | 104.95 | 191.95 | 0.00 | 15,808.05 | 1.20 |
| 001-976-226-00 SAFETY COMPLEX INSURANCE | 9,000 | 0.00 | 610.25 | 0.00 | 8,389.75 | 6.78 |
| TOTAL CONTRACTUAL SERVICES | 49,000 | 1,447.36 | 4,639.79 | 0.00 | 44,360.21 | 9.47 |
| CAPITAL OUTLAY | | | | | | |
| 001-976-459-35 FEMA GRANT#2 GENERATOR EX | 0 | 28,173.60 | 28,173.60 | 0.00 (| 28,173.60) | 0.00 |
| 001-976-459-36 FEMA GRANT#1 GENERATOR EX | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-976-461-00 SAFETY COMPLEX POLICE DEP | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 0 | 28,173.60 | 28,173.60 | 0.00 (| 28,173.60) | 0.00 |
| TOTAL PUBLIC SAFETY | 49,000 | 29,620.96 | 32,813.39 | 0.00 | 16,186.61 | 66.97 |
| TOTAL EXPENDITURES | 5,418,016 | 424,647.22 | 900,984.60 | 217.40 | 4,516,814.00 | 16.63 |
| REVENUE OVER/(UNDER) EXPENDITURES | (704,910) (| 189,288.58) (| 155,605.87) (| 217.40) (| 549,086.73) | 22.11 |

- C.3 Fire Chief- JB Kimble-** Recorder Sanders passed around a flyer that was developed by one of the Fire Volunteers promoting fire department volunteerism.Fire Chief Kimble reported on the following information:
- Monthly Activity (July)
 - Year to Date Activity
 - Thank Glenn Davis & Mike Farnsworth with assistance to the Water Department
 - Civil Service meetings, updated rules & regs, discussed promotional testing
 - New Truck delayed, mechanical parts not available due to Covid. Possible date December or January.
 - Discussions with UCBOE regarding CPR instructions to students & staff



| MAJOR INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|------------|
| Fires | 5 | 4.72% |
| Rescue & Emergency Medical Service | 70 | 66.04% |
| Hazardous Condition (No Fire) | 6 | 5.66% |
| Service Call | 1 | 0.94% |
| Good Intent Call | 19 | 17.92% |
| False Alarm & False Call | 4 | 3.77% |
| Severe Weather & Natural Disaster | 1 | 0.94% |
| TOTAL | 106 | 100% |

| Detailed Breakdown by Incident Type | | |
|--|-------------|------------|
| INCIDENT TYPE | # INCIDENTS | % of TOTAL |
| 111 - Building fire | 3 | 2.83% |
| 131 - Passenger vehicle fire | 1 | 0.94% |
| 170 - Cultivated vegetation, crop fire, other | 1 | 0.94% |
| 321 - EMS call, excluding vehicle accident with injury | 45 | 42.45% |
| 322 - Motor vehicle accident with injuries | 9 | 8.49% |
| 324 - Motor vehicle accident with no injuries. | 15 | 14.15% |
| 352 - Extrication of victim(s) from vehicle | 1 | 0.94% |
| 412 - Gas leak (natural gas or LPG) | 1 | 0.94% |
| 424 - Carbon monoxide incident | 1 | 0.94% |
| 443 - Breakdown of light ballast | 1 | 0.94% |
| 444 - Power line down | 1 | 0.94% |
| 445 - Arcing, shorted electrical equipment | 2 | 1.89% |
| 552 - Police matter | 1 | 0.94% |
| 611 - Dispatched & cancelled en route | 1 | 0.94% |
| 622 - No incident found on arrival at dispatch address | 14 | 13.21% |
| 622 - No incident found on arrival at dispatch address | 4 | 3.77% |
| 651 - Smoke scare, odor of smoke | 1 | 0.94% |
| 743 - Smoke detector activation, no fire - unintentional | 4 | 3.77% |
| 813 - Wind storm, tornado/hurricane assessment | 1 | 0.94% |
| TOTAL INCIDENTS: | 106 | 100% |



| MAJOR INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|------------|
| Fires | 47 | 6.3% |
| Rescue & Emergency Medical Service | 454 | 60.86% |
| Hazardous Condition (No Fire) | 41 | 5.5% |
| Service Call | 17 | 2.28% |
| Good Intent Call | 134 | 17.96% |
| False Alarm & False Call | 40 | 5.36% |
| Severe Weather & Natural Disaster | 13 | 1.74% |
| TOTAL | 746 | 100% |

| ZONE | NUMBER OF CALLS |
|--|-----------------|
| Adrian - Mutual Aid - Adrian | 22 |
| Banks Dist. - Mutual Aid - Banks District | 1 |
| Belington - Mutual Aid - Belington | 5 |
| City Limits - City Limits | 474 |
| Ellamore - Mutual Aid - Ellamore | 14 |
| First Due - First Due Response Area | 183 |
| Philippi - Mutual Aid - Philippi | 1 |
| Warren Dist. - Mutual Aid - Warren District | 26 |
| Wash. Dist. - Mutual Aid - Washington District | 11 |
| Weston - Mutual Aid - Weston | 9 |
| TOTAL: | 746 |

C.4 City Attorney- Tom O'Neill- City Attorney O'Neill had nothing to report but requested an executive session after the meeting to discuss personnel matter.

D. Correspondence & Information

D.1 Official Oath of Office Council Member Shelia Lewis-Sines

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD# 304.472.9550
Fax# 304.472.0934

CITY OF BUCKHANNON

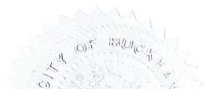
OFFICIAL OATH

State of West Virginia,
County of Upshur,
City of Buckhannon,

I, Shelia Lewis-Sines do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as Council Member of the said City to the best of my ability, so help me God.

Signed 

Subscribed and sworn to before me this 25th day of August, 2021.




Mayor

D.2 CityPR: Shelia Lewis-Sines Sworn In As Buckhannon's Newest City Council Member

<https://buckhannonwv.org/shelia-lewis-sines-sworn-in-as-buckhannons-newest-city-council-member/>

August 25, 2021, BUCKHANNON, WV: Shelia Lewis-Sines was sworn in as the newest member of the Buckhannon City Council today at 10:00 a.m., in Council Chambers. Mayor Skinner and City Recorder Randy Sanders both welcomed the Council Member appointee, along with her husband Ray Sines and several of her friends and supporters who were on hand to witness the ceremony. In his opening remarks, Mayor Skinner wished Mrs. Sines the very best as she assumed the role after being selected to fill a City Council vacancy at the regular Buckhannon City Council meeting this past Thursday, August 19th.

Mayor Skinner asked Shelia Lewis-Sines to join him in front of the Seal of the City of Buckhannon, to raise her right hand, and to repeat after him the following Oath of Office: *I, Shelia Lewis-Sines do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as Council Member of the said City to the best of my ability, so help me God.*

When asked what drove her to become a public servant she referenced her late father who was one of her biggest supporters for entering into the public arena. The love for her father is why she keeps her maiden name (Lewis) as a part of her identity.

On her first day on the job, Council Member Lewis-Sines met with Buckhannon Police Chief Matthew Gregory to welcome the department's two newly certified officers to the force, Patrolman James Fisher and Patrolman Jacob Garrison, and then the Chief provided her a tour of the Buckhannon Police Department.

About Shelia Lewis-Sines: Shelia Lewis-Sines is a native of Buckhannon and is married to Ray Sines who served in the Army and served and retired from the National Guard. While Shelia has traveled quite a bit, and at times thought that she could be happy living elsewhere, she was always felt “pulled” to return to her hometown of Buckhannon. She worked for Energy Federal Credit Union in Rockville, Maryland and then for several years at McJunkin Appalachian of Buckhannon, before becoming an executive assistant for Mid Atlantic Well Service in Jane Lew. Currently Shelia enjoys being a wife, homemaker, and grandmother of two awesome boys and one beautiful little girl. She also loves gardening, interior, and exterior decorating, and design, as well as entertaining. Shelia is honored to have been selected to serve the citizens of Buckhannon as a member of city council and is looking forward to putting in the work necessary to achieve success for our community.

For media inquiries, contact:

Randy Sanders
City of Buckhannon, WV
City Recorder & Information Coordinator
Chairman of WAMSB 2023 Organizing Committee
City Hall - 304/472-1651 Ext: 1052
Cell - 304/472-4026

D.3 CityPR: Police Department Adds Two Certified Officers To The Force- Recorder Sanders recognized Officer Garrison and Corporal O'Connor who were in attendance.

<https://buckhannonwv.org/buckhannon-police-department-adds-two-certified-officers-to-the-force/>

August 25, 2021, Buckhannon, WV: The City of Buckhannon and the Buckhannon Police Department are proud to welcome two newly certified officers to the force. The officers graduated this year from the West Virginia Police Academy Basic Police Training. Patrolman James Fisher (Graduation Class 185th) and Patrolman Jacob Garrison (Graduation Class 186th) received their graduation certificates at a ceremony in Institute, West Virginia near Charleston following successful completion of the 10-week course.

