

**To Participate in the Board meeting virtually,  
Please join my meeting from your computer, tablet, or smartphone.**

<https://global.gotomeeting.com/join/765749133>

**You can also dial in using your phone. United States: [+1 \(571\) 317-3122](tel:+15713173122) Access Code: 765-749-133**

***City of Buckhannon Colonial Arts Center Board  
5:00 P.M. at City Hall in Council Chambers  
Meeting Agenda for Tuesday, August 2, 2022***

---

**A. Call to Order**

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

**B. Recognized Guests**

- B.1

**C. Consent Agenda**

- C.1 Approval of Minutes: 07/05/2022

**D. Correspondence & Information**

- D.1 ART26201 Presents Exhibit by Clare Murray Adams at M.I.B. Gallery
- D.2 Email: Arts News & Arts Opportunities-Grant Workshops hosted by the WV Department of Arts Culture and History-WV Governor's Arts Caravan

**E. Manager's Report**

- E.1 Construction Updates
- E.2 Booking Requests-Event Request Form
- E.3 Marketing-Draft for Vision Statement & Core Values
- E.4 Ideas for 30-120 Day Goals & Milestones
- E.5 Ideas for Operations Policy
- E.6 Goals for Fundraising
- E.7 RecDesk Training for Event Management & Ticketing Software

**F. Strategic Issues for Discussion and/or Vote**

- F.1 Consultancy Goals, Budget, Next Steps
- F.2 Fundraising Updates
- F.3 Budget Discussion
- F.4 Update/Approval CAC Programming Policy
- F.5 Update/Approval of Rental Agreement Documents
- F.6 Status of Operation Policy

**G. Board Members Comments and Announcements**

- G.1 Next Regular Scheduled Meeting Date: Tuesday, September 6, 2022 at 5:00PM

**H. Adjournment**

POSTED 07/28/22