

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Sanitary Board was held on Thursday, February 17, 2022, at 7:30 a.m., in Council Chambers, by phone and GoToMeeting (GTM). The following were in attendance:

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Assistant Recorder/Director of Finance	Amberle Jenkins	Present
Director of Public Works	Jerry Arnold	Present – by phone
City Engineer	Jay Hollen	Present – by GTM
Board Member	Gene Frye	Present
Board Member	Phil Loftis	Present – by GTM
Sanitary Superintendent	Ethan Crosten	Present
City Attorney	Tom O’Neill	Absent

Guests – None

To Participate in this Utility Board Meeting remotely, participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

***City of Buckhannon Sanitary Board
Meeting Agenda for Thursday, February 17, 2022***

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
 - B.1
- C. Finance Report-Amby**
 - C.1 January 2022
- D. Department Report**
 - D.1 33 West Extension North
 - D.2 33 West Extension South-JF Allen Co
 - D.3 Plant Operations-Testing
 - D.4 Maintenance Crew
 - D.5 Line Crew #1
 - D.6 Line Crew #2
 - D.7 Wilt & Turansky/Vicksburg Road Project Update
 - D.8 FEMA Generator Project Update
- E. Stormwater Issues for Discussion and/or Vote**
 - E.1
- F. Correspondence and Information**
 - F.1 Accepting Applications for Sewer Department FT Pipe Layer/Laborer
 - F.2 WVPSC-WV Code 8-18-22 Connection to Sewers-Municipalities Authority to Charge for the Service
 - F.3 Notification Letter to Residents RE: Sanitary Sewer Project Upgrade (Shawnee Drive)
 - F.4 Tennerton P.S.D. Meeting Minutes –January 2022
- G. Consent Agenda**
 - G.1 Approval of Minutes 01/20/2022
- H. Strategic Issues for Discussion and/or Vote**
 - H.1 Sanitary-Potential Projects
 - H.2 Stormwater-Potential Projects
 - H.3 Smitty’s Suzuki-33 W Extension Project-Dispute Payment
 - H.4 Financing of Mini Excavator
 - H.5 Mon Power Electric Bill Increase and Reimbursement
 - H.6 110 Island Avenue-Sewer Services Connection to Public Sewer System
 - H.7 Mark Carroll –Mudlick Road- Sewer Extension Agreement Adjustment
- I. Board Members Comments and Announcements**
- J. Adjournment**

Posted 02/11/2022

A. Call to Order - The meeting was called to order by Mayor Robbie Skinner who asked all to join him in a Moment of Silence followed by the Pledge to the Flag of the United States of America.

B. Recognized Guests - None

C. Finance Report - Amby Jenkins

C.1 January 2022 – Mrs. Jenkins provided the January 2022 finance report as follows:

SANITARY BOARD

CITY OF BUCKHANNON

BALANCE SHEET

Balance January 31, 2022

Money market checking

\$ 690,937.17

CD Working Capital (Citizens)

\$ 251,087.24

CD Working Capital (Citizens)

\$102,320.47

CD Working Capial (Community) 2.48%25mthAug2019

\$103,783.72

Bank Bal MM/Chking

Bank Bal MM/Chking

STORMWATER FUND

Balance January 31, 2022

\$149,434.99

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CITY OF BUCKHANNON

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JANUARY 31ST, 2022

401-SANITARY

% OF YEAR COMPLETED: 58.33

REVENUES

CURRENT BUDGET

CURRENT PERIOD

YEAR TO DATE ACTUAL

TOTAL ENCUMBERED

BUDGET BALANCE

% YTD BUDGET

OTHER FEES

401-343-000-00 SEWER TAPS

1,000

0.00

5,040.00

0.00

(4,040.00)

504.00

TOTAL OTHER FEES

1,000

0.00

5,040.00

0.00

(4,040.00)

504.00

UTILITY BILLINGS

401-350-000-00 SEWER CUSTOMERS BILLING

1,800,000

146,177.05

1,097,621.24

0.00

702,378.76

60.98

TOTAL UTILITY BILLINGS

1,800,000

146,177.05

1,097,621.24

0.00

702,378.76

60.98

HEALTH AND SAFETY

401-351-000-00 BF SURCHARGE BILLING

0

0.00

0.00

0.00

0.00

0.00

401-351-100-00 WST RD CONSUMP SURC BILLIN

0

0.00

0.00

0.00

0.00

0.00

401-351-200-00 WST RD EXTEN SURCH BILLIN

0

250.00

500.00

0.00

(500.00)

0.00

401-352-000-00 INCOME FROM TENNERTON PSD

200,000

26,152.41

178,215.54

0.00

21,784.46

89.11

TOTAL HEALTH AND SAFETY

200,000

26,402.41

178,715.54

0.00

21,284.46

89.36

CHARGES FOR SERVICES

401-362-000-00 DUE FROM GEN FUND-STORM S

0

0.00

0.00

0.00

0.00

0.00

401-362-000-01 SEPTAGE HAULERS

40,000

1,860.00

21,871.00

0.00

18,129.00

54.68

401-362-000-02 PROJECT MANAGEMENT FEES

0

0.00

31,680.17

0.00

(31,680.17)

0.00

401-362-000-03 RT. 20 NORTH SEWER EXTENS

0

0.00

0.00

0.00

0.00

0.00

401-362-000-04 JAWBONE RUN PROJECT

0

0.00

0.00

0.00

0.00

0.00

401-362-000-05 IJDC GRANT

0

0.00

0.00

0.00

0.00

0.00

TOTAL CHARGES FOR SERVICES

40,000

1,860.00

53,551.17

0.00

(13,551.17)

133.88

GRANTS

401-368-000-00 CONTRIBUTION REVENUE

0

0.00

0.00

0.00

0.00

0.00

401-368-000-02 CONTRIB IN AID CONSTRUCT

0

0.00

0.00

0.00

0.00

0.00

TOTAL GRANTS

0

0.00

0.00

0.00

0.00

0.00

INTRAFUND CONTR/CHARGES

401-370-000-01 LATE CHARGES

23,000

2,265.11

17,607.88

0.00

5,392.12

76.56

TOTAL INTRAFUND CONTR/CHARGES

23,000

2,265.11

17,607.88

0.00

5,392.12

76.56

OTHER REVENUE

401-379-000-00 GAIN/LOSS SALE OF FIXED A

0

0.00

0.00

0.00

0.00

0.00

401-380-000-00 INTEREST

350

0.00

119.90

0.00

230.10

34.26

401-380-000-01 SALE OF ASSETS

0

0.00

0.00

0.00

0.00

0.00

401-381-000-00 SERVICES OF FLUSHER TRUCK

0

0.00

450.00

0.00

(450.00)

0.00

401-399-000-00 MISCELLANEOUS

1,000

0.00

6,489.08

0.00

(5,489.08)

648.91

401-399-000-01 RDT CAPLIZED LABEQ/SUPP

0

0.00

0.00

0.00

0.00

0.00

TOTAL OTHER REVENUE

1,350

0.00

7,058.98

0.00

(5,708.98)

522.89

TOTAL REVENUE

2,065,350

176,704.57

1,359,594.81

0.00

705,755.19

65.83

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

401-SANITARY % OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
POWER/FUEL/UTILITY =====						
SALARIES & BENEFITS						
401-711-113-00 PLANT POWER	62,000	5,248.74	36,046.74	0.00	25,953.26	58.14
TOTAL SALARIES & BENEFITS	62,000	5,248.74	36,046.74	0.00	25,953.26	58.14
CONTRACTUAL SERVICES						
401-711-213-00 ELIAS STREET	24,000	2,088.96	12,626.02	0.00	11,373.98	52.61
TOTAL CONTRACTUAL SERVICES	24,000	2,088.96	12,626.02	0.00	11,373.98	52.61
COMMODITIES						
401-711-313-00 VICKSBURG	14,000	1,605.90	6,036.01	0.00	7,963.99	43.11
TOTAL COMMODITIES	14,000	1,605.90	6,036.01	0.00	7,963.99	43.11
CAPITAL OUTLAY						
401-711-413-00 EAST MAIN ST	7,000	793.76	3,329.44	0.00	3,670.56	47.56
TOTAL CAPITAL OUTLAY	7,000	793.76	3,329.44	0.00	3,670.56	47.56
CONTRIBUTIONS						
401-711-513-00 WOOD/RITCHIE STS	3,000	207.58	955.06	0.00	2,044.94	31.84
TOTAL CONTRIBUTIONS	3,000	207.58	955.06	0.00	2,044.94	31.84
NON-OPERATING EXPENSES						
401-711-613-00 MONONGALIA ST	1,600	115.50	677.72	0.00	922.28	42.36
401-711-713-00 DEANVILLE	1,000	97.20	353.57	0.00	646.43	35.36
401-711-813-00 ISLAND AVENUE	500	32.15	165.19	0.00	334.81	33.04
401-711-913-00 MADISON STREET	450	63.39	279.55	0.00	170.45	62.12
401-711-914-00 TJM SEWAGE STATION	500	68.55	250.38	0.00	249.62	50.08
401-711-915-00 WESTON ROAD	600	46.49	281.17	0.00	318.83	46.86
401-711-916-00 HAMPTON INN PS	350	14.26	56.10	0.00	293.90	16.03
401-711-917-00 BRUSHY FORK PS	570	46.07	251.79	0.00	318.21	44.17
401-711-918-00 RT 20 SEWER PUMP STATION	200	9.72	62.87	0.00	137.13	31.44
401-711-919-00 1 BUCKHANNON RD	200	16.28	63.18	0.00	136.82	31.59
401-711-920-00 PLANT VEHICLES-2,3,8	22,000	1,646.06	15,252.20	0.00	6,747.80	69.33
401-711-920-01 TENNERTON INTERCEPTOR	5,300	347.05	2,299.19	0.00	3,000.81	43.38
401-711-920-02 NATURAL GAS	3,000	404.70	975.25	0.00	2,024.75	32.51
401-711-921-00 BROOKE ST PUMP STA	3,200	314.46	1,654.36	0.00	1,545.64	51.70
401-711-922-00 INDUSTRIAL PK PS	0	0.00	0.00	0.00	0.00	0.00
401-711-923-00 65-67 CLEVELAND AVE	500	11.67	93.72	0.00	406.28	18.74
TOTAL NON-OPERATING EXPENSES	39,970	3,233.55	22,716.24	0.00	17,253.76	56.83
TOTAL POWER/FUEL/UTILITY	149,970	13,178.49	81,709.51	0.00	68,260.49	54.48