For media inquiries, contact:

Randy Sanders
City of Buckhannon, WV
City Recorder & Information Coordinator
Chairman of WAMSB 2023 Organizing Committee
City Hall - 304/472-1651 Ext: 1052
Cell - 304/472-4026

D.4 Notice Accepting Applications for Water Plant Operator Position Deadline Date of 09/10/21

CITY OF BUCKHANNON ACCEPTING APPLICATIONS FOR WATER PLANT OPERATOR

The City of Buckhannon Water Department will be accepting applications for a Full-Time Water Plant Operator.

Pay will be based on experience and qualifications, benefits included.

The Water Plant Operator will perform a variety of tasks in the operation and maintenance of a water treatment plant and work a rotating shift schedule which includes nights, weekends and holidays.

Qualifications

- Preference will be given to candidates that possess a WV Water Treatment Plant Operators License.
- High School diploma or GED
- Valid West Virginia drivers license
- Possess knowledge of computer software including Microsoft Word, excel and data management systems.
- Must be able to lift 50 pounds above shoulder level.
- Must be willing to function in a Team oriented workplace.

If selected for hire, candidate will be subject to a background check, drug test and skills test.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons, and employees without regard to any individual's creed, race, color, ethnicity, national origin, religion, gender, age, handicap, familial status, or sexual orientation.

Applicants can pick up an application in person at Buckhannon City Hall, 70 E. Main Street, Buckhannon, WV 26201 between the hours of 8:30am-4:30pm Monday-Friday.

Applications will be accepted until September 10, 2021.

Record Delta Run Dates 8/28/21, 9/2/21, 9/2/21, 9/4/2, 9/7/21

D.5 Notice Accepting Applications for Maintenance/Bus Driver Position Deadline Date of 09/10/21

CITY OF BUCKHANNON ACCEPTING APPLICATIONS FOR MAINTENANCE/BUS DRIVER POSITION

The City of Buckhannon is accepting applications for (1) Full-time benefited position until Friday, September 10, 2021.

The position will include light maintenance, custodial duties, and bus driving.

Applicants must have a valid WV CDL driver license with a passenger endorsement and capable of climbing stairs and lifting 50 pounds.

Applicants will be subject to a background check and drug test.

Applications may be obtained at Buckhannon City Hall, 70 E Main St, Buckhannon WV 26201 between the hours of 8:30 am until 4:30 pm Monday - Friday.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons.

Record Delta Run Dates 7/28/21, 9/2/21, 9/4/21, 9/7/21

D.6 FOIA Request from Kesner & Kesner, PLLC Attorney at Law RE: Accident Report

foia request crash report

Amberle Jenkins <amby.jenkins@buckhannonwv.org>
Reply-To: amby.j@buckhannonwv.org
To: HGUMBERT@kesnerlaw.com
Cc: Tim Smith <timsmith@buckhannonpolice.com>

Wed, Aug 18, 2021 at 2:17 PM

Ms Gumbert:
Per your request dated 8-17-21 for an accident report dated 11/27/17 Ryan Gillum, Randall Kniceley and Larry Simons.
The written accident report dated 11/27/17 is \$20.00.
Any video for this date has already been purged from the records and is no longer available.
Please contact
tim.smith@buckhannonwv.org
to arrange for a copy of the accident report if it is still needed.
Respectfully,

--
Amberle Jenkins
Assistant Recorder, Director of Finance and Administration
City of Buckhannon
304-472-1651 ext 1016

D.7 FOIA Request from Key Zoning Assessments, LLC RE: Taco Bell Planning/Zoning/Development Plans

FOIA Request: Taco Bell, 72 W Main St, Buckhannon, WV
1 message

Liz Rodgers <liz@keyzoning.com>
To: foia@buckhannonwv.org

Wed, Aug 25, 2021 at 4:34 PM

Good afternoon,

Please accept the following public records request.

Please notify me in advance if fees will exceed \$50.00.

Property – Taco Bell, 72 West Main Street, Buckhannon, WV

- Planning/Zoning/ Development: copies of any approved site plans, variances, special/ conditional use permits, planned developments, or zoning relief granted to the property, and notification of any outstanding zoning code violations
- Building/ Construction: copies of the existing Certificates of Occupancy, and notification of any outstanding building code violations
- Fire: notification of any outstanding fire code violations

Thank you!
Liz

Liz Rodgers, Partner | Key Zoning Assessments, LLC
Corporate Office | PO Box 469 | Necedah, WI 54646
Direct (405) 623 2260 | Liz@keyzoning.com | Fax (866) 247 9165
Your Key Partner for Zoning Due Diligence www.keyzoning.com

Answered 8-27-2021

D.8 Notice Accepting Letters of Intent for Competitive Examination for Position of the Rank of Captain in the BFD

**NOTICE
FIRE CIVIL SERVICE COMMISSION
CITY OF BUCKHANNON, WEST VIRGINIA**

Notice is hereby given that the Fire Civil Service Commission of the City of Buckhannon will receive letters of intent until September 21, 2021 for competitive examination to create a “List of Eligibles” for the position of the Rank of Captain in the Fire Department of the City of Buckhannon, subject to the following requirements:

Buckhannon Fire Department
Rank of Captain
Job Description

- The Captain is responsible for administration, supervision and management of the Fire Department. The Captain is assigned to a 24 hour shift or an operational period or training evolution that is responsible for fire suppression, hazardous material response, rescue operations and emergency medical services.
- **Career Development**
- Minimum 10 years of service at the Buckhannon Fire Department
- All the following training must be West Virginia approved, Pro Board, IFSAC certified training
- Firefighter I, II, Fire Officer I, II, NFPA 1006 Rescue technician certification in Extrication and NFPA 1006 Confined Space operations level discipline, Truck and Engine Certified, NIMS 100, 200, 700, 800, ICS 300, 400
- **Duties Are But Not Limited To**
- Performs duties serving as a confidential staff advisor to the Fire Chief in researching, crafting, implementing and enforcing policies, directives and procedures
- Implements department goals and objectives through a comprehensive administration program and coordinates department operations, inspections, maintenance and training under the direction of the Fire Chief.
- Performs the role of officer in charge of all fire, rescue and medical operations for assigned shift, Assumes the role of incident commander and determines an overall plan to resolve incidents until command is transferred. Directs subordinate members to appropriate assignments to ensure the plan of action is followed in a safe and efficient manner.
- Assists in long range planning and implementation of department budgets. Assists the Fire Chief in the planning process for capital projects
- Assists in the development of minimum standards of training and technical competence for all Fire Department personnel. Ensures the readiness of personnel and equipment under their supervision. Ensures the utilization of NIMS at emergency scenes.
- Maintains discipline and insures that personnel follow department rules and regulations. Evaluates work performance of subordinates, prepares employee evaluations and effectively recommends and participates in hiring, suspensions and other disciplinary matters.
- Supervises the completion, maintenance and/or quality assurance of incident reports, accident and injury reports, training.
- Establishes and maintains the highest level of customer service by providing a positive working relationship with all stakeholders.
- Attends training courses, meetings and conferences as directed by the Fire Chief. May be required to confer with citizens on problems, concerns, and accidents. Assists in planning, and implementing public fire safety education programs for civic, fraternal, educational, institutional or industrial organizations and agencies.
- Confers with the Fire Chief on a regular basis, discussing work processes, incidents, problems and plans and receives advice, counseling and instructions.
- **Knowledge, Skills and Abilities**
- Ability to work effectively with employees, other agencies and the public
- Ability to accept responsibility, to make decisions, to delegate responsibility and to motivate people toward a coordinated effort
- Ability to communicate effectively, verbally and in writing
- Ability to operate fire suppression and other emergency equipment
- Ability to perform strenuous or peak physical effort during emergencies, training or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke.
- Ability to prepare, organize and maintain office data, reports and systems
- **Physical Demand**
- The ability to stand, walk, crawl, run, reach, hear, and talk, in adverse and dangerous situations
- Meet the medical standards established by NFPA 1582
- Capable of lifting, carrying, pushing and dragging 100 pounds
- Wear a Self-Contained Breathing apparatus in adverse conditions

D.9 Notice of Fire Civil Service Commission Accepting Applications for Position of Probationary Firefighter

Notice Fire Civil Service Commission City of Buckhannon, West Virginia

Notice is hereby given that the Fire Civil Service Commission of the City of Buckhannon will receive applications for competitive examination to create a "List of Eligibles" for the position of probationary firefighter in the Fire Department of the City of Buckhannon, subject to the following requirements:

- (1). Applicants must be at least eighteen (18) years of age and comply with §8-15-17 of the W. Va. Code.
- (2). Applicants must have a high school diploma or its equivalent.
- (3). Applicants must be West Virginia approved Firefighter 1, IFSAC or Pro Board Certified. A copy of the certification must be submitted with the application.
- (4). Applicants must comply with all other laws, rules and regulations as prescribed in writing by the Code of the State of West Virginia and by the Fire Civil Service Commission of Buckhannon, West Virginia. Copies of the current written rules and regulations of said Commission is available for inspection by any member of the public at the City Recorder's Office, 70 East Main Street, Buckhannon, West Virginia, during regular business hours.

