

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, February 17, 2022, at 7:00pm in the Training Room, Public Safety Complex, Two Friendly Way. The following were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	Shelia Lewis-Sines	Present
Council Member	Jack Reger	Present – by phone
Council Member	CJ Rylands	Present – by phone
Council Member	David Thomas	Absent
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present – by GTM
BPD	Chief Matthew Gregory	Present
Director of Public Works	Jerry Arnold	Present
Channel 3	Dennis Cortes	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
MyBuckhannon.com	Beth Broschart	Present
Record Delta	Kristen Harvey	Present

Guests: Tammy Reger, Buckhannon-Upshur Chamber of Commerce

To participate in a City Council meeting participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

***City Council of Buckhannon – 7:00 pm in the Training Room, Public Safety Complex
Meeting Agenda for Thursday, February 17, 2022***

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
 - B.1
- C. Department & Board Reports**
 - C.1 Public Works Director- Jerry Arnold
 - C.2 Finance Director- Amberle Jenkins
 - C.3 Police Chief- Matthew Gregory
 - C.4 City Attorney- Tom O'Neill
- D. Correspondence & Information**
 - D.1 Letter from Office of the State Fire Marshal RE: Approval of Boundary Changes for Buckhannon, Ellamore, Warren and Washington Districts Fire Departments
 - D.2 CityPR: Demolition of 23-23B East Main Street
 - D.3 CityPR: Vacant Structure Erupts into Flames Behind Zeno Street
 - D.4 Notice of Special Joint Working Session of City Council & Planning Commission on 02/23/22 7PM RE: Parks & Recreation Operations in the City of Buckhannon
 - D.5 Notice of Special Public Meeting of the Buckhannon Historic Landmarks Commission on 04/05/22 6PM RE: Information, Grant Opportunities, Design Criteria Guidelines for Buckhannon Historic Districts
 - D.6 Letter from Charles Town Police Department RE: Thank you for Assistance in Preparation with CALEA
 - D.7 Charles Gibson Library Director's Report February 2022
 - D.8 Notice of Special Session #1 of City Council 02/25/2022 9AM RE: Financial-Budget for FY 2022/23
 - D.9 Notice of Special Session #2 of City Council 03/02/2022 4PM RE: Financial-Budget for FY 2022/23
- E. Consent Agenda**
 - E.1 Approval of Minutes -Regular Meeting 01/06/22; 01/20/22; 02/03/22; Special Meeting 01/27/22
 - E.2 Approval of Building and Wiring Permits
 - E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote**
 - F.1 Approval Ordinance No. 454 Parade Route Parking Plan 3rd/Final Reading
 - F.2 Approval of Amendment to the Property Purchase Sales Agreement 10 East Lincoln Street
 - F.3 Frontier WV Communications Request Letter of Support for Grant from the Major Broadband Project Strategies Program to expand broadband to Buckhannon and surrounding communities
 - F.4 UCBOE Request Letter of Support for Nomination of WV Governor's Arts Organization of the Year Award
- G. Comments and Announcements**
 - G.1 Pamela Bucklew
 - G.2 C J Rylands
 - G.3 David Thomas
 - G.4 Jack Reger
 - G.5 Shelia Lewis-Sines
 - G.6 Randall Sanders

H. Mayor's Comments and Announcements
I. Adjournment

Posted 02/14/2022

Next Regular Scheduled City Council Meeting Thursday, March 3, 2022

A. Call to Order - Mayor Robbie Skinner called the regular meeting of the Buckhannon City Council for February 17, 2022 to order and mentioned that the City of Buckhannon and the Buckhannon Fire Department had just welcomed our newest Engine to the fleet – Engine 11, which is in its new home at the BFD. He then asked all to join him in a Moment of Silence and then led those in attendance in the Pledge to the Flag of the United States of America.

Buckhannon Fire Department Debuts Engine 11

February 16, 2022, BUCKHANNON, WV: The Buckhannon Fire Department would like to invite the community to the fire station Thursday, February 17th at 6:30 PM to view the new Engine 11 as it is put in service. This new engine will serve our community for many years to come so come celebrate with us.



B. Recognized Guests

B.1 None

C. Department & Board Reports

C.1 Public Works Director - Jerry Arnold – Mr. Arnold was recognized and presented the following:

Buckhannon City Council Public Works Director Report February 17, 2022

Director:

- I am working on project planning and department budgets.

Street:

- Nothing new to report.

Sewer:

- Line Crew 1- Completed the first phase of the Wilt/Turansky Project.
- Maintenance Crew- Assisted the electrical contractor with testing the transfer switches at the pump stations where the new FEMA generators will be set.

Water:

- Distribution crew has been working on remodeling the carbon feeder room and rebuilding the carbon feeder.

Waste:

- We are working on moving our maintenance shop.

Engineer:

- FEMA Generator Hazard Mitigation Grant No. 2 – The WTP generator has been installed and is awaiting final connection. The electrical connections and final inspections at (9) of the (11) sanitary sewer lift stations have been completed and approved. The final (2) sites were to be addressed this week. The generators for the (5) major sanitary sewer lift stations are scheduled to arrive the week of March 13, 2022.
- USACE Local Flood Protection Project – Resumed review and revisions to the project’s Bid Package. Currently am reviewing and updating the property owners along the project area as numerous tracts of property have been sold.
- FEMA Community Assistance Visit (CAV) – Preparing for FEMA’s visit to Buckhannon in late May 2022 for the FEMA-required CAV.

C.2 Finance Director - Amberle Jenkins – Mayor Skinner recognized Amberle Jenkins, who provided the following report:

Amby report 2-17-22

Balances in the Enterprise Funds January 31, 2022

Waste Collection Board	mm/cking	\$1,012,835.	cd/sav \$58,536.
Plus a letter of credit for \$64,000			
Water Board	mm/cking	\$448,374	work/capital& savings \$871,874
Sanitary Board	mm/cking	\$690,937	work/capital \$457,191
Storm water Fund	mm/cking	\$149,434	

Much of my time has been preparing the General Fund fy budget ending 6/30/2023. The Police, Street, Fire and Stockert supervisors have given me their anticipated expenses and I am working through those now. Working budget sessions have been set up for Feb 25th 9am and March 2nd 4pm

Firefighter testing took place last Saturday. Four candidates took the written test and we are awaiting the results from the testing company.

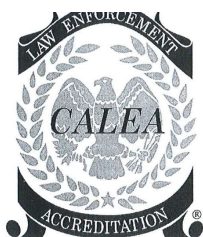
The CAC Board will be conducting a second phase of interviews for the Managing Director position in March.

The Waste Department is conducting interviews for a waste laborer/truck driver and the Sewer Department will begin interviews for a sewer department laborer/pipe layer.

And a reminder to the public that the Police Department is taking applications for police officer until Feb 25th.

C.3 Police Chief- Matthew Gregory - Mayor Skinner recognized Buckhannon Police Chief Matthew Gregory who presented both the Annual Report and his regular report to City Council:

The Annual Report is available at www.buckhannonpolice.com and at the Buckhannon Police Station.



Buckhannon Police Department

24 S Florida St * Buckhannon, WV 26201
Phone 304-472-5723 * Fax 304-473-7911



**Buckhannon Police
Department
Annual Report
2021**



Mayor and Members of City Council,

I am very pleased to present the 2021 Annual Report for the City of Buckhannon Police Department. The report itself contains many elements, which reflects the scope of the operations of the police department. This is particularly the case with the department having gained full accreditation through CALEA in 2021.

