

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, June 2, 2022, at 7:00pm in City Hall. The following were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Absent
Council Member	Pam Bucklew	Present
Council Member	Shelia Lewis-Sines	Present
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Present
Council Member	David Thomas	Absent
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O’Neill Present	Present
Director of Public Works	Jerry Arnold	Present
Fire Department	JB Kimble	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
MyBuckhannon.com	Beth Broschart	Present

Guests: BOE Dr. Sara Stankus & Jeff Perkins, Parish House-Caroline Fulks, Catherine Norko-Charles Gibson Library Director, BFD Ethan Smith, Brian Elmore, Shane Jenkins, Joey Baxa, Charles Wilfong and Alice Teets (for minutes).

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, June 2, 2022***

Channel 3 is Live Streaming our City Council Meetings at <https://www.facebook.com/ch3buckhannon/>
Please send public comments to buckhannon@buckhannonwv.org via email or drop them in the mail, or drop box behind City Hall. Please join the meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/443910693> You can also dial in using your phone: United States: [+1 \(571\) 317-3112](tel:+15713173112) Access Code: 443-910-693

A. A PUBLIC HEARING OF THE COUNCIL OF THE CITY OF BUCKHANNON REGARDING PROPOSED ADOPTION OF ORDINANCE NO. 457 OF THE CITY OF BUCKHANNON, AN ORDINANCE AMENDING ZONING ORDINANCE NO. 244 OF THE CITY OF BUCKHANNON, BY AMENDING SECTION 502(A) THEREOF TO INCLUDE THE PLACEMENT OF CERTAIN CONDOMINIUMS OR UNIT PROPERTY WITHIN CERTAIN PARTS OF THE R-2 GENERAL RESIDENTIAL DISTRICT A, ZONE

- B. Call to Order**
B.1 Moment of Silence
B.2 Pledge to the Flag of the United States of America

- C. Recognized Guests**
C.1 Dr. Sara Lewis-Stankus, Superintendent Upshur County Schools **(G4)**
C.2 Caroline Fulks, Administrative Intern Upshur Cooperative Parish House & Crosslines **(G5)**

- D. Department & Board Reports**
D.1 Public Works Director- Jerry Arnold **(G4) (G5)**
D.2 Finance Director- Amberle Jenkins **(G2) (G7)**
D.3 Fire Chief- JB Kimble
D.4 City Attorney- Tom O’Neill **(G1) (G3) (G6)**

- E. Correspondence & Information**
E.1 Notice of Public Hearing of the City Council RE: Proposed Adoption of Amendment to Municipal Zoning Ordinance
E.2 Foster’s Marketing Group, Inc.-Letter to ABCA regarding Special Events (WVSF)License Application
E.3 Mayor’s Proclamation-2022 SYCC Service to Youth Champion Recognition-Christina Romine
E.4 Mayor’s Proclamation-2022 Webb Grubb Police Officer Recognition- David Coffman
E.5 Mayor’s Proclamation-2022 Fire Fighter Recognition Friendly Way Honoree- Steve Long
E.6 FOIA Request from Travis Foster for Façade Grant Program Recipients
E.7 FOIA Request from The Joel Bieber Firm for Police Department Grogg Crash Report
E.8 Updated Letter of Intent to WVDOT RE: Transportation Alternatives Grant Application -Morton Avenue & N. Locust Street Sidewalk & Lighting Project
E.9 Governor Justice Appointment of Robert N. Skinner III, to the WV Library Commission
E.10 Report of Cat & Dog Activity –Upshur County Commission-April 2022
E.11 Real Estate Purchase Contract & Deed between COB & A2Z, LLC Re: 39 Sedgwick Street
E.12 Police Officer Official Oath- Jonathan Warner, Calvin Parks & Wade Loudin
E.13 City PR: The City of Buckhannon Summertime Do’s & Don’ts for Residents-Lawn Care

F. Consent Agenda

- F.1 Approval of Minutes-Regular meeting 05/05/22, 05/17/22, Special 05/09/22
- F.2 Approval of Building and Wiring Permits
- F.3 Approval of Payment of the Bills

G. Strategic Issues for Discussion and/or Vote

- G.1 Approval Ordinance No. 457 Amending Zoning Ordinance No. 244 Section 502 (A) to include the Placement of Certain Condominiums or Unit Property Within Certain Parts of the R-2 General Residential District A Zone-3rd/Final Reading
- G.2 Recommendation from Façade Committee to Approve Grant Expenditures:
 - Foster Marketing Group 10 N. Spring Street
 - Upshur County CVB 14 E. Main Street
- G.3 Approval Memorandum of Understanding between COB, CAC Board, WVWC & ART26201 RE: WVWC Support to The Colonial Arts Center
- G.4 Approval Letter of Request from UCBOE for assistance in the Demolition Project at 9 E Victoria Street
- G.5 The Parish House 30 Year Celebration Event Request & Road Closure-June 9, 2022 6pm (College Ave from Sedgwick To Bobcat Lane-the block that the Parish House is located)
- G.6 Approval Ordinance No. 458 Concerning Membership of Water Board & Waste Collection Boards 1st Reading
- G.7 Possible Approval Resolution 2022-03 Budget Revision #5 General Fund FY 21/22

H. Comments and Announcements

- H.1 Pamela Bucklew
- H.2 C J Rylands
- H.3 David Thomas
- H.4 Jack Reger
- H.5 Shelia Lewis-Sines
- H.6 Randall Sanders

I. Mayor's Comments and Announcements

J. Adjournment

Posted 05/27/2022

Next Regular Scheduled City Council Meeting Thursday, June 16, 2022

A. A PUBLIC HEARING OF THE COUNCIL OF THE CITY OF BUCKHANNON REGARDING PROPOSED ADOPTION OF ORDINANCE NO. 457 OF THE CITY OF BUCKHANNON. AN ORDINANCE AMENDING ZONING ORDINANCE NO. 244 OF THE CITY OF BUCKHANNON. BY AMENDING SECTION 502(A) THEREOF TO INCLUDE THE PLACEMENT OF CERTAIN CONDOMINIUMS OR UNIT PROPERTY WITHIN CERTAIN PARTS OF THE R-2 GENERAL RESIDENTIAL DISTRICT A. ZONE:

No questions regarding the Public Hearing. Public Hearing closed.

B. Call to Order – Mayor Robbie Skinner called the regular meeting of the Buckhannon City Council for Thursday, June 2, 2022. The mayor called for a moment of silence and then led those attending in the Pledge of the Allegiance.

C. Recognized Guests-

C.1 Dr. Sara Lewis-Stankus, Superintendent Upshur County Schools (G4)

Dr. Sara Stankus spoke regarding the BOE's plans for additional green space and parking at Buckhannon Academy Elementary School. The City had previously assisted with removal of a large metal building at 102 Smithfield Street. They request assistance with demolition of a house at 9 E. Victoria Street. BOE accepts responsibility of abatement, permits, tipping and disposal fees. This will be a less accessible area to help with student safety and would ideally eventually be used for front parking, freeing more street parking. They could use their maintenance and shed personnel to help also. They would like to have this done this summer. Mr. Arnold stated that we cannot pull our people off of City projects to work on this; his best estimate would be late summer/early fall.

Administration

Dr. Sara Lewis-Stankus
Superintendent
Dr. Debra Harrison
Assistant Superintendent



Board of Education

Dr. Tammy Samples, President
Mrs. Katie Loudin, Vice-President
Dr. Greenbrier Almond
Mrs. Kristi Wilkerson
Mr. Patrick Long

May 25, 2022

Dear Mayor Skinner and Members of the Buckhannon City Council,

Please accept this letter as our written request for assistance in expanding the green space and playground area at Buckhannon Academy Elementary School (BAES). As you may recall, the City of Buckhannon assisted in the expansion of the parking area in front of our Board Office on 102 Smithfield Street by helping us to tear down a large, metal structure. We request assistance once again, in a project that will benefit both the city and the schools. We request your assistance in the demolition of our property located at 9 E. Victoria Street. All associated costs, including tipping and disposal fees, will be assumed by the Upshur County Board of Education.

This demolition project will benefit our 740 students who are currently enrolled at BAES, where the blacktop and concrete now serve as the primary play area. We understand the relationship between green spaces and mental well-being in children and that green spaces can significantly benefit children's social, emotional, and physical development. The Upshur County Board of Education and the City of Buckhannon have a long-standing positive relationship and enjoy sharing spaces and resources.

Thank you for your consideration of this request.

Sincerely,

Dr. Sara Lewis-Stankus
Superintendent

C.2 Caroline Fulks, Administrative Intern Upshur Cooperative Parish House & Crosslines

Ms. Fulks spoke of the 30 year anniversary celebration for the UC Parish House and requested that we close the road in front of the Parish House for a block party. It would be on 6/9/22 from 5:00 p.m. to 7:30 p.m., closing Bobcat Ln to Sedgwick St. G.5 The Parish House 30 Year Celebration Event Request & Road Closure-June 9, 2022 6pm (College Ave from Sedgwick To Bobcat Lane-the block that the Parish House is located). **Mayor Skinner entertains motion to approve. Reger/Sines make the motion to approve request. Motion carried.**



You are cordially invited
to join us for our upcoming
30 Year Celebration!

Thursday, June 9
6:00pm
Upshur Parish House
68 College Avenue, Buckhannon

A casual gathering of friends and neighbors.
Refreshments will be served.

Note that our block of College Avenue
may be closed for the celebration.

D. Department & Board Reports-

D.1 Public Works Director- Jerry Arnold (G4) (G5)

Buckhannon City Council
Public Works Director Report
June 2, 2022

Director:

- I continue working on training and setup of our new Iworqs management software modules.
- We will be hosting a WVLTAP Advisory Board Meeting on Wednesday, June 22, 2022, at the Public Safety Complex.
- We are also hosting ADA technical training on Thursday, June 23, 2022. The training instructor is Dr. Ron Eck with WVU/WVLTAP. The morning session will be instruction on proper construction of curb ramps with the afternoon portion being navigating our downtown sidewalks while wearing low vision goggles and using wheelchairs.

Street:

- We have repaired the roller and have continued to work on pothole patching.
- We have been working on the GWW sidewalk remediation.
- Continue working on N. Kanawha St.
- We will start on the conversion of the Main Street lights to LED next week.

Sewer:

- Crews continues to work on the Shawnee Project and will cross Shawnee to Gilbert St. They will then mobilize to WVWC to repair a pipe failure before returning to Shawnee to complete the project.
- During the flooding on May 8th the basement at the Sewer Plant flooded causing the disinfection units to sustain damage. The maintenance crew was able to get them functioning at reduced capacity. The manufacturer's technician will be here next Monday to repair the units.

Water:

- The Water crew along with help from Sewer, Street, and Waste installed the casing and water line across Mud Lick Rd. for the new Fire Training Facility. Water will be making the final connections this month and placing the hydrant in service.
- Continue to have a lot of issues with the SCADA system.

Waste:

- Nothing new to report.

Engineer:

- FEMA Generator Hazard Mitigation Grant No. 2 – Three of the six generators have been installed. Commissioning and load bank testing has been completed for two of the three generators (Vicksburg LS and Water Treatment Plant). The Brooke Street LS will be commissioned and tested before installation of the final three generators take place.
- FEMA Generator Hazard Mitigation Grant No. 1 – Contract No. 1 – Installation of the railroad crossing via the Bore & Jack method is scheduled for the week of June 12, 2022 and should take the entire week to complete. Contract No. 2 – Contractor will begin construction of the WWTP generator, the automatic transfer switch and the new transformer pads over the next few weeks.
- Gateway West Phase III Construction – The Supplemental Agreement “rolling” Phase III money into the current Phase II Project has been fully executed. Once we receive our copy, construction activities on the south side of the West Main Street / Old Weston Road can begin.
- Stockert Youth & Community Center Multi-Use Facility Project – Nothing new to report. The Mills Group will be present at the June 16th City Council meeting to present the conceptual design of the facility, which consists of a two story gymnasium, a single story office area and a bus drop-off loop. The estimated cost of the facility is \$3,500,000.00.
- Elizabeth J. “Binky” Poundstone Riverwalk Trail Extension No. 4 – The Agreement between the City and the WVDOT has been executed by both parties and I’m waiting on the Notice to Proceed to begin the detailed design of the Project. Once the detailed design has been completed, the Notice to Proceed on the construction activities will be given to the Street Department.
- Charles W. Gibson Library Remediation Project – The Mills Group has completed the conceptual design of the Project and will present additional information to the Board at the next Board meeting. Upon approval of those drawings, The Mills Group will need to develop the detailed Contract Specifications and Drawings for submission with the various funding applications.

- USACE Local Flood Protection Project – A river float trip took place on May 13, 2022 with the USACE, the WVDNR and myself to determine which 20% to 25% of the dead trees in the river channel could remain to address the WVDNR’s aquatic habitat concerns. Additional information to follow in the upcoming month.
- FEMA Community Assistance Visit (CAV) – Preparing for FEMA’s visit to Buckhannon in late June 2022 for the FEMA-required CAV.
- Elizabeth J. “Binky” Poundstone Riverwalk Trail Extension 4B – I have submitted the necessary Intent to Apply to the WVDOH and am now working on the required application for the construction continuation of this Phase of the trail extension, which will consist of the construction of nearly 1,000 LF of new asphalt walking trail from the Wood Street / Preston Street intersection to the Wood Street / Monongalia Street intersection that was removed from the original project’s Scope of Work due to the increase in material costs. The estimated costs of the project is \$70,000.00
- Buckhannon River Greenway Trail – I have submitted the necessary Intent to Apply to the WVDOH and am now working on the required application for the detailed design and property acquisition phase of this project, which consists of the construction of a nearly 2.9 mile gravel-based trail extension from the Ohio Street / Wood Street intersection in southern Buckhannon to the Upshur County Recreation Park located behind the Buckhannon-Upshur High School. The estimated cost of this project is \$250,000.00.

Council Pam Bucklew questioned the letter she received from the city regarding the water pipes in her home. City was informed by the state that we needed to start identifying lead and copper pipes; this is supposed to be done by 2024.

Council CJ Rylands noted that weeds were growing up in cracks from the sound system.

Mr. Arnold also stated that he had received a letter from the postmaster just this afternoon that the post office’s updated software will no longer recognize addresses that include ½ or letters in the address, i.e. 98C Camden. We will have to redo addresses. Discussion about how to best do this to avoid having to do it again in the future.

D.2 Finance Director- Amberle Jenkins (G2) (G7)

Ms. Jenkins presented finance report. A net profit of \$45,500 from the sale of 39 Sedgwick St. Ms. Jenkins suggests saving this money to reinvest in tax sale properties. Upper Drive property sale did not go through. Budget revisions were discussed.

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CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: MAY 31ST, 2022						
1-GENERAL FUND			% OF YEAR COMPLETED: 91.67			
VENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
XES						
1-301-000-01 AD VALOREM TAXES	837,290	27,654.20	843,853.50	0.00 (6,563.50)	100.78
1-301-000-02 PRIOR YEAR TAXES	48,600	1,532.89	50,140.11	0.00 (1,540.11)	103.17
1-303-000-00 GAS & OIL SEVERANCE TAX	10,000	0.00	9,568.01	0.00	431.99	95.68
1-304-000-00 2% UTILITY TAX	240,000	21,417.01	216,104.47	0.00	23,895.53	90.04
1-305-000-00 B & O TAX	1,436,987	65,025.63	1,502,452.56	0.00 (65,465.56)	104.56
1-305-000-01 B&O CONTRACTORS	193,000	4,675.12	197,922.35	0.00 (4,922.35)	102.55
1-306-000-00 LIQUOR TAX	84,200	0.00	84,296.12	0.00	96.12)	100.11
1-307-000-00 ANIMAL CONTROL TAXES	1,100	10.80	905.10	0.00	194.90	82.28
1-308-000-00 HOTEL MOTEL TAX	115,000	11,275.43	124,584.34	0.00 (9,584.34)	108.33
1-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	2,966,177	131,591.08	3,029,826.56	0.00 (63,649.56)	102.15
JES AND FEES						
1-320-000-00 COURT COSTS, FEES & CHARG	23,000	1,816.00	9,550.86	0.00	13,449.14	41.53
1-320-000-01 BASIC FEE (POLICE DEPT.)	0	0.00	700.00	0.00 (700.00)	0.00
1-320-000-02 POLICE FEE -CITATION	6,000	623.00	4,299.00	0.00	1,701.00	71.65
1-320-000-03 POLICE/FINGERPRINT REVENU	50	0.00	45.00	0.00	5.00	90.00
1-320-000-04 SUMMONS FEE FOR PARKING T	0	30.00	530.00	0.00 (530.00)	0.00
1-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00
TOTAL FINES AND FEES	29,050	2,469.00	15,124.86	0.00	13,925.14	52.06
: PERMITS & FRANCHISE						
1-325-000-00 CITY BUSINESS LICENSE	23,300	283.50	23,590.50	0.00 (290.50)	101.25
1-326-000-00 BUILDING PERMIT FEES	43,700	21,303.67	65,057.73	0.00 (21,357.73)	148.87
1-326-000-10 PROPERTY REGIST -VACANT	0	0.00	0.00	0.00	0.00	0.00
1-328-000-00 FRANCHISE FEES	55,000	0.00	47,404.94	0.00	7,595.06	86.19
1-330-000-00 IRP TRUCK FEE	45,000	0.00	39,780.33	0.00	5,219.67	88.40
TOTAL LIC PERMITS & FRANCHISE	167,000	21,587.17	175,833.50	0.00 (8,833.50)	105.29
ER FEES						
1-340-000-00 DONATION THEATRE UTLBILL	11,000	10.00	10,110.00	0.00	890.00	91.91
1-340-345-00 CAC REV,RENTS,ROYAL,CONCE	10,000	0.00	0.00	0.00	10,000.00	0.00
1-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	25.50)	0.00	25.50	0.00
1-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00
1-345-000-00 RENTS	42,000	0.00	42,500.00	0.00 (500.00)	101.19
TOTAL OTHER FEES	63,000	10.00	52,584.50	0.00	10,415.50	83.47
LTH AND SAFETY						
1-351-000-00 POLICE PROTECTION FEES	75,000	6,131.93	67,633.74	0.00	7,366.26	90.18
1-352-000-00 FIRE PROTECTION FEES	152,000	12,477.30	137,811.63	0.00	14,188.37	90.67
TOTAL HEALTH AND SAFETY	227,000	18,609.23	205,445.37	0.00	21,554.63	90.50
RGES FOR SERVICES						
1-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	65,000.00	0.00 (20,000.00)	144.44
1-362-000-01 SYC UTILITY REVENUE	2,500	179.00	1,999.00	0.00	501.00	79.96
1-362-000-02 SYC CAMP BUCANNER FEES	18,200	0.00	8,584.50	0.00	9,615.50	47.17
1-362-000-03 SYC DRILL TEAM FEES	4,500	0.00	4,469.01	0.00	30.99	99.31

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

GENERAL FUND % OF YEAR COMPLETED: 91.67

NUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
362-000-04 SYC BASKETBALL FEES	20,000	70.00	13,727.00	0.00	6,273.00	68.64
362-000-05 SYC ROOM RENTAL FEES	6,000	195.00	6,355.00	0.00 (355.00)	105.92
362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
362-000-07 SYC AFTER SCHOOL FEES	35,000	30,250.50	287,262.89	0.00 (252,262.89)	820.75
362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	538.36	0.00 (538.36)	0.00
362-000-09 SYC DONATIONS	14,000	600.00	17,916.00	0.00 (3,916.00)	127.97
362-000-10 SYC KARATE FEES	1,000	120.00	2,070.00	0.00 (1,070.00)	207.00
362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	350.00	0.00 (350.00)	0.00
362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
362-000-17 ZUMBA REVENUE	2,000	55.00	1,165.00	0.00	835.00	58.25
362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
362-000-20 SYC MISC ACTV REVENUE 1TI	0	0.00	9,000.00	0.00 (9,000.00)	0.00
362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
OTAL CHARGES FOR SERVICES	148,200	31,469.50	418,436.76	0.00 (270,236.76)	282.35