All applications must be received by the Commission at City Hall; or alternatively be postmarked, addressed to the Fire Civil Service Commission, 70 East Main Street, Buckhannon, WV 26201, **no later than 4:30 p.m. or postmarked by 12:00 midnight on October 4, 2021.** Details may also be found on the City of Buckhannon website —www.buckhannonwv.org

Application forms may be obtained by contacting the City Recorder's Office, City Hall, 70 East Main Street, Buckhannon, WV 26201 or calling 304-472-1651 to have it emailed, faxed or mailed. Applicants must pass the physical agility test and a written competitive examination. Successful candidates that may be hired are subject to residency requirements. Applicants must also pass a criminal background check and drug test.

Randy Sanders, City Recorder
City of Buckhannon, WV

Publish dates 09/02/21 & 09/09/21

Posted 08/30/21

D.10 Letter of Verification to Buckhannon Housing Authority RE: Kelson Drive & Hinkle Drive are in the City Limits for their Federal Inspection Requirements

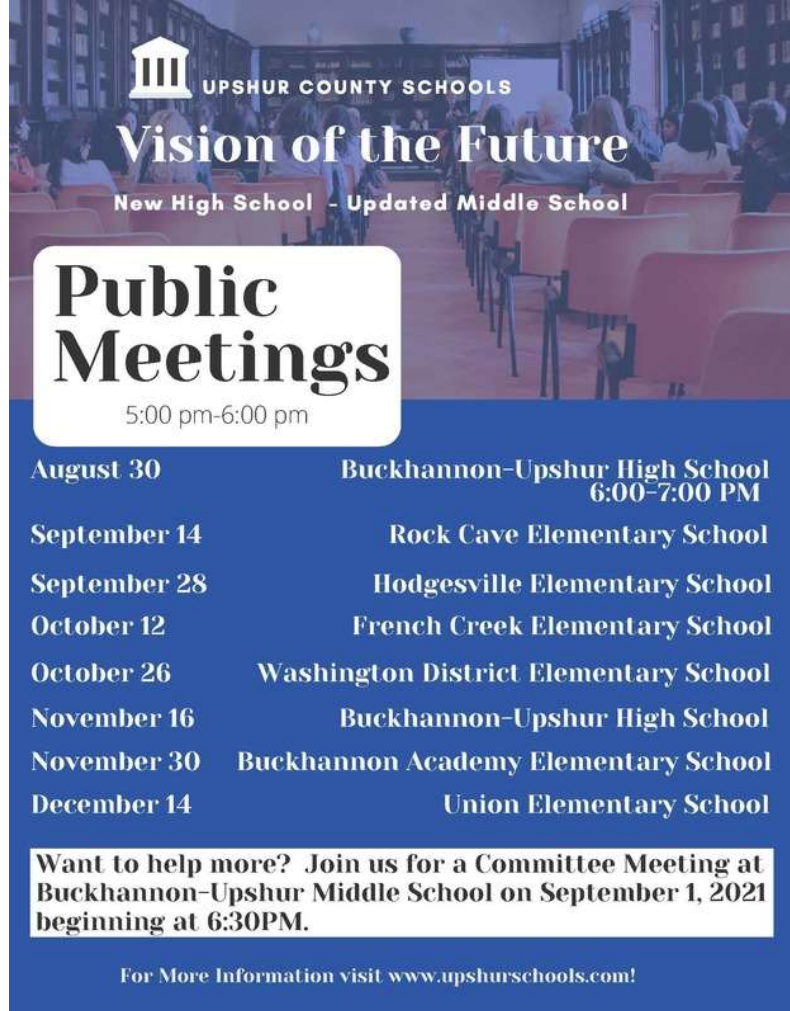
August 30, 2021


To Whom It May Concern:

The City of Buckhannon Public Works Department maintains Hinkle Dr. and Kelson Ln. as part of its street network. This maintenance includes the street surface, sweeping, snow plowing, signage, storm sewer and parking enforcement. If you have any questions, feel free to contact me.

Sincerely,

Jerry Arnold
City of Buckhannon
Director of Public Works
70 E. Main Street
Buckhannon, WV 26201
P: (304) 472-1651, ext. 1000
C: (304) 677-3862



 **UPSHUR COUNTY SCHOOLS**

Vision of the Future

New High School - Updated Middle School

Public Meetings

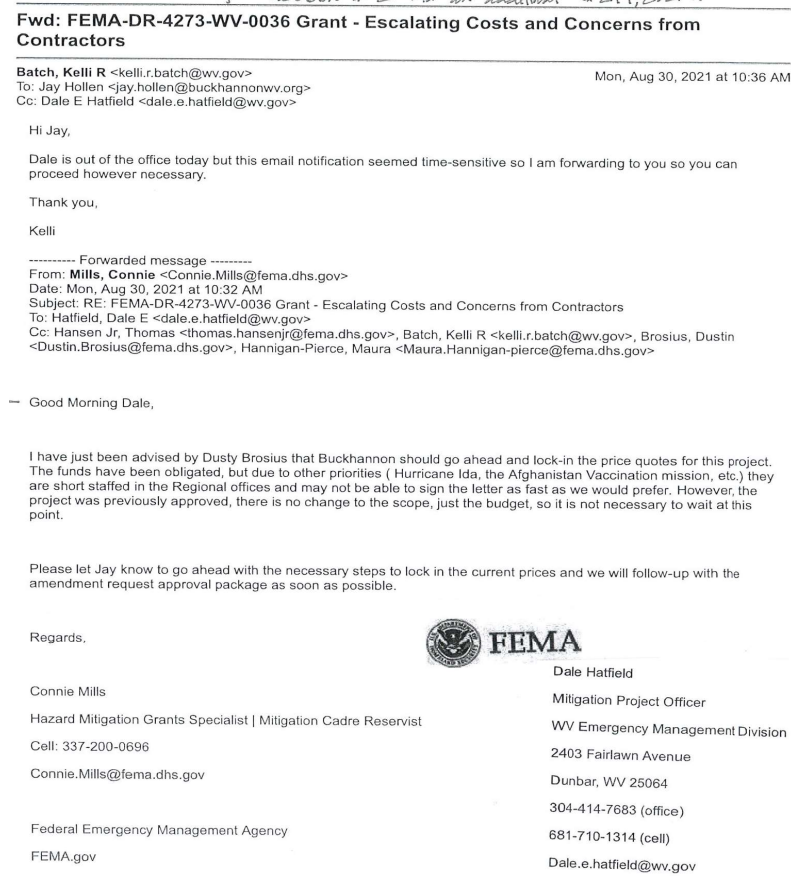
5:00 pm-6:00 pm

| | |
|---------------------|---|
| August 30 | Buckhannon-Upshur High School 6:00-7:00 PM |
| September 14 | Rock Cave Elementary School |
| September 28 | Hodgesville Elementary School |
| October 12 | French Creek Elementary School |
| October 26 | Washington District Elementary School |
| November 16 | Buckhannon-Upshur High School |
| November 30 | Buckhannon Academy Elementary School |
| December 14 | Union Elementary School |

Want to help more? Join us for a Committee Meeting at Buckhannon-Upshur Middle School on September 1, 2021 beginning at 6:30PM.

For More Information visit www.upshurschools.com/

**D.13 FEMA Generator Project: Confirmation of approval of change of scope letter no. 3
budget revision no. 2**



D.14 Fire Civil Service Commission Meeting Schedule for October 2021

*Meeting Notice of the City of Buckhannon
Fire Civil Service Commission*

- *Fire Civil Service Commission- 3:30 p.m. on Wednesday, October 6, 2021 in Council Chambers: The purpose of the meeting to review the applications and notify eligible applicants to proceed to the next phase of testing.*

- *Fire Civil Service Commission-9:00 a.m. on Saturday, October 23, 2021 at the Buckhannon Fire Station located at the Public Safety Complex Two Friendly Way, Buckhannon WV 26201: The purpose of the meeting to administer the physical agility examination to the candidates for a List of Eligibles for the position of Probationary Firefighter.*

- *Fire Civil Service Commission-1:00 p.m. on Saturday, October 23, 2021 in Council Chambers: The purpose of the meeting is to administer the written examination to the advancing candidates for a List of Eligibles for the position of Probationary Firefighter.*

D.15 Letter from Upshur County Commission RE: Upshur County American Rescue Plan Fund Allocation

UPSHUR COUNTY COMMISSION
Upshur County Administrative Annex
91 West Main Street, Suite 101 • Buckhannon, West Virginia 26201
Equal Opportunity Employer (EOE)

Telephone: (304) 472-0535
Telecopier: (304) 473-2802

TDD Numbers
Business: 472-9550
Emergency: 911

August 25, 2021

City of Buckhannon
Randy Sanders
70 E. Main St.
Buckhannon, WV 26201

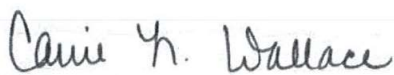
RE: Upshur County American Rescue Plan Fund Allocation

To whom it may concern:

I am contacting you on behalf of the Upshur County Commission regarding your request for American Rescue Plan (ARP) Funds. At this time, the US Treasury has not released their final version of guidelines outlining the allowable usage for the ARP Funds. Please be advised that the Commission will not consider requests for funding until such guidance is received, unless an emergency arises. I will be serving as the Commission's point of contact for the ARP Funds and will contact you to schedule an ARP budget hearing once the final guidelines are in hand and have been reviewed.