The first part of the report contains the annual activity of the police department. This activity is comprised of data from officers' monthly reports, the police department's records management system, as well as a report from Upshur County Emergency Communications Center annual 911 data for the City of Buckhannon. As a companion to this data, this report also contains annual statistics from the Mountain Lakes Drug and Violent Crimes Unit, which the Buckhannon Police Department has been a member of for four years now, as well as an annual report on the activity of K-9 Erros.

Beyond this, the annual report is also reflective of the efforts of the police department to maintain its accreditation status through CALEA. The last half of the report includes an annual analysis of the following department operations: 1) Use of Force, 2) Bias-Based Profiling review and 3) Post Pursuits. Each of these analyses are time-sensitive standards that are required to be submitted to CALEA to coincide with the department's annual activity. In addition to this, the police department is also required to submit a statistical report known as CIMRS to CALEA each year. This report collects a wide variety of information covering everything from operational data to human resources information.

The annual report concludes with the annual activity of VIPS, which continues to be a major asset for not only the police department, but also the whole community.

Matthew Gregory
Matthew Gregory
Chief of Police

POLICE ACTIVITIES

MONTH: January

YEAR: 2022

MONTHLY ACTIVITY REPORT
January 2022

ACTIVITIES:

Parking Tickets Issued:

By Parking Enforcement Officer:

By Officers:

TOTAL ISSUED:

Citations Issued:

Misdemeanor Arrests:

Felony Arrests:

Calls Answered:

Complaint Reports:

Accidents Investigated:

Community Policing Hours:

Patrol Mileage:

	301	302	303	304	305	306	307	308	309	310	311	TOTAL
Calls Answered	13	25	47	48	42	31		47		27	23	303
Community Policing										4		4
Road Patrol	1	33	77	65	123	111		46		53	143	652
Traffic Hours	3	6	61							28		98
Criminal Inv.	14	23	11	17	52	31	128	52		37		365
Court Hours										4		4
Report Writing	17	55	4	14	3	2		64		37	6	202
Other Hours	114	4	2	76	2			33		3	2	236
Miles												5,801
Accidents - Prop.	1	1	2	1	1			8		1	1	16
Injury				1		1						2
Fatality												
Parking Tickets												
Criminal Reports	4	5	4	5	2	1		8		5	2	36
Reports Cleared	1	2	3	0	0	0		4		3	1	14
Clearance Rate	25%	40%	75%	0%	0%	0%		50%		60%	50%	39%

MISDEMEANOR ARRESTS - January 2022

	TOTAL
DOMESTIC BATTERY	1
DUI	4
LEAVING SCENE OF ACCIDENT	1
OBSTRUCTING POLICE OFFICER	1
POSSESSION OF CONTROLL. SUB.	2
POSSESSION OF MARIJUANA	1
SHOPLIFTING	3
VIOLATION OF BOND	1
WARRANT FROM OTHER JURISDICTION	1
TOTAL MISDEMEANORS	15

FELONY ARRESTS - January 2022

	TOTAL
FALSE PRETENSE	1
FLEEING - RECKLESS INDIFFERENCE	1
MALICIOUS WOUNDING	1
TOTAL FELONIES	3

2021 WARNINGS

[illegible]

2021 WARNINGS

[illegible]

TRAFFIC CITATIONS - January 2022

	Gregory	Loudin	Posey	Stewart	Courtney	Hissam	O'Connor	McCauley		Fisher	Garrison	TOTAL
DRIVING REVOK/SUSP											1	1
EXPIRED REGISTRATION										1		1
NO INSURANCE											1	1
NO INSURANCE CARRIED										1		1
NO MVI STICKER										1		1
NO REGISTRATION											1	1
TOTAL TRAFFIC CITATIONS	0	0	0	0	0	0	0	0		3	3	6

January 2022 Accidents

Report #	Date Of Crash	Time Of Day	Day Of Week	Street	Intersecting Street	Other Location	Manner Of Collision	Officer Name	
1	1/4/2022 0:00	* 1542	Tuesday		WBUC ROAD		Right Angle	SGT DK HISSAM	
2	1/6/2022 0:00	1825	Thursday	SOUTH KANAWHA	REGER AVE		Rear End	MCCAULEY	
3	1/6/2022 0:00	1716	Thursday	SOUTH KANAWHA	N/A		Rear End	MCCAULEY	
4	1/7/2022 0:00	1310	Friday	WEST LINCOLN	N/A		Sideswipe, Opposite Direction	MCCAULEY	
5	1/11/2022 0:00	1945	Tuesday	VIRGINIA AVE.	ISLAND AVE.		Rear-to-Side	SGT. W.J. COURTNEY	
6	1/13/2022 0:00	655	Thursday	10 PENNELL ST	N/A		Rear-to-Side	JAMES FISHER	
7	1/14/2022 0:00	1316	Friday	N. LOCUST ST.		UNDER RT. 33 OVERPASS	Sideswipe, Same Direction	M. GREGORY	
8	1/13/2022 0:00	1531	Thursday	ROUTE 33	WBUC ROAD		Angle (Front to Side) Same Direc	MCCAULEY	
9	1/13/2022 0:00	1634	Thursday	MARION STREET	FAYETTE STREET		Angle (Front to Side) Same Direc	MCCAULEY	
10	1/15/2022 0:00	1728	Saturday	S KANAWHA ST	W LINCOLN ST		Rear End	THOMAS POSEY	
11	1/15/2022 0:00	1800	Saturday	TUCKER	MARION		Sideswipe, Same Direction	GARRISON	
12	1/19/2022 0:00	1744	Wednesday	W MAIN ST	AMILIA DRIVE		Single Vehicle Crash	THOMAS POSEY	
13	1/20/2022 0:00	1107	Thursday	RT. 33		JUST PAST OVERPASS, ON	Single Vehicle Crash	LT. DOUGLAS N. LOUDIN	
14	1/20/2022 0:00	1610	Thursday	SOUTH KANAWHA	REGER AVE		Angle (Front to Side) Opposite D	MCCAULEY	
15	1/27/2022 0:00	* 0912	Thursday			CHILDERS RUN CROSSING	Right Angle	SGT T .M . STEWART	
16	1/28/2022 0:00	1756	Friday	SOUTH KANAWHA	N/A		Rear End	MCCAULEY	
17	1/28/2022 0:00	1229	Friday	NORTH LOCUST STREET	MAIN STREET		Rear End	SGT T M STEWART	
18	1/28/2022 0:00	1808	Friday	SOUTH KANAWHA	N/A		Rear End	MCCAULEY	
		* = Injury							
		# = Alcohol / Drug Related							
		~ = Fatality							

C.4 City Attorney- Tom O’Neill - Mayor Skinner recognized City Attorney O’Neill who informed City Council that the National Opioid Litigation Settlement and Plaintiffs’ Distribution Plan will be forthcoming and that our outside Legal Counsel, Rusty Webb of the Webb Law Centre, PLLC will join us at our next meeting to provide a formal outline.

Without objection, Mayor Skinner brought *F.1 Approval Ordinance No. 454 Parade Route Parking Plan 3rd/Final Reading* to the table for consideration. He then recognized City Attorney O’Neill who presented the ordinance to Council Ordinance No. 454 Parade Route Parking Plan for its 3rd and Final Reading.