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

401-SANITARY % OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
401-712-345-00 UNIFORMS	8,600	731.69	5,084.91	0.00	3,515.09	59.13
TOTAL COMMODITIES	8,600	731.69	5,084.91	0.00	3,515.09	59.13
TOTAL UNIFORMS	8,600	731.69	5,084.91	0.00	3,515.09	59.13
LINES =====						
SALARIES & BENEFITS						
401-713-143-00 FACILITIES MAINTENANCE LI	5,000	488.38	4,764.05	0.00	235.95	95.28
TOTAL SALARIES & BENEFITS	5,000	488.38	4,764.05	0.00	235.95	95.28
CONTRACTUAL SERVICES						
401-713-243-00 SUPPLIES LINES	35,000	2,230.60	41,902.17	0.00	(6,902.17)	119.72
TOTAL CONTRACTUAL SERVICES	35,000	2,230.60	41,902.17	0.00	(6,902.17)	119.72
COMMODITIES						
401-713-343-00 STREET DEPT SERVICES LINE	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL COMMODITIES	2,000	0.00	0.00	0.00	2,000.00	0.00
CAPITAL OUTLAY						
401-713-443-00 EQUIPMENT & MAINTENANCE L	30,000	6,100.53	19,737.63	59.08	10,203.29	65.99
TOTAL CAPITAL OUTLAY	30,000	6,100.53	19,737.63	59.08	10,203.29	65.99
TOTAL LINES	72,000	8,819.51	66,403.85	59.08	5,537.07	92.31
PLANT =====						
SALARIES & BENEFITS						
401-714-143-00 FACILITIES MAINTENANCE PL	12,000	1,291.60	8,262.15	226.68	3,511.17	70.74
TOTAL SALARIES & BENEFITS	12,000	1,291.60	8,262.15	226.68	3,511.17	70.74
CONTRACTUAL SERVICES						
401-714-243-00 LAB EXPENSE PLANT	13,000	119.50	18,027.94	0.00	(5,027.94)	138.68
TOTAL CONTRACTUAL SERVICES	13,000	119.50	18,027.94	0.00	(5,027.94)	138.68
COMMODITIES						
401-714-343-00 EQUIPMENT MAINTENANCE PLA	30,000	595.82	4,866.20	402.16	24,731.64	17.56
TOTAL COMMODITIES	30,000	595.82	4,866.20	402.16	24,731.64	17.56
CAPITAL OUTLAY						
401-714-443-00 PUMP STATION REPAIR & MAI	43,000	7,210.14	20,905.92	694.00	21,400.08	50.23
TOTAL CAPITAL OUTLAY	43,000	7,210.14	20,905.92	694.00	21,400.08	50.23

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRIBUTIONS</u>						
401-714-543-00 TELEPHONE	7,200	409.91	3,157.27	0.00	4,042.73	43.85
TOTAL CONTRIBUTIONS	7,200	409.91	3,157.27	0.00	4,042.73	43.85
<u>NON-OPERATING EXPENSES</u>						
401-714-643-00 OPERATION PLANT EXPENSE	12,000	438.69	5,772.68	0.00	6,227.32	48.11
401-714-743-00 TELEMETRY	2,600	179.70	1,257.90	0.00	1,342.10	48.38
TOTAL NON-OPERATING EXPENSES	14,600	618.39	7,030.58	0.00	7,569.42	48.15
TOTAL PLANT	119,800	10,245.36	62,250.06	1,322.84	56,227.10	53.07
<u>SALARIES PLANT/LINES</u>						
<u>SALARIES & BENEFITS</u>						
401-715-101-00 PLANT LABOR	365,000	22,613.77	199,294.09	0.00	165,705.91	54.60
401-715-101-01 PLANT COMPENSA ABSENCES	0	0.00	0.00	0.00	0.00	0.00
401-715-101-10 CAPTLIZ SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-103-00 LINE LABOR	485,000	24,678.43	164,279.10	0.00	320,720.90	33.87
401-715-103-01 LINE COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-715-103-10 CAPITLIZE SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-715-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-715-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	850,000	47,292.20	363,573.19	0.00	486,426.81	42.77
<u>CONTRACTUAL SERVICES</u>						
401-715-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES PLANT/LINES	850,000	47,292.20	363,573.19	0.00	486,426.81	42.77
<u>SALARIES BOARD/OFFICE</u>						
<u>SALARIES & BENEFITS</u>						
401-716-101-00 BOARD SALARIES	12,000	1,000.00	7,000.00	0.00	5,000.00	58.33
401-716-101-01 COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-103-00 OFFICE/CLERK ADM SALARIES	150,000	11,280.48	88,452.76	0.00	61,547.24	58.97
401-716-103-01 OFFICE COMP ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-716-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-716-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	162,000	12,280.48	95,452.76	0.00	66,547.24	58.92

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRACTUAL SERVICES</u>						
401-716-226-00 UNEMPLOYMENT/COMPENSATION	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL SALARIES BOARD/OFFICE	165,000	12,280.48	95,452.76	0.00	69,547.24	57.85
<u>FICA/INSURANCE</u>						
<u>SALARIES & BENEFITS</u>						
401-718-104-00 FICA TAX	77,500	4,571.17	35,015.02	0.00	42,484.98	45.18
401-718-105-00 HEALTH INSURANCE	163,000	9,383.00	105,178.50	0.00	57,821.50	64.53
TOTAL SALARIES & BENEFITS	240,500	13,954.17	140,193.52	0.00	100,306.48	58.29
TOTAL FICA/INSURANCE	240,500	13,954.17	140,193.52	0.00	100,306.48	58.29
<u>RETIREMENT</u>						
<u>SALARIES & BENEFITS</u>						
401-719-106-00 GROUP RETIREMENT	100,000	5,563.58	41,383.33	0.00	58,616.67	41.38
TOTAL SALARIES & BENEFITS	100,000	5,563.58	41,383.33	0.00	58,616.67	41.38
TOTAL RETIREMENT	100,000	5,563.58	41,383.33	0.00	58,616.67	41.38
<u>UNEMPLOYMENT/COMPENSATION</u>						
<u>CONTRACTUAL SERVICES</u>						
401-720-226-00 UNEMPLOYMENT/COMPENSATION	20,600	1,127.16	9,162.03	0.00	11,437.97	44.48
TOTAL CONTRACTUAL SERVICES	20,600	1,127.16	9,162.03	0.00	11,437.97	44.48
TOTAL UNEMPLOYMENT/COMPENSATION	20,600	1,127.16	9,162.03	0.00	11,437.97	44.48
<u>BILLING/COMPUTER/DEP INT</u>						
<u>CONTRACTUAL SERVICES</u>						
401-783-232-00 MUN BOND FEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<u>COMMODITIES</u>						
401-783-341-00 BILLING & COLLECTING	46,000	3,747.11	29,711.94	0.00	16,288.06	64.59
401-783-341-05 BILLING WAT BD METER READ	3,600	300.00	2,100.00	0.00	1,500.00	58.33
401-783-342-00 NEW COMPUTER CAPITAL OUTL	17,500	385.84	5,502.72	444.93	11,552.35	33.99

2-16-2022 01:50 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2022				
401-SANITARY		% OF YEAR COMPLETED: 58.33				
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
401-783-369-00 CUSTOMER DEP INTEREST PAI	2,000	80.20	258.19	0.00	1,741.81	12.91
TOTAL COMMODITIES	69,100	4,513.15	37,572.85	444.93	31,082.22	55.02
NON-OPERATING EXPENSES						
401-783-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BILLING/COMPUTER/DEP INT	69,100	4,513.15	37,572.85	444.93	31,082.22	55.02
OFFICE EXPENSE =====						
COMMODITIES						
401-793-341-00 OFFICE SUPPLIES & EXPENSE	29,000	3,258.62	16,611.36	0.00	12,388.64	57.28
TOTAL COMMODITIES	29,000	3,258.62	16,611.36	0.00	12,388.64	57.28
TOTAL OFFICE EXPENSE	29,000	3,258.62	16,611.36	0.00	12,388.64	57.28
PSC ASSESS/DNR PERMIT =====						
SALARIES & BENEFITS						
401-797-116-00 PSC ASSESSMENTS	6,000	0.00	7,573.02	0.00 (1,573.02)	126.22
401-797-117-00 DNR PERMIT	3,000	0.00	2,125.00	0.00	875.00	70.83
TOTAL SALARIES & BENEFITS	9,000	0.00	9,698.02	0.00 (698.02)	107.76
TOTAL PSC ASSESS/DNR PERMIT	9,000	0.00	9,698.02	0.00 (698.02)	107.76
PROPERTY INSURANCE =====						
CONTRACTUAL SERVICES						
401-798-226-00 PROPERTY INSURANCE	46,500	0.00	25,416.08	0.00	21,083.92	54.66
401-798-227-00 INSURANCE CLAIMS DAMAGE D	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	46,500	0.00	25,416.08	0.00	21,083.92	54.66
TOTAL PROPERTY INSURANCE	46,500	0.00	25,416.08	0.00	21,083.92	54.66
RENTS =====						
CONTRACTUAL SERVICES						
401-803-219-00 RENTS	10,000	10,000.00	10,000.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	10,000	10,000.00	10,000.00	0.00	0.00	100.00
TOTAL RENTS	10,000	10,000.00	10,000.00	0.00	0.00	100.00
2-16-2022 01:50 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2022				
401-SANITARY		% OF YEAR COMPLETED: 58.33				
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PROFESSIONAL =====						
CONTRACTUAL SERVICES						
401-896-223-00 PROFESSSIONAL SERVICES	44,500	7,548.33	8,789.83	1,000.00	34,710.17	22.00
TOTAL CONTRACTUAL SERVICES	44,500	7,548.33	8,789.83	1,000.00	34,710.17	22.00
TOTAL PROFESSIONAL	44,500	7,548.33	8,789.83	1,000.00	34,710.17	22.00
BOND A =====						
SALARIES & BENEFITS						
401-970-199-00 BOND ISSUE #A	171,000	14,144.97	113,499.24	0.00	57,500.76	66.37
TOTAL SALARIES & BENEFITS	171,000	14,144.97	113,499.24	0.00	57,500.76	66.37
TOTAL BOND A	171,000	14,144.97	113,499.24	0.00	57,500.76	66.37
BOND B =====						
SALARIES & BENEFITS						
401-980-199-00 BOND ISSUE #B	28,000	2,253.00	18,078.06	0.00	9,921.94	64.56
TOTAL SALARIES & BENEFITS	28,000	2,253.00	18,078.06	0.00	9,921.94	64.56
TOTAL BOND B	28,000	2,253.00	18,078.06	0.00	9,921.94	64.56
CAPITAL/PROJECTS =====						
CAPITAL OUTLAY						
401-997-451-00 PLANT - CAPITAL	150,000	0.00	2,300.00	0.00	147,700.00	1.53
401-997-451-01 STORMWATER	0	0.00	0.00	0.00	0.00	0.00
401-997-451-02 BELT PRESS PROJECT	24,321	0.00	2,203.37	0.00	22,117.63	9.06
401-997-451-03 BROOK ST/PS SEWER UPGRADE	0	0.00	0.00	0.00	0.00	0.00
401-997-451-04 FEMA GENERATOR	0	0.00	0.00	0.00	0.00	0.00
401-997-452-00 SEWER EXT. - CAPITAL	220,000	3,768.80	41,298.83	0.00	178,701.17	18.77
401-997-453-00 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
401-997-454-00 NEW EQUIPMENT-CAPITAL	51,500	4,305.91	34,766.21	0.00	16,733.79	67.51
401-997-454-01 NEW EQUIP-BORE MACHINE	0	0.00	0.00	0.00	0.00	0.00
401-997-455-00 SEWER UPGRADE-CAPITAL	90,000	0.00	22,860.15	100.00	67,039.85	25.51
401-997-456-00 WESTON ROAD NORTH SIDE	0	0.00	1,595.59	0.00 (1,595.59)	0.00
401-997-456-01 WESTON RD -SOUTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-457-00 CAPITAL PURCHASE	20,980	0.00	0.00	0.00	20,980.00	0.00
401-997-458-00 EXP BRUSHY FRK TO GEN FUN	0	0.00	0.00	0.00	0.00	0.00
401-997-499-00 MISCELLANEOUS PROJECTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	556,801	8,074.71	105,024.15	100.00	451,676.85	18.88