Should an additional project or revision to an existing request arise, please contact me and I will update our records. You can reach me via telephone at (304)472-0535 x.3 or email at clwallace@upshurcounty.org.

Thank you,


Carrie L. Wallace
County Administrator

E. Consent Agenda

E.1 Approval of Minutes -Regular Meeting 07/15/21, 08/03/21, 08/19/21

E.2 Approval of Building and Wiring Permits

| Permit Number | Submitted By and Location | Contractor | Description of Work to be Performed | Building Value | Electrical Code | Total Electrical Fees Paid | Total Building Fees Paid | Zoning | Asbestos | Flood Zone | Elev. Certificate | Non Conversion Use | Historic District |
|---------------|---|-----------------------------------|---|----------------|-----------------|----------------------------|--------------------------|--------|----------|------------|-------------------|--------------------|-------------------|
| 75210 | Bill Neal 106 W Lincoln St | Self | Re-Roof Garage | \$1,000.00 | | | \$11.00 | | X | | | | |
| 75211 | First United Methodist 52 S Florida St | Neel's Fence | Replacement 6' Hgt Wooden Privacy Fence | \$8,600.00 | | | \$81.70 | X | | | | | X |
| 75212 | Debbie Sampley 176 Pocahontas St | Gary Woody Construction | Re-Roof Metal over Shingle | \$6,900.00 | | | \$75.90 | | | | | | |
| 75213 | CJ Martin 61 Fifth St | Tri County Construction | Re-Roof Metal over Shingle | \$4,000.00 | | | \$38.00 | | | | | | |
| 75214 | City of Buckhannon 70 E Main St | Tradeworx | City Hall Foundation & Stucco Repairs, Install Three Doors & New VCT in Entrance | \$18,800.00 | | | \$n/c | | | | | | X |
| 75215 | City of Buckhannon 70 E Main St | Tri State Roofing | City Hall Re-Roof Project | \$110,859.60 | | | \$n/c | X | | | | | X |
| 75216 | City of Buckhannon 65 E Main St | Self | Razing Structure | | | | \$n/c | X | | | | | X |
| 75217 | City of Buckhannon 31 Upper Dr | Self | Razing Structure | | | | \$n/c | X | | | | | |
| 75218 | City of Buckhannon 39 Sedgwick St | Self | Razing Garage & Cleanup | | | | \$n/c | X | | | | | |
| 75219 | Jamie O'Brien 65 S Florida St | All About Glass LLC | Re-Roof | \$12,000.00 | | | \$132.00 | X | | | | | X |
| 75220 | William O'Brien 99 S Kanawha St | All About Glass LLC | Re-Roof | \$12,000.00 | | | \$132.00 | X | | | | | X |
| 75221 | Elizabeth Terry 123 E Main St | Gary Woody Construction | Chimney Flashing & Bathroom Remodel | \$4,000.00 | | | \$44.00 | | | | | | X |
| 75222 | T Mobile 47 E Main St | Western Maryland Sign Services | Signage Corner Lot 32 sqft Reface Pylon Sign, 6.8 sqft & 11.68 sqft Flat Against Building | \$1,880.00 | | | \$15.00 | X | | | | | X |
| 75223 | City of Buckhannon 16 Factory St | Self | Razing Office Building w/ attached Garage & Accessory Salt Spreader Box Building | | | | \$n/c | X | | | | | |
| 75224 | Maria Sears 7 E Lincoln St | Self | Replacement Front Porch Stair Treads | \$300.00 | | | \$10.00 | | | | | | |
| 75225 | Phillip McGhee 10 Kepner St | Self | Front Porch Extension with Roof 10'x12' | \$7,000.00 | | | \$77.00 | X | | | | | |
| 75226 | Susan Bryant 1 Myrna St | Self | 4ft Hgt Metal Fence | \$500.00 | | | \$10.00 | X | | | | | |
| 75227 | Ron Honeycutt 160 Fayette St | Reeds Home Repair | Re-Roof Metal over Shingle | \$4,700.00 | | | \$51.70 | | | | | | |
| 75228 | Delana Teets 47 Boggess St | Self | Bathroom Remodel | \$999.00 | | | \$10.00 | | | | | | |
| 75229 | Rachel Kelley 147 Wood St | K&Z Construction | Re-Roof Shingle over Shingle | \$1,500.00 | | | \$16.50 | | | | | | |
| 75230 | Susan Bryant 1 Myrna St | Sunnyside Construction | Kitchen Remodel | \$3,900.00 | | | \$42.90 | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| TOTAL | | | | \$198,938.60 | | \$0.00 | \$747.70 | | | | | | |

E.3 Approval of Payment of the Bills

SEPTEMBER 2, 2021 GENERAL FUND PAYMENT OF BILLS

\$1,290.00 – SUPERIOR ENVIROMENTAL – ASBESTOS INSPECTION 39 SEDGWICK ST

\$2,584.00- HERITAGE FIRE EQUIPMENT- ASSY PARAPET LADDER FOR TRUCK 11

\$10,800.00 – POTESTA & ASSOCIATES- FEMA & CITY LOTS SURVEY

\$1,740.00 – SCOTT ELECTRIC – CONDUIT FOR N. KANAWHA ST PROJECT

\$1,190.00 – SUPERIOR ENVIROMENTAL – ASBESTOS INSPECTION STREET DEPT GARAGE ON FACTORY ST

\$17,500.00 – BUCKHANNON-UPSHUR AIRPORT AUTHL. -FIRST HALF FY 2021-22 BUDGET

\$5,000.00 – COUNTRY ROADS TRANSIT – FIRST HALF FY 2021-22 BUDGET

\$2,500.00 – BUCKHANNON-UPSHUR HEALTH DEPT – FIRST HALF FY 2021-22 BUDGET

\$24,999.00 – TFS RECOVERY INC – 2013 INTERNATIONAL BUS FOR SYCC

\$14,500.00 – SUPERIOR ENVIROMENTAL – ASBESTOS REMOVAL 65 E MAIN ST.

\$28,173.60 – MOUNTAIN STATE ELECTRICAL – ELECTRICAL SERVICE FOR FEMA GRANT #2 GENERATOR

09-02-2021 10:01 AM

disbursements 08/19/2021- 08/31/21

PAGE: 1

FUND: GENERAL FUND

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|----------------|------------------------------|------------|----------------------|----------------------------|--------|
| MAYOR'S OFFICE | RALSTON PRESS INC | 409-341-00 | MAYOR'S SUPPLIES & M | ENVELOPES | 178.12 |
| | REGION VII PLANNING PDC | 409-341-00 | MAYOR'S SUPPLIES & M | GIS SVC ENG DATA EXP | 55.00 |
| | PITNEY BOWES INC | 409-218-00 | MAYOR'S POSTAGE | AUG 2021 PERMIT POSTAGE | 545.34 |
| | WV PUBLIC EMPLOYEES RETIREME | 409-106-00 | MAYOR'S RETIREMENT | WV RETIREMENT CONTRIBUTION | 64.69 |
| | | 409-106-00 | MAYOR'S RETIREMENT | WV RETIREMENT CONTRIBUTION | 57.42 |
| | | 409-106-00 | MAYOR'S RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 20.01 |
| | TOSHIBA FINANCIAL SERVICES | 409-341-00 | MAYOR'S SUPPLIES & M | CityHallCopierLease & Prop | 215.52 |
| | US CELLULAR | 409-211-00 | MAYOR'S TELEPHONE | 642-1651 613-0113 0002 | 60.35 |
| | INTERNAL REVENUE SERVICE | 409-104-00 | MAYOR'S F.I.C.A. | FICA WITHHELD AND MATCHED | 93.38 |
| | | 409-104-00 | MAYOR'S F.I.C.A. | MEDICARE WITHHELD & MATCHE | 21.85 |
| | DATAMAX CORPORATION | 409-341-00 | MAYOR'S SUPPLIES & M | JULY '21 CTY LIC & B&O TX | 550.00 |
| | USI INSURANCE SERVICES LLC | 409-105-00 | MAYOR'S INSURANCE | GRP BENEFIT 1ST INSTALLMEN | 109.90 |
| | | 409-105-00 | MAYOR'S INSURANCE | GRP BENEFIT FEE 2ND INST 2 | 109.90 |
| | PAYFLEX | 409-105-00 | MAYOR'S INSURANCE | GF AUG 2021 HSA FEES | 6.50 |
| | AT&T MOBILITY | 409-211-00 | MAYOR'S TELEPHONE | 304-704-8355 PARKING ENFOR | 52.72 |
| | ROSSMAN & CO/PCB CORP | 409-341-00 | MAYOR'S SUPPLIES & M | DEBT COLLECTION A&T ENTERP | 17.23 |
| | FRONTIER | 409-211-00 | MAYOR'S TELEPHONE | 472-1651-101515-4 CITY HAL | 67.89 |
| | | 409-211-00 | MAYOR'S TELEPHONE | 304-003-2273-060600-4 | 24.17 |

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disbursements 08/19/2021- 08/31/21