Motion to approve Ordinance No. 454 Parade Route Parking Plan on its 3rd and final reading was made by Lewis-Sines/Reger. Motion carried.

ORDINANCE NO. 454 OF THE CITY OF BUCKHANNON, PROVIDING FOR THE PROHIBITION OF MOTOR VEHICLE PARKING DURING CERTAIN TIMES ALONG ROUTES OF AUTHORIZED PARADES WITHIN THE CITY OF BUCKHANNON

WHEREAS, pursuant to Chapter 8, Article 12, Section 5 of the West Virginia Code, as amended, municipalities are granted plenary power and authority to regulate streets, avenues, roads, ways, sidewalks, crosswalks and public spaces belonging to the municipality and to regulate the conditions under which they may be made within the corporate limits; and,

WHEREAS, the Council of the City of Buckhannon has deemed it to be reasonable and appropriate to amend its ordinances regulating the enforcement of its parking ordinances, with respect to the practice of on-street motor vehicle parking during authorized parades within the corporate limits; and,

WHEREAS, the Council of the City of Buckhannon, in the interest of public safety during parades taking place within the corporate limits, wishes to exercise enforcement powers in the prohibition and clearing of motor vehicles parked on-street along designated parade routes during certain designated times; and,

WHEREAS, the Council of the City of Buckhannon deems it to be reasonable and appropriate to clarify the authority of its parking enforcement officer to enforce certain on-street parking prohibitions during parades, to include the use of third-party towing of motor vehicles which are in violation of this ordinance.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

That the provisions of Ordinance No. 409 (also known as Ordinance No. 2016-008), Ordinance No. 422, Ordinance No. 435, and Ordinance No. 447 are deemed amended and reenacted as follows:

ARTICLE I – ON-STREET PARKING PROHIBITED AT CERTAIN TIMES

(a) No motor vehicle shall be parked on-street along any street, way, alley, or route which is designated as a parade or procession route, or designated as a public or private event venue, by either the City Council or the Consolidated Public Works Board.

(b) The prohibition contained in subsection (a) of this Article shall only be in effect during the time beginning one hour prior to the scheduled commencement of a parade, procession, or event approved or permitted by the City Council or Consolidated Public Works Board, and ending upon the later of the scheduled or actual time at which such parade, procession, or event concludes at the location where the on-street parking takes place.

(c) No violation of this Ordinance, or any other Ordinance amended hereby, shall be punishable by any term of imprisonment or incarceration.

ARTICLE II – VIOLATIONS

(a) Violations of this Ordinance are punishable by such fine as may be established in Ordinance No. 447 for violations of the City's ordinances with respect to parking within the municipal limits. Any citation issued under this ordinance shall be served upon the owner or operator of the motor vehicle as provided for in Ordinance No. 447.

(b) The Mayor, or his or her designee, including any authorized member of the Buckhannon Police Department, may immediately remove any motor vehicle parked on-street in violation of Article I of this Ordinance, including through the use of third-party towing services. The make, model, color, state license number, or other identifying information, together with the identity of any person or firm who shall have towed the vehicle pursuant to this subsection, shall be recorded to facilitate the return of any towed vehicle to its rightful owner. The owner of the towed vehicle, and not the City of Buckhannon, shall be responsible for the payment of any towing or impoundment fees charged for the relocation of the violating motor vehicle.

(c) A Certificate of Service executed by the Parking Enforcement Officer, or other duly appointed enforcement official, including an authorized member of the Buckhannon Police Department, and included within the citation file shall be sufficient evidence of service upon the violator.

ARTICLE III – EFFECT UPON OTHER MUNICIPAL ORDINANCES:

The provisions of any ordinance not amended hereby, or particular terms thereof not modified by the terms of this Ordinance, shall otherwise remain in full force and legal effect.

ARTICLE IV – SEVERABILITY:

In the event that any section(s) or provision(s) of this Ordinance is determined to be in violation of state or federal statute or court ruling, unconstitutional, invalid or otherwise unenforceable by a Court of competent jurisdiction, such determination shall not affect the validity of this Ordinance as a whole or the sections and provisions thereof which are not specifically held to be in violation of state or federal statute or court ruling, unconstitutional, invalid or otherwise unenforceable.

ARTICLE V – EFFECTIVE DATE:

This Ordinance shall be deemed effective thirty (30) days following the third (3rd) reading, passage and adoption by the Council of the City of Buckhannon, i.e., March 19, 2022.

FIRST READING: January 20, 2022

SECOND READING, February 3, 2022

THIRD READING,
PASSAGE AND ADOPTION: February 17, 2022

Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall H. Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 454 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on February 17, 2022.

Randall H. Sanders, City Recorder

D. Correspondence & Information – The Mayor reviewed the following with Council:

D.1 Letter from Office of the State Fire Marshal RE: Approval of Boundary Changes for Buckhannon, Ellamore, Warren and Washington Districts Fire Departments

Department of Homeland Security
Cabinet Secretary Jeff S. Sandy, CAMS, CFE
State Fire Marshal Kenneth E. Tyree, Jr.

Phone: (304) 558-2191

OFFICE OF THE STATE FIRE MARSHAL
1207 Quarrier St, 2nd Floor
Charleston, WV 25301
www.firemarshal.wv.gov

Fax: (304) 558-2537

Chief James Kimble
Buckhannon Fire Dept.
22 South Florida St.
Buckhannon WV 26201

Dear Chief,

On February 4, 2022, the WV State Fire Commission met and approved the boundary changes that were requested by the following fire departments: Buckhannon, Ellamore, Warren District and Washington District. Please update your 911 center of the changes to response areas.

As always, if you have any questions feel free to contact me.

Sincerely



Bradley R. Scott (Sparky)
Fire Department Services Division
West Virginia State Fire Commission

D.2 CityPR: Demolition of 23-23B East Main Street

February 6, 2022, BUCKHANNON, WV: City Officials have confirmed that the long-awaited demolition of the buildings at 23-23B East Main Street, at the corner of Spring Street and Main Street Spring Street, will begin this week. The project will be executed by Mainline LLC, owned & operated by Kevin Lee. Much planning has gone into preparing for this demolition and all necessary permits have been secured. The public is asked to watch for possible detours and temporary street closure during the more critical times of the demolition. Please stay clear of all work areas and allow the project to be completed in a safe and orderly fashion.

See the story on the web at: <https://buckhannonwv.org/demolition-of-23-23b-east-main-street-to-begin-this-week/>

Randy Sanders
City of Buckhannon, WV
City Recorder & Information Coordinator
Chairman of WAMSB 2023 Organizing Committee
City Hall - 304/472-1651
Cell - 304/472-4026

D.3 CityPR: Vacant Structure Erupts into Flames Behind Zeno Street


February 9, 2022, BUCKHANNON, WV: At approximately 4:15 p.m. today the Buckhannon Fire Department, along with area mutual aid and/or automatic aid departments including the Adrian VFD, Warren District VFD, Washington District VFD, responded to a large fire in a vacant structure in the area of Zeno Street & Main Street. The fire was extinguished with no injuries. Assistance was provided by the Buckhannon Police Department, the BPD VIPS, the Upshur County Emergency Squad, and the Upshur County Sheriff's Department. The fire is deemed suspicious and the Buckhannon Fire Department will be investigating along with Buckhannon Police Department.