2-16-2022 01:50 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-997-570-00 DEPRECIATION CURRENT YEAR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL/PROJECTS	556,801	8,074.71	105,024.15	100.00	451,676.85	18.88
DEPREC/AMORT/CONSTR						
=====						
CAPITAL OUTLAY						
401-999-459-00 DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
401-999-460-00 AMORTIZATION	0	0.00	0.00	0.00	0.00	0.00
401-999-461-00 ADVANCE FOR CONSTRUCTION	0	0.00	0.00	0.00	0.00	0.00
401-999-462-00 CONTRIBUTION BUDGETED TO	0	0.00	0.00	0.00	0.00	0.00
401-999-465-00 REPAY LOAN - CITY OF BUCK	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
401-999-504-63 AMORT ISSUE COST (96 BOND	0	0.00	0.00	0.00	0.00	0.00
401-999-504-65 BOND ISSUANCE COST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPREC/AMORT/CONSTR	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,690,371	162,985.42	1,209,902.75	2,926.85	1,477,541.40	45.08
REVENUE OVER/(UNDER) EXPENDITURES	(625,021)	13,719.15	149,692.06 (2,926.85) (771,786.21)	23.48-

SANITARY JANUARY 2022 PAYMENT OF BILLS

- \$4,763.60 – C.I. THORNBURG – PIPE, FITTINGS, PIPE LUBE,
- \$1,044.68- BRUFFEY TRUCKING- STONE FOR PLANT RESTOCK
- \$1,128.00 – CRISS SALES & SERVICE- K770 DEMO SAW & MIXING OIL
- \$6,892.00 – PRECISION PUMP & VALVE SERV – BACKUP PUMP FOR RT. 20N PUMP STATION
- \$1,883.44 – TYLER TECHNOLOGIES – UTILITY BILLING AUTOPAY, IVR MAINTENANCE
- \$10,000.00 – CITY OF BUCKHANNON – FY 2021-22 RENT
- \$7,548.33 - RICHARD TRENT CPA – YEAR END CLOSING & PSC REPORTING

02-16-2022 12:52 AM

DISBURSEMENT 1-1-22 TO 1-31-22

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
POWER/FUEL/UTILITY	MON POWER	711-713-00	DEANVILLE	110086407977 DEANVILLE	97.20
		711-916-00	HAMPTON INN PS	110087568348 WBUC RD	14.26
		711-813-00	ISLAND AVENUE	110088930133 ISLAND AVE	32.15
		711-914-00	TJM SEWAGE STATION	110087907595 TJM SEWAGE PL	68.55
		711-915-00	WESTON ROAD	110087676356 WESTON RD	46.49
		711-917-00	BRUSHY FORK PS	110085299060 BRUSHY FORK R	46.07
		711-918-00	RT 20 SEWER PUMP STA	110 088 984 965 RT 20	9.72
		711-113-00	PLANT POWER	110 088 308 280 RT. 5	5,248.74
		711-213-00	ELIAS STREET	110 088 305 898 ELIAS ST	2,088.96
		711-923-00	65-67 CLEVELAND AVE	110142423661 65-67 CLEVELA	11.67
		711-313-00	VICKSBURG	110086525471 SYCAMORE	1,605.90
		711-913-00	MADISON STREET	110087327497 RANDOLPH	63.39
		711-513-00	WOOD/RITCHIE STS	110086976856 WOOD	207.58
		711-413-00	EAST MAIN ST	110084766556 E MAIN	793.76
		711-613-00	MONONGALIA ST	110082080448 MON & WOOD ST	115.50
		711-919-00	1 BUCKHANNON RD	110 088 263 998 BUCKHANNO	16.28
		711-921-00	BROOKE ST PUMP STA	110 100961546 BROOKE ST	314.46
	TENNERTON PUBLIC SERVICE DIS	711-920-01	TENNERTON INTERCEPTO	WESTON RD BILLING DEC 2021	347.05
	GREYLOCK PIPELINE, LLC	711-920-02	NATURAL GAS	SALE DEC 2021	404.70
	WORLD FUEL SERVICES, INC.	711-920-00	PLANT VEHICLES-2,3,8	SANITARY FUEL DEC 2021	1,646.06