PAGE: 2

FUND: GENERAL FUND

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------------------------------|------------------------------|------------|-----------------------|----------------------------|-----------|
| | **PAYROLL EXPENSES | | | 8/19/2021 - 8/31/2021 | 1,517.81 |
| | | | | TOTAL: | 3,767.80 |
| COUNCIL | WV PUBLIC EMPLOYEES RETIREME | 410-106-00 | COUNCIL'S RETIREMENT | WV RETIREMENT CONTRIBUTION | 25.78 |
| | INTERNAL REVENUE SERVICE | 410-104-00 | COUNCIL'S F.I.C.A. | FICA WITHHELD AND MATCHED | 65.74 |
| | | 410-104-00 | COUNCIL'S F.I.C.A. | MEDICARE WITHHELD & MATCHE | 15.37 |
| | **PAYROLL EXPENSES | | | 8/19/2021 - 8/31/2021 | 1,060.00 |
| | | | | TOTAL: | 1,166.89 |
| RECORDER | WV MUNICIPAL CLERK & RECORDE | 411-222-00 | RECORDER DUES | 2021-22 RECORDER ANNUAL DU | 35.00 |
| | WV PUBLIC EMPLOYEES RETIREME | 411-106-00 | RECORDER'S RETIREMEN | WV RETIRE TIER2 CONTRIBUTI | 19.21 |
| | INTERNAL REVENUE SERVICE | 411-104-00 | RECORDER'S F.I.C.A. | FICA WITHHELD AND MATCHED | 31.00 |
| | | 411-104-00 | RECORDER'S F.I.C.A. | MEDICARE WITHHELD & MATCHE | 7.25 |
| | **PAYROLL EXPENSES | | | 8/19/2021 - 8/31/2021 | 500.00 |
| | | | | TOTAL: | 592.46 |
| TREASURER | WV PUBLIC EMPLOYEES RETIREME | 413-106-00 | TREASURER'S RETIREME | WV RETIREMENT CONTRIBUTION | 31.32 |
| | | 413-106-00 | TREASURER'S RETIREME | WV RETIREMENT CONTRIBUTION | 31.32 |
| | INTERNAL REVENUE SERVICE | 413-104-00 | TREASURER'S F.I.C.A. | FICA WITHHELD AND MATCHED | 19.42 |
| | | 413-104-00 | TREASURER'S F.I.C.A. | MEDICARE WITHHELD & MATCHE | 4.54 |
| | USI INSURANCE SERVICES LLC | 413-105-00 | TREASURER'S GROUP IN | GRP BENEFIT 1ST INSTALLMEN | 54.95 |
| | | 413-105-00 | TREASURER'S GROUP IN | GRP BENEFIT FEE 2ND INST 2 | 54.95 |
| | PAYFLEX | 413-105-00 | TREASURER'S GROUP IN | GF AUG 2021 HSA FEES | 3.25 |
| | **PAYROLL EXPENSES | | | 8/19/2021 - 8/31/2021 | 313.18 |
| | | | | TOTAL: | 512.93 |
| COURT | INTERNAL REVENUE SERVICE | 416-104-00 | POLICE JUDGE FICA | FICA WITHHELD AND MATCHED | 38.75 |
| | | 416-104-00 | POLICE JUDGE FICA | MEDICARE WITHHELD & MATCHE | 9.06 |
| | **PAYROLL EXPENSES | | | 8/19/2021 - 8/31/2021 | 625.00 |
| | | | | TOTAL: | 672.81 |
| CITY ATTORNEY | WV PUBLIC EMPLOYEES RETIREME | 417-106-00 | CITY ATTORNEY RETIRE | WV RETIREMENT CONTRIBUTION | 279.32 |
| | | 417-106-00 | CITY ATTORNEY RETIRE | WV RETIREMENT CONTRIBUTION | 279.32 |
| | INTERNAL REVENUE SERVICE | 417-104-00 | CITY ATTORNEY FICA | FICA WITHHELD AND MATCHED | 173.18 |
| | | 417-104-00 | CITY ATTORNEY FICA | MEDICARE WITHHELD & MATCHE | 40.50 |
| | **PAYROLL EXPENSES | | | 8/19/2021 - 8/31/2021 | 2,793.23 |
| | | | | TOTAL: | 3,565.55 |
| CITY ENGINEER | WV PUBLIC EMPLOYEES RETIREME | 420-106-00 | CITY ENGINEER RETIRE | WV RETIREMENT CONTRIBUTION | 77.52 |
| | | 420-106-00 | CITY ENGINEER RETIRE | WV RETIREMENT CONTRIBUTION | 77.52 |
| | INTERNAL REVENUE SERVICE | 420-104-00 | CITY ENGINEER FICA T | FICA WITHHELD AND MATCHED | 48.53 |
| | | 420-104-00 | CITY ENGINEER FICA T | MEDICARE WITHHELD & MATCHE | 11.35 |
| | **PAYROLL EXPENSES | | | 8/19/2021 - 8/31/2021 | 775.23 |
| | | | | TOTAL: | 990.15 |
| HOUSING | SUPERIOR ENVIRONMENTAL SERVI | 436-354-00 | HOUSING ENFORCEMENT | 31 UPPER DR ASBESTOS INSPE | 610.00 |
| | | 436-354-00 | HOUSING ENFORCEMENT | 39 SEDGWICK ST ASBESTOS IN | 1,290.00 |
| | | | | TOTAL: | 1,900.00 |
| ZONING | WV PUBLIC EMPLOYEES RETIREME | 437-106-00 | ZONING RETIREMENT | WV RETIREMENT CONTRIBUTION | 143.02 |
| | | 437-106-00 | ZONING RETIREMENT | WV RETIREMENT CONTRIBUTION | 143.02 |
| | INTERNAL REVENUE SERVICE | 437-104-00 | ZONING F.I.C.A. | FICA WITHHELD AND MATCHED | 88.67 |
| | | 437-104-00 | ZONING F.I.C.A. | MEDICARE WITHHELD & MATCHE | 20.74 |
| | USI INSURANCE SERVICES LLC | 437-105-00 | ZONING HEALTH INS | GRP BENEFIT 1ST INSTALLMEN | 54.95 |
| | | | | | |
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| disbursements 08/19/2021- 08/31/21 | | | | | |
| PAGE: 3 | | | | | |
| FUND: GENERAL FUND | | | | | |
| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
| | | 437-105-00 | ZONING HEALTH INS | GRP BENEFIT FEE 2ND INST 2 | 54.95 |
| | PAYFLEX | 437-105-00 | ZONING HEALTH INS | GF AUG 2021 HSA FEES | 3.25 |
| | **PAYROLL EXPENSES | | | 8/19/2021 - 8/31/2021 | 1,430.15 |
| | | | | TOTAL: | 1,938.75 |
| DATA PROCESSING | RAVEN ROCK NETWORKS INC | 439-230-00 | DATA PROCESSING | IT SERVICE CHARGES MAY 202 | 105.63 |
| | WALMART STORES INC -BUCKHANN | 439-230-00 | DATA PROCESSING | AUG 2018 SERVICE CONTRACT | 212.50 |
| | COMMUNITY BANK | 439-459-00 | DATA PROCESSING CAPI | SEP 2021 COMPUTER SERV PYM | 385.84 |
| | TYLER TECHNOLOGIES INC | 439-230-00 | DATA PROCESSING | EpsonRctPntrMaint 10/21-9 | 89.92 |
| | | | | TOTAL: | 793.89 |
| CITY HALL | MON POWER | 440-213-00 | CITY HALL UTILITIES | 110088782062 70 E MAIN ST | 1,251.35 |
| | DODSON BROS EXTERMINATING CO | 440-216-00 | CITY HALL MAINTENANC | AUG PEST CONTROL CITY HALL | 31.00 |
| | WV PUBLIC EMPLOYEES RETIREME | 440-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 125.68 |
| | | 440-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 124.53 |
| | CRITES ELECTRICAL SUPPLY INC | 440-216-00 | CITY HALL MAINTENANC | 2-20A SWITCHES FOR CITY H | 7.96 |
| | WALMART STORES INC -BUCKHANN | 440-341-00 | CITY HALL SUPPLIES | CLEANING MATERIALS FOR CH | 35.05 |
| | | 440-341-00 | CITY HALL SUPPLIES | CLEANING SUPP @ CITY HALL | 41.78 |
| | INTERNAL REVENUE SERVICE | 440-104-00 | CITY HALL FICA | FICA WITHHELD AND MATCHED | 77.01 |
| | | 440-104-00 | CITY HALL FICA | MEDICARE WITHHELD & MATCHE | 18.01 |
| | USI INSURANCE SERVICES LLC | 440-105-00 | CITY HALL JANITOR IN | GRP BENEFIT 1ST INSTALLMEN | 54.95 |
| | | 440-105-00 | CITY HALL JANITOR IN | GRP BENEFIT FEE 2ND INST 2 | 54.95 |
| | PAYFLEX | 440-105-00 | CITY HALL JANITOR IN | GF AUG 2021 HSA FEES | 3.25 |
| | BASMENT SYSTEMS | 440-216-00 | CITY HALL MAINTENANC | ANNUAL WATERPROOF MAINT | 39.00 |
| | **PAYROLL EXPENSES | | | 8/19/2021 - 8/31/2021 | 1,256.78 |
| | | | | TOTAL: | 3,121.30 |
| POLICE | GALLS LLC | 700-345-00 | POLICE DEPT. UNIFORM | FLASHLIGHT | 124.18 |
| | | 700-345-00 | POLICE DEPT. UNIFORM | BOOTS-MCCAULEY | 89.15 |
| | SUPER SPLASH LLC | 700-343-00 | POLICE DEPT. AUTO SU | CAR WASHES | 50.00 |
| | WV PUBLIC EMPLOYEES RETIREME | 700-106-00 | POLICE DEPT. RETIREME | WV RETIREMENT CONTRIBUTION | 1,883.46 |
| | | 700-106-00 | POLICE DEPT. RETIREME | WV RETIREMENT CONTRIBUTION | 1,841.48 |
| | WV CONSOLIDATED PUBLIC RETIR | 700-106-00 | POLICE DEPT. RETIREME | WV RETIRE MPFRS CONTRIBUTI | 635.11 |
| | | 700-106-00 | POLICE DEPT. RETIREME | WV RETIRE MPFRS CONTRIBUTI | 654.56 |
| | US CELLULAR | 700-211-00 | POLICE DEPT. TELEPHO | 940-1797 842-5723 | 375.31 |
| | SPRINT | 700-211-00 | POLICE DEPT. TELEPHO | ALL DEPT AUG 2021 GEOTAB | 468.74 |
| | INTERNAL REVENUE SERVICE | 700-104-00 | POLICE DEPT. FICA TA | FICA WITHHELD AND MATCHED | 1,602.79 |
| | | 700-104-00 | POLICE DEPT. FICA TA | MEDICARE WITHHELD & MATCHE | 374.84 |
| | USI INSURANCE SERVICES LLC | 700-105-00 | POLICE DEPT. GROUP I | GRP BENEFIT 1ST INSTALLMEN | 549.50 |
| | | 700-105-00 | POLICE DEPT. GROUP I | GRP BENEFIT FEE 2ND INST 2 | 549.50 |
| | PAYFLEX | 700-105-00 | POLICE DEPT. GROUP I | GF AUG 2021 HSA FEES | 32.50 |
| | INDUSTRIAL/ORGANIZATIONAL SO | 700-341-00 | POLICE DEPT. MAT & S | POLICE WRITTEN EXAMS | 125.00 |
| | OMNIGO SOFTWARE | 700-341-05 | POLICE VIPS EXPENSES | RHODIUM CORE LICENSE | 1,000.00 |
| | STAPLES ADVANTAGE | 700-341-00 | POLICE DEPT. MAT & S | POWERSHRED WASTEBAGS | 171.52 |
| | | 700-341-00 | POLICE DEPT. MAT & S | LIGHT BULBS | 113.93 |
| | FRONTIER | 700-211-00 | POLICE DEPT. TELEPHO | 304-001-6194-111398-4 POL | 87.74 |
| | **PAYROLL EXPENSES | | | 473-7911-073014-4 POL FAX | 72.87 |
| | | | | 8/19/2021 - 8/31/2021 | 26,306.59 |
| | | | | TOTAL: | 37,108.77 |
| FIRE | J.P. MORGAN EQUIPMENT FINAN | 706-459-00 | FIRE DEPT. CAPITAL O | SEP 2021 FIRE TRK PYMT | 3,678.20 |
| | WV PUBLIC EMPLOYEES RETIREME | 706-106-00 | FIRE DEPT. GROUP RET | WV RETIREMENT CONTRIBUTION | 887.58 |
| | | 706-106-00 | FIRE DEPT. GROUP RET | WV RETIREMENT CONTRIBUTION | 783.84 |
| | WV CONSOLIDATED PUBLIC RETIR | 706-106-00 | FIRE DEPT. GROUP RET | WV RETIRE MPFRS CONTRIBUTI | 740.81 |