Randy Sanders
City of Buckhannon, WV
City Recorder & Information Coordinator
Chairman of WAMSB 2023 Organizing Committee
City Hall - 304/472-1651
Cell - 304/472-4026

D.4 Notice of Special Joint Working Session of City Council & Planning Commission on Recreation Operations in the City of Buckhannon-February 23, 2022 at 7pm at City Hall.

D.5 Notice of Special Public Meeting of the Buckhannon Historic Landmarks Commission on 04/05/22 6PM RE: Information, Grant Opportunities, Design Criteria Guidelines for Buckhannon Historic Districts

D.6 Letter from Charles Town Police Department RE: Thank you for Assistance in Preparation with CALEA



CHARLES TOWN POLICE DEPARTMENT
Chief of Police Christopher A. Kutcher
661 South George Street, Suite 100 Charles Town, WV 25414
Phone: (304) 725-2714 ♦ Fax: (304) 725-6753 ♦ ckutcher@charlestown.wv.us

February 1, 2022

Chief Matt Gregory
Buckhannon Police Department
Public Safety Complex
24 South Florida Street
Buckhannon, WV 26201


Dear Chief Gregory:

On behalf of the Charles Town Police Department, thank you very much for assisting the department in preparing for our upcoming Commission on Accreditation for Law Enforcement Agencies, Inc, (CALEA) onsite. Your assistance was vital to ensuring our success during the initial review. We are grateful for the time and expertise that you have given us and for the support shown to our department to help us advance. Your ideas and input were most helpful and have assisted us in making valuable improvements.

We truly appreciate the support. I have enclosed a Charles Town Police Department Chief of Police Challenge Coin, and our department patch for your collection. If I can ever be of assistance to you or your department, feel free to contact me at any time.

Again, thank you for your help.

Best regards,



Christopher A. Kutcher
Chief of Police

D.7 Charles Gibson Library Director’s Report February 2022

February 2022 Director’s Report

January Building Use Statistics		Last Year’s Nos.
Door Count	275 (12/day)	207
Public Computer Use	28	33
Reference Transactions	0	0
Curbside Pickup	0	0

I TYPE	NOVEMBER		DECEMBER		JANUARY	
Adult Fiction	146	17.2%	182	19.6%	190	20.5%
Adult Non-Fiction	26	3.1%	28	3.0%	30	3.2%
Books on CD	22	2.6%	16	1.7%	23	2.5%
Easy Books	16	1.9%	71	7.7%	61	6.6%
eBooks (WVREADS)	149	17.6%	181	19.5%	146	15.7%
eMagazines (WVREADS)	3	0.4%	1	0.1%	0	0.0%
Juvenile Fiction	54	6.4%	6	0.6%	13	1.4%
Juvenile Non-Fiction	0	0.0%	6	0.6%	14	1.5%
Large Print	133	15.7%	135	14.6%	149	16.1%
New Books	215	25.3%	194	20.9%	192	20.7%
New Media	0	0.0%	3	0.3%	12	1.3%
Paperback	74	8.7%	77	8.3%	81	8.7%
Reference	0	0.0%	0	0.0%	0	0.0%
West Virginia Material	0	0.0%	2	0.2%	2	0.2%
Young Adult	11	1.30%	17	1.8%	13	1.5%
Young Adult Non-Fiction	0	0.0%	8	0.9%	2	0.2%
Total	849		927		928	

January Money Drawer Report (Entire Month)					
Donations	Copies	Faxes	Book Sale	Billed Mats.	Total
\$34.40	\$57.70	\$14.00	\$1.00	\$0.00	\$107.10

Upcoming Dates	
February 8	Board of Trustees Meeting
February 21	Library Closed - Presidents’ Day
March 7	Library Legislative Day
March 8	Board of Trustees Meeting
March 25	Library Closed - Service Center Training
April 1	Trustee Training
April 15 & 16	Library Closed - Easter Weekend

D.8 Notice of Special Session #1 of City Council 02/25/2022 9AM RE: Financial-Budget for FY 2022/23

D.9 Notice of Special Session #2 of City Council 03/02/2022 4PM RE: Financial-Budget for FY 2022/23

E. Consent Agenda

E.1 Approval of Minutes -Regular Meeting 01/06/22; 01/20/22; 02/03/22; Special Meeting 01/27/22

E.2 Approval of Building and Wiring Permits



#75407-#75421 Permit Fee Report

02/03/2022 - 02/16/2022

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
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Group: Commercial Electrical Fee

75401	SALON MERAKI (SIERRA PASTERICK)	12 HARTMAN PLAZA	TRI COUNTY ELECTRIC CO INC	UPGRADING SERVICES	0.00	100.00	A Commercial Property	No		No	Zone AE	Yes-Elevation Cert. Not Required	
75407	BRYAN BEETS	120 RANDOLPH ST	OWENS SITE CONSTRUCTION	UPGRADE TO 200A & MOVING LOCATION OF METER (WO # 761439987)	200.00	100.00	A Commercial Property	No			Zone AE	Yes-Elevation Cert. Not Required	
					200.00	200.00							

Group Total: 2

Group: Commercial-Industrial (nonresidential)

75417	Buckhanon Housing Authority	89 Hinkle Drive	K&Z CONSTRUCTION LLC	Kitchen Remodel	2,250.00	21.38				No		No	
75415	INFINITY HAIR SALON	133 WOOD ST		HANGING SIGN 40"X32"	150.00	15.00			2/11/2022				
75413	Fish Hawk Acres	5 West Main Street	Appalachian Signals & Products Inc	Fire Alarm System Install Devices & Panels	18,029.07	153.25				Yes		No	
75411	KEITH CARR	112 WOOD ST		KITCHEN REMODEL, CABINETS, FLOORING-NOT REMOVING EXISTING	200.00	19.00							
75409	BKHN HOUSING AUTHORITY	74 KELSON DR UNIT 50	Bath Fitter Ohio Bath Solutions LLC	TUB WALL FIXTURES INSTALLED	389.00	15.00							
75410	BKHN HOUSING AUTHORITY	74 KELSON DR UNIT 50	Bath Fitter Ohio Bath Solutions LLC	TUB TO SHOWER CONVERSION	4,924.00	46.78							
					25,942.07	270.41							

Group Total: 6

Group: No Charge

75418	Fred Eberle Technical Center	208 Morton Avenue	Start to Finish Construction LLC	Existing Building Renovations from Sawmill Training Cnt to HVAC Training Center-EDUCATIONAL	624,000.00	0.00	A Commercial Property			No		No	
					624,000.00	0.00							

Group Total: 1

Group: Residential (non-commercial)

75419	John Degarmo	100 Barbour Street	Basement Systems of WV Inc	Waterproofing Basement	11,000.00	121.00				No		No	
75416	Mark Waldo	10 Gum Street	FIRST CLASS CONSTRUCTION CORP	Kitchen Remodel	7,000.00	77.00		Yes -If yes attach report		No		No	
75414	Nate Kennedy	36 Central Ave		Electrical Upgrade to 3 Stranded Wire & Interior Repairs	999.00	10.00	B-3 Single Family Residential (Owner Work)			Yes		No	
75412	JONATHAN HICKS	7 COOPER ST		DORMER SIDING REPAIR/ REPLACE WINDO	3,900.00	42.90					Zone AE		
75408	BROOKE HESS	186 POCAHONTAS ST	PANHANDLE CLEANING	REPLACE DRYWALL IN BASEMENT; REPLACE GARAGE DOOR; PAINT & CLEAN	25,317.05	228.34		No				No	
					48,216.05	479.24							