TS						
365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
365-000-35 FEMA GRANT #2 GENERATOR	1,052,465	31,078.40	380,501.53	0.00	671,963.47	36.15
365-000-36 FEMA GRANT #1 GENERATOR	1,179,044	28,111.05	106,011.68	0.00	1,073,032.32	8.99
366-000-00 POLICE DEPT. - GRANTS	23,000	0.00	2,094.04	0.00	20,905.96	9.10
366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
366-000-02 RIVER WALK TRAIL GRANT	0	0.00	0.00	0.00	0.00	0.00
366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
366-000-08 SAFE ROUTES POLICE GRANT	0	0.00	0.00	0.00	0.00	0.00
366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
366-000-12 GATEWAY WEST GRANT REV	45,439	0.00	45,439.43	0.00 (0.43)	100.00
366-000-13 LAND WATR CONS GRT (LWCF)F	0	0.00	0.00	0.00	0.00	0.00
366-000-14 CULTURE ARTS GRNT (THEATR	39,000	0.00	0.00	0.00	39,000.00	0.00
366-000-15 REAP-CLEAN UP GRANT	0	0.00	0.00	0.00	0.00	0.00
366-000-16 CULTURE ARTS GRNT(ADA THE	10,000	0.00	10,000.00	0.00	0.00	100.00
366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
OTAL GRANTS	2,348,948	59,189.45	544,046.68	0.00	1,804,901.32	23.16

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

1-GENERAL FUND % OF YEAR COMPLETED: 91.67

VENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TRAFUND CONTR/CHARGES						
-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00 (3,879.88)	0.00	3,879.88	0.00
-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
-369-000-02 CONTRIB FROM SALESTAX FU	1,851,237	0.00	1,000,000.00	0.00	851,237.00	54.02
-370-000-00 LATE CHARGES - GEN FUND	200	55.10	566.82	0.00 (366.82)	283.41
TOTAL INTRAFUND CONTR/CHARGES	1,851,437	55.10	996,686.94	0.00	854,750.06	53.83
IER REVENUE						
-376-000-00 GAMING TAX INCOME	10,000	970.75	10,577.39	0.00 (577.39)	105.77
-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
-380-000-00 GENERAL FUND INTEREST	400	0.00	327.66	0.00	72.34	81.92
-381-000-00 STREET DEPT. BILLING/PCAR	4,000	25.00	4,175.00	0.00 (175.00)	104.38
-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	3,065.85	0.00	434.15	87.60
-394-000-00 POLICE FORFEITURE CONFISC	0	0.00	687.75	0.00 (687.75)	0.00
-397-000-00 VIDEO LOTTERY	17,000	2,024.76	21,895.80	0.00 (4,895.80)	128.80
-399-000-00 MISCELLANEOUS REVENUE	55,178	4,443.57	63,322.99	0.00 (8,144.99)	114.76
-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
-399-000-05 EVENT/FIREWORK REVENUE	0	0.00	250.00	0.00 (250.00)	0.00
TOTAL OTHER REVENUE	90,078	7,464.08	104,302.44	0.00 (14,224.44)	115.79
AL REVENUE	7,890,890	272,444.61	5,542,287.61	0.00	2,348,602.39	70.24

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

-GENERAL FUND % OF YEAR COMPLETED: 91.67

ARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT						
CONTRIBUTIONS						
402-567-00 ECONOMIC DEVELOPMENT	40,000	0.00	40,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	40,000	0.00	40,000.00	0.00	0.00	100.00
AL ECONOMIC DEVELOPMENT	40,000	0.00	40,000.00	0.00	0.00	100.00
MAYOR'S OFFICE						
SALARIES & BENEFITS						
409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	2,750.00	0.00	250.00	91.67
409-103-00 MAYOR'S ASSISTANT SALARY	32,000	1,952.57	22,882.76	0.00	9,117.24	71.51
409-104-00 MAYOR'S F.I.C.A.	2,450	166.72	1,941.46	0.00	508.54	79.24
409-105-00 MAYOR'S INSURANCE	22,300	1,296.50	18,843.26	0.00	3,456.74	84.50
409-106-00 MAYOR'S RETIREMENT	3,200	153.19	1,825.48	0.00	1,374.52	57.05
409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	62,950	3,818.98	48,242.96	0.00	14,707.04	76.64
CONTRACTUAL SERVICES						
409-211-00 MAYOR'S TELEPHONE	3,000	205.48	2,407.09	0.00	592.91	80.24
409-214-00 MAYOR'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
409-218-00 MAYOR'S POSTAGE	10,000	1,752.95	12,397.12	0.00	2,397.12	123.97
409-220-00 MAYOR'S LEGAL PUBLICATION	5,000	0.00	1,668.82	0.00	3,331.18	33.38
409-222-00 MAYOR'S DUES	3,116	0.00	3,115.02	0.00	0.98	99.97
409-223-00 PROFESSIONAL SERVICES	21,000	2,255.00	18,260.00	0.00	2,740.00	86.95
409-223-01 PROFESSIONAL (surveys)	25,000	0.00	9,150.00	0.00	15,850.00	36.60
409-226-00 MAYOR'S INSURANCE & BONDS	1,500	0.00	257.20	0.00	1,242.80	17.15
TOTAL CONTRACTUAL SERVICES	68,616	4,213.43	47,255.25	0.00	21,360.75	68.87
COMMODITIES						
409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	4,478.75	40,829.28	0.00	10,470.72	79.59
409-341-05 EVENT/FIREWORK EXPENSE	62,000	10,000.00	52,070.76	0.00	9,929.24	83.99
409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	113,300	14,478.75	92,900.04	0.00	20,399.96	81.99
CAPITAL OUTLAY						
409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

1-GENERAL FUND % OF YEAR COMPLETED: 91.67

PARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
409-568-00 CONTRIBUTIONS	25,000	0.00	25,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	25,000	0.00	25,000.00	0.00	0.00	100.00
NON-OPERATING EXPENSES						
409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	269,866	22,511.16	213,398.25	0.00	56,467.75	79.08
COUNCIL						
SALARIES & BENEFITS						
410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	11,000.00	0.00	1,000.00	91.67
410-103-00 CAT CONTROL SALARY	1,000	200.00	700.00	0.00	300.00	70.00
410-104-00 COUNCIL'S F.I.C.A.	1,000	91.87	895.28	0.00	104.72	89.53
410-106-00 COUNCIL'S RETIREMENT	340	38.34	283.93	0.00	56.07	83.51
TOTAL SALARIES & BENEFITS	14,340	1,330.21	12,879.21	0.00	1,460.79	89.81
CONTRACTUAL SERVICES						
410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
410-223-00 PROFESSIONAL (LEGAL)	0	0.00	0.00	0.00	0.00	0.00
410-226-00 COUNCIL INSURANCE (PROPER	10,100	0.00	8,239.30	0.00	1,860.70	81.58
TOTAL CONTRACTUAL SERVICES	10,100	0.00	8,239.30	0.00	1,860.70	81.58
COMMODITIES						
410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
410-450-02 THEATRE CAP**DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
410-450-03 THEATRE GRNT **DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
410-459-00 COUNCIL CAPITAL OUTLAY	725	0.00	724.25	0.00	0.75	99.90
410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
410-460-00 CAT CONTROL EXPENSE	500	60.00	300.00	0.00	200.00	60.00
TOTAL CAPITAL OUTLAY	1,225	60.00	1,024.25	0.00	200.75	83.61
CONTRIBUTIONS						
410-568-00 CONTRIBUTIONS (facade)	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL CONTRIBUTIONS	5,000	0.00	0.00	0.00	5,000.00	0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

L-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
L-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
L-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL COUNCIL 30,665 1,390.21 22,142.76 0.00 8,522.24 72.21

ORDER
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SALARIES & BENEFITS						
L-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	5,500.00	0.00	500.00	91.67
L-411-104-00 RECORDER'S F.I.C.A.	460	38.25	420.75	0.00	39.25	91.47
L-411-106-00 RECORDER'S RETIREMENT	600	19.21	211.31	0.00	388.69	35.22
TOTAL SALARIES & BENEFITS	7,060	557.46	6,132.06	0.00	927.94	86.86

CONTRACTUAL SERVICES						
L-411-214-00 RECORDER TRAVEL	600	0.00	300.00	0.00	300.00	50.00
L-411-222-00 RECORDER DUES	50	0.00	35.00	0.00	15.00	70.00
L-411-226-00 INSURANCE/COMPENSATION/bo	1,000	219.00	396.55	0.00	603.45	39.66
TOTAL CONTRACTUAL SERVICES	1,650	219.00	731.55	0.00	918.45	44.34

TOTAL RECORDER 8,710 776.46 6,863.61 0.00 1,846.39 78.80

TREASURER
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SALARIES & BENEFITS						
L-413-101-00 TREASURER'S SALARY	8,150	626.36	7,516.61	0.00	633.39	92.23
L-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
L-413-104-00 TREASURER'S F.I.C.A.	625	47.92	575.06	0.00	49.94	92.01
L-413-105-00 TREASURER'S GROUP INSURAN	2,050	53.25	1,221.65	0.00	828.35	59.59
L-413-106-00 TREASURER'S RETIREMENT	815	62.64	751.70	0.00	63.30	92.23
L-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	11,640	790.17	10,065.02	0.00	1,574.98	86.47

CONTRACTUAL SERVICES						
L-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
L-413-224-00 AUDIT	3,500	0.00	1,241.50	1,000.00	1,258.50	64.04
L-413-226-00 TREASURER'S INSURANCE & B	1,000	0.00	219.69	0.00	780.31	21.97
TOTAL CONTRACTUAL SERVICES	4,500	0.00	1,461.19	1,000.00	2,038.81	54.69

TOTAL TREASURER 16,140 790.17 11,526.21 1,000.00 3,613.79 77.61

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

L-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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SALARIES & BENEFITS						
L-416-103-00 POLICE JUDGE SALARY	7,500	625.00	6,875.00	0.00	625.00	91.67
L-416-104-00 POLICE JUDGE FICA	575	47.81	525.91	0.00	49.09	91.46
L-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	7,400.91	0.00	674.09	91.65

CONTRACTUAL SERVICES						
L-416-221-00 POLICE JUDGE TRAINING	300	0.00	270.00	0.00	30.00	90.00
L-416-226-00 POLICE JUDGE INS BONDS	300	0.00	104.36	0.00	195.64	34.79
TOTAL CONTRACTUAL SERVICES	600	0.00	374.36	0.00	225.64	62.39

TOTAL COURT 8,675 672.81 7,775.27 0.00 899.73 89.63

CITY ATTORNEY
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SALARIES & BENEFITS						
L-417-101-00 CITY ATTORNEY	13,619	1,047.46	12,569.28	0.00	1,049.72	92.29
L-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
L-417-104-00 CITY ATTORNEY FICA	2,041	80.12	1,956.86	0.00	84.14	95.88
L-417-105-00 CITY ATTORNEY INSURANCE	1,702	148.75	1,127.73	0.00	574.27	66.26
L-417-106-00 CITY ATTORNEY RETIREMENT	2,664	104.74	2,558.06	0.00	105.94	96.02
L-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	20,026	1,381.07	18,211.93	0.00	1,814.07	90.94

CONTRACTUAL SERVICES						
L-417-221-00 CITY ATTORNEY TRAINING	500	0.00	346.18	0.00	153.82	69.24
L-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
L-417-226-00 CITY ATTORNEY INS UNEMPL	325	0.00	220.28	0.00	104.72	67.78
TOTAL CONTRACTUAL SERVICES	825	0.00	566.46	0.00	258.54	68.66

TOTAL CITY ATTORNEY 20,851 1,381.07 18,778.39 0.00 2,072.61 90.06

CITY ENGINEER
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SALARIES & BENEFITS						
L-420-103-00 CITY ENGINEER SALARY	20,000	1,550.47	18,605.66	0.00	1,394.34	93.03
L-420-104-00 CITY ENGINEER FICA TAX	1,530	119.76	1,437.12	0.00	92.88	93.93
L-420-106-00 CITY ENGINEER RETIREMENT	2,000	155.04	1,860.49	0.00	139.51	93.02
TOTAL SALARIES & BENEFITS	23,530	1,825.27	21,903.27	0.00	1,626.73	93.09

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

-GENERAL FUND

% OF YEAR COMPLETED: 91.67

ARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TRACTUAL SERVICES						
420-221-00 ENGINEER TRAINING	500	0.00	165.00	0.00	335.00	33.00
420-223-00 CITY ARCHITECT	6,000	0.00	6,000.00	0.00	0.00	100.00
420-223-01 ENGINEERING SERVICES (POT	0	0.00	0.00	0.00	0.00	0.00
420-226-00 CITY ENGINEER INS & BONDS	600	0.00	0.00	0.00	600.00	0.00
TOTAL CONTRACTUAL SERVICES	7,100	0.00	6,165.00	0.00	935.00	86.83
AL CITY ENGINEER	30,630	1,825.27	28,068.27	0.00	2,561.73	91.64
ONAL DUES						
=====						
TRACTUAL SERVICES						
435-222-00 REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	6,485	0.00	6,485.00	0.00	0.00	100.00
AL REGIONAL DUES	6,485	0.00	6,485.00	0.00	0.00	100.00
ING						
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ODITIES						
436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	1,946.48	0.00	3,053.52	38.93
436-354-00 HOUSING ENFORCEMENT	30,000	0.00	25,139.55	0.00	4,860.45	83.80
TOTAL COMMODITIES	35,000	0.00	27,086.03	0.00	7,913.97	77.39
AL HOUSING	35,000	0.00	27,086.03	0.00	7,913.97	77.39
NG						
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RIES & BENEFITS						
437-103-00 ZONING SALARY	37,035	2,860.30	34,326.80	0.00	2,708.20	92.69
437-104-00 ZONING F.I.C.A.	2,840	218.82	2,626.08	0.00	213.92	92.47
437-105-00 ZONING HEALTH INS	6,200	322.25	4,820.89	0.00	1,379.11	77.76
437-106-00 ZONING RETIREMENT	3,710	286.04	3,432.80	0.00	277.20	92.53
437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	49,785	3,687.41	45,206.57	0.00	4,578.43	90.80
RACTUAL SERVICES						
437-214-00 TRAVEL EXPENSE	1,450	482.04	1,235.24	0.00	214.76	85.19
437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
437-226-00 ZONING INSURANCE & BONDS	1,750	0.00	830.79	0.00	919.21	47.47
TOTAL CONTRACTUAL SERVICES	4,200	482.04	2,066.03	0.00	2,133.97	49.19

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

1-GENERAL FUND

% OF YEAR COMPLETED: 91.67

PARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
MODITIES						
1-437-341-00 ZONING SUPPLIES	1,500	0.00	75.99	0.00	1,424.01	5.07
TOTAL COMMODITIES	1,500	0.00	75.99	0.00	1,424.01	5.07
TAL ZONING	55,485	4,169.45	47,348.59	0.00	8,136.41	85.34
ECTION						
=====						
ARIES & BENEFITS						
1-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TRACTUAL SERVICES						
1-438-230-00 ELECTION	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CONTRACTUAL SERVICES	10,000	0.00	0.00	0.00	10,000.00	0.00
TAL ELECTION	10,000	0.00	0.00	0.00	10,000.00	0.00
A PROCESSING						
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TRACTUAL SERVICES						
1-439-230-00 DATA PROCESSING	24,000	1,062.22	21,062.50	0.00	2,937.50	87.76
TOTAL CONTRACTUAL SERVICES	24,000	1,062.22	21,062.50	0.00	2,937.50	87.76
ITAL OUTLAY						
1-439-459-00 DATA PROCESSING CAPITAL O	12,000	0.00	6,960.24	0.00	5,039.76	58.00
TOTAL CAPITAL OUTLAY	12,000	0.00	6,960.24	0.00	5,039.76	58.00
-OPERATING EXPENSES						
1-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TAL DATA PROCESSING	36,000	1,062.22	28,022.74	0.00	7,977.26	77.84
/ HALL						
=====						
ARIES & BENEFITS						
1-440-103-00 CITY HALL JANITOR SALARY	37,000	2,570.86	30,640.22	0.00	6,359.78	82.81
1-440-104-00 CITY HALL FICA	2,831	194.42	2,319.22	0.00	511.78	81.92
1-440-105-00 CITY HALL JANITOR INSURAN	2,250	52.55	2,172.23	0.00	77.77	96.54
1-440-106-00 GROUP RETIREMENT	3,700	257.09	3,064.03	0.00	635.97	82.81
1-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	45,781	3,074.92	38,195.70	0.00	7,585.30	83.43

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

-GENERAL FUND % OF YEAR COMPLETED: 91.67

ARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TRACTUAL SERVICES						
-440-213-00 CITY HALL UTILITIES	21,000	1,152.18	14,802.43	0.00	6,197.57	70.49
-440-216-00 CITY HALL MAINTENANCE & R	8,000	299.32	7,669.42	0.00	330.58	95.87
-440-226-00 CITY HALL INSURANCE & BON	1,500	0.00	773.28	0.00	726.72	51.55
TOTAL CONTRACTUAL SERVICES	30,500	1,451.50	23,245.13	0.00	7,254.87	76.21
MODITIES						
-440-341-00 CITY HALL SUPPLIES	1,000	59.08	577.87	0.00	422.13	57.79
TOTAL COMMODITIES	1,000	59.08	577.87	0.00	422.13	57.79
ITAL OUTLAY						
-440-459-00 CITY HALL CAPITAL	252,100	76,788.00	223,543.03	13,532.00	15,024.97	94.04
TOTAL CAPITAL OUTLAY	252,100	76,788.00	223,543.03	13,532.00	15,024.97	94.04
RIBUTIONS						
-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TAL CITY HALL	329,381	81,373.50	285,561.73	13,532.00	30,287.27	90.80
FINANCE CONTRIB						
=====						
ARIES & BENEFITS						
-444-000-00 TRANSF TO MUN FINANC STAB	100,000	0.00	100,000.00	0.00	0.00	100.00
-444-000-01 CONTRIBUTION TO FLOOD CON	70,000	0.00	70,000.00	0.00	0.00	100.00
TOTAL SALARIES & BENEFITS	170,000	0.00	170,000.00	0.00	0.00	100.00
RIBUTIONS						
-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TAL MUN FINANCE CONTRIB	170,000	0.00	170,000.00	0.00	0.00	100.00
DEBT						
=====						
-OPERATING EXPENSES						
-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TAL BAD-DEBT	0	0.00	0.00	0.00	0.00	0.00

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

-GENERAL FUND % OF YEAR COMPLETED: 91.67

ARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TRACTUAL SERVICES						
-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TINGENCY						
=====						
RIBUTIONS						
-699-568-00 CONTINGENCY COUNCIL DETER	54,344	0.00	0.00	0.00	54,344.00	0.00
TOTAL CONTRIBUTIONS	54,344	0.00	0.00	0.00	54,344.00	0.00
TAL CONTINGENCY	54,344	0.00	0.00	0.00	54,344.00	0.00
ICE						
=====						
ARIES & BENEFITS						
-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
-700-103-00 POLICE DEPT. SALARIES	752,360	55,924.57	626,679.87	0.00	125,680.13	83.30
-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
-700-104-00 POLICE DEPT. FICA TAX	57,556	4,214.29	46,919.01	0.00	10,636.99	81.52
-700-105-00 POLICE DEPT. GROUP INSURA	100,000	5,616.25	86,368.89	0.00	13,631.11	86.37
-700-106-00 POLICE DEPT. RETIREMENT	75,236	5,403.46	59,822.96	0.00	15,413.04	79.51
-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	985,152	71,158.57	819,790.73	0.00	165,361.27	83.21
RACTUAL SERVICES						
-700-211-00 POLICE DEPT. TELEPHONES	13,900	1,340.67	12,407.82	0.00	1,492.18	89.26
-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	108.74	1,964.48	0.00	1,035.52	65.48
-700-221-00 POLICE DEPT. TRAINING	15,500	1,338.75	6,383.98	0.00	9,116.02	41.19
-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
-700-225-00 POLICE DEPT. UNIFORM MAIN	500	0.00	0.00	0.00	500.00	0.00
-700-226-00 POLICE DEPT. INSURANCE &	40,000	0.00	32,171.97	0.00	7,828.03	80.43
-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	100.00	0.00	1,900.00	5.00
TOTAL CONTRACTUAL SERVICES	74,900	2,788.16	53,028.25	0.00	21,871.75	70.80
ODITIES						
-700-341-00 POLICE DEPT. MAT & SUPPLI	29,800	4,772.79	23,501.70	263.96	6,034.34	79.75
-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
-700-341-04 CVR-LET-RJ FEES EXPENSED	10,000	70.00	3,031.86	0.00	6,968.14	30.32

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
-700-341-05 POLICE VIPS EXPENSES	17,000	2,550.50	12,852.64	0.00	4,147.36	75.60
-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
-700-343-00 POLICE DEPT. AUTO SUPPLIE	32,000	2,912.26	27,578.33	0.00	4,421.67	86.18
-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
-700-345-00 POLICE DEPT. UNIFORMS	8,000	0.00	1,490.30	0.00	6,509.70	18.63
-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	96,800	10,305.55	68,454.83	263.96	28,081.21	70.99
TOTAL OUTLAY						
-700-459-00 POLICE DEPT. NEW EQUIP.	127,856	5,744.08	110,415.68	0.00	17,440.32	86.36
TOTAL CAPITAL OUTLAY	127,856	5,744.08	110,415.68	0.00	17,440.32	86.36
CONTRIBUTIONS						
-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL POLICE 1,284,708 89,996.36 1,051,689.49 263.96 232,754.55 81.88