02-16-2022 12:52 AM

DISBURSEMENT 1-1-22 TO 1-31-22

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
SALARIES PLANT/LINES	MICROLOGIC INC	714-743-00	TELEMETRY	SAN MNTHLY SEC MONITORING	179.70
	FRONTIER	714-543-00	TELEPHONE	472-5459-101515-4 SAN	85.48
	**PAYROLL EXPENSES			1/01/2022 - 1/31/2022	47,292.20
				TOTAL:	57,537.56
SALARIES BOARD/OFFICE	**PAYROLL EXPENSES			1/01/2022 - 1/31/2022	12,280.48
				TOTAL:	12,280.48
FICA/INSURANCE	WV PUBLIC EMPLOYEES INSURANC	718-105-00	HEALTH INSURANCE	SAN JAN 2022 HEALTH INS	7,201.75
		718-105-00	HEALTH INSURANCE	SAN JAN 2022 RETIREE SUBSI	2,126.00
	INTERNAL REVENUE SERVICE	718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,840.30
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,864.44
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	430.39
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	436.04
	PAYFLEX	718-105-00	HEALTH INSURANCE	SAN JAN 2022 HSA FEES	55.25
				TOTAL:	13,954.17
RETIREMENT	WV PUBLIC EMPLOYEES RETIREME	719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,330.93
		719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,247.56
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	426.81
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	558.28
				TOTAL:	5,563.58
UNEMPLOYMENT/COMPENSAT	ENCOVA INSURANCE	720-226-00	UNEMPLOYMENT/COMPENS	WCB1005474 12/02/21-01/02/	1,127.16
				TOTAL:	1,127.16
BILLING/COMPUTER/DEP I	ENVIRONMENTAL SYSTEMS RESEAR	783-341-00	BILLING & COLLECTING	ARCGIS DESKTOP MAINTENANC	300.00
	PITNEY BOWES INC	783-341-00	BILLING & COLLECTING	JUL 2020 PERMIT POSTAGE	797.61
	WATER BD-CITY OF BUCKHANNON	783-341-05	BILLING WAT BD METER	JANUARY 2022 METER READS	300.00
	TOSHIBA FINANCIAL SERVICES	783-341-00	BILLING & COLLECTING	CITY HALL COPIER LEASE JAN	144.01
	RAVEN ROCK NETWORKS INC	783-341-00	BILLING & COLLECTING	IT SERVICE CONTRACT JAN 20	212.50
	CITIZENS BANK OF WV	783-342-00	NEW COMPUTER CAPITAL	FEB 2022 COMPUTER SERV PYM	385.84
	WALMART STORES INC -BUCKHANN	783-341-00	BILLING & COLLECTING	CITY HALL CLEANING SUPP	27.33
	DELUX BUSINESS FORMS	783-341-00	BILLING & COLLECTING	PCRD-2021 1095C ACA FORMS	49.50
	AMAZON.COM	783-341-00	BILLING & COLLECTING	PCRD-OFFICE SUPPLIES	72.52
		783-341-00	BILLING & COLLECTING	PCRD-OFFICE SUPPLIES	33.47
	TYLER TECHNOLOGIES INC	783-341-00	BILLING & COLLECTING	UTL BILLING AUTOPAY; IVR;	1,883.44
		783-341-00	BILLING & COLLECTING	UTILITY BILLING NOTIFICATI	69.70
	ROSSMAN & CO/PCB CORP	783-341-00	BILLING & COLLECTING	DEBT COLLECTION DEC 2021	11.81
	SUDDENLINK	783-341-00	BILLING & COLLECTING	CITY HALL INTERNET JAN 202	145.22
				TOTAL:	4,432.95
OFFICE EXPENSE	RECORD-DELTA NEWSPAPER	793-341-00	OFFICE SUPPLIES & EX	AD MINI EXCAVATOR BIDS	13.62
	PAYROLL ACCOUNT (ALL DEPTS)	793-341-00	OFFICE SUPPLIES & EX	AA FEES DEC 2021	198.67
	COLLECTION ACCOUNT	793-341-00	OFFICE SUPPLIES & EX	DEC 2021 CC FEES	1,251.56
	WV STATE TAX DEPT	793-341-00	OFFICE SUPPLIES & EX	SWH LATE FEE OCT21	108.92
	US CELLULAR	793-341-00	OFFICE SUPPLIES & EX	642-1651 613-0113 0002	61.36
	SPRINT	793-341-00	OFFICE SUPPLIES & EX	ALL DEPT DEC 2021 GEOTAB	220.24
	BADZIK PRINTING SERVICE, INC	793-341-00	OFFICE SUPPLIES & EX	DISBURSEMENT CHECKS	106.21
	WVNET	793-341-00	OFFICE SUPPLIES & EX	DOMAIN NAME RENEWAL 2022	5.29
		793-341-00	OFFICE SUPPLIES & EX	WEB HOSTING 1ST QTR FY 22	18.75
		793-341-00	OFFICE SUPPLIES & EX	WEB HOSTING 2ND QTR FY 22	18.75
	WALMART STORES INC -BUCKHANN	793-341-00	OFFICE SUPPLIES & EX	PCRD-TV COUNCIL CHAMBERS C	133.99
	FRONTIER	793-341-00	OFFICE SUPPLIES & EX	472-1651-101515-4 CITY HAL	66.83
02-16-2022 12:52 AM	DISBURSEMENT 1-1-22 TO 1-31-22				
	FUND: SANITARY				
	DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION
					AMOUNT
				TOTAL:	13,178.49
UNIFORMS	UNIFIRST CORP.	712-345-00	UNIFORMS	ALL DEPT DEC 2021 UNIFORMS	731.69
				TOTAL:	731.69
LINES	SOUTHERN STATES COOP INC	713-243-00	SUPPLIES LINES	SPRAYER	52.39
		713-443-00	EQUIPMENT & MAINTENA	PCRD-DIAMOND PLATE TRK TOO	561.28
		713-243-00	SUPPLIES LINES	LINE SUPPLIES RESTOC	265.06
	C.I. THORNBURG CO., INC.	713-443-00	EQUIPMENT & MAINTENA	PIPE, FITTINGS, PIPE LUBE	3,870.60
		713-443-00	EQUIPMENT & MAINTENA	PIPE, FITTINGS, PIPE LUBE	253.00
		713-243-00	SUPPLIES LINES	10" SDR35 T'S	230.00
	NAPA-AMTOWER AUTO SUPPLY	713-243-00	SUPPLIES LINES	10 X 22.5 ELL; 10X6 TEE	410.00
		713-443-00	EQUIPMENT & MAINTENA	OIL AND PLUG- TRASH PUMP	33.95
		713-443-00	EQUIPMENT & MAINTENA	FUEL FILT FOR TRANS TANK	7.66
	MISS UTILITY OF WEST VIRGINI	713-443-00	EQUIPMENT & MAINTENA	DEC 2021 LOCATE MESSAGE FE	49.60
		713-243-00	SUPPLIES LINES	TAPE MEASURE & SAW BLADES	28.47
		713-143-00	FACILITIES MAINTENAN	PCRD-BAGS OF SAKRETE	14.28
	BRUFFEY TRUCKING INC	713-243-00	SUPPLIES LINES	STONE FOR PLANT RESTOCK	1,044.68
		713-243-00	SUPPLIES LINES	6' SCREED BOARD	200.00
		713-443-00	EQUIPMENT & MAINTENA	K770 DEMO SAW; MIXING OIL	1,128.00
	CENTRAL SUPPLY CO	713-443-00	EQUIPMENT & MAINTENA	GASKET & STARTER ROPE	8.94
		713-443-00	EQUIPMENT & MAINTENA	AW-60 HYD OIL	50.00
		713-143-00	FACILITIES MAINTENAN	COLD PATCH	474.10
	DUNCAN PARNELL INC	713-443-00	EQUIPMENT & MAINTENA	R2 HARDWARE & FIRMWARE	137.50
				TOTAL:	8,819.51
PLANT	SOUTHERN STATES COOP INC	714-143-00	FACILITIES MAINTENAN	10 CASES SPRING WATER	42.90
		714-143-00	FACILITIES MAINTENAN	10 CASES WATER	42.90
	RITE-WAY HEATING & PLUMBING	714-143-00	FACILITIES MAINTENAN	SHOP LTS; TAPE; CONDUIT	84.39
		714-443-00	PUMP STATION REPAIR	2" BALL VALVE	11.25
		714-443-00	PUMP STATION REPAIR	FLOOD LIGHT PARTS PUMP ST	17.27
	WV MUNICIAPL WATER QUALITY A	714-143-00	FACILITIES MAINTENAN	2022 MEMBERSHIP	328.32
		714-643-00	OPERATION PLANT EXPE	DEGREASER; TOOLS	102.18
		714-343-00	EQUIPMENT MAINTENANC	WIPER BLADES FOR P2	16.24
	NAPA-AMTOWER AUTO SUPPLY	714-343-00	EQUIPMENT MAINTENANC		47.52
		714-343-00	EQUIPMENT MAINTENANC	CONES & BRINGS AIRATER	414.37
		714-643-00	OPERATION PLANT EXPE	PRINTER RENTAL	50.00
	HART OFFICE SOLUTIONS INC	714-243-00	LAB EXPENSE PLANT	DECEMBER LAB SERVICES	119.50
		714-143-00	FACILITIES MAINTENAN	SUPPLIES FOR SHOP	63.76
		714-443-00	PUMP STATION REPAIR	PAINT BRUSHES & PAINT	39.62
	FERGUSON WATERWORKS	714-643-00	OPERATION PLANT EXPE	14" DIAMOND CUT OFF BLADE	150.00
		714-143-00	FACILITIES MAINTENAN	PCRD-GASKET SEALS YARD HYD	212.33
		714-443-00	PUMP STATION REPAIR	WET WELL PUMPING	250.00
	ZINN'S SEPTIC SERVICE, LLC	714-343-00	EQUIPMENT MAINTENANC	WVSI ON P-3	14.00
		714-343-00	EQUIPMENT MAINTENANC	WV STATE INSPECTION P-8	14.00
		714-543-00	TELEPHONE	704-7883 7882 931-0814 439	324.43
	PRECISION PUMP & VALVE SERVI	714-443-00	PUMP STATION REPAIR	BACKUP PUMP - RT 20 N P/S	6,892.00
		714-143-00	FACILITIES MAINTENAN	LAB RESULTS NATHANIEL BAIL	50.00
		714-143-00	FACILITIES MAINTENAN	MISC PLANT SUPPLIES	85.76
	WALMART STORES INC -BUCKHANN	714-643-00	OPERATION PLANT EXPE	MISC PLANT SUPPLIES	136.51
		714-143-00	FACILITIES MAINTENAN	PAPER TOWELS; TRASH BAGS	120.10
		714-343-00	EQUIPMENT MAINTENANC	PCRD-ALTERNATOR	75.69
	EBAY	714-343-00	EQUIPMENT MAINTENANC	STATE INSPECTION FOR P-6	14.00
	C & G AUTO REPAIR	714-343-00	EQUIPMENT MAINTENANC	GREASE & SHOP RAGS	261.14
	WORLD FUEL SERVICES, INC.	714-143-00	FACILITIES MAINTENAN		

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		793-341-00	OFFICE SUPPLIES & EX	304-003-2273-060600-4	24.18
	COMFORTECH LLC	793-341-00	OFFICE SUPPLIES & EX	2022 ANNUAL MAINT AGREEMT	1,030.25
				TOTAL:	3,258.62
RENTS	CITY OF BUCKHANNON	803-219-00	RENTS	SAN FY 2021-2022 BUDGET RE	10,000.00
				TOTAL:	10,000.00
PROFESSIONAL	RICHARD TRENT CPA AC CORP	896-223-00	PROFESSSIONAL SERVIC	YEAR END CLOSING & PSC REP	7,548.33
				TOTAL:	7,548.33
BOND A	MUNICIPAL BOND COMM OF WV	970-199-00	BOND ISSUE #A	FEB 2022 BOND A PYMT	14,144.97
				TOTAL:	14,144.97
BOND B	MUNICIPAL BOND COMM OF WV	980-199-00	BOND ISSUE #B	MUNICIPAL BOND COMM OF WV	2,253.00
				TOTAL:	2,253.00
CAPITAL/PROJECTS	AFP LOGS AND LUMBER LLC	997-452-00	SEWER EXT. - CAPITAL	14' SWAMP PADS	400.00
	BRUFFEY TRUCKING INC	997-452-00	SEWER EXT. - CAPITAL	LOAD # 57 STONE WILT/TURA	579.60
		997-452-00	SEWER EXT. - CAPITAL	57 STONE	589.20
	ENTERPRISE FM TRUST	997-454-00	NEW EQUIPMENT-CAPITA	22GMDW 2017 JEEP GRND CHER	467.06
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D2 2021 NISSAN FRONTIE	322.35
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D9 2021 NISSAN FRONTIE	322.18
		997-454-00	NEW EQUIPMENT-CAPITA	23W5CX 2021 NISSAN FRONTIE	427.35
	CITIZENS BANK OF WV	997-454-00	NEW EQUIPMENT-CAPITA	SAN FEB 2022 CRANE TRK PYM	1,655.65
		997-454-00	NEW EQUIPMENT-CAPITA	SAN F550 FEB 2022 PYMT	1,111.32
	SEPTIC SOLUTIONS & SERVICES,	997-452-00	SEWER EXT. - CAPITAL	EXC RENT & HAMMER FOR RCK	2,200.00
				TOTAL:	8,074.71

Mrs. Jenkins also reported to the Board that Sam Ludlow has taken a reduction in responsibilities and also a reduction in pay, which is now \$5,000 per year, as he remains on call as a consultant. *Per Ethan Crosten's report, Mr. Ludlow said he would like to reduce his role further when the current agreement was up, which ended December 31st, 2021. Through discussions with Sam, Mr. Crosten believes that using him on an 'as needed' basis was appropriate. He is not responsible for any reports, design or project management. He will more just be there for information about an issue that he may have come across before. For example, the College Avenue project has already been investigated in the past, so instead of repeating the work, Sam may already have information on it. For this he we both agreed \$5,000 for the year would be fair.*

Mrs. Jenkins also reported that the Tennerton PSD is catching up on their bills. The consumption has gone up because of the new car wash.

70 E MAIN STREET
BUCKHANNON, WV 26201

CITY OF BUCKHANNON
WEST VIRGINIA
26201

TELEPHONE
(304)472-1651
TDD # (304) 472-9550
FAX # (304) 472-4620

70 E MAIN STREET
BUCKHANNON, WV 26201

CITY OF BUCKHANNON
WEST VIRGINIA
26201

TELEPHONE
(304) 472-1651
TDD (304) 472-9550
FAX (304) 472-4620

7-Feb-22

Statement

2/14/2021

Statement

Tennerton PSD - Terry Gould
188 Fayette Street
Buckhannon, WV 26201

Dear Mr. Gould:

Please make check payable to the Sanitary Board of the City of Buckhannon for the total charges listed below:

Billing Month: Jan-22

Total Consumption 2,872,800 gallons \$ 16,058.95

\$5.59 per thousand gallon

Total Customers 652 \$ 978.00

\$1.50 per customer

\$ 17,036.95

Aug-21 \$ 155.63

Sep-21 \$ 18,196.23

Dec-21 \$ 17,907.55

Total Due Sanitary Board \$ 53,296.36

34329.50

owe

34329.50

Sincerely,

A. Jenkins

Amberle Jenkins
Assistant Recorder
City of Buckhannon

AJ/art

To: Tennerton PSD, Terry Gould
188 Fayette Street
Buckhannon, WV 26201

Dear Mr. Gould:

Please make check payable to the Sanitary Board of the City of Buckhannon for the total charges listed below:

(Consumption for the new East Side Interceptor Project)

Consumption Feb-22 841,200 gallons \$ 4,702.31

\$5.59 per thousand gallon

Aug-21 \$ 5,309.94

Sep-21 \$ 5,008.64

Jan-22 \$ 4,664.17

TOTAL DUE SANITARY BOARD: \$ 19,685.06

Sincerely,

A. Jenkins

Amberle Jenkins
Assistant Recorder
City of Buckhannon

AJ/art

When should we expect payment on this? A.J.