Group Total: 5

Group: Residential Electrical Fee

75421	Linda Mealey	9 Gate Street	TWISTED WIRE	Upgrade Service 200 amp & Install New Panel	1,800.00	100.00	B2 Single Family Residential (500 sq ft)			No	Zone AE	Yes-Elevation Cert. Not Required	
75420	Randy Hurst	45 College Ave	Junction Box Electric	Electrical Upgrade 200 amp service	2,500.00	100.00	B2 Single Family Residential (500 sq ft)			Yes		No	
75414	Nate Kennedy	36 Central Ave		Electrical Upgrade to 3 Stranded Wire & Interior Repairs	999.00	100.00	B-3 Single Family Residential (Owner Work)			Yes		No	
					5,299.00	300.00							

Group Total: 3

					703,657.12	1,249.65							
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E.3 Approval of Payment of the Bills

FEBRUARY 1-15-2022 GENERAL FUND PAYMENT OF BILLS 2-17-2022 CITY COUNCIL MEETING

\$4,784.80 – BISER’S RADIO SERVICE – KENWOOD RADIOS FOR VIPS

\$2,100.00 – MSESC – EMT INITIAL CLASS

\$2,400.44 – LOWES – PLYWOOD & LIGHTS FOR STREET DEPT. SHOP

\$70,215.08 – MOUNTAIN STATE ELECTRIC – FEMA GENERATOR INSTALL

02-17-2022 10:59 AM		DISBURSEMENT 2-1-22 TO 2-15-22			PAGE: 1
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	ENCOVA INSURANCE	409-226-00	MAYOR'S INSURANCE &	WCB1005474 1/3/22-2/1/22	4.84
	CITY OF BUCKHANNON GENERAL F	409-341-00	MAYOR'S SUPPLIES & M	JAN 2022 LETTER OF CREDIT	78.12
	WV PUBLIC EMPLOYEES INSURANC	409-105-00	MAYOR'S INSURANCE	GF FEB 2022 HEALTH INS	1,194.00
		409-105-00	MAYOR'S INSURANCE	GF FEB 2022 RETIREE'S SUBS	96.00
	BUCKHANNON POSTMASTER	409-218-00	MAYOR'S POSTAGE	POSTAGE FOR MAILING PERMIT	750.00
	COLLECTION ACCOUNT	409-341-00	MAYOR'S SUPPLIES & M	JAN 2022 CREDIT CARD FEES	1,750.94
	WV DIV OF MOTOR VEHICLES	409-341-00	MAYOR'S SUPPLIES & M	DRIVER LICENSE CHECK	45.00
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	39.88
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	9.32
	TRAVELERS INSURANCE	409-223-00	PROFESSIONAL SERVICE	SUMMONS LAURA FOULKS	549.00
	**PAYROLL EXPENSES			2/01/2022 - 2/15/2022	654.82
				TOTAL:	5,171.92
COUNCIL	ENCOVA INSURANCE	410-226-00	COUNCIL INSURANCE (P	WCB1005474 1/3/22-2/1/22	0.27
	UPSHUR COUNTY COMMISSION	410-460-00	CAT CONTROL EXPENSE	8 CATS TRAPPED NOV 2021	80.00
				TOTAL:	80.27
RECORDER	ENCOVA INSURANCE	411-226-00	INSURANCE/COMPENSATI	WCB1005474 1/3/22-2/1/22	0.27
				TOTAL:	0.27
TREASURER	ENCOVA INSURANCE	413-226-00	TREASURER'S INSURANC	WCB1005474 1/3/22-2/1/22	1.00
	WV PUBLIC EMPLOYEES INSURANC	413-105-00	TREASURER'S GROUP IN	GF FEB 2022 HEALTH INS	2.00
		413-105-00	TREASURER'S GROUP IN	GF FEB 2022 RETIREE'S SUBS	48.00
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	**PAYROLL EXPENSES			2/01/2022 - 2/15/2022	313.18
				TOTAL:	388.14
COURT	ENCOVA INSURANCE	416-226-00	POLICE JUDGE INS BON	WCB1005474 1/3/22-2/1/22	0.61
				TOTAL:	0.61
CITY ATTORNEY	ENCOVA INSURANCE	417-226-00	CITY ATTORNEY INS UN	WCB1005474 1/3/22-2/1/22	1.06
	WV PUBLIC EMPLOYEES INSURANC	417-105-00	CITY ATTORNEY INSURA	GF FEB 2022 HEALTH INS	148.75
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	32.47
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	7.59
	**PAYROLL EXPENSES			2/01/2022 - 2/15/2022	523.73
				TOTAL:	713.60
CITY ENGINEER	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	48.53
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	11.35

02-17-2022 10:59 AM		DISBURSEMENT 2-1-22 TO 2-15-22			PAGE: 2
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			2/01/2022 - 2/15/2022	775.24
				TOTAL:	835.12
ZONING	ENCOVA INSURANCE	437-226-00	ZONING INSURANCE & B	WCB1005474 1/3/22-2/1/22	70.14
	WV PUBLIC EMPLOYEES INSURANC	437-105-00	ZONING HEALTH INS	GF FEB 2022 HEALTH INS	271.00
		437-105-00	ZONING HEALTH INS	GF FEB 2022 RETIREE'S SUBS	48.00
	VINCENT SMITH	437-214-00	TRAVEL EXPENSE	CODE ENF MILEAGE DEC 2021	105.84
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	88.67
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.74
	**PAYROLL EXPENSES			2/01/2022 - 2/15/2022	1,430.15
				TOTAL:	2,034.54
DATA PROCESSING	RAVEN ROCK NETWORKS INC	439-230-00	DATA PROCESSING	IT SERVICE CONTRACT FEB 20	212.50
	SUDDENLINK	439-230-00	DATA PROCESSING	CITY HALL INTERNET FEB 202	59.23
				TOTAL:	271.73
CITY HALL	UNIFIRST CORP.	440-216-00	CITY HALL MAINTENANC	ALL DEPT JAN 2022 UNIFORMS	131.66
	ENCOVA INSURANCE	440-226-00	CITY HALL INSURANCE	WCB1005474 1/3/22-2/1/22	66.11
	WV PUBLIC EMPLOYEES INSURANC	440-105-00	CITY HALL JANITOR IN	GF FEB 2022 HEALTH INS	2.00
		440-105-00	CITY HALL JANITOR IN	GF FEB 2022 RETIREE'S SUBS	48.00
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	209.54
	WALMART STORES INC -BUCKHANN	440-341-00	CITY HALL SUPPLIES	SUPPLIES FOR CITY HALL	43.31
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	76.30
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	17.84
	**PAYROLL EXPENSES			2/01/2022 - 2/15/2022	1,245.32
				TOTAL:	1,840.08
POLICE	RALSTON PRESS INC	700-341-00	POLICE DEPT. MAT & S	BUSINESS CARDS	38.83
	RECORD-DELTA NEWSPAPER	700-341-00	POLICE DEPT. MAT & S	AD HIRING POLICE OFFICER	84.00
	BISER'S RADIO SERVICE	700-341-05	POLICE VIPS EXPENSES	KENWOOD RADIOS	4,784.80
	ENCOVA INSURANCE	700-226-00	POLICE DEPT. INSURAN	WCB1005474 1/3/22-2/1/22	1,158.81
	WV PUBLIC EMPLOYEES INSURANC	700-105-00	POLICE DEPT. GROUP I	GF FEB 2022 HEALTH INS	5,155.00
		700-105-00	POLICE DEPT. GROUP I	GF FEB 2022 RETIREE'S SUBS	480.00
	GALLS LLC	700-341-05	POLICE VIPS EXPENSES	POLO SHIRT, POLICE BADGE	93.83
	LOWES BUSINESS ACCOUNTS	700-341-05	POLICE VIPS EXPENSES	CLOSET ROD; SHOE RACK	389.45
	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU	CAR WASHES JAN 22	30.00
	STATE TREASURER CVR LET RJ	700-341-04	CVR-LET-RJ FEES EXPE	JAN 2022 COURT FEES	329.00
	TOSHIBA FINANCIAL SERVICES	700-341-00	POLICE DEPT. MAT & S	POLICE DEPT COPIER LEASE F	145.00
	ENTERPRISE FM TRUST	700-459-00	POLICE DEPT. NEW EQU	22HZS3 2017 INTERCEPTOR PY	591.08
		700-459-00	POLICE DEPT. NEW EQU	22HZSX 2017 INTERCEPTOR PY	616.19
		700-459-00	POLICE DEPT. NEW EQU	22SF24 2018 INTERCEPTOR PY	693.66
		700-459-00	POLICE DEPT. NEW EQU	22SF27 2018 INTERCEPTOR PY	693.66
		700-459-00	POLICE DEPT. NEW EQU	22SCZ2 2018 INTERCEPTOR PY	687.33
		700-343-00	POLICE DEPT. AUTO SU	23H64C MAINT OLDER CRUISER	97.44
		700-343-00	POLICE DEPT. AUTO SU	23H655 MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H64V MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H64Z MAINT OLDER CRUISER	121.30
		700-459-00	POLICE DEPT. NEW EQU	23KNZ9 2020 POLICE INTERCE	706.76
		700-459-00	POLICE DEPT. NEW EQU	23KNZN 2020 POLICE INTERCE	792.98
		700-459-00	POLICE DEPT. NEW EQU	23KNZS 2020 POLICE INTERCE	796.87
		700-341-00	POLICE DEPT. MAT & S	SHIPPING ON 11 GEOTABS POL	15.00
	SPRINT	700-211-00	POLICE DEPT. TELEPHO	ALL DEPT JAN 2022 GEOTABS	422.83
	WV DIV OF MOTOR VEHICLES	700-341-00	POLICE DEPT. MAT & S	DRIVER LICENSE CHECK	90.00
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,547.93