SALARIES & BENEFITS

706-103-00 FIRE DEPT. SALARIES	547,000	39,414.33	421,983.70	0.00	125,016.30	77.15
706-104-00 FIRE DEPT. FICA TAX	43,475	3,006.07	32,301.57	0.00	11,173.43	74.30
706-105-00 FIRE DEPT. GROUP INSURANC	65,300	4,201.25	59,625.23	0.00	5,674.77	91.31
706-106-00 FIRE DEPT. GROUP RETIREME	54,450	3,574.86	38,649.69	0.00	15,800.31	70.98
706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	710,225	50,196.51	552,560.19	0.00	157,664.81	77.80

CONTRACTUAL SERVICES

706-211-00 FIRE DEPT. TELEPHONES	2,000	124.91	1,629.39	0.00	370.61	81.47
706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
706-214-00 FIRE DEPT. TRAVEL EXPENSE	2,500	0.00	569.56	0.00	1,930.44	22.78
706-216-00 FIRE DEPT. MAINTENANCE	7,500	654.00	5,742.49	0.00	1,757.51	76.57
706-221-00 FIRE DEPT. TRAINING	10,000	0.00	9,261.16	0.00	738.84	92.61
706-226-00 FIRE DEPT. INSURANCE & BO	48,105	6,674.00	41,948.97	0.00	6,156.03	87.20
TOTAL CONTRACTUAL SERVICES	70,105	7,452.91	59,151.57	0.00	10,953.43	84.38

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

01-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
01-706-341-00 FIRE DEPT. MATERIAL & SUP	27,500	16,506.72	26,451.42	0.00	1,048.58	96.19
01-706-341-01 VOLUNTEER FIREFIGHTER EXP	0	0.00	0.00	0.00	0.00	0.00
01-706-343-00 FIRE DEPT. AUTO SUPPLIES	46,515	1,823.22	26,302.14	0.00	20,212.86	56.55
01-706-345-00 FIRE DEPT. UNIFORMS	5,000	0.00	2,895.85	0.00	2,104.15	57.92
01-706-348-00 FIRE DEPT HAZARDOUS MAT R	500	0.00	0.00	0.00	500.00	0.00
TOTAL COMMODITIES	79,515	18,329.94	55,649.41	0.00	23,865.59	69.99
CAPITAL OUTLAY						
01-706-459-00 FIRE DEPT. CAPITAL OUTLAY	145,938	8,468.31	136,454.49	0.00	9,483.51	93.50
01-706-461-00 NEW FIRE STATION PAYMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	145,938	8,468.31	136,454.49	0.00	9,483.51	93.50
CONTRIBUTIONS						
01-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
01-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
01-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FIRE 1,005,783 84,447.67 803,815.66 0.00 201,967.34 79.92

DOG WARDEN - CONTRACTED

CONTRACTUAL SERVICES

01-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00

TOTAL DOG WARDEN - CONTRACTED 1,100 0.00 0.00 0.00 1,100.00 0.00

FLOOD CONTROL

CONTRACTUAL SERVICES

01-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FLOOD CONTROL 0 0.00 0.00 0.00 0.00 0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

1-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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CONTRACTUAL SERVICES						
1-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
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REET
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SALARIES & BENEFITS						
1-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
1-750-103-00 STREET DEPT. SALARIES	532,000	35,382.76	405,037.74	0.00	126,962.26	76.13
1-750-104-00 STREET DEPT. FICA TAX	40,698	2,702.39	30,886.01	0.00	9,811.99	75.89
1-750-105-00 STREET DEPT. GROUP INSURA	87,000	4,183.25	66,721.77	0.00	20,278.23	76.69
1-750-106-00 STREET DEPT. GROUP RETIRE	50,400	3,471.81	39,403.52	0.00	10,996.48	78.18
1-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	710,098	45,740.21	542,049.04	0.00	168,048.96	76.33

CONTRACTUAL SERVICES						
1-750-211-00 STREET DEPT. TELEPHONES	7,100	617.16	6,512.85	0.00	587.15	91.73
1-750-213-00 STREET DEPT. UTILITIES	28,600	1,979.53	25,389.80	0.00	3,210.20	88.78
1-750-215-00 CONTRIBUTION TO FLOWER CP	135,000	0.00	135,000.00	0.00	0.00	100.00
1-750-226-00 STREET DEPT. INSURANCE &	50,000	0.00	33,889.86	0.00	16,110.14	67.78
TOTAL CONTRACTUAL SERVICES	220,700	2,596.69	200,792.51	0.00	19,907.49	90.98

COMMODITIES						
1-750-341-00 STREET DEPT. MAT & SUPPLI	107,300	21,007.79	108,360.19	0.00	1,060.19	100.99
1-750-343-00 STREET DEPT. AUTO SUPPLIE	40,000	5,003.52	41,793.45	0.00	1,793.45	104.48
1-750-345-00 STREET DEPT. UNIFORMS	6,000	615.66	6,514.36	0.00	514.36	108.57
1-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	153,300	26,626.97	156,668.00	0.00	3,368.00	102.20

CAPITAL OUTLAY						
1-750-458-00 WALK TRAIL	0	0.00	0.00	0.00	0.00	0.00
1-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
1-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
1-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
1-750-458-04 TRANSPORTATION ENHANCE GR	0	0.00	0.00	0.00	0.00	0.00
1-750-458-05 STREET DEPT PROJECTS	208,515	9,608.67	207,827.46	0.00	687.54	99.67
1-750-458-06 PROJECTS STREET DEPT MISC	9,500	0.00	9,411.39	0.00	88.61	99.07
1-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
1-750-458-08 GATEWAY WEST GRANT EXPENS	2,400	0.00	367.98	0.00	2,032.02	15.33
1-750-459-00 STREET DEPT. CAPITAL OUTL	252,100	4,648.32	239,541.31	0.00	12,558.69	95.02
1-750-459-22 PROPERTY PAYMENT MUDDLICK	117,300	9,774.80	107,492.80	0.00	9,807.20	91.64
1-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
1-750-461-00 STREET PAVING	322,500	0.00	188,286.22	0.00	134,213.78	58.38
TOTAL CAPITAL OUTLAY	912,315	24,031.79	752,927.16	0.00	159,387.84	82.53

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

1-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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CONTRIBUTIONS						
1-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

NON-OPERATING EXPENSES						
1-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
1-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
1-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
1-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
1-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
1-750-672-00 N/P INT 2020 BOND MUDDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL STREET	1,996,413	98,995.66	1,652,436.71	0.00	343,976.29	82.77
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STREET LIGHTS
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CONTRACTUAL SERVICES						
1-751-213-00 STREET LIGHTS	70,000	5,722.15	61,620.54	0.00	8,379.46	88.03
TOTAL CONTRACTUAL SERVICES	70,000	5,722.15	61,620.54	0.00	8,379.46	88.03

TOTAL STREET LIGHTS	70,000	5,722.15	61,620.54	0.00	8,379.46	88.03
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TRAFFIC SIGNALS & SIGNS
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CONTRACTUAL SERVICES						
1-752-213-00 TRAFFIC SIGNALS POWER	3,500	243.72	2,755.89	0.00	744.11	78.74
1-752-230-00 SIGNS & SIGNALS	16,000	3,406.57	12,582.84	80.00	3,337.16	79.14
TOTAL CONTRACTUAL SERVICES	19,500	3,650.29	15,338.73	80.00	4,081.27	79.07

TOTAL TRAFFIC SIGNALS & SIGNS	19,500	3,650.29	15,338.73	80.00	4,081.27	79.07
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SNOW REMOVAL
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COMMODITIES						
1-753-341-00 SNOW REMOVAL	12,700	10.25	12,632.73	0.00	67.27	99.47
TOTAL COMMODITIES	12,700	10.25	12,632.73	0.00	67.27	99.47

TOTAL SNOW REMOVAL	12,700	10.25	12,632.73	0.00	67.27	99.47
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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

-GENERAL FUND

% OF YEAR COMPLETED: 91.67

ARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PORT =====						
TRIBUTIONS						
-758-567-00 AIRPORT	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	15,000	0.00	15,000.00	0.00	0.00	100.00
TAL AIRPORT	15,000	0.00	15,000.00	0.00	0.00	100.00
LIC TRANSIT =====						
TRIBUTIONS						
-759-568-00 PUBLIC TRANSIT	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	10,000	0.00	10,000.00	0.00	0.00	100.00
TAL PUBLIC TRANSIT	10,000	0.00	10,000.00	0.00	0.00	100.00
LTH DEPT =====						
TRIBUTIONS						
-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	5,000	0.00	5,000.00	0.00	0.00	100.00
TAL HEALTH DEPT	5,000	0.00	5,000.00	0.00	0.00	100.00
RM WATER =====						
MODITIES						
-805-348-00 STORM WATER TO SANITARY	150,000	0.00	150,000.00	0.00	0.00	100.00
TOTAL COMMODITIES	150,000	0.00	150,000.00	0.00	0.00	100.00
TAL STORM WATER	150,000	0.00	150,000.00	0.00	0.00	100.00
K 25% TO CPWB =====						
ARIES & BENEFITS						
-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

-GENERAL FUND

% OF YEAR COMPLETED: 91.67

ARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
MODITIES						
-900-341-00 PARK-30% HOT/MOT PD TO CP	34,500	0.00	30,095.90	0.00	4,404.10	87.23
TOTAL COMMODITIES	34,500	0.00	30,095.90	0.00	4,404.10	87.23
TRIBUTIONS						
-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TAL PARK 25% TO CPWB	34,500	0.00	30,095.90	0.00	4,404.10	87.23
75% TO CVB =====						
TRACTUAL SERVICES						
-901-235-00 HOTEL/MOTEL 70% PAID TO C	80,500	0.00	70,223.63	0.00	10,276.37	87.23
TOTAL CONTRACTUAL SERVICES	80,500	0.00	70,223.63	0.00	10,276.37	87.23
TAL CVB 75% TO CVB	80,500	0.00	70,223.63	0.00	10,276.37	87.23
S & HUMANITIES =====						
ARIES & BENEFITS						
-906-101-00 CAC SALARIES	10,000	0.00	0.00	0.00	10,000.00	0.00
-906-104-00 CAC FICA	765	0.00	0.00	0.00	765.00	0.00
-906-105-00 CAC HEALTH INS	2,000	0.00	0.00	0.00	2,000.00	0.00
-906-106-00 CAC RETIREMENT	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL SALARIES & BENEFITS	13,765	0.00	0.00	0.00	13,765.00	0.00
RACTUAL SERVICES						
-906-213-00 CAC UTILITIES	2,000	203.51	203.51	0.00	1,796.49	10.18
-906-216-00 THEATRE MAINTENANCE/UTILI	10,000	204.02	4,431.13	0.00	5,568.87	44.31
-906-223-00 CAC PROFESSIONAL SERVICES	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CONTRACTUAL SERVICES	22,000	407.53	4,634.64	0.00	17,365.36	21.07
TAL OUTLAY						
-906-450-01 THEATRE BLDG	40,700	150.79	40,787.68	0.00	87.68	100.22
-906-459-00 THEATRE CAPITAL	394,700	47,646.54	311,892.85	0.00	82,807.15	79.02
-906-459-01 CULTURE ARTS GRANT (ADA T	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL CAPITAL OUTLAY	455,400	47,797.33	372,680.53	0.00	82,719.47	81.84
TAL ARTS & HUMANITIES	491,165	48,204.86	377,315.17	0.00	113,849.83	76.82

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

-GENERAL FUND

% OF YEAR COMPLETED: 91.67

ARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ARIES & BENEFITS						
-907-101-00 STOCKERT YOUTH CENTER SAL	150,000	11,535.69	149,769.61	0.00	230.39	99.85
-907-103-00 CAMP BUCANNEER SALARIES	24,000	1,885.96	20,392.66	0.00	3,607.34	84.97
-907-103-01 SYC BUS DRIVERS	1,000	0.00	450.00	0.00	550.00	45.00
-907-104-00 FICA TAX	13,500	1,026.80	13,051.52	0.00	448.48	96.68
-907-105-00 GROUP INSURANCE	27,950	2,067.00	25,616.48	0.00	2,333.52	91.65
-907-106-00 GROUP RETIREMENT	10,600	858.09	10,352.97	0.00	247.03	97.67
-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	227,050	17,373.54	219,633.24	0.00	7,416.76	96.73
TRACTUAL SERVICES						
-907-211-00 TELEPHONES	3,600	248.60	2,922.71	0.00	677.29	81.19
-907-213-00 UTILITIES	17,000	1,433.02	17,724.22	0.00	724.22	104.26
-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
-907-216-00 MAINTENANCE	7,000	429.89	8,560.55	0.00	1,560.55	122.29
-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
-907-226-00 INSURANCE & BONDS	13,000	0.00	7,554.62	0.00	5,445.38	58.11
-907-230-00 SYC CONTRACTUAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
-907-230-01 WORK STUDY/AMERICORP	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	44,625	2,111.51	36,762.10	0.00	7,862.90	82.38
MODITIES						
-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	179.19	4,692.58	0.00	1,307.42	78.21
-907-341-01 OPERATING EXPENSES	2,500	279.92	2,306.54	0.00	193.46	92.26
-907-343-00 SYC AUTO SUPPLIES	5,000	1,092.50	7,978.40	0.00	2,978.40	159.57
-907-354-00 DRILL TEAM	5,000	0.00	4,863.90	0.00	136.10	97.28
-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
-907-356-00 YOUTH BASKETBALL	18,000	0.00	9,484.71	0.00	8,515.29	52.69
-907-357-00 TUTORING	250	0.00	0.00	0.00	250.00	0.00
-907-358-00 MISC. DANCE/PARTIES	500	0.00	0.00	0.00	500.00	0.00
-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	0.00	739.59	0.00	3,760.41	16.44
-907-361-00 AFTER SCHOOL SUPPLIES	5,000	971.15	5,432.17	0.00	432.17	108.64
-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
-907-363-00 KARATE CLASS INSTRUCTION	1,500	240.00	1,886.00	0.00	386.00	125.73
-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
-907-366-00 FUND RAISER	5,000	0.00	0.00	0.00	5,000.00	0.00
-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
-907-368-01 ZUMBA	1,500	44.00	1,112.00	0.00	388.00	74.13
-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	57,750	2,806.76	38,495.89	0.00	19,294.11	66.66

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

1-GENERAL FUND

% OF YEAR COMPLETED: 91.67

PARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PITAL OUTLAY						
1-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
1-907-458-01 SYC CHILDRENS FESTIVAL	1,250	119.99	739.11	0.00	510.89	59.13
1-907-458-02 SYCC BUILDING	38,400	0.00	15,000.00	0.00	23,400.00	39.06
1-907-459-00 CAPITAL OUTLAY	59,500	0.00	49,629.02	0.00	9,870.98	83.41
1-907-459-01 SYCC CAPITOL PROPERTY PUR	149,000	0.00	149,000.00	0.00	0.00	100.00
1-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	248,150	119.99	214,368.13	0.00	33,781.87	86.39
NTRIBUTIONS						
1-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
OTAL STOCKERT YOUTH CENTER	577,575	22,411.80	509,259.36	0.00	68,315.64	88.17
NVENTION CENTER						
PITAL OUTLAY						
1-910-457-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	40,212.00	0.00	38.00	99.91
TOTAL CAPITAL OUTLAY	40,250	3,351.00	40,212.00	0.00	38.00	99.91
OTAL CONVENTION CENTER	40,250	3,351.00	40,212.00	0.00	38.00	99.91
STORIC LANDMARKS						
TRACTUAL SERVICES						
1-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
OTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00
BLIC SAFETY						
TRACTUAL SERVICES						
-976-213-00 SAFETY COMPLEX UTILITIES	24,000	1,703.57	17,523.47	0.00	6,476.53	73.01
-976-216-00 SAFETY COMPLEX MAINT	16,000	405.89	2,055.25	0.00	13,944.75	12.85
-976-226-00 SAFETY COMPLEX INSURANCE	9,000	0.00	4,264.84	0.00	4,735.16	47.39
TOTAL CONTRACTUAL SERVICES	49,000	2,109.46	23,843.56	0.00	25,156.44	48.66
PITAL OUTLAY						
-976-459-00 SAFETY COMPLEX CAPITAL IM	0	0.00	0.00	0.00	0.00	0.00
-976-459-35 FEMA GRANT#2 GENERATOR EX	1,052,465	30,390.41	348,384.99	0.00	704,080.01	33.10
-976-459-36 FEMA GRANT#1 GENERATOR EX	1,179,044	36,062.50	105,478.40	0.00	1,073,565.60	8.95

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

-GENERAL FUND

% OF YEAR COMPLETED: 91.67

ARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	2,231,509	66,452.91	453,863.39	0.00	1,777,645.61	20.34
OTAL PUBLIC SAFETY	2,280,509	68,562.37	477,706.95	0.00	1,802,802.05	20.95
AL EXPENDITURES	9,196,935	541,304.73	6,195,403.72	14,875.96	2,986,655.32	67.53
ENUE OVER/(UNDER) EXPENDITURES	(1,306,045)	(268,860.12)	(653,116.11)	(14,875.96)	(638,052.93)	51.15

D.3 Fire Chief- JB Kimble-

The Fire Department is averaging almost 100 calls per month; almost 400 calls through April.

Recently there was an incident where a volunteer was doing driving training and got one of the firetrucks stuck in the mud. All personnel are fine, and the truck is okay and still operational.

The Fire Department and the Police Department used the recent Strawberry Festival somewhat as training for the upcoming WAMSB. They have combined to have monthly meetings to discuss what will be needed in the way of emergency services and security for WAMSB.

Firemen were awarded Stork Pins for assisting in delivering 3 babies over the last few weeks, a single baby and twins.

Commended them for their dedication. Lynn Baxa, John Brugnoli, Maria Potter, Alex Ellis and Devon Landis for one delivery. Ethan Smith, Tanner Smith, Maria Potter, and Maggie Petitto for the other.

Mayor Robbie Skinner took this opportunity to thank both the Fire and Police Departments for their work with the WV Strawberry Festival.

D.4 City Attorney- Tom O'Neill - Nothing to report.

E. Correspondence & Information-

E.1 Notice of Public Hearing of the City Council RE: Proposed Adoption of Amendment to Municipal Zoning Ordinance

May 12, 2022

The Record Delta
Attention: Legal Advertisement Department
North Locust Street
Buckhannon, WV 26201

RE: Class II Legal Advertisement - City of Buckhannon Ordinance No. 457

To Whom It May Concern:

Please find attached herewith two separate notices, each captioned "NOTICE OF PROPOSED ADOPTION OF AMENDMENT TO MUNICIPAL ZONING ORDINANCE BY THE COUNCIL OF THE CITY OF BUCKHANNON," each of which I request your newspaper publish twice as legal advertisements in your **Tuesday editions of May 17 & 24, 2022.**

Following the second publications of the attached legal advertisements on Tuesday, May 24, 2020, please forward your Publisher's Certificates and Affidavits along with your Publisher's statements to Mr. Randy Sanders, City Recorder, at Buckhannon City Hall, 70 East Main Street, Buckhannon, West Virginia 26201.

In the event you have any questions or comments concerning this legal advertisement, please contact me at (304) 288-3263, or Mr. Sanders at City Hall at 472-1651, immediately.

Thank you for your assistance in this matter. This letter and attached legal advertisement are being transmitted to you by e-mail attachment, and further will be mailed by US Postal Service.

Sincerely yours,
Thomas J. O'Neill
City Attorney

Enclosures - Legal advertisement - notice of public meeting re: Ordinance No. 457

NOTICE OF PROPOSED ADOPTION OF AMENDMENT TO MUNICIPAL ZONING ORDINANCE BY THE COUNCIL OF THE CITY OF BUCKHANNON

TO: All residents of the City of Buckhannon

Notice is hereby given to all residents of the City of Buckhannon that the Council of the City of Buckhannon proposes the third (3rd) reading and adoption of Ordinance No. 457 of the City of Buckhannon, the subject matter and general title, and abstract of which more particularly appear in said Ordinance as "ORDINANCE NO. 457 OF THE CITY OF BUCKHANNON, AN ORDINANCE AMENDING ZONING ORDINANCE NO. 244 OF THE CITY OF BUCKHANNON,

BY AMENDING SECTION 502(A) THEREOF TO INCLUDE THE PLACEMENT OF CERTAIN CONDOMINIUMS OR UNIT PROPERTY WITHIN THE R-2 GENERAL RESIDENTIAL DISTRICT A, ZONE".