FUND: GENERAL FUND

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------------------|------------------------------|--------------------|-----------------------|----------------------------|-----------|
| | HERITAGE FIRE EQUIPMENT LLC | 706-106-00 | FIRE DEPT. GROUP RET | WV RETIRE MPFRS CONTRIBUTI | 635.03 |
| | | 706-343-00 | FIRE DEPT. AUTO SUPP | FRONT TREADPLATE STEPS | 566.10 |
| | | 706-343-00 | FIRE DEPT. AUTO SUPP | ASSY PARAPET LADDER | 2,584.00 |
| | | 706-341-00 | FIRE DEPT. MATERIAL | 3X6 BANNER RECRUITMNT COM | 90.00 |
| | | 706-104-00 | FIRE DEPT. FICA TAX | FICA WITHHELD AND MATCHED | 1,086.95 |
| | | 706-104-00 | FIRE DEPT. FICA TAX | MEDICARE WITHHELD & MATCHE | 254.20 |
| | | 706-105-00 | FIRE DEPT. GROUP INS | GRP BENEFIT 1ST INSTALLMEN | 384.65 |
| | | 706-105-00 | FIRE DEPT. GROUP INS | GRP BENEFIT FEE 2ND INST 2 | 384.65 |
| | | 706-105-00 | FIRE DEPT. GROUP INS | GF AUG 2021 HSA FEES | 22.75 |
| | | 706-211-00 | FIRE DEPT. TELEPHONE | 304-940-4727 ENG 1 CELL AU | 50.57 |
| | | 706-459-00 | FIRE DEPT. CAPITAL O | IPAD FOR GIS MPPING ENG 1 | 484.99 |
| | | 706-211-00 | FIRE DEPT. TELEPHONE | 472-2868-101915-4 FIRE | 87.47 |
| | | **PAYROLL EXPENSES | 8/19/2021 - 8/31/2021 | | 17,591.15 |
| | | | TOTAL: | | 30,312.94 |
| STREET | MON POWER | 750-213-00 | STREET DEPT. UTILITI | 110084762464 20 FACTORY ST | 42.73 |
| | | 750-213-00 | STREET DEPT. UTILITI | 110084762126 24 FACTORY | 22.99 |
| | | 750-213-00 | STREET DEPT. UTILITI | 110084761755 17 1/2 FACTOR | 12.80 |
| | | 750-213-00 | STREET DEPT. UTILITI | 110148255778 395 MUDLICK R | 457.18 |
| | | 750-213-00 | STREET DEPT. UTILITI | 110148096107 15 MADISON ST | 64.29 |
| | RITE-WAY HEATING & PLUMBING | 750-458-05 | STREET DEPT PROJECTS | 4" PVC FITTINGS N.KANAWHA | 59.10 |
| | | 750-458-05 | STREET DEPT PROJECTS | 4" PVC FITTINGS N.KANAWHA | 2.45 |
| | POTESTA & ASSOCIATES INC | 750-458-05 | STREET DEPT PROJECTS | FEMA & CITY LOTS SURVEY | 10,800.00 |
| | MOUNTAINEER GAS COMPANY | 750-213-00 | STREET DEPT. UTILITI | 341416-404855 17 1/2 FACTO | 32.29 |
| | | 750-213-00 | STREET DEPT. UTILITI | 269255-492564 6 FACTORY ST | 32.29 |
| | SCOTT ELECTRIC CORP | 750-458-05 | STREET DEPT PROJECTS | 800' 2' CONDUIT N.KANAWHA | 1,740.71 |
| | LOWES BUSINESS ACCOUNTS | 750-213-00 | STREET DEPT. MAT & S | 2"X3" & LADDERS FOR SHOP | 343.05 |
| | | 750-341-00 | STREET DEPT. MAT & S | AIR HOSE FOR SHOP | 212.42 |
| | BRUFFEY TRUCKING INC | 750-458-05 | STREET DEPT PROJECTS | # 57's mixing Concrete | 1,155.84 |
| | STATE EQUIPMENT INC. | 750-341-00 | STREET DEPT. MAT & S | MM55 BRUSHES FOR BROOM | 125.48 |
| | | 750-459-00 | STREET DEPT. CAPITAL | KM131R WEDEATER W/ | 989.96 |
| | FIRST COMMUNITY BANK | 750-459-00 | STREET DEPT. CAPITAL | STREET SEPT 21 CONCRTE TRK | 2,676.74 |
| | WV PUBLIC EMPLOYEES RETIREME | 750-106-00 | STREET DEPT. GROUP R | WV RETIREMENT CONTRIBUTION | 1,240.05 |
| | | 750-106-00 | STREET DEPT. GROUP R | WV RETIREMENT CONTRIBUTION | 1,198.89 |
| | | 750-106-00 | STREET DEPT. GROUP R | WV RETIRE TIER2 CONTRIBUTI | 423.90 |
| | | 750-106-00 | STREET DEPT. GROUP R | WV RETIRE TIER2 CONTRIBUTI | 381.76 |
| | | 750-211-00 | STREET DEPT. TELEPHO | 642-1601940-2024 642-4948 | 257.11 |
| | SPRINT | 750-211-00 | STREET DEPT. TELEPHO | ALL DEPT AUG 2021 GEOTAB | 238.60 |
| | INTERNAL REVENUE SERVICE | 750-104-00 | STREET DEPT. FICA TA | FICA WITHHELD AND MATCHED | 1,150.03 |
| | | 750-104-00 | STREET DEPT. FICA TA | MEDICARE WITHHELD & MATCHE | 268.95 |
| | PEOPLES NATURAL GAS | 750-213-00 | STREET DEPT. UTILITI | STR DEPT MUD LICK GAS 8/31 | 64.00 |
| | USI INSURANCE SERVICES LLC | 750-105-00 | STREET DEPT. GROUP I | GRP BENEFIT 1ST INSTALLMEN | 549.05 |
| | | 750-105-00 | STREET DEPT. GROUP I | GRP BENEFIT FEE 2ND INST 2 | 549.05 |
| | PAYFLEX | 750-105-00 | STREET DEPT. GROUP I | GF AUG 2021 HSA FEES | 32.50 |
| | FRONTIER | 750-211-00 | STREET DEPT. TELEPHO | 472-5755-101615-4 STREET | 87.00 |
| | SUPERIOR ENVIRONMENTAL SERVI | 750-341-00 | STREET DEPT. MAT & S | ASBESTOS INSPEC ST DEPT BL | 1,190.00 |
| | | | 8/19/2021 - 8/31/2021 | | 18,625.78 |
| | | | TOTAL: | | 45,026.99 |
| STREET LIGHTS | MON POWER | 751-213-00 | STREET LIGHTS | 110088782484 E. MAIN ST | 72.53 |
| | | 751-213-00 | STREET LIGHTS | 110100156733 107 E MAIN ST | 99.12 |
| | | TOTAL: | | 171.65 | |
| TRAFFIC SIGNALS & SIGN | MON POWER | 752-213-00 | TRAFFIC SIGNALS POWE | 110087174485 S. KANAWHA ST | 23.91 |

FUND: GENERAL FUND

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|-----------------------|-------------------------------|------------|-----------------------|----------------------------|-----------|
| | | 752-213-00 | TRAFFIC SIGNALS POWE | 110088235830 REGER ST RT 2 | 45.29 |
| | | TOTAL: | | 69.20 | |
| AIRPORT | BUCKHANNON-UPSHUR AIRPORT AU | 758-567-00 | AIRPORT | FIRST HALF FY 21-22 BUDGET | 17,500.00 |
| | | TOTAL: | | 17,500.00 | |
| PUBLIC TRANSIT | COUNTRY ROADS TRANSIT | 759-568-00 | PUBLIC TRANSIT | FIRST HALF FY 21-22 BUDGET | 5,000.00 |
| | | TOTAL: | | 5,000.00 | |
| HEALTH DEPT | UPSHUR BUCKHANNON HEALTH DEP | 803-568-00 | BUCKHANNON-UPSHUR HE | FIRST HALF FY 21-22 BUDGET | 2,500.00 |
| | | TOTAL: | | 2,500.00 | |
| PARK 40% TO CPWB | CONSOLIDATED PUBLIC WORKS BD | 900-341-00 | PARK-30% HOT/MOT PD | JULY 2021 HOTEL MOTEL TAX | 3,685.21 |
| | | TOTAL: | | 3,685.21 | |
| CVB 60% TO CVB | UPSHUR COUNTY CVB | 901-235-00 | HOTEL/MOTEL 70% PAID | JULY 2021 HOTEL MOTEL TAX | 8,598.80 |
| | | TOTAL: | | 8,598.80 | |
| ARTS-THEATRE | FRONTIER | 906-450-01 | THEATRE BUILDING | 472-1651-101515-4 CITY HAL | 0.00 |
| | | 906-450-01 | THEATRE BUILDING | 473-8987-052821-4 THEATRE | 0.00 |
| | | TOTAL: | | 0.00 | |
| STOCKERT YOUTH CENTER | MON POWER | 907-213-00 | UTILITIES | 110084592119 SYC | 1,097.51 |
| | | 907-213-00 | UTILITIES | 110084767208 79 E MAIN ST | 10.66 |
| | | 907-356-00 | YOUTH BASKETBALL | BASKETBALL FLAME TOURNAMEN | 375.00 |
| | | 907-213-00 | UTILITIES | 383925-483167 70 E MAIN ST | 56.44 |
| | | 907-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 267.76 |
| | WV PUBLIC EMPLOYEES RETIREME | 907-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 292.84 |
| | | 907-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 109.40 |
| | | 907-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 106.40 |
| | | 907-211-00 | TELEPHONES | ALL DEPT AUG 2021 GEOTAB | 55.06 |
| | | 907-361-00 | AFTER SCHOOL SUPPLIE | AFTER SCHOOL SNACKS & SUP | 169.24 |
| | WALMART STORES INC -BUCKHANN | 907-361-00 | AFTER SCHOOL SUPPLIE | AFTER SCHOOL SNACKS & SUP | 88.37 |
| | | 907-360-00 | CAMP BUCANNEER SUPPL | CAMP BUC SUPPLIES | 22.80 |
| | | 907-361-00 | AFTER SCHOOL SUPPLIE | AFTER SCHOOL SUPPLIES | 16.12 |
| | | 907-360-00 | CAMP BUCANNEER SUPPL | CAMP BUC SUPPLIES | 49.10 |
| | | 907-361-00 | AFTER SCHOOL SUPPLIE | AFTER SCHOOL SUPPLIES | 143.12 |
| | MOUNTAIN STATE PEST GUARD | 907-216-00 | MAINTENANCE | SYC MNTHLY PEST INSPECT AU | 36.50 |
| | | 907-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 396.25 |
| | | 907-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 92.66 |
| | USI INSURANCE SERVICES LLC | 907-105-00 | GROUP INSURANCE | GRP BENEFIT 1ST INSTALLMEN | 109.90 |
| | | 907-105-00 | GROUP INSURANCE | GRP BENEFIT FEE 2ND INST 2 | 109.90 |
| | PAYFLEX | 907-105-00 | GROUP INSURANCE | GF AUG 2021 HSA FEES | 6.50 |
| | TFS RECOVERY INC | 907-459-00 | CAPITAL OUTLAY | 2013 INTERNATIONAL BUS FOR | 24,999.00 |
| | APPALACHIAN SIGNALS & PRODUCE | 907-216-00 | MAINTENANCE | FIRE ALARM INSPECTION | 508.96 |
| | | 907-211-00 | TELEPHONES | 473-0145-042701-4 SYC | 192.87 |
| | FRONTIER | 907-211-00 | TELEPHONES | 473-0145-042701-4 SYC | 192.87 |
| | SUPERIOR ENVIRONMENTAL SERVI | 907-459-00 | CAPITAL OUTLAY | 65 E MAIN ST ASBESTOS REMO | 14,500.00 |
| | | 907-216-00 | MAINTENANCE | REPAIR A/C IN GYM | 478.13 |
| | COMFORTECH LLC | 907-216-00 | 8/19/2021 - 8/31/2021 | | 6,391.06 |
| | | | TOTAL: | | 50,681.55 |
| PUBLIC SAFETY | MON POWER | 976-213-00 | SAFETY COMPLEX UTILI | 110088783078 22 S FLORIDA | 1,142.86 |
| | MOUNTAINEER GAS COMPANY | 976-213-00 | SAFETY COMPLEX UTILI | 383931-483167 20 S FLORIDA | 49.55 |
| | MOUNTAIN STATE ELECTRICAL CO | 976-459-35 | FEMA GRANT#2 GENERAT | ELEC SVC FEMA GRANT 2 GEN | 28,173.60 |

FUND: GENERAL FUND

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------|------------------------------|------------|----------------------|-------------------------|--------|
| | DODSON BROS EXTERMINATING CO | 976-216-00 | SAFETY COMPLEX MAINT | AUG PEST CONTROL POLICE | 45.00 |
| | | 976-216-00 | SAFETY COMPLEX MAINT | AUG PEST CONTROL FIRE | 42.00 |
| | | TOTAL: | | 29,453.01 | |

Motion Rylands/Bucklew to approve the items on the consent agenda less the 08/19/21 meeting minutes that are not complete yet. Motion carried.

F. Strategic Issues for Discussion and/or Vote

F.1 Fire Civil Service Commission Recommendation of Top 3 Candidates to Council for Consideration of Hiring & to Set Date of Interviews for Position of Probationary Firefighter-

Fire Civil Service met and certified three candidates for consideration to hire. The candidates have successfully passed both the physical agility and written fire exams.

August 26, 2021

Mayor and City Council Members,

Re: Approval of candidates per the Fire Civil Service Commission for probationary firefighter list of certified eligibles:

A Fire Civil Service Commission meeting was held on August 24, 2021 to review and to begin the process to replenish the eligibility list for submittal of three (3) candidates to City Council as required by the Fire Civil Service Commission Rules and Regulations.

Upon completion of the Buckhannon Fire Civil Service requirements we are pleased to advance and certify the following candidates to the list of eligibles for the position of probationary firefighter.

- | | |
|--------------------------|-------------------|
| 1. Darren Lee Martin Jr | Expire 10/10/2023 |
| 2. Maria Elaine Potter | Expire 10/10/2023 |
| 3. Shane Michael Jenkins | Expire 12/07/2022 |

Commissioner Abigail Benjamin
Commissioner Robert Parker
Commissioner Lanora Wentz

Motion Bucklew/Rylands to schedule a meeting to interview the three candidates that were certified by the Fire Civil Service Commission. Motion carried.