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
FIRE	WORLD FUEL SERVICES, INC. FRONTIER **PAYROLL EXPENSES	700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	362.02
		700-343-00	POLICE DEPT. AUTO SU	POLICE FUEL BILL JAN 2022	1,873.25
		700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	71.68
				2/01/2022 - 2/15/2022	25,398.85
				TOTAL:	48,279.55
	MSESC ENCOVA INSURANCE WV PUBLIC EMPLOYEES INSURANC AUTO ZONE CITIZENS BANK OF WV WV DIV OF MOTOR VEHICLES THE SIGN GUY LLC INTERNAL REVENUE SERVICE WORLD FUEL SERVICES, INC. WITMER PUBLIC SAFETY GROUP I **PAYROLL EXPENSES	706-221-00	FIRE DEPT. TRAINING	EMT INITIAL CLASS	2,100.00
		706-226-00	FIRE DEPT. INSURANCE	WCB1005474 1/3/22-2/1/22	1,165.97
		706-105-00	FIRE DEPT. GROUP INS	GF FEB 2022 HEALTH INS	4,596.00
		706-105-00	FIRE DEPT. GROUP INS	GF FEB 2022 RETIREE'S SUBS	432.00
		706-343-00	FIRE DEPT. AUTO SUPP	FILTERS; WIPERS; OIL	158.22
		706-343-00	FIRE DEPT. AUTO SUPP	FILTERS; WIPERS; OIL	53.72
		706-459-00	FIRE DEPT. CAPITAL O	FIRE 2021 PUMPER TRK FEB 2	4,790.11
		706-341-00	FIRE DEPT. MATERIAL	DRIVER LICENSE CHECK	67.50
		706-343-00	FIRE DEPT. AUTO SUPP	REFLECTIVE CHEIF'S VEHICL	250.00
		706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,188.08
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	277.86
		706-343-00	FIRE DEPT. AUTO SUPP	FIRE 1102 TRK FUEL JAN 202	57.05
		706-343-00	FIRE DEPT. AUTO SUPP	FIRE DEPT FUEL BILL JAN 20	598.53
		706-345-00	FIRE DEPT. UNIFORMS	PANTS - M. POTTER	70.00
				2/01/2022 - 2/15/2022	19,177.55
				TOTAL:	34,982.59
STREET	BUCKHANNON UTIL BOARDS MON POWER	750-341-00	STREET DEPT. MAT & S	STREET DEPT WASTE FEB 2022	102.50
		750-213-00	STREET DEPT. UTILITI	110123905108 25 N LOCUST S	9.03
		750-213-00	STREET DEPT. UTILITI	110148156588 RT 6 395 MUDL	525.62
		750-213-00	STREET DEPT. UTILITI	110148255778 395 MUDLICK R	488.15
		750-345-00	STREET DEPT. UNIFORM	ALL DEPT JAN 2022 UNIFORMS	568.04
	UNIFIRST CORP. WV PAGING RITE-WAY HEATING & PLUMBING	750-213-00	STREET DEPT. UTILITI	STREET DEPT PAGERS FEB 202	23.00
		750-341-00	STREET DEPT. MAT & S	4"PVC PIPE & FITTINGS	58.90
		750-341-00	STREET DEPT. MAT & S	4"PVC PIPE & FITTINGS	3.57
		750-458-05	STREET DEPT PROJECTS	3" PVC DRAIN ON SPRING ST	175.52
		750-458-05	STREET DEPT PROJECTS	4" TO 3" FOR SPRING ST	12.02
	ENCOVA INSURANCE WV PUBLIC EMPLOYEES INSURANC	750-226-00	STREET DEPT. INSURAN	WCB1005474 1/3/22-2/1/22	1,099.13
		750-105-00	STREET DEPT. GROUP I	GF FEB 2022 HEALTH INS	4,066.00
		750-105-00	STREET DEPT. GROUP I	GF FEB 2022 RETIREE'S SUBS	480.00
		750-343-00	STREET DEPT. AUTO SU	BATTERY CABLE FOR KUBOTA	136.99
		750-341-00	STREET DEPT. MAT & S	TOILET GASKET	5.69
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	PLYWOOD LIGHTS FOR SHOP	333.96
		750-341-00	STREET DEPT. MAT & S	SHELF FOR SHOP	42.22
		750-341-00	STREET DEPT. MAT & S	DRYWALL MUD & TILE	248.20
		750-341-00	STREET DEPT. MAT & S	BLOWER & TILECUTTER SHOP	178.72
		750-341-00	STREET DEPT. MAT & S	PLYWOOD LIGHTS FOR SHOP	646.64
		750-341-00	STREET DEPT. MAT & S	PLYWOOD LIGHTS FOR SHOP	1,753.80
		750-341-00	STREET DEPT. MAT & S	MATLS FOR SHOWER @ SHOP	253.67
		750-341-00	STREET DEPT. MAT & S	BLOWER & TILECUTTER SHOP	23.74
		750-459-00	STREET DEPT. CAPITAL	22WCNZ 2019 RAM 1500	635.79
		750-459-00	STREET DEPT. CAPITAL	22WGHW 5500 CHASSIS DUMP T	961.06
		750-459-00	STREET DEPT. CAPITAL	23P226 2020 RAM 2500	690.58
		750-459-00	STREET DEPT. CAPITAL	23P47T 2020 RAM 2500	684.15
		750-211-00	STREET DEPT. TELEPHO	ALL DEPT JAN 2022 GEOTABS	188.86
		750-341-00	STREET DEPT. MAT & S	DRIVER LICENSE CHECK	82.50
		750-341-00	STREET DEPT. MAT & S	DRIVER LICENSE CHECK	7.50
	CRITES ELECTRICAL SUPPLY INC	750-458-05	STREET DEPT PROJECTS	TAPCONS & GLUE SPRING ST	17.64