The Council of the City of Buckhannon proposes the third (3rd) reading, passage and adoption of Ordinance No. 457 at the regularly scheduled City Council meeting to be held on Thursday, June 2, 2022, at 7:00 p.m. o'clock, at Buckhannon's City Hall located at 70 East Main Street in Buckhannon, Upshur County, West Virginia. A reasonable number of copies of the proposed Ordinance No. 457 are on file at City Hall. Ordinance No. 457 may be inspected by any member of the public during the regular business hours of City Hall.

All interested persons may appear at the June 2, 2022 meeting and be heard with respect to the City Council's proposed adoption of Ordinance No. 457.

Thomas J. O'Neill, City Attorney

5/17, 5/24

E.2 Foster's Marketing Group, Inc.-Letter to ABCA regarding Special Events (WVSF)License Application

West Virginia Alcohol and Beverage Commission
900 Pennsylvania Avenue
Charleston, WV 25302

May 16, 2022

To Whom It May Concern:

I am writing this on behalf of Foster's Marketing Group, Inc., in furtherance of its request for a Special Events, Fairs and Festival license application with your administration.

The City of Buckhannon, a municipal corporation located within Upshur County, West Virginia endorses the West Virginia Strawberry Festival, an annual event organized by the West Virginia Strawberry Festival Association. The approved dates of the 2022 West Virginia Strawberry Festival are May 14-21, 2022.

The City of Buckhannon finds no violation of any local ordinance for the applicant's event. Should you have questions or need additional information, please contact my office at 304-472-1651.

Sincerely yours,

Thomas J. O'Neill, City Attorney
City of Buckhannon, West Virginia

E.3 Mayor's Proclamation-2022 SYCC Service to Youth Champion Recognition-Christina Romine

MAYOR'S PROCLAMATION

WHEREAS, our City's Stockert Youth & Community Center's Board of Directors resolved during 2008, to annually honor the service of extraordinary persons who have given selflessly while dedicating their lives to the service of the youth of our Buckhannon-Upshur community by bestowing the Service to Youth Champion award; and,

WHEREAS, during 2008, the first SYCC "Service to Youth Champion" honoree was **Patty Muncy**, followed by **Cathy McCauley** in 2009, **Dr. Rob Rupp** in 2010, **Don Nestor** in 2011, **Joyce Harris-Thacker** in 2012, **Linda Riegel** in 2013, **Sam Nolte** in 2014, **Dr. Sara Stankus** in 2015, **Jason Westfall** in 2016; **Craig Presar** in 2017; **Roy Wager** & special honorees, **Roy Law & Troy "Buddy" Brady** all in 2018; **Larry Carter** in 2019; **Jenny Lilly** in 2021; and

WHEREAS, the City of Buckhannon by its Stockert Youth & Community Center's Board of Directors further resolved thereafter to annually honor others who have performed extraordinary service for the children of our community, and in so doing to recognize those persons who have substantially contributed to the high quality of life enjoyed by our B-U community's residents, during a celebration to be known as "Service to Youth Day," celebrated each year on Junior Royalty Day Thursday during West Virginia Strawberry Festival week; and,

WHEREAS, the City has selected **Christina Romine** as our SYCC's 15th Service to Youth Champion, & our City is now proud & privileged to honor & celebrate the many contributions benefiting our community's children, thanks to **Christina Romine**, who has long served as the part-time custodian for SYCC as a fixer of anything broken, a finder of anything missing, a friend to any child needing to talk,

a source of wisdom during SYCC morning meetings, offering thoughtful advice & insight, and supports all SYCC's endeavors; and,

WHEREAS, during a ceremony to be conducted at the Stockert Youth & Community Center in Buckhannon, on Tuesday, May 17, 2022 at 4:30 p.m., our City will celebrate & recognize service to our youth by all members of our community while honoring **Ms. Christina Romine** as our newest Service to Youth Champion award recipient.

NOW, THEREFORE, I, Robert Skinner III, MAYOR OF BUCKHANNON, pursuant to the power & authority duly vested in me, hereby proclaim Tuesday, May 17, 2022 to be "**SERVICE TO YOUTH DAY**" throughout Buckhannon, & I further proclaim Buckhannon's 2022 recipient of our **Service to Youth Champion** award to be **Christina Romine**. I further urge all residents to join our City's honoree, **Christina Romine**, her family, & me, along with the members of our City & SYCC family, & friends near & far during the presentational ceremony to be conducted at 4:30 p.m. on Tuesday, May 17, 2022 at Stockert Youth & Community Center. May every resident aspire to being passionate about service to our youth just like our 2022 award winner who we now honor & pay tribute to- **Christina Romine**, who shall in perpetuity be recognized on the Service to Youth Champions' bench located in front of our Stockert Youth & Community Center.

Given under my hand & official seal of The City of Buckhannon, this 17th day of May, 2022

Robert N. Skinner III, Mayor
City of Buckhannon

E.4 Mayor's Proclamation-2022 Webb Grubb Police Officer Recognition- David Coffman

MAYOR'S PROCLAMATION

WHEREAS, our Buckhannon-Upshur community is very proud & supportive of our police officers who serve & protect us all while placing their lives on the line during every one of the challenging & uncertain shifts they work; and,

WHEREAS, the City of Buckhannon in 2017 resolved to annually recognize, honor, & pay tribute to all police officers on each Wednesday during the annual West Virginia Strawberry Festival & on May 17, 2017 specially recognized **Wilbert H. "Webb" Grubb**, the only City police officer ever to die in the line of duty who gave his life for our community on April 21, 1940, then in May of 2018 recognized former BPD Lieutenant Keith Rowan, in May of 2019 recognized former BPD Police Chief Fred Gaudet & then in May of 2021 recognized former BPD Lieutenant Darrell Bennett; and,

WHEREAS, our City government family & Police Department will celebrate the fifth annual **Webb Grubb Police Officer Recognition Day** to be conducted at our City's Public Safety Complex beginning at 2:00 p.m. on Wednesday, May 18, 2022, & our B-U community is proud to recognize as the fifth recipient of our BPD's most prestigious award, **Former Police Officer David Coffman** as our 2022 **Webb Grubb** honoree & encourage all of **David Coffman's** family members, former fellow officers, friends, & admirers as well as those of **Officer Webb Grubb** & further of all police officers during our fifth annual tribute & celebration; and,

WHEREAS, our City further shall dedicate its "**Wall of Blue**" – in honor of & tribute to **Officer Webb Grubb, Lieutenant Keith Rowan, Chief Fred Gaudet, Lieutenant Darrell Bennett, Officer David Coffman** & all of our future police officer honorees during **Webb Grubb Police Officer Recognition Days** to come.

NOW, THEREFORE, I, ROBBIE SKINNER, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power & authority duly vested in me, do hereby proclaim Wednesday, May 18, 2022 to be "**WEBB GRUBB POLICE OFFICER RECOGNITION DAY**" throughout our City of Buckhannon. I further proclaim that our City's 2022 fifth annual honoree shall be **David Coffman** who served the Buckhannon Police Department from 1977 to 1988. I hereby direct the installation of a wall suitable for installation of placards to be located along **Webb Grubb Lane** located around our Public Safety Complex to forever honor & recognize **DAVID COFFMAN** together with **WILBERT H. "WEBB" GRUBB, LIEUTENANT KEITH ROWAN, CHIEF FRED GAUDET, LIEUTENANT DARRELL BENNETT** & all future police officer honorees for their gallant service in protecting all of us in our Buckhannon-Upshur community.

I urge all residents & Festival visitors alike to join the family & friends of our 2022 honoree, **David Coffman**, together with all area police officers, the family of **Officer Grubb** & me, along with other members of our City government family, & friends near & far at our fifth annual "**Webb Grubb Police Officer Recognition Day**" public ceremony. May every Wednesday during Buckhannon's annual Strawberry Festival now & always be known as "**Webb Grubb Day**" in honor & memory of our late, fallen police officer, **Wilbert H. "Webb" Grubb**, & further in tribute to & appreciation of the dedicated, public service of all of our B-U community's police officers.

Given under my hand and official seal of The City of Buckhannon, this 18th day of May, 2022

Robert N. Skinner, III, Mayor
City of Buckhannon

E.5 Mayor’s Proclamation-2022 Fire Fighter Recognition Friendly Way Honoree- Steve Long

MAYOR’S PROCLAMATION

WHEREAS, the Council of the City of Buckhannon resolved in 2007, to honor the memory of our City’s longtime Fire Chief, **Carl R. “Bud,” “Ole Friendly” Bennett**, by naming & dedicating the newly established municipal street upon which our City’s Public Safety Complex is located as - **“Friendly Way”**; and,

WHEREAS, the Council further resolved thereafter to annually honor other members of our City fire department family who have substantially contributed to the high quality of life enjoyed by our Buckhannon-Upshur residents, while embodying the essence of Buckhannon’s **“friendly way”** as part of their public service to our community during an annual celebration to be known as **“Friendly Way Day”**; and,

WHEREAS, our past honorees were Bud Bennett in 2007, Harley Brown in 2008, Buddy Ray Zickefoose in 2009, Paul Mackey in 2010, Jack Ford in 2011, Larry Mackey in 2012, Jerry Wilfong in 2013, Wyatt Long in 2014, Dave Long in 2015, Kevin Goodwin in 2016, Charlie Shaffer in 2017, Paul Morrison in 2018; Joe Bennett in 2019 & Steve Thacker in 2021, and,

WHEREAS, our City is proud & privileged to honor & celebrate the life & many contributions of **“STEVE LONG,”** who served our Buckhannon Fire Department as a volunteer firefighter & department contributor in countless ways for 35 years (1985-2020) - on Friday, May 20, 2022 at 3:00 p.m. during a public ceremony to be held at our Public Safety Complex at **“One Friendly Way”** during our City’s 15th, annual **“Friendly Way Day.”**

NOW, THEREFORE, I, ROBERT N. SKINNER, III, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power & authority duly vested in me, do hereby proclaim Friday, May 20, 2022, to be **“FRIENDLY WAY DAY”** throughout our City of Buckhannon. I further proclaim that our City’s 2022 honoree shall be **“STEVE LONG”**. Further pursuant to the approval of our City Council, I hereby direct the installation of a permanent placard upon both the “Red Wall” & the “Buddy Bench,” located along Friendly Way between our City’s Public Safety Complex & Stockert Youth/Community Center to forever honor & recognize **STEVE LONG**.

I further urge all residents & Festival visitors alike to join our City’s most honored guest, **STEVE LONG**, along with the other members of his Fire Department family & our City government family, & friends near & far at our 15th, annual “Friendly Way Day” public ceremony to be conducted at 3:00 p.m. on Friday, May 20, 2022 at Buckhannon’s Public Safety Complex. May every Firefighters’ Parade Day conducted during our annual Strawberry Festival now & always be known as “Friendly Way Day” in honor & memory of our late, beloved Fire Chief, **Carl R. “Bud,” “Ole Friendly” Bennett**, & further in tribute to & appreciation of the public service of substantial contributors to our City such as our 2022 honoree, longtime volunteer firefighter, **STEVE LONG**.

Given under my hand and official seal of The City of Buckhannon, this 20th day of May, 2022

Robert N. Skinner, III, Mayor
City of Buckhannon

E.6 FOIA Request from Travis Foster for Façade Grant Program Recipients

ATTENTION

CITY OF BUCKHANNON

FASCADE PROGRAM

TO WHOM IT MAY CONCERN:

PERTAINING TO THE FASCADE PROGRAM. AS A CITIZEN, I AM ASKING FOR A FULL FOIA REQUEST (THE FREEDOM OF INFORMATION ACT) OF ALL PARTIES THAT HAVE RECEIVED THE FASCADE GRANT PROGRAM FOR ALL THE YEARS IT HAS BEEN ESTABLISHED AND RECEIVED AS FOLLOWS:

IT NEEDS TO BE BROKEN DOWN AS FOLLOWS

EACH YEAR

EACH PERSONS OR ENTITY INVOLVED THAT HAS RECEIVED THE GRANT

HOW MUCH EACH PERSON OR ENTITY HAS RECEIVED

WHICH PROPERTIES HAVE RECEIVED IT BY ADDRESS.

** I WOULD ALSO LIKE A RETURN EMAIL NOTIFYING MYSELF THAT THIS WAS RECEIVED AND WHEN I WILL HAVE IT BY.

RESPECTFULLY,
TRAVIS FOSTER

E.7 FOIA Request from The Joel Bieber Firm for Police Department Grogg Crash Report

foia

THE
JOEL BIEBER
FIRM
ATTORNEYS AND COUNSELORS AT LAW

Andrew J. Adams *
Joel D. Bieber **
Scott J. Bradley ***
Melissa L. Ephron *
Andrea J. Geiger **
S. Geoffrey Glick ***
Kevin T. Hadden *
Melissa Fry Hague **
Jason M. Hart **
Jonathan A. Hogins *
Robert K. Jenner ***

Thomas M. Konvicka *
Steven L. Lauer *
Lisa S. Lee **
Michael R. Manara **
Miranda R. Mayhill *
Rayan Momenah *
Gregory T. O'Halloran *
Robert L. Peresich **
Joseph J. Perez **
Paul C. Rathke ***
Richard W. Zahn, Jr. *

LICENSED TO PRACTICE IN:
*VA *NC *SC *GA *LA *DC *WV *MD *MA *NJ *FL *PA *TX
Aol Counsel

THE
JOEL BIEBER
FIRM
ATTORNEYS AND COUNSELORS AT LAW

Andrew J. Adams *
Joel D. Bieber **
Scott J. Bradley ***
Melissa L. Ephron *
Andrea J. Geiger **
S. Geoffrey Glick ***
Kevin T. Hadden *
Melissa Fry Hague **
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Robert K. Jenner ***

Thomas M. Konvicka *
Steven L. Lauer *
Lisa S. Lee **
Michael R. Manara **
Miranda R. Mayhill *
Rayan Momenah *
Gregory T. O'Halloran *
Robert L. Peresich **
Joseph J. Perez **
Paul C. Rathke ***
Richard W. Zahn, Jr. *

LICENSED TO PRACTICE IN:
*VA *NC *SC *GA *LA *DC *WV *MD *MA *NJ *FL *PA *TX
Aol Counsel

May 17, 2022

Via Email Only: foia@buckhannonwv.org
Buckhannon City Police Department
City Recorder
FOIA Request – City Hall
70 East Main Street
Buckhannon, WV 26201

RE: **Freedom of Information Act Request**
Our Clients: Mr. Marshall E. Grogg
Drivers Involved: Mr. Marshall E. Grogg and John Doe
Date of Accident: May 9th, 2022
Location: RT 33 Intersection of Brushy Fork road
Buckhannon WV
Upshur County
Time: 02:30PM

Dear Sir/Madam:

We represent Mr. Marshall E. Grogg regarding injuries sustained in a motor vehicle crash that occurred May 9th, 2022 in Buckhannon, West Virginia. At approximately 02:30PM, our client, Mr. Marshall E. Grogg's, vehicle was rear-ended by defendant. We are not in possession of a police crash report at this time.


I am making a request for information regarding this crash pursuant to applicable federal and/or state statutes and regulations, including under Virginia Code ' 2.2-3704, 3705.1 et. Seq., under the Freedom of Information Act.

In making this request, we hereby certify that we assume financial liability for the direct cost of the search for the requested records and their duplication as set forth in the applicable regulations. However, our Firm will not be responsible for charges in excess of \$100.00, if the Firm has not approved the charges in advance.

In the event the City of Buckhannon declines to provide any of the requested documents for any reason, please notify us of this decision and describe each document withheld. If these items are in your possession, we would ask that all withheld documents are preserved until such time as you receive a subpoena. Otherwise, please provide the following information within twelve (12) business days after receipt of this request or sooner, if possible.

- Any photographs and/or sketches of the accident scene.
- Any electronic recording of the scene or of the drivers including body camera footage and recording of any field sobriety tests.
- Any and all information in the investigative file, including but not limited to, scene measurements, witness information, witness statements, officers' notes, etc.
- If any of the vehicles involved in the collision were equipped with a device (sometimes referred to as a 'black box') to record operational or crash data, produce for each vehicle, a copy of all information downloaded from the device.
- All 911 recorded transcripts and/or emergency calls related to the incident on 05/09/2022 from 02:00PM to 04:00PM.
- Any and all radio transmissions from dispatch to fire department, EMS, or police department related to the incident on 05/09/2022 from 02:00PM to 04:00PM.
- Any written or recorded logs pertaining to the same time frame.

If you have any questions, please call me. Thank you for your cooperation.

Sincerely,

Joel D. Bieber

E.8 Updated Letter of Intent to WVDOT RE: Transportation Alternatives Grant Application - Morton Avenue & N. Locust Street Sidewalk & Lighting Project

May 24, 2022

Mark Scoular
West Virginia Division of Highways
Planning Division
Bldg. 5, Rm. 740
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

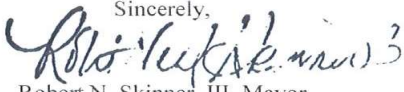
Dear Mr. Scoular:

As the mayor of Buckhannon, I am pleased to submit this letter regarding our Transportation Alternatives grant application on behalf of the entire City Council. The proposed project will improve the infrastructure and recreational opportunities in the community. I respectfully request your consideration of this application for funding.

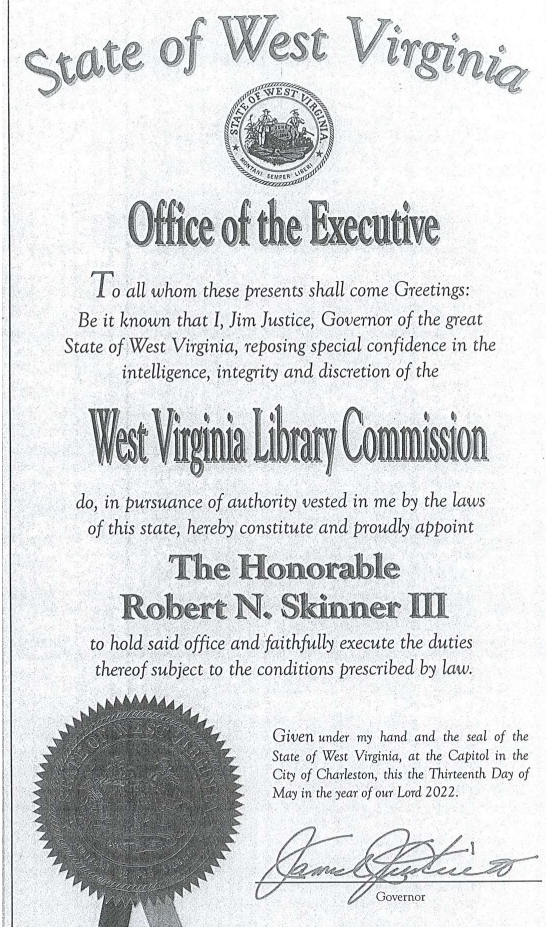
The Morton Avenue and North Locust Street Sidewalk and Lighting project provides a safe, ADA-compliant route for community members to travel to Upshur County's commercial area, including shopping centers such as Walmart, Lowe's, gas stations, and various restaurants and eateries. This project allows for a more viable downtown district by offering residents of the community a vehicular-free option of accessing businesses located in the commercial area.

Most importantly, this sidewalk and lighting project will improve the quality of life for people by providing a safe walking and bicycling environment for non-drivers, including children, older adults, and individuals with disabilities, to access daily needs. It is also worth noting that this project contributes to existing community development plans, such as Region VII Planning & Development Council's Comprehensive Economic Development Strategy (CEDS).

Again, I encourage your consideration of this worthy project. If I can be of further assistance in this matter, please do not hesitate to contact me.

Sincerely,

Robert N. Skinner, III, Mayor
City of Buckhannon

E.9 Governor Justice Appointment of Robert N. Skinner III, to the WV Library Commission



E.10 Report of Cat & Dog Activity –Upshur County Commission-April 2022

- Cats brought in by City Trapper 6
- Cats brought in by Animal Control Officer 0
- Cats brought in by County Residents 48
- Dogs brought by Animal Control Officer 11
- Dogs brought in by County Residents 15

E.11 Real Estate Purchase Contract & Deed between COB & A2Z, LLC Re: 39 Sedgwick Street

Prepared by and recording requested by: Thomas J. O'Neill, City Attorney City of Buckhannon, West Virginia Address: 70 East Main Street City: Buckhannon State: WV Zip: 26201 Phone: 304-472-1651 W. Va. Bar No. 10575 Instrument prepared without benefit of title examination. Preparer does not serve as settlement agent.	-----Above this Line for Official Use Only-----
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------

THIS DEED, made this 2nd day of June, 2022, is by and between the **City of Buckhannon, West Virginia, a municipal corporation and political subdivision of the State of West Virginia**, Grantor and party of the first part, and the **A2Z, LLC, a West Virginia limited liability company**, Grantee and party of the second part.

