

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A scheduled meeting of the Buckhannon Fire Civil Service Commission was held in City Council Chambers at 70 East Main Street, on January 12, 2022 at 3:30pm with the following in attendance:

Abigail Benjamin	Commissioner-President	Absent
Robert Parker	Commissioner	Present
Lanora Wentz	Commissioner	Present
Amberle Jenkins	Assistant City Recorder	Present
Fire Chief	JB Kimble	Present

Meeting Notice Posted 11/09/2021

To Participate in the meeting virtually,
Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/960681837>

You can also dial in using your phone United States: [+1 \(312\) 757-3121](tel:+13127573121) Access Code: 960-681-837

*City of Buckhannon Fire Civil Service Commission
Meeting Notice for Wednesday, January 12, 2022 at 3:30PM
At City Hall in the Council Chambers*

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Strategic Issues for Discussion and/or Vote
 - B.1 Review Applications to begin the process for the Eligibility List for Probationary Firefighter
 - B.2 Set Date for the Probationary Firefighter Candidates P.A.T. & Written Exam
- C. Correspondence and Information
 - C.1 Notice Accepting Applications –Deadline Date Extension to 01/10/2022
- D. Comments and Announcements
- E. Adjournment

Posted 11/09/2021

A. Call to Order: The meeting was called to order by Commissioner Parker.

B. Strategic Issues for Discussion and/or Vote:

B.1 Review Applications to begin the process for the Eligibility List for Probationary Firefighter:

The purpose of the meeting is to review applications from individuals to test for the position of entry level fire fighter.

- **BARTLEY, CHRISTOPHER KEITH**
- **COLLINS, CHARLES MATTHEW**
- **DODRILL, ANTHONY RYAN**
- **LANDIS, DEVIN LEE**
- **OLIVIER, LARRY A**
- **REINKING, LYNDON GUINN**
- **SKIDMORE, TREVOR SHAYNE**

Applicant-Reinking will need to sign the physical agility waiver prior to participating in this phase of testing. The background check authorization also needs to be witnessed.

Applicant-Bartley needs to correct his response that he is authorized to work in the U. S.

Applicant Collins needs a notary signature on his application.

These items need to be corrected prior to participating in the Physical Agility Test, otherwise all seven applicants will be eligible to proceed to Physical Agility Testing.

Motion by Parker/Wentz to accept all seven applications, however, the three noted applicants must satisfy the noted items that need attention or correction. Motion carried.

B.2 Set Date for the Probationary Firefighter Candidates P.A.T. and Written Test:

After a brief discussion, Motion by Parker/Wentz to set testing as follows:

February 12, 2022 at the Buckhannon Public Safety Complex, 10:00 am Physical Agility Test. Candidates that successfully pass the Physical Agility Test will proceed to the second phase at 1:00 pm for the Written Test. Motion carried.

The candidates that pass the Physical Agility Test will be permitted to wait and/or shower at the Buckhannon Public Safety Complex for the phase two Written Test if they so choose.

This testing will not be rescheduled for candidates that are unable to attend.

C. Correspondence and Information:

C.1 Notice Accepting Applications –Deadline Date Extension to 01/10/2022

**Notice
Fire Civil Service Commission
City of Buckhannon, West Virginia**

Notice is hereby given that the Fire Civil Service Commission of the City of Buckhannon will receive applications for competitive examination to create a “List of Eligibles” for the position of probationary firefighter in the Fire Department of the City of Buckhannon, subject to the following requirements:

(1). Applicants must be at least eighteen (18) years of age and comply with §8-15-17 of the W. Va. Code.

(2). Applicants must have a high school diploma or its equivalent.

(3). Applicants must be West Virginia approved Firefighter 1, IFSAC or Pro Board Certified. A copy of the certification must be submitted with the application.

(4). Applicants must comply with all other laws, rules and regulations as prescribed in writing by the Code of the State of West Virginia and by the Fire Civil Service Commission of Buckhannon, West Virginia. Copies of the current written rules and regulations of said Commission is available for inspection by any member of the public at the City Recorder's Office, 70 East Main Street, Buckhannon, West Virginia, during regular business hours.

All applications must be received by the Commission at City Hall; or alternatively be postmarked, addressed to the Fire Civil Service Commission, 70 East Main Street, Buckhannon, WV 26201, **no later than 4:30 p.m. or postmarked by 12:00 midnight on January 10, 2022.** Details may also be found on the City of Buckhannon website —www.buckhannonwv.org

Application forms may be obtained by contacting the City Recorder's Office, City Hall, 70 East Main Street, Buckhannon, WV 26201 or calling 304-472-1651 to have it emailed, faxed or mailed. Applicants must pass the physical agility test and a written competitive examination. Successful candidates that may be hired are subject to residency requirements. Applicants must also pass a criminal background check and drug test.

Randy Sanders, City Recorder
City of Buckhannon, WV

Publish Dates 11/16/21, 11/23/21

Posted 11-9-21

Recruitment Flyer:

ABOUT US

The Buckhannon Fire Department is a combination department nestled in beautiful downtown Buckhannon, WV.

Operating with over 20 members, the department provides a wide array of emergency services to Buckhannon and surrounding areas.

CONTACT US

 **Come see us**
at 22 South Florida St.
Buckhannon, WV 26201

 **Call us**
(304)472-2868

 **Message us**
on FaceBook:
'Buckhannon Fire Department'

BUCKHANNON FIRE DEPARTMENT
BUCKHANNON, WV



BUCKHANNON FIRE DEPARTMENT
BUCKHANNON, WV

WE WANT YOU

THE NATION IS FACING A SHORTAGE OF VOLUNTEER FIREFIGHTERS


WILL YOU ANSWER THE CALL?

Here are some ways you can help:

- Fight Fire
- Vehicle Extrication/Rescue
- Drive and Operate Engines
- Emergency Medical Service

SERVE YOUR COMMUNITY

*Must be at least 18 Years of age
*Must be able to pass a background check



- Unlimited Free Training Opportunities
- Certifications and Training Provided In-House
- Free Gym Use
- Family Oriented Atmosphere
- The Best Coffee in the World

WHO WE ARE

Firefighters, EMT's, Paramedics, Stakeholders

More specifically, we're fathers, mothers, children, family and workers of those we serve.

Our volunteers consist of selfless, dedicated individuals who serve their community.

You probably already know us. We live beside you, we see you at the grocery store, and we may even work with you.

D. Comments and Announcements: None.

E. Adjournment:

There being no further business to be transacted, Motion Parker/ Wentz to adjourn at 3:55 pm.

Abigail Benjamin
Robert Parker
Lanora Wentz
Amberle Jenkins

Commissioner
Commissioner
Commissioner
Clerk/Assistant City Recorder