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INTERNAL REVENUE SERVICE	750-458-05	STREET DEPT PROJECTS	TAPCONS & GLUE SPRING ST	18.50
		750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,006.99
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	235.52
		750-458-05	STREET DEPT PROJECTS	10YDS CNCRTE WILLARD WAY	1,932.50
		750-459-22	PROPERTY PAYMENT MUDL	FEB 2022 PUBLIC WORKS BLDG	9,774.80
	RDR ENERGY RESOURCES LLC FIRST COMMUNITY BANK CORPORA FINAL GRADE EXCAVATION & SER WORLD FUEL SERVICES, INC.	750-458-05	STREET DEPT PROJECTS	LABOR & GRADE WORK	650.00
		750-343-00	STREET DEPT. AUTO SU	5 GAL TRANS FLUID FOR S-1	90.85
		750-343-00	STREET DEPT. AUTO SU	STREET FUEL BILL JAN 2022	3,017.21
		750-459-00	STREET DEPT. CAPITAL	EarnestPymtPortionLot10E.L	1,000.00
		750-226-00	STREET DEPT. INSURAN	INS PREM AUTO LIAB JUL 202	49.50
	IVA MILLER / CITY NATIONAL B TRAVELERS INSURANCE **PAYROLL EXPENSES			2/01/2022 - 2/15/2022	16,319.21
				TOTAL:	48,598.27
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 087 818 008 MAIN ST	11.49
		751-213-00	STREET LIGHTS	110 151 101 430 99 W. MAIN	123.05
				TOTAL:	134.54
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 088 985 459 RT. 119	45.97
		752-213-00	TRAFFIC SIGNALS POWE	110088985624 RT. 20 BKN C	52.10
		752-213-00	TRAFFIC SIGNALS POWE	110081822063 W. MAIN ST	24.76
		752-213-00	TRAFFIC SIGNALS POWE	110087174485 S. KANAWHA ST	23.86
		752-213-00	TRAFFIC SIGNALS POWE	110088235830 REGER ST RT 2	49.66
		752-213-00	TRAFFIC SIGNALS POWE	110088820243 MAIN ST	35.12
		752-213-00	TRAFFIC SIGNALS POWE	110080768291 E. MAIN ST	25.62
		752-230-00	SIGNS & SIGNALS	PIPE & STRAP FOR ST SIGNS	6,065.28
				TOTAL:	6,322.37
SNOW REMOVAL	J F ALLEN CO FASTENAL INDUSTRIAL	753-341-00	SNOW REMOVAL	CINDERS & SALT- TREATING	3,553.03
		753-341-00	SNOW REMOVAL	BOLTS FOR SNOWPLOW	57.25
				TOTAL:	3,610.28
PARK 40% TO CPWB	CONSOLIDATED PUBLIC WORKS BD	900-341-00	PARK-30% HOT/MOT PD	HOTEL-MOTEL TX DEC 2021	2,758.59
		900-341-00	PARK-30% HOT/MOT PD	HOTEL-MOTEL TX JAN 2022	2,931.69
				TOTAL:	5,690.28
CVB 60% TO CVB	UPSHUR COUNTY CVB	901-235-00	HOTEL/MOTEL 70% PAID	HOTEL-MOTEL TAX DEC 2021	6,436.71
		901-235-00	HOTEL/MOTEL 70% PAID	HOTEL-MOTEL TAX JAN 2022	6,840.59
				TOTAL:	13,277.30
ARTS-THEATRE	BUCKHANNON UTIL BOARDS MON POWER	906-216-00	THEATRE MAINTENANCE/	THEATRE WASTE FEB 2022	144.02
		906-450-01	THEATRE BLDG	110122154542 48 E. MAIN ST	179.08
	HARPER LUMBER & BUILDING SUP	906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	255.68
		906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	38.25
		906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	236.77
		906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	26.81
		906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	79.80
		906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	21.09
		906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	227.45
		906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	50.02
		906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	205.81
		906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	34.49
		906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	816.24
		906-459-00	THEATRE CAPITAL	SAW BLADES; LUMBER; PIPE	41.44
		906-459-00	THEATRE CAPITAL	SAW BALDES; LUMBER; PIPE	102.35

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	CRITES ELECTRICAL SUPPLY INC FRONTIER	906-450-01	THEATRE BLDG	12/2 AC/MC CABLE FOR THEA	160.00
		906-216-00	THEATRE MAINTENANCE/	473-8987-052821-4 THEATRE	69.06
				TOTAL:	2,688.36
STOCKERT YOUTH CENTER	UNIFIRST CORP.	907-216-00	MAINTENANCE	ALL DEPT JAN 2022 UNIFORMS	93.18
		907-341-01	OPERATING EXPENSES	SYCC MNTHLY COPIER LEASE	185.95
	ENCOVA INSURANCE	907-226-00	INSURANCE & BONDS	WCB1005474 1/3/22-2/1/22	82.55
	CARTER: LARRY	907-363-00	KARATE CLASS INSTRUC	KARATE INSTRUCTOR JAN 22	36.00
	WV PUBLIC EMPLOYEES INSURANC	907-105-00	GROUP INSURANCE	GF FEB 2022 HEALTH INS	1,340.00
		907-105-00	GROUP INSURANCE	GF FEB 2022 RETIREE'S SUBS	144.00
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	533.48
	SPRINT	907-211-00	TELEPHONES	ALL DEPT JAN 2022 GEOTABS	43.58
	WV DIV OF MOTOR VEHICLES	907-341-00	MATERIALS & SUPPLIES	DRIVER LICENSE CHECK	30.00
	ST JOSEPH HOSPITAL OF BUCKHA	907-341-00	MATERIALS & SUPPLIES	LAB RESULTS ANISSA DUNCAN	50.00
		907-341-00	MATERIALS & SUPPLIES	LAB RESULTS DEBORA BROCKLE	50.00
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	142.90
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	7.48
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	514.84
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	9.88
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	120.40
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	2.31
	WORLD FUEL SERVICES, INC.	907-216-00	MAINTENANCE	SYC FUEL BILL JAN 2022	307.97
				2/01/2022 - 2/15/2022	8,463.51
	**PAYROLL EXPENSES			TOTAL:	12,158.03
PUBLIC SAFETY	UNIFIRST CORP.	976-216-00	SAFETY COMPLEX MAINT	ALL DEPT JAN 2022 UNIFORMS	59.98
	MOUNTAIN STATE ELECTRICAL CO	976-459-35	FEMA GRANT#2 GENERAT	FEMA GENERATOR INSTALL	22,123.13
		976-459-35	FEMA GRANT#2 GENERAT	FEMA GENRTR INSTALL #4	8,068.50
		976-459-35	FEMA GRANT#2 GENERAT	FEMA GENRTR INSTALL #4	3,790.80
		976-459-35	FEMA GRANT#2 GENERAT	FEMA GENRTR INSTALL #4	4,477.50
		976-459-35	FEMA GRANT#2 GENERAT	FEMA GENRTR INSTALL #4	4,833.00
		976-459-35	FEMA GRANT#2 GENERAT	FEMA GENRTR INSTALL #4	4,008.60
		976-459-35	FEMA GRANT#2 GENERAT	FEMA GENRTR INSTALL #4	22,913.55
		976-459-35	FEMA GRANT#2 GENERAT	FEMA GENRTR INSTALL #4	330.00
	ASCENT CONSULTING & ENGINEER	976-459-36	FEMA GRANT#1 GENERAT	SOIL TESTS STP GEN. PAD	
				TOTAL:	70,605.06