WITNESSETH: That, pursuant to Chapter 8, Article 12, Section 18 of the Code of West Virginia, 1931, as amended, the party of the first part - as a municipal corporation and political subdivision of the State of West Virginia is empowered and authorized to sell or otherwise dispose of its real property, and for and in consideration of the sum of ten dollars (\$10.00) cash in hand paid, and other good and valuable consideration as set forth herein, the receipt of which is hereby acknowledged, the said party of the first part does GRANT AND CONVEY, with covenants of GENERAL WARRANTY, unto the party of the second part all of its right, title and interest in, to, or associated whatsoever with the following described real estate, together with the improvements thereupon and appurtenances and rights-of-way thereunto belonging, situate in the City of Buckhannon,

in Corporation District, Upshur County, West Virginia, and more particularly described as follows:

Lot No. 11 in Block No. 5 of the Leonard Addition to the City of Buckhannon, as the same is shown and delineated upon a plat thereof of record in the Office of the Clerk of the County Commission of Upshur County, West Virginia, in Plat Book 1.

Being that property conveyed from Clifford G. Tipton, et ux., to Gary Feltner, et ux., by deed dated March 7, 2001 and of record in the aforesaid Clerk's office in **Deed Book 424, at page 757**; and being further conveyed by G. Russell Rollyson, Jr., appointee of the Honorable John B. McCuskey, State Auditor, to the City of Buckhannon, party of the first part herein, by tax deed dated April 1, 2021 and of record in the aforesaid Clerk's office in **Deed Book 579, at page 265**.

This conveyance is made subject to all covenants, restrictions, rights of way, or easements affecting said premises of record in the aforesaid Clerk's Office, if any, and is further made subject to such matters which would be disclosed by a visual inspection of the premises.

The subject tract or parcel of land is that tract with a commonly known address of **39 Sedgwick Street, Buckhannon**, and is identified on the real property tax records of said County and State as **Corporation District, Map 8, Parcel 13**. Assessor Account No. 11567; 2021 Ticket No. 11906.

This conveyance is made with covenants of General Warranty, and free from liens and encumbrances, but subject to any liens assessed but not yet payable, such as real property taxes, and is subject to any and all covenants, restrictions, easements and reservations which may be a matter of record in the aforementioned clerk's office and running with the land.

TO HAVE AND TO HOLD by the Grantee and its successors and assigns forever.

RECITAL AND CERTIFICATION PURSUANT TO WEST VIRGINIA CODE 11-21-71b

The undersigned party of the first part hereby states, acknowledges and affirms that this conveyance is exempt from real estate sales tax withholding as it is a resident entity of the State of West Virginia.

DECLARATION OF CONSIDERATION OF VALUE

The Grantor herein declares that the consideration paid for the property conveyed herein is FORTY-SEVEN THOUSAND DOLLARS; however, this transaction is exempt from transfer tax as the transferor is a municipal corporation.

WITNESS the following signature of the party of the first part:

CITY OF BUCKHANNON, WEST VIRGINIA,
a municipal corporation

By: Robert N. Skinner, III
Robert N. Skinner, III
Its: Mayor

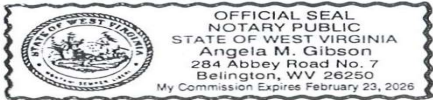
STATE OF WEST VIRGINIA
COUNTY OF UPSHUR, TO-WIT:

I, Angela M. Gibson, a Notary Public in and for the County and State aforesaid, do hereby certify that ROBERT N. SKINNER, III, whose name is signed to the foregoing writing, has this 2ND day of JUNE, 2022 appeared and acknowledged the same before me in my said County to be the act and deed of said municipal corporation.

Angela M. Gibson
Notary Public

My commission expires: 02.23.26

Following recording, please return this document to:
A2Z, LLC
118 East Main Street
Buckhannon, WV 26201



**STATE TAX COMMISSIONER OF WEST VIRGINIA
SALES LISTING FORM**

The Instrument May Not Be Recorded If This Form Is Not Completed In Its Entirety

West Virginia Code §§11-22-6, 11A-3-2 & 11A-3-3 (Amended 3-11-95) Revised 8/12

County: Upshur Taxing District: Corporation
 Tax Map No.(s): 8 Parcel(s): 12
 Tax Map No.(s): 11567 (Hkt 11906) Parcel(s):
 Account #: 11567
 Mineral ID #:
 Grantor's Name: City of Buckhannon Phone No.: 304.472.4651
 Grantee's Name: A22, LLC Phone No.: (681) 495-2581
 Mailing Address of New Owner:
 Mailing Address for Tax Statements: 48 E. Main St., Buckhannon WV 26201
 Most Recent Previous Deed Book No.: 579 Page No.: 265
 Grantor's Source of Title:
 (If not by "Previous Deed" referenced above.)
 (a) Real Estate: (b) Other Valuable Goods/Services: (If Applicable)
 Consideration/Value: \$ exempt \$
 Lot Size or Acreage Involved: Lot 11 BKS Sedgwick St. 30.0 x 120.0
 Estate(s) Transferred:
 (Examples: Fee, Surface, Mineral, Ccal, etc.)
 (1) Was this transaction on the open market? Yes / No (Circle One)
 (2) Does this transaction involve more than one parcel? Yes / No (Circle One)
 (3) Was this sale between related individuals or related corporations? Yes / No (Circle One)
 (4) Was this a liquidation, foreclosure or other "Forced" sale? Yes / No (Circle One)
 (5) Is this transaction pursuant to a land contract or owner financing? Yes / No (Circle One)
 (6) Does this transaction include personal property? Yes / No (Circle One)
 (7) Does this transaction include mineral's and/or timber? Yes / No (Circle One)
 (8) Any other financing arrangements materially affecting consideration? Yes / No (Circle One)
 (9) Is this a mineral sale only? Yes / No (Circle One)
 If "No" to Question 1 or "Yes" to Questions 2-8 above, please explain below:

Explanation:
 Printed Name: Mark H. Reed Signature: Mark H. Reed Phone Number: 304.472.1565
 Filed By (check one): ☐ Buyer ☐ Seller ☐ Agent/Attorney ☐ Other
LIENHOLDER INFORMATION (OPTIONAL) ☐ Check if change of name or address
 Name:
 Address for Notice:

INTEREST IN PROPERTY	
Surface Owner's Rights	Deed Book: _____ Page No.: _____
Fiduciary Interest	Relationship to Owner: _____ Page No.: _____
Lienholder	Trust Deed Book No.: _____
Other	

To Be Completed By County Clerk:	Sheriff's Use Only
Stamp Fee Paid:	Date Received:
Date Recorded:	Effective Dates of Lien:
New Deed Book No.:	Date Entered:
New Deed Book Page No.:	Entered By:
Date of Transaction:	Tax Ticket No.:

RELEASE OF LIEN
COMPLETE THIS SECTION IF YOU ARE RELEASING THIS LIEN
 Date Lien Is Released: _____
 Signature of Lienholder: _____
 COPIES: WHITE - ASSESSOR CANARY - SHERIFF PINK - TAX COMMISSIONER GOLDENROD - PREPARER

E.12 Police Officer Official Oath- Jonathan Warner, Calvin Parks & Wade Loudin

City of Buckhannon
 70 East Main Street
 Buckhannon, WV 26201



Phone: 304.472.1651
 TDD# 304.472.9550
 Fax# 304.472.0934

City of Buckhannon
 70 East Main Street
 Buckhannon, WV 26201



Phone: 304.472.1651
 TDD# 304.472.9550
 Fax# 304.472.0934

CITY OF BUCKHANNON

CITY OF BUCKHANNON

OFFICIAL OATH

State of West Virginia,
 County of Upshur,
 City of Buckhannon,

I, Wade Anthony Loudin, do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as a Police Officer of the said City to the best of my ability, so help me God.

Signed Wade Loudin

Subscribed and sworn to before me this 2nd day of June, 2022.

Mayor: Robert Neal Skinner



OFFICIAL OATH

State of West Virginia,
 County of Upshur,
 City of Buckhannon,

I, Jonathan Michael Warner, do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as a Police Officer of the said City to the best of my ability, so help me God.

Signed Jonathan Michael Warner

Subscribed and sworn to before me this 2nd day of June, 2022.

Mayor: Robert Neal Skinner



E.13 City PR: The City of Buckhannon Summertime Do's & Don'ts for Residents-Lawn Care

May 27, 2022, BUCKHANNON, WV: City Officials would like to remind residents to be thoughtful of visitors and their neighbors as we approach the summer season. A number of issues appear each year that cause complaints to be filed with the City. Here are the Do's and Don'ts for lawn care:

#1 – Keep grass clippings out of the street – Leaving grass clippings in the street contributes to blocked storm drains and an increased threat of local flooding. When you or your yard service finishes

mowing, excess grass MUST be collected and disposed of properly. *The City collects yard debris early on the first and third Friday morning of the month – you must call and schedule a pickup before noon on the prior Thursday.* Note: yard waste is collected by the Street Department and is not treated as garbage. Please do not dispose of yard waste as part of your weekly trash pickup.

#2 – Lawn care needs to be done weekly – The attractiveness of your neighborhood is enhanced by proper maintenance of your yard. Failure to mow your lawn, having excess materials in your yard or on an open porch filled with “stuff” often become eyesores for your neighbors. Please help make our City Shine for our visitors and your neighbors. As a regular subscriber of City service for trash collection you may call and arrange for the pickup of bulky goods and other unwanted items by City crews for a reasonable fee.

Thank you for helping keep Buckhannon beautiful and safe.

See this story on the web at: <https://buckhannonwv.org/the-city-of-buckhannon-summertime-dos-and-donts-for-residents-lawncare/>

F. Consent Agenda-

F.1 Approval of Minutes-Regular meeting 05/05/22, 05/17/22, Special 05/09/22

Mayor Skinner entertained motion to approve minutes. Motion made by Jack/Rylands. Motion approved.

F.2 Approval of Building and Wiring Permits

#75521- #75535 05/17/2022 - 06/01/2022

Per mit #	Applica nt Name	Applic ant Addre ss	Primary Contrac tor	Description	Project Cost	Fee Amou nt	Electri cal Proper ty Type	Asbest os Inspect ion	Zonin g Appro val Date	Histor ic Prop erty	Flo od Zon e Area	Flood Zone /Elevat ion Certificate	FEMA Access ory Use
Group: Commercial-Industrial (nonresidential)													
75533	BRUCE BENNETT	55 CORABELL LN (10 FOURTH ST)	TOP LINE SERVICES	DUPLEX (2 UNITS); BLOCK FOUNDATION; DRAINAGE	30,000.00	225.00		No	6/1/2022	No	Zone AE	Yes -If yes attach report	
75534	Colonial WV	24 N Kanawha St		Demo & Refurbish 6 Units	15,000.00	127.50		No		No		No	
75531	Gary Evans	29 S. Kanawha Street		Replacement/ Repair Rear Steps & Pvt Sidewalk-concrete-same size	1,000.00	15.00				Yes	Zone AE	Yes-Elevation Cert. Not Required	
75532	Charles Ackerman	93 W Main St		1st Floor Office Area- Removal Carpet Replace with Laminate Flooring	20,000.00	170.00				Yes	Zone AE	Yes-Elevation Cert. Not Required	
75527	Stephen Holmes	222 S Kanawha Street	JERRY COCHRAN WV HOME PRO LLC	Replacement same size Steps, Decking	3,800.00	36.10				Yes		No	
75526	KEITH CARR	47 FIFTH ST		Re-roof, metal over shingles	5,000.00	47.50		No		No	Zone AE	Yes-Elevation Cert. Not Required	
75524	Downton Ink LLC	14 N Kanawha St		2 Window Decals - Wording only- No Graphics	250.00	15.00			5/19/2022	Yes		No	
75523	Buckhannon Housing Authority	Hinkle Dr- Units 30-32, 22-24,	JD BUILDERS JOSHUA DEAN	Metal over Shingle. Not removing materials	59,520.00	386.88		No		No		No	

		45-47, 57, 15, 62-64, 46-48, 50-52, 54-56, 25-27											
					134,570 .00	1,022. 98							

Group Total: 8

Group: Residential (non-commercial)

75535	George Haskins	110 Barbou r St		12'x20' Storage Building on Treates Skids with Rock Base	8,500.00	93.50	B2 Single Family Residen tial (500 sq ft)		6/1/2022	No		No	
75530	Ray Sines	9 Acade my St		Siding Replacement & Private Sidewalk Replacement	1,300.00	14.30				No		No	
75528	Elaine Ware	31 Tuggle St	KELLEY BROTHE RS LLP	Above ground pool, 5ft deep, with 4ft fence attached to the top of pool with locking ladder/gate	3,000.00	33.00	B2 Single Family Residen tial (500 sq ft)		5/23/2022	No		No	
75529	Shalle Zirkle	126 E Main St		Metal over Rolled Roofing on the House- not removing materials	550.00	10.00				Yes		No	
75525	PEGGY BALL	33 BOGGE SS ST		REPLACING WOOD SIDING WITH VINYL ON FRONT OF GARAGE	800.00	10.00				No		No	
75522	Robert Bush	16 Bogges s St		10'x16' Pre-fab Storage Building	5,500.00	60.50			5/6/2022	No		No	
75521	Stephen Smith	113 Island Ave	Spotloe Construc tion	Inside Remodel - Garage Apt & Electrical Upgrade	30,000.00	270.00	B2 Single Family Residen tial (500 sq ft)			Yes		No	
					49,650.00	491.30							

Group Total: 7

Group: Residential Electrical Fee

75535	George Haskins	110 Barbou r St		12'x20' Storage Building on Treates Skids with Rock Base	8,500.00	100.00	B2 Single Family Residen tial (500 sq ft)		6/1/2022	No		No	
75528	Elaine Ware	31 Tuggle St	KELLEY BROTHE RS LLP	Above ground pool, 5ft deep, with 4ft fence attached to the top of pool with locking ladder/gate	3,000.00	100.00	B2 Single Family Residen tial (500 sq ft)		5/23/2022	No		No	
75521	Stephen Smith	113 Island Ave	Spotloe Construc tion	Inside Remodel - Garage Apt & Electrical Upgrade	30,000.00	100.00	B2 Single Family Residen tial (500 sq ft)			Yes		No	
					41,500.00	300.00							

Group Total: 3

Group: Zoning Application Fee

75533	BRUCE BENNETT	55 CORABELL LN (10 FOURTH ST)	TOP LINE SERVICES	DUPLEX (2 UNITS); BLOCK FOUNDATION; DRAINAGE	30,000.00	20.00		No	6/1/2022	No	Zoned AE	Yes -If yes attach report	
75535	George Haskins	110 Barbours St		12'x20' Storage Building on Treates Skids with Rock Base	8,500.00	20.00	B2 Single Family Residential (500 sq ft)		6/1/2022	No		No	
75528	Elaine Ware	31 Tuggle St	KELLEY BROTHERS LLP	Above ground pool, 5ft deep, with 4ft fence attached to the top of pool with locking ladder/gate	3,000.00	20.00	B2 Single Family Residential (500 sq ft)		5/23/2022	No		No	
75522	Robert Bush	16 Bogges St		10'x16' Pre-fab Storage Building	5,500.00	20.00			5/6/2022	No		No	
					47,000.00	80.00							

Group Total: 4

					272,720.00	1,894.28							
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Total Records: 22

6/2/2022

F.3 Approval of Payment of the Bills

General Fund Payment of Bills MAY 17-31 2022 CITY COUNCIL MEETING 6-2-2022

\$76,788.00 – TRI-STATE ROOFING – REROOF 1998 ADDITION CITY HALL ROOF

\$2,419.89- STAPLES ADVANTAGE- OFFICE CHAIRS

\$1,495.00 – NFA NATIONAL FIRE PREVENTION- YEARLY NFPA SUBSCRIPTION

\$4,992.84 – FIRE RESCUE & TACTICAL – DRESS UNIFORMS FOR VOLUNTEERS

\$3,660.00 – POTESTA & ASSOCIATES – FIELD SURVEY PERMANENT CONTROL MONUMENTS A, B & C & LOT Q

\$1,972.84 – J F ALLEN CO – BLACKTOP FOR PATCHING

\$6,766.75 – FERGUSON WATERWORKS – MATERIALS FOR 2” WATER SERVICE FOR GREENHOUSE

\$1,857.50 – RDR ENERGY – CONCRETE FOR N. SPRING STREET SIDEWALK

\$1,680.00 – EC FLEET REPAIR – REPAIRS TO S-1 BACKHOE

\$2,400.00 – BENJAMIN LEE ARISMAN WANDERSCAPE – MOWING OF CITY LOTS

\$25,100.00 – DREAMLAND CARPETS – KITCHEN CABINETS & CARPET AT CAC

06-02-2022 09:02 AM

DISBURSEMENTS 5-17-22 TO 5-31-22

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	RALSTON PRESS INC	409-341-00	MAYOR'S SUPPLIES & M	WINDOW ENVELOPES	125.58
		409-341-00	MAYOR'S SUPPLIES & M	CUSTOMER SIGN UP CARDS	102.14
	GATES SUPPLY	409-341-00	MAYOR'S SUPPLIES & M	INK CARTRIDGES - PLOTTER	68.47
	CITY OF BUCKHANNON GENERAL F	409-341-00	MAYOR'S SUPPLIES & M	MAY 2022 LETTER OF CREDIT	78.12
	GABRIEL FIRST	409-341-00	MAYOR'S SUPPLIES & M	PCRD-WINDOW CLEANER CARPET	132.67
	STEPTOE & JOHNSON PLLC	409-341-00	MAYOR'S SUPPLIES & M	LEGAL RESEARCH APRIL 2022	18.43
		409-341-00	MAYOR'S SUPPLIES & M	EMPLOYEE HANDBOOK REV APR	581.25
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	65.92
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	67.26
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	20.01
	BUCKHANNON POSTMASTER	409-218-00	MAYOR'S POSTAGE	PERMIT #10 POSTAGE	750.00
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	APRIL 2022 AA FEES	193.49
	TOSHIBA FINANCIAL SERVICES	409-341-00	MAYOR'S SUPPLIES & M	CITY HALL COPIER LEASE MAY	144.01
	US CELLULAR	409-211-00	MAYOR'S TELEPHONE	ALL DEPT PHONES MAY 2022	61.82
	EVENTBRIGHT	409-341-00	MAYOR'S SUPPLIES & M	PCRD-REG FEE WVMA CONFERE	180.00
	JERRY HEARD ASSC.	409-341-00	MAYOR'S SUPPLIES & M	UTILITY BILLS	691.45
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	94.14
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	22.02
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-PAPER TOWELS	17.45
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-SHREDDER SHEETS TOWEL	12.50
	PAYFLEX	409-105-00	MAYOR'S INSURANCE	GF MAY 2022 HSA FEE	6.50
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	304-704-8355 PARKING ENFOR	53.81
	U.S. POSTAL SERVICE (CMRS-FP	409-218-00	MAYOR'S POSTAGE	MAY 2022 POSTAGE	250.00
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	MAILER & INSERTER PYMT MAY	94.30
	ROSSMAN & CO/PCB CORP	409-341-00	MAYOR'S SUPPLIES & M	DEBT COLLECTION APRIL 2022	2.41
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	65.67