F.2 Fire Civil Service Commission Recommendation Approval of the Updated Fireman's Civil Service Commission Rules And Regulations

The Fire Civil Service Commission recommended that the following updated Fire Civil Service Rules and Regulations be adopted and approved by City Council. Mrs. Jenkins reported that the Commission reviewed drafts of the FCS rules for the past few months. The items that were changed have been highlighted in the draft. The draft was distributed to Council members earlier in the week for review.

- Section 4.12 authorizes a candidate to sign a waiver of a physician's signature for the physical agility test
- Throughout the document, significant changes were made to remove the oral examination and scoring for oral examination by FCSC.
- Candidates applying for the probationary fire fighter position will be required to have WV approved Firefighter 1, IFSAC (international Fire Service Accreditation Congress) or Pro-Board certification.
- Job descriptions for Captain, Lieutenant and Probationary Firefighter were described in more detail.
- Psychological evaluations will be required for Probationary Firefighters as well as the medical examination upon hire.

The Fireman's Civil Service Commission Rules and Regulations are available at City Hall.

Motion Bucklew/Thomas to approve the Fire Civil Service Rules and Regulations as submitted for approval from the Fire Civil Service Commission. Motion carried.

F.3 Event Request Firefighter Association Bell Ceremony 20yr Memorial of 9/11 Virtual-No Public Gathering due to COVID-19- Chief Kimble asked for permission to conduct a Bell Ceremony at the Public Safety Complex. The ceremony will be transmitted live by local Channel 3 TV. The public will be encouraged to attend virtually.

Motion Rylands/Thomas to approve the 9/11 Memorial Event at the Public Safety Complex on September 11th - Motion carried.

F.4 Approval Appointment of Council Member Shelia Lewis-Sines to the Waste Collection Board- Recorder Sanders explained that former Council member-Mary Albaugh held a position on the Waste Collection Board and the Mayor recommends that Shelia Lewis-Sines be appointed to the vacant Council seat position on the Waste Collection Board.

Motion Thomas/ Rylands to appoint Council member Shelia Lewis- Sines to the Waste Collection Board. Motion carried.

F.5 Approval Addressing/Mapping Renumbering of Beech Street -Director Arnold recommends that Beech Street addresses be re-numbered as follows:

| <u>OWNER NAME</u> | <u>CURRENT ADDRESS</u> | <u>PROPOSED ADDRESS</u> |
|---|------------------------|-------------------------|
| BETIGLU ESHETE JIMMA & MEHRET WOLDETSADIK SOMENO | 7 BEECH STREET | 37 BEECH STREET |
| TERRENCE A BRANDT | 9 BEECH STREET | 77 BEECH STREET |
| DONALD J & KIMBERLY A NARKEVIC | 17 BEECH ST | 194 BEECH STREET |
| EDWARD M JR & DIANE M POACH | 14 BEECH ST | 203 BEECH STREET |
| CITY OF BUCKHANNON | WATER TANK | 279 BEECH STREET |
| KAREN G & KARLA D NINE | CABIN | 377 BEECH STREET |
| KAREN G & KARLA D NINE | 22 BEECH STREET | 382 BEECH STREET |

Resident
Beech Street
Buckhannon, WV 26201

Re: Proposed Address Change

To Whom It May Concern,

The purpose of this letter is to inform you of a proposed address change for your property currently addressed as # Beech Street. The City of Buckhannon Addressing Department wishes to change the addresses on Beech Street in order to make all properties easier to identify for first responders and mailing purposes. The address currently being proposed for your property is # Beech Street.

The proposed address changes will be presented at the City Council meeting scheduled for **September 2, 2021** at **7pm** in the Council Chambers located at City Hall. If you have any questions or concerns regarding the proposed address changes you are welcome to virtually attend the council meeting (information on this is attached) or you can call our office at (304) 472-1651.

Sincerely,
Jerry Arnold
Director of Public Works

Motion Thomas/Bucklew to approve renumbering address on Beech Street as recommended by Director Arnold. Motion carried.

F.6 Approval Purchase of a Light Equipment Utility Vehicle -Street Department - Director Arnold requested permission to advertise to accept bids on a new UTV. The Kawasaki they currently own is at the end of its life. This equipment is used primarily to plow sidewalks. Mr. Arnold would like the new equipment to have the ability to switch out attachments.

Motion Thomas/ Bucklew to advertise to accept bids for a new light equipment utility vehicle. Motion carried.

F.7 Approval Demolition of Madison Street Structure & The Associated Asbestos Inspection Fees- Director Arnold reported that City Council has previously authorized the demolition of the structure at 31 Upper Drive that was purchased through a tax sale; the Pythias House that was purchased by the City of Buckhannon across from City Hall, the old Street Department Office and a section of the garage on 16 Factory Street. Council has indicated recently that the building located on Madison Street (old bank drive thru) should be razed as well. He would like to do this work at the same time, while the equipment is being rented. Permission is needed to authorize an asbestos inspection and demo of this building.

Motion Thomas/Rylands to authorize an asbestos inspection and demolition of the old bank drive thru building located on the Madison Street property across from Jawbone Park. Motion carried.

F.8 Approval to Renew Annual Renewal Loan for Fiori Concrete Truck –Director of Finance Amby Jenkins explained that the loan for the Fiori Concrete Truck by law has a non-appropriation clause and must be renewed each year. First Community Bank, where the loan is held, requires a copy of minutes that indicate the renewable loan/lease has been approved. The loan balance is \$153,443.08 the monthly payment is \$2676.72 at an interest rate of 2.375%. The approximate payoff will be September 2026.

Motion Rylands/Thomas to authorize the execution of the renewable loan #25427453 with First Community Bank. Motion carried.

F.9 Approval Appointments FY 2021/22 for UCCVB Council Member Representative-Randall Sanders And Television Cable Board 2 Vacant Seats -Recorder Sanders reported that the Upshur County CVB has a vacancy on the board that was vacated by former Council Member-Mary Albaugh. He is willing to serve in this position if Council will approve this.

Motion Thomas/Sines to appoint Recorder-Randall Sanders to the Upshur County CVB Board. Motion carried.

F.10 Approval Event Request BUHS Homecoming Parade 09/29/21-Closure of Main Street & Use of Jawbone Park for Pep Rally: See previous action taken under Guests.

F.11 Authorization to use City Hall as a voting Precinct #9 for Elections-Upshur County Clerk-Carol Smith has previously talked to Amby about using City Hall again as a voting precinct. City Hall would only be used for Election Day only, not for early voting. We have adequate parking and handicap accessibility, The Council Chambers has enough room for the equipment and social distancing. The elections next year will be held January 15, May 10, and November 8 2022.

Motion Bucklew/Sines to authorize the use of City Hall as an Election Day precinct. Motion carried.

G. Comments and Announcements

G.1 Pamela Bucklew-None

G.2 C J Rylands-None

G.3 David Thomas -Welcomed Shelia Lewis- Sines to City Council.

G.4 Jack Reger-None

G.5 Shelia Lewis-Sines- Thanked everyone that has helped her.

G.6 Randall Sanders-None

H. Mayor's Comments and Announcements – Recorder Sanders reported that Mayor Skinner wanted to thank everyone that was involved and helped handled the recent weather event issues.

Issued by Mayor Robbie Skinner: Wednesday Morning, September 1, 2021

Good morning,

Per guidance from the Office of Emergency Management, the Upshur County Commission has declared a County-wide State of Emergency due to the impending flooding threat from Hurricane Ida. This includes the City of Buckhannon, as the County seat of Upshur County.

The City of Buckhannon supports the measure taken by the Upshur County Commission. Together, we urge all our citizens and business owners to make necessary preparations to protect their lives and property as the effects of Ida continue to threaten our region.

I encourage our citizens to refrain from traveling as much as possible until the heavy rains pass, and any high waters recede. Please check on your elderly or disabled neighbors, and make certain pets are not in danger of rising waters. If you have an emergency, call 911. City and County first responders will assist you. Walking and/or driving through high water not only endangers you, but also places our first responders at risk. “TURN AROUND. DON”T DROWN!” Local officials will work to reopen any flooded streets once conditions are deemed safe.

When the weather conditions improve, we will begin any necessary cleanup efforts. The City of Buckhannon and the Upshur County Commission wish to thank our community for your cooperation during this severe weather event.

Robert Neal Skinner, III,
Mayor, City of Buckhannon

For city media inquiries, contact:

Randy Sanders
City of Buckhannon, WV
City Recorder & Information Coordinator
Chairman of WAMSB 2023 Organizing Committee
City Hall - 304/472-1651 Ext: 1052
Cell - 304/472-4026

**Executive Session: Motion Thomas/Bucklew to adjourn into executive session at 8:14 pm.
Per WV Code § 6-9A-4- Personnel & Property Matters.**

Council reconvened at 8:39 pm.

**I. Adjournment-There being no further business to be transacted, motion
Rylands/Bucklew to adjourn at 8:39 pm.**

Mayor Robert N. Skinner III _____

Assistant Recorder Amberle Jenkins _____