Motion to approve the Regular Meeting Minutes of 02/03/22; Special Meeting Minutes of 01/27/22, the Building and Wiring Permits, and the Payment of the Bills was made by Bucklew/Lewis-Sines. Motion carried.

F. Strategic Issues for Discussion and/or Vote

F.1 Approval Ordinance No. 454 Parade Route Parking Plan 3rd/Final Reading – Action taken earlier in the meeting.

F.2 Approval of Amendment to the Property Purchase Sales Agreement 10 East Lincoln Street – Tabled for a future meeting.

F.3 Frontier WV Communications Request Letter of Support for Grant from the Major Broadband Project Strategies Program to expand broadband to Buckhannon and surrounding communities – Mayor Skinner provided an overview of the request and a discussion took place.

Motion to approve the Frontier WV Communications Request for the letter of support for a Grant from the Major Broadband Project Strategies Program to expand broadband to Buckhannon and surrounding communities was made by Sanders/Bucklew. Motion carried with Council member Lewis-Sines abstaining as her husband is employed in the industry.

West Virginia Dept. of Economic Development
1900 Kanawha Boulevard East
Building 3, Suite 600
Charleston, West Virginia 25305

Re: Frontier Communications- MBPS Grant Request

To Whom It May Concern:

This letter is to express the City of Buckhannon’s strong support for the application of Frontier West Virginia a/k/a Frontier Communications for a grant from the Major Broadband Project Strategies (MBPS) Program to deploy broadband infrastructure capable of offering at least 1 Gbps symmetrical service our community.

According to various studies by the industry and the Department, the City of Buckhannon of Upshur County and their surrounding communities currently lack high-speed internet and have patiently waited for reliable and affordable service. As presented by Frontier Communications, the proposed project would institute a fiber-based providing local business and households multiple options in regard to high-speed service. The proposed project presents an immense opportunity to support unserved areas of our (county, city, community), which would not only provide economic opportunity to local businesses, but

would promote early learning, improve literacy, and facilitate school readiness. Expansion of broadband service will enable online access to healthcare services, resources, and benefit all ages in the overall health and wellness of community members.

It is our pleasure to join in support of Frontier's application and request for funding because it is the rural communities such as Buckhannon which are exactly the kind of communities which Governor Justice and the Department identified as those most in need of this kind of program. Buckhannon is unserved and not part of the Rural Digital Opportunity Fund ("RDOF")

If West Virginia is to meet its goal of providing quality broadband access for all residents, these remote, high-cost areas need support from the MBPS Program. I urge the Department of Economic Development to expeditiously approve Frontier's project so that residents and businesses in these deserving areas can join the 21st Century digital economy.

Very Truly Yours,

Mayor Robbie Skinner
On behalf of the City Buckhannon, West Virginia

F.4 UCBOE Request Letter of Support for Nomination of WV Governor's Arts Organization of the Year Award – Mayor Skinner and Amberle Jenkins provided an overview of the request and a discussion took place. (Letter of support of the ART26201 organization for the Governor's Arts Organization of the Year).

Motion to approve the UCBOE request for a letter of support for a nomination of WV Governor's Arts Organization of the Year Award was made by Sanders/Lewis-Sines. Motion carried.

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD# 304.472.9550
Fax# 304.472.0934

February 18, 2022

RE: Governor's Arts Organization of the Year Nomination

To Whom It May Concern,

During the February 17, 2021, regular meeting of the City Council of Buckhannon, Council unanimously approved a motion to submit this letter in support of the ART26201 organization for the Governor's Arts Organization of the Year.

ART26201 has been heavily involved in assisting the City of Buckhannon in the construction and promotion of the Colonial Arts Center. The organization has managed a constant rotation of art in the MIB gallery of the CAC for the past two years. These art shows are free of charge to the public and have included Upshur County students' art as well as several popular and acclaimed artists from across West Virginia.

In June of 2021, ART26201 hosted the showing, *20th Century Masters*, which featured a portfolio of modern prints, on loan from West Virginia Wesleyan College, that included major works from influential 20th century artists: Stanley William Hayter, Jasper Johns, Ellsworth Kelly, Alexander Liberman, Roy Lichtenstein, Andre Masson, Robert Motherwell, Claes Oldenburg, Robert Rauschenberg, Saul Steinberg, Frank Stella, and even Andy Warhol. Providing our community, the opportunity to view such a collection was truly remarkable.

Trader's Alley Art District, designed in part by members of ART26201, has been the backdrop of several artistic events, all free of charge to the public. Its addition to the downtown area has contributed to vibrancy of our community.

These are but a few of the many reasons that the City of Buckhannon City Council proudly submits this letter in support of the ART26201 organization and ask that a favorable consideration be given to ART26201 being named the Governor's Arts Organization of the Year.

Sincerely,

Robert N. Skinner III
Mayor
City of Buckhannon

G. Comments and Announcements

- **Council Member Bucklew** – Mrs. Bucklew thanked Chief Gregory for his annual report. She also asked what the anticipated date was for the completion of the Colonial Art Center. Mayor Skinner provided an overview of the work that is taking place and noted that we will continue to receive regular updates.
- **Council Member Rylands** – Mr. Rylands had nothing further.
- **Council Member Reger** – Mr. Reger congratulated the Buckhannon Fire Department on the delivery of Engine 11 and thanked Chief Gregory for his continued success with the Buckhannon Police Department’s CALEA certification. He concluded by extending his best wishes to Council member David Thomas.
- **Council Member Thomas** – Absent.
- **Council Member Sines** – Mrs. Lewis-Sines also congratulated the Buckhannon Fire Department on the delivery of Engine 11 and thanked Chief Gregory for his continued success with the Buckhannon Police Department.
- **City Recorder Sanders** – Mr. Sanders also congratulated the Buckhannon Fire Department on the delivery of Engine 11 and thanked Chief Gregory for his continued success with the Buckhannon Police Department. He also thanked Tim Smith for his assistance in setting up the Safety Complex for the Council meeting this evening. He concluded with the introduction of a new member of the media, Kristen Harvey, of the Record Delta.

H. Mayor’s Comments and Announcements – Mayor Skinner also welcomed Ms. Harvey and congratulated the Buckhannon Fire Department on the delivery of Engine 11 and thanked Chief Gregory for his continued success with the Buckhannon Police Department.

I. Adjournment

Motion to adjourn at 7:52 PM was made by Sanders/Lewis-Sines. Motion carried.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____