06-02-2022 09:02 AM

DISBURSEMENTS 5-17-22 TO 5-31-22

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
COUNCIL	**PAYROLL EXPENSES	409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4 5/17/2022 - 5/31/2022 TOTAL:	24.18 1,530.02 5,453.62
	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	21.98
	UPSHUR COUNTY COMMISSION	410-460-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	16.36
RECORDER	INTERNAL REVENUE SERVICE	410-104-00	CAT CONTROL EXPENSE	6 CATS TRAPPED APRIL 2022	60.00
		410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	63.25
	**PAYROLL EXPENSES	410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE 5/17/2022 - 5/31/2022 TOTAL:	14.79 620.00 796.38
TREASURER	LOUDIN INSURANCE AGENCY INC	411-226-00	INSURANCE/COMPENSATI	SURETY BOND SANDERS 2022-2	219.00
	WV PUBLIC EMPLOYEES RETIREME	411-104-00	RECORDER'S F.I.C.A.	WV RETIRE TIER2 CONTRIBUTI	19.21
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
COURT	**PAYROLL EXPENSES	411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE 5/17/2022 - 5/31/2022 TOTAL:	7.25 500.00 776.46
	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.32
	INTERNAL REVENUE SERVICE	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.32
CITY ATTORNEY	PAYFLEX	413-105-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	15.23
	**PAYROLL EXPENSES	413-105-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE 5/17/2022 - 5/31/2022 TOTAL:	4.54 3.25 313.18 403.03
	INTERNAL REVENUE SERVICE	416-104-00	TREASURER'S GROUP IN	GF MAY 2022 HSA FEE	3.25
CITY ENGINEER	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
	**PAYROLL EXPENSES	416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE 5/17/2022 - 5/31/2022 TOTAL:	9.06 625.00 672.81
	WV PUBLIC EMPLOYEES RETIREME	417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	52.37
ZONING	INTERNAL REVENUE SERVICE	417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	52.37
	**PAYROLL EXPENSES	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	32.47
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE 5/17/2022 - 5/31/2022 TOTAL:	7.59 523.73 668.53
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	77.52
	INTERNAL REVENUE SERVICE	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	77.52
	**PAYROLL EXPENSES	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	48.53
ZONING	VINCENT SMITH	437-214-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE 5/17/2022 - 5/31/2022 TOTAL:	11.35 775.24 990.16
	WV PUBLIC EMPLOYEES RETIREME	437-106-00	TRAVEL EXPENSE	CODE ENF MILEAGE JAN-APR 2	482.04
	INTERNAL REVENUE SERVICE	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	143.02
ZONING	PAYFLEX	437-105-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	143.02
		437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	88.67
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE GF MAY 2022 HSA FEE	20.74 3.25

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DISBURSEMENTS 5-17-22 TO 5-31-22

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
DATA PROCESSING	**PAYROLL EXPENSES			5/17/2022 - 5/31/2022 TOTAL:	1,430.15 2,310.89
	GALAXY DIGITAL LLC	439-230-00	DATA PROCESSING	PCRD-VOLUNTEER SOFTWARE	393.75
	JERRY HEARD ASSC.	439-230-00	DATA PROCESSING	LEGAL SIZE COPIER PAPER	24.00
CITY HALL	MON POWER	440-213-00		TOTAL:	417.75
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	1,062.87
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	CITY HALL MAINTENANAN	MAY 2022 PEST CNTRL CITY H	31.00
POLICE	TRI-STATE ROOFING & SHEET ME	440-459-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	122.24
	WALMART STORES INC -BUCKHANN	440-341-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	134.85
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL CAPITAL	REROOF 1998 ADDTN CITY HA	76,788.00
POLICE	PAYFLEX	440-104-00	CITY HALL SUPPLIES	CLEANING SUPP CITY HALL	44.08
	**PAYROLL EXPENSES	440-105-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	74.88
		440-105-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE 5/17/2022 - 5/31/2022 TOTAL:	17.51 3.25 1,222.40 79,501.08
POLICE	SUPER SPLASH LLC	700-343-00	CITY HALL JANITOR IN	GF MAY 2022 HSA FEE	3.25
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. AUTO SU	CAR WASHES APRIL 2022	39.00
	COMMUNITY CARE OF WV	700-341-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	2,532.11
POLICE	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,800.37
	WV LAW ENFORCEMENT DISTRIBUT	700-106-00	POLICE DEPT. MAT & S	MEDICAL PHYSICAL C PARKS	180.00
	US CELLULAR	700-211-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	429.38
POLICE	SPRINT	700-211-00	POLICE DEPT. MAT & S	PARTS FOR AR15	45.00
	THE SIGN GUY LLC	700-341-00	POLICE DEPT. MAT & S	PARTS FOR AR15	71.99
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. TELEPHO	ALL DEPT PHONES MAY 2022	386.92
POLICE	AMAZON.COM	700-341-00	POLICE DEPT. TELEPHO	ALL DEPT APR 2022 GEOTABS	479.82
	PAYFLEX	700-105-00	POLICE DEPT. MAT & S	POLICE BDGS - ROUTED SIGN	30.00
	MSVS OF BUCKHANNON, PLLC	700-341-05	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	2,011.99
POLICE	SYMBOL ARTS	700-341-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	470.54
	SIRCHIE FINGER PRINT LAB INC	700-341-00	POLICE DEPT. MAT & S	PCRD-FLASH DRIVES	255.11
	T-MOBILE	700-211-00	POLICE DEPT. GROUP I	GF MAY 2022 HSA FEE	29.25
POLICE	WYNDHAM ORLANDO RESORT	700-221-00	POLICE DEPT. MAT & S	URINALYSIS K-9 ERROS	95.86
	NATIONAL TACTICAL OFFICERS A	700-341-00	POLICE DEPT. VIPS EXPENSES	VIPS CHALLENGE COINS	1,810.50
	STAPLES ADVANTAGE	700-341-00	POLICE DEPT. MAT & S	PCRD-NARCOTICE EVIDENCE TA	15.74
POLICE	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	POLICE DEPT GEOTABS MAY 20	297.88
	**PAYROLL EXPENSES	700-211-00	POLICE DEPT. TRAININ	PCRD-LODGING CALEA TRAININ	573.75
		700-211-00	POLICE DEPT. TRAININ	PCRD-BASIC CRISIS NEGOTIAT	765.00
FIRE	RALSTON PRESS INC	706-341-00	POLICE DEPT. MAT & S	CORRECTION TAPE	328.39
	J.P. MORGAN EQUIPMENT FINAN	706-459-00	POLICE DEPT. MAT & S	CHAIR MATS	106.11
	LOUDIN INSURANCE AGENCY INC	706-226-00	POLICE DEPT. MAT & S	OFFICE CHAIRS	2,419.89
FIRE	AUTO ZONE	706-343-00	POLICE DEPT. NEW EQU	FILING CABINET	249.99
		706-343-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	100.90
		706-343-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX 5/17/2022 - 5/31/2022 TOTAL:	75.15 29,351.19 45,593.43
FIRE	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. MATERIAL	RACK CARDS & POSTERS	190.39
	LOUDIN INSURANCE AGENCY INC	706-226-00	FIRE DEPT. MATERIAL	RACK CARDS & POSTERS	77.65
	AUTO ZONE	706-343-00	FIRE DEPT. CAPITAL O	JUNE 2022 FIRE TRK PAYMENT	3,678.20
FIRE		706-343-00	FIRE DEPT. INSURANCE	VFIS 3RD QTR 2022 INSURAN	6,674.00
		706-343-00	FIRE DEPT. AUTO SUPP	SYNTHETIC MOTOR OIL	102.56
		706-343-00	FIRE DEPT. AUTO SUPP	SYNTHETIC MOTOR OIL	102.56

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DISBURSEMENTS 5-17-22 TO 5-31-22

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	MAY 2022 PEST CNTRL FIRE D	42.00
	SUNSET GRAPHICS LLC	706-341-00	FIRE DEPT. MATERIAL	SIGNS FOR RECRUITMENT	190.00
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	731.06
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	766.55
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,171.63
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	905.62
	INTERSTATE RESCUE	706-341-00	FIRE DEPT. MATERIAL	PPE TURN OUT GEAR	9,028.30
	CASEYEARL'S	706-341-00	FIRE DEPT. MATERIAL	DECAL FOR FRIENDLY WAY DA	45.00
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,304.15
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	305.00
	NFPA NATIONAL FIRE PREVENTIO	706-341-00	FIRE DEPT. MATERIAL	PCRD-YEARLY NFPA SUBSCRIPT	1,495.00
	PAYFLEX	706-105-00	FIRE DEPT. GROUP INS	GF MAY 2022 HSA FEE	29.25
	WV PROFESSIONAL FIRE CHIEFS	706-341-00	FIRE DEPT. MATERIAL	YRLY DUES WV CHIEF ASSOC	100.00
	FIRE RESCUE & TACTICAL INC	706-341-00	FIRE DEPT. MATERIAL	DRESS UNIFORMS - VOLNTEERS	4,992.84
	WATERWAYS OF SOUTHWEST PA, L	706-216-00	FIRE DEPT. MAINTENAN	GROUND LADDER TESTING	654.00
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	PCRD-ENGINE 1 IPAD SERVICE	38.24
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	86.67
	**PAYROLL EXPENSES			5/17/2022 - 5/31/2022	21,094.38
				TOTAL:	53,662.49
STREET	POTESTA & ASSOCIATES INC	750-458-05	STREET DEPT PROJECTS	SRVY CONTROL MMTS A,B&C	3,660.00
	J F ALLEN CO	750-458-05	STREET DEPT PROJECTS	BLACK TOP FOR PATCHING	778.48
		750-458-05	STREET DEPT PROJECTS	BLACK TOP FOR PATCHING	1,194.36
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	BRAKE PADS FOR S-11	5.16
		750-343-00	STREET DEPT. AUTO SU	BRAKE PADS FOR S-11	91.36
	RED BUD SUPPLY CO INC	750-341-00	STREET DEPT. MAT & S	A-CADE LEGS FOR BARRICADE	1,253.40
	HARBOR FREIGHT TOOLS	750-341-00	STREET DEPT. MAT & S	PCRD-WALL BREAKER	479.99
		750-341-00	STREET DEPT. MAT & S	PCRD-MOVING BLANKETS FOR S	53.88
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	PLEXI GLASS, WATER HOSE	35.14
		750-341-00	STREET DEPT. MAT & S	PLEXI GLASS, WATER HOSE	182.73
		750-341-00	STREET DEPT. MAT & S	STAIR TREAD	597.90
		750-341-00	STREET DEPT. MAT & S	PLEXI GLASS, WATER HOSE	34.85
		750-341-00	STREET DEPT. MAT & S	STAIR TREAD	28.49
		750-341-00	STREET DEPT. MAT & S	STAIR TREAD	104.48
		750-341-00	STREET DEPT. MAT & S	WATERLINE & FITTINGS BANK	103.18
	BRUFFEY TRUCKING INC	750-458-05	STREET DEPT PROJECTS	3/4CR & 57'S STONE	1,102.61
	STATE EQUIPMENT INC.	750-341-00	STREET DEPT. MAT & S	WEEDEATER HEADS & STRING	179.79
	CRISS SALES & SERVICE	750-341-00	STREET DEPT. MAT & S	MIX OIL & CANS	50.00
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	JUNE 2022 CONCRETE TRK PYM	2,676.74
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,534.28
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,277.82
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	341.85
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	317.86
	FERGUSON WATERWORKS	750-341-00	STREET DEPT. MAT & S	MTRLs FOR 2" WAT SVC GHOU	6,766.75
	SYLVESTER W. LOWTHER	750-343-00	STREET DEPT. AUTO SU	2404 FITTINGS FOR KUBOTA	18.00
	TRACTOR SUPPLY CREDIT PLAN	750-343-00	STREET DEPT. AUTO SU	PCRD-WATER PUMP FOR S6	199.98
		750-341-00	STREET DEPT. MAT & S	PCRD-BOOTS FOR BRAD H	209.99
	US CELLULAR	750-211-00	STREET DEPT. TELEPHO	ALL DEPT PHONES MAY 2022	280.36
	SPRINT	750-211-00	STREET DEPT. TELEPHO	ALL DEPT APR 2022 GEOTABS	250.60
	THE SIGN GUY LLC	750-341-00	STREET DEPT. MAT & S	WAYFINDING & RD CLSD SIGN	28.62
		750-341-00	STREET DEPT. MAT & S	WAYFINDING & RD CLSD SIGN	1,173.60
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	ST DEPT PEST CONTROL MAY 2	31.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,161.42
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	271.63

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DISBURSEMENTS 5-17-22 TO 5-31-22

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PEOPLES NATURAL GAS	750-213-00	STREET DEPT. UTILITI	GF GAS 5/31/22	806.75
	AMAZON.COM	750-343-00	STREET DEPT. AUTO SU	PCRD-BEARINGS FOR ANGLE BR	26.95
		750-343-00	STREET DEPT. AUTO SU	PCRD-BEARING FOR ANGLE BRO	26.95
	EBAY	750-341-00	STREET DEPT. MAT & S	PCRD-CLIMBING SPIKES	61.00
	RDR ENERGY RESOURCES LLC	750-458-05	STREET DEPT PROJECTS	CONCRETE N SPRING SIDEWAL	1,857.50
	PAYFLEX	750-105-00	STREET DEPT. GROUP I	GF MAY 2022 HSA FEE	29.25
	EC FLEET REPAIR, LLC	750-343-00	STREET DEPT. AUTO SU	REPAIRS TO S-1 BACKHOE	1,680.00
	BENJAMIN LEE ARISMAN	750-341-00	STREET DEPT. MAT & S	CTY LOT MOWING 4/25 & 5/8	2,400.00
	VERSALIFT EAST PARTS & ASSOC	750-343-00	STREET DEPT. AUTO SU	PCRD-WEAR PADS FOR BUCKET	336.74
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	86.20
	**PAYROLL EXPENSES			5/17/2022 - 5/31/2022	13,626.66
				TOTAL:	47,414.80
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110100156733 107 E MAIN ST	92.93
				TOTAL:	165.67
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110087174485 S. KANAWHA ST	25.05
		752-213-00	TRAFFIC SIGNALS POWE	110088235830 REGER ST RT 2	48.82
	KING ARCHITECTURAL METALS	752-230-00	SIGNS & SIGNALS	PCRD-STREET SIGNS	1,196.65
	FISHER AUTO PARTS INC	752-230-00	SIGNS & SIGNALS	PAINT FOR SIGNS	22.98
	HARBOR FREIGHT TOOLS	752-230-00	SIGNS & SIGNALS	PCRD-MOVING BLANKETS FOR S	17.96
		752-230-00	SIGNS & SIGNALS	PCRD-ALUM BLACK AND MOVING	119.96
	TRACTOR SUPPLY CREDIT PLAN	752-230-00	SIGNS & SIGNALS	PCRD-PAINT FOR STREET SIGN	49.98
	AMAZON.COM	752-230-00	SIGNS & SIGNALS	PCRD-U CLAMPS FOR SIGN BRA	299.00
				TOTAL:	1,780.40
SNOW REMOVAL	LOWES BUSINESS ACCOUNTS	753-341-00	SNOW REMOVAL	SCREWS FOR SALT SHED	10.25
				TOTAL:	10.25
ARTS-THEATRE	BUCKHANNON UTIL BOARDS	906-213-00	CAC UTILITIES	THEATRE WASTE JUNE 2022	130.97
	SCOTT ELECTRIC CORP	906-459-00	THEATRE CAPITAL	CROSS BAR FOR THEATER	103.38
		906-459-00	THEATRE CAPITAL	CROSS BAR FOR THEATER	47.06
		906-459-00	THEATRE CAPITAL	CROSS BAR FOR THEATER	32.41
		906-459-00	THEATRE CAPITAL	BRAEKER FOR THEATER	27.87
	STATE ELECTRIC SUPPLY CO INC	906-459-00	THEATRE CAPITAL	PAINT FOR THEATRE	1,083.81
	SHERWIN WILLIAMS-BRIDGEPORT	906-459-00	THEATRE CAPITAL	LED LIGHTS FOR THEATER	39.87
	LOWES BUSINESS ACCOUNTS	906-459-00	THEATRE CAPITAL	LED LIGHTS FOR THEATER	127.20
		906-459-00	THEATRE CAPITAL	KITCHEN CABINETS AT CAC	4,500.00
	DREAMLAND CARPETS	906-459-00	THEATRE CAPITAL	CARPET FOR CAC	10,600.00
		906-459-00	THEATRE CAPITAL	CARPET FOR CAC	10,000.00
	SHERWIN WILLIAMS-ELKINS	906-459-00	THEATRE CAPITAL	PAINT FOR THEATRE	114.09
	CRITES ELECTRICAL SUPPLY INC	906-459-00	THEATRE CAPITAL	BREAKER & BOXES THEATRE	30.52
		906-459-00	THEATRE CAPITAL	SWITCHES & CONNECTRS CAC	0.62
		906-459-00	THEATRE CAPITAL	SWITCHES & CONNECTRS CAC	0.90
		906-459-00	THEATRE CAPITAL	BREAKER & BOXES THEATER	95.20
		906-459-00	THEATRE CAPITAL	BREAKER & BOXES THEATRE	7.88
		906-459-00	THEATRE CAPITAL	SWITCHES & CONNECTRS CAC	1.52
		906-459-00	THEATRE CAPITAL	SWITCHES & CONECTORS	8.60
		906-459-00	THEATRE CAPITAL	BREAKER & BOXES THEATRE	7.40
				TOTAL:	26,959.30
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110084592119 SYC	743.00
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	10.77

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	A F WENDLING INC	907-361-00	AFTER SCHOOL SUPPLIE	PAPER TOWELS; TOILET PAPE	300.03
	J T MARTIN COMPANY INC	907-341-01	OPERATING EXPENSES	INSPECTION FIRE EXTINGUI	83.00
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	534.25
	LOWES BUSINESS ACCOUNTS	907-341-01	OPERATING EXPENSES	PCRD - SUPPLIES	10.97
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	236.49
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	221.36
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	211.74
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	188.50
	SPRINT	907-211-00	TELEPHONES	ALL DEPT APR 2022 GEOTABS	57.83
	ST JOSEPH HOSPITAL OF BUCKHA	907-341-00	MATERIALS & SUPPLIES	LAB RESULTS C BURKHAMMER	50.00
		907-341-00	MATERIALS & SUPPLIES	LAB RESULTS CORY HARRIS	50.00
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	4.90
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	13.00
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	80.74
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	6.32
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIS	84.46
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	15.74
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYC PEST CONTROL MAY 2022	36.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	431.45
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	100.92
	AMAZON.COM	907-343-00	SYC AUTO SUPPLIES	PCRD-MOLDING TRIM SYC BUS	29.95
		907-343-00	SYC AUTO SUPPLIES	PCRD-TRIM AND SEALANT FOR	96.51
		907-341-00	MATERIALS & SUPPLIES	PCRD-PAPER OFFICE SUPPLIES	79.19
	PAYFLEX	907-105-00	GROUP INSURANCE	GF MAY 2022 HSA FEE	13.00
	LYNX WV INC	907-213-00	UTILITIES	SYC INTERNET MAY 2022	145.00
	CANVA	907-458-01	SYC CHILDRENS FESTIV	PCRD-CANVA SOFTWARE VOLUNT	119.99
	SONNY MERRYMAN INC	907-343-00	SYC AUTO SUPPLIES	PCRD-FIBERGLASS TOP FOR SY	966.04
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	190.77
	IDENTOGO	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-BACKGRND CK BURKHAMME	20.00
	**PAYROLL EXPENSES			5/17/2022 - 5/31/2022	5,777.64
				TOTAL:	10,910.06
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER JUNE 2022	3,351.00
				TOTAL:	3,351.00
PUBLIC SAFETY	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110088783078 22 S FLORIDA	955.48
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	598.09
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	MAY 2022 PEST CNTRL POLICE	45.00
				TOTAL:	1,598.57

G. Strategic Issues for Discussion and/or Vote-

G.1 Approval Ordinance No. 457 Amending Zoning Ordinance No. 244 Section 502 (A) to include the Placement of Certain Condominiums or Unit Property Within Certain Parts of the R-2 General Residential District A Zone- 3rd/Final Reading.

This is not within the Central Buckhannon Historic District. Mayor Skinner entertained a motion to pass. Bucklew/Rylands made the motion. All in favor; Motion carried.

ORDINANCE NO. 457 OF THE CITY OF BUCKHANNON, AN ORDINANCE AMENDING ZONING ORDINANCE NO. 244 OF THE CITY OF BUCKHANNON, BY AMENDING SECTION 502(A) THEREOF TO INCLUDE THE PLACEMENT OF CERTAIN CONDOMINIUMS OR UNIT PROPERTY WITHIN CERTAIN PARTS OF THE R-2 GENERAL RESIDENTIAL DISTRICT A, ZONE

WHEREAS, the City of Buckhannon first adopted comprehensive zoning in 1973 pursuant to Ordinance No. 166; and,

WHEREAS, by Ordinance No. 244, the City of Buckhannon established the zoning structure for the City of Buckhannon which is in operation as of the date of this Ordinance; and,

WHEREAS, the said zoning ordinance established multiple residential, commercial, and other zones to manage and promote the development of land within the municipal limits and,

WHEREAS, the R-2 zone was established to promote higher density residential construction than is permitted in the R-1 Single Family Residential District Zone; and,

WHEREAS, Condominium or other unit property are authorized in Chapter 36A of the West Virginia Code; and,

WHEREAS, the establishment of condominium or unit properties are not explicitly addressed within the city's zoning ordinance; and,

WHEREAS, in the interest of clarity, the Planning Commission of the City of Buckhannon specifically recommended to the City Council during the Commission's meeting on April 18, 2022 that the permitted uses within the aforesaid R-2 Zone be modified to clearly include the placement of condominiums or other unit property, as defined in Chapter 36A of the West Virginia Code, as amended; and,

WHEREAS, the Council believes it is reasonable and appropriate, and consistent with the City's Comprehensive Plan, to permit the placement of the said condominium or unit property within the R-2 Zone; and,

WHEREAS, the Council of the City of Buckhannon now deems it to be reasonable and appropriate to adopt the foregoing recommendation of the Planning Commission emanating from the aforesaid April 18, 2022 meeting; and,

WHEREAS, the statutory provisions of West Virginia Code section 8-11-3(8) require that actions of the municipality in the case of planning and zoning be by adoption of an ordinance; and,

WHEREAS, the Council of the City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia insofar as the amendments to the City's comprehensive zoning ordinance, being Ordinance No. 244, are concerned.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

ARTICLE I – AMENDMENT TO ORDINANCE NO. 244, SECTION 502(A):

The Council of the City of Buckhannon does hereby adopt the recommendation of the Planning Commission as emanating from their meeting of April 18, 2022, does find that such recommendation is consistent with the City's Comprehensive Plan, and in so doing does specifically hereby amend Section 502(A) of said Ordinance No. 244 to incorporate the following:

“(16) Condominiums or unit property as defined in Chapter 36A of the West Virginia Code of 1931, as amended: *Provided*, That such condominiums must have an active council, as defined in West Virginia Code 36A-1-2(e): *Provided further*, that no such condominium may be located within the boundaries of the city's designated Central Residential Historic District, as that district may be defined by the City of Buckhannon from time to time.”