D. Department Report – Sanitary Superintendent Ethan Crosten provided the following reports on department activities (The use of “I” refers to Mr. Crosten):

D.1 33 West Extension North – I spoke with Ron Smith on Tuesday, February 15, 2022. After explaining to him that the sewer was now available to him, he said he would start paying the bill.

D.2 33 West Extension South – No movement.

D.3 Plant Operations and Testing - All tests have been within limits. I have also attached a plant flow comparison to Tennerton. Gene Frye had mentioned comparing the two collection systems and I believe this was an effective way to do so. Some of these numbers were estimated for various reasons, but it provides a purposeful representation of our concerns. I took our inch diameter miles (IDM), EPA allowable infiltration per IDM, and estimated sewage per person to get our expected flow. Then using data from the plant flow meter, I computed the amount and percent over the expected flow we were for each month. I did the same thing for Tennerton but with estimates for users and IDM.

ES-59 Revised 1975		STATE OF WEST VIRGINIA SUMMARY OF WASTEWATER TREATMENT PLANT OPERATORS								Month: Jan-22 City: Buckhannon, WV. Operator: Jason M Tenney					
	INFLUENT WASTEWATER					BELT PRESS				Plant Effluent					
	Sus. Sol. mg/l	BOD5 mg/l	Flow mgd	Temp C	PH	Grit Scr. C.F.	Gals.Wet Sludge Added	Pounds Dry solids Produced	Sus. Sol. mg/l	BOD5 mg/l	Fecal Col./ 100 ml	D.O. mg/l	PH	Amn. Nit. mg/l	
Date															
1/1/22			3.262			2.0									
1/2/22			1.551			2.0									
1/3/22			2.325	10.0	7.18	2.0					2	8.6	7.21		
1/4/22			0.833	10.0	7.18	2.0						8.5	7.20		
1/5/22	32	188	1.305	10.0	7.18	2.0			1.0	2.6		8.2	7.19	0.970	
1/6/22			1.128	10.0	7.24	2.0						8.5	7.22		
1/7/22			1.117	10.0	7.27	2.0						8.6	7.21		
1/8/22			1.245			2.0									
1/9/22			3.393			2.0									
1/10/22			2.744	11.0	7.20	2.0						8.7	7.18		
1/11/22			1.680	11.0	7.20	2.0					16	8.4	7.16		
1/12/22	68	171	1.486	12.0	7.20	2.0			3.5	2.4		8.1	6.91	0.970	
1/13/22			1.292	12.0	7.24	2.0						8.3	6.99		
1/14/22			1.131	12.0	7.26	2.0						8.5	7.02		
1/15/22			1.019			2.0									
1/16/22			1.269			2.0									
1/17/22			1.255	11.0	7.28	2.0						8.6	7.05		
1/18/22			0.919	11.0	7.28	2.0					2	8.5	7.09		
1/19/22	140	192	2.827	10.0	7.28	2.0			0.5	2.6		8.7	7.11	0.970	
1/20/22			2.656	10.0	7.25	2.0						8.5	7.15		
1/21/22			1.811	9.0	7.23	2.0						8.7	7.17		
1/22/22			1.386			2.0									
1/23/22			1.269			2.0									
1/24/22			1.423	9.0	7.23	2.0					3	8.8	7.12		
1/25/22			1.308	9.0	7.23	2.0						8.9	7.13		
1/26/22	124	202	1.195	8.0	7.23	2.0			1.0	2.9		8.8	7.14	0.970	
1/27/22			1.043	9.0	7.26	2.0						8.7	7.15		
1/28/22			1.162	9.0	7.24	2.0						8.9	7.17		
1/29/22			1.020			2.0									
1/30/22			1.627			2.0									
1/31/22			0.985	9.0	7.13	2.0					6	8.6	7.21		
TOTAL			48.666				-	-							
AVERAGE	91	188	1.570	10.1	7.23	2.0			1.5	2.6	4	8.6	7.13	0.97	
MAXIMUM	140	202	3.393	12.0	7.28	2.0			3.5	2.9	16	8.9	7.22	0.97	
MINIMUM	32	171	0.833	8.0	7.13	2.0			0.5	2.4	2	8.1	6.91	0.97	
LIMITS															
AVG MONTHLY	NA	NA	NA	NA	NA	NA	NA	NA	30.0	10.0	200	NA	NA	2.00	
MAX DAILY	NA	NA	NA	NA	NA	NA	NA	NA	60.0	20.0	400	NA	9.00	4.00	
MIN DAILY	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	7.25	6.00	NA	



Applicant:BUCKHANNON, CITY OFType:Electronic DMR

Reference ID:ww0032336Jan2022 (02/15/2022)Permit ID:New/Pending

eDMR Worksheet -- WV0032336 - 001

Status:NewPrinted:Feb. 15, 2022 10:44 AM

Permit:WV0032336Outlet No:001Type:NORMAL

Lab Performing Analysis:153 - BUCKHANNON WASTEWATER TREATM

Report for the Month of:JanuaryYear:2022

Retrieve Parameters

eDMR Schedule

Parameter	Permit Limits	Quantity			Number Exceed.	Other Units					Units	Number Exceed.	Measurement Frequency	Sample Type	Lab
		Avg	Max	Units		Min	Avg	Max	CEL*	Test Flag					
50050 (ML-1) RF-A Flow,In Conduit Or Treatment Plant Year Round	Reported					1,570	3,393			mgd	0	Continuous	measured	153	
	Permit Limits	N/A	N/A			Rpt Only Avg. Mo	Rpt Only Max. Da					Continuous		▼	
00310 (ML-B) RF-A Bod Winter Nov 1-June 30	Reported	37.1	61.3	Lbs/Day	0	2.6	2.9			mg/l	0	1/week	8 hr comp	153	
	Permit Limits	313	626			N/A Avg. Mo	15 30 Max. Da					1/week		▼	
00530 (ML-A) RF-A Suspended Solids, Total Year Round	Reported	18.8	43.4	Lbs/Day	0	1.5	3.5			mg/l	0	1/week	8 hr comp	153	
	Permit Limits	625.8	1251.8			N/A Avg. Mo	30 60 Max. Da					1/week		▼	
51012 (ML-K) RF-A Bod,5day Percent Removal, Dry Year Round	Reported					98.6				Percent	0	3/month	Calculated	153	
	Permit Limits	N/A	N/A			85 Month. /	N/A N/A					2/month		▼	
51013 (ML-K) RF-A Bod,5day Percent Removal, Wet Year Round	Reported					98.6				Percent	0	1/month	Calculated	153	
	Permit Limits	N/A	N/A			Rpt Only Month. /	N/A N/A					2/month		▼	
51014 (ML-K) RF-A Solids, Suspended Percent Removal, Dry Year Round	Reported					97.6				Percent	0	3/month	Calculated	153	
	Permit Limits	N/A	N/A			85 Month. /	N/A N/A					2/month		▼	
51015 (ML-K) RF-A Solids, Suspended Percent Removal, Wet Year Round	Reported					99.6				Percent	0	1/month	Calculated	153	
	Permit Limits	N/A	N/A			Rpt Only Month. /	N/A N/A					2/month		▼	
74055 (ML-A) RF-A Coliform, Fecal Year Round	Reported					4	16			Cnts/100	0	1/week	Grab	153	
	Permit Limits	N/A	N/A			N/A	200 Mon. Ge	400 Max. Da						1/week	▼
00400 (ML-A) RF-A Ph Year Round	Reported					6.91	7.22			S.U.	0	1/week	Grab	153	
	Permit Limits	N/A	N/A			6 Inst. Min	N/A 9	Inst. Ma						1/week	▼
00300 (ML-A) RF-A Dissolved Oxygen Year Round	Reported					8.1				mg/l	0	1/week	Grab	153	
	Permit Limits	N/A	N/A			7.25 Inst. Mir	N/A N/A							1/week	▼
00610 (ML-A) RF-A Nitrogen, Ammonia Total Winter Nov 1-June 30	Reported	13.8	22.9	Lbs/Day	0	<0.970	<0.970			mg/l	0	1/week	8 hr comp	153	
	Permit Limits	62.6	125			N/A	3 Avg. Mo	6 Max. Da							1/week
01119 (ML-A) RF-A Copper Total Recoverable Year Round	Reported					<0.005	<0.005			mg/l	0	1/month	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	0.008 Avg. Mo	0.015 Max. Da							1/month
01094 (ML-A) RF-A Zinc Total Recoverable Year Round	Reported					<0.02	<0.02			mg/l	0	1/month	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	0.075 Avg. Mo	0.13 Max. Da							1/month
74069 (ML-6) RF-A Stream Flow, Estimated Winter Nov 1-June 30	Reported					185.6	1090.1	4367.7		cfs	0	1/daily	Calculated	153	
	Permit Limits	N/A	N/A			Rpt Only Inst. Mir	Rpt Only Avg. Mo	Rpt Only Inst. Ma							1/daily

BUCK EXPECTED	1.098	2020 (BUCK)				
TENN EXPECTED	0.203	MONTH	FLOW (MGD)	GAL OVER (MGD)	GAL OVER (GPD)	% OVER EXPECTED
*MGD		JAN	1.296	0.198	198000	18.03
		FEB	1.724	0.626	626000	57.01
		MAR	1.058	-0.040	-40000	-3.64
		APRIL	1.193	0.095	95000	8.65
		MAY	1.185	0.087	87000	7.92
		JUNE	0.658	-0.440	-440000	-40.07
		JULY	0.410	-0.688	-688000	-62.66
		AUG	0.414	-0.684	-684000	-62.3
		SEPT	0.414	-0.684	-684000	-62.3
		OCT	0.501	-0.597	-597000	-54.37
		NOV	0.732	-0.366	-366000	-33.33
		DEC	1.329	0.231	231200	21.06
		AVERAGE:	0.910	-0.188	-188483.333	-17.167

2020 (TENN)					
MONTH	FLOW (MGD)	GAL OVER (MGD)	GAL OVER (GPD)	% OVER EXPECTED	% OVER BUCK
JAN	0.198	-0.005	-5000	-2.46	-20.49
FEB	0.198	-0.005	-5000	-2.46	-59.47
MAR	0.217	0.014	14000	6.9	10.54
APRIL	0.245	0.042	42000	20.69	12.04
MAY	0.284	0.081	81000	39.9	31.98
JUNE	0.213	0.010	10000	4.93	45
JULY	0.104	-0.099	-99000	-48.77	13.89
AUG	0.123	-0.080	-80000	-39.41	22.89
SEPT	0.157	-0.046	-46000	-22.66	39.64
OCT	0.097	-0.106	-106000	-52.22	2.15
NOV	0.195	-0.008	-8000	-3.94	29.39
DEC	0.341	0.138	137800	67.88	46.82
AVERAGE:	0.198	-0.005	-5350.000	-2.635	25.434


2021 (BUCK)			2020 (BUCK)			2020 (BUCK - TENN)	
MONTH	PLANT (MGD)	PRECIP	MONTH	PLANT (MGD)	PRECIP	MONTH	
JAN	1.124	1.72	JAN	1.494	4.04	JAN	1.296
FEB	1.715	3.11	FEB	1.922	5.65	FEB	1.724
MAR	1.001	3.62	MAR	1.275	2.92	MAR	1.058
APRIL	0.862	3.67	APRIL	1.438	5.19	APRIL	1.193
MAY	0.817	3.41	MAY	1.469	6.54	MAY	1.185
JUNE	1.005	5.18	JUNE	0.871	6.00	JUNE	0.658
JULY	0.489	2.66	JULY	0.514	2.82	JULY	0.410
AUG	0.677	7.27	AUG	0.537	3.58	AUG	0.414
SEPT	1.032	5.42	SEPT	0.571	2.62	SEPT	0.414
OCT	0.729	2.45	OCT	0.598	4.35	OCT	0.501
NOV	0.788	1.78	NOV	0.927	2.27	NOV	0.732
DEC	0.978	2.35	DEC	1.670	4.66	DEC	1.329

2020 MURPHY MART				2020 EAST SIDE				TENN TOTAL
MONTH	FLOW (G/MONTH)	FLOW (MGD)	PRECIP	MONTH	FLOW (G/MONTH)	FLOW (MGD)	PRECIP	
JAN		0.144	4.04	JAN		0.054	4.04	0.198
FEB		0.144	5.65	FEB		0.054	5.65	0.198
MAR	4730976	0.155	2.92	MAR	1892088	0.062	2.92	0.217
APRIL	5489200	0.18	5.19	APRIL	1980212	0.065	5.19	0.245
MAY	6180192	0.203	6.54	MAY	2461184	0.081	6.54	0.284
JUNE	4652240	0.153	6.00	JUNE	1841056	0.06	6.00	0.213
JULY	2216304	0.073	2.82	JULY	935864	0.031	2.82	0.104
AUG	2774994	0.091	3.58	AUG	990888	0.032	3.58	0.123
SEPT	3602448	0.118	2.62	SEPT	1195112	0.039	2.62	0.157
OCT	2169344	0.071	4.35	OCT	782480	0.026	4.35	0.097
NOV	4462416	0.146	2.27	NOV	1499872	0.049	2.27	0.195
DEC	7626096	0.25	4.66	DEC	2769336	0.0908	4.66	0.3408
AVERAGE:	4390421	0.144		AVERAGE:	1634809.2	0.054		

INCH DIAMETER MILES (BUCK)	
PIPE SIZE	MILES
6	14.81344697
8	27.08371212
10	4.290151515
12	6.683143939
15	1.322916667
18	0.597537879
21	0.5
TOTAL:	469.749

BUCKHANNON			
CUSTOMERS	3150	PEOPLE	
GPD/PERSON	125	GAL	
FLOW	393750	GPD	
EPA ALLOWABLE	1500	GPD/IDM	
EXPECTED FLOW	1098373.5	GPD	
	1.0983735	MGD	

TENNERTON			
IDM	93,9498		
CUSTOMERS	500	PEOPLE	
GPD/PERSON	125	GAL	
FLOW	62500	GPD	
EPA ALLOWABLE	1500	GPD/IDM	
EXPECTED FLOW	203424.7	GPD	
	0.2034247	MGD	



Applicant: BUCKHANNON, CITY OF

Reference ID: WV0032336 (11/03/2021)

Status: ERIIS - Admin. Complete

Type: Reissu NPDES Sewage Treatment #5

Permit ID: WV0032336

Printed: Feb. 16, 2022 1:53 PM

Sections I - IV: Facility Location Information

I. NAME OF FACILITY:

SAM LUDLOW SEWAGE TREATMENT PLANT

II. FACILITY CONTACT

A. Name (last, first):CROSTEN, ETHAN

B. Title:SUPERINTENDENT

C. Phone:304-471-5459 (###-###-####)

D. Email:ethan.crosten@buckhannonwv.org

III. FACILITY MAILING ADDRESS

A. Street or Post Office Box:

Address Line 1:City Hall

Address Line 2:70 East Main Street

B. City or Town: Buckhannon

Country: United States of America

State: West Virginia

Zip: 26201 PostalCode Ref.

IV. FACILITY LOCATION

A. Street, Route No. or other specific identifier: 298 Sewer Plant Road

B. City, Town or Nearest Post Office: Buckhannon

C. County: Upshur

D. Zip: 26201 PostalCode Ref.

E. Direction to Site:

South on I-79 from Pittsburgh/Morgantown or North on I-79 from Charleston.

I-79 to Exit 99/Rt. 33/Buckhannon Weston

Rt. 33 East to Buckhannon

Turn Left at Morton Ave./Weatherford Blvd. (Minor Exchange about 1/4 Mile from the Rt. 20 Exit)

Section V: Operator and Ownership Information

V. A. OPERATOR INFORMATION

Name: Buckhannon Sewer Department

Phone: 304-472-5459 (###-###-####)

Address Line 1: City Hall

Address Line 2: 70 East Main Street

City: Buckhannon

Country: United States of America

State: West Virginia

Zip: 26201 PostalCode Ref.

Email: ethan.crosten@buckhannonwv.org

2/16/22, 1:54 PM

Electronic Submission System Printing

V. B. OWNER INFORMATION

Is the name listed in item V-A also the owner? ☒ Yes ☐ No

Ownership Type ☒ Federal ☒ State ☐ Public ☐ Private

Name: BUCKHANNON, CITY OF

Phone: 304-472-1430 (###-###-####)

Address Line 1: CITY HALL

Address Line 2: 70 E MAIN STREET

City: BUCKHANNON

Country: United States of America

State: West Virginia

Zip: 26201 PostalCode Ref.

Email: ethan.crosten@buckhannonwv.org

Section VII: Existing Environmental Permits

Existing Environmental Permits (If none, click "Section Complete",)

Issuing Agency and Address: WVDEP

Type of Permit or License: NPDES Permit

Permit Number: WV0032336

Effective Date: 3/27/2018

Expiration Date: 6/30/2022

Section VIII: Certification

V. II. CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personal properly gather and evaluate the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

A. NAME AND OFFICIAL TITLE (type or print)

Name: ROBERT N. SKINNER

Official Title: MAYOR

B. SIGNATURE:

C. DATE SIGNED: 11/9/2021

Please Print, Sign, Scan and attach this document rather than mailing as a wet ink signature is no longer required.

Section IX: Description of Discharge

D.4 Maintenance Crew – This crew has been performing routine maintenance. They went around with the generator contractors to test all the transfer switches. All of them were functioning properly.

D.5 Line Crew #1 – Brian - This crew finished phase 1 of the Wilt and Turansky project. They have made two taps and repaired approximately 30 feet of a clay tile line. This was a routine sewer call but our rodder head became stuck in roots which caused us to have to dig up the line. This turned out to be beneficial as the line was completely plugged. They have also been doing a lot of tracking lines when they were shorthanded due to COVID spreading through this crew towards the beginning of the month.

D.6 Line Crew # 2 – Scott - This crew has been reduced to just Kevin and Scott for the time being. Martin Riffle, our part time employee went to be full-time with the Waste Department. Before he left, they were able to replace a failing service line along College Avenue and remove two 5-gallon buckets from a manhole. While it has been just Scott and Kevin, they have been collecting manhole information for the GIS mapping we are beginning to push more. We have approximately half of our first sub area finished and are pleased with how it is progressing.

D.7 Wilt & Turansky/Vicksburg Road Project Update - The first phase of this project was completed last week. I prepared an estimate for the next phase and am waiting to hear back from the developers on whether or not they would like to proceed with it.

D.8 FEMA Generator Project Update- Notification of updated shipment dates.



Distribution

City of Buckhannon

February 2, 2021 *2021*

Dear Mr. Hollen,

Please find updated ship dates below for each site:

- **Brook Street** – Generator to Ship March 16, 2022 and Automatic Transfer Switch delivered.
- **WTP** – 450kw Shipped 1/28 and is in route to site.
- **East Main Street** – Generator to Ship March 15, 2022 and Automatic Transfer Switch delivered
- **Elias Lift Station** – Generator to Ship March 16, 2022 and Automatic Transfer Switch delivered
- **Vicksburg Lift Station** – Generator to Ship March 16, 2022 and Automatic Transfer Switch delivered
- **Wood Ritchie Street Lift Station** - Generator to Ship March 16, 2022 and Automatic Transfer Switch delivered
- **Raw Water Intake** – Order was submitted to factory 1/31/2021. Awaiting on confirmation from factory and ship dates. Estimated delivery of Dec 6, 2022 for generator and May 31, 2022 on the Automatic Transfer Switch.
- **Public Safety** – Received PO yesterday and sent for submittals. Order has not yet been placed. Leadtime is 37 weeks from release to factory on generator and 12 weeks for ATS.
- **Waste Water Treatment Plant** – Received PO yesterday and sent for submittals. Order has not yet been placed. Leadtime is 48 weeks from release to factory on generator, and 12 weeks for ATS.

I apologize for these delays and will keep you informed as we near the dates. Please let me know if you have any questions.

Sincerely,

Alan Beasley
Senior Sales Executive, Power Generation

E. Stormwater

E.1 –Nothing to Report

F. Correspondence and Information – Mayor Skinner reviewed the following items with the Board:

F.1 Accepting Applications for Sewer Department FT Pipe Layer/Laborer

City of Buckhannon
Sanitary and Storm Department
Pipe Layer / Laborer

The City of Buckhannon's Sanitary and Storm Department is looking to add a full-time Pipe Layer / Laborer. This department is responsible for the operation, maintenance, and expansion of the City's sewer and storm water infrastructure. This an excellent opportunity to start rewarding career and grow your own skills. Job requirements are as follows:

1. **Title:** Pipe Layer / Laborer

2. **Educational Requirements:** High School Diploma or GED

3. **Requirements:**

- Ability to lift between 50-100lbs regularly.
- Ability to work in tight spaces and occasionally in unpleasant conditions due to nature of work being performed
- Must be able to maintain safety precautions on job site.
- Must be dependable, punctual and proactive.
- Must have the capability of working within a team.
- Must have valid West Virginia driver's license
- Must pass a Pre-employment drug test and random drug tests

4. **Preferred Qualifications:**

- Knowledge and/ or experience of sewer construction and operation
- Experience operating heavy machinery
- Class A or B CDL
- Class 1 wastewater operator licensing or ability / willingness to obtain

5. **Job Duties (including but not limited to):**

- Respond to sewer calls and use equipment (sewer snake, rodder truck, etc) to clear the sewer line, including during nonworking hours
- Lay pipe on grade using a pipe laser and under the supervision of the Crew Chief
- Cut and prepare pipe to be laid
- Get in and out of manholes for repairs and maintenance of lines and structures
- Investigate problems using various methods (dye testing, sewer camera, smoke testing, etc)
- Dig using a shovel to achieve required grade, locate lines, and complete certain jobs where heavy equipment cannot be used
- Clean and maintain city vehicles, equipment and tools
- Assist in other jobs and activities are required in day-to-day operation

6. **Job Benefits and Compensation:**

- Hourly rate of **\$12-15.00 per hour** depending on combination of education, skills, and qualifications.
- Full City benefits including insurance, retirement, sick time and vacation time.
- Annual work boot allowance
- Work clothing provided

7. **How to apply:**

1. Visit or call Buckhannon City Hall at **70 East Main Street, Buckhannon, WV 26201 304-472-1651** for an application.
2. Complete Application and return it to City Hall
3. Applications are due by Friday, February 24, 2022 at 4:30pm.

F.2 WVPSC-WV Code 8-18-22 Connection to Sewers-Municipalities Authority to Charge for the Service



Directory Email Submission

Email Information

Employee Name	<input type="text" value="Nancy Tincher"/>
Your Name	<input type="text" value="Amberle Jenkins"/>
Your Email Address	<input type="text" value="amby.jenkins@buckhannonwv.org"/>
Your Phone Number (999-999-9999 format)	<input type="text" value="304-472-1430 ext 1016"/>
	<input type="text" value="Enter a valid phone number in 999-999-9999 format"/>
Subject	<input type="text" value="Billing for sewer if available"/>

Ms. Tincher:
The Sanitary Board for the City of Buckhannon constructed and installed a sewer line this past year along an interstate in Buckhannon.
Per our ordinance and tariff we would bill for sewer based on consumption and a surcharge fee.
We began billing for this. One commercial customer was billed \$50.00 surcharge. He does not want to connect to the sewer line. He stated that he has an aeration system and will not connect or pay any fees.
The Sanitary Board wanted me to confirm that the Sanitary Board can bill the surcharge to this customer. The sewer is available to his property. One member thought the rules had changed and that if the customer has a working septic system, they would not be required to connect to the public sewer service. I tried reviewing the rules and regulations. I see that a PSD can charge, but this is for a municipal owned system.
Any help would be appreciated.

Please type the letters in the image CAPTCHA exactly as they appear in the box below (case sensitive):



CHAPTER 8. MUNICIPAL CORPORATIONS.

ARTICLE 18. ASSESSMENTS TO IMPROVE STREETS, SIDEWALKS AND SEWERS;
SEWER CONNECTIONS AND BOARD OF HEALTH; ENFORCEMENT OF DUTY TO
PAY FOR SERVICE.

§8-18-22. Connection to sewers; board of health; penalty.

Regardless of whether a lot or parcel is within any municipality’s geographical limits, the owner or owners of any lot or parcel of land abutting on any street, alley, public way or easement on which a municipal sewer is now located or may hereafter be constructed and laid (whether constructed and laid under the provisions of this article or any other provisions of law) upon which lot or parcel of land any business or residence building is now located or may hereafter be erected, not connected with a public sewer, may be required and compelled by the municipality or by the board of health to connect any such building with such sewer. Notice so to connect shall be given by the municipality or by the board of health to the owner and to the lessee or occupant of such building. The owner or owners shall connect to the municipal sewer within thirty days after notice to connect has been sent by the municipality. Regardless of whether the owner or owners connect to such sewer, the municipality may bill the owner or owners of the lot or parcel and the owner or owners shall pay the municipality’s charge based on the actual water consumption on the lot or parcel. If the lot or parcel is not metered, the municipality’s charge shall be based on the municipality’s good faith estimate of the consumption on the lot or parcel.

F.3 Notification Letter to Residents RE: Sanitary Sewer Project Upgrade (Shawnee Drive)

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD# 304.472.9550
Fax# 304.472.0934

January 27, 2022

Dear Customer,

The City of Buckhannon Sanitary Department is preparing a project to upgrade the sanitary sewer in your area. This project is designed to address problems and reduce infiltration into our system which effect many other customers downstream. These issues are primarily due to the failing clay tile sewer in this area. Clay tile often allows roots from trees and bushes into the sewer, has offset joints, and various other issues. We will be replacing the clay tile with SDR 35 (PVC) sewer pipe.

Beginning the manhole located on the east side of Scott Street, just before the creek crossing (Radcliff Run), we will replace the line to the manhole in the 'Y' intersection. From there, we will replace the line on the north side of Shawnee Drive to the manhole at the intersection of Rohr Street (approximately 800 feet in total). We will be putting the new sewer back in the same location as the current sewer, allowing us to use our existing right of way. This will require some disruption to yards and drive ways but the Sanitary Department will ensure that any disruption is remediated.

If there are any questions or comments, please feel free to contact Ethan Crosten, Sanitary Department Superintendent, at (304) 472-5459. We look forward to completing this project and providing the best service possible.

Sincerely,

Ethan Crosten, Sanitary Department Superintendent

	UTILITIES	GIS
14 SHAWNEE DR	CONNIE ROTH	RONALD AND CONNIE ROTH
22 SHAWNEE DR	RACHEL B CRUX	MICHAEL J RUFFING
24 SHAWNEE DR	JOANNE BENNETT	TERRY L AND JOANNE BENNETT
26 SHAWNEE DR	ROSALEA MCKISIC	ROBERT D AND ROSALEA MCKISIC
28 SHAWNEE DR	PAMELA SMALLRIDGE	ROBERT L SMALLRIDGE
30 SHAWNEE DR	LARRY MCCARTNEY	LARRY G MCCARTNEY

F.4 Tennerton P.S.D. Meeting Minutes –January 2022

Tennerton Public Service District
Monthly Meeting
January 12, 2022

The regular monthly meeting of the Tennerton Public Service District was held at the district office at 188 Fayette Street, Buckhannon West Virginia on Wednesday J2, 2022

In attendance were Joe Tenney, John Barnes, Terry Gould, and Vickie Dean

The meeting was called to order promptly at 2:00 pm by Joe Tenney chairman. The minutes of the previous meeting held on , December 8, 2021 were read, there being no corrections or additions, motion to approve was made by Joe Tenney, seconded by John Barnes.

Terry Gould presented the monthly financial reports and the bills to be paid. A motion to pay the invoices was made by John Barnes and seconded by Joe Tenney.

The board reviewed and approved the previous month’s credit memos. No shutoffs this month.

Terry Gould reported on the following:

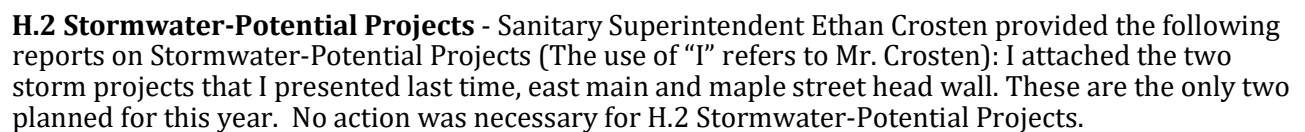
- *City’s bill has decreased from \$158,000.00 last June to \$38,000.00.
- *We received a call from Curt Wendling questioning why we had Thrashers up there. It was at our request to make sure everything was being done correctly.
- *Jimmy Keslings yard was messed up due to the direct result from the Wendlings project leaving a pig causing a problem that blocked an outflow line. Motion was made by John Barnes to send Wendlings a bill for half of Ringer’s fee, seconded by Joe Tenney.
- *Deer Creek: 3 houses had a total block due to when Ralph Knicely installed lines and crossed road. Ringers Inc. has corrected the problem. We’ll probably have more problems due to the original groundwork of Knicely.
- *Country Club / Colony Oaks: We have an air release valve on Hole #4 on the riverbank. The valve is leaking. The emergency situation is getting equipment in. It is a logistics problem. We are trying to determine what kind of valve it can be replaced with. Joe asked about prevention of this problem once the new valve is put in. Terry responded that we would try to do more maintenance for prevention.

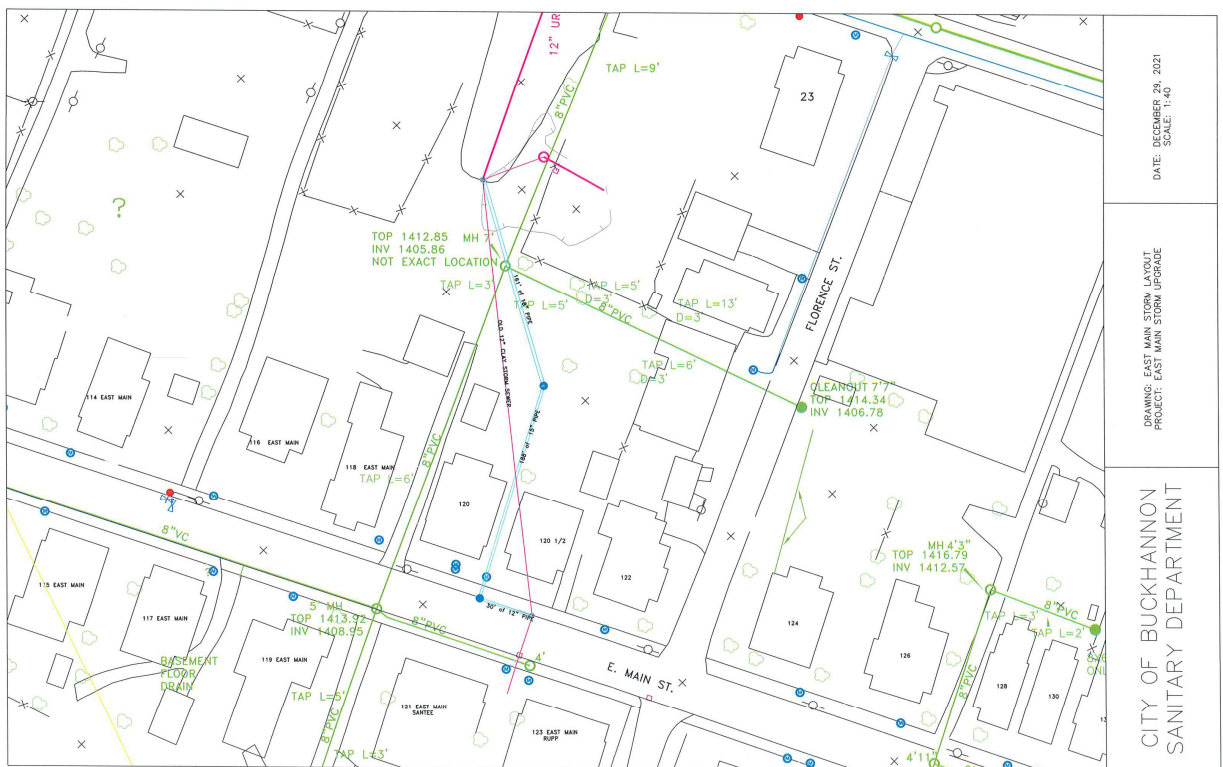
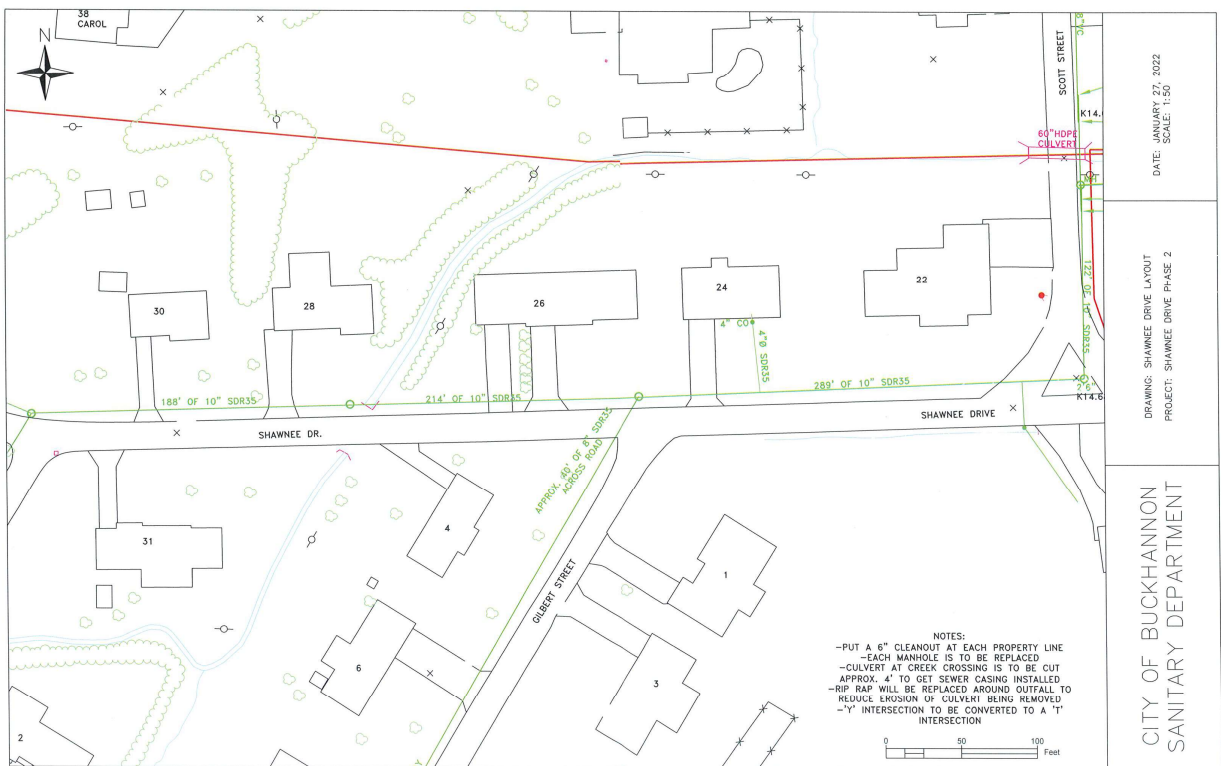
There being no other business to discuss, motion was made by Joe Tenney to adjourn and seconded by John Barnes.

Approved

G.1 Approval of Minutes 01/20/2022 - - The Regular Meeting Minutes for 01/20/2022 were not available so the approval was tabled until a future meeting.

H.1 Sanitary-Potential Projects - Sanitary Superintendent Ethan Crosten provided the following reports on Sanitary-Potential Projects (The use of "I" refers to Mr. Crosten): At the last meeting it was requested that maps of proposed projects were added. I attached the map for Shawnee Drive, Swisher Street, and a new one that came up since the previous meeting, the force main up grade. The last week in January we noticed bubbling out of the manhole our force main runs through. Upon further investigation, a crack was discovered. That crack has since become a 6" x 4" hole allowing us to camera the line, showing that the rest of the line is also deteriorating. We have ordered materials to replace 160 ft of the old line in between manholes. We pushed the Wesleyan Project back to next fiscal year to ensure we have funds to do this. This project is the top priority because if the force main fails none of the sewage is making it to the plant. I believe that the force main to the plant needs upgraded as quickly as possible as the line was installed when the plant was built. No action was necessary for H.1 Sanitary-Potential Projects.





H.3 Smitty's Suzuki-33 W Extension Project-Dispute Payment - As mentioned earlier, Smitty's have agreed to pay their bill.

January 24, 2022

Nathan Nelson (of PSC) called me in reference to my question about mandatory billing and hook up if sewer is available.

(Smitty's Suzuki)

PSC rules state PSD's shall (must) charge.

WV Code 8-18-22 – Municipalities "can" charge.

We have the authority to charge for the service, if the customer is not connected. If the customer has metered water service, we can use that for billing. We can also use a "good faith" estimate.

H.4 Financing of Mini Excavator – Amberle Jenkins reported that she had one quote for the financing of the Mini Excavator, which was from Citizens Bank of West Virginia at an interest rate of 2.5 %.

Motion to finance the Mini Excavator cost of \$71,876 with Citizens Bank of West Virginia at an interest rate of 2.5 % was made by Frye/Loftis. Motion carried.

Mr. Crosten spoke with Josh Hinkle Friday, February 11 and Mr. Hinkle still had not received word on when the new mini-Excavator would be here. Discussion of purchasing a trailer to transport the Mini Excavator took place and the Board members asked Mr. Crosten to look into it.

H.5 Mon Power Electric Bill Increase and Reimbursement - During a meeting to reroute plant power for the new generator, Mon Power employees noticed a connection to our meter which had failed. When they repaired the connection, they had to cut power to the plant, which was estimated to be for only 30 minutes. They did this but when they switched the fuse at the pole back on it cracked, causing it to fail and the plant to lose power. This caused one of our aerator motors to burn up and need rebuilt. I attached a letter that I would like to send to Mon power to get reimbursed for the motor rebuild. Mrs. Jenkins, Mr. Crosten and City Engineer Jay Hollen discussed the same repair where it was discovered that the meter was not working properly causing our power usage to be low (between 30 – 35 percent of the actual usage). With the repairs, an increase of 50 and 65 percent moving forward is anticipated.

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD: 304.472.9550
Fax: 304.472.0934

]February 11, 2022

First Energy – MonPower Division
Street Address Here
Weston, WV

**Re: Oxidation Ditch Motor Failure
 Sewage Treatment Plant
 due to Electrical Upgrades by MonPower**

To Whom it May Concern,

This letter is in regard to damages of the City of Buckhannon Sewer Treatment Plant's (STP) equipment due to what the City of Buckhannon Sanitary Sewer Department (Department) believes to have been caused by an electrical service repair by MonPower on February 9, 2022.

On February 2, 2022, Mon Power employees were present for a meeting regarding the rerouting of power for a new emergency generator for the STP. During this meeting, MonPower employees noticed a faulty connection to the existing electric meter, which caused the electric meter to record inaccurate electric usage at the STP. MonPower wanted to correct the problem, which would require the power to the STP be shut down, preventing the Department from treating sewage during the repair / down time. Since the STP had received a high flow rate of sanitary sewer due to recent rainfall and snow melt event earlier in the week, I requested that MonPower return on Wednesday February 9, 2022 to make the necessary repairs since by then, the sanitary sewer flow would have returned to normal.

When MonPower crews returned on February 9, 2022, they estimated the power would be down a half an hour, which we allowed us to retain our incoming flow in that time. After the repairs, when the outdated fuse doors were re-engaged, one of the fuses had cracked. This fuse was on the pole outside of the boundary fence on pole '1W 4587'. Electric power was present at the STP until approximately 4:00 PM, when the maintenance crew recognized that the STP's emergency generator was operating. The maintenance crew then realized there was no electric power to the STP, and upon further investigation, they noticed the cracked fuse had failed and was no longer supplying electric power to the STP. The maintenance crew shut down the main breaker in an attempt to prevent any damages to the STP and its equipment, as a majority of our equipment is unable to run on two legs of electric power. MonPower was called to the site to make emergency repairs and electric power was restored at approximately 11:45 PM that evening. However, this emergency repair resulted in the STP being without both utility and generator power for approximately eight (8) hours. Unfortunately, one (1) of the oxidation ditch aerator motors failed before the electric power was shut off, causing the motor to discontinue operating and further investigation of the motor led to the determination that the motor will have to be rebuilt. The Department is requesting reimbursement from MonPower for this motor rebuild, as the Department feels that the outdated fuse was the cause of the issue. At this time, the motor will cost \$xxxx.xx to rebuild.

If you have any questions or comments regarding the content of this letter, please contact me at your convenience at 304-472-5459.

Thank You,

Ethan Crosten
Sanitary Superintendent

cc: Robert Skinner III, Mayor
 Members of the Sanitary Board
 Jerry Arnold, Director of Public Works
 Jay Hollen, City Engineer



H.6 110 Island Avenue-Sewer Services Connection to Public Sewer System - This property owner believes they had a septic tank and was paying a sewer bill when not hooked onto the sewer. Upon discussions with the contractor and our own investigation, we believe this property has always been hooked into the sewer system. Unless they can prove otherwise, like showing us their old septic tank, we believe the contractor rerouted the line to a new spot in ours, not removed it from a septic tank. Discussion took place. Mr. Crosten will continue to investigate this matter and report back to the Board.

H.7 Mark Carroll –Mudlick Road- Sewer Extension Agreement Adjustment - Talks are ongoing.

I. Board Members Comments and Announcements:

- **Board Member Loftis** – Nothing further.
- **Board Member Frye** – Nothing further.
- **Jerry Arnold** – Nothing further.
- **Jay Hollen** – Nothing further.
- **Amby Jenkins** – Reminded the Board that in March we will have two employees retiring.
- **City Recorder Sanders** – Nothing further.
- **Mayor Skinner** – Nothing further

J. Adjournment

Motion to adjoin the meeting at 8:29 a.m. was made by Frye/Loftis. Motion carried.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____