ARTICLE II – LIMITATION OF THIS ORDINANCE:

All other provisions of Ordinance No. 244 shall remain in full force and legal effect, except for those provisions which are expressly amended pursuant to the provisions hereof.

ARTICLE III – SEVERABILITY: In the event that any provision of this Ordinance is determined to be unconstitutional or otherwise invalid by a court exercising competent jurisdiction, such determination shall not affect the validity of this Ordinance either as a whole or the provisions thereof which are not specifically determined to be unconstitutional or invalid.

ARTICLE IV - EFFECTIVE DATE: This Ordinance shall be deemed effective thirty (30) days following the third (3rd) reading, public hearing, passage and adoption by the Council of the City of Buckhannon, i.e., July 2, 2022.

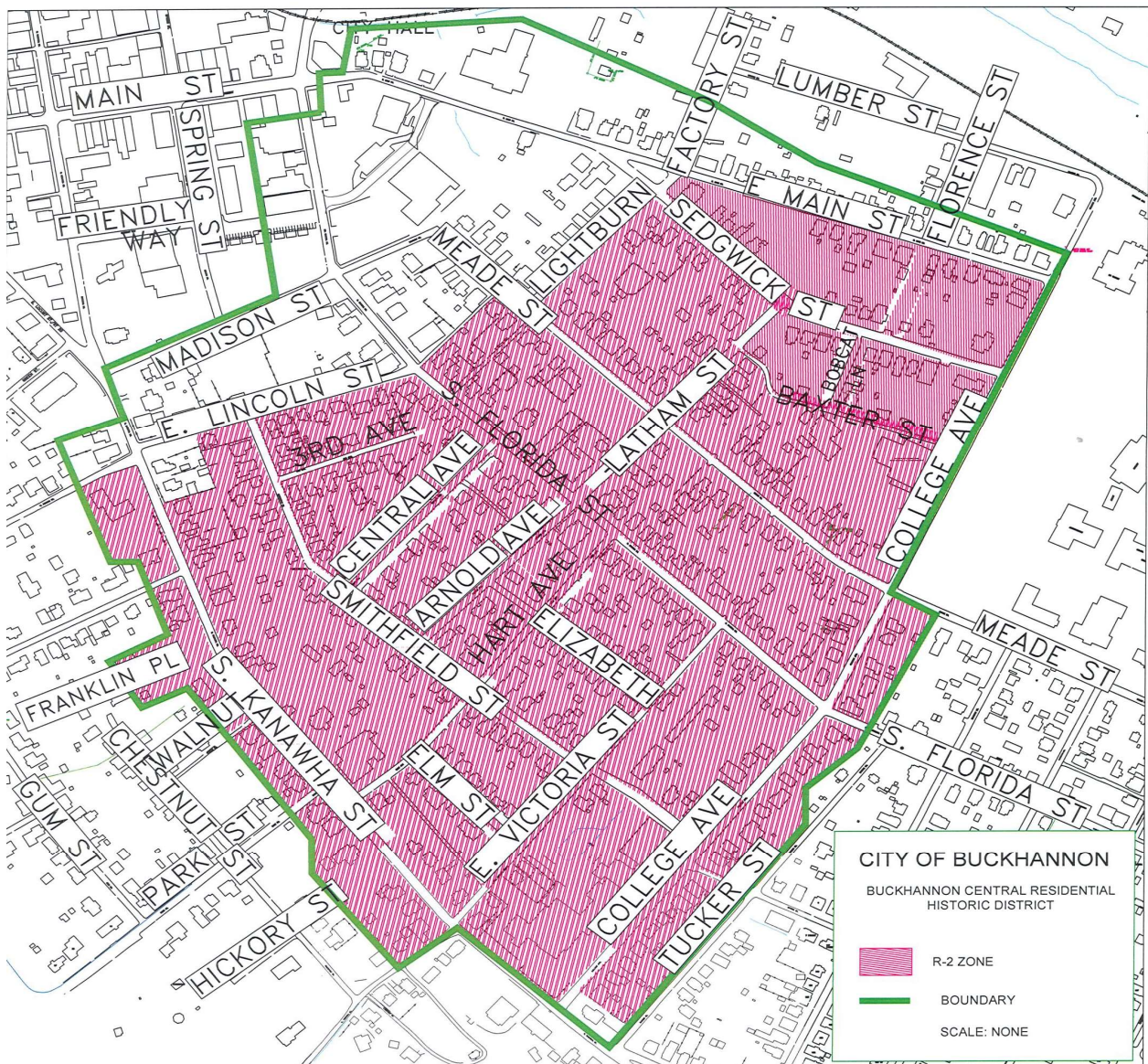
FIRST READING:	May 5, 2022
SECOND READING	May 17, 2022
THIRD READING, PUBLIC HEARING, PASSAGE AND ADOPTION:	June 2, 2022

Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall H. Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 457 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on June 2, 2022.

Randall H. Sanders, City Recorder



MAP: Central Residential Historic District- R-2 Zone-Prohibits placement of condominiums

G.2 Recommendation from Façade Committee to Approve Grant Expenditures:

- **Foster Marketing Group 10 N. Spring Street**
- **Upshur County CVB 14 E. Main Street**

The facade committee met and approved Foster Marketing Group for a \$2,500 grant for gutter system, windows, and awnings. The CVB was approved for a \$900 grant. They will need to get the usual permits and submit receipts for payment.

Mayor Skinner recommended to motion to approve. Sines/Bucklew made the motion. Councilman Rylands abstained from voting as he owns the building that the CVB occupies. Motion carried.

PRESENTED TO CITY COUNCIL 06/02/2022

BUILDING FAÇADE GRANT REVIEW COMMITTEE

The Façade Committee met on June 2, 2022 at 9:30 am.

Committee members present were: Mayor-Robbie Skinner and Assistant Recorder-Amberle Jenkins.

Also in attendance was Laura Meadows of the Upshur County CVB.

The following two applications were reviewed:

1. Upshur County CVB – 14 E Main Street

A zoning application and building permits will be needed before construction can begin. Receipt for actual costs will need submitted to City Hall once the project is complete. At that time, half of the cost of the project, up to \$2500 will be paid toward the cost of the project.

Mrs. Meadows explained the details of the project.

Façade Grant Program
APPLICATION

Committee Use Only
Date Received: _____
Approve/Not Approved (Circle)
Date Approved: _____
Expiration Date: _____

Name of Applicant:
Upshur County CVB
Applicant Address:
14 East Main Street
Buckhannon, WV 26201
Applicant Phone Number:
304-473-1400
Name of Business (if applicable)

Business/Property Location Address:
14 East Main Street

Property Owner(s) Name (if applicable):
CJ Rylands

Total Cost of the Façade Project (include expense quotes where applicable):
\$ 1,800

Amount of Façade Grant Funding Request (must be at least 50% of the total cost of the façade project, not to exceed \$2,500):
\$900

Details of Façade Project (provide a detailed scope of the façade project):
To update and repair our office's hanging sign.

Please attach any documentation including, but not limited to written descriptions and drawings, photographs, contractor estimates and other graphic information necessary to completely describe the project.

Please read the following:
The commitment of grant money for an awarded project expires six months from the approval date as noted on the application. For reasonable project delays, the expiration date may be extended by the Façade Grant Committee for an addition six month period. Any extension must be submitted by the applicant in writing to the Façade Grant Committee expressing the reason(s) for an extension. All extension shall be approved by the Façade Grant Committee. Applications are accepted on a rolling basis until all appropriated funding is exhausted or a new round of funding is available.

This is to certify that the proposed project described above meets the requirements necessary for application for a Façade Grant.

Name of Applicant (Print):
Upshur County CVB / Laura Meadows
Signature of Applicant: Laura B Meadows Date: 5-2-22

If the applicant does not own the property, the application requires the name and signature of the property owner of record authorizing the façade improvements

Name of Property Owner of Record (Print):
CJ MAGGIE RYLANDS
Signature of Property Owner of Record: [Signature] Date: 5-2-22

Please return the completed Façade Grant Application to the following address:

City of Buckhannon
Attn: Façade Grant Program Application
70 E Main
Buckhannon, WV 26201

For questions regarding the program or grant application, please contact 304-472-1651

QUOTE 2-11-22

C.J. MAGGIE'S CORPORATION

PO BOX 909 304-472-8369
Buckhannon, WV 304-471-2375 fx
26201 cjmbuc@cebridge.net

Bill To:
Chamber-CVB
14 East Main Street
Buckhannon, WV 26201

Fabricate/Install New 3'x4' Steel-Frame, Lighted Sign Frame.	
36-3/4" x 48-3/4" Board insert and Graphics to be Chamber-CVB's responsibility.	
	Total Due.....1500.00



2. Foster Marketing Group – 10 N Spring Street

A building permit and possibly a storm water permit (gutters) is required before construction begins. Receipt for actual costs will need submitted to City Hall once the project is complete. At that time, half of the cost of the project, up to \$2500 will be paid toward the cost of the project.

Mr. Foster was unable to attend but provided an email with further description and a phone contact if needed.

Facade Grant Program
APPLICATION

Committee Use Only
Date Received: _____
Approve/Not Approved (Circle)
Date Approved: _____
Expiration Date: _____

Name of Applicant:
Fosters Marketing Group, (Travis Foster owner)

Applicant Address:
10 N. Springst
Buckhannon WV 26201

Applicant Phone Number:
304-439-1032

Name of Business (if applicable)
Fosters Marketing Group

Business/Property Location Address:

Property Owner(s) Name (if applicable):
Travis Foster

Total Cost of the Façade Project (include expense quotes where applicable):
\$ 5000.00 (approx)

Amount of Façade Grant Funding Request (must be at least 50% of the total cost of the façade project, not to exceed \$2,500):
\$2500.00

Details of Façade Project (provide a detailed scope of the façade project):

Please attach any documentation including, but not limited to written descriptions and drawings, photographs, contractor estimates and other graphic information necessary to completely describe the project.

Please read the following:

The commitment of grant money for an awarded project expires six months from the approval date as noted on the application. For reasonable project delays, the expiration date may be extended by the Façade Grant Committee for an addition six month period. Any extension must be submitted by the applicant in writing to the Façade Grant Committee expressing the reason(s) for an extension. All extension shall be approved by the Façade Grant Committee. Applications are accepted on a rolling basis until all appropriated funding is exhausted or a new round of funding is available.

This is to certify that the proposed project described above meets the requirements necessary for application for a Façade Grant.

Name of Applicant (Print):

Travis Foster

Signature of Applicant:

[Signature]

Date:

6-1-2022

If the applicant does not own the property, the application requires the name and signature of the property owner of record authorizing the façade improvements

Name of Property Owner of Record (Print):

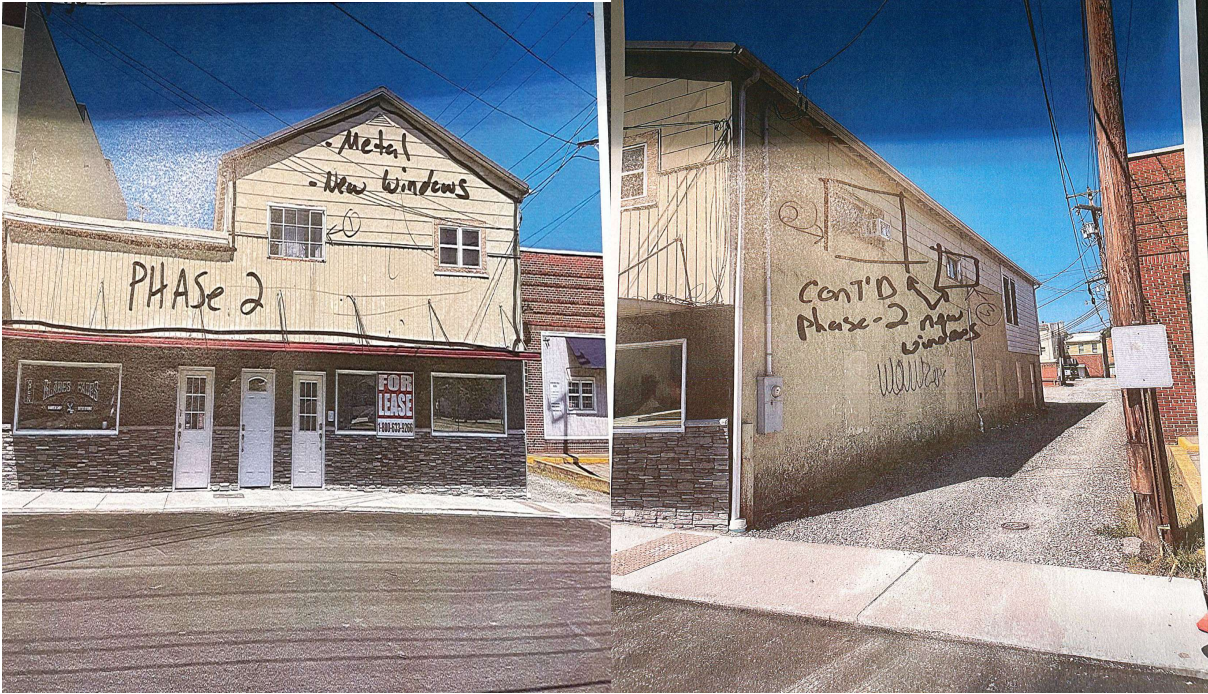
Signature of Property Owner of Record:

Date:

Please return the completed Façade Grant Application to the following address:

City of Buckhannon
Attn: Façade Grant Program Application
70 E Main
Buckhannon, WV 26201

For questions regarding the program or grant application, please contact 304-472-1651



Pro Business Management

Home ProServices Team Control ID#

SALE RETAIL AND REVIEW SALE/ESTIMATE

06/01/22 17:10:08
INVOICE PRNTR: 0083

SUBTOTAL	4678.46	TENDER #	TENDER TYPE	TENDER AMOUNT
TAX AMOUNT	327.49			
TOTAL AMOUNT	5005.95			
PAID	0.00			
BALANCE	5005.95			

ENTER PAYMENT AMOUNT:

GENESIS Store #1805

SLIE - LOWE'S SALE / ESTIMATE ENTRY

06/01/22 17:10:56

CUSTOMER TYPE: 01 RETAIL

LINE ITEM QTY DESCRIPTION LD PRICE EXT PRICE

1	943055	1	PELLA 45.5 X 34 DH	PL	1035.20	1035.20
2	943055	1	PELLA 67 X 34 DH	PL	1035.20	1035.20
3	943055	1	PELLA 69.75 X 34 DH	PL	1035.20	1035.20
4	179013	17	6'2" 29G BLACK	PL	30.30	515.10
5	179013	7	32" 29G BLACK	PL	12.99	90.93
6	179013	11	10' R&C 3.5" BLACK	PL	25.49	280.39
7	179013	2	18"2' 29G BLACK	PL	82.25	164.50
8	179013	2	13'2" 29G BLACK	PL	60.61	121.22
9	179013	2	11'2" 29 G BLACK	PL	51.94	103.88
10	179013	4	9'2" 29G BLACK	PL	43.29	173.16
11	179013	4	1 1/2" SCREWS BLACK	PL	28.42	113.68
12	160111	1	FUEL SURCHARGE	PL	10.00	10.00

SUBTOTAL: 4678.46

West Virginia

10 north spring st --fascade-- phase 2

1 message

tbfofster23@gmail.com <tbfofster23@gmail.com>

To: amby.j@buckhannonwv.org, Teresa Summers <teresa.summers@buckhannonwv.org>

Cc: Stephanie Menear <administrator@bacteriabusterspro.com>

Thu, Jun 2, 2022 at 9:06 AM

Amby,

Attached are the pictures stating what we are looking to do for phase 2 at the location of : 10 north spring st, buckhannon, wv 26201

We are still having issues at our office therefore this was the quickest way to get this to you. My apologies.

However you will see 5 pictures.

Phase 2 exterior:

1—is the front of the building showing we will be extending the metal from the awning to the top with the replacement of windows

2- shows the replacement of both side windows that are circled

3- shows the fixing and adding of a gutter system to take the rain from the building.

You will also see a quote from lowes for these materials adding up to over \$5,000.00 not including the gutter.

- We are also wanting to add to this phase the painting of the alley wall and back wall of the building once it is sealed, however we are entertaining ideas and offers to light the alley up and to add painted murials.

Phase 3 in up coming months will focus on changing out the siding on the back wall and the alley wall..

Committee members present recommend that the applications be submitted to City Council for approval this evening.

(Note: On 06/02/2022 City Council approved contribution to both, Upshur County CVB and Foster Marketing Group, façade grant applications. Reminding each that they must obtain the proper building permits and turn in receipts of the actual cost for reimbursement from the grant program.)

G.3 Approval Memorandum of Understanding between COB, CAC Board, WVWC & ART26201 RE: WVWC Support to The Colonial Arts Center

Memorandum of Understanding between the parties would allow WVWC to use the CAC once in a quarter, in exchange for use of WVWC personnel, with no charge. WVWC would have to go through the regular process. **Mayor entertains a motion. Bucklew/Rylands make the motion. Motion carried.**

MEMORANDUM OF UNDERSTANDING BETWEEN – (1) CITY OF BUCKHANNON; (2) COLONIAL ARTS CENTER BOARD; (3) WEST VIRGINIA WESLEYAN COLLEGE; & (4) ART26201

This Memorandum of Understanding (MOU) is entered into and executed in multiple counterparts this ____ day of June, 2022, by and between the City of Buckhannon, a West Virginia, municipal corporation, by its City Council (City); the City's Colonial Arts Center Board of Directors (CAC Board); West Virginia Wesleyan College, Inc., a West Virginia non-profit corporation (WVWC); and ART26201, a West Virginia non-profit corporation, collectively referred to as "the parties."

- Whereas**, City acquired the former Colonial Theatre located at 48 East Main Street in December of 2016, and thereafter commenced an ongoing, public building, restoration project that features performing arts, art exhibitions, and other public events; and
- Whereas**, City will be launching and promoting various instructional and performing arts programs, many programs specifically being designed for Upshur County, public school students beginning in August of 2022 and continuing thereafter at the renamed Colonial Arts Center (CAC); and
- Whereas**, City has previously entered into an MOU with the Upshur County Board of Education to realize the school system's placement of a dedicated arts educator within the CAC during the public, school year to facilitate those various instructional and performing arts programs offered for the benefit of Upshur County, public school students as immediately hereinbefore referenced; and
- Whereas**, this MOU does not alter or amend the aforesaid MOU between the City and the Upshur County Board of Education, which remains in full force and effect; and,
- Whereas**, WVWC, an institution of higher education in Buckhannon, desires henceforth to be identified as a primary sponsor of and contributor to the CAC's arts programs and other events in several ways as are hereinafter set forth; and
- Whereas**, ART26201 has generally agreed with City to help sponsor and support CAC arts programs, projects, and events in various ways; and
- Whereas**, the parties hereto recognize the various, supportive undertakings of ART26201 in promoting and enriching the arts within the Buckhannon-Upshur community; and

Whereas, City gratefully acknowledges, values, and welcomes the involvement of the other parties hereto in enhancing arts' offerings for young people in the greater Buckhannon-Upshur community; and

Whereas, all of the parties hereto are committed to collaborate in various ways for the success of arts programs and other events at the CAC.

Now, therefore, the parties agree as follows:

1. This MOU does not effect not constitute any transfer of ownership or control of the CAC from the City to any other entity. The City maintains final responsibility for the operations of the CAC, except as it may choose to delegate the same by ordinance or resolution, and reserves to itself its right of final and exclusive control over the CAC premises and City property located thereon. Neither this MOU, nor any other subsequent document nor course of practice, is intended to divest the City of its ownership or control over the CAC.

2. WVWC shall provide in-kind support for the CAC arts programs and other events at no expense to City in various ways including but not necessarily limited to-

- (a) offering a variety of internships and/or work study placements of WVWC's students, featuring performing arts, arts administration, business marketing, accounting, management, communications, and public relations majors;
- (b) soliciting the involvement and expertise of WVWC's faculty members as instructors, facilitators, and consultants for the CAC arts programs, performance area design and layout, equipment selection, event promotions, budgetary planning, etc.;
- (c) assisting with the delivery, use, and installation, along with instructional guidance of WVWC's theatrical lighting, sound systems, props, stage scenery, etc., for CAC performances and other public events;
- (d) encouraging attendance of CAC events and performances among WVWC's campus community members including through promotional fliers that may be posted at various campus locations; and
- (e) permitting the other parties' distribution of CAC fundraising literature to campus community members through the WVWC post office.

NOTE: The estimated value of WVWC's annual, in-kind contributions to the CAC arts programs and other events will be Ten Thousand Dollars (\$10,000), more or less.

3. City shall recognize WVWC at the CAC as a primary sponsor of and contributor to the CAC's arts programs in the same or similar manner as City recognizes other such primary sponsors and contributors, e.g., West Virginia Department of Arts, Culture, and History; St. Joseph's Hospital/WVU Medicine; ART26201; First Energy Foundation, Buckhannon Community Theater, etc. WVWC shall provide to City, CAC Board, and/or ART26201 WVWC's logo for development of reasonable recognition and display at the CAC. The other parties hereto shall further recognize WVWC as a primary sponsor and contributor to CAC programs and events in any and all promotional materials, e.g., posters, social media graphics, etc. Additionally, City agrees that WVWC may use the CAC facility for one event each calendar quarter without charge for the use of the facility; however, WVWC will be responsible for any particular out-of-pocket expenses associated with their events. At the time of execution of this MOU, WVWC will identify in writing such person or persons who are authorized to reserve the use of CAC on such quarterly basis; WVWC agrees to follow the CAC facility use application process established by City, and such use applications are subject to the approval of City as is the case for any other user. The parties hereto expressly recognize the value of featuring WVWC student, faculty, and staff contributions to the arts at the CAC. WVWC may offer annual performances, e.g., WVWC's Jazz Ensemble, WVWC's Concert Chorale, etc., at the CAC, and may dedicate proceeds realized from any such performances to CAC operations.

4. ART26201 shall continue its collaboration with all of the other parties to this MOU regarding all events and performances at the CAC.

5. All notices required pursuant to this MOU shall be in writing and shall be deemed to have been duly given if delivered (i) by hand and receipted by the party to whom such notice or other communication shall have been directed, or (ii) by certified mail, return receipt requested, with postage prepaid, to the following addresses:

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

Colonial Arts Center Board
c/o Buckhannon City Hall
70 East Main Street
Buckhannon, WV 26201

West Virginia Wesleyan College
59 College Avenue
Buckhannon, WV 26201

ART26201
29 East Main Street, Suite 4
Buckhannon, WV 26201

6. The term of the arrangement memorialized within this MOU shall be on a year to year basis, and shall automatically renew on July 1 annually, unless one party provides written notice to the other parties of their intention to withdraw from the collaboration established hereby by no later than April 1 of the year in which this MOU would otherwise renew.

7. WVWC and City understand that student interns and work studies are subject to the approval, supervision, and establishment of specific work assignments of City's CAC manager or such other person as City may designate. Evaluation of interns and work studies will be collaboratively determined in a manner to be established by WVWC, City, and CAC Board. All parties are aware of City's partnership with the Upshur County Board of Education, the latter of which has agreed to place a dedicated arts instructor who is an employee of the school system in the CAC

during the public school year. The parties hereto anticipate further collaboration with Upshur County Schools' personnel regarding integration of WVWC's student interns and work studies into CAC programs and events.

8. The parties hereto understand and agree that all WVWC student interns and work studies, interacting or potentially interacting with school children at CAC shall be subject to a standard background check to be undertaken by City in a manner similar to those background checks established by the policies of City and/or the Upshur County Board of Education. The expense of such background checks shall be borne by City as part of City's operation, management, supervision, and oversight of CAC.

9. The parties hereto fully recognize that City has created a CAC Board whose members have been tasked with establishing policies, practices, and protocols for the daily operation and management of the CAC, subject to the final approval of City Council. The CAC Board is an advisory body to City Council, which retains final jurisdiction over the operation of CAC. The parties expressly anticipate that the CAC Board may establish policies, practices, and protocols impacting and expounding upon this MOU.

10. This MOU may not be assigned without the written consent of the other parties.

11. This MOU may be modified or amended only upon the written agreement of the parties.

12. This MOU shall be governed by the laws of the State of West Virginia and the exclusive judicial forum for deciding any controversy arising out of this MOU shall be the Circuit Court of Upshur County.

13. The parties to this MOU are not partners or joint venturers with each other and nothing herein shall be construed to make them partners or joint venturers or impose any liability or duty as such upon any of them. None of the parties hereto make any representations or warranties to the others, and no person or organization is intended by any other parties to be a third party beneficiary of this MOU.

14. The parties hereto are responsible for maintaining their own liability insurance to protect their interests accordingly, including their respective employees or students engaged in work, internships, or work studies in the CAC. City maintains a general, comprehensive liability insurance policy protecting those persons entering the CAC.

15. The parties hereto have all had the opportunity to engage their respective legal counsel to review the provisions of this MOU, and now enter into this arrangement accordingly.

16. Each of the parties hereto agree to save and hold harmless, the other parties, including their agents, employees, directors, members, volunteers, and contractors, from any harm resulting to any persons whomsoever or any damage caused to property whatsoever as resulting from any alleged act, omission, or neglect of another party to act.

IN WITNESS WHEREOF, the parties have executed this MOU as evidenced by their signatures appearing below.

<hr/>	<hr/>
Robert N. Skinner, III Mayor, City of Buckhannon, WV	Dr. James H. Moore, President West Virginia Wesleyan College
 <hr/>	 <hr/>
Bryson VanNostrand, President ART26201	John Waltz, Chairman Colonial Arts Center Board

G.4 Approval Letter of Request from UCBOE for assistance in the Demolition Project at 9 E Victoria Street- Discussion and action taken earlier. Mayor Skinner entertained motion to approve assistance. Sines/Bucklew make motion pending all permits. Motion carried.

G.5 The Parish House 30 Year Celebration Event Request & Road Closure-June 9, 2022 6pm (College Ave from Sedgwick To Bobcat Lane-the block that the Parish House is located) Discussion and action taken earlier. Mayor Skinner entertained motion to approve. Reger/Sines make the motion to approve request. Motion carried.

G.6 Approval Ordinance No. 458 Concerning Membership of Water Board & Waste Collection Boards 1st Reading

First of two readings of amended ordinance allowing customers of waste and water who are not city residents, but are customers, to serve on those boards. Discussion between council members. This would not add a position, and the board cannot make a rate increase, although it can suggest it to city council. This would not require membership of a non-city resident, but would just allow it, thus broadening the pool of prospective members. **Motion made by Rylands/Reger to allow this. Motion carried.**

ORDINANCE NO. 458 OF THE CITY OF BUCKHANNON, AN ORDINANCE AMENDING, IN PART, ORDINANCE NOS. 117 AND 126 OF THE CITY OF BUCKHANNON, MODIFYING THE QUALIFICATIONS FOR MEMBERS OF THE CITY'S WATER BOARD AND WASTE COLLECTION BOARD

WHEREAS, in Ordinance No. 126, the City of Buckhannon established its Water Board to administer the City's drinking water utility operations; and,

WHEREAS, in Ordinance No. 117, the City established its Waste Collection Board to administer the solid waste collection and disposal operations it offers to its customers within and outside of the municipal limits; and,

WHEREAS, pursuant to West Virginia Code §8-19-19 and §8-16-4, the City has wide latitude in setting the qualifications for members of those respective boards; and,

WHEREAS, upon due consideration, the Council of the City of Buckhannon has determined that it is in the best interest of those respective boards to modify the qualifications for membership on said boards, to provide for and allow the possibility of the appointment of board members who live outside of the municipal limits in certain cases; and,

WHEREAS, the Council of the City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia and further with the administrative rules and regulations of the Public Service Commission of West Virginia insofar as the establishment and administration of its several utility operations is concerned.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

ARTICLE I – AMENDING ORDINANCE NO. 126: QUALIFICATIONS FOR MEMBERS OF THE BUCKHANNON WATER BOARD:

Ordinance No. 126 of the City of Buckhannon is amended to provide as follows:

- a) The Water Board of the City of Buckhannon shall consist of five (5) members. One of the members shall be, *ex officio*, the Mayor of the City of Buckhannon, who shall be Chairman or Chairwoman of the Board; two of the members shall be members of the Council City of Buckhannon, *ex officio*, designated by the Council; two of the members shall be residents of Upshur County, West Virginia, who reside within the direct retail service area of the City of Buckhannon Water Board. Members of the Water Board serving *ex officio* shall have all the privileges and powers of membership during their term or terms, including the ability to vote on matters before the board. For purposes of clarity, the “direct retail service area” of the City of Buckhannon Water Board excludes the service area of any entity, association, company, or Public Service District which purchases water on a wholesale basis from the City of Buckhannon Water Board.
- b) The term of each member of the Water Board, excepting the Mayor, expires on June 30, annually, or at such time thereafter as their successors are named and qualified.
- c) All other terms and provisions of the said Ordinance No. 126 not expressly modified hereby remain in full force and effect.

ARTICLE II - AMENDING ORDINANCE NO. 117: QUALIFICATIONS FOR MEMBERS OF THE BUCKHANNON WASTE COLLECTION BOARD:

Ordinance No. 117 of the City of Buckhannon is amended to provide as follows:

- a) The Waste Removal Board of the City of Buckhannon shall consist of three (3) members. One of the members shall be, *ex officio*, the Mayor of the City of Buckhannon, who shall be Chairman or Chairwoman of the Board; two of the members shall be residents of Upshur County, West Virginia, who reside within service area of the City of Buckhannon Waste Collection Board. Members of the Water Board serving *ex officio* shall have all the privileges and powers of membership during their term or terms, including the ability to vote on matters before the board.
- b) The term of each member of the Water Board, excepting the Mayor, expires on June 30, annually, or at such time thereafter as their successors are named and qualified.
- c) All other terms and provisions of the said Ordinance No. 117 not expressly modified hereby remain in full force and effect.

ARTICLE III - SEVERABILITY: In the event that any provision(s) of this Ordinance is determined to be unconstitutional or invalid by a court exercising competent jurisdiction, such determination shall not

affect the validity of this Ordinance as a whole or the provisions thereof which are not specifically held to be unconstitutional or invalid other than that provision(s) which is specifically determined to be unconstitutional or invalid.

ARTICLE IV - EFFECTIVE DATE: This Ordinance shall be deemed effective immediately following thirty (30) days from the second (2nd) reading, passage and adoption by the Council of the City of Buckhannon, i.e., July 16, 2022.

FIRST READING: June 2, 2022
SECOND READING, PASSAGE, AND ADOPTION: June 16, 2022

Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall H. Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 458 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on June 16, 2022.

Randall H. Sanders, City Recorder

**G.7 Possible Approval Resolution 2022-03 Budget Revision #5 General Fund FY 21/22
Budget revision discussed. Motion to approve by Rylands/Reger. Motion carried. Roll call -
all present vote yes; Dave Thomas and Randy Sanders absent.**

RESOLUTION 2022-03

At a regular session of the municipal council, held June 2, 2022 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (GENERAL FUND) of the City of Buckhannon. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number #5, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by CJ Rylands, and duly seconded by Jack Reger

the vote thereon was as follows:

SHELIA SINES	<u>Shelia Sines</u>	<u>Yes</u> or No
PAMELA BUCKLEW	<u>Pamela Bucklew</u>	<u>Yes</u> or No
JACK REGER	<u>Jack Reger</u>	<u>Yes</u> or No
C J RYLANDS	<u>CJ Rylands</u>	<u>Yes</u> or No
J DAVID THOMAS	<u>absent</u>	Yes or No
RANDALL SANDERS	<u>absent</u>	Yes or No
ROBERT SKINNER	<u>Robert Skinner</u>	<u>Yes</u> or No

WHEREUPON, Asst. Recorder-Amberle Jenkins declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the RECORDER is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5114
Fax: 304-340-5090
Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
Fiscal Year Ending 06/30/2022
Fund: 1
Revision Number: 5
Pages: 1 of 1

Person To Contact Regarding Request:

Name: Amberle Jenkins
Phone: 304-472-1651
Fax: 304-472-0934
Email: ambyjenkins@buckhannonwv.org

City of Buckhannon
GOVERNMENT ENTITY

70 E Main St
STREET OR PO BOX

Buckhannon 26201
CITY ZIP CODE

Municipality
Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
305	Business and Occupation Tax	1,436,987	46,650		1,483,637
362	Charges to Other Entities	148,200	400		148,600
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES) 47,050

Explanation for Account # 378, Municipal Specific:
Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
409	Mayor's Office	269,866	3,400		273,266
410	City Council	30,665	220		30,885
420	Engineering	30,630	200		30,830
437	Planning & Zoning	55,485	180		55,665
699	Contingencies*	54,344	-15,600		38,744
750	Streets and Highways	1,996,413	47,950		2,044,363
907	Youth Program	577,575	10,700		588,275
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures 47,050

APPROVED BY THE STATE AUDITOR

BY: Deputy State Auditor, Local Government Services Division Date

Amberle Jenkins
AUTHORIZED SIGNATURE OF ENTITY

6-2-22
APPROVAL DATE

Budget Revision #5					
General Fund					
06/02/2022					
001-305-000-00	B&O Tax	\$ 1,436,987.00	\$ 46,650.00	\$ 1,483,637.00	
001-362-000-10	SVC Karate Rev	\$ 1,000.00	\$ 400.00	\$ 1,400.00	
			\$ 47,050.00		
001-409-218-00	Mayor office postage	\$ 10,000.00	\$ 3,400.00	\$ 13,400.00	
001-410-226-00	Council Property Ins	\$ 10,100.00	\$ 220.00	\$ 10,320.00	
001-420-103-00	City Engineer	\$ 20,000.00	\$ 160.00	\$ 20,160.00	
001-420-104-00	City Engineer FICA	\$ 1,530.00	\$ 20.00	\$ 1,550.00	
001-420-106-00	City Engineer Ret	\$ 2,000.00	\$ 20.00	\$ 2,020.00	
001-437-101-00	Zoning Salaries	\$ 37,035.00	\$ 160.00	\$ 37,195.00	
001-437-104-00	zoning FICA	\$ 2,840.00	\$ 10.00	\$ 2,850.00	
001-437-106-00	Zoning ret	\$ 3,710.00	\$ 10.00	\$ 3,720.00	
001-699-568-00	Council Contingency	\$ 54,344.00	\$ (15,600.00)	\$ 38,744.00	Council apprvd water line relocate materials and fox blocks. Also approved train facility material, but could adjust fire budget for that
001-700-103-00	Police Salaries	\$ 752,360.00	\$ (10,800.00)	\$ 741,560.00	
001-700-226-00	Police Ins Prop&Liab	\$ 40,000.00	\$ 3,500.00	\$ 43,500.00	move to training facilities costs
001-700-459-00	Police New Equip	\$ 127,856.00	\$ 7,300.00	\$ 135,156.00	
001-706-103-00	Fire Salaries	\$ 547,000.00	\$ (14,900.00)	\$ 532,100.00	\$4T to CALEA; \$15T tworadios&taser
001-706-341-00	Fire supplies	\$ 27,500.00	\$ 1,000.00	\$ 28,500.00	exp \$4T vol uniforms
001-706-461-00	Fire training facility		\$ 13,900.00	\$ 13,900.00	training facility materials
001-750-341-00	Street supplies	\$ 107,300.00	\$ 10,000.00	\$ 117,300.00	
001-750-343-00	Street auto supplies	\$ 40,000.00	\$ 10,000.00	\$ 50,000.00	fuel cost& backhoe repair
001-750-345-00	Street uniforms	\$ 6,000.00	\$ 1,950.00	\$ 7,950.00	
001-750-458-05	Street projects	\$ 208,515.00	\$ 26,000.00	\$ 234,515.00	relocate Br Frk Water line \$11100. Fox blocks for jawbone 4500,Concrete \$5T, unexpected exp \$5T
001-907-101-00	SYC Salaries	\$ 150,000.00	\$ 12,000.00	\$ 162,000.00	
001-907-106-00	SYC retirement	\$ 10,600.00	\$ 700.00	\$ 11,300.00	
001-907-213-00	SYC utilities	\$ 17,000.00	\$ 3,600.00	\$ 20,600.00	
001-907-230-01	SYC work study	\$ 3,000.00	\$ (3,000.00)	\$ -	
001-907-343-00	SYC auto	\$ 5,000.00	\$ 6,000.00	\$ 11,000.00	fuel pd frm wrong acct
001-907-356-00	SYC basketball	\$ 18,000.00	\$ (5,000.00)	\$ 13,000.00	
001-907-361-00	SYC after School Sup	\$ 5,000.00	\$ 1,000.00	\$ 6,000.00	
001-907-363-00	SYC Karate Exp	\$ 1,500.00	\$ 400.00	\$ 1,900.00	
001-907-366-00	Fund Raiser	\$ 5,000.00	\$ (5,000.00)	\$ -	
			\$ 47,050.00		

H. Comments and Announcements-

H.1 Pamela Bucklew -thought this was a very successful Strawberry Festival. Suggested that it stay in Jawbone Park in the future.

H.2 CJ Rylands- pointed out that West Virginia now has 2 representatives in Congress while Los Angeles has 18. Stated that 51% should not be able to take 49% rights. Reminded all to be mindful of how the government works.

H.3 David Thomas was absent.

H.4 Jack Reger- agreed with Councilman Ryland's statement from above. He stated that our fire department is commendable. He had an alarm system malfunction, and the Fire Department and Police Department responded immediately. Gracious and always ready. Kudos to Jerry Arnold's crew – tremendous job and that we have tremendous people in all departments.

H.5 Shelia Lewis-Sines stated for all to have a great weekend. Well done to the Fire Department Stork pin recipients.

H.6 Randall Sanders was absent.

H.7 Robbie Skinner- discussed some questions that had arisen regarding whether the Parks and Recreation board could replace the Stockert board. It is required that SYCC have their own board with specific entities represented. SYCC board may change to be based primarily on programming while Parks & Rec will focus on facility management/grounds. SYCC will still have a director, will still report to SYCC board. Mayor Skinner did have a lengthy discussion with the Elkins Mayor and agreement was made to share agendas and minutes. Mayor Skinner views Buckhannon and Elkins as being very similar towns in West Virginia, the "Coke and Pepsi of WV" so to speak. In the fall, the City of Buckhannon will be hosting the Board of Directors Conference in October. This will be 60-70 people. Jerry Marko of Elkins and the Mayor of Weston have graciously offered to help co-host. This is seen as an opportunity to build relationships with our neighboring cities. Thank you to all attending.

Mayor Speaks at Memorial Day Observance:

May 30, 2022, BUCKHANNON, WV: Mayor Robbie Skinner joined members of Buckhannon VFW Post 3663 and American Legion Post 7, who jointly hosted a Memorial Day observance on Sunday, May 29, 2022 in Heavner Cemetery. Mayor Skinner delivered remarks centered on the importance of remembering the reason for Memorial Day noting that while it is a holiday that gives most people a day off from work, it is most importantly meant to be a day that we properly honor the men and women who died while serving in the U.S. military. He also stressed the sacrifices that have been made by the Appalachia community including West Virginia and our own hometown of Buckhannon. Leading the observance was Larry Brown, USMC, who was joined by the local VFW Post 3663/American Legion Post 7 Honor Guard.

See this story on the web at: <https://buckhannonwv.org/mayor-speaks-at-memorial-day-observance/>

Attached photos taken by Randy Sanders, City of Buckhannon

Randy Sanders
City of Buckhannon, WV
City Recorder & Information Coordinator
Chairman of WAMSB 2023 Organizing Committee
City Hall - 304/472-1651
Cell - 304/472-4026



Executive Session following the meeting regarding personnel issues.

Motion to adjourn at 8:33 p.